



# DINUBA CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 24, 2015  
6:30 PM

ALL ATTENDEES ARE ADVISED THAT ELECTRONIC DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH AUDIO EQUIPMENT.

AGENDA PACKET AVAILABLE FOR REVIEW 72 HOURS PRIOR TO THE CITY COUNCIL MEETING AT THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE AT [www.dinuba.org](http://www.dinuba.org)

Dinuba City Hall  
405 East El Monte Way

District 1	District 2	District 3	District 4	District 5
Emilio Morales Mayor	Maribel Reynosa Council Member	Scott Harness Vice Mayor	Kuldip Thusu Council Member	Mike Smith Council Member

## 1. OPENING CEREMONIES

- 1.1. Welcome & Call to Order – Mayor
- 1.2. Invocation
- 1.3. Pledge of Allegiance

## 2. AGENDA CHANGES OR DELETIONS

*To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54956.8.*

## 3. REQUEST TO ADDRESS COUNCIL

*This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers may be limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.*

## 4. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.*

### 4.1. SUBJECT: Meeting Minutes for November 10, 2015 (LB)

**RECOMMENDATION**: City Council to review draft minutes and adopt as final.

**4. CONSENT CALENDAR (continued)**

**4.2. SUBJECT:** Bi-weekly update of West El Monte Widening Project (DU)

**RECOMMENDATION:** Information item only.

**4.3. SUBJECT:** Award of Contract to Clean Cut Landscape for Street Median Landscape Improvements in Viscaya and Parkside Subdivision

**RECOMMENDATION:** Council award contract to Clean Cut Landscape for turf removal, irrigation installation and groundcover replacement in the street medians at Viscaya and Parkside Landscape Districts.

**4.4. SUBJECT:** Meeting Minutes Historic Preservation for August 10, 2015

**RECOMMENDATION:** City Council to accept the adopted minutes.

**4.5. SUBJECT:** Meeting Minutes Economic Development Commission for September 3, 2015

**RECOMMENDATION:** City Council to accept the adopted minutes.

**4.6. SUBJECT:** Meeting Minutes Community Services & Pro-Youth for September 15, 2015.

**RECOMMENDATION:** City Council to accept the adopted minutes.

**5. WARRANT REGISTER**

**5.1. SUBJECT:** Approval of Warrants for November 13; 20, 2015 (CC)

**RECOMMENDATION:** Council to review and approve warrants as presented.

**6. PUBLIC HEARING**

**6.1. SUBJECT:** Resolution 2015-45 Adopting User Fee Schedule for Public Works, Building, Engineering and Planning Services (BB)

**RECOMMENDATION:** Council conduct a public hearing, accept public comment, close the public and take the following action:

1. Adopt Resolution No. 2015-45 approving User Fee Schedule prepared by Pacific Municipal Consultants (PMC) for Public Works, Building, Engineering and Planning Services

## 7. DEPARTMENT REPORTS

- 7.1. **SUBJECT:** Resolution No. 2015-44 Authorizing Participation in the Property Assessed Clean Energy (“PACE”) Program (JA)

**RECOMMENDATION:** Council adopts Resolution No. 2015-44 authorizing participation in the Property Assessed Clean Energy (“PACE”) Program and; authorize the City Manager or designee to execute all related documents to effectuate participation in the program.

- 7.2. **SUBJECT:** Acceptance of Donation from Alta Healthcare District to Purchase One (1) New Ambulance (CT)

**RECOMMENDATION:** Council accept a donation from Alta Healthcare District in the amount of \$183,101.69 for the purchase of one (1) new ambulance and authorize the Dinuba Fire Chief to order the ambulance and supporting equipment.

- 7.3. **SUBJECT:** Grant of Easement for a Temporary Storm Drain Basin in the Tierra Vista Phases I and II Subdivision (APNs 013-110-059, 060 and 013-120-042, 043, 044, 045, 046) (DU)

**RECOMMENDATION:** Council accepts a Grant of Easement for a temporary storm drain basin in the Tierra Vista Phase I and II subdivisions.

- 7.5. **SUBJECT:** Rejection of Bid for the Dinuba Transit Center Tenant Improvements (DU)

**RECOMMENDATION:** Council to reject the sole bid received for the Dinuba Transit Center Tenant Improvements Project from Gary Interrante Construction in the amount of \$151,900.

## 8. MAYOR/COUNCIL REPORTS

- 8.1. Items from Mayor  
8.2. Items from Council Members

## 9. CITY MANAGER/STAFF COMMUNICATIONS

- 9.1. Reminder – Annual Christmas Parade & Tree Lighting Ceremony, December 5, 2015 pm, Dinuba Entertainment Plaza (JC)  
9.2. Online Bill Pay Update (CC)

**10. CLOSED SESSION**

**10.1. LIABILITY CLAIM**

Pursuant to Government Code Section 54956.95: Claimant Richard Perez;  
Agency Claimed Against City of Dinuba

**10.2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Potential Litigation Pursuant to Brown Act Section 54956.9, Paragraph  
(2)(D): One (1) Case

**11. ADJOURNMENT**



Linda Barkley, Deputy City Clerk

This is to certify that this agenda was posted at Dinuba City Hall, Dinuba Transit Center and the Dinuba Police Department by 5:30 p.m., November 20, 2015. A citizens' packet agenda regarding this agenda is available at City Hall, 405 City Hall East El Monte Way, Dinuba, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at (559) 591-5900 or [lbarkley@dinuba.ca.gov](mailto:lbarkley@dinuba.ca.gov). Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements (28 CFR 35.102-35.104 ADA Title II)

Esto es para certificar que este programa fue publicada en Dinuba City Hall, Dinuba Transit Center y el Departamento de Policía antes de 5:30 pm, 20 de noviembre de 2015. El paquete del programa los ciudadanos respecto a este programa se encuentra disponible en 405 East El Monte Way, Dinuba, CA.

En cumplimiento de la Ley de Estadounidenses con Discapacidades, si usted necesita asistencia especial para participar en esta reunión, por favor póngase en contacto con el diputado Secretaria de la ciudad al (559) 591-5900 o [lbarkley@dinuba.ca.gov](mailto:lbarkley@dinuba.ca.gov). Notificación 48 horas antes de la reunión permitirá que personal de la ciudad para hacer arreglos razonables.

**COUNCIL MEMBERS PRESENT:** Reynosa, Smith, Morales, Harness, Thusu

**STAFF MEMBERS PRESENT:** Anderson, Barkley, Beltran, Carrillo, Cook, James, McCloskey, Patlan, Popovich, Thompson, Uota

## **WORK SESSION**

The work session began at 5:32 pm.

### **1.1. Presentation of Planning and Public Works User Fees (BB)**

Director Beltran presented Michael Wong, PMC Michael Baker, consultant for the user fees.

Recommended fees based on analysis and information reviewed this evening.

Public hearing Nov 24 and if adopted will become effective July 2016.

Thusu asked why he used the median and Wong said it's just a comparison, a way to view the fees but not necessarily the only way.

Council Member Thusu asked what were the assumptions and Wong explained factors was base cost and anything above that would be actual hourly time basis.

Thusu asked if deposit is refundable. Wong said it could be but staff would have to speak to it. He explained why deposits are collected.

Patino explained why we collect deposits which are for utility billing.

Reynosa asked why other cities have zero collection deposits. Patino and Avila explained some of the cities have independent water companies and others choose not to charge the deposit.

The work session ended at 5:49 PM.

## **OPENING CEREMONIES**

### **2.1. Welcome & Call to Order – Mayor**

The meeting was called to order at 6:30 pm.

### **2.2. Invocation**

The invocation was led by Deputy City Clerk Barkley.

### **2.3. Pledge of Allegiance**

The pledge of allegiance was led by Chief Popovich.

### **AGENDA CHANGES OR DELETIONS**

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### **NEW EMPLOYEES/PROMOTIONS**

#### **4.1. Parks and Community Services**

- Joe Grijalva, Grounds Maintenance Worker III

Director Carrillo presented Grijalva the new Grounds Maintenance Worker III. Grijalva thanked the Council for the opportunity to serve. The Council welcomed and congratulated him.

#### **4.2. Fire Services**

- Joseph Cruz, Fire-fighter
- Cipriano del Real, Fire-fighter

Chief Thompson presented Fire Fighter/EMT Joseph Cruz. Cruz thanked Council for the opportunity to serve.

Chief Thompson presented Cipriano del Real, Firefighter/EMT thanked Council for the opportunity to serve.

#### **4.3. Police Services**

- Calixto Arias, Police Officer
- Ubaldo de Haro, Police Officer

Chief Popovich presented Ubaldo de Haro and Calixto Arias, recently hired Police Officers.

Officers De Haro and Arias were grateful for the opportunity to serve.

Mayor Morales administered the Oath of Office to the Firefighters and the Police Officers followed by a badge pinning ceremony.

### **BREAK**

The Mayor declared a break at 6:47 pm.

### **RECONVENE FROM BREAK**

Mayor Morales reconvened the meeting at 7:00 pm.

## **REQUEST TO ADDRESS COUNCIL**

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Christine Dall was present to express concern about the police department concerning the handling of special needs persons during their arrest.

## **CONSENT CALENDAR**

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**6.1.    SUBJECT:** Meeting Minutes for October 27, 2015 (LB)

**RECOMMENDATION:** City Council to review draft minutes and adopt as final.

**6.2.    SUBJECT:** Master Development Schedule (DU)

**RECOMMENDATION:** Information item only.

**6.3.    SUBJECT:** Bi-weekly update of West El Monte Widening Project (DU)

**RECOMMENDATION:** Information item only.

**6.4.    SUBJECT:** Resolution Approving Installation of One (1) Loading/Unloading Parking Stall in Downtown (BB)

**RECOMMENDATION:** Council adopt Resolution 2015-42 approving installation of one (1) loading/unloading parking stall in Downtown.

**6.5.    SUBJECT:** Approval of Professional Services Agreement with Robert E. Cendejas & Associates as Special Counsel to Secure Local Sales Tax Allocations from Internet Sales (LP)

**RECOMMENDATION:** Council approve Professional Services Agreement with Robert E. Cendejas & Associates as Special Council to secure local sales tax allocation from Internet sales and authorize the Mayor to execute the agreement.

**6.6. SUBJECT:** Authorization to Apply for the 2015 Assistance to Firefighters Grant (AFG) Program (CT)

**RECOMMENDATION:** Council authorize the Fire Department’s request to apply for the 2015 Assistance Firefighters Grant (AFG) Program in the amount of \$304,030 to replace up to 35 existing self-contained breathing apparatus.

**6.7. SUBJECT:** Award of Contract to Synagro West, Inc. for the Removal of Wastewater Reclamation Facility Biosolids (BB)

**RECOMMENDATION:** Council award the contract to Synagro West, Inc. for the removal of Wastewater Reclamation Facility Biosolids in the amount of \$70,000 and authorize the City Manager to execute the contract.

**6.8. SUBJECT:** Proclamation No. 2015-16 – Recognizing November 11, 2015 as Veterans’ Day (LB)

**RECOMMENDATION:** Council to adopt Proclamation 2015-16 recognizing November 11, 2015 as a day to honor War Veterans.

A motion was made by Council Member Smith, second by Vice Mayor Harness, to approve the Consent Calendar as presented.

AYES: Reynosa, Smith, Morales, Harness, Thusu  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### **WARRANT REGISTER**

**7.1. SUBJECT:** Approval of Warrants for October 30, November 6, 2015

**RECOMMENDATION:** Council to review and approve warrants as presented.

A motion was made by Council Member Smith, second by Vice Mayor Harness, to approve the warrant register as presented.

AYES: Reynosa, Smith, Morales, Harness, Thusu  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### **PUBLIC HEARING**

**8.1. SUBJECT:** Public Hearing and Adoption of 2015-2023 Housing Element (DU)

**RECOMMENDATION:** Council conduct public hearing, receive public testimony, close public hearing and adopt Resolution No. 2015-23 adopting the 2015-2023 Housing Element and Negative Declaration.

Planner Tech Carrillo explained the information in regard to the Housing Element and requested that the council open the public hearing and adopt the resolution at its conclusion.

Ginger White with Quad-Knopf was present to address questions for the Housing Element. White said the last time it was updated was 2009 and she noted that many items were outdated but have since been addressed and many of those were changes to the zoning ordinance. White said if the document is certified by the state it will need to be updated in 8 years instead of 4 years. The housing element is due to be adopted with a deadline of Dec 31, 2015.

Council Member Thusu asked what are the common non-compliance issues other cities face?

White said you want to be sure you have enough land for each income level; many cities don't have the land to expand. Many times they need to alter their zoning.

Thusu asked who monitors the compliance. White said the state looks at the Housing Element as the City's "promise." If you don't do them the state deems it out of compliance and there are great repercussions.

The Mayor opened the Public Hearing. No comments from the public were brought forward.

Vice Mayor Harness asked if Self-Help is aware of the new Impact fees and City Manager Patlan explained that we need to be careful in deferring the fees because it may mean deferring the projects and imposing an impact on those services.

Vice Mayor Harness asked what we are looking at when we form our Housing Element. Patlan said the housing element is a goal the state has that requires that every person should have a decent house or dwelling. The goal is to supply an adequate supply for communities. Cities aren't mandated to build the projects.

A motion was made by Vice Mayor Harness, second by Council Member Smith, to adopt Resolution 2015-23 adopting the Housing Element and Negative Declaration.

AYES: Reynosa, Smith, Morales, Harness, Thusu  
NOES: None  
ABSTAIN: None  
ABSENT: None

## **DEPARTMENT REPORTS**

**9.1. SUBJECT:** Letter of Intent (LOI) with Woodside Homes for the Purchase of Ridge Creek Ranch Subdivision (APN: 012-023-033, 012-023-048, 012-024-035 and 012-024-039) (LP)

**RECOMMENDATION:** Council enter into a non-binding Letter of Intent (LOI) with Woodside Homes for the Purchase of Ridge Creek Ranch Subdivision consisting of 58.55 acres and authorize the City Manager to execute the LOI.

Chris Williams was present representing Woodside Homes, and referenced a letter of intent to purchase and develop Ridge Creek Ranch. City manager Patlan explained their intention to purchase and build homes on the Ridge Creek Golf Course for sale.

Williams explained the history of the development company. He said their target buyer are second and third time home buyers.

Vice Mayor Harness wished the developer well in his intention to build homes.

Council Member Thusu asked if they would do market studies and Williams said they have not yet, it's based on experience at this point.

A motion was made by Vice Mayor Harness, second by Council Member Smith, to enter into a non-binding Letter of Intent (LOI) with Woodside Homes for the Purchase of Ridge Creek Ranch Subdivision consisting of 58.55 acres and authorize the City Manager to execute the Letter of Intent.

AYES: Reynosa, Smith, Morales, Harness, Thusu  
NOES: None  
ABSTAIN: None  
ABSENT: None

**9.2. SUBJECT:** Administrative Policy No. 15-01 Amending Water Conservation Guidelines (BB)

**RECOMMENDATION:** Council receive informational item on Administrative Policy No. 15-01 amending Water Conservation Guidelines establishing a winter watering schedule.

Director Beltran explained due to the drought there is a need to amend the water conservation guidelines concerning the winter watering schedule. She explained the watering schedule will be reduced to one day a week for everyone, odd addresses on Saturday and even addresses on Sunday, during the hours of 9 am to 6 pm effective December 1, 2015 through April 30, 2016.

The item was informational.

**9.3. SUBJECT:** Approval of Memorandum of Understanding (MOU) forming the Kings River East Groundwater Sustainability Agency (GSA) (DU)

**RECOMMENDATION:** Council approves the Memorandum of Understanding (MOU) forming the Kings River East Groundwater Sustainability Agency and authorizes the City Manager to execute the MOU.

Engineer Uota explained the Groundwater Sustainability Agency or GSA. He said Alta Irrigation or AID, took the initiative to organize a steering committee with the intent to form an active GSA. Previous MOUs were non-binding intended to give guidelines toward eventually forming the GSA. This is an effort to formally create the GSA. The MOU asks for a limited financial commitment of \$1,000 from Dinuba.

A motion was made by Vice Mayor Harness, second by Council Member Reynosa, to approve the Memorandum of Understanding forming the Kings River East Groundwater sustainability Agency and authorize the City Manager to execute the MOU.

AYES: Reynosa, Smith, Morales, Harness, Thusu  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **MAYOR/COUNCIL REPORTS**

#### **10.1. Oral Report of Trip to Eumseong County South Korea**

Assistant City Manager Anderson shared the pictures of the group's trip to Korea.

#### **10.2. Cancellation of City Council Meeting December 22, 2015**

A motion was made by Vice Mayor Harness, second by Council Member Reynosa, to cancel the December 22, 2015 Council meeting.

AYES: Reynosa, Smith, Morales, Harness, Thusu  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **CITY MANAGER/STAFF COMMUNICATIONS**

#### **11.1. Annual Christmas Parade & Tree Lighting Ceremony, December 5, 2015; 5:30 pm Dinuba Entertainment Plaza (JC)**

Community Services Director Carrillo shared a reminder of annual Christmas Parade & Tree Lighting ceremony occurring December 5 with the City Council.

#### **11.2. Planning Commission appointments: (3) seats – Ward 1, Ward 2, and Ward 4. Call for applications from November 10 to December 10, 2015. (LP)**

City Manager Patlan explained there are some impending vacancies on the Planning Commission that need the Council's attention for appointment.

### **ADJOURNMENT**

The meeting adjourned at 8:38 pm.



November 20, 2015

## WEST EL MONTE WAY / AVENUE 416 PROJECT BI-WEEKLY UPDATE

### LAST TWO-WEEKS SUMMARY

- Work Completed:
  - Portions of Grading/Fill work west of Englehart.
  - Completed Traver Canal Box Culvert Backfill and Slope Protection.
  - Repair work at Town Ditch Pipe Junction Structure.
  - Minor Paving initial lifts east at Arkona Ave.
  - Prep for Paving at Englehart Ave.
  - Final Paving at Rd 70.
  - Loop Detectors installed at Euclid and MVD
- Problems Encountered/Resolved:
  - Loop Detector Installation resolved.
  - Paving temperature dispute resolved.
- List citizen concerns, comments and compliments:
  - Grading issues at Mr. Machoian residence resolved..

### TWO-WEEK LOOK AHEAD

- Upcoming Work (2 weeks):
  - Continuing Grading/Fill, Aggregate Base work, Paving west of Rd. 72.
  - Traver Canal Box Culvert –Rock Slope Protection and Barrier Rail.
  - Town Ditch Pipe Junction Structure Concrete.
  - Basin #2 & 3 Pump Stations, Set Pump.
  - Setting street light poles.
  - Final Paving in town to start December 14, 2015.
  - Loop Detector installation at Englehart.
- Community Outreach/Notifications
  - Facebook/Website Updates.
  - Construction Mitigation Hotline:
    - English/Espanol (800) 399-2547
  - Contact Information:
    - City website address: <http://www.dinuba.org/>
    - Facebook page: Avenue -416-Street-Widening
    - Twitter: //twitter.com/elmonteway

**Submitted By:** SGI Construction Management



# City Council Staff Report

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**MAYOR**  
Emilio Morales, Dist. 1

**VICE-MAYOR MAYOR**  
Scott Harness, Dist. 3

DEPARTMENT: PARKS & RECREATION

**COUNCIL MEMBER**  
Maribel Reynosa, Dist. 2

**COUNCIL MEMBER**  
Mike Smith, Dist. 5

**COUNCIL MEMBER**  
Kuldip Thusu, Dist. 4

CITY COUNCIL MEETING  
DATE: NOVEMBER 24, 2015

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**To:** Mayor and City Council  
**From:** John Carrillo, Parks & Community Services Director  
**Subject:** Award of Contract to Clean Cut Landscape for Street Median Landscape Improvements in Viscaya and Parkside Subdivision

## RECOMMENDATION

Council award contract to Clean Cut Landscape for turf removal, irrigation installation and groundcover replacement in the street medians at Viscaya and Parkside Landscape Districts.

## EXECUTIVE SUMMARY

Due to the drought, the State prohibited public agencies from using potable water to irrigate ornamental turf in street medians. The street medians in the Viscaya and Parkside subdivisions feature extensive ornamental turf. As a result, the turf (and some trees) died and needs to be replaced. Staff solicited bids for landscape improvements in these two street medians. Clean Cut Landscape was the lowest bidder in the amount of \$66,580. The scope of work includes removal of turf, installation of drip irrigation system and planting of drought tolerant and low maintenance plants.

## OUTSTANDING ISSUES

None.

## DISCUSSION

The State of California has been under mandatory water conservation measures as a result of the ongoing drought. One of the mandated water conservation measures prohibits public agencies from using potable water to irrigate ornamental turf within street medians. The street medians in the Viscaya and Parkside subdivisions feature extensive ornamental turf. Staff stopped watering the turf in these median in June. As a result, the turf (and some trees) died and needs to be replaced.

The street median in Viscaya has approximately 40,000 square feet of turf that needs to be removed and replaced with 60 trees and ornamental plants between Saginaw and Nebraska. The street median in Parkside has approximately 36,000 square feet of turf that needs to be removed and replaced with 56 trees between Amarillo and Odessa.

Staff solicited informal quotes from three landscape companies for the removal of the turf, installation of drip irrigation system and planting of drought tolerant and low maintenance

plants. Only two bids were received, as follows:

1. Clean Cut Landscape (Clovis)	\$66,580
2. Rainscape Landscape and Irrigation Specialist (Visalia)	\$85,370
3. All Commercial Landscape Service (Fresno)	Non Responsive

Clean Cut Landscape is the lowest bid at \$66,580. The bid received from Rainscape Landscape came in at \$85,370. All Commercial Landscape did not submit a bid. The City currently contracts with Clean Cut Landscape for landscape maintenance services. Staff recommends that Council award bid to Clean Cut Landscape in the amount of \$66,580.

**FISCAL IMPACT**

The cost of the project in the amount of \$66,580 will be funded by the Lighting & Landscaping District for the Viscaya and Parkside subdivisions.

**PUBLIC HEARING**

None

Attachments:

- A. Quotes from Clean Cut Landscape and Rainscape Landscape



August 31, 2015

Clean Cut Landscape #722882  
8406 N. Armstrong  
Clovis, CA. 93619  
559-322-2041  
FAX 559-322-2071  
CELL 559-269-6593

<u>VISCAYA PROJECT (6 LOCATIONS)-</u>	<u>\$36,594</u>
Add for 36" Drain Tubes-	\$950
Add for Cobble at circle	\$4300
Add for bark at end caps	\$1450
Add for filter fabric under circle	\$320
<u>PARKSIDE PROJECT (4 LOCATIONS)-</u>	<u>\$29,986</u>
Add for 36" Drain Tubes-	\$1350

**Scope:**

The following is an itemized proposal for the landscape and irrigation as outlined below.

**SCOPE:**

**EXCLUSIONS**

**INCLUSIONS**

1. Remove 3 inches of turf and top soil from site in all lawn areas
2. Install 2-18" Bubbler tubes per tree, with missing/future trees accounted for
3. Cap existing unused valves and leave in boxes
4. Traffic control as per City Standards (Or State if none.) Message boards, cones etc.
5. 2" of Bark in all graded down areas
6. Dust control
7. 7:00 am start time for residents
8. Notification of residents as needed
9. Install new bubble lateral piping and heads. Preserve pop ups in end caps. Reconfigure mainline to preserve boxes for future, utilizing the remaining.
10. Prevailing wage rates.

\*Should you have questions on the scope or pricing, please call the cell number provided above.

Thank You!  
Karry Wendel

## Rainscape

LANDSCAPE AND IRRIGATION SPECIALISTS

1222 N ROSEBURG CT- VISALIA CA 93291 PH 559-651-2333 FAX 559-651-2630  
CELL # 559-679-1012, E- MAIL Rainscape@unwiredbb.com

FAX BID CONTRACTORS LICENSE #318642 DIR Registration# 1000002273

TO: City Of Dinuba

ATTENTION: ESTIMATOR/ John Carrillo

E NUMBER: jcarrillo@dinuba.ca.gov

FROM: JIM M. COOPER

TOTAL NUMBER OF PAGES FAXED (INCLUDING COVER): one

DATE: 8-12-15

JOB: Viscaya Drive Dinuba

COMMENTS: Proposal for turf removal and bark replacement

Rainscape is to spray fusilade on all of the existing turf areas, (38,000 sq ft). Remove 3 “ at curb side and 1” on top side of the medians and dispose of offsite. . The sprinkler heads will be capped except for one or two in each island which will be the point of connection for a new drip system for the trees.

After grading and drip is completed we will add a pre-emergence and 2” deep walk on bark. There is a 30 day maintenance included.

Total installed price

At prevailing wage \$42,940.00

THANK YOU:



JIM M. COOPER V.P.

# Rainscape

LANDSCAPE AND IRRIGATION SPECIALISTS

1222 N ROSEBURG CT- VISALIA CA 93291 PH 559-651-2333 FAX 559-651-2630  
CELL # 559-679-1012, E-MAIL Rainscape@unwiredbb.com

FAX BID CONTRACTORS LICENSE #318642 DIR Registration# 1000002273

TO: City Of Dinuba

ATTENTION: ESTIMATOR/ John Carrillo

E NUMBER: jcarrillo@dinuba.ca.gov

FROM: JIM M. COOPER

TOTAL NUMBER OF PAGES FAXED (INCLUDING COVER): one

DATE: 8-12-15

JOB: Parkside Median Dinuba

COMMENTS: Proposal for turf removal and bark replacement

Rainscape is to spray fusilade on all of the existing turf areas, (36,000 sq ft). Remove 3 “ at curb side and 1” on top side of the medians and dispose of offsite. . The sprinkler heads will be capped except for one or two in each island which will be the point of connection for a new drip system for the trees.

After grading and drip is completed we will add a pre-emergence and 2” deep walk on bark. There is a 30 day maintenance included.

Total installed price

At prevailing wage \$42,431.00

THANK YOU:



JIM M. COOPER V.P.



City Manager's Office  
559/591-5904

Development Services  
559/591-5906

Parks & Community Services  
559/591-5940

City Attorney  
559/437-1770

Public Works Services  
559/591-5924

Fire/Ambulance Services  
559/591-5931

Administrative Services  
559/591-5900

Engineering Services  
559/591-5906

Police Services  
559/591-5914

## HISTORIC PRESERVATION COMMISSION MINUTES

### Special Called Meeting August 10, 2015

#### **CALL TO ORDER:**

The meeting was called to order by Chair Hoyt at 8:32 AM.

#### **FLAG SALUTE:**

The flag salute was led by Commissioner Morgan.

#### **MEMBERS PRESENT:**

Commissioners present were Uota, Morgan, Hoyt, Pelayo, Gertstenberg and Raison.

Commissioner Raison arrived at 8:33am.

#### **MEMBERS ABSENT:**

None

#### **STAFF PRESENT:**

Jayne Anderson, Assistant City Manager, Rick Hartley, City Building Official, Cristobal Carrillo, Planner II, Rolando Garcia, Accounting Technician I and Recording Secretary

#### **PUBLIC COMMENT:**

None

#### **APPROVAL OF MINUTES:**

5.1. A motion was made by Commissioner Pelayo to approve the minutes for the Regular Meeting of July 13, 2015. The motion was seconded by Commissioner Raison and unanimously approved.

## **COMMISSIONER BUSINESS:**

### 6.1 Training Calendar

Carrillo stated that there was nothing to report at this time.

### 6.2 Sub-Committee Reports

#### a. Downtown Dinuba Historic District Resources Inventory

Morgan stated that the Sub-Committee met last week right outside of the Council Chamber and sorted through the majority of what they had.

Morgan mentioned that there were some streets that are not included in the inventory and requested a map, from City Staff, of the original area that was designated.

Morgan stated that they did go through the inventory and have put it in order. Morgan also mentioned that the Sub-Committee would like to meet one more time to find out what in fact is missing from the Inventory.

Raison mentioned there are other buildings missing in the Inventory and the next step would be to find out what buildings they are and include them in the Inventory.

Morgan stated that there is some information in the Inventory that is completely inaccurate, such as the information on the Alta Irrigation District.

Pelayo asked if the Sub-Committee was planning on re-numbering or re-organizing the digital copy of the Inventory to coincide with the hard copy.

Gerstenberg asked in what form the documents were in.

Morgan stated that they are Word documents.

Pelayo stated that physical and digital copies of the Inventory should be similar in appearance and organization.

Hoyt mentioned that Morgan stated that the rearrangement of the digital copy is beyond his scope, and asked if this was something that City Staff could do for the Historic Preservation Commission.

Carrillo stated that it is something the City could do for the Commission but the only issue is that he would have to request the digital files again from Galvin Preservation Associates.

Raison stated that they are rearranging the Inventory by even number and odd number addresses and that they could even do it by city blocks.

Anderson stated that she does not believe that they went as far as “N” Street.

Raison stated that there is no longer an “N” Street; it is now Uruapan.

Gerstenberg asked where the original files are to get the missing information for buildings in the Inventory.

Carrillo stated he would contact Galvin Preservation Associates, and request a digital copy of the Inventory.

Pelayo mentioned that maybe an appendix could be added to the Inventory to track any edits or recommended changes.

Gerstenberg stated that the Sub-Committee would be organizing the Inventory to make it more usable and then eventually add history of the buildings.

Pelayo mentioned to Raison that maybe he could note items of historic significance from buildings in the Inventory and bring the information to the Committee to later add to the Resources Inventory.

Gerstenberg stated that he would like to take Raison to join him with the Chat Group and document on tape any historical information he may have so the Committee can later go and input the information into the Inventory.

Anderson stated that the focus should be on identifying the properties and then work on filling in any missing information and possibly contacting the owners for interest in designating the properties.

Pelayo stated that they can start targeting sites to contact for designation.

Anderson stated that Staff can send out the letters to any property that is 50 years and older.

Raison expressed his gratitude for Morgan for all his work with this Inventory project.

Discussion followed

## **SECRETARY BUSINESS:**

7.1 Set Special Called Meeting (if necessary)

No Special Called Meeting was necessary.

Hoyt mentioned that she will not be able to attend the September 14, 2015 Meeting.

#### 7.2 Building Activity Update:

Carrillo mentioned that a Conditional Use Permit (CUP) was submitted for the Old Masonic Temple building (118 S. "K" Street) to allow a dance hall with alcohol beverage sales and digital signage. Carrillo also stated that the Permit was approved.

Pelayo, the project applicant for the CUP, stated that he will continue to keep the Commission up to date on his project.

Pelayo stated that he is here to answer any questions the Commission may have.

Hartley stated that at the old Rose Ann Vuich house (925 E. Saginaw Avenue) will be having a Tuff Shed storage facility built on the property.

Discussion followed

#### 7.3 Information

Anderson stated that there will be some changes on the agenda next month in order for all commission agendas to be consistent with changes that the new City Manager has made.

Anderson stated that there will not be so much information sharing and items will need to be agendized to be discussed at the meeting.

Anderson stated that the Commission can contact her to get any item they would like to discuss placed on the agenda for discussion.

Discussion followed

#### **INFORMATION SHARING:**

Hoyt stated that there are currently no Dinuba specific community displays at the Tulare County Museum.

#### **ADJOURNMENT:**

A motion was made by Morgan to adjourn the meeting. The motion was seconded by Gerstenberg and was so carried at 9:43 AM.

  
\_\_\_\_\_  
Rolando Garcia, Recording Secretary



# Dinuba Economic Development Commission Minutes

Thursday, September 3, 2015 – 7:00 am

**Dinuba Vocational Center**  
199 N L St | Dinuba, CA 93618  
WWW.DINUBA.ORG

**Dinuba City Staff**

**City Manager**  
Luis Patlan

**Assistant City Manager/City Clerk**  
Jayne Anderson

**EDC Secretary**  
Daniel James

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## 1. CALL TO ORDER

The meeting was called to order at 7:06 AM.

## 2. FLAG SALUTE

The flag salute was led by Rodriguez.

## 3. ROLL CALL (called by James)

DEDC MEMBERS PRESENT: Sills, Meinert, Areguin, Rodriguez, Pena, Thiesen (7:20)

ABSENT: Rocca, Rivera

STAFF MEMBERS PRESENT: James, Anderson

## 4. PUBLIC COMMENT

### 4.1. Public Comment

*None.*

### 4.2. Unscheduled Items

*None*

## 5. APPROVAL OF MINUTES

### 5.1. DEDC Draft Meeting Minutes, August 6, 2015

*Meinert motioned to approve the minutes with the addition of the business name Aerofan to item 8.1, seconded by Rodriguez. Motion was approved unanimously.*

## 6. NEW BUSINESS

### 6.1. Development and business license reports

*No comments regarding the reports.*

### 6.2. Continue Goal Setting

*Sills reviewed the minutes from the April and August meetings. She continued discussion on the strengths and weaknesses of the community.*

*Sandy Miller expressed her concern for the demand of a skilled workforce.*

*Pena echoed her concerns and elaborated on the challenge of finding qualified mechanics and maintenance*

*employees. He also pointed out the need for a computer literate workforce.*

*Sills explained that the Chamber has provided classes on office skills in the past but the events have historically had poor attendance.*

*(Sills left the meeting for an appointment at 7:35)*

*Rodriguez shared that Proteus receives a large number of calls for employees with basic customer service skills.*

*Anderson shared that the City frequently hears reports for the need of maintenance mechanics from many of the large commercial business in Dinuba.*

### 6.3. Businesses visitation teams Progress Update

*Rodriguez recommended updates be postponed to next month's meeting.*

### 6.4. WIB Update – Sandy Miller

*Sandy Miller shared information on new projects, including the 2015 annual meeting of the Workforce Investment Board (WIB.)*

*Anderson indicated that the information would be shared among City staff.*

*Meinert indicated he would be out of town for the event, as well as the next meeting.*

## **7. CHAIR'S COMMENTS**

### 7.1. Information Sharing

*None.*

## **8. COMMISSIONER'S COMMENTS**

### 8.1. Information Sharing

Thiesen shared information on upcoming DUSD career academies and pathways. She also shared information on the Dinuba Fiesta Taco Truck Throw-down on October 30<sup>th</sup>, and a downtown cultural mixer on September 10<sup>th</sup>. She also shared that the High School would be expanding its partnership with Reedley College through their dual enrollment programs, and are currently working with the City to discuss options for the use of the Vocational Center.

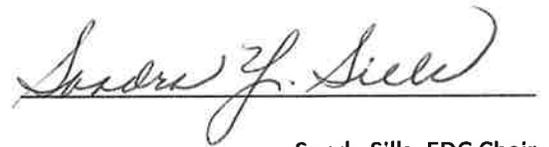
## **9. CITY MANAGER'S OFFICE**

### 9.1. Information Sharing

Anderson shared that the City has received an application to fill the vacant EDC position. The application would be taken to council for recommendation at the September 8<sup>th</sup> City Council meeting. She also shared information on new businesses opening in Dinuba.

**10. ADJOURNMENT**

Adjourned at 8:03 AM.

A handwritten signature in cursive script, appearing to read "Sandy Sills", written over a horizontal line.

Sandy Sills, EDC Chair

ATTEST:

A handwritten signature in cursive script, appearing to read "Daniel James", written over a horizontal line.

Daniel James, EDC Secretary

# Community Services & Dinuba Pro-Youth Commission Minutes

Tuesday, September 15, 2015

6:00 p.m.

Dinuba Community Services Department

COMMISSIONERS PRESENT: Valyn Kandarian, Kathy Lamb and Mark Carrion

COMMISSIONER ABSENT: Linda Launer, Danny Delgado

OTHERS PRESENT: John Carrillo, Community Service Director, Stephanie Hurtado, Recreation Coordinator, Danelle Contreras, Sports Coordinator, Cynthia Cisneros, Accounting Technician I

1. **CALL TO ORDER**

The meeting was called to order at 6:02 p.m.

2. **OPENING CEREMONIES**

Commissioner Carrion led the flag salute.

3. **PRESENTATIONS:** None

4. **PUBLIC COMMENTS:**

None

5. **NOMINATIONS:**

As Linda Launer, Chair and Danny Delgado, Vice Chair were not present at the Commission meeting; Commissioners who were present, nominated two Commissioners, to fill in for these Chairs. Motion was made by Commissioner Carrion, seconded by Commissioner Lamb, to appoint Commissioner Kandarian as Chair and Commissioner Lamb as Vice Chair, for the September 15, 2015 Commission, as both officers were not present for this Commission meeting. The motion was unanimously approved.

6. **APPROVAL OF MINUTES:**

Motion was made by Commissioner Lamb, 2<sup>nd</sup> by Commissioner Kandarian, to approve the Commission minutes from the July 21, 2015 Community Services & Dinuba Pro-Youth Commission. The motion was unanimously approved.

7. **FINANCES UPDATE:**

Cynthia Cisneros, Accounting Technician 1, informed the Commission regarding the checking account balance for the Community Services and Dinuba Pro-Youth account which is \$30,130.93. Motion was made by Commissioner Carrion, 2<sup>nd</sup> by Commissioner Lamb, to approve the Financial Update for the September 15, 2015 Community Services and Dinuba Pro-Youth

8. **PARK, PROJECT AND PROGRAM UPDATES:**

John Carrillo, Community Service Director, informed the Commission that some of the Agenda items were going to be moved around, for this Commission meeting. Instead of him starting to

discuss Park, Project & Updates, he asked, for Danelle Contreras, to Sports Coordinator to begin. Soccer is on its way. Opening day was scheduled for this past Saturday; due to the weather it did not take place. The air quality was bad. The first games took place yesterday on Monday and we have make-up games this week. We did start the season earlier and the last game is scheduled for October 31, 2015. As of right now, we have 338 kids signed up and a total of 26 teams. We are excited for this season and hopefully we can stay on schedule. We started the games earlier this year. Baseball season prolongs and goes into July, when it is very hot and this past season we had to cancel games due to the heat. Baseball season opening day will be scheduled for April, 2016, before Cinco de Mayo in the Park. With Soccer finishing in October, we can begin with basketball in November and play through January. For that reason, we will begin in April. Basketball sign-ups have already started, the flyer is in your packets. Registration for basketball started on September 8<sup>th</sup> and will go through Oct. 2<sup>nd</sup>. Late registration will begin Oct. 5<sup>th</sup> through Oct. 9<sup>th</sup>. The fee did go up to \$46 this year (\$1) increase from last year and you also receive the sibling discount. Late registration fee will be \$51. Danelle Contreras thanked Commissioner Lamb, for supporting the 3 on 3 Basketball Tournament. A team out of Kingsburg won the tournament.

Stephanie Hurtado, Recreation Coordinator, informed the Commission, that the After School Program is going well. There are five after school sites and four are filled. There are waiting lists for those sites. One site still has availability. Every week, we are monitoring their attendance and making sure they are attending properly. Attendance of one day in two week period is needed, to continue in the program. If not, they are dropped from the program and replace them with someone from the wait list. Bark for Life is coming up, it will take place on Saturday, October 10, 2015. The prices for vaccinations and licensing are the same; the location will be at the Dog Park and Dr. Gray will be doing the vaccinations. There will also be an opportunity to adopt. The Fall Harvest Fling is coming up. We will continue to do it on October 31<sup>st</sup>, from 6:00pm-8:00pm. We will have games and costume contest begins at 7:00pm.

John Carrillo, Community Services Director, informed the Commission about The City of Dinuba Youth Committee. As this topic has been discussed in the past year, more information can be found in your packet, more teen activities can be utilized at the Sportsplex. . We have recently visited the City of Kerman, who has a Youth Commission like we would like to mere what they are doing there. A Commission made up of 7<sup>th</sup>-12<sup>th</sup> grade participants, looking for maybe 20-30 kids to be in this program; self-running Commission, directed under the Parks & Community Service Department. They will be working on activities for the Dinuba youth. We tend to loose these kids; we want to have programs for them like before. We want this Commission to go out and talk to their peers and see what they would like. We will work with Washington kids through High School age and also kids from Sierra school. We are trying to fast track this Commission, to have it going by November or December of this year. There are some ideas that were provided in your packet, regarding recruitment, location of meetings; these meeting would be once a month. Community Services events that they could participate with would be Spring/Fall Harvest Fling, Summer Night Lights, Sportsplex break out teams, lock-ins, full capacity to run their own finances, as we, would oversee them. John will be taking this to Council for approval, hopefully in October.

John Carrillo also informed the Commission that the final inspection of the Sportsplex was done on Thursday, September, 3. Everything went well except for one element. A mural was overlooked and was supposed to be painted in the building. For that reason, they are withholding our last payment of \$200,000. We need to get that mural painted & put up on the wall; this will complete the program. Once completed, we will then be reporting to the state, every 5 years, for the next 20 years. Commissioner Lamb asked about the Skate Park ramp. She thought maybe there was something broken at the Park, something brought up at the previous Commission meeting. John Carrillo informed the Commission, there was a petition that was signed by several of the Skate rider's, regarding their concerns. The elements in the Skate Park can be moved around, it would just take time.

Regarding the HDC Parks Grant, there are three grants that are being worked on. College Park Recreation Center is a \$326,700, for the revamping of the old courthouse and some completed items asbestos abatement, re-roof construction, demolition has begun inside, fire system and alarm sprinklers installed. Gregory Park this is a \$240,700 project that will entail replacement and updating of ADA compliance restrooms and new playground equipment. Playground equipment has been purchased and delivered, equipment purchased for \$10,500. For installation of the playground equipment, we received a quote for installation from King Kong Construction in the amount of \$7,900. They also certify the playground equipment. Roosevelt Park is a project of \$544,250. The project includes replacement and updating of ADA compliance restrooms, new lighting for tee-ball field & replacement lighting for fields one and two. The City Council awarded the lighting project to be done by Musco Lighting in the amount of \$168, 206. City engineering staff has contracted Rose Singh & Assoc. Engineering, for the design of the lighting project, in the amount of \$12,500. This will be a long term project and needs to be done by June, 2016. Our roof here at the rec center was inspected and will need to be replaced. Looks like a \$65,000 project. These are all the reports by John Carrillo, for Park, Project and Program updates.

**9. NEW BUSINESS:**

Grant Applicant, Brian Patterson, Representative for Dinuba Tribes. He has been part of Dinuba Tribes for the past six years. He expressed his gratitude to the Pro-Youth Commission for allowing them to use their 501C3 in the past and now the Dinuba Tribes has their own 501C3. They are a local traveling team; which consists of 40-50 girls from Dinuba, Reedley, Orange Cove and Orosi. An average summer entry fee is \$350-\$400. We do fundraising and raffles to help out the girls to pay down their tuition fees not, for the organization to keep the money. In Dinuba, we want to give the girls the opportunity to participate and play. Their grant request to the Community Services & Dinuba Pro-Youth is \$500. They will be happy to participate with the fireworks booth, as they have before. Motion was made by Commissioner Lamb, 2<sup>nd</sup> by Commissioner Carrion, to approve the Grant request from Brian Patterson for Dinuba Tribes Softball in the amount of \$500. The motion was unanimously approved.

Grant Applicant, Brian Patterson, Coach for Dinuba High School Softball. In last year's program, there were 44 girls participating in the Varsity, J.V. and Freshman teams. The Budget for all three high school teams is \$750. There is a lot of fundraising to help out the girls with their uniforms, nets, etc. They also have a concession stand, at every home game to help the players. Their grant request to the Community Services & Dinuba Pro-Youth is \$500, to off-set the expenses that the school cannot provide for them. They will be happy to participate with the

fireworks booth, as they have before. Motion was made by Commissioner Carrion, 2<sup>nd</sup> by Commissioner Lamb, to approve the Grant request from Brian Patterson for Dinuba High School Softball in the amount of \$500. The motion was unanimously approved.

**10. OLD BUSINESS:**

John Carrillo, informed the Commission, about the meeting frequency topic, that was brought up at the last Commission meeting; that he was not present at. Information was included in the Commission Packets. There is information from the municipal code No. 2012-4; the Mayor signed in October, 2012. This is when the two commissions were combined and meeting frequency was agreed upon. The meeting place is at the Dinuba Recreation Center at 6:00 pm. The Commission should meet on the third Tuesday of Jan, March, May, June, September, and December, which should read November not December. In order to change the ordinance, it would have to go back to Council. These changes can be made in the March meeting. This is the joint meeting with Planning Commission, Council and Community Services and Pro-Youth Commission. Any changes of ordinances will need to take place at that time. Emergency meetings for Commission can be done at any time. The emergency meeting would be requested by the Chair. Council is looking at all the Commissions to go bi-monthly.

John Carrillo, informed the Commission, about the Sal Medina grant request that took place a couple of months ago. In a recent article in the Dinuba Sentinel, the City of Dinuba Planning Commission was questioned, if they were in violation of the Brown Act. Our Commission also falls under the Brown Act. As we had two grant requests this evening, those requests were handled properly. However, we need to be very careful on how we handle each grant request. We have to make a decision at the time of the request and have the grantee present, while any discussion takes place, in regard to the request. We have to remember what we are doing here; that is to grant youth programs funding. It is not our place, to find out if the grantee has the correct permits and licenses. We need to make the decision, at the time of the request. We need to remember to be transparent. A decision had not been made yet to grant Mr. Medina the funding. Stephanie Hurtado had previously reached out to him, regarding the questions on the permits and licensing. He informed her he would look into it and get back to her, he never did. Commissioner Carrion asked John Carrillo, if this topic could be brought up again at the next Commission meeting when all the Commission were present. John Carrillo did find in back records he did find the bylaws from the original Pro Youth Commission dated in 1997. The fireworks booth came in at a later time. There was documentation of the former Director in 2006, addressing a letter to the Former City Manager regarding the 10% of distribution of grant funding for that year. In 2010, the Commissions were both combined. Documentation was noted that new bylaws would need to be done. This was the year that there were reductions of staff. With lots of changes going on; it looks like it was fell through the cracks. John Carrillo is going to have the City Attorney look into this. John Carrillo also mentioned he wanted to look into the CD. John Carrillo informed Commissioner Carrion about Alice Park regarding the repair work and watering schedule. It will take time to come back.

Red Ribbon is coming up on October 26, 2015 at the High School. Staff will be working there.

**11. COMMISSIONER COMMENTS:**

Commissioner Kandarian-.She appreciates John looking into the bylaws for the Commission

Commissioner Carrion- No comments

Commissioner Lamb-Would like to discuss the spending of the 10% for grant requests. Can the bylaws be changed?

**12. ADJOURNMENT:**

The meeting adjourned at 7:10 p.m.



# Accounts Payable Invoice Report

Payment Date Range 11/08/15 - 11/13/15  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount		
<b>Vendor 367 - A-1 Auto Electric</b>											
8533	Repairs/Maintenance	Paid by Check #5833		10/30/2015	11/13/2015	11/13/2015		11/13/2015	219.16		
							Vendor <b>367 - A-1 Auto Electric</b> Totals		Invoices	1	<u>\$219.16</u>
<b>Vendor 263 - Advantek Benefit Administrators</b>											
11.3.15	Funding request	Paid by Check #5834		11/03/2015	11/13/2015	11/13/2015		11/13/2015	23,979.28		
1511 0011	November 2015	Paid by Check #5834		11/03/2015	11/13/2015	11/13/2015		11/13/2015	56,669.48		
							Vendor <b>263 - Advantek Benefit Administrators</b> Totals		Invoices	2	<u>\$80,648.76</u>
<b>Vendor 372 - Aecom USA, Inc.</b>											
37648981	AECOM CNG Fueling station Exp Project Eng.	Paid by Check #5835		10/30/2015	11/13/2015	11/13/2015		11/13/2015	1,500.00		
							Vendor <b>372 - Aecom USA, Inc.</b> Totals		Invoices	1	<u>\$1,500.00</u>
<b>Vendor 47 - Alta Irrigation District</b>											
012300017 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	622.04		
030250012 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
030250013 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
030250014 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
030250015 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
030250016 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
030250017 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
030250018 2015	Miscellaneous	Paid by Check #5836		11/12/2015	11/13/2015	11/13/2015		11/13/2015	6.25		
							Vendor <b>47 - Alta Irrigation District</b> Totals		Invoices	8	<u>\$665.79</u>
<b>Vendor 13 - Ameripride Valley Uniform Service</b>											
1501475341	Supplies	Paid by Check #5837		10/16/2015	11/13/2015	11/13/2015		11/13/2015	98.10		
1501490896	Supplies	Paid by Check #5837		11/06/2015	11/13/2015	11/13/2015		11/13/2015	67.99		
1501490897	Supplies	Paid by Check #5837		11/06/2015	11/13/2015	11/13/2015		11/13/2015	36.10		
1501490899	Supplies	Paid by Check #5837		11/06/2015	11/13/2015	11/13/2015		11/13/2015	57.03		
							Vendor <b>13 - Ameripride Valley Uniform Service</b> Totals		Invoices	4	<u>\$259.22</u>
<b>Vendor 17 - AT&amp;T</b>											
5595915911 10/15	Communications	Paid by Check #5839		10/11/2015	11/13/2015	11/13/2015		11/13/2015	413.01		
559595858310/15	Telephone	Paid by Check #5838		10/25/2015	11/13/2015	11/13/2015		11/13/2015	234.76		
5595959999 10/15	Telephone	Paid by Check #5838		10/25/2015	11/13/2015	11/13/2015		11/13/2015	101.32		
559596064910/15	Telephone	Paid by Check #5838		10/26/2015	11/13/2015	11/13/2015		11/13/2015	199.36		
2501271961 11/15	Telephone	Paid by Check #5838		11/01/2015	11/13/2015	11/13/2015		11/13/2015	80.00		
							Vendor <b>17 - AT&amp;T</b> Totals		Invoices	5	<u>\$1,028.45</u>
<b>Vendor 65 - Banner Pest Control</b>											
172924	Professional Services	Paid by Check #5840		10/15/2015	11/13/2015	11/13/2015		11/13/2015	75.00		
							Vendor <b>65 - Banner Pest Control</b> Totals		Invoices	1	<u>\$75.00</u>



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Payment Date Range 11/08/15 - 11/13/15  
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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 116 - BSK Analytical Laboratories</b>									
A523430	Professional Services	Paid by Check #5841		11/02/2015	11/13/2015	11/13/2015		11/13/2015	108.00
		Vendor 116 - BSK Analytical Laboratories Totals				Invoices	1		<u>\$108.00</u>
<b>Vendor 1 - C&amp;S Laundry Cleaners</b>									
258505	Mendoza Patches	Paid by Check #5842		10/06/2015	11/13/2015	11/13/2015		11/13/2015	17.50
		Vendor 1 - C&S Laundry Cleaners Totals				Invoices	1		<u>\$17.50</u>
<b>Vendor 779 - California Dept. of Public Health</b>									
CLR00323803 2016	Lab License	Paid by Check #5843		10/02/2015	11/13/2015	11/13/2015		11/13/2015	113.00
		Vendor 779 - California Dept. of Public Health Totals				Invoices	1		<u>\$113.00</u>
<b>Vendor 52 - Chicago Title</b>									
671 Vermont Ave	Cruz Perez & Evelyn Perez - Reconveyance Fees	Paid by Check #5844		11/05/2015	11/13/2015	11/13/2015		11/13/2015	66.00
		Vendor 52 - Chicago Title Totals				Invoices	1		<u>\$66.00</u>
<b>Vendor 240 - Clean Cut Landscape Management Inc.</b>									
11119A	October 2015	Paid by Check #5845		10/31/2015	11/13/2015	11/13/2015		11/13/2015	16,483.13
		Vendor 240 - Clean Cut Landscape Management Inc. Totals				Invoices	1		<u>\$16,483.13</u>
<b>Vendor 238 - Clyde Stevenson Electrical</b>									
M14770	November 2015	Paid by Check #5846		11/01/2015	11/13/2015	11/13/2015		11/13/2015	35.00
		Vendor 238 - Clyde Stevenson Electrical Totals				Invoices	1		<u>\$35.00</u>
<b>Vendor 170 - Comcast</b>									
0136611 10/26/15	Professional Services	Paid by Check #5847		10/26/2015	11/13/2015	11/13/2015		11/13/2015	53.89
000068 10/27/15	Communications	Paid by Check #5847		10/27/2015	11/13/2015	11/13/2015		11/13/2015	.05
0181138 10/27/15	Communications	Paid by Check #5847		10/27/2015	11/13/2015	11/13/2015		11/13/2015	141.42
0002763 10/27/15	Communications	Paid by Check #5847		11/27/2015	11/13/2015	11/13/2015		11/13/2015	133.98
		Vendor 170 - Comcast Totals				Invoices	4		<u>\$329.34</u>
<b>Vendor 951 - Cosco Fire Protection, In.c</b>									
22FD1384-03	Cosco Fire Protection - college park project	Paid by Check #5848		10/31/2015	11/13/2015	11/13/2015		11/13/2015	17,730.00
		Vendor 951 - Cosco Fire Protection, In.c Totals				Invoices	1		<u>\$17,730.00</u>
<b>Vendor 232 - Courier Printing and Village Printer</b>									
C24668	Supplies	Paid by Check #5849		11/02/2015	11/13/2015	11/13/2015		11/13/2015	54.38
		Vendor 232 - Courier Printing and Village Printer Totals				Invoices	1		<u>\$54.38</u>
<b>Vendor 57 - Pat Dahlgren</b>									
942669	CC Cookies 10/13/15	Paid by Check #5850		10/13/2015	11/13/2015	11/13/2015		11/13/2015	15.00



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 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 57 - Pat Dahlgren</b>										
942687	CC Dinner 11/3/15	Paid by Check #5850		11/03/2015	11/13/2015	11/13/2015		11/13/2015	150.00	
							Vendor 57 - Pat Dahlgren Totals	Invoices	2	<u>\$165.00</u>
<b>Vendor 719 - Department of Motor Vehicles</b>										
110215	Reg Fees SE659350 LEROI, SE633446 CRAFC, SE633276 WBMFG	Paid by Check #5851		11/02/2015	11/13/2015	11/13/2015		11/13/2015	75.00	
							Vendor 719 - Department of Motor Vehicles Totals	Invoices	1	<u>\$75.00</u>
<b>Vendor 30 - Dinuba Chamber of Commerce</b>										
Payment #1 2016	July - September 2015	Paid by Check #5852		10/23/2015	11/13/2015	11/13/2015		11/13/2015	79,168.75	
							Vendor 30 - Dinuba Chamber of Commerce Totals	Invoices	1	<u>\$79,168.75</u>
<b>Vendor 4 - Dinuba Lumber Company</b>										
10595833	Repairs/Maintenance	Paid by Check #5853		10/01/2015	11/13/2015	11/13/2015		11/13/2015	7.34	
10595880	Repairs/Maintenance	Paid by Check #5853		10/01/2015	11/13/2015	11/13/2015		11/13/2015	9.78	
10595881	Repairs/Maintenance	Paid by Check #5853		10/01/2015	11/13/2015	11/13/2015		11/13/2015	13.37	
10595885	Repairs/Maintenance	Paid by Check #5853		10/01/2015	11/13/2015	11/13/2015		11/13/2015	72.41	
10595933	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	72.14	
10595935	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	8.70	
10595936	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	23.94	
10595962	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	73.37	
10595987	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	13.69	
10596006	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	19.53	
10596023	Repairs/Maintenance	Paid by Check #5853		10/02/2015	11/13/2015	11/13/2015		11/13/2015	65.50	
10596098	Repairs/Maintenance	Paid by Check #5853		10/03/2015	11/13/2015	11/13/2015		11/13/2015	2.24	
10596141	Repairs/Maintenance	Paid by Check #5853		10/05/2015	11/13/2015	11/13/2015		11/13/2015	159.86	
10596142	Repairs/Maintenance	Paid by Check #5853		10/05/2015	11/13/2015	11/13/2015		11/13/2015	.91	
10596174	Repairs/Maintenance	Paid by Check #5853		10/05/2015	11/13/2015	11/13/2015		11/13/2015	78.26	
10596177	Repairs/Maintenance	Paid by Check #5853		10/05/2015	11/13/2015	11/13/2015		11/13/2015	54.12	
10596198	Repairs/Maintenance	Paid by Check #5853		10/05/2015	11/13/2015	11/13/2015		11/13/2015	(17.61)	
10596200	Repairs/Maintenance	Paid by Check #5853		10/05/2015	11/13/2015	11/13/2015		11/13/2015	16.98	
10596258	Repairs/Maintenance	Paid by Check #5853		10/06/2015	11/13/2015	11/13/2015		11/13/2015	8.80	
10596299	Repairs/Maintenance	Paid by Check #5853		10/06/2015	11/13/2015	11/13/2015		11/13/2015	62.74	
10596320	Repairs/Maintenance	Paid by Check #5853		10/06/2015	11/13/2015	11/13/2015		11/13/2015	7.62	
10596324	Repairs/Maintenance	Paid by Check #5853		10/06/2015	11/13/2015	11/13/2015		11/13/2015	8.68	
10596329	Repairs/Maintenance	Paid by Check #5853		10/06/2015	11/13/2015	11/13/2015		11/13/2015	9.78	
10596370	Repairs/Maintenance	Paid by Check #5853		10/06/2015	11/13/2015	11/13/2015		11/13/2015	19.56	
10596382	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	5.66	
10596412	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	16.60	
10596438	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	7.82	



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<b>Vendor 4 - Dinuba Lumber Company</b>									
10596439	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	14.67
10596443	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	35.57
10596453	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	50.04
10596454	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	319.73
10596460	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	6.84
10596462	Repairs/Maintenance	Paid by Check #5853		10/07/2015	11/13/2015	11/13/2015		11/13/2015	6.16
10596507	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	9.95
10596513	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	19.38
10596515	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	.82
10596517	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	2.93
10596538	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	1.46
10596542	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	1.95
10596552	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	7.90
10596555	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	127.87
10596578	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	8.31
10596584	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	4.48
10596586	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	57.30
10596597	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	9.78
10596605	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	39.55
10596621	Repairs/Maintenance	Paid by Check #5853		10/08/2015	11/13/2015	11/13/2015		11/13/2015	297.73
10596634	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	32.29
10596651	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	24.46
10596662	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	27.36
10596667	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	33.26
10596676	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	(6.84)
10596705	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	7.33
10596717	Repairs/Maintenance	Paid by Check #5853		10/09/2015	11/13/2015	11/13/2015		11/13/2015	26.21
10596800	Repairs/Maintenance	Paid by Check #5853		10/10/2015	11/13/2015	11/13/2015		11/13/2015	20.64
10596805	Repairs/Maintenance	Paid by Check #5853		10/10/2015	11/13/2015	11/13/2015		11/13/2015	9.78
10596850	Repairs/Maintenance	Paid by Check #5853		10/11/2015	11/13/2015	11/13/2015		11/13/2015	43.02
10596871	Repairs/Maintenance	Paid by Check #5853		10/12/2015	11/13/2015	11/13/2015		11/13/2015	39.73
10596882	Repairs/Maintenance	Paid by Check #5853		10/12/2015	11/13/2015	11/13/2015		11/13/2015	63.60
10596886	Repairs/Maintenance	Paid by Check #5853		10/12/2015	11/13/2015	11/13/2015		11/13/2015	5.08
10596899	Repairs/Maintenance	Paid by Check #5853		10/12/2015	11/13/2015	11/13/2015		11/13/2015	12.59
10596901	Repairs/Maintenance	Paid by Check #5853		10/12/2015	11/13/2015	11/13/2015		11/13/2015	2.72
10596932	Repairs/Maintenance	Paid by Check #5853		10/12/2015	11/13/2015	11/13/2015		11/13/2015	8.70
10597033	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	5.37
10597034	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	9.29
10597048	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	23.60
10597075	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	5.37
10597076	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	1.95



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<b>Vendor 4 - Dinuba Lumber Company</b>									
10597082	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	21.70
10597083	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	37.05
10597120	Repairs/Maintenance	Paid by Check #5853		10/13/2015	11/13/2015	11/13/2015		11/13/2015	35.21
10597150	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	14.67
10597174	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	42.41
10597188	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	7.72
10597216	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	1.20
10597218	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	42.41
10597226	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	4.08
10597229	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	26.89
10597273	Repairs/Maintenance	Paid by Check #5853		10/14/2015	11/13/2015	11/13/2015		11/13/2015	2.44
10597318	Repairs/Maintenance	Paid by Check #5853		10/15/2015	11/13/2015	11/13/2015		11/13/2015	30.30
10597358	Repairs/Maintenance	Paid by Check #5853		10/15/2015	11/13/2015	11/13/2015		11/13/2015	25.45
10597365	Repairs/Maintenance	Paid by Check #5853		10/15/2015	11/13/2015	11/13/2015		11/13/2015	2.03
10597370	Repairs/Maintenance	Paid by Check #5853		10/15/2015	11/13/2015	11/13/2015		11/13/2015	6.35
10597442	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	9.77
10597447	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	1.75
10597479	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	9.78
10597496	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	44.01
10597504	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	14.28
10597512	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	(.44)
10597513	Repairs/Maintenance	Paid by Check #5853		10/16/2015	11/13/2015	11/13/2015		11/13/2015	.58
10597572	Repairs/Maintenance	Paid by Check #5853		10/17/2015	11/13/2015	11/13/2015		11/13/2015	18.07
10597588	Repairs/Maintenance	Paid by Check #5853		10/17/2015	11/13/2015	11/13/2015		11/13/2015	21.21
10597630	Repairs/Maintenance	Paid by Check #5853		10/19/2015	11/13/2015	11/13/2015		11/13/2015	14.27
10597645	Repairs/Maintenance	Paid by Check #5853		10/19/2015	11/13/2015	11/13/2015		11/13/2015	97.86
10597670	Repairs/Maintenance	Paid by Check #5853		10/19/2015	11/13/2015	11/13/2015		11/13/2015	12.47
10597702	Repairs/Maintenance	Paid by Check #5853		10/19/2015	11/13/2015	11/13/2015		11/13/2015	41.54
10597716	Repairs/Maintenance	Paid by Check #5853		10/19/2015	11/13/2015	11/13/2015		11/13/2015	(25.43)
10597718	Repairs/Maintenance	Paid by Check #5853		10/19/2015	11/13/2015	11/13/2015		11/13/2015	170.23
10597774	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	3.82
10597780	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	7.74
10597785	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	27.30
10597789	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	17.38
10597793	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	22.80
10597815	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	2.19
10597853	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	10.52
10597860	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	26.80
10597872	Repairs/Maintenance	Paid by Check #5853		10/20/2015	11/13/2015	11/13/2015		11/13/2015	20.99
10597948	Repairs/Maintenance	Paid by Check #5853		10/21/2015	11/13/2015	11/13/2015		11/13/2015	2.11
10598004	Repairs/Maintenance	Paid by Check #5853		10/21/2015	11/13/2015	11/13/2015		11/13/2015	.18



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<b>Vendor 4 - Dinuba Lumber Company</b>									
10598026	Repairs/Maintenance	Paid by Check #5853		10/21/2015	11/13/2015	11/13/2015		11/13/2015	6.41
10598034	Repairs/Maintenance	Paid by Check #5853		10/21/2015	11/13/2015	11/13/2015		11/13/2015	201.12
10598035	Repairs/Maintenance	Paid by Check #5853		10/21/2015	11/13/2015	11/13/2015		11/13/2015	11.04
10598073	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	44.78
10598079	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	8.21
10598082	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	17.53
10598087	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	29.52
10598095	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	74.46
10598099	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	15.50
10598103	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	29.35
10598109	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	4.69
10598111	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	5.21
10598133	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	16.62
10598153	Repairs/Maintenance	Paid by Check #5853		10/22/2015	11/13/2015	11/13/2015		11/13/2015	13.69
10598185	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	13.18
10598199	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	30.58
10598203	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	6.35
10598206	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	15.65
10598207	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	13.28
10598210	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	20.03
10598221	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	1.26
10598227	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	46.95
10598274	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	3.31
10598280	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	24.46
10598288	Repairs/Maintenance	Paid by Check #5853		10/23/2015	11/13/2015	11/13/2015		11/13/2015	24.74
10598327	Repairs/Maintenance	Paid by Check #5853		10/24/2015	11/13/2015	11/13/2015		11/13/2015	36.19
10598357	Repairs/Maintenance	Paid by Check #5853		10/24/2015	11/13/2015	11/13/2015		11/13/2015	14.67
10598392	Repairs/Maintenance	Paid by Check #5853		10/26/2015	11/13/2015	11/13/2015		11/13/2015	48.88
10598393	Repairs/Maintenance	Paid by Check #5853		10/26/2015	11/13/2015	11/13/2015		11/13/2015	14.64
10598414	Repairs/Maintenance	Paid by Check #5853		10/26/2015	11/13/2015	11/13/2015		11/13/2015	39.14
10598462	Repairs/Maintenance	Paid by Check #5853		10/26/2015	11/13/2015	11/13/2015		11/13/2015	3.11
10598468	Repairs/Maintenance	Paid by Check #5853		10/26/2015	11/13/2015	11/13/2015		11/13/2015	9.17
10598484	Repairs/Maintenance	Paid by Check #5853		10/26/2015	11/13/2015	11/13/2015		11/13/2015	49.89
10598563	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	38.15
10598564	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	190.31
10598571	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	9.77
10598583	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	30.59
10598588	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	107.64
10598589	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	7.61
10598611	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	5.46
10598635	Repairs/Maintenance	Paid by Check #5853		10/27/2015	11/13/2015	11/13/2015		11/13/2015	10.86



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 4 - Dinuba Lumber Company</b>									
10598711	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	33.27
10598733	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	8.79
10598740	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	73.37
10598794	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	32.59
10598796	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	6.63
10598809	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	34.23
10598811	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	15.65
10598834	Repairs/Maintenance	Paid by Check #5853		10/28/2015	11/13/2015	11/13/2015		11/13/2015	28.36
10598839	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	159.86
10598840	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	28.76
10598842	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	39.14
10598854	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	117.75
10598857	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	12.47
10598877	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	14.93
10598895	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	35.21
10598903	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	41.98
10598906	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	2.53
10598931	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	38.76
10598935	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	19.56
10598940	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	17.61
10598945	Repairs/Maintenance	Paid by Check #5853		10/29/2015	11/13/2015	11/13/2015		11/13/2015	.92
10598991	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	15.34
10599022	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	4.88
10599026	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	1.94
10599042	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	9.37
10599056	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	9.48
10599062	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	2.44
10599089	Repairs/Maintenance	Paid by Check #5853		10/30/2015	11/13/2015	11/13/2015		11/13/2015	23.26
10599130	Repairs/Maintenance	Paid by Check #5853		10/31/2015	11/13/2015	11/13/2015		11/13/2015	5.86
<b>Vendor 4 - Dinuba Lumber Company Totals</b>							Invoices	179	\$5,240.35
<b>Vendor 308 - Dinuba Rotary Club</b>									
2052	October 2015	Paid by Check #5854		10/31/2015	11/13/2015	11/13/2015		11/13/2015	50.00
<b>Vendor 308 - Dinuba Rotary Club Totals</b>							Invoices	1	\$50.00
<b>Vendor 41 - Dinuba Senior Citizen Inc.</b>									
July 2015 credit	Food & Beverages	Paid by Check #5855		07/31/2015	11/13/2015	11/13/2015		11/13/2015	(960.00)
August 2015 cred	Food & Beverages	Paid by Check #5855		08/31/2015	11/13/2015	11/13/2015		11/13/2015	(960.00)
1016	Contractual	Paid by Check #5855		11/04/2015	11/13/2015	11/13/2015		11/13/2015	2,004.83
<b>Vendor 41 - Dinuba Senior Citizen Inc. Totals</b>							Invoices	3	\$84.83



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<b>Vendor 341 - Dinuba Tires LLC</b>									
46294	Repairs/Maintenance	Paid by Check #5856		10/30/2015	11/13/2015	11/13/2015		11/13/2015	720.00
46304	Repairs/Maintenance	Paid by Check #5856		11/02/2015	11/13/2015	11/13/2015		11/13/2015	620.00
46309	Repairs/Maintenance	Paid by Check #5856		11/04/2015	11/13/2015	11/13/2015		11/13/2015	10.00
Vendor <b>341 - Dinuba Tires LLC</b> Totals							Invoices	3	\$1,350.00
<b>Vendor 371 - Duperon Corporation</b>									
14965	Repairs/Maintenance	Paid by Check #5857		10/20/2015	11/13/2015	11/13/2015		11/13/2015	769.16
Vendor <b>371 - Duperon Corporation</b> Totals							Invoices	1	\$769.16
<b>Vendor 280 - Entersect</b>									
1015EP31191	Professional Services	Paid by Check #5858		10/31/2015	11/13/2015	11/13/2015		11/13/2015	79.00
Vendor <b>280 - Entersect</b> Totals							Invoices	1	\$79.00
<b>Vendor 16 - Ernest Packaging Solutions</b>									
183152	Supplies	Paid by Check #5859		10/23/2015	11/13/2015	11/13/2015		11/13/2015	61.30
Vendor <b>16 - Ernest Packaging Solutions</b> Totals							Invoices	1	\$61.30
<b>Vendor 36 - Ewing Irrigation Products</b>									
552294	Irrigation Repair & Maintenance	Paid by Check #5860		10/22/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	1,376.16
559749	Irrigation Repair & Maintenance	Paid by Check #5860		10/23/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	1,034.92
572423	Irrigation Repair & Maintenance	Paid by Check #5860		10/27/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	173.83
572424	Irrigation Repair & Maintenance	Paid by Check #5860		10/27/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	40.84
586633	Fy 15/16-Parks Irrigation repair & maint	Paid by Check #5860		10/29/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	(143.59)
Vendor <b>36 - Ewing Irrigation Products</b> Totals							Invoices	5	\$2,482.16
<b>Vendor 1018 - Extended Stay America Inc.</b>									
123565521	Travel & Training	Paid by Check #5861		08/27/2015	11/13/2015	11/13/2015		11/13/2015	326.76
Vendor <b>1018 - Extended Stay America Inc.</b> Totals							Invoices	1	\$326.76
<b>Vendor 603 - Mario Febres</b>									
2015 Reimb.	Education - Paramedic Refresher	Paid by Check #5862		11/09/2015	11/13/2015	11/13/2015		11/13/2015	359.62
Vendor <b>603 - Mario Febres</b> Totals							Invoices	1	\$359.62
<b>Vendor 235 - FERGUSON ENTERPRISES, INC.</b>									
1131667	Supplies	Paid by Check #5863		11/03/2015	11/13/2015	11/13/2015		11/13/2015	444.10
Vendor <b>235 - FERGUSON ENTERPRISES, INC.</b> Totals							Invoices	1	\$444.10
<b>Vendor 406 - Fred's Plumbing</b>									
15.0686	Building Maintenance & Supplies	Paid by Check #5864		10/08/2015	11/13/2015	11/13/2015		11/13/2015	298.38
Vendor <b>406 - Fred's Plumbing</b> Totals							Invoices	1	\$298.38



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<b>Vendor 202 - Fresno Tool and Industrial Supply</b>										
7456	Supplies	Paid by Check #5865		10/26/2015	11/13/2015	11/13/2015		11/13/2015	413.23	
							Vendor 202 - Fresno Tool and Industrial Supply Totals	Invoices	1	<u>\$413.23</u>
<b>Vendor 12 - Gar Tootelian Inc.</b>										
1-679577	Parks - Maintenance Supplies - Raisin Festival	Paid by Check #5866		09/30/2015	11/13/2015	11/13/2015	11/03/2015	11/13/2015	543.25	
							Vendor 12 - Gar Tootelian Inc. Totals	Invoices	1	<u>\$543.25</u>
<b>Vendor 18 - The Gas Company</b>										
0297157945911/15	Utilities	Paid by Check #5867		11/04/2015	11/13/2015	11/13/2015		11/13/2015	13.32	
090155800811/15	Utilities	Paid by Check #5867		11/04/2015	11/13/2015	11/13/2015		11/13/2015	13.81	
1620158000411/15	Utilities	Paid by Check #5867		11/04/2015	11/13/2015	11/13/2015		11/13/2015	17.58	
							Vendor 18 - The Gas Company Totals	Invoices	3	<u>\$44.71</u>
<b>Vendor 712 - Golden State Overnight</b>										
2931670	Dept Housing & CD of Transit	Paid by Check #5868		10/31/2015	11/13/2015	11/13/2015		11/13/2015	18.45	
							Vendor 712 - Golden State Overnight Totals	Invoices	1	<u>\$18.45</u>
<b>Vendor 242 - Green Box Rentals, Inc.</b>										
36373	Monthly Storage Rental - Rec Center	Paid by Check #5869		10/30/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	70.69	
36377	Monthly Storage Rental - Vuich Park	Paid by Check #5869		10/30/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	81.56	
							Vendor 242 - Green Box Rentals, Inc. Totals	Invoices	2	<u>\$152.25</u>
<b>Vendor 379 - Guardian EMS Products</b>										
5634198	Supplies	Paid by Check #5870		10/29/2015	11/13/2015	11/13/2015		11/13/2015	1,506.25	
5635722	Supplies	Paid by Check #5870		11/05/2015	11/13/2015	11/13/2015		11/13/2015	206.65	
5635813	Supplies	Paid by Check #5870		11/05/2015	11/13/2015	11/13/2015		11/13/2015	85.64	
							Vendor 379 - Guardian EMS Products Totals	Invoices	3	<u>\$1,798.54</u>
<b>Vendor 1015 - Hilton San Francisco</b>										
32CRZLT6	Travel & Training	Paid by Check #5871		10/19/2015	11/13/2015	11/13/2015		11/13/2015	576.43	
							Vendor 1015 - Hilton San Francisco Totals	Invoices	1	<u>\$576.43</u>
<b>Vendor 174 - Howard's Pest Control</b>										
0245203	11/9/15 Service	Paid by Check #5872		11/09/2015	11/13/2015	11/13/2015		11/13/2015	49.00	
							Vendor 174 - Howard's Pest Control Totals	Invoices	1	<u>\$49.00</u>
<b>Vendor 45 - Ingram Digital Electronics Co.</b>										
383,226	Supplies	Paid by Check #5917		11/02/2015	11/13/2015	11/13/2015		11/13/2015	708.00	
							Vendor 45 - Ingram Digital Electronics Co. Totals	Invoices	1	<u>\$708.00</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>107 - Johnson Heating &amp; Air Conditioning</b>									
422	Ice Machine	Paid by Check #5873		10/30/2015	11/13/2015	11/13/2015		11/13/2015	168.94
Vendor <b>107 - Johnson Heating &amp; Air Conditioning</b> Totals							Invoices	1	<u>\$168.94</u>
Vendor <b>5 - Jorgensen &amp; Co.</b>									
5546845	Professional Services	Paid by Check #5874		09/29/2015	11/13/2015	11/13/2015		11/13/2015	349.95
Vendor <b>5 - Jorgensen &amp; Co.</b> Totals							Invoices	1	<u>\$349.95</u>
Vendor <b>53 - League of California Cities</b>									
7393	Miscellaneous	Paid by Check #5875		10/08/2015	11/13/2015	11/13/2015		11/13/2015	125.00
Vendor <b>53 - League of California Cities</b> Totals							Invoices	1	<u>\$125.00</u>
Vendor <b>1017 - Lighthouse Uniform Co.</b>									
76337	Dodd Class A	Paid by Check #5876		10/23/2015	11/13/2015	11/13/2015		11/13/2015	613.15
Vendor <b>1017 - Lighthouse Uniform Co.</b> Totals							Invoices	1	<u>\$613.15</u>
Vendor <b>642 - Louie Maldonado</b>									
San Francisco	Travel & Training	Paid by Check #5877		11/04/2015	11/13/2015	11/13/2015		11/13/2015	209.00
Vendor <b>642 - Louie Maldonado</b> Totals							Invoices	1	<u>\$209.00</u>
Vendor <b>643 - Ricky Mares</b>									
Pleasanton	Travel & Training	Paid by Check #5878		11/04/2015	11/13/2015	11/13/2015		11/13/2015	178.00
Vendor <b>643 - Ricky Mares</b> Totals							Invoices	1	<u>\$178.00</u>
Vendor <b>160 - MidValley Publishing Inc.</b>									
0012683 10/30/15	# 0012683 Dinuba City Hall Human Resources	Paid by Check #5879		10/30/2015	11/13/2015	11/13/2015		11/13/2015	25.00
Vendor <b>160 - MidValley Publishing Inc.</b> Totals							Invoices	1	<u>\$25.00</u>
Vendor <b>22 - Moore Twining Associates Inc.</b>									
5134010	Professional Services	Paid by Check #5880		10/27/2015	11/13/2015	11/13/2015		11/13/2015	35.00
5134012	Professional Services	Paid by Check #5880		10/27/2015	11/13/2015	11/13/2015		11/13/2015	147.00
5134013	Professional Services	Paid by Check #5880		10/27/2015	11/13/2015	11/13/2015		11/13/2015	80.00
5134093	Professional Services	Paid by Check #5880		10/28/2015	11/13/2015	11/13/2015		11/13/2015	147.00
5134222	Professional Services	Paid by Check #5880		10/30/2015	11/13/2015	11/13/2015		11/13/2015	105.00
5134437	Professional Services	Paid by Check #5880		11/05/2015	11/13/2015	11/13/2015		11/13/2015	105.00
Vendor <b>22 - Moore Twining Associates Inc.</b> Totals							Invoices	6	<u>\$619.00</u>
Vendor <b>88 - Municipal Maintenance Equipment Inc.</b>									
0105437-IN	Repairs/Maintenance	Paid by Check #5881		11/03/2015	11/13/2015	11/13/2015		11/13/2015	597.58
0105486-IN	Repairs/Maintenance	Paid by Check #5881		11/05/2015	11/13/2015	11/13/2015		11/13/2015	85.27
Vendor <b>88 - Municipal Maintenance Equipment Inc.</b> Totals							Invoices	2	<u>\$682.85</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 749 - MuniServices</b>									
0000039292	Professional Services	Paid by Check #5882		10/23/2015	11/13/2015	11/13/2015		11/13/2015	2,440.76
0000039293	Professional Services	Paid by Check #5882		10/23/2015	11/13/2015	11/13/2015		11/13/2015	113.43
<b>Vendor 749 - MuniServices Totals</b>							Invoices	2	\$2,554.19
<b>Vendor 284 - MV Transportation, Inc.</b>									
63932	Oct. 2015 Billing Charges	Paid by Check #5883		11/02/2015	11/13/2015	11/13/2015		11/13/2015	41,288.92
<b>Vendor 284 - MV Transportation, Inc. Totals</b>							Invoices	1	\$41,288.92
<b>Vendor 884 - Napa Auto Parts</b>									
258214	Repairs/Maintenance	Paid by Check #5884		11/04/2015	11/13/2015	11/13/2015		11/13/2015	120.46
<b>Vendor 884 - Napa Auto Parts Totals</b>							Invoices	1	\$120.46
<b>Vendor 899 - NBS</b>									
101500032	DCGHRDINUBA.FLF01 billing through Oct. 10, 2015	Paid by Check #5885		10/22/2015	11/13/2015	11/13/2015		11/13/2015	4,550.00
<b>Vendor 899 - NBS Totals</b>							Invoices	1	\$4,550.00
<b>Vendor 142 - Office Depot BSD</b>									
798566702001	Office Supplies	Paid by Check #5886		10/07/2015	11/13/2015	11/13/2015		11/13/2015	194.19
801904874001	Office Supplies - Office Depot	Paid by Check #5886		10/26/2015	11/13/2015	11/13/2015		11/13/2015	158.95
801296167001	Office Supplies	Paid by Check #5886		10/28/2015	11/13/2015	11/13/2015		11/13/2015	96.77
802422700001	Office Supplies	Paid by Check #5886		10/28/2015	11/13/2015	11/13/2015	11/04/2015	11/13/2015	421.95
802423957001	Office Supplies	Paid by Check #5886		10/28/2015	11/13/2015	11/13/2015	11/04/2015	11/13/2015	13.04
802540987001	Office Supplies	Paid by Check #5886		10/28/2015	11/13/2015	11/13/2015		11/13/2015	62.05
802422700002	Office Supplies	Paid by Check #5886		10/29/2015	11/13/2015	11/13/2015	11/04/2015	11/13/2015	16.30
802812970001	Supplies	Paid by Check #5886		10/29/2015	11/13/2015	11/13/2015		11/13/2015	122.91
<b>Vendor 142 - Office Depot BSD Totals</b>							Invoices	8	\$1,086.16
<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
6407995725010/23	Utilities	Paid by Check #5891		10/23/2015	11/13/2015	11/13/2015		11/13/2015	430.31
2656920215810/15	Utilities	Paid by Check #5888		10/25/2015	11/13/2015	11/13/2015		11/13/2015	9.53
2459524157110/15	Utilities	Paid by Check #5888		10/26/2015	11/13/2015	11/13/2015		11/13/2015	16.51
5438816975410/15	Utilities	Paid by Check #5888		10/26/2015	11/13/2015	11/13/2015		11/13/2015	144.74
9146744205810/15	Utilities	Paid by Check #5889		10/26/2015	11/13/2015	11/13/2015		11/13/2015	17.28
0766265341410/15	Utilities	Paid by Check #5888		10/27/2015	11/13/2015	11/13/2015		11/13/2015	98.79
1349551825310/15	Utilities	Paid by Check #5888		10/27/2015	11/13/2015	11/13/2015		11/13/2015	32.22
2459149581710/15	Utilities	Paid by Check #5890		10/27/2015	11/13/2015	11/13/2015		11/13/2015	7,334.96
3600674390410/15	Utilities	Paid by Check #5888		10/27/2015	11/13/2015	11/13/2015		11/13/2015	74.93
4689942560010/15	Utilities	Paid by Check #5888		10/27/2015	11/13/2015	11/13/2015		11/13/2015	10.13
5564264294010/15	Utilities	Paid by Check #5888		10/27/2015	11/13/2015	11/13/2015		11/13/2015	40.46
5751498437610/15	Utilities	Paid by Check #5889		10/27/2015	11/13/2015	11/13/2015		11/13/2015	81.87
6220088828710/15	Utilities	Paid by Check #5889		10/27/2015	11/13/2015	11/13/2015		11/13/2015	21.92



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<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
6782667017510/15	Utilities	Paid by Check #5889		10/27/2015	11/13/2015	11/13/2015		11/13/2015	22.92
7905465742810/15	Utilities	Paid by Check #5889		10/27/2015	11/13/2015	11/13/2015		11/13/2015	9.53
8116588543510/15	Utilities	Paid by Check #5889		10/27/2015	11/13/2015	11/13/2015		11/13/2015	45.28
8376497226710/15	Utilities	Paid by Check #5891		10/27/2015	11/13/2015	11/13/2015		11/13/2015	102.70
9001498229310/15	Utilities	Paid by Check #5887		10/27/2015	11/13/2015	11/13/2015		11/13/2015	1,614.73
4751971656810/15	Utilities	Paid by Check #5890		10/28/2015	11/13/2015	11/13/2015		11/13/2015	26.72
4772157652910/15	Utilities	Paid by Check #5890		10/28/2015	11/13/2015	11/13/2015		11/13/2015	96.66
4895917202310/15	Utilities	Paid by Check #5890		10/28/2015	11/13/2015	11/13/2015		11/13/2015	9.53
4939694448710/15	Utilities	Paid by Check #5890		10/28/2015	11/13/2015	11/13/2015		11/13/2015	10.50
5355488862710/15	Utilities	Paid by Check #5891		10/28/2015	11/13/2015	11/13/2015		11/13/2015	42.21
5657667089910/15	Utilities	Paid by Check #5891		10/28/2015	11/13/2015	11/13/2015		11/13/2015	39.31
6657667025210/15	Utilities	Paid by Check #5891		10/28/2015	11/13/2015	11/13/2015		11/13/2015	41.35
8218800681910/15	Utilities	Paid by Check #5891		10/28/2015	11/13/2015	11/13/2015		11/13/2015	2,060.91
8647150103010/15	Utilities	Paid by Check #5891		10/28/2015	11/13/2015	11/13/2015		11/13/2015	46.45
3616571038910/15	Utilities	Paid by Check #5890		10/29/2015	11/13/2015	11/13/2015		11/13/2015	2,619.04
5064695483910/15	Utilities	Paid by Check #5890		10/29/2015	11/13/2015	11/13/2015		11/13/2015	72.16
8633990399810/15	Utilities	Paid by Check #5891		10/29/2015	11/13/2015	11/13/2015		11/13/2015	125,523.95
8981923387810/15	Utilities	Paid by Check #5891		10/29/2015	11/13/2015	11/13/2015		11/13/2015	47.30
3354641796610/15	Utilities	Paid by Check #5890		10/30/2015	11/13/2015	11/13/2015		11/13/2015	55.99
9001498229311/15	Utilities	Paid by Check #5887		11/02/2015	11/13/2015	11/13/2015		11/13/2015	1,173.81
<b>Vendor 76 - Pacific Gas &amp; Electric Totals</b>							Invoices	33	<b>\$141,974.70</b>
<b>Vendor 254 - Patton Air Conditioning</b>									
M128632	Maintenance Contract 11/1 - 11/30/2015	Paid by Check #5892		11/02/2015	11/13/2015	11/13/2015		11/13/2015	168.00
<b>Vendor 254 - Patton Air Conditioning Totals</b>							Invoices	1	<b>\$168.00</b>
<b>Vendor 7 - Pena's Disposal Services</b>									
215594	Professional Services	Paid by Check #5893		11/01/2015	11/13/2015	11/13/2015		11/13/2015	62.77
217549	Supplies	Paid by Check #5893		11/01/2015	11/13/2015	11/13/2015		11/13/2015	180.80
217654	Supplies	Paid by Check #5893		11/01/2015	11/13/2015	11/13/2015		11/13/2015	305.32
217734	Shopping Cart Program	Paid by Check #5893		11/01/2015	11/13/2015	11/13/2015		11/13/2015	168.00
217735	Mattress Charges	Paid by Check #5893		11/01/2015	11/13/2015	11/13/2015		11/13/2015	275.00
<b>Vendor 7 - Pena's Disposal Services Totals</b>							Invoices	5	<b>\$991.89</b>
<b>Vendor 275 - Proforce Marketing Inc.</b>									
253846	Supplies	Paid by Check #5894		11/02/2015	11/13/2015	11/13/2015		11/13/2015	104.62
<b>Vendor 275 - Proforce Marketing Inc. Totals</b>							Invoices	1	<b>\$104.62</b>



# Accounts Payable Invoice Report

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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 29 - Quad Knopf Inc.</b>									
82291	Professional Services	Paid by Check #5895		10/15/2015	11/13/2015	11/13/2015		11/13/2015	2,494.08
Vendor 29 - Quad Knopf Inc. Totals							Invoices	1	\$2,494.08
<b>Vendor 968 - Quic Shop Markets, Inc.</b>									
10327	Repairs/Maintenance	Paid by Check #5896		08/31/2015	11/13/2015	11/13/2015		11/13/2015	182.00
10331	Repairs/Maintenance	Paid by Check #5896		11/02/2015	11/13/2015	11/13/2015		11/13/2015	13.50
Vendor 968 - Quic Shop Markets, Inc. Totals							Invoices	2	\$195.50
<b>Vendor 38 - Buttonwillow Nursery Reedley Irrigation System</b>									
1070562	Fy 15/16-Parks-Irrigation Repair & Maint-KC Park	Paid by Check #5897		10/20/2015	11/13/2015	11/13/2015	11/09/2015	11/13/2015	568.36
1070626	Fy 15/16 Parks-Irrigation Repair & Maint	Paid by Check #5897		10/21/2015	11/13/2015	11/13/2015	11/09/2015	11/13/2015	72.44
Vendor 38 - Buttonwillow Nursery Reedley Irrigation System Totals							Invoices	2	\$640.80
<b>Vendor 349 - RES COM Pest Control</b>									
1374954	Professional Services	Paid by Check #5898		10/21/2015	11/13/2015	11/13/2015		11/13/2015	40.00
Vendor 349 - RES COM Pest Control Totals							Invoices	1	\$40.00
<b>Vendor 42 - Scout Specialties</b>									
91973	Supplies	Paid by Check #5899		10/26/2015	11/13/2015	11/13/2015		11/13/2015	5.98
Vendor 42 - Scout Specialties Totals							Invoices	1	\$5.98
<b>Vendor 46 - Self Help Enterprises</b>									
NOV 2014 24C	13-HDRA-9691 Marketing & Outreach Charges	Paid by Check #5900		09/04/2015	11/13/2015	11/13/2015		11/13/2015	1,275.00
Vendor 46 - Self Help Enterprises Totals							Invoices	1	\$1,275.00
<b>Vendor 957 - Shred-It USA LLC</b>									
9407948898	Professional Services	Paid by Check #5901		10/21/2015	11/13/2015	11/13/2015		11/13/2015	178.36
Vendor 957 - Shred-It USA LLC Totals							Invoices	1	\$178.36
<b>Vendor 61 - Silvas Oil Company Inc.</b>									
132647CT	Fuels	Paid by Check #5902		10/31/2015	11/13/2015	11/13/2015		11/13/2015	823.61
132653CT	October 2015	Paid by Check #5902		10/31/2015	11/13/2015	11/13/2015		11/13/2015	842.78
Vendor 61 - Silvas Oil Company Inc. Totals							Invoices	2	\$1,666.39
<b>Vendor 431 - Sparkletts</b>									
5080520 102215	Supplies	Paid by Check #5903		10/22/2015	11/13/2015	11/13/2015		11/13/2015	177.00
5080509 102915	Contractual	Paid by Check #5903		10/29/2015	11/13/2015	11/13/2015		11/13/2015	44.64



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 431 - Sparkletts</b>									
9406519110115	Fy 15/16-CS-Drinking water & cooler rental	Paid by Check #5903		11/01/2015	11/13/2015	11/13/2015	11/06/2015	11/13/2015	38.16
Vendor <b>431 - Sparkletts</b> Totals							Invoices	3	\$259.80
<b>Vendor 278 - Supplyworks</b>									
5152330-00	Cleaning Supplies	Paid by Check #5904		10/27/2015	11/13/2015	11/13/2015		11/13/2015	245.79
5152461-01	Cleaning Supplies	Paid by Check #5904		10/27/2015	11/13/2015	11/13/2015		11/13/2015	159.09
5152870-00	Cleaning Supplies	Paid by Check #5904		10/27/2015	11/13/2015	11/13/2015		11/13/2015	280.85
5152874-00	Cleaning Supplies	Paid by Check #5904		10/27/2015	11/13/2015	11/13/2015		11/13/2015	85.30
5152874-01	Cleaning Supplies	Paid by Check #5904		10/29/2015	11/13/2015	11/13/2015		11/13/2015	30.27
Vendor <b>278 - Supplyworks</b> Totals							Invoices	5	\$801.30
<b>Vendor 147 - Swanson-Farney Ford Sales</b>									
CM108484 121614	Repairs/Maintenance	Paid by Check #5905		12/16/2014	11/13/2015	11/13/2015		11/13/2015	(427.60)
CM108821 011515	Repairs/Maintenance	Paid by Check #5905		01/15/2015	11/13/2015	11/13/2015		11/13/2015	(124.42)
CM109062 021915	Repairs/Maintenance	Paid by Check #5905		02/19/2015	11/13/2015	11/13/2015		11/13/2015	(124.51)
CM110102 051415	Repairs/Maintenance	Paid by Check #5905		05/14/2015	11/13/2015	11/13/2015		11/13/2015	(48.60)
CM110144 051415	Repairs/Maintenance	Paid by Check #5905		05/14/2015	11/13/2015	11/13/2015		11/13/2015	(265.66)
286420 092915	Repairs/Maintenance	Paid by Check #5905		09/29/2015	11/13/2015	11/13/2015		11/13/2015	217.38
286599 100815	Repairs/Maintenance	Paid by Check #5905		10/08/2015	11/13/2015	11/13/2015		11/13/2015	988.98
Vendor <b>147 - Swanson-Farney Ford Sales</b> Totals							Invoices	7	\$215.57
<b>Vendor 86 - SWRCB</b>									
WD-0112079	Supplies	Paid by Check #5906		11/02/2015	11/13/2015	11/13/2015		11/13/2015	2,088.00
Vendor <b>86 - SWRCB</b> Totals							Invoices	1	\$2,088.00
<b>Vendor 189 - Terminix International</b>									
349706642	Repairs/Maintenance	Paid by Check #5907		10/15/2015	11/13/2015	11/13/2015		11/13/2015	21.00
349742692	Fy 15/16-CS-Pest Control Service for Rec Cntr	Paid by Check #5907		10/16/2015	11/13/2015	11/13/2015	11/06/2015	11/13/2015	55.00
Vendor <b>189 - Terminix International</b> Totals							Invoices	2	\$76.00
<b>Vendor 1016 - The Radar Shop Inc.</b>									
7714	Professional Services	Paid by Check #5908		09/28/2015	11/13/2015	11/13/2015		11/13/2015	465.00
Vendor <b>1016 - The Radar Shop Inc.</b> Totals							Invoices	1	\$465.00
<b>Vendor 717 - TMI Research Services</b>									
CD15-10-31	Professional Services	Paid by Check #5909		10/31/2015	11/13/2015	11/13/2015		11/13/2015	40.00
Vendor <b>717 - TMI Research Services</b> Totals							Invoices	1	\$40.00



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 355 - Training For Safety Inc.</b>									
DU-15-10	Travel & Training	Paid by Check #5910		08/13/2015	11/13/2015	11/13/2015		11/13/2015	296.00
		Vendor 355 - Training For Safety Inc. Totals				Invoices	1		<u>\$296.00</u>
<b>Vendor 112 - Transamerica Life Insurance Co.</b>									
7971979424	L. Patlan	Paid by Check #5911		11/09/2015	11/13/2015	11/13/2015		11/13/2015	2,226.60
		Vendor 112 - Transamerica Life Insurance Co. Totals				Invoices	1		<u>\$2,226.60</u>
<b>Vendor 49 - Tulare County</b>									
2016	Ambulance Licensing	Paid by Check #5913		10/26/2015	11/13/2015	11/13/2015		11/13/2015	200.00
14001	Supplies	Paid by Check #5912		10/29/2015	11/13/2015	11/13/2015		11/13/2015	86.40
14016	Supplies	Paid by Check #5912		11/03/2015	11/13/2015	11/13/2015		11/13/2015	77.76
110415 File Fee	Professional Services	Paid by Check #5914		11/04/2015	11/13/2015	11/13/2015		11/13/2015	58.00
App 2015-04	Miscellaneous	Paid by Check #5915		11/04/2015	11/13/2015	11/13/2015		11/13/2015	2,210.00
		Vendor 49 - Tulare County Totals				Invoices	5		<u>\$2,632.16</u>
<b>Vendor 307 - Tulare County Consolidated Ambulance Dispatch, Inc</b>									
988	October 2015	Paid by Check #5916		11/01/2015	11/13/2015	11/13/2015		11/13/2015	6,047.35
		Vendor 307 - Tulare County Consolidated Ambulance Dispatch, Inc Totals				Invoices	1		<u>\$6,047.35</u>
<b>Vendor 950 - United States Treasury</b>									
Excise Tax 93015	Taxes	Paid by Check #5918		09/30/2015	11/13/2015	11/13/2015		11/13/2015	21.25
		Vendor 950 - United States Treasury Totals				Invoices	1		<u>\$21.25</u>
<b>Vendor 273 - US Bank</b>									
290285667	Rent/Equipment	Paid by Check #5921		10/24/2015	11/13/2015	11/13/2015		11/13/2015	1,062.02
290285907	November 2015	Paid by Check #5920		10/26/2015	11/13/2015	11/13/2015		11/13/2015	123.56
290491752	Rent/Equipment	Paid by Check #5922		10/27/2015	11/13/2015	11/13/2015		11/13/2015	570.44
10/1-10/31/15	Contractual	Paid by Check #5919		10/31/2015	11/13/2015	11/13/2015		11/13/2015	26.50
		Vendor 273 - US Bank Totals				Invoices	4		<u>\$1,782.52</u>
<b>Vendor 129 - Valley Industrial &amp; Family Medical Group</b>									
289092	Fy 15/16 Parks-Testing for Maint Worker III	Paid by Check #5923		10/29/2015	11/13/2015	11/13/2015	11/04/2015	11/13/2015	30.00
		Vendor 129 - Valley Industrial & Family Medical Group Totals				Invoices	1		<u>\$30.00</u>
<b>Vendor 117 - Valley Oak SPCA</b>									
Sep2015	Billing for September 2015	Paid by Check #5924		11/05/2015	11/13/2015	11/13/2015		11/13/2015	5,416.67
		Vendor 117 - Valley Oak SPCA Totals				Invoices	1		<u>\$5,416.67</u>



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Payment Date Range 11/08/15 - 11/13/15  
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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 101 - Valley Soil &amp; Forest Products</b>									
26738	Supplies	Paid by Check #5925		10/29/2015	11/13/2015	11/13/2015		11/13/2015	369.75
									\$369.75
<b>Vendor 1019 - Veir Corp.</b>									
VC8744	288 South M St. Water Sample Testing	Paid by Check #5926		06/29/2015	11/13/2015	11/13/2015		11/13/2015	343.25
									\$343.25
<b>Vendor 14 - W &amp; E Electric</b>									
1510003	Building Maintenance & Supplies	Paid by Check #5927		10/01/2015	11/13/2015	11/13/2015		11/13/2015	80.00
1510004	Supplies	Paid by Check #5927		10/05/2015	11/13/2015	11/13/2015		11/13/2015	120.00
1510053	Building Maintenance & Supplies	Paid by Check #5927		10/07/2015	11/13/2015	11/13/2015		11/13/2015	435.14
1510091	Supplies	Paid by Check #5927		10/22/2015	11/13/2015	11/13/2015		11/13/2015	759.63
1510127	Building Maintenance & Supplies	Paid by Check #5927		10/28/2015	11/13/2015	11/13/2015		11/13/2015	80.00
1510128	Building Maintenance & Supplies	Paid by Check #5927		10/29/2015	11/13/2015	11/13/2015		11/13/2015	80.00
									\$1,554.77
<b>Vendor 549 - Wal-Mart</b>									
20162484 10/15	Supplies	Paid by Check #5928		10/22/2015	11/13/2015	11/13/2015		11/13/2015	99.53
									\$99.53
<b>Vendor 209 - Zweigle Septic Service</b>									
27169	Rentals - Park Portables	Paid by Check #5929		10/31/2015	11/13/2015	11/13/2015	11/04/2015	11/13/2015	790.00
									\$790.00
<b>Vendor Alicia Garza</b>									
Reimb reg fees	Fy 15/16-Reimb of sports reg fee for Alexa Garza	Paid by Check #5930		11/03/2015	11/13/2015	11/13/2015	11/02/2015	11/13/2015	39.00
									\$39.00
						<b>Grand Totals</b>			\$442,491.46



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 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 417 - 1800 Boardup of the Central San Joaquin Valley</b>										
4510	Repairs/Maintenance	Paid by Check #5931		11/04/2015	11/20/2015	11/20/2015		11/20/2015	210.00	
							<b>Vendor 417 - 1800 Boardup of the Central San Joaquin Valley Totals</b>		<b>1</b>	<b>\$210.00</b>
<b>Vendor 263 - Advantek Benefit Administrators</b>										
11/10/15	Funding request	Paid by Check #5932		11/10/2015	11/20/2015	11/20/2015		11/20/2015	36,435.10	
11/13/15	Funding request	Paid by Check #5932		11/13/2015	11/20/2015	11/20/2015		11/20/2015	9,783.97	
							<b>Vendor 263 - Advantek Benefit Administrators Totals</b>		<b>2</b>	<b>\$46,219.07</b>
<b>Vendor 47 - Alta Irrigation District</b>										
012290049 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	660.68	
013050061 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	19.95	
014590002 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	44.51	
017030027 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	104.65	
017040034 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
017201005 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
017201006 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
017201007 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
017201008 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
017204003 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
017210016 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	6.25	
018230067 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	24.73	
030120056 2015	Miscellaneous	Paid by Check #5933		11/19/2015	11/20/2015	11/20/2015		11/20/2015	179.55	
							<b>Vendor 47 - Alta Irrigation District Totals</b>		<b>13</b>	<b>\$1,077.82</b>
<b>Vendor 556 - Anderson, Jayne</b>										
La Jolla	J. Anderson Clerks Conf, La Jolla	Paid by Check #5934		11/09/2015	11/20/2015	11/20/2015		11/20/2015	240.00	
							<b>Vendor 556 - Anderson, Jayne Totals</b>		<b>1</b>	<b>\$240.00</b>
<b>Vendor 351 - Anthem Blue Cross</b>										
210A78781 10/15	Contractual	Paid by Check #5937		10/31/2015	11/20/2015	11/20/2015		11/20/2015	456.96	
276A73739 10/15	Contractual	Paid by Check #5935		10/31/2015	11/20/2015	11/20/2015		11/20/2015	428.52	
936A79191 10/15	Contractual	Paid by Check #5936		10/31/2015	11/20/2015	11/20/2015		11/20/2015	456.96	
091624706I	Contractual	Paid by Check #5942		11/07/2015	11/20/2015	11/20/2015		11/20/2015	74.70	
091625182I	Contractual	Paid by Check #5940		11/07/2015	11/20/2015	11/20/2015		11/20/2015	74.70	
091627452I	Contractual	Paid by Check #5941		11/07/2015	11/20/2015	11/20/2015		11/20/2015	74.70	
091647516I	Contractual	Paid by Check #5943		11/08/2015	11/20/2015	11/20/2015		11/20/2015	119.20	
091648083I	Contractual	Paid by Check #5939		11/08/2015	11/20/2015	11/20/2015		11/20/2015	119.20	
091658760I	Contractual	Paid by Check #5944		11/08/2015	11/20/2015	11/20/2015		11/20/2015	119.20	
091658760IB	Contractual	Paid by Check #6008		11/08/2015	11/20/2015	11/20/2015		11/20/2015	7.60	
212M7987611/15	Contractual	Paid by Check #5938		11/12/2015	11/20/2015	11/20/2015		11/20/2015	131.37	
							<b>Vendor 351 - Anthem Blue Cross Totals</b>		<b>11</b>	<b>\$2,063.11</b>



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 1020 - Apex Valley Roofing, Inc.</b>										
2626	Roof repairs at the Community Center	Paid by Check #5945		10/28/2015	11/20/2015	11/20/2015		11/20/2015	2,850.00	
							Vendor 1020 - Apex Valley Roofing, Inc. Totals	Invoices	1	<u>\$2,850.00</u>
<b>Vendor 17 - AT&amp;T</b>										
234341193411/15	Telephone	Paid by Check #5946		11/02/2015	11/20/2015	11/20/2015		11/20/2015	70.02	
							Vendor 17 - AT&T Totals	Invoices	1	<u>\$70.02</u>
<b>Vendor 376 - BCS Consulting</b>										
20205	Building Maintenance & Supplies	Paid by Check #5947		11/04/2015	11/20/2015	11/20/2015		11/20/2015	1,399.62	
							Vendor 376 - BCS Consulting Totals	Invoices	1	<u>\$1,399.62</u>
<b>Vendor 1022 - Bickmore</b>										
BRS-0012749	Actuarial Valuation of other Post Employment Benefit	Paid by Check #5948		10/30/2015	11/20/2015	11/20/2015		11/20/2015	6,600.00	
							Vendor 1022 - Bickmore Totals	Invoices	1	<u>\$6,600.00</u>
<b>Vendor 80 - California Business Machines</b>										
142294	Contractual	Paid by Check #5949		10/29/2015	11/20/2015	11/20/2015		11/20/2015	130.47	
142303	Contractual	Paid by Check #5949		10/29/2015	11/20/2015	11/20/2015		11/20/2015	396.83	
							Vendor 80 - California Business Machines Totals	Invoices	2	<u>\$527.30</u>
<b>Vendor 94 - California Public Employees Retirement</b>										
Nov 873	Accrued Liab Nov	Paid by Check #6009		11/20/2015	11/20/2015	11/20/2015		11/20/2015	25,689.00	
Nov 874	Payroll 10/4/15-10/17/15	Paid by Check #6009		11/20/2015	11/20/2015	11/20/2015		11/20/2015	41,996.00	
PR 10/23/15	Payroll 10/4/15-10/17/15	Paid by Check #6009		11/20/2015	11/20/2015	11/20/2015		11/20/2015	71,577.06	
							Vendor 94 - California Public Employees Retirement Totals	Invoices	3	<u>\$139,262.06</u>
<b>Vendor 381 - Cen Cal Distributing Inc.</b>										
120147	Rent/Equipment	Paid by Check #5950		10/01/2015	11/20/2015	11/20/2015		11/20/2015	12.00	
120148	Rent/Equipment	Paid by Check #5950		10/07/2015	11/20/2015	11/20/2015		11/20/2015	90.00	
120149	Rent/Equipment	Paid by Check #5950		10/28/2015	11/20/2015	11/20/2015		11/20/2015	75.00	
							Vendor 381 - Cen Cal Distributing Inc. Totals	Invoices	3	<u>\$177.00</u>
<b>Vendor 598 - Greg Chastain</b>										
Medic 2015	Medic License Reimb.	Paid by Check #5951		11/18/2015	11/20/2015	11/20/2015		11/20/2015	200.00	
							Vendor 598 - Greg Chastain Totals	Invoices	1	<u>\$200.00</u>
<b>Vendor 8 - City of Dinuba</b>										
Petty Cash 10/29	Miscellaneous	Paid by Check #6010		10/29/2015	11/20/2015	11/20/2015		11/20/2015	79.23	



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<b>Vendor 8 - City of Dinuba</b>										
7/15 - 12/15	service awards	Paid by Check #5952		11/12/2015	11/20/2015	11/20/2015		11/20/2015	1,029.70	
							Vendor 8 - City of Dinuba Totals	Invoices	2	<u>\$1,108.93</u>
<b>Vendor 125 - College of the Sequoias</b>										
00336633	Travel & Training	Paid by Check #5953		10/30/2015	11/20/2015	11/20/2015		11/20/2015	53.50	
							Vendor 125 - College of the Sequoias Totals	Invoices	1	<u>\$53.50</u>
<b>Vendor 170 - Comcast</b>										
0135597	11/2/15	Communications	Paid by Check #5954	11/02/2015	11/20/2015	11/20/2015		11/20/2015	255.11	
0160181	11/7/15	Communications	Paid by Check #5954	11/07/2015	11/20/2015	11/20/2015		11/20/2015	138.46	
0013307	11/9/15	Communications	Paid by Check #5954	11/09/2015	11/20/2015	11/20/2015		11/20/2015	151.42	
							Vendor 170 - Comcast Totals	Invoices	3	<u>\$544.99</u>
<b>Vendor 3 - Culligan Water</b>										
1339	11/1/15	Rent/Equipment	Paid by Check #5955	11/01/2015	11/20/2015	11/20/2015		11/20/2015	68.00	
147546	11/1/15	Rent/Equipment	Paid by Check #5955	11/01/2015	11/20/2015	11/20/2015		11/20/2015	38.00	
232348	11/1/15	Rent/Equipment	Paid by Check #5955	11/01/2015	11/20/2015	11/20/2015		11/20/2015	42.00	
6411	11/1/15	Rent/Equipment	Paid by Check #5955	11/01/2015	11/20/2015	11/20/2015		11/20/2015	167.50	
							Vendor 3 - Culligan Water Totals	Invoices	4	<u>\$315.50</u>
<b>Vendor 57 - Pat Dahlgren</b>										
942683	CC Dinner 11/10/15	Paid by Check #5956		11/10/2015	11/20/2015	11/20/2015		11/20/2015	353.44	
							Vendor 57 - Pat Dahlgren Totals	Invoices	1	<u>\$353.44</u>
<b>Vendor 85 - Dinuba Lions Club</b>										
November 2015	Membership	Paid by Check #5957		11/01/2015	11/20/2015	11/20/2015		11/20/2015	141.00	
							Vendor 85 - Dinuba Lions Club Totals	Invoices	1	<u>\$141.00</u>
<b>Vendor 810 - Dinuba Paint Store</b>										
3650	Fy 15/16 Parks-Repair & Maint-KC Park	Paid by Check #5958		10/27/2015	11/20/2015	11/20/2015	11/13/2015	11/20/2015	58.01	
3681	Fy 15/16-Parks-Repair & Maintenance-KC Park	Paid by Check #5958		11/04/2015	11/20/2015	11/20/2015	11/13/2015	11/20/2015	474.28	
3688	Fy 15/16 Parks-Repair & Maint-KC Park	Paid by Check #5958		11/05/2015	11/20/2015	11/20/2015	11/13/2015	11/20/2015	23.93	
							Vendor 810 - Dinuba Paint Store Totals	Invoices	3	<u>\$556.22</u>
<b>Vendor 341 - Dinuba Tires LLC</b>										
46311	Repairs/Maintenance	Paid by Check #5959		11/05/2015	11/20/2015	11/20/2015		11/20/2015	30.00	
46320	Repairs/Maintenance	Paid by Check #5959		11/09/2015	11/20/2015	11/20/2015		11/20/2015	720.00	



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<b>Vendor 341 - Dinuba Tires LLC</b>									
46329	Repairs/Maintenance	Paid by Check #5959		11/12/2015	11/20/2015	11/20/2015		11/20/2015	678.00
							<b>Vendor 341 - Dinuba Tires LLC Totals</b>		
							Invoices	3	<u>\$1,428.00</u>
<b>Vendor 62 - Ed Dena's Auto Center</b>									
192204 CVR	Repairs/Maintenance	Paid by Check #5960		11/10/2015	11/20/2015	11/20/2015		11/20/2015	132.58
							<b>Vendor 62 - Ed Dena's Auto Center Totals</b>		
							Invoices	1	<u>\$132.58</u>
<b>Vendor 113 - Employment Development Department</b>									
L2072356288	Acct ID: 932-0280-2	Paid by Check #5961		10/28/2015	11/20/2015	11/20/2015		11/20/2015	6,942.00
							<b>Vendor 113 - Employment Development Department Totals</b>		
							Invoices	1	<u>\$6,942.00</u>
<b>Vendor 845 - FACT Automated Entrances, Inc.</b>									
239623	Professional Services	Paid by Check #5962		11/05/2015	11/20/2015	11/20/2015		11/20/2015	148.00
							<b>Vendor 845 - FACT Automated Entrances, Inc. Totals</b>		
							Invoices	1	<u>\$148.00</u>
<b>Vendor 235 - FERGUSON ENTERPRISES, INC.</b>									
1118806	2 New handheld meter readers	Paid by Check #5963		10/12/2015	11/20/2015	11/20/2015		11/20/2015	11,827.66
1131732	meters, meter gaskets, install kit pit applicaitons, antenna	Paid by Check #5963		11/02/2015	11/20/2015	11/20/2015		11/20/2015	2,927.84
							<b>Vendor 235 - FERGUSON ENTERPRISES, INC. Totals</b>		
							Invoices	2	<u>\$14,755.50</u>
<b>Vendor 98 - FGL Environmental</b>									
544078A	Professional Services	Paid by Check #5964		11/09/2015	11/20/2015	11/20/2015		11/20/2015	348.00
544081A	Professional Services	Paid by Check #5964		11/09/2015	11/20/2015	11/20/2015		11/20/2015	174.00
							<b>Vendor 98 - FGL Environmental Totals</b>		
							Invoices	2	<u>\$522.00</u>
<b>Vendor 825 - G &amp; K Services, Co.</b>									
1258178915	Fire Dept Office	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	15.44
1258178916	Fire Dept	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	85.79
1258178917	City Hall	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	34.86
1258178918	Parks	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	71.60
1258178919	PW Facility	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	56.77
1258178920	Fleet maintenance	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	143.99
1258178921	Transit	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	55.85
1258178923	Vocational Center	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	42.20
1258178924	Wastewater	Paid by Check #5965		10/01/2015	11/20/2015	11/20/2015		11/20/2015	72.77
93675141	Supplies	Paid by Check #5965		10/07/2015	11/20/2015	11/20/2015		11/20/2015	143.72
1258181558	Fire Dept	Paid by Check #5965		10/08/2015	11/20/2015	11/20/2015		11/20/2015	85.79
1258181559	City Hall	Paid by Check #5965		10/08/2015	11/20/2015	11/20/2015		11/20/2015	34.86
1258181560	Parks	Paid by Check #5965		10/08/2015	11/20/2015	11/20/2015		11/20/2015	71.60
1258181561	PW Facility	Paid by Check #5965		10/08/2015	11/20/2015	11/20/2015		11/20/2015	56.77



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<b>Vendor 825 - G &amp; K Services, Co.</b>									
1258181562	Fleet maintenance	Paid by Check #5965		10/08/2015	11/20/2015	11/20/2015		11/20/2015	143.99
1258181564	Wastewater	Paid by Check #5965		10/08/2015	11/20/2015	11/20/2015		11/20/2015	72.77
1258184134	Fire Dept Office	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	15.44
1258184135	Fire Dept	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	87.03
1258184136	City Hall	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	34.86
1258184137	Parks	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	76.57
1258184138	PW Facility	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	56.77
1258184139	Fleet maintenance	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	143.99
1258184140	Transit	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	55.85
1258184142	Vocational Center	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	42.20
1258184143	Wastewater	Paid by Check #5965		10/15/2015	11/20/2015	11/20/2015		11/20/2015	72.77
1258186764	Fire Dept	Paid by Check #5965		10/22/2015	11/20/2015	11/20/2015		11/20/2015	87.03
1258186765	City Hall	Paid by Check #5965		10/22/2015	11/20/2015	11/20/2015		11/20/2015	45.84
1258186766	Parks	Paid by Check #5965		10/22/2015	11/20/2015	11/20/2015		11/20/2015	75.24
1258186767	PW Facility	Paid by Check #5965		10/22/2015	11/20/2015	11/20/2015		11/20/2015	56.77
1258186768	Fleet maintenance	Paid by Check #5965		10/22/2015	11/20/2015	11/20/2015		11/20/2015	143.99
1258186770	Wastewater	Paid by Check #5965		10/22/2015	11/20/2015	11/20/2015		11/20/2015	72.77
<b>Vendor 825 - G &amp; K Services, Co. Totals</b>						Invoices	31		\$2,255.89
<b>Vendor 675 - Eduardo Galvan</b>									
Travel Modesto	Testing for QAC	Paid by Check #5966		10/23/2015	11/20/2015	11/20/2015		11/20/2015	211.78
<b>Vendor 675 - Eduardo Galvan Totals</b>						Invoices	1		\$211.78
<b>Vendor 18 - The Gas Company</b>									
1095496596711/15	DVC - Gas 10/5 - 11/2/15	Paid by Check #5967		11/04/2015	11/20/2015	11/20/2015		11/20/2015	112.76
1620156700111/15	Utilities	Paid by Check #5967		11/04/2015	11/20/2015	11/20/2015		11/20/2015	19.47
1641156700711/15	Utilities	Paid by Check #5967		11/04/2015	11/20/2015	11/20/2015		11/20/2015	18.53
1830985449711/15	Utilities	Paid by Check #5967		11/04/2015	11/20/2015	11/20/2015		11/20/2015	36.47
0865742471211/15	Utilities	Paid by Check #5967		11/05/2015	11/20/2015	11/20/2015		11/20/2015	6,233.22
1285520359711/15	Utilities	Paid by Check #5967		11/05/2015	11/20/2015	11/20/2015		11/20/2015	19.82
<b>Vendor 18 - The Gas Company Totals</b>						Invoices	6		\$6,440.27
<b>Vendor 242 - Green Box Rentals, Inc.</b>									
36519	Fy 15/16-CS Monthly Storage Rental	Paid by Check #5968		11/09/2015	11/20/2015	11/20/2015	11/12/2015	11/20/2015	70.69
<b>Vendor 242 - Green Box Rentals, Inc. Totals</b>						Invoices	1		\$70.69
<b>Vendor 187 - Greg Peterson Construction</b>									
Reimb. 2015-51	Miscellaneous	Paid by Check #5969		11/16/2015	11/20/2015	11/20/2015		11/20/2015	573.94
<b>Vendor 187 - Greg Peterson Construction Totals</b>						Invoices	1		\$573.94



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<b>Vendor 174 - Howard's Pest Control</b>									
0245106	Repairs/Maintenance	Paid by Check #5970		11/03/2015	11/20/2015	11/20/2015		11/20/2015	45.00
0245200	Fy 15/16-Parks Pest Control Service-Del/KC Park	Paid by Check #5970		11/03/2015	11/20/2015	11/20/2015	11/16/2015	11/20/2015	35.00
0245202	Fy 15/16-Parks-Pest Control @ Vuich Park	Paid by Check #5970		11/03/2015	11/20/2015	11/20/2015	11/16/2015	11/20/2015	39.00
0245036	Fy 15/16-Sportsplex-Pest Control service	Paid by Check #5970		11/05/2015	11/20/2015	11/20/2015	11/16/2015	11/20/2015	86.00
0245065	Contractual	Paid by Check #5970		11/09/2015	11/20/2015	11/20/2015		11/20/2015	34.00
0245367	Acct# 0236772	Paid by Check #5970		11/12/2015	11/20/2015	11/20/2015		11/20/2015	104.00
Vendor <b>174 - Howard's Pest Control</b> Totals							Invoices	6	\$343.00
<b>Vendor 509 - Hyatt</b>									
32CHJ8KM	Hotel for J. Anderson 12/1 - 12/4/2015	Paid by Check #5971		08/04/2015	11/20/2015	11/20/2015		11/20/2015	480.59
32CHJCQF	Hotel for D. James 12/1 - 12/4/2015	Paid by Check #5971		08/04/2015	11/20/2015	11/20/2015		11/20/2015	480.59
Vendor <b>509 - Hyatt</b> Totals							Invoices	2	\$961.18
<b>Vendor 974 - InfoSend, Inc.</b>									
98469	Monthly printing and mailing service	Paid by Check #5972		10/30/2015	11/20/2015	11/20/2015		11/20/2015	4,184.88
Vendor <b>974 - InfoSend, Inc.</b> Totals							Invoices	1	\$4,184.88
<b>Vendor 133 - J &amp; D Lighting &amp; Alarm</b>									
77517	Fy 15/16-Parks-Service call to check on alarm battrs	Paid by Check #5973		11/12/2015	11/20/2015	11/20/2015	11/16/2015	11/20/2015	211.19
Vendor <b>133 - J &amp; D Lighting &amp; Alarm</b> Totals							Invoices	1	\$211.19
<b>Vendor 472 - Jacobson James &amp; Associates</b>									
1509.2517	Remediation Review September	Paid by Check #5974		10/19/2015	11/20/2015	11/20/2015		11/20/2015	4,800.15
Vendor <b>472 - Jacobson James &amp; Associates</b> Totals							Invoices	1	\$4,800.15
<b>Vendor 560 - Daniel James</b>									
La Jolla	D. James, City Clerks Conf. La Jolla, CA	Paid by Check #5975		11/09/2015	11/20/2015	11/20/2015		11/20/2015	240.00
Vendor <b>560 - Daniel James</b> Totals							Invoices	1	\$240.00
<b>Vendor 115 - Kesting Welding</b>									
323487	Supplies	Paid by Check #5976		11/16/2015	11/20/2015	11/20/2015		11/20/2015	75.31
Vendor <b>115 - Kesting Welding</b> Totals							Invoices	1	\$75.31
<b>Vendor 291 - Med-Tech Resource Inc.</b>									
51513	Supplies	Paid by Check #5977		10/26/2015	11/20/2015	11/20/2015		11/20/2015	186.91



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<b>Vendor 291 - Med-Tech Resource Inc.</b>									
51747	Supplies	Paid by Check #5977		10/31/2015	11/20/2015	11/20/2015		11/20/2015	96.33
							Vendor 291 - Med-Tech Resource Inc. Totals		
							Invoices	2	<u>\$283.24</u>
<b>Vendor 160 - MidValley Publishing Inc.</b>									
0293610-IN	Publications & Subscriptions	Paid by Check #5978		10/08/2015	11/20/2015	11/20/2015		11/20/2015	375.00
0293686-IN	Publications & Subscriptions	Paid by Check #5978		10/15/2015	11/20/2015	11/20/2015		11/20/2015	375.00
0293845-IN	Publications & Subscriptions	Paid by Check #5978		10/22/2015	11/20/2015	11/20/2015		11/20/2015	375.00
0293818-IN	Fy 15/16-Parks-Advertisemant for Parks Superv.	Paid by Check #5978		10/29/2015	11/20/2015	11/20/2015	11/16/2015	11/20/2015	32.35
0293995-IN	Publications & Subscriptions	Paid by Check #5978		10/29/2015	11/20/2015	11/20/2015		11/20/2015	76.50
							Vendor 160 - MidValley Publishing Inc. Totals		
							Invoices	5	<u>\$1,233.85</u>
<b>Vendor 88 - Municipal Maintenance Equipment Inc.</b>									
0105647-IN	Repairs/Maintenance	Paid by Check #5979		11/03/2015	11/20/2015	11/20/2015		11/20/2015	2,113.37
							Vendor 88 - Municipal Maintenance Equipment Inc. Totals		
							Invoices	1	<u>\$2,113.37</u>
<b>Vendor 392 - O'Reilly Auto Parts</b>									
3641-407349	Vehicles	Paid by Check #5980		09/29/2015	11/20/2015	11/20/2015		11/20/2015	27.96
3641-407733	Vehicles	Paid by Check #5980		10/02/2015	11/20/2015	11/20/2015		11/20/2015	14.78
3641-407745	Vehicles	Paid by Check #5980		10/02/2015	11/20/2015	11/20/2015		11/20/2015	3.75
3641-408244	Vehicles	Paid by Check #5980		10/05/2015	11/20/2015	11/20/2015		11/20/2015	254.50
3641-408426	Vehicles	Paid by Check #5980		10/06/2015	11/20/2015	11/20/2015		11/20/2015	3.75
3641-408605	Vehicles	Paid by Check #5980		10/07/2015	11/20/2015	11/20/2015		11/20/2015	40.67
3641-408784	Vehicles	Paid by Check #5980		10/08/2015	11/20/2015	11/20/2015		11/20/2015	374.34
3641-408898	Vehicles	Paid by Check #5980		10/09/2015	11/20/2015	11/20/2015		11/20/2015	16.29
3641-409353	Vehicles	Paid by Check #5980		10/12/2015	11/20/2015	11/20/2015		11/20/2015	20.49
3641-409380	Vehicles	Paid by Check #5980		10/12/2015	11/20/2015	11/20/2015		11/20/2015	(249.72)
3641-409495	Vehicles	Paid by Check #5980		10/13/2015	11/20/2015	11/20/2015		11/20/2015	75.56
3641-409554	Vehicles	Paid by Check #5980		10/13/2015	11/20/2015	11/20/2015		11/20/2015	229.59
3641-409776	Vehicles	Paid by Check #5980		10/15/2015	11/20/2015	11/20/2015		11/20/2015	94.53
3641-409777	Vehicles	Paid by Check #5980		10/15/2015	11/20/2015	11/20/2015		11/20/2015	75.47
3641-409866	Vehicles	Paid by Check #5980		10/15/2015	11/20/2015	11/20/2015		11/20/2015	23.74
3641-409918	Vehicles	Paid by Check #5980		10/15/2015	11/20/2015	11/20/2015		11/20/2015	65.21
3641-410477	Vehicles	Paid by Check #5980		10/19/2015	11/20/2015	11/20/2015		11/20/2015	(117.45)
3641-410656	Vehicles	Paid by Check #5980		10/20/2015	11/20/2015	11/20/2015		11/20/2015	9.11
3641-410684	Vehicles	Paid by Check #5980		10/20/2015	11/20/2015	11/20/2015		11/20/2015	27.58
3641-410713	Vehicles	Paid by Check #5980		10/20/2015	11/20/2015	11/20/2015		11/20/2015	57.54
3641-410955	Vehicles	Paid by Check #5980		10/22/2015	11/20/2015	11/20/2015		11/20/2015	52.31
3641-410969	Vehicles	Paid by Check #5980		10/22/2015	11/20/2015	11/20/2015		11/20/2015	8.24
3641-410975	Vehicles	Paid by Check #5980		10/22/2015	11/20/2015	11/20/2015		11/20/2015	39.14



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 392 - O'Reilly Auto Parts</b>									
3641-411112	Vehicles	Paid by Check #5980		10/23/2015	11/20/2015	11/20/2015		11/20/2015	39.13
3641-411126	Vehicles	Paid by Check #5980		10/23/2015	11/20/2015	11/20/2015		11/20/2015	13.46
3641-411698	Vehicles	Paid by Check #5980		10/26/2015	11/20/2015	11/20/2015		11/20/2015	168.26
3641-411783	Vehicles	Paid by Check #5980		10/27/2015	11/20/2015	11/20/2015		11/20/2015	47.81
<b>Vendor 392 - O'Reilly Auto Parts Totals</b>							Invoices	27	<b>\$1,416.04</b>
<b>Vendor 142 - Office Depot BSD</b>									
803776040001	Coin wrapping, foot rest & FB dep. bags	Paid by Check #5981		11/03/2015	11/20/2015	11/20/2015		11/20/2015	124.12
803941733001	Fy 15/16-CS office supplies	Paid by Check #5981		11/04/2015	11/20/2015	11/20/2015	11/12/2015	11/20/2015	113.97
804044086001	office supplies	Paid by Check #5981		11/04/2015	11/20/2015	11/20/2015		11/20/2015	335.69
<b>Vendor 142 - Office Depot BSD Totals</b>							Invoices	3	<b>\$573.78</b>
<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
0375636985010/15	Utilities	Paid by Check #5983		10/25/2015	11/20/2015	11/20/2015		11/20/2015	28.76
0418167531710/15	Utilities	Paid by Check #5983		10/27/2015	11/20/2015	11/20/2015		11/20/2015	160.91
0584832101310/15	Utilities	Paid by Check #5983		10/27/2015	11/20/2015	11/20/2015		11/20/2015	172.80
3230483783710/15	Utilities	Paid by Check #5983		10/27/2015	11/20/2015	11/20/2015		11/20/2015	12.12
4592247189610/15	Utilities	Paid by Check #5984		10/27/2015	11/20/2015	11/20/2015		11/20/2015	25.44
8968787345810/15	Utilities	Paid by Check #5984		10/27/2015	11/20/2015	11/20/2015		11/20/2015	111.79
9492174922510/15	Utilities	Paid by Check #5984		10/27/2015	11/20/2015	11/20/2015		11/20/2015	12.67
2175555265610/15	Utilities	Paid by Check #5982		10/30/2015	11/20/2015	11/20/2015		11/20/2015	73.93
7022723403910/15	Utilities	Paid by Check #5982		10/30/2015	11/20/2015	11/20/2015		11/20/2015	353.84
2459149581711/15	Utilities	Paid by Check #5983		11/02/2015	11/20/2015	11/20/2015		11/20/2015	3,529.85
6407995725011/15	Utilities	Paid by Check #5984		11/02/2015	11/20/2015	11/20/2015		11/20/2015	2,449.61
7314274871111/15	Utilities	Paid by Check #5982		11/03/2015	11/20/2015	11/20/2015		11/20/2015	2,585.87
1344455159511/15	Utilities	Paid by Check #5983		11/06/2015	11/20/2015	11/20/2015		11/20/2015	123.49
2104753778811/15	Utilities	Paid by Check #5983		11/06/2015	11/20/2015	11/20/2015		11/20/2015	221.68
3547447107111/6	Utilities	Paid by Check #5982		11/06/2015	11/13/2015	11/20/2015		11/20/2015	339.11
4349716043211/15	Utilities	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	13.44
44757160518 1115	10/8/2015-11/05/2015	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	718.74
4964113683011/15	Utilities	Paid by Check #5984		11/06/2015	11/20/2015	11/20/2015		11/20/2015	78.80
5683054506911/15	Utilities	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	2,272.57
6058049267011/15	Utilities	Paid by Check #5984		11/06/2015	11/20/2015	11/20/2015		11/20/2015	28.04
6183054474011/6	Utilities	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	1,036.77
6308054466911/15	Utilities	Paid by Check #5984		11/06/2015	11/20/2015	11/20/2015		11/20/2015	9.52
6870376077411/15	Utilities	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	153.67
76810124198 1115	10/08/2015-11/05/2015	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	68.72
9099719911311/15	Utilities	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	9.52
9624769219511/15	Utilities	Paid by Check #5982		11/06/2015	11/20/2015	11/20/2015		11/20/2015	295.63





# Accounts Payable Invoice Report

Payment Date Range 11/15/15 - 11/20/15  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 42 - Scout Specialties</b>									
92328	Fleet Equipment & Supplies	Paid by Check #5990		11/05/2015	11/20/2015	11/20/2015		11/20/2015	85.59
							<b>Vendor 42 - Scout Specialties Totals</b>		
							Invoices	1	<u>\$85.59</u>
<b>Vendor 10 - Smith Auto Parts</b>									
255295	Vehicles	Paid by Check #5991		10/01/2015	11/20/2015	11/20/2015		11/20/2015	11.96
255781	Vehicles	Paid by Check #5991		10/02/2015	11/20/2015	11/20/2015		11/20/2015	123.81
259368	Vehicles	Paid by Check #5991		10/05/2015	11/20/2015	11/20/2015		11/20/2015	31.52
259391	Vehicles	Paid by Check #5991		10/05/2015	11/20/2015	11/20/2015		11/20/2015	70.68
259436	Vehicles	Paid by Check #5991		10/05/2015	11/20/2015	11/20/2015		11/20/2015	144.13
260158	Vehicles	Paid by Check #5991		10/06/2015	11/20/2015	11/20/2015		11/20/2015	(572.36)
260908	Vehicles	Paid by Check #5991		10/06/2015	11/20/2015	11/20/2015		11/20/2015	59.77
259802	Vehicles	Paid by Check #5991		10/07/2015	11/20/2015	11/20/2015		11/20/2015	5.54
262498	Vehicles	Paid by Check #5991		10/07/2015	11/20/2015	11/20/2015		11/20/2015	146.29
262521	Vehicles	Paid by Check #5991		10/07/2015	11/20/2015	11/20/2015		11/20/2015	36.36
263085	Vehicles	Paid by Check #5991		10/07/2015	11/20/2015	11/20/2015		11/20/2015	2.35
263171	Vehicles	Paid by Check #5991		10/07/2015	11/20/2015	11/20/2015		11/20/2015	34.53
263188	Vehicles	Paid by Check #5991		10/07/2015	11/20/2015	11/20/2015		11/20/2015	550.91
263994	Vehicles	Paid by Check #5991		10/08/2015	11/20/2015	11/20/2015		11/20/2015	32.56
269116	Vehicles	Paid by Check #5991		10/12/2015	11/20/2015	11/20/2015		11/20/2015	160.45
269244	Vehicles	Paid by Check #5991		10/12/2015	11/20/2015	11/20/2015		11/20/2015	9.23
269743	Vehicles	Paid by Check #5991		10/12/2015	11/20/2015	11/20/2015		11/20/2015	13.04
270053	Vehicles	Paid by Check #5991		10/12/2015	11/20/2015	11/20/2015		11/20/2015	10.38
270559	Vehicles	Paid by Check #5991		10/13/2015	11/20/2015	11/20/2015		11/20/2015	51.08
270780	Vehicles	Paid by Check #5991		10/13/2015	11/20/2015	11/20/2015		11/20/2015	5.80
271087	Vehicles	Paid by Check #5991		10/13/2015	11/20/2015	11/20/2015		11/20/2015	1.59
271320	Vehicles	Paid by Check #5991		10/13/2015	11/20/2015	11/20/2015		11/20/2015	232.22
271864	Vehicles	Paid by Check #5991		10/13/2015	11/20/2015	11/20/2015		11/20/2015	(232.22)
271879	Vehicles	Paid by Check #5991		10/13/2015	11/20/2015	11/20/2015		11/20/2015	2.91
272536	Vehicles	Paid by Check #5991		10/14/2015	11/20/2015	11/20/2015		11/20/2015	3.26
273632	Vehicles	Paid by Check #5991		10/14/2015	11/20/2015	11/20/2015		11/20/2015	7.60
274777	Vehicles	Paid by Check #5991		10/15/2015	11/20/2015	11/20/2015		11/20/2015	8.69
275926	Vehicles	Paid by Check #5991		10/15/2015	11/20/2015	11/20/2015		11/20/2015	164.19
278524	Vehicles	Paid by Check #5991		10/19/2015	11/20/2015	11/20/2015		11/20/2015	9.78
280918	Vehicles	Paid by Check #5991		10/20/2015	11/20/2015	11/20/2015		11/20/2015	25.58
281634	Vehicles	Paid by Check #5991		10/20/2015	11/20/2015	11/20/2015		11/20/2015	51.10
282035	Vehicles	Paid by Check #5991		10/21/2015	11/20/2015	11/20/2015		11/20/2015	70.68
282564	Vehicles	Paid by Check #5991		10/21/2015	11/20/2015	11/20/2015		11/20/2015	53.11
282799	Vehicles	Paid by Check #5991		10/21/2015	11/20/2015	11/20/2015		11/20/2015	37.71
284440	Vehicles	Paid by Check #5991		10/21/2015	11/20/2015	11/20/2015		11/20/2015	19.58



# Accounts Payable Invoice Report

Payment Date Range 11/15/15 - 11/20/15  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 10 - Smith Auto Parts</b>									
284559	Vehicles	Paid by Check #5991		10/22/2015	11/20/2015	11/20/2015		11/20/2015	13.54
285342	Vehicles	Paid by Check #5991		10/22/2015	11/20/2015	11/20/2015		11/20/2015	2.87
286647	Vehicles	Paid by Check #5991		10/23/2015	11/20/2015	11/20/2015		11/20/2015	40.10
286696	Vehicles	Paid by Check #5991		10/23/2015	11/20/2015	11/20/2015		11/20/2015	6.50
288624	Vehicles	Paid by Check #5991		10/26/2015	11/20/2015	11/20/2015		11/20/2015	7.03
288785	Vehicles	Paid by Check #5991		10/26/2015	11/20/2015	11/20/2015		11/20/2015	62.49
289376	Vehicles	Paid by Check #5991		10/26/2015	11/20/2015	11/20/2015		11/20/2015	137.41
290108	Vehicles	Paid by Check #5991		10/26/2015	11/20/2015	11/20/2015		11/20/2015	564.34
290717	Vehicles	Paid by Check #5991		10/27/2015	11/20/2015	11/20/2015		11/20/2015	74.34
290971	Vehicles	Paid by Check #5991		10/27/2015	11/20/2015	11/20/2015		11/20/2015	58.54
291334	Vehicles	Paid by Check #5991		10/27/2015	11/20/2015	11/20/2015		11/20/2015	52.03
292002	Vehicles	Paid by Check #5991		10/27/2015	11/20/2015	11/20/2015		11/20/2015	(52.03)
294397	Vehicles	Paid by Check #5991		10/28/2015	11/20/2015	11/20/2015		11/20/2015	233.27
294866	Vehicles	Paid by Check #5991		10/29/2015	11/20/2015	11/20/2015		11/20/2015	(58.56)
295440	Vehicles	Paid by Check #5991		10/29/2015	11/20/2015	11/20/2015		11/20/2015	(515.45)
296357	Vehicles	Paid by Check #5991		10/30/2015	11/20/2015	11/20/2015		11/20/2015	83.09
297826	Vehicles	Paid by Check #5991		10/30/2015	11/20/2015	11/20/2015		11/20/2015	1.41
<b>Vendor 10 - Smith Auto Parts Totals</b>						Invoices	52		\$2,094.73
<b>Vendor 229 - Snap on Tools</b>									
1003143512	Small Tools	Paid by Check #6011		10/03/2014	10/17/2014	10/17/2014		11/20/2015	669.85
<b>Vendor 229 - Snap on Tools Totals</b>						Invoices	1		\$669.85
<b>Vendor 431 - Sparkletts</b>									
9407662110115	Fy 15/16-Parks-Bottled water & cooler rental	Paid by Check #5992		11/01/2015	11/20/2015	11/20/2015	11/16/2015	11/20/2015	7.20
<b>Vendor 431 - Sparkletts Totals</b>						Invoices	1		\$7.20
<b>Vendor 742 - Staples Credit Plan</b>									
10002193654 1015	Office Supplies	Paid by Check #5993		10/15/2015	11/20/2015	11/20/2015		11/20/2015	427.31
<b>Vendor 742 - Staples Credit Plan Totals</b>						Invoices	1		\$427.31
<b>Vendor 247 - State Center Community College District</b>									
11617453-55	Travel & Training	Paid by Check #5994		10/30/2015	11/20/2015	11/20/2015		11/20/2015	216.00
<b>Vendor 247 - State Center Community College District Totals</b>						Invoices	1		\$216.00
<b>Vendor 86 - SWRCB</b>									
LW-1002239	Large water system fees for period of 7/1/15-6/30/15	Paid by Check #5995		10/15/2015	11/20/2015	11/20/2015		11/20/2015	2,880.72
<b>Vendor 86 - SWRCB Totals</b>						Invoices	1		\$2,880.72



# Accounts Payable Invoice Report

Payment Date Range 11/15/15 - 11/20/15  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 310 - Total Filtration Services, Inc.</b>									
S1364194	AC Filters-City of Dinuba	Paid by Check #6012		10/21/2014	11/14/2014	11/14/2014		11/20/2015	189.48
		Vendor 310 - Total Filtration Services, Inc. Totals				Invoices	1		<u>\$189.48</u>
<b>Vendor 902 - Tractor Supply Credit Plan</b>									
0027 10/30/15	Supplies	Paid by Check #5996		10/30/2015	11/20/2015	11/20/2015		11/20/2015	97.84
		Vendor 902 - Tractor Supply Credit Plan Totals				Invoices	1		<u>\$97.84</u>
<b>Vendor 49 - Tulare County</b>									
018-210-055 2015	Parkside Village Ponding Basin (w/exempt ltr)	Paid by Check #5997		10/07/2015	11/20/2015	11/20/2015		11/20/2015	45.08
		Vendor 49 - Tulare County Totals				Invoices	1		<u>\$45.08</u>
<b>Vendor 440 - Tyco Intergrated Securtiy</b>									
25387157	Contractual	Paid by Check #5998		11/07/2015	11/20/2015	11/20/2015		11/20/2015	388.77
25387158	Contractual	Paid by Check #5998		11/07/2015	11/20/2015	11/20/2015		11/20/2015	41.32
		Vendor 440 - Tyco Intergrated Securtiy Totals				Invoices	2		<u>\$430.09</u>
<b>Vendor 192 - UNUM Life Insurance Company of America</b>									
12/1 - 12/31/15	0537123-001 0	Paid by Check #5999		11/09/2015	11/20/2015	11/20/2015		11/20/2015	8,533.59
		Vendor 192 - UNUM Life Insurance Company of America Totals				Invoices	1		<u>\$8,533.59</u>
<b>Vendor 273 - US Bank</b>									
291084986	Contractual	Paid by Check #6000		11/02/2015	11/20/2015	11/20/2015		11/20/2015	972.01
		Vendor 273 - US Bank Totals				Invoices	1		<u>\$972.01</u>
<b>Vendor 830 - US Dept HHS</b>									
2015 ACA	Reinsurance Program	Paid by EFT #154		11/12/2015	11/20/2015	11/20/2015		11/20/2015	14,443.11
		Vendor 830 - US Dept HHS Totals				Invoices	1		<u>\$14,443.11</u>
<b>Vendor 359 - Valero Marketing &amp; Supply Company</b>									
71076939 11/15	Sept/Oct 2015	Paid by Check #6001		11/09/2015	11/20/2015	11/20/2015		11/20/2015	6,095.03
71077309 11/9/15	Fuel	Paid by Check #6002		11/09/2015	11/20/2015	11/20/2015		11/20/2015	3,007.60
		Vendor 359 - Valero Marketing & Supply Company Totals				Invoices	2		<u>\$9,102.63</u>
<b>Vendor 1019 - Veir Corp.</b>									
VC8745	288 S. M St. Envir. Field Testing	Paid by Check #6003		08/20/2015	11/20/2015	11/20/2015		11/20/2015	5,162.00
		Vendor 1019 - Veir Corp. Totals				Invoices	1		<u>\$5,162.00</u>
<b>Vendor 354 - Verizon Wireless</b>									
9753689290	Communications	Paid by Check #6004		10/10/2015	11/20/2015	11/20/2015		11/20/2015	1,919.05
		Vendor 354 - Verizon Wireless Totals				Invoices	1		<u>\$1,919.05</u>



# Accounts Payable Invoice Report

Payment Date Range 11/15/15 - 11/20/15  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>549 - Wal-Mart</b>									
2500 11/3/15	DVC WalMart Credit Card - 11/3/15	Paid by Check #6005		11/03/2015	11/20/2015	11/20/2015		11/20/2015	48.37
2435 11/9/15	Supplies	Paid by Check #6006		11/09/2015	11/20/2015	11/20/2015		11/20/2015	76.86
Vendor <b>549 - Wal-Mart</b> Totals						Invoices	2		<u>\$125.23</u>
Vendor <b>Andrew Cortez</b>									
Reimb EMT class	EMT Class Reimbursement	Paid by Check #6007		11/13/2015	11/20/2015	11/20/2015		11/20/2015	600.00
Vendor <b>Andrew Cortez</b> Totals						Invoices	1		<u>\$600.00</u>
Grand Totals						Invoices	275		<u>\$420,988.22</u>



# City Council Staff Report

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**MAYOR**  
Emilio Morales, Dist. 1

**VICE-MAYOR MAYOR**  
Scott Harness, Dist. 3

DEPARTMENT: PUBLIC WORKS

**COUNCIL MEMBER**  
Maribel Reynosa, Dist. 2

**COUNCIL MEMBER**  
Mike Smith, Dist. 5

**COUNCIL MEMBER**  
Kuldip Thusu, Dist. 4

CITY COUNCIL MEETING  
DATE: NOVEMBER 24, 2015

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**To:** Mayor and City Council  
**From:** Blanca Beltran, Public Works Director  
**By:** George Avila, Business Manager  
**Subject:** Resolution No. 2015-45 Adopting User Fee Schedule for Public Works, Building, Engineering and Planning Services

## RECOMMENDATION

Council conduct a public hearing, accept public comment, close the public and take the following action:

1. Adopt Resolution No. 2015-45 approving User Fee Schedule prepared by Pacific Municipal Consultants (PMC) for Public Works, Building, Engineering and Planning Services

## EXECUTIVE SUMMARY

The City of Dinuba retained Pacific Municipal Consultants (PMC) to prepare a comprehensive update of user fees for Public Works, Building, Engineering and Planning Services. PMC has completed the User Fee Study. The User Fee Study proposes adjustments to user fees based on the cost to provide the services to the public. Some of the fees in the study reflect increases while others reflect decreases. The User Fee Study is enclosed hereto as Attachment 'A'.

## OUTSTANDING ISSUES

None.

## DISCUSSION

As more fiscal limitations are imposed on local governments in California, user fees have become an important source of revenue to offset the cost of providing a particular service. User fees reduce the reliance on the General Fund to cover the cost of providing a specific service. A user (or service) fee is collected from an individual or business for a service that primarily benefits the individual or business. Public agencies can impose a service fee for a government service when (1) the decision to use the service is voluntary, and (2) the fee charged is reasonably related to the level of service rendered and the cost of providing that service. User fees in California are required to conform to the statutory requirements of the California Constitution and the California Code of Regulations, including Government Code Sections 66014 through 66018.5. By law, user fees may not exceed the reasonable costs of the services for which they are collected unless the excess fees are approved by a two-thirds vote of the electorate. User fees are also generally excluded from the provisions of Proposition 26 which contain seven categories of exceptions. Section 1 (e) of the law describes these exceptions. The vast majority of fees that cities seek to adopt fall into one or more of these exemptions.

On June 23, 1992, the City Council adopted Ordinance No. 92-10 establishing a fee and service charge revenue/cost system or User Fee Program (UFP). The UFP established fees or charges intended to recover the full costs reasonably borne by the City for providing a specific services. Although the fees adopted at that time have been adjusted annually based on the Consumer Price Index, the methodology for the current fees has not been updated in over 23 years. Thus, the City of Dinuba retained PMC in January of 2014 to conduct a comprehensive analysis and update of the user fees for Public Works, Building, Engineering and Planning services.

The User Fee Study prepared by PMC determined the City's cost of providing specific services, reviewed comparable fees from other cities, and proposes adjustments to the user fees. Based on the cost analysis, PMC established the "full costs" for the City to provide a specific service based on direct (labor and materials) and indirect costs (support functions to administer the fee program). PMC then conducted a survey of the time each employee spends on a particular service.

The rates identified in the attached study are based on a simple methodology: the total number of hours it takes to perform a City service is multiplied by the billable hourly rate of each employee who takes part in delivering the service. The billable hourly rate is determined by combining three basic factors:

1. The employee's fully-burdened hourly rate (including all fringe benefits)
2. Direct Non-Labor Costs (e.g. supplies, training, uniform etc.)
3. Indirect Costs (overhead costs for City central services)

The list of staff billable rates is provided in Appendix D and the survey of staff labor hours is provided in Appendix A to the User Fee Study. Table III-1 and Table III-2 in the User Study show the existing fee schedules compared to the total cost of service for Public Works, Engineering and Planning Services. Table III-3 shows the proposed building fees schedule. As reflected in these tables, some of the fees reflect an increase while others show a decrease in the fees.

PMC also provided a comparison of user fees with five neighboring cities in order to assess the reasonableness of the proposed user fees. The cities included in the comparison were Lemoore, Reedley, Sanger, Selma, and Visalia. The consultant contacted each city to discuss the fees being charged and to collect data for the comparison. Table IV-1 in the User Fee Study shows the fee comparison with selected cities. Based on this comparison, the user fees for the City of Dinuba are lower or comparable to the five cities evaluated.

If approved tonight, the proposed User Fee Schedule will become effective July 1, 2016. Annual adjustments would occur each subsequent July based upon the Consumer Price Index for California (CCPI), which measures general inflation. Future updates to this cost of services study could be warranted under various conditions, including in set intervals (e.g., every five years), during a restructuring of City departments, or when there is a significant change in how fee services are offered. In addition, should the City determine in the future that it is undertaking new services for which it is not collecting a fee an update to the study would also be justified. Alternatively, City staff's hourly billable rate calculated in this report could be applied to the new services until an updated study is conducted.

## **FISCAL IMPACT**

The referenced study recommends 100% recovery for all identified services. The Council can elect to establish lower fees but doing so would require a larger General Fund subsidy in order to continue funding the services identified in the User Fee Study.

## **PUBLIC HEARING**

A public hearing notice as published in the Dinuba Sentinel and posted on the City's website.

Attachments:

- A. Resolution Number No. 2015-45
- B. Use Fee Study dated October 2015

Attachment 'A'

**RESOLUTION NO. 2015-45**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA  
SETTING PUBLIC WORKS, ENGINEERING AND PLANNING  
AND BUILDING SERVICES USER FEES**

**WHEREAS**, the City Council of the City of Dinuba by Ordinance 92-10 (1992) provides that the City Manager, Financial Services Manager and each City department head, under the direction of the City Manager, shall annually review all services provided by the various City departments to all users and the costs and charges, if any, associated with those services; and

**WHEREAS**, pursuant to Dinuba Municipal Code Section 3.25.030, Schedule of Fees and Service Charges, the City Manager will provide, by resolution, an adjusted schedule of services and the associated fees and charges to the City Council for its consideration so as to recover the costs reasonably borne for providing those services; and

**WHEREAS**, fees for services in California are required to conform to the statutory requirements of the California Constitution and the California Code of Regulations, including Government Code Sections 66014 through 66018.5; and

**WHEREAS**, by law, fees for services may not exceed the reasonable costs of the services for which they are collected unless the excess fees are approved by a two-thirds vote of the electorate; and

**WHEREAS**, the City of Dinuba retained the consulting firm of PMC to prepare a cost of services study for the Public Works, Engineering and Planning and Building Services programs to determine the recoverable costs of providing services required to review land development proposals and issue building and occupancy permits. The "City of Dinuba User Fee Study" dated October 2015, containing the cost of services study, was submitted to the City Manager for review and approval; and

**WHEREAS**, the City Council has held a properly noticed public hearing to consider the establishment of the proposed fees and charges; and

**WHEREAS**, a schedule of fees and charges to be paid by those requesting such special services need be adopted so that the City might carry into effect its policies.

**NOW, THEREFORE, BE IT RESOLVED THAT THE** Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Public Works, Engineering and Planning and Building Services user fees identified in the "City of Dinuba User Fee Study" dated October 2015 are established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.
- C. That the adjusted fees identified in the referenced study shall become effective July 1, 2016.

- D. The revised fees be adjusted annually by a rate equal to the Consumer Price Index (CPI), All Urban Consumers, US City Average December to December.

PASSED, APPROVED and ADOPTED

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Emilio Morales  
Mayor

ATTEST:

---

Linda Barkley  
Deputy City Clerk

Exhibit 'A'

**Table III-1**  
**Public Works Services Fee Schedule**

Fee	Description	Current Fee	Proposed New Fee	Deviation	
<b>WATER FUND</b>					
1	Water Quality Check	2nd inspection per year	\$80	\$64	-\$16
2	Sample to Lab	Owner request	\$270	\$128 + lab cost	-\$142 + lab cost
3	Water Service Connection	1, 1-1/2 & 2 inch line	\$1523 - \$1,998	\$2,188	\$190 - \$665
4	New Water Meter Set	1 inch line	\$449	\$83 + cost of meter	-\$366 + cost of meter
		2 inch line	\$860	\$377 + cost of meter	-\$483 + cost of meter
5	Water Delinquent Turn on/off	Reconnection fee	\$27	\$27	\$0
6	Water Delinquent Turn on/off (After Hours - 2hr min. call out)	After hours turn on/off fee (2hr minimum call out)	\$109	\$126	\$17
7	Water Meter Test (meter OK)	Water Meter Test (Meter OK)	\$80	\$57	-\$23
8	New Utilities Account Set-up	Account Set-up Fee for Water, Sewer and Disposal	\$10	\$27	\$17
9	<b>Backflow Prevention Fee</b>				
	-Testing for Non-compliance Performed by City Staff	3/4 inch to 1 inch device	\$115	\$150	\$35
		1-1/2 inch to 2 inch device	\$136	\$150	\$14
		2-1/2 inch to 4 inch device	\$201	\$193	-\$8
		4-1/2 inch to 8 inch device	\$270	\$236	-\$34
10	<b>Backflow Prevention New</b>				
	-Install. Testing & Inspection fee	3/4 inch to 1 inch device	\$62	\$136	\$74
		1-1/2 inch to 2 inch device	\$82	\$150	\$68
		2-1/2 inch to 4 inch device	\$109	\$171	\$62
		4-1/2 inch to 8 inch device	\$120	\$214	\$94
11	Backflow Prevention Annual Administrative Fee	Annual letter notifying user/owner of ea. assembly	\$21	\$29	\$8
12	Unauthorized Water Turn On	Unauthorized turn on	\$15	\$27	\$12
13	Cut Lock	Cut lock	\$25	\$28 + cost of lock	\$3 + cost of lock
14	Construction Water Meter Charges	Charge for water usage	\$1.10/ccf	Not part of study	Not part of study
15	Account Name Change	Account name change	\$5	\$13	\$8

**Public Works Services Fee Schedule (Continued)**

	<b>Fee</b>	<b>Description</b>	<b>Current Fee</b>	<b>Proposed New Fee</b>	<b>Deviation</b>
16	Deposit (Residential Tenant)	Deposit for Tenant - New utility service	\$75	\$155 *	\$80
17	Deposit (Commercial)	Deposit for new utility service	\$75	\$200 *	\$125
18	Deposit (Construction)	Hydrant Meter	\$0	Cost of hydrant meter	Cost of hydrant meter
19	Tampered Meter	Staff's time to address Tampered meter	\$112	\$62 + Admin. Cite Fee	-\$50 + Admin. Cite Fee
* 2 months of base rate due to billing cycles					
<b>DISPOSAL FUND</b>					
1	Misc. Disposal 2 <sup>nd</sup> Request	Process Misc. Customer Disposal Request	\$15	\$13 + actual cost	-\$2 + actual cost
2	Spill/Roadway Debris Clean-up	Spill / Roadway Debris Clean-up	actual cost	actual cost	actual cost

**Table III-2  
 Engineering & Planning Services Fee Schedule**

Fee	Description	Current Fee	Proposed New Fee	Deviation	
1	Addendum Plan Check	Checking plan addendum to assure compliance to code	\$128	\$132	\$4
2	Address Change Review	Reviewing request for a change of address	\$75	\$94	\$19
3	Annexation Processing	Review requests to annex property and determine its impact	\$5,242	\$4,404 and/or actual cost	-\$838 and/or actual cost
4	Building Relocation Permit	Review proposed relocation of a building to assure code comp.	\$679	\$593	-\$86
5	Categorical Exemption	Rev circumstances, declare project exempt from CEQA	\$240 + county fees	\$168+county Fees	-\$72 + county fees
6	Civil Plans Review	Plan check the civil plans for various projects	2% of Engr's Est. and/or actual costs	2% of Engr's Est. and/or actual costs	N/A
7	Code Enforcement (Abatement Activities)	Inspect property for code violations (Abatement Activities)	\$355	actual cost of staff time	actual cost of staff time
8	Code Enforcement Fines	Fines imposed as a result of a code violation	pursuant to municipal code	pursuant to municipal code	pursuant to municipal code
9	Conditional Use Permit	Review request for a CUP within terms of the Zoning Code	\$1,995	\$1,103	-\$892
<b>10</b>	<b>Conditional Use Permit (CUP) Amendment</b>				
	- Minor Amendment	Review request for a CUP within terms of the Zoning Code (Minor Amendment)	\$766	\$558	-\$208
	- Major Amendment	Review request for a CUP within terms of the Zoning Code (Major Amendment)	\$1,497	\$821	-\$676
<b>11</b>	<b>Document Reproduction</b>				
	- Large Map (color, black & white)	Document Reproduction	\$5/each - \$10each	Not Part of Study	Not Part of Study
	- Development Documents (color, black & white)	Document Reproduction	\$28 - \$34	Not Part of Study	Not Part of Study
12	Elevator Permit	Permit for the installation of an elevator	Based on Valuation	\$650	N/A
13	Encroachment Permit (Single Family Dwelling)	Review proposed encroachment of public rights-of-way	\$82	\$104	\$22

**Engineering & Planning Fee Schedule (Continued)**

Fee	Description	Current Fee	Proposed New Fee	Deviation	
14	Encroachment Permit (All others)	Review proposed encroachment of public rights-of-way	\$175 + 4% cost of improvements	\$134 + 4% cost of improvements	-\$41 + 4% cost of improvements
15	Environmental Impact Report	Preparation & Processing of EIR	\$6,375 + County Fee	Consultant & County Fees + 15.4% Admin. Fee	Consultant & County Fees + 15.4% Admin. Fee
16	Excavated Prime Dirt Sales	Sale of City owned dirt	\$0.75 /cu yard	\$0.84/cu yd	\$0.09 /cu yd
17	FEMA Flood Zone Certification	FEMA Flood Zone Certification	\$38	\$57	\$19
18	Final Parcel Map Check	Final parcel map to determine compliance	\$1,064 & Actual Costs	\$1,234 & Actual Cost	\$170 & Actual Cost
19	Final Subdivision Map Check	Review final subdivision map to determine extent of compliance	\$601 + 30/lot & Actual Cost	\$889 + 33/lot & Actual Cost	\$288 +\$3 & Actual Cost
20	General Plan Amendment (Revision)	Review developer initiated amendments to the General Plan	\$2,459	\$2,300	-\$159
21	General Plan Maint. (New Const.)	Updating and maintaining the City's General Plan	\$0.04/sq ft	Not Part of Study	Not Part of Study
22	General Plan Maint. (Changes to Existing Structure)	Updating and maintaining the City's General Plan	\$0.01/sq ft	Not Part of Study	Not Part of Study
23	Home Occupation Permit Review	Review request for home occupational permit	\$248	\$181	-\$67
<b>24</b>	<b>Inspections Services</b>				
	- Single Family Dwelling	Provide inspection service to ensure building code compliance	\$58	\$71	\$13
	- Three Family Dwelling	Provide inspection service to ensure building code compliance	\$58 per unit	\$148	\$90
	- Multiple Family (4 units or more)	Provide inspection service to ensure building code compliance	\$166 per unit: (first 3 units) \$27 ea add'l	\$179 (first 4 units) \$30 ea add'l	\$13 (first 4 units) \$3 ea add'l
	- Commercial	Provide inspection service to ensure building code compliance	\$76	\$87	\$11
	- Re-inspection Fee (After 2nd inspection)	Provide inspection service to ensure building code compliance	\$55	\$87	\$32
25	Landscape Inspection	Inspect new landscaping to assure compliance to plans	\$297	\$176	-\$121
26	Landscape Plan Check	Review landscape plan to assure compliance with code req.	\$452	\$203	-\$249
27	Lighting and Landscape Dist. Formation Staff Time	Review application for formation of lighting and landscape district	\$1,515	\$2003	\$488

**Engineering & Planning Fee Schedule (Continued)**

Fee	Description	Current Fee	Proposed New Fee	Deviation
28	Lot Line Adjustment Review	\$669 and/or Actual Costs	\$350 + Actual Costs	<b>-\$319 + Actual Costs</b>
<b>29 Mitigated Negative Declaration</b>				
	- Simple	\$2,559 + County Fees	\$651 + County Fees	<b>-\$1,908 + County Fees</b>
	- Complex	\$2,559	Actual Cost + 15.4% Admin Fee	Actual Cost + 15.4% Admin Fee
30	Mitigation Monitoring	\$1,141 + Actual Cost	Actual Cost	Actual Cost
31	Negative Declaration	\$2,303 + County Fees	\$651 + County Fees	<b>-\$1,652 + County Fees</b>
32	Parks Master Plan	Updating and maintaining the City's Parks Master Plan	\$55.50/per acre	Not Part of Study
33	Plan Revision Checking	Checking building construction plan revisions	\$60	\$88
34	Precise Plan Review	Review application for the construction. or location of a building on a parcel of land	\$2,209	\$2,345
35	Processing of Appeal	Reviewing appeal of a Planning staff decision	\$925	\$896
36	Professional/Technical Outsourcing Fees	Outsource applicable professional/technical services	\$29	<b>-\$29</b>
37	Public Improvement Inspection	Inspect public improvements to assure compliance with code	4 % of estimate	4 % of estimate
38	Public Improvement Plan Check	Review public improvement plan to assure compliance with code	3 % of estimate and/or actual costs	3 % of estimate and/or actual costs
39	Rezone	Review requests for re-zoning of a specific parcel of property	\$1,601	\$1,303
40	Site Plan Review (Minor)	Review site plan to assure compliance with code requirements	\$1,290	\$558
41	Site Plan Review (Major)	Review site plan to assure compliance with code requirements	\$1,820	\$1,059

**Engineering & Planning Fee Schedule (Continued)**

Fee	Description	Current Fee	Proposed New Fee	Deviation	
42	Temporary Use Permit	Review request for a temporary use permit	\$213	\$170	-\$43
43	Tentative Parcel Map Review	Review to identify special conditions and compliance with code	\$2,013 and/or actual costs	\$2,407 and actual costs	\$394 and actual costs
44	Tentative Subdivision Map Review	Review to identify special conditions and compliance with code	\$1,515 + \$29/lot and/or actual costs	\$1,455 + \$32/lot and/or actual costs	-\$60 +\$3/lot and/or actual costs
45	Time Extension/ Notification	Review expiring maps, determine if time ext. should be permitted	\$464	\$611	\$147
46	Variance Review	Review plans for variances from the standards of Zoning Code	\$665	\$662	-\$3
47	Vintage Car Permit	Review application for permit	\$34	\$40	\$6
48	Williamson Act Contract Notice of Non-Renewal	Administrative action to process a Notice of Non-Renewal	\$1,654	actual cost	actual cost
49	Williamson Act Contract Cancellation	Process a Williamson Act cancellation	\$5,242	actual cost	actual cost
50	Zoning Letter	Research and prepare letter regarding zoning designation	\$114	\$91	-\$23
51	Zoning Text Amendment Review	Rev and process request for zoning ordinance amendment	\$2,252	\$1,518	-\$734

**Table III-3  
 Building Services Fee Schedule**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>NEW COMMERCIAL *</b>							
<b>Without Interior Improvements *</b>							
<i>Rates are calculated per square feet</i>							
0 to 5,000 sq. ft.	0.22	0.30	0.52	No Change	No Change	No Change	No Change
5,001 to 10,000 sq. ft.	0.16	0.22	0.38	No Change	No Change	No Change	No Change
10,001 to 50,000 sq. ft.	0.10	0.16	0.26	No Change	No Change	No Change	No Change
50,001 to 100,000 sq. ft.	0.08	0.10	0.18	No Change	No Change	No Change	No Change
Over 100,000 sq. ft.	0.05	0.08	0.13	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
<b>With Interior Improvements *</b>							
0 to 5,000 sq. ft.	0.34	0.51	0.85	No Change	No Change	No Change	No Change
5,001 to 10,000 sq. ft.	0.25	0.37	0.62	No Change	No Change	No Change	No Change
10,001 to 50,000 sq. ft.	0.16	0.22	0.38	No Change	No Change	No Change	No Change
50,001 to 100,000 sq. ft.	0.12	0.16	0.28	No Change	No Change	No Change	No Change
Over 100,000 sq. ft.	0.10	0.14	0.24	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
<b>TENANT IMPROVEMENTS / RETAIL *</b>							
0 to 5,000 sq. ft.	0.14	0.22	0.36	No Change	No Change	No Change	No Change
5,001 to 10,000 sq. ft.	0.08	0.14	0.22	No Change	No Change	No Change	No Change
10,001 to 50,000 sq. ft.	0.05	0.08	0.13	No Change	No Change	No Change	No Change
50,001 to 100,000 sq. ft.	0.04	0.08	0.12	No Change	No Change	No Change	No Change
Over 100,000 sq. ft.	0.04	0.05	0.09	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
<b>MISCELLANEOUS COMMERCIAL/INDUSTRIAL STRUCTURES</b>							
Minimum fees required	\$46 each	\$119 each	\$165 each	\$51	\$132	\$183	\$18
Misc. Commercial / Industrial Structures	0.38	0.71	1.09	No Change	No Change	No Change	No Change
<b>NEW RESIDENTIAL *</b>							
Model Home Plan Check 0 to 1,750 sq. ft.	0.41		0.41	No Change		No Change	No Change
Model Home Plan Check 1,751 sq. ft. and over	0.33		0.33	No Change		No Change	No Change
Production Home Inspection Only		.80	.80	No Change		No Change	No Change
Plot Plan Check						\$66	
<i>The fees listed above are cumulative</i>							

\* The rates listed above include plumbing, mechanical and electrical fees.

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
Single Family Dwelling Plan & Inspection 0 to 1,750 sq. ft.	0.15	0.80	0.95	No Change	No Change	No Change	No Change
Single Family Dwelling Plan/Inspection 1,751 sq. ft. and over	0.15	0.72	0.87	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
Single Family Dwelling Custom Plan Check & Inspection	0.40	0.70	1.10	No Change	No Change	No Change	No Change
<b>APARTMENTS / CONDOS *</b>							
Duplex / Triplex / Fourplex	0.27		0.27	No Change	No Change	No Change	No Change
Apartments / Mobile Hm							
0 to 5,000 sq. ft.	0.41	0.58	.99	No Change	No Change	No Change	No Change
5,001 sq. ft. and over	0.33	0.45	0.78	No Change	No Change	No Change	No Change
<b>RESIDENTIAL REMODEL &amp; ADDITIONS *</b>							
Remodel Minor			\$150			\$206	\$56
Remodel Major			\$232			\$298	\$66
Addition	0.45	0.96	1.41	No Change	No Change	No Change	No Change
Garage Conversion			\$232			\$386	\$154
<b>ACCESSORY STRUCTURE *</b>							
Detached Garage or Detached Building or Storage (over 120 sqft)	0.29	0.59	0.88	No Change	No Change	No Change	No Change
<b>Carport, Patio, Deck - 0 to 200 sq. ft.</b>							
Aluminum / Manufactured / Wood with no foundation	0.29	0.59	0.88	No Change	No Change	No Change	No Change
Aluminum / Manufactured / Wood w/ existing foundation	0.29	0.41	0.70	No Change	No Change	No Change	No Change
<b>Carport, Patio, Deck - 201 sq. ft. and over</b>							
Aluminum / Manufactured / Wood with no foundation	0.18	0.41	0.59	No Change	No Change	No Change	No Change
Aluminum / Manufactured / Wood w/ existing foundation	0.18	0.29	0.47	No Change	No Change	No Change	No Change
Awning	\$23	\$40	\$63			\$149	\$86
<i>The fees listed above are cumulative</i>							
<b>SWIMMING POOLS &amp; SPAS</b>							
Swimming Pool	\$115	\$237	\$352			\$347	-\$5
Swimming Pool with Heater	\$115	\$320	\$435			\$378	-\$57
Spa			\$140			\$286	\$146
Pool Abandonment			N/A			\$88	N/A

\* The rates listed above include plumbing, mechanical and electrical fees.

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>RE-ROOFING</b>							
<b>Residential</b>							
Simple roof overlay		\$91	\$91			\$101	\$10
Re-roof with existing sheathing		\$121	\$121			\$132	\$11
Re-roof with new sheathing			N/A			\$162	N/A
Structural with calculations	\$46	\$121	\$167			\$347	\$180
<b>Commercial</b>							
Simple roof overlay up to 7,500 sq. ft.		\$119	\$119			\$254	\$135
Simple roof overlay 7,501 to 15,000 sq. ft.		\$237	\$237			\$377	\$140
Simple roof overlay 15,001 to 150,000 sq. ft.		\$356	\$356			\$500	\$144
Re-roof with NEW sheathing up to 15,000 sq. ft.		\$356	\$356			\$377	\$21
Re-roof with sheathing 15,001 to 150,000 sq. ft.		\$534	\$534			\$500	-\$34
Structural with calculations up to 15,000 sq. ft.	\$46	\$356	\$402			\$501	\$99
Structural with calculations 15,001 to 150,000 sq. ft.	\$92	\$534	\$626			\$623	-\$3
<b>ELECTRICAL</b>							
<b>Electrical</b>							
Temporary Power Service		\$47	\$47			\$61	\$14
Temporary Distribution System or Temporary Lighting		\$119	\$119			\$150	\$31
Christmas Tree Sales Lots		\$119	\$119			\$150	\$31
Circus and Carnivals		\$119	\$119			\$123	\$4
<b>Receptacle, Switch, and Light Outlets</b>							
Residential first 20 fixtures		\$36	\$36			\$40	\$4
Residential over 20 fixtures - ea add'l. fixture		\$1.32 ea	\$1.32 ea			\$1.47 ea	\$0.15
Commercial first 20 fixtures		\$119	\$119			\$132	\$13
Commercial over 20 fixtures -ea add'l. fixture		\$4.74 ea	\$4.74 ea			\$5.28 ea	\$0.54
Pole or platform-mounted lighting fixtures		\$40 ea	\$40 ea			\$45 ea	\$5
Theatrical-type lighting fixtures or assemblies		\$41ea	\$41 ea			\$46 ea	\$5
<b>Electrical Equipment</b>							
Residential Appliances -		\$50 ea	\$50 ea			\$61ea	\$11
Not exceeding one horsepower (HP) (746W) in each rating. Fixed appliances or receptacle outlets, including wall-mounted electric ovens; counter-mounted cooking tops; water heaters; clothes dryers; or other motor-operated appliances. For other types; see Power Apparatus. electric ranges; console or through-wall air conditioners; space heaters, dishwashers, washing machines;							

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>Busways</b>							
100 feet or fraction thereof		\$119	\$119			\$176	\$57
<b>Electrical Panel</b>							
20-200 AMPS Panel			N/A			\$114	N/A
200+ Amps Panel			N/A			\$145	N/A
<b>Electrical Services</b>							
600 volts or less and not over 200 amperes		\$83	\$83			\$101	\$18
600 volts or less and over 200 to 1,000 amperes		\$119	\$119			\$132	\$13
Over 600 volts or over 1,000 amperes		\$148	\$148			\$162	\$14
<b>Miscellaneous Electrical</b>							
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.		\$142	\$142			\$136	-\$6
Electrical Rewire (Residential)			\$178			\$294	\$116
<b>MECHANICAL</b>							
Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU's		\$89	\$89			\$206	\$117
Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU's		\$119	\$119			\$206	\$87
Relocation of Wall Heater (recessed or floor-mounted)		\$65	\$65			\$132	\$67
Furnace (Closet/Basement)			N/A			\$233	N/A
New Wall Heater		\$45	\$45			\$100	\$55
<b>Appliance and Vents</b>							
Relocation or Replacement of gas appliance		\$36	\$36			\$40	\$4
Relocation or Rplcmt of an appliance vent		\$36	\$36			\$40	\$4
Type I Hood			N/A			\$264	N/A
Type II Hood			N/A			\$203	N/A
Hoods - Commercial (incld ANSUL System)			\$150			\$189	\$39
Metal Chimney Flue			N/A			\$175	N/A
Vent Fan (Laundry & Bathroom)			N/A			\$114	N/A
Misc. Appliance			N/A			\$145	N/A

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>Boilers, Compressors and Absorption Systems</b>							
Relocation of each boiler or compressor to and including 1 - 15 horsepower (52.7kW)		\$36 - \$119	\$36- \$119			\$167	\$131 - \$48
Relocation of each absorption system to and including 500,000 BTU's		\$36 - \$119	\$36- \$119			\$167	\$131 - \$48
<b>Air Handlers</b>							
For each air-handling unit, including ducts attached thereof		\$119	\$119			\$132	\$13
<b>Evaporative Coolers</b>							
Commercial Walk-in Freezer/ Refrigeration Unit Inspection			\$117			\$175	\$58
Installation of Evaporator Cooler			\$103			\$101	-\$2
Separate mechanical exhaust systems, including ducts for hoods		\$36	\$36			\$101	\$65
<b>Incinerators</b>							
Relocation of domestic type		\$59	\$59			\$101	\$42
Relocation of a commercial or industrial-type incinerator		\$119	\$119			\$132	\$13
<b>HVAC</b>							
New Ducting			N/A			\$202	N/A
HVAC Dual-Pak W/ New Duct Work			N/A			\$264	N/A
HVAC Dual-Pak Inspection			\$107			\$101	-\$6
HVAC Ducting Only Inspection			\$143			\$220	\$77
<b>PLUMBING</b>							
<b>Fixtures and Vents</b>							
For each fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)		\$18	\$18			\$57	\$39
For repair or alteration of drainage or vent piping; each fixture		\$30	\$30			\$123	\$93
Bathub/ Sink Installation			\$119			\$83	-\$36
Residential Re-Plumbing Inspection			\$171			\$175	\$4
<b>Water Heaters and Special Appliances</b>							
REPL of Water Heater or Special Appliances		\$36	\$36			\$101	\$65
REPL of Water Heater w/ new gas piping		\$83	\$83			\$132	\$49
Solar Water Heaters			N/A			\$202	N/A
<b>Gas Piping System</b>							
First Five Outlets		\$47	\$47			\$52	\$5
Over Five Outlets; each		\$36 each	\$36			\$40 each	\$4
<b>Lawn Sprinklers</b>							

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
For each lawn sprinkler system on any one meter		\$89 each	\$89			\$99 each	\$10
Additional meters for new system listed above		\$21 each	\$21			\$23 each	\$2
Repair of existing system		\$21 each	\$21			\$23 each	\$2
<b>Protection Devices</b>							
Backflow Preventer or Vacuum Breakers ; one to five devices		\$19 each	\$19			\$21 each	\$2
Backflow Preventer or Vacuum Breakers over five devices; each		\$18 each	\$18			\$20 each	\$2
Atmospheric type vacuum breakers over 2in		\$36 each	\$36			\$40 each	\$4
<b>Wells</b>							
Installation of a New Well and Demolition of old Well		\$356 each	\$356			\$312	-\$44
Demolition of a Well		\$237 each	\$237			\$250	\$13
<b>Sewers, Disposal Systems and Interceptors</b>							
New Septic Tank & Disposal System (included in fees is a plan check fee of \$92)		\$329 each	\$329			\$281	-\$48
REPL or Repair of building private sewer system		\$237 each	\$237			\$312	\$75
Replacement or Repair of a industrial waste interceptor; such as carwash or service station / restaurants		\$94 each	\$94			\$312	\$218
Repair of a kitchen-type interceptor		\$94 each	\$94			\$145	\$51
Drainage piping, plumbing lines			\$140			\$145	\$5
Lateral (Sewer & Water)			\$103			\$132	\$29
Leach Line Installation			\$140			\$227	\$87
<b>OTHER FEES</b>							
Re-Inspection fee		\$158 each	\$158			\$101	-\$57
Duplicate Inspection Card			\$5			\$13	\$8
Special Inspections or Temporary Utilities			\$237			\$162	-\$75
Building Appeals Board Application			\$459			\$40 + Actual Cost	-\$419 + Actual Cost
Investigation Fee or Red Tag Fee		100% of Bldg Permit Fee				100% of Bldg Permit Fee	

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
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<b>GRADING FEES</b>							
<b>Grading Plan Review Fees</b>							
0 to 1,000 cubic yards .....			\$16 - \$51			\$101	-\$85 - \$50
1,001 to 10,000 cubic yards .....			\$65			\$145	\$80
10,001 + cubic yards .....			\$60			Actual Cost	N/A
Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.						Actual Cost	N/A
<b>Grading Inspection Fees</b>							
0 to 1,000 cubic yards .....			\$46			\$88	\$42
1,001 to 10,000 cubic yards .....			\$226			\$119	-\$107
10,001 + cubic yards .....			\$397			Actual Cost	N/A
Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.						Actual Cost	N/A
<b>Change / Other Fees</b>							
Additional plan review required by changes, additions or revisions to approved plans			\$65/ hr*			At Cost	At Cost

\* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.

<b>PROJECT / OTHER</b>							
Brick & Stone Veneer Inspection			\$107			\$175	\$68
Foundation			\$150			\$294	\$144
Framing (minor)			\$140			\$145	\$5
Mobile Home/ Mfrd. Home			\$167			\$257	\$90
Monument Sign			\$140			\$145	\$5
Parking Lot (over 20,000 sq ft)			\$361			\$509	\$148
Parking Lot (up to 20,000 sq ft)			\$216			\$386	\$170
Rafters (Repair/Replace)			\$167			\$145	-\$22
Sheetrock Replacement (SFD)			\$114			\$114	\$0
Siding (SFD)			\$114			\$114	\$0
Sign (Small)			\$119			\$114	-\$5
Solar Panels/ Photovoltaic System			\$125			\$211	\$86
Stucco (Major)			\$125			\$175	\$50
Stucco (Minor)			\$103			\$145	\$42
Trellis			\$140			\$114	-\$26
Water/Gas Service Lateral Inspct			\$79			\$145	\$66
Window (Repair/Replace)			\$150			\$132	-\$18
Misc Building Permit (Minor)			\$140			\$145	\$5
Misc Building Permit (Major)			\$205			\$175	-\$30
Storage Racks						\$202	N/A

**Building Services Fee Schedule (Continued)**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
Mobile Home/ Engrng Foundation						\$202	N/A

**DEMOLITION**

Demolition (800 sq ft or less)			\$150			\$101	-\$49
Demolition (801 sq ft or more)	\$92	\$118	\$210			\$163	-\$47

**MASONRY OR RETAINING WALLS**

Retaining Walls 0 to 50 lineal feet	\$46	\$59	\$105			\$193	\$88
Retaining Walls over 5 lineal ft. ea additional 50ft	\$9	\$36	\$45			\$119	\$74

**SIGNS**

Reface or Repaint	\$23	\$36	\$59			\$118	\$59
Non-illuminated monument / Pole / Wall	\$23	\$125	\$148			\$202	\$54
Illuminated	\$23	\$208	\$231			\$233	\$2
Each additional branch circuit		\$89	\$89			\$31	-\$58
Approved Subdivision Kiosk Signs	\$64	\$85	\$149			\$110	-\$39

*The fees listed do not include the encroachment permit fee*

**Strong Motion Table**

Residential	\$0.001 times the valuation as published in the "Building Standards" latest edition
Commercial and all other Building Construction	\$0.021 times the valuation as published in the "Building Standards" latest edition

Attachment 'B'

User Fee Study

City of Dinuba  
User Fee Study

**FINAL DRAFT**

**Prepared by PMC**

**October 2015**



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## **Executive Summary**

The City of Dinuba collects a variety of fees and charges for its services to reduce the reliance on subsidies from the City's general fund. The City has requested a user fee analysis to determine the current cost recovery of its Public Works and Development Services Fee Programs and recommend service fees that build on the City's current cost recovery goals and objectives. PMC was retained to determine the City's cost of providing these fee-generating services, review comparable fees from other jurisdictions, and assist in developing fee recommendations.

The fee programs covered under this study include the following:

- Public Works Services
- Engineering & Planning Services
- Building Services

This study follows a series of steps that are used to build the full cost of service. The term "full cost" means the direct and indirect costs borne by the City to deliver a service. The general methodology includes the following steps:

1. Collect primary data pertinent to the study.
2. Calculate direct labor and non-labor costs.
3. Calculate an indirect cost rate.
4. Determine the full cost of service by program.
5. Provide fee recommendations by fee category.
6. Compare similar fees from other jurisdictions.

A comparison was conducted between Dinuba's fees and those from five other similar cities. In consultation with City staff, the following cities were selected for the comparison: Lemoore, Reedley, Sanger, Selma, and Visalia. The consultant contacted each city to discuss the fees being charged and to collect data for the comparison. A matrix was constructed that highlights a representative sample of City fees.

The cost recovery objectives that are recommended seek to maintain consistency with existing City budget fee policies for the departments. It is recommended that 100 percent cost recovery be implemented for most City programs and services identified in this study. This represents the maximum fee that could be reasonably charged for services. The City has discretion to establish lower cost recovery goals, and hence lower fees, below the maximum which will result in some degree of general fund subsidy and provide greater financial benefit to the users of the particular service. The goals are to be considered by City management and refined to best reflect the cost recovery objectives for the City.

## **I. Introduction**

The City of Dinuba collects a variety of fees and charges for its services to reduce the reliance on subsidies from the City's general fund. The City has requested a cost of service and fee analysis to determine the current cost recovery of its Public Works and Development Services Fee programs and recommend fee policies that build on the City's current cost recovery goals and objectives. PMC was retained to determine the City's cost of providing fee-generating services, review comparable fees from other jurisdictions, and assist in developing fee recommendations.

As more fiscal limitations are imposed on local governments in California, user fees have become an important source of revenue. A user fee, or service fee, is a payment made by an individual or business for a service that primarily benefits the individual or business. Public agencies can impose a service fee for a government service when (1) the decision to use the service is voluntary, and (2) the fee charged is reasonably related to the level of service rendered and the cost of providing that service.

User fees in California are required to conform to the statutory requirements of the California Constitution and the California Code of Regulations, including Government Code Sections 66014 through 66018.5. By law, user fees may not exceed the reasonable costs of the services for which they are collected unless the excess fees are approved by a two-thirds vote of the electorate.

Upon performing an extensive analysis of its services, the City of Dinuba established a User Fee Program effective July 1, 1992. The fees and charges identified in this Program were intended to 'recover the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services'. The fees adopted at that time have been adjusted annually at a rate commensurate with the Consumer Price Index. The methodology for the current fee structure has not been updated in over 23 years. Although the City did adjust its Building Permit Fee Schedule in 2007, the rates identified in that schedule did not include a provision for an annual adjustment. These factors substantiate the need for a new comprehensive review. On January 14, 2014 the City Council awarded a Professional Services Contract to Pacific Municipal Consultants (PMC) to perform a review of the City's User Fees.

The City fee programs covered under this study include the following:

- Public Works Services
- Engineering & Planning Services
- Building Services

## **General Concepts Regarding the Use of Service Charges**

The following general concepts were used in developing and implementing service charges:

1. Revenues should not exceed the reasonable cost of providing the service.
2. Cost recovery goals should be based on the total cost of delivering the service, including direct labor and non-labor costs, and organization-wide indirect support costs such as administrative services.
3. The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
4. A unified approach is used in determining cost recovery levels for various programs based on the factors discussed above.

## **City Department Organization**

The City of Dinuba operates as a Charter city with a council-manager form of government. The five-member City Council serves as the principal policy-making body and provides policy direction to the City Manager, who is responsible for administering city operations. All other departments in the City serve under the direction of the City Manager. The City fee programs cross most departments and include administration, planning, building, engineering, public works, parks and recreation, police, and fire. Enterprise-type programs such as water and wastewater treatment are not included in this fee study, as these programs are self-containing and funded by separate rate charges and utility fees. There is no reliance on the general fund for enterprise programs. In addition, capital fee programs such as development impact fees are also not included in this study, as these fees have separate methodologies than user-type fees and are subject to different statutory provisions.

## **II. Cost of Service Methodology and Analysis**

This study follows a series of steps that are used to build the full cost of service. The term “full cost” means the direct and indirect costs borne by the City of Dinuba to deliver a service. Direct costs are defined by the labor and materials expended specific to that program. Indirect costs include City administrative functions such as central support departments which have an indirect role supporting the activities of the operating departments.

The general methodology includes the following steps, further described below:

1. Collect primary data pertinent to the study.
2. Calculate direct labor and non-labor costs.
3. Calculate an indirect cost rate.
4. Determine the full cost of service by program.
5. Provide fee recommendations by fee category.
6. Compare similar fees from other jurisdictions.

### **Collect primary data and develop staff fully burdened labor costs**

City staff provided pertinent data for review and use in the cost of service study, including recent budget data and related financial documents. In addition, a two-step process was used to collect labor cost data. The first step was the design of a survey for staff to record labor hours by fee program, and the second step was development of fully burdened staff labor costs.

#### **A. Employee survey distribution and response collection**

As part of the data collection phase, the consultant designed a survey that was distributed through the City manager to current full-time and part-time City staff. The purpose of the survey was to record staff time dedicated to fulfilling the fee-generating programs under this study. The survey requested staff members to identify their direct program work hours to conduct a fee activity. Labor hours spent for non-fee activities were not collected. A database was organized for the survey responses and minor cleanup to some of the responses was made. The full compilation of the survey results is contained in **Appendix A**.

During the study process, building department fees were reviewed, and include an adjustment for the consumer price index CPI that accounts for staff cost increases.

#### **B. Develop staff fully burdened labor costs**

Developments of fully burdened staff labor costs capture the reasonable cost for City employees to provide a service. Direct employee compensation is one factor in the labor cost, but the employee’s ability to provide the service is supported by other departmental costs as well as by central support departments. These costs are distributed among direct staff as described below to determine a labor rate that enables the user fee service to be provided.

### **Layer 1: Develop Direct Staff Hourly Rates**

Employee classification compensation data was provided by the Finance Department. The consultant derived an hourly rate which accounted for both wages and benefits. The hourly rate is based on 1,747 annual work hours which is consistent with the current City method. The direct staff hourly rates represent the first of three layers in developing the fully loaded hourly rate.

### **Layer 2: Calculate Direct Non-Labor Costs**

Following the calculation of direct employee hour compensation rates, the second layer of developing the loaded hourly rate is determining the direct non-labor costs, including materials and supplies as well as other expenses used by the operating departments. Services and supplies and other expense categories in the City budget for each department were used. A direct non-labor cost rate was calculated by dividing each departmental non-labor budget by the total department budget, yielding a percentage rate that is then applied to the direct labor costs by department staff as a means to capture these non-labor direct costs. The calculation is shown in **Appendix B** and represents the second of three layers in developing the full hourly rate.

### **Layer 3: Calculate an Indirect Cost Rate**

An indirect cost rate reflects the role City support functions provide to help administer the fee-generating service. Indirect costs include the citywide allocation of shared resources that are not assigned a particular fee activity, but contribute to the necessary operations of City services. These functions (departments) include the City Council, Administration, City Attorney, Finance, and General Services. As such, an indirect cost rate is calculated and expressed on a percentage basis. The rate is calculated by dividing the sum of budgeted indirect costs by the sum of budgeted direct costs. The resulting indirect rate is 13.28 percent, which is then applied to the direct labor and nonlabor costs as a means to capture these indirect cost services. The calculation is shown in **Appendix C** and represents the third and last layer of developing the full hourly rate.

### **Determine the full cost of service by program**

The three cost layers are combined to formulate the fully loaded hourly rate for each staff member, also known as the billable rate. The list of staff billable rates is provided in **Appendix D**. The billable rate represents the fully loaded hourly rate for each department's programs. This billable rate could assist the City with reviewing fees charged for services on an hourly basis.

The full cost of service by fee program is the product of staff billable rates multiplied by the survey hours for each respective employee. Where several staff members contribute directly to the fee service, the total cost of providing that service is the sum of each staff member's full cost.

With input from City staff, some existing fee categories were no longer applicable as there had not been demand by the community for the service, as determined by no fee collection for many years. Other existing fees have been consolidated and combined into broader updated fee categories. For a few fees which are carried forward but for which no City data was available, the current fee amounts are used.

### **Provide fee recommendations by fee category**

From a full cost recovery perspective, the recommended fees are set essentially at the same rates as the current full costs that are calculated. The fees are generally set higher than existing fees given the increased cost to provide the service as compared to the last time the existing fees were established. The full cost of service also provides an indication of the general deposit amount that could be requested by the City from a development applicant when using a time accounting method for fee collection.

### **Compare similar fees from other jurisdictions**

A comparison was conducted between Dinuba's user fees and those from five other cities. City staff aided in selecting the cities for the comparison: Lemoore, Reedley, Sanger, Selma, and Visalia. The consultant contacted each city to discuss the fees being charged and to collect data for the comparison. A matrix was constructed that highlights a representative sample of City services and their fees.

### **III. Summary of Analysis**

**Tables III-1 & III-2** show the existing fee schedules compared to the total cost of service for Public Works Services and Engineering & Planning Services, respectively.. By applying the steps described in the prior section to derive full cost, total cost of service per activity unit by fee program is calculated.

The deviation, or difference, between the cost of service and current fee is also shown. A higher cost of service relative to the fee means there is a City subsidy for providing that particular activity. In general, the cost to provide an array of services to the community exceeds the current fees that are collected by the City, meaning that the City is providing a financial subsidy primary through the general fund to benefit those who are voluntarily requesting and using the service. This finding provides an indication of the need for an update to the fees as allowed by state law for the City to recover its reasonable cost of providing services from those who voluntarily consume the service.

Where there is no existing fee to compare to the cost of service means that a new fee activity is proposed. A new fee activity results from the City 1) undertaking a service for which no fee is currently charged; 2) expanding an existing fee activity into additional segments; or 3) providing a new activity that the City anticipates.

**Table III-3** shows the building fees for new construction building permits and remodel. The current industry standard for structural permit services uses a project-based methodology and devises a fee per square foot by type of construction project rather than by the value of the project. Other building fees, such as for electrical, mechanical, and plumbing, are developed on a per unit basis or otherwise specified in the fee schedule.

**Table III-1  
Public Works Services Fee Schedule**

Fee	Description	Current Fee	Proposed New Fee	Deviation	
<b>WATER FUND</b>					
1	Water Quality Check	2nd inspection per year	\$80	\$64	-\$16
2	Sample to Lab	Owner request	\$270	\$128 + lab cost	-\$142 + lab cost
3	Water Service Connection	1, 1-1/2 & 2 inch line	\$1523 - \$1,998	\$2,188	\$190 - \$665
4	New Water Meter Set	1 inch line	\$449	\$83 + cost of meter	-\$366 + cost of meter
		2 inch line	\$860	\$377 + cost of meter	-\$483 + cost of meter
5	Water Delinquent Turn on/off	Reconnection fee	\$27	\$27	\$0
6	Water Delinquent Turn on/off (After Hours - 2hr min. call out)	After hours turn on/off fee (2hr minimum call out)	\$109	\$126	\$17
7	Water Meter Test (meter OK)	Water Meter Test (Meter OK)	\$80	\$57	-\$23
8	New Utilities Account Set-up	Account Set-up Fee for Water, Sewer and Disposal	\$10	\$27	\$17
9	<b>Backflow Prevention Fee</b>				
	-Testing for Non-compliance Performed by City Staff	3/4 inch to 1 inch device	\$115	\$150	\$35
		1-1/2 inch to 2 inch device	\$136	\$150	\$14
		2-1/2 inch to 4 inch device	\$201	\$193	-\$8
		4-1/2 inch to 8 inch device	\$270	\$236	-\$34
10	<b>Backflow Prevention New</b>				
	-Install. Testing & Inspection fee	3/4 inch to 1 inch device	\$62	\$136	\$74
		1-1/2 inch to 2 inch device	\$82	\$150	\$68
		2-1/2 inch to 4 inch device	\$109	\$171	\$62
		4-1/2 inch to 8 inch device	\$120	\$214	\$94
11	Backflow Prevention Annual Administrative Fee	Annual letter notifying user/owner of ea. assembly	\$21	\$29	\$8
12	Unauthorized Water Turn On	Unauthorized turn on	\$15	\$27	\$12
13	Cut Lock	Cut lock	\$25	\$28 + cost of lock	\$3 + cost of lock
14	Construction Water Meter Charges	Charge for water usage	\$1.10/ccf	Not part of study	Not part of study
15	Account Name Change	Account name change	\$5	\$13	\$8

## Public Works Services Fee Schedule (Continued)

Fee	Description	Current Fee	Proposed New Fee	Deviation
16	Deposit (Residential Tenant)	\$75	\$155 *	\$80
17	Deposit (Commercial)	\$75	\$200 *	\$125
18	Deposit (Construction)	\$0	Cost of hydrant meter	Cost of hydrant meter
19	Tampered Meter	\$112	\$62 + Admin. Cite Fee	-\$50 + Admin. Cite Fee
* 2 months of base rate due to billing cycles				
<b>DISPOSAL FUND</b>				
1	Misc. Disposal 2 <sup>nd</sup> Request	\$15	\$13 + actual cost	-\$2 + actual cost
2	Spill/Roadway Debris Clean-up	actual cost	actual cost	actual cost

**Table III-2**  
**Engineering & Planning Services Fee Schedule**

	<b>Fee</b>	<b>Description</b>	<b>Current Fee</b>	<b>Proposed New Fee</b>	<b>Deviation</b>
1	Addendum Plan Check	Checking plan addendum to assure compliance to code	\$128	\$132	\$4
2	Address Change Review	Reviewing request for a change of address	\$75	\$94	\$19
3	Annexation Processing	Review requests to annex property and determine its impact	\$5,242	\$4,404 and/or actual cost	-\$838 and/or actual cost
4	Building Relocation Permit	Review proposed relocation of a building to assure code comp.	\$679	\$593	-\$86
5	Categorical Exemption	Rev circumstances, declare project exempt from CEQA	\$240 + county fees	\$168+county Fees	-\$72 + county fees
6	Civil Plans Review	Plan check the civil plans for various projects	2% of Engr's Est. and/or actual costs	2% of Engr's Est. and/or actual costs	N/A
7	Code Enforcement (Abatement Activities)	Inspect property for code violations (Abatement Activities)	\$355	actual cost of staff time	actual cost of staff time
8	Code Enforcement Fines	Fines imposed as a result of a code violation	pursuant to municipal code	pursuant to municipal code	pursuant to municipal code
9	Conditional Use Permit	Review request for a CUP within terms of the Zoning Code	\$1,995	\$1,103	-\$892
10	<b>Conditional Use Permit (CUP) Amendment</b>				
	- Minor Amendment	Review request for a CUP within terms of the Zoning Code (Minor Amendment)	\$766	\$558	-\$208
	- Major Amendment	Review request for a CUP within terms of the Zoning Code (Major Amendment)	\$1,497	\$821	-\$676
11	<b>Document Reproduction</b>				
	- Large Map (color, black & white)	Document Reproduction	\$5/each - \$10each	Not Part of Study	Not Part of Study
	- Development Documents (color, black & white)	Document Reproduction	\$28 - \$34	Not Part of Study	Not Part of Study
12	Elevator Permit	Permit for the installation of an elevator	Based on Valuation	\$650	N/A
13	Encroachment Permit (Single Family Dwelling)	Review proposed encroachment of public rights-of-way	\$82	\$104	\$22

## Engineering & Planning Fee Schedule (Continued)

Fee	Description	Current Fee	Proposed New Fee	Deviation	
14	Encroachment Permit (All others)	Review proposed encroachment of public rights-of-way	\$175 + 4% cost of improvements	\$134 + 4% cost of improvements	-\$41 + 4% cost of improvements
15	Environmental Impact Report	Preparation & Processing of EIR	\$6,375 + County Fee	Consultant & County Fees + 15.4% Admin. Fee	Consultant & County Fees + 15.4% Admin. Fee
16	Excavated Prime Dirt Sales	Sale of City owned dirt	\$0.75 /cu yard	\$0.84/cu yd	\$0.09 /cu yd
17	FEMA Flood Zone Certification	FEMA Flood Zone Certification	\$38	\$57	\$19
18	Final Parcel Map Check	Final parcel map to determine compliance	\$1,064 & Actual Costs	\$1,234 & Actual Cost	\$170 & Actual Cost
19	Final Subdivision Map Check	Review final subdivision map to determine extent of compliance	\$601 + 30/lot & Actual Cost	\$889 + 33/lot & Actual Cost	\$288 +\$3 & Actual Cost
20	General Plan Amendment (Revision)	Review developer initiated amendments to the General Plan	\$2,459	\$2,300	-\$159
21	General Plan Maint. (New Const.)	Updating and maintaining the City's General Plan	\$0.04/sq ft	Not Part of Study	Not Part of Study
22	General Plan Maint. (Changes to Existing Structure)	Updating and maintaining the City's General Plan	\$0.01/sq ft	Not Part of Study	Not Part of Study
23	Home Occupation Permit Review	Review request for home occupational permit	\$248	\$181	-\$67
<b>24</b>	<b>Inspections Services</b>				
	- Single Family Dwelling	Provide inspection service to ensure building code compliance	\$58	\$71	\$13
	- Three Family Dwelling	Provide inspection service to ensure building code compliance	\$58 per unit	\$148	\$90
	- Multiple Family (4 units or more)	Provide inspection service to ensure building code compliance	\$166 per unit: (first 3 units) \$27 ea add'l	\$179 (first 4 units) \$30 ea add'l	\$13 (first 4 units) \$3 ea add'l
	- Commercial	Provide inspection service to ensure building code compliance	\$76	\$87	\$11
	- Re-inspection Fee (After 2nd inspection)	Provide inspection service to ensure building code compliance	\$55	\$87	\$32
25	Landscape Inspection	Inspect new landscaping to assure compliance to plans	\$297	\$176	-\$121
26	Landscape Plan Check	Review landscape plan to assure compliance with code req.	\$452	\$203	-\$249
27	Lighting and Landscape Dist. Formation Staff Time	Review application for formation of lighting and landscape district	\$1,515	\$2003	\$488

## Engineering & Planning Fee Schedule (Continued)

Fee	Description	Current Fee	Proposed New Fee	Deviation	
28	Lot Line Adjustment Review	Review proposed change to property boundary & issue certificate	\$669 and/or Actual Costs	\$350 + Actual Costs	-\$319 + Actual Costs
<b>29</b>	<b>Mitigated Negative Declaration</b>				
	- Simple	Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)	\$2,559 + County Fees	\$651 + County Fees	-\$1,908 + County Fees
	- Complex	Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)	\$2,559	Actual Cost + 15.4% Admin Fee	Actual Cost + 15.4% Admin Fee
30	Mitigation Monitoring	Review and implement a mitigation monitoring plan	\$1,141 + Actual Cost	Actual Cost	Actual Cost
31	Negative Declaration	Review circumstances, filing report declaring no adverse impact	\$2,303 + County Fees	\$651+ County Fees	-\$1,652 + County Fees
32	Parks Master Plan	Updating and maintaining the City's Parks Master Plan	\$55.50/per acre	Not Part of Study	Not Part of Study
33	Plan Revision Checking	Checking building construction plan revisions	\$60	\$88	\$28
34	Precise Plan Review	Review application for the construction. or location of a building on a parcel of land	\$2,209	\$2,345	\$136
35	Processing of Appeal	Reviewing appeal of a Planning staff decision	\$925	\$896	-\$29
36	Professional/Technical Outsourcing Fees	Outsource applicable professional/technical services	Actual Cost	Actual Cost	Actual Cost
37	Public Improvement Inspection	Inspect public improvements to assure compliance with code	4 % of estimate	4 % of estimate	N/A
38	Public Improvement Plan Check	Review public improvement plan to assure compliance with code	3 % of estimate and/or actual costs	3 % of estimate and/or actual costs	N/A
39	Rezone	Review requests for re-zoning of a specific parcel of property	\$1,601	\$1,303	-\$298
40	Site Plan Review (Minor)	Review site plan to assure compliance with code requirements	\$1,290	\$558	-732
41	Site Plan Review (Major)	Review site plan to assure compliance with code requirements	\$1,820	\$1,059	-\$761

## Engineering & Planning Fee Schedule (Continued)

Fee	Description	Current Fee	Proposed New Fee	Deviation
42	Temporary Use Permit	\$213	\$170	-\$43
43	Tentative Parcel Map Review	\$2,013 and/or actual costs	\$2,407 and actual costs	\$394 and actual costs
44	Tentative Subdivision Map Review	\$1,515 + \$29/lot and/or actual costs	\$1,455 + \$32/lot and/or actual costs	-\$60 +\$3/lot and/or actual costs
45	Time Extension/ Notification	\$464	\$611	\$147
46	Variance Review	\$665	\$662	-\$3
47	Vintage Car Permit	\$34	\$40	\$6
48	Williamson Act Contract Notice of Non-Renewal	\$1,654	actual cost	actual cost
49	Williamson Act Contract Cancellation	\$5,242	actual cost	actual cost
50	Zoning Letter	\$114	\$91	-\$23
51	Zoning Text Amendment Review	\$2,252	\$1,518	-\$734

**Table III-3**  
**Building Services Fee Schedule**

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>NEW COMMERCIAL *</b>							
<b>Without Interior Improvements *</b>							
<i>Rates are calculated per square feet</i>							
0 to 5,000 sq. ft.	0.22	0.30	0.52	No Change	No Change	No Change	No Change
5,001 to 10,000 sq. ft.	0.16	0.22	0.38	No Change	No Change	No Change	No Change
10,001 to 50,000 sq. ft.	0.10	0.16	0.26	No Change	No Change	No Change	No Change
50,001 to 100,000 sq. ft.	0.08	0.10	0.18	No Change	No Change	No Change	No Change
Over 100,000 sq. ft.	0.05	0.08	0.13	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
<b>With Interior Improvements *</b>							
0 to 5,000 sq. ft.	0.34	0.51	0.85	No Change	No Change	No Change	No Change
5,001 to 10,000 sq. ft.	0.25	0.37	0.62	No Change	No Change	No Change	No Change
10,001 to 50,000 sq. ft.	0.16	0.22	0.38	No Change	No Change	No Change	No Change
50,001 to 100,000 sq. ft.	0.12	0.16	0.28	No Change	No Change	No Change	No Change
Over 100,000 sq. ft.	0.10	0.14	0.24	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
<b>TENANT IMPROVEMENTS / RETAIL *</b>							
0 to 5,000 sq. ft.	0.14	0.22	0.36	No Change	No Change	No Change	No Change
5,001 to 10,000 sq. ft.	0.08	0.14	0.22	No Change	No Change	No Change	No Change
10,001 to 50,000 sq. ft.	0.05	0.08	0.13	No Change	No Change	No Change	No Change
50,001 to 100,000 sq. ft.	0.04	0.08	0.12	No Change	No Change	No Change	No Change
Over 100,000 sq. ft.	0.04	0.05	0.09	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
<b>MISCELLANEOUS COMMERCIAL/INDUSTRIAL STRUCTURES</b>							
Minimum fees required	\$46 each	\$119 each	\$165 each	\$51	\$132	\$183	\$18
Misc. Commercial / Industrial Structures	0.38	0.71	1.09	No Change	No Change	No Change	No Change
<b>NEW RESIDENTIAL *</b>							
Model Home Plan Check 0 to 1,750 sq. ft.	0.41		0.41	No Change		No Change	No Change
Model Home Plan Check 1,751 sq. ft. and over	0.33		0.33	No Change		No Change	No Change
Production Home Inspection Only		.80	.80	No Change		No Change	No Change
Plot Plan Check						\$66	
<i>The fees listed above are cumulative</i>							

\* The rates listed above include plumbing, mechanical and electrical fees.

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
Single Family Dwelling Plan & Inspection 0 to 1,750 sq. ft.	0.15	0.80	0.95	No Change	No Change	No Change	No Change
Single Family Dwelling Plan/Inspection 1,751 sq. ft. and over	0.15	0.72	0.87	No Change	No Change	No Change	No Change
<i>The fees listed above are cumulative</i>							
Single Family Dwelling Custom Plan Check & Inspection	0.40	0.70	1.10	No Change	No Change	No Change	No Change
<b>APARTMENTS / CONDOS *</b>							
Duplex / Triplex / Fourplex	0.27		0.27	No Change	No Change	No Change	No Change
Apartments / Mobile Hm							
0 to 5,000 sq. ft.	0.41	0.58	.99	No Change	No Change	No Change	No Change
5,001 sq. ft. and over	0.33	0.45	0.78	No Change	No Change	No Change	No Change
<b>RESIDENTIAL REMODEL &amp; ADDITIONS *</b>							
Remodel Minor			\$150			\$206	\$56
Remodel Major			\$232			\$298	\$66
Addition	0.45	0.96	1.41	No Change	No Change	No Change	No Change
Garage Conversion			\$232			\$386	\$154
<b>ACCESSORY STRUCTURE *</b>							
Detached Garage or Detached Building or Storage (over 120 sqft)	0.29	0.59	0.88	No Change	No Change	No Change	No Change
<b>Carport, Patio, Deck - 0 to 200 sq. ft.</b>							
Aluminum / Manufactured / Wood with no foundation	0.29	0.59	0.88	No Change	No Change	No Change	No Change
Aluminum / Manufactured / Wood w/ existing foundation	0.29	0.41	0.70	No Change	No Change	No Change	No Change
<b>Carport, Patio, Deck - 201 sq. ft. and over</b>							
Aluminum / Manufactured / Wood with no foundation	0.18	0.41	0.59	No Change	No Change	No Change	No Change
Aluminum / Manufactured / Wood w/ existing foundation	0.18	0.29	0.47	No Change	No Change	No Change	No Change
Awning	\$23	\$40	\$63			\$149	\$86
<i>The fees listed above are cumulative</i>							
<b>SWIMMING POOLS &amp; SPAS</b>							
Swimming Pool	\$115	\$237	\$352			\$347	-\$5
Swimming Pool with Heater	\$115	\$320	\$435			\$378	-\$57
Spa			\$140			\$286	\$146
Pool Abandonment			N/A			\$88	N/A

\* The rates listed above include plumbing, mechanical and electrical fees.

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>RE-ROOFING</b>							
<b>Residential</b>							
Simple roof overlay		\$91	\$91			\$101	\$10
Re-roof with existing sheathing		\$121	\$121			\$132	\$11
Re-roof with new sheathing			N/A			\$162	N/A
Structural with calculations	\$46	\$121	\$167			\$347	\$180
<b>Commercial</b>							
Simple roof overlay up to 7,500 sq. ft.		\$119	\$119			\$254	\$135
Simple roof overlay 7,501 to 15,000 sq. ft.		\$237	\$237			\$377	\$140
Simple roof overlay 15,001 to 150,000 sq. ft.		\$356	\$356			\$500	\$144
Re-roof with NEW sheathing up to 15,000 sq. ft.		\$356	\$356			\$377	\$21
Re-roof with sheathing 15,001 to 150,000 sq. ft.		\$534	\$534			\$500	-\$34
Structural with calculations up to 15,000 sq. ft.	\$46	\$356	\$402			\$501	\$99
Structural with calculations 15,001 to 150,000 sq. ft.	\$92	\$534	\$626			\$623	-\$3
<b>ELECTRICAL</b>							
<b>Electrical</b>							
Temporary Power Service		\$47	\$47			\$61	\$14
Temporary Distribution System or Temporary Lighting		\$119	\$119			\$150	\$31
Christmas Tree Sales Lots		\$119	\$119			\$150	\$31
Circus and Carnivals		\$119	\$119			\$123	\$4
<b>Receptacle, Switch, and Light Outlets</b>							
Residential first 20 fixtures		\$36	\$36			\$40	\$4
Residential over 20 fixtures - ea add'l. fixture		\$1.32 ea	\$1.32 ea			\$1.47 ea	\$0.15
Commercial first 20 fixtures		\$119	\$119			\$132	\$13
Commercial over 20 fixtures –ea add'l. fixture		\$4.74 ea	\$4.74 ea			\$5.28 ea	\$0.54
Pole or platform-mounted lighting fixtures		\$40 ea	\$40 ea			\$45 ea	\$5
Theatrical-type lighting fixtures or assemblies		\$ 41 ea	\$41 ea			\$46 ea	\$5
<b>Electrical Equipment</b>							
Residential Appliances -		\$50 ea	\$50 ea			\$61 ea	\$11
Not exceeding one horsepower (HP) (746W) in each rating. Fixed appliances or receptacle outlets, including wall-mounted electric ovens; counter-mounted cooking tops; water heaters; clothes dryers, or other motor-operated appliances. For other types; see Power Apparatus. electric ranges; console or through-wall air conditioners; space heaters, dishwashers, washing machines;							

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>Busways</b>							
100 feet or fraction thereof		\$119	\$119			\$176	\$57
<b>Electrical Panel</b>							
20-200 AMPS Panel			N/A			\$114	N/A
200+ Amps Panel			N/A			\$145	N/A
<b>Electrical Services</b>							
600 volts or less and not over 200 amperes		\$83	\$83			\$101	\$18
600 volts or less and over 200 to 1,000 amperes		\$119	\$119			\$132	\$13
Over 600 volts or over 1,000 amperes		\$148	\$148			\$162	\$14
<b>Miscellaneous Electrical</b>							
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.		\$142	\$142			\$136	-\$6
Electrical Rewire (Residential)			\$178			\$294	\$116
<b>MECHANICAL</b>							
Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU's		\$89	\$89			\$206	\$117
Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU's		\$119	\$119			\$206	\$87
Relocation of Wall Heater (recessed or floor-mounted)		\$65	\$65			\$132	\$67
Furnace (Closet/Basement)			N/A			\$233	N/A
New Wall Heater		\$45	\$45			\$100	\$55
<b>Appliance and Vents</b>							
Relocation or Replacement of gas appliance		\$36	\$36			\$40	\$4
Relocation or Rplcmt of an appliance vent		\$36	\$36			\$40	\$4
Type I Hood			N/A			\$264	N/A
Type II Hood			N/A			\$203	N/A
Hoods - Commercial (incld ANSUL System)			\$150			\$189	\$39
Metal Chimney Flue			N/A			\$175	N/A
Vent Fan (Laundry & Bathroom)			N/A			\$114	N/A
Misc. Appliance			N/A			\$145	N/A

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
<b>Boilers, Compressors and Absorption Systems</b>							
Relocation of each boiler or compressor to and including 1 - 15 horsepower (52.7kW)		\$36 - \$119	\$36- \$119			\$167	\$131 - \$48
Relocation of each absorption system to and including 500,000 BTU's		\$36 - \$119	\$36- \$119			\$167	\$131 - \$48
<b>Air Handlers</b>							
For each air-handling unit, including ducts attached thereof		\$119	\$119			\$132	\$13
<b>Evaporative Coolers</b>							
Commercial Walk-in Freezer/ Refrigeration Unit Inspection			\$117			\$175	\$58
Installation of Evaporator Cooler			\$103			\$101	-\$2
Separate mechanical exhaust systems, including ducts for hoods		\$36	\$36			\$101	\$65
<b>Incinerators</b>							
Relocation of domestic type		\$59	\$59			\$101	\$42
Relocation of a commercial or industrial-type incinerator		\$119	\$119			\$132	\$13
<b>HVAC</b>							
New Ducting			N/A			\$202	N/A
HVAC Dual-Pak W/ New Duct Work			N/A			\$264	N/A
HVAC Dual-Pak Inspection			\$107			\$101	-\$6
HVAC Ducting Only Inspection			\$143			\$220	\$77
<b>PLUMBING</b>							
<b>Fixtures and Vents</b>							
For each fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)		\$18	\$18			\$57	\$39
For repair or alteration of drainage or vent piping; each fixture		\$30	\$30			\$123	\$93
Bathtub/ Sink Installation			\$119			\$83	-\$36
Residential Re-Plumbing Inspection			\$171			\$175	\$4
<b>Water Heaters and Special Appliances</b>							
REPL of Water Heater or Special Appliances		\$36	\$36			\$101	\$65
REPL of Water Heater w/ new gas piping		\$83	\$83			\$132	\$49
Solar Water Heaters			N/A			\$202	N/A
<b>Gas Piping System</b>							
First Five Outlets		\$47	\$47			\$52	\$5
Over Five Outlets; each		\$36 each	\$36			\$40 each	\$4
<b>Lawn Sprinklers</b>							

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
For each lawn sprinkler system on any one meter		\$89 each	\$89			\$99 each	\$10
Additional meters for new system listed above		\$21 each	\$21			\$23 each	\$2
Repair of existing system		\$21 each	\$21			\$23 each	\$2
<b>Protection Devices</b>							
Backflow Preventer or Vacuum Breakers ; one to five devices		\$19 each	\$19			\$21 each	\$2
Backflow Preventer or Vacuum Breakers over five devices; each		\$18 each	\$18			\$20 each	\$2
Atmospheric type vacuum breakers over 2in		\$36 each	\$36			\$40 each	\$4
<b>Wells</b>							
Installation of a New Well and Demolition of old Well		\$356 each	\$356			\$312	-\$44
Demolition of a Well		\$237 each	\$237			\$250	\$13
<b>Sewers, Disposal Systems and Interceptors</b>							
New Septic Tank & Disposal System (included in fees is a plan check fee of \$92)		\$329 each	\$329			\$281	-\$48
REPL or Repair of building private sewer system		\$237 each	\$237			\$312	\$75
Replacement or Repair of a industrial waste interceptor; such as carwash or service station / restaurants		\$94 each	\$94			\$312	\$218
Repair of a kitchen-type interceptor		\$94 each	\$94			\$145	\$51
Drainage piping, plumbing lines			\$140			\$145	\$5
Lateral (Sewer & Water)			\$103			\$132	\$29
Leach Line Installation			\$140			\$227	\$87
<b>OTHER FEES</b>							
Re-Inspection fee		\$158 each	\$158			\$101	-\$57
Duplicate Inspection Card			\$5			\$13	\$8
Special Inspections or Temporary Utilities			\$237			\$162	-\$75
Building Appeals Board Application			\$459			\$40 + Actual Cost	-\$419 + Actual Cost
Investigation Fee or Red Tag Fee		100% of Bldg Permit Fee				100% of Bldg Permit Fee	

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
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GRADING FEES							
Grading Plan Review Fees							
0 to 1,000 cubic yards .....			\$16 - \$51			\$101	-\$85 - \$50
1,001 to 10,000 cubic yards .....			\$65			\$145	\$80
10,001 + cubic yards .....			\$60			Actual Cost	N/A
Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.						Actual Cost	N/A
Grading Inspection Fees							
0 to 1,000 cubic yards. ....			\$46			\$88	\$42
1,001 to 10,000 cubic yards .....			\$226			\$119	-\$107
10,001 + cubic yards .....			\$397			Actual Cost	N/A
Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.						Actual Cost	N/A
Change / Other Fees							
Additional plan review required by changes, additions or revisions to approved plans			\$65/ hr*			At Cost	At Cost

\* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.

PROJECT / OTHER							
Brick & Stone Veneer Inspection			\$107			\$175	\$68
Foundation			\$150			\$294	\$144
Framing (minor)			\$140			\$145	\$5
Mobile Home/ Mftrd. Home			\$167			\$257	\$90
Monument Sign			\$140			\$145	\$5
Parking Lot (over 20,000 sq ft)			\$361			\$509	\$148
Parking Lot (up to 20,000 sq ft)			\$216			\$386	\$170
Rafters (Repair/Replace)			\$167			\$145	-\$22
Sheetrock Replacement (SFD)			\$114			\$114	\$0
Siding (SFD)			\$114			\$114	\$0
Sign (Small)			\$119			\$114	-\$5
Solar Panels/ Photovoltaic System			\$125			\$211	\$86
Stucco (Major)			\$125			\$175	\$50
Stucco (Minor)			\$103			\$145	\$42
Trellis			\$140			\$114	-\$26
Water/Gas Service Lateral Inspct			\$79			\$145	\$66
Window (Repair/Replace)			\$150			\$132	-\$18
Misc Building Permit (Minor)			\$140			\$145	\$5
Misc Building Permit (Major)			\$205			\$175	-\$30
Storage Racks						\$202	N/A

## Building Services Fee Schedule (Continued)

Description	Plan Check Fee	Inspection Fee	Existing Fee	New Plan Check Fee	New Inspection Fee	Proposed New Fee	Deviation
Mobile Home/ Engrng Foundation						\$202	N/A

### DEMOLITION

Demolition (800 sq ft or less)			\$150			\$101	-\$49
Demolition (801 sq ft or more)	\$92	\$118	\$210			\$163	-\$47

### MASONRY OR RETAINING WALLS

Retaining Walls 0 to 50 lineal feet	\$46	\$59	\$105			\$193	\$88
Retaining Walls over 5 lineal ft. ea additional 50ft	\$9	\$36	\$45			\$119	\$74

### SIGNS

Reface or Repaint	\$23	\$36	\$59			\$118	\$59
Non-illuminated monument / Pole / Wall	\$23	\$125	\$148			\$202	\$54
Illuminated	\$23	\$208	\$231			\$233	\$2
Each additional branch circuit		\$89	\$89			\$31	-\$58
Approved Subdivision Kiosk Signs	\$64	\$85	\$149			\$110	-\$39

*The fees listed do not include the encroachment permit fee*

#### Strong Motion Table

Residential	\$0.001 times the valuation as published in the "Building Standards" latest edition
Commercial and all other Building Construction	\$0.021 times the valuation as published in the "Building Standards" latest edition

## IV. Fee Comparison with Other Jurisdictions

A comparison of select user fees with five similar jurisdictions was conducted to show the current fees being charged for a relatively equal level of service. The comparison helps to reflect the “market” for these fees and assists in assessing the reasonableness of the current Dinuba fees. The comparison also serves as a benchmark for how cost-effectively the City provides its services.

The cities included in the comparison were Lemoore, Reedley, Sanger, Selma, and Visalia. Contact was made with each city to understand the services and programs offered, fee structure, and cost recovery policies. A summary of the comparison is shown in the following tables. Cells shaded in gray indicate data that is not applicable or not available.

As a caveat, fees charged by the other jurisdictions are based on their respective local policies for cost recovery. For instance, a fee in one city may reflect that city’s cost recovery goals which may be different from the goals and policies in Dinuba. In addition, rental agreements for public facilities often contain “fine print” that spell out the rental provisions and requirements, which could vary from one jurisdiction to another and thus affect the fees charged. The last time the fees were updated by each jurisdiction also impact the comparison.

**Table IV-1**  
**Fee Comparison with Other Local Jurisdictions**

	City of Dinuba	City of Lemoore	City of Reedley	City of Sanger	City of Selma	City of Visalia
Dept. of Finance Population Estimate for 2014/2015	23,966	25,281	25,122	24,908	23,977	129,582
Effective Date of City-Adopted Fee Schedule	Proposed Fees	6/1/2012	4/9/2014	11/15/2007	5/30/14	8/15/14
<b>Engineering &amp; Planning Services</b>						
Site Plan Review	\$1,634	\$865	\$1,725	\$2,740	Plng Fee \$2,520 Fire Review \$110	
Conditional Use Permit	\$1,103	\$1,740	\$1,725	\$1,940	\$3,830/application	\$1,228
Lot Line Adjustment	\$413 + actual cost	\$815	cost + 10%	\$650	\$2,000 Deposit / FBR	\$553
General Plan Amendment	\$2,300	\$1,730	\$2,500	\$2,040	\$2,000 Deposit / FBR	\$2,173
Tentative Parcel Map	\$2,407 and/or actual cost	\$1,435	\$1785 + \$70/lot	\$1,415	\$1900 / plus actual cost	\$6,862
Tentative Subdivision Map	\$1,455 + \$23 / lot and/or actual costs	\$1,830 + \$25/lot	\$2,300 + \$35/lot	\$2,300	\$5,000 Deposit: FBR	\$2,786
Annexations/Pre-zone (excludes LAFCO costs)	\$5,407	\$3,815 + \$25/acre	\$5,175	\$2,300	\$1,850 / Request	\$4,212 up to 15acres

	City of Dinuba	City of Lemoore	City of Reedley	City of Sanger	City of Selma	City of Visalia
Variance	\$662	\$1,210	\$575	\$1,000	\$2,460 / App	\$779
Initial Study/(Mitigated) Negative Declaration	\$1,500 deposit + actual cost	\$420	cost + 10%	\$855	\$1,340	\$669
Environmental Impact Report	Actual cot + 15% admin cost	\$3,675	cost + 10%	\$1,690	cost + 10%	7.5% of Contract (processing fee) Cost + 10% consultant work
Encroachment Permit	\$104		\$25 + 3% of cost	\$75	2% of cost w/ min. of \$140 + \$80 inspct/review fee	\$70
<b>Building Services</b>						
Swimming Pools	\$347	\$235	\$65		\$60.75	\$450.80
Simple Roof Overlay	\$100	\$64				\$116.80
Temporary Power Service	\$61		\$12.13		\$23.50	\$151.90
Residential first 20 fixtures	\$40		\$23.50+ \$0.30ea		\$1.10ea	\$75.90ea
Residential Appliances	\$61		\$23.50 + \$3per appliance		\$4.75ea	\$75.90ea
Furnace (Closet/Basement)	\$233		\$23.50		\$18.20 + permit fee	\$151.90ea
Commercial Walk-in Freezer / Refrigeration Unit Inspection	\$175		\$37		\$49.50per hr	\$151.90ea
Demolition of a Well	\$250		\$50			\$303.80
Leach Line Installation	\$227					
<b>Public Works Services</b>						
Water Quality Check	\$64			\$51	\$58.44	
Water Meter Re-Read	\$69			Cost		\$202.50ea
New Water Service	\$27	\$25	\$27	\$24.27		
Backflow Prevention Fee Testing for Non-Compliance Performed by City Staff 2 ½ to 4in device	\$193					\$151.90ea
Cut Lock	\$28 + Cost of Lock		\$50			
Deposit (Residential Tenant)	\$155		Three times avg. utility bill		No Charge	

## **V. Future Fee Adjustments**

The recommended service fees are based on today's cost of services. As costs to provide City services increase over time, and until an updated cost of services study is warranted, the fees can be adjusted each year based upon an industry-accepted measure, such as the Bureau of Labor Statistic's Consumer Price Index for California (CCPI), which measures general inflation. Interim updates of the fee schedule on a regular basis allow for the fees to continue meeting the objectives of full cost recovery. Because the fees are driven primarily by personnel costs and materials expenses that benefit direct personnel, the CCPI provides an appropriate measure of growth in cost of goods and services. For example, over the past ten years (2004-2014, inclusive), the CCPI rate has measured a cumulative increase in prices of about 29 percent. The CCPI would be tracked annually by the City and the fees updated according to the annual increase in the index.

Future updates to this cost of services study could be warranted under various conditions, including in set intervals (e.g., every five years), during a restructuring of City departments, or when there is a significant change in how fee services are offered. In addition, should the City determine in the future that it is undertaking new services for which it is not collecting a fee; an update to the study would also be justified. Alternatively, City staff's hourly billable rate calculated in this report could be applied to the new services until an updated study is conducted.

# Appendix A Survey Results of City Staff Labor Hours

## Public Work Services:

Public Works Services			Job Class	Water Quality Tech	Meter Reader	Utility 3	Utility 2	Utility 1	Utility 1 P/T	Meter Reader P/T	Bill / Clerk	Bill / Collect Supvr	Acct Tech	Total Hours	Notes
Water Fund	Fee	Description													
1	Water Quality Check	2nd inspection per year		1										1	
2	Sample to lab	Owner request		2										2	
3	Water Service Connection	1, 1-1/2 & 2 inch line				8	8	16	8				0.25	40.25	
4	New Water Meter Set	1 inch line			1						0.25		0.25	1.5	
		2 inch line			2	2		2					0.25	6.25	
5	Water Delinquent Turn on/off	Reconnection fee			0.25						0.25			0.50	
6	Water Delinquent Turn on/off (after hours)	After hour turn on/off fee			2						.25			2.25	2 hour call out
7	Water Meter Test (meter OK)	Water Meter Test (Meter OK)			1									1	
8	New Water Service	New Water Service			0.25						0.25			0.5	
9	<b>Backflow Prevention Fee</b>														
	Testing for Non-compliance	3/4 inch to 1 inch device		1	1					1				3	
		1-1/2 inch to 2 inch device		1	1					1				3	
		2-1/2 inch to 4 inch device		1	1.5					1.5				4	
		4-1/2 inch to 8 inch device		1	2					2				5	
10	<b>Backflow Prevention New</b>														
	Install. Testing & Inspection fee	3/4 inch to 1 inch device		1	1					0.5				2.5	
		1-1/2 inch to 2 inch device		1	1.25					0.5				2.75	
		2-1/2 inch to 4 inch device		1	1.25					1.25				3.5	
		4-1/2 inch to 8 inch device		1	1.75					1.75				4.5	
11	Backflow Prevention Annual Administrative Fee	Annual letter notifying user/owner of each assembly		0.25							0.25			0.5	
12	Unauthorized Water Turn On	Unauthorized Water Turn On			0.25								0.25	0.5	
13	Cut Lock	Cut Lock			0.5									0.5	cost of lock \$40
14	Construction Water Meter Charges	Charge for water usage													not part of study
15	Account Name Change	Account Name Change									0.25			0.25	

## Public Work Services Labor Hours (Continued)

Public Works Services			Job Class	Water Quality Tech	Meter Reader	Utility 3	Utility 2	Utility 1	Utility I P/T	Meter Reader P/T	Bill / Clerk	Bill / Collect Supvr	Acct Tech	Total Hours	Notes
Water Fund															
Fee	Description														
16	Deposit (Residential)	Deposit New Utility Service													
17	Deposit (Commercial)	Deposit New Utility Service													
18	Tampered Meter	Tampered Meter								1	0.25	0.25		1.5	
<b>DISPOSAL FUND</b>															
1	Misc. Disposal Request	Misc. Disposal Request									0.25			0.25	
2	Spill/Roadway Debris Clean-up	Spill/Roadway Debris Clean-up													

\* Fiscal Year 14/15

## Engineering & Planning Services:

Engineering & Planning Services			Job Class										Total Hours	Notes
Fee	Description	Dir. Pub Works	Business Mngr.	Bldg Official	Billing Clerk	Acctng Tech	Engineer	Public Imprv Inspctr	Bldg Inspctr	Planner				
1	Addendum Plan Check	Checking plan addendum to assure compliance to code			1.5							1.5		
2	Address Change Review	Reviewing request for a change of address								1.5		1.5		
3	Annexation Processing	Review requests to annex property and determine its impact	2			3	6			49.5		60.5		
4	Applicant Requested Continuance (PC)	Continue an applicant's item to the next Planning Commission meeting	0.5			0.5	0.5			8.5		10		
5	Applicant Requested Continuance (CC)	Continue an applicant's item to the next City Council meeting	1			0.5	1			8		10.5		
6	Building Relocation Permit	Review proposed relocation of a building to assure code comp.			2	0.5	1			5	0.5	9		
7	Categorical Exemption	Rev circumstances, declare project exempt from CEQA					.5			1.5		2		
8	Civil Plans Review	Plan check the civil plans for various projects										2% of Engr's Est. and/or actual costs	2% of Engr's Est. and/or actual costs	
9	Code Enforcement (Staff Time)	Inspect property for code violations										Hrly Rate \$62.06	Hrly Rate \$62.06	
10	Code Enforcement Fines	Fines imposed as a result of a code violation										Hrly Rate \$62.06	Hrly Rate \$62.06	
11	Conditional Use Permit	Review request for a CUP within terms of the Zoning Code	1			.25	1			13		15.25		
12	<b>Conditional Use Permit (CUP) Amendment</b>													
	- Major Amendment	Major Amendment	1			0.25	1			8.5		10.75		
	- Minor Amendment	Minor Amendment	.5			0.25	.5			6.5		7.75		
13	<b>Document Reproduction</b>													
	- Large Map (color, black & white)	Document Reproduction											Not Part of Study	
	- Development Documents (color, black & white)	Document Reproduction											Not part of Study	
14	Elevator Permit	Permit for the installation of an elevator			1.5	0.5				8		10		

## Engineering & Planning Services Labor Hours (Continued)

Engineering & Planning Services			Job Class	Dir. Pub Works	Business Mngr.	Bldg Official	Billing Clerk	Acctng Tech	Engineer	Public Imprv Inspctr	Bldg Inspctr	Planner	Total Hours	Notes
Fee	Description													
15	Encroachment Permit (Single Family Dwelling)	Review proposed encroachment of public rights-of-way			0.5			0.25		0.75			1.5	
16	Encroachment Permit (All others)	Review proposed encroachment of public rights-of-way			0.5			0.25		1.25			2	
17	Environmental Impact Review	Preparation and Processing of an EIR											Actual Cost	(+)county fees
18	Excavated Prime Dirt Sales	Sale of City owned dirt											cpi adjst	cpi adjst
19	FEMA Flood Zone Certification	FEMA Flood Zone Certification			0.5			0.25					0.75	
20	Final Parcel Map Check	Final parcel map to determine compliance	1					2	4			6.5	13.5	
21	Final Subdivision Map Check	Review final subdivision map to determine extent of compliance	0.5					2				11.5	14	
22	General Plan Amendment (Revision)	Review developer initiated amendments to the General Plan	2					2	4			21.5	29.5	
23	General Plan Maint. (New Const.)	Updating and maintaining the City's General Plan											Not Part of Study	Not Part of Study
24	General Plan Maint. (Changes to Existing Structure)	Updating and maintaining the City's General Plan											Not Part of Study	Not Part of Study
25	Home Occupation Permit Review	Review request for home occupational permit	0.5					0.75				1.25	2.5	
26	<b>Inspections Services</b>													
	- Single Family Dwelling	Provide housing and inspection services					0.5				0.75		1.25	
	- Three Family Dwelling	Provide housing and inspection services					0.5				2		2.5	
	- Multiple Family (4 units or more)	Provide housing and inspection services					0.5				2.5		3	
	- Commercial	Provide housing and inspection services					0.5				1		1.5	
	- Re-inspection Fee (After 2nd inspection)	Provide housing and inspection services					0.5				1		1.5	
27	Landscape Inspection	Inspect new landscaping to assure compliance to plans						1		1	1		3	
28	Landscape Plan Check	Review landscape plan to assure compliance with code req.			2			0.5					2.5	
29	Lighting and Landscape Dist. Formation	Review application for formation of lighting and landscape district		16					4				20	

## Engineering & Planning Services Labor Hours (Continued)

Engineering & Planning Services			Job Class	Dir. Pub Works	Business Mngr.	Bldg Official	Billing Clerk	Acctng Tech	Engineer	Public Imprv Inspctr	Bldg Inspctr	Planner	Total Hours	Notes
Fee	Description													
30	Lot Line Adjustment Review	Review proposed change to property boundary & issue certificate						0.25	1			3	4.25	
31	Mitigated Negative Declaration	Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)	1						1			6	8	(+) county fees
32	Mitigation Monitoring	Review and implement a mitigation monitoring plan											actual cost	actual cost
33	Negative Declaration	Review circumstances, filing report declaring no adverse impact	1						1			6	8	(+) county fees
34	Parks Master Plan	Updating and maintaining the City's Parks Master Plan											not part of study	not part of study
35	Plan Revision Checking	Checking building construction plan revisions			1								1	
36	Precise Plan Review	Review application for the construction, or location of a building on a parcel of land	2.5		2			0.25	9			8	21.75	
37	Processing of Appeal	Reviewing appeal of a Planning staff decision	.5					0.25	.5			7.5	8.75	
38	Professional/Technical Outsourcing Fees	Outsource applicable professional/technical services											actual cost	actual cost
39	Public Improvement Inspection	Inspect public improvements to assure compliance with code											4% of estimate	4% of estimate
40	Public Improvement Plan Check	Review public improvement plan to assure compliance with code											3% of estimate and/or actual costs	3% of estimate and/or actual costs
41	Rezone	Review requests for re-zoning of a specific parcel of property	1.5					0.25	1.5			14	17.25	
42	Site Plan Review (Minor)	Review site plan to assure compliance with code requirements *Directors time all Dept.	*1.25		.5			.25	1.25			2.5	5.75	
43	Site Plan Review (Major)	Review site plan to assure compliance with code requirements *Directors time all Dept.	*2.5		.5			0.25	2.5			5	10.75	
44	Temporary Use Permit	Review request for a temporary use permit	0.5					0.25				1.5	2.25	
45	Tentative Parcel Map Review	Review to identify special conditions and compliance with code	1.5		1.5			8	3.5			18.25	32.75	

## Engineering & Planning Services Labor Hours (Continued)

Engineering & Planning Services			Job Class	Dir. Pub Works	Business Mngr.	Bldg Official	Billing Clerk	Acctng Tech	Engineer	Public Imprv Inspctr	Bldg Inspctr	Planner	Total Hours	Notes
Fee	Description													
46	Tentative Subdivision. Map Review	Review to identify special conditions and compliance with code							6			9	15	
47	Time Extension/ Notification	Review expiring maps, determine if time ext. should be permitted	0.5						2			4	6.5	
48	Variance Review	Review plans for variances from the standards of Zoning Code	0.25					2	1			6	9.25	
49	Vintage Car Permit	Review application for permit						0.75					0.75	
50	Williamson Act Contract Notice of Non-Renewal	Administrative action to process a Notice of Non-Renewal											actual cost	actual cost
51	Williamson Act Contract Cancellation	Process a Williamson Act cancellation											actual cost	actual cost
52	Zoning Letter	Research and prepare letter regarding zoning designation						0.25				1.25	1.5	
53	Zoning Text Amendment Review	Rev and process request for zoning ordinance amendment	1					1	1			19	22	

# Building Services:

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>NEW COMMERCIAL</b>							
<b>Without Interior Improvements</b>							
0 to 5,000 sq. ft.							
5,001 to 10,000 sq. ft.							
10,001 to 50,000 sq. ft.							
50,001 to 1000,000 sq. ft.							
Over 100,000 sq. ft.							
<b>NEW COMMERCIAL</b>							
<b>With Interior Improvements</b>							
0 to 5,000 sq. ft.							
5,001 to 10,000 sq. ft.							
10,001 to 50,000 sq. ft.							
50,001 to 1000,000 sq. ft.							
Over 100,000 sq. ft.							
<b>TENANT IMPROVEMENTS / RETAIL</b>							
0 to 5,000 sq. ft.							
5,001 to 10,000 sq. ft.							
10,001 to 50,000 sq. ft.							
50,001 to 1000,000 sq. ft.							
Over 100,000 sq. ft.							
<b>MISCELLANEOUS COMMERCIAL / INDUSTRIAL STRUCTURES</b>							
Minimum fees required							
Misc. Commercial / Industrial Structures							
<b>NEW RESIDENTIAL</b>							
Model Home Plan Check 0 to 1,750 sq. ft.							
Model Home Plan Check 1,750 sq. ft. and over							
Production Home Inspection Only							
Plot Plan Check		0.75				0.75	
Single Family Dwelling Plan & Inspection 0 to 1,750 sq. ft.							
Single Family Swelling Plan/Inspection 1,751 sq. ft. and over							
Single Family Dwelling Custom Plan Check & Inspection							
<b>APARTMENTS / CONDOS</b>							
Duplex / Triplex / Fourplex							
Apartments / Mobile Home							
0 to 5,000 sq. ft.							
5,001 sq. ft. and over							

## Building Services Labor Hours (Continued)

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>RESIDENTIAL REMODEL &amp; ADDITIONS</b>							
Remodel Minor			1		2.5	3.5	
Remodel Major			1		4	5	
Addition							
Garage Conversion		1	1		4	6	
<b>ACCESSORY STRUCTURE</b>							
Detached Garage or Detached Building or Storage							
Carport, Patio, Deck - 0 to 200 sq. ft.							
Wood with existing foundation							
Aluminum / Manufactured							
Carport, Patio, Deck - 201 sq. ft. and over							
Wood with existing foundation							
Aluminum / Manufactured							
Awnings		0.5	.25		1.5	2.25	
<b>SWIMMING POOLS &amp; SPAS</b>							
Swimming Pool		1.25	1		3	5.25	
Swimming Pool with Heater		1.25	1		3.5	5.75	
Spa		1.25	1		2	4.25	
Pool Abandonment			0.5		1	1.5	
<b>RE-ROOFING</b>							
<b>Residential</b>							
Simple roof overlay			0.75		1	1.75	
Re-roof with existing sheathing			0.75		1.5	2.25	
Re-roof with new sheathing			0.75		2	2.75	
Structural with calculations		1.25	1		3	5.25	
<b>Commercial</b>							
Simple roof overlay up to 7,500 sq. ft.			0.75		3.5	4.25	
Simple roof overlay 7,501 to 15,000 sq. ft.			0.75		5.5	6.25	
Simple roof overlay 15,001 to 150,000 sq. ft.			0.75		7.5	8.25	
Re-roof with NEW sheathing up to 15,000 sq. ft.			0.75		5.5	6.25	
Re-roof with sheathing 15,001 to 150,000 sq. ft.			0.75		7.5	8.25	
Structural with calculations up to 15,000 sq. ft.		1.25	1		5.5	7.75	
Structural with calculations 15,001 to 150,000 sq. ft.		1.25	1		7.5	9.75	

## Building Services Labor Hours (Continued)

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>ELECTRICAL</b>							
<b>Electrical</b>							
Temporary Power Service					1	1	
Temporary Distribution System or Temporary Lighting		1			1	2	
Christmas Tree Sales Lots		1			1	2	
Circus and Carnivals					2	2	
<b>Receptacle, Switch, and Light Outlets</b>							
Residential first 20 fixtures		1	0.75		2	3.75	
Residential over 20 fixtures - - -each additional fixture		1	0.75		3	4.75	
Commercial first 20 fixtures		1	0.75		2.5	4.25	
Commercial over 20 fixtures - - - each additional fixture		1	0.75		3.5	5.25	
Pole or platform-mounted lighting fixtures		0.5	0.75		1	2.25	
Theatrical-type lighting fixtures or assemblies		1	0.75		1	2.75	
<b>Electrical Equipment</b>							
Residential Appliances ---					1	1	
<i>Not exceeding one horsepower (HP) (746W) in each rating. Fixed appliances or receptacle outlets, including wall-mounted electric ovens; counter-mounted cooking tops; water heaters; clothes dryers, or other motor-operated appliances. For other types; see Power Apparatus. electric ranges; console or through-wall air conditioners; space heaters, dishwashers, washing machines;</i>							
<b>Busways</b>							
100 feet or fraction thereof		1	0.5		1	2.5	
<b>Electrical Panel</b>							
20-200 AMPS Panel			1		1	2	
200+ Amps Panel			1		1.5	2.5	
<b>Electrical Services</b>							
600 volts or less and not over 200 amperes			0.75		1	1.75	
600 volts or less and over 200 to 1,000 amperes			0.75		1.5	2.25	
Over 600 volts or over 1,000 amperes			0.75		2	2.75	
<b>Miscellaneous Electrical</b>							
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.			0.25		2	2.25	
Electrical Rewire (Residential)		1	1		2.5	4.5	

## Building Services Labor Hours (Continued)

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>MECHANICAL</b>							
Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU's		0.5	0.75		2	3.25	
Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU's		0.5	0.75		2	3.25	
Relocation of Wall Heater (recessed or floor-mounted)			0.75		1.5	2.25	
Furnace (Closet/Basement)		1	1		1.5	3.5	
New Wall Heater			0.75		1	1.75	
<b>Appliance and Vents</b>							
Relocation or Replacement of gas appliance							
Relocation or Replacement of an appliance vent							
Type I Hood		1	1		2	4	
Type II Hood		1	1		1	3	
Hoods - Commercial (including ANSUL System)		0.5	1		1.5	3	
Metal Chimney Flue			1		2	3	
Vent Fan (Laundry & Bathroom)			1		1	2	
Misc. Appliance			1		1.5	2.5	
<b>Boilers, Compressors and Absorption Systems</b>							
Relocation of each boiler or compressor to and including 1 - 15 horsepower (52.7kW)		0.75	0.75		1	2.5	
Relocation of each absorption system to and including 500,000 BTU's		0.75	0.75		1	2.5	
<b>Repairs or Additions</b>							
Repair or alternation to a heating appliance, refrigeration unit, cooling unit or absorption unit			0.75		1	1.75	
<b>Air Handlers</b>							
For each air-handling unit, including ducts attached thereof			0.75		1.5	2.25	
<i>*Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere.</i>							
<b>Evaporative Coolers</b>							
Commercial Walk-in Freezer/ Refrigeration Unit Inspection			1		2	3	
Installation of Evaporator Cooler			0.75		1	1.75	
Separate mechanical exhaust systems, including ducts for hoods			0.75		1	1.75	
Relocation of domestic type			0.75		1	1.75	
Relocation of a commercial or industrial-type incinerator			0.75		1.5	2.25	

## Building Services Labor Hours (Continued)

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>HVAC</b>							
New Ducting		1	1		1	3	
HVAC Dual-Pak W/ New Duct Work		1	1		2	4	
HVAC Dual-Pak Inspection			0.75		1	1.75	
HVAC Ducting Only Inspection		1	0.75		1.5	3.25	
<b>PLUMBING</b>							
<b>Fixtures and Vents</b>							
For each fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)			0.5		0.5	1	
For repair or alteration of drainage or vent piping; each fixture		0.75	0.5		0.5	1.75	
Bathtub/ Sink Installation			1		0.5	1.5	
Residential Re-Plumbing Inspection			1		2	3	
<b>Water Heaters and Special Appliances</b>							
Replacement of Water Heater or Special Appliances			0.75		1	1.75	
Replacement of Water Heater with new gas piping			0.75		1.5	2.25	
Solar Water Heaters		1	1		1	3	
<b>Gas Piping System</b>							
One to Five Outlets			0.75		1	1.75	
Over Five Outlets; each			0.75		0.5	1.25	
<b>Lawn Sprinklers</b>							
For each lawn sprinkler system on any one meter			0.75		1	1.75	
Additional meters for new system listed above			0.75		1	1.75	
Repair of existing system			0.75		1	1.75	
<b>Protection Devices</b>							
Backflow Preventer or Vacuum Breakers ; one to five devices			0.75		1	1.75	
Backflow Preventer or Vacuum Breakers over five devices; each			0.75		1	1.75	
Atmospheric type vacuum breakers over 2 inches			0.75		1	1.75	
<b>Wells</b>							
Installation of a New Well and Demolition of old Well		1	0.75		3	4.75	
Demolition of a Well		1	0.75		2	3.75	

## Building Services Labor Hours (Continued)

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>Sewers, Disposal Systems and Interceptors</b>							
New Septic Tank & Disposal System (included in fees is a plan check fee of \$91.84)		1	0.75		2.5	4.25	
Replacement or Repair of building private sewer system		1	0.75		3	4.75	
Replacement or Repair of a industrial waste interceptor; such as carwash or service station /Restaurants		1	0.75		3	4.75	
Repair of a kitchen-type interceptor		0.5	0.75		1	2.25	
Drainage piping, plumbing lines			1		1.5	2.5	
Lateral (Sewer & Water)			0.75		1.5	2.25	
Leach Line Installation		1	1		1.5	3.5	
<b>OTHER FEES</b>							
Re-Inspection fee			0.75		1	1.75	
Duplicate Inspection Card			0.25			0.25	
Special Inspections or Temporary Utilities			0.75		2	2.75	
Building Appeals Board Application			0.75			0.75	
Investigation Fee or Red Tag Fee							
<b>GRADING FEES</b>							
<b>Grading Plan Review Fees</b>							
0 to 1,000 cubic yards		1	.25			1.25	
1,001 to 10,000 cubic yards		1.5	.25			1.75	
<b>Grading Inspection Fees</b>							
0 to 1,000 cubic yards			.5	1		1.5	
1,001 to 10,000 cubic yards			.5	1.5		2	
<b>Changes / Other Fees</b>							
Additional plan review required by changes, additions or revisions to approved plans.....							

\* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.

## Building Services Labor Hours (Continued)

Description	Job Class	Bldg Official	Acctng Tech	Pub Imprv Inspctr	Bldg Inspctr	Total Hours	Notes
<b>PROJECT / OTHER</b>							
Brick & Stone Veneer Inspection			1		2	3	
Foundation		1	1		2.5	4.5	
Framing (minor)			1		1.5	2.5	
Mobile Home/ Manufactured Home		1	1		2	4	
Monument Sign			1		1.5	2.5	
Parking Lot (over 20,000 sq ft)		1	1		6	8	
Parking Lot (up to 20,000 sq ft)		1	1		4	6	
Rafters (Repair/Replace)			1		1.5	2.5	
Sheetrock Replacement (SFD)			1		1	2	
Siding (SFD)			1		1	2	
Sign (Small)			1		1	2	
Solar Panels/ Photovoltaic System		0.75	1		1.5	3.25	
Stucco (Major)			1		2	3	
Stucco (Minor)			1		1.5	2.5	
Trellis			1		1	2	
Water/Gas Service Lateral Inspection			1		1.5	2.5	
Window (Repair/Replace)			0.75		1.5	2.25	
Miscellaneous Building Permit (Minor)			1		1.5	2.5	
Miscellaneous Building Permit (Major)			1		2	3	
Storage Racks		1	1		1	3	
Mobile Home/ Engineering Foundation		1	1		1	3	
Code Enforcement Hourly Cost					1	1	
<b>DEMOLITION</b>							
Demolition (800 sq ft or less)			0.75		1	1.75	
Demolition (801sq ft or more)		1	0.25		1	2.25	
<b>MASONRY OR RETAINING WALLS</b>							
Retaining Walls 0 to 50 lineal Feet		0.5	0.5		2	3	
Retaining Walls over 50 Lineal Feet –each additional 50ft.		0.5	0.25		1	1.75	
<b>SIGNS</b>							
Reface or Repaint		0.5	0.25		1	1.75	
Non-illuminated monument / Pole / Wall		0.75	0.25		2	3	
Illuminated		0.75	0.25		2.5	3.5	
Each additional branch circuit					0.5	0.5	
Approved subdivision Kiosk Signs		0.75	0.25		0.5	1.5	

## Appendix B Direct Non-Labor Departmental Cost

	Department Cost Total	Operations & Maintenance <sup>(1)</sup>	O&M Percentage of Dept. Total Cost
City Manager	\$838,386	\$56,340	6.72%
City Attorney	\$56,035	\$56,035	100.00%
City Council	\$86,805	\$86,805	100.00%
Finance	\$574,051	\$41,493	7.23%
General Services	\$2,371,085	\$483,929	20.41%
Engineering & Planning Services	\$655,327	\$40,580	6.19%
Building & Code Enforcement	\$337,100	\$47,266	14.02%
Permit Center	\$205,962	\$20,855	10.13%
Fire	\$2,017,083	\$187,598	9.30%
Police	\$4,761,766	\$416,653	8.75%
Golf Course	\$1,192,129	\$506,158	42.46%
Community Services	\$1,441,226	\$479,673	33.28%
Community Promotion	\$140,939	\$140,939	100.00%
Transportation Services	\$2,095,460	\$344,994	16.46%
Transit Services	\$885,966	\$487,026	54.97%
CNG Station	\$359,410	\$112,608	31.33%
Fleet Maintenance	\$434,090	\$189,331	43.62%
Facilities Maintenance	\$431,376	\$64,147	14.87%
Ambulance	\$1,277,966	\$158,511	12.40%
Property & Equipment	\$431,376	\$64,147	14.87%
Billing & Collections	\$593,837	\$73,314	12.35%
Comm. Dev Block Grants	\$1,293,541	\$978,541	75.65%
Public Works Mgmt	\$484,177	\$25,030	5.17%
Abandoned Vehicle Prgm	\$10,528	\$3,500	33.24%
Assessment Districts	\$409,712	\$168,443	41.11%
Housing	\$62,256	\$0	0.00%
Disposal	\$3,190,780	\$2,032,286	63.69%
Water	\$3,349,053	\$687,305	20.52%
Wastewater	\$3,353,407	\$898,870	26.80%
Sewer	\$155,544	\$32,940	21.18%

(1) Certain contracted city labor positions contained in the O&M section of the general fund budget are treated as City staff positions for purposes of the fee study, and excluded from O&M costs. These include city attorney and police. All other O&M costs such as materials, utilities, and technical services are included.

## Appendix C Indirect Cost Rate Citywide Overhead

OPERATING BUDGET:		Proposed 2014-15 Budget	
DEPARTMENT TITLE:			
<b>CENTRAL SUPPORT SERVICES</b>	City Manager	\$838,386	
	City Attorney	\$56,035	
	City Council	\$86,805	
	Finance	\$574,051	
	General Services	\$2,371,085	
	<b>Subtotal:</b>	<b>\$3,926,362</b>	
<b>GENERAL FUND LINE DEPARTMENTS</b>	Engineering / Planning	\$655,327	
	Building /Code Enforcement	\$337,100	
	Permit Center	\$205,962	
	Fire	\$2,017,083	
	Police	\$4,761,766	
	Golf Course	\$1,192,129	
	Community Services	\$1,441,226	
	Community Promotion	\$140,939	
	Transportation Services	\$2,095,460	
	Transit Services	\$885,966	
	CNG Station	\$359,410	
	Fleet Maintenance	\$434,090	
	Facilities Maintenance	\$431,376	
	Ambulance	\$1,277,966	
	Property & Equipment	\$431,376	
	Billing & Collections	\$593,837	
	Comm. Dev Block Grants	\$1,293,541	
	Public Works Mgmt	\$484,177	
	Abandoned Vehicle Program	\$10,528	
	Assessment Districts	\$409,712	
	Housing	\$62,256	
	Disposal	\$3,190,780	
	Water	\$3,349,053	
	Wastewater	\$3,353,407	
	Sewer	\$155,544	
	<b>Subtotal:</b>	<b>\$29,570,011</b>	
		<b>Indirect Cost Total</b>	<b>\$3,926,362</b>
		<b>Direct Costs, Line Dept's</b>	<b>\$29,570,011</b>
		<b>Indirect Cost Rate</b>	<b>13.28%</b>

## Appendix D Billable Staff Rates

Dept	Position	Full Allocated Rate
ADM	Director of PW	\$126.65
ADM	Business Manager	\$88.02
ADM	Fiscal Analyst li	\$74.17
ADM	Associate Engineer	\$79.82
ADM	Building Official	\$88.18
PW/FIN	Accounting Tech	\$52.67
PLANNING	City Engineer	\$148.57
PLANNING	Public Improvement Inspector	\$61.67
PLANNING	Planner I	\$62.66
BLDG I	Building Inspector	\$61.40
BLDG	Code Enforcement Officer	\$60.25
CM	Billings/Collections Supervisor	\$80.34
CM	Billing Clerk	\$50.53
PW	Water Quality Technician	\$64.20
PW	Meter Reader	\$56.85
PW	Utility Worker I	\$56.85
PW	Utility Worker II	\$61.06
PW	Utility Worker III	\$68.11
PW	Utility I / Part Time	\$28.93
PW	Meter Reader / Part Time	\$28.93

**MAYOR**  
Emilio Morales, Dist. 1

**VICE-MAYOR MAYOR**  
Scott Harness, Dist. 3

DEPARTMENT: CITY MANAGER

**COUNCIL MEMBER**  
Maribel Reynosa, Dist. 2

**COUNCIL MEMBER**  
Mike Smith, Dist. 5

**COUNCIL MEMBER**  
Kuldip Thusu, Dist. 4

CITY COUNCIL MEETING  
DATE: NOVEMBER 24, 2015

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**To:** Mayor and City Council  
**From:** Jayne Anderson, Assistant City Manager  
**Subject:** Resolution No. 2015-44 Authorizing Participation in the Property Assessed Clean Energy ("PACE") Program

## **RECOMMENDATION**

Council adopts Resolution No. 2015-44 authorizing participation in the Property Assessed Clean Energy ("PACE") Program and authorizing the City Manager or designee to execute all related documents to effectuate participation in the program.

## **EXECUTIVE SUMMARY**

The Property Assessed Clean Energy ("PACE") Program is an innovative way to finance energy efficiency, water efficiency, and renewable energy upgrades for residential and commercial buildings such as, but not limited to, solar panels, water conservation improvements, upgrade heating and air conditioning systems, insulation, lighting retrofits, etc. The State of California has established legislation to enable local governments to create special assessment districts that recognize energy efficiency and renewable energy projects as public "goods." Local governments wishing to participate must pass a resolution authorizing participation in the PACE Program. Resolution No. 2015-44 would authorize the City of Dinuba to participate in the PACE Program by providing residential and commercial property owners with an option to finance energy efficiency upgrades. Participation in PACE is entirely voluntary.

## **OUTSTANDING ISSUES**

None.

## **DISCUSSION**

Under PACE programs, municipalities and counties form special tax districts to help property owners finance energy retrofits by allowing a property owner to place an additional tax assessment on his or her property. Property owners who invest in energy efficiency (EE) measures and small renewable energy (RE) systems repay these assessments over 15 to 20 years via additional annual payments on their property tax bills. However, the property owner will simultaneously experience reduced electric utility bills resulting from the EE/RE improvements. As with mortgages, the interest is tax-deductible for homeowners, although the principal is not.

Funding for the PACE Program is through the California Municipal Finance Authority (CMFA). The CMFA is a Joint Powers Authority established for the purpose of issuing tax-exempt bond financing to assist local governments, non-profit organizations and

businesses with the financing of eligible projects. There are over 200 municipalities in California who have become members of the CMFA.

The PACE Program uses CMFA as the conduit issuer of bonds to offer financing to residents and businesses for energy efficiency improvements. PACE removes two critical barriers to clean energy improvements. First, PACE offers 100% financing of energy efficiency improvements. There is no up-front cost to the homeowner. Property owners repay the loans through a voluntary contractual assessment collected together with their property taxes over 20 years. Second, the PACE assessment is attached to the property rather than belonging to an individual. Therefore, when the owner sells the property, the loan may be paid off during the sale or stay with the property and be paid off by the new owner, who also benefits from the upgrades that were completed.

Other benefits of PACE Program helping property owners save money by reducing energy costs, creates local jobs with the installation of energy efficiency improvements, and helps the environment by reducing energy use and greenhouse gas emissions.

Staff has determined that participation in this program is a cost effective means of offering property owners the opportunity to make energy and water efficiency retrofits to their property and create new local jobs. Property owners will repay the financing as a charge on their property tax bill over a period of years.

The benefits to the property owner include:

- Access to funds for home improvements: In today's economic environment, alternatives for property owners to finance renewable energy, energy efficiency, and water conservation improvements may not be available. Therefore, many property owners do not have options available to them to lower their utility bills.
- Savings: Renewable energy, energy efficiency, and water conservation improvements help lower utility bills.
- Payment obligation is tied to the property: The debt should not need to be repaid when the property is sold or transferred. The new owner assumes the obligation to repay the remaining balance with the property taxes.
- Voluntary: Property owners choose to participate in the program at their own discretion.
- Repayment obligation matched to the useful life of the financed improvements: The length of the financing is based on the expected useful life of the improvements. Depending on the lender and the improvements, the term can range from five (5) years to thirty-nine (39) years.
- Prepayment options: Property owners can pay off the assessments at any time; however, there may be applicable prepayment penalties, and the program administrator reviews these terms with prospective participants.
- Improved quality of life: Residents benefit from improvements, such as more effective cooling provided by new air conditioning units and less outside noise when new double-paned windows are installed.

The benefits to the City include:

- The City is not obligated to repay the bonds issued by the CMFA or to pay the assessments levied on the participating properties. The City will not incur any cost or involvement, and there are no administrative responsibilities, marketing obligations, or financial exposures to the City.
- The CMFA and its Program Administrator handle all assessment administration, bond issuance and bond administration functions.

The proposed Resolution authorizes the CMFA to accept applications from owners of property within the City for municipal financing of authorized improvements through the CMFA Program. It also authorizes the CMFA to conduct assessment proceedings and levy assessments against the property of participating owners within the incorporated territory of the City.

### **FISCAL IMPACT**

There is no negative fiscal impact to the City's general fund incurred by consenting to the inclusion of properties within the City limits in the PACE Programs.

Attachments:

- A. Resolution No. 2015-44 to join the CMFA PACE Program
- B. Joint Exercise of Powers Agreement

Attachment 'A'

RESOLUTION NO. 2015-44

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA APPROVING, AUTHORIZING, AND DIRECTING EXECUTION OF A JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY; CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY OF THE CITY IN THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY PACE PROGRAM; AUTHORIZING THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE CITY; AND AUTHORIZING RELATED ACTIONS

**WHEREAS**, the California Municipal Finance Authority (the "Authority") is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California (the "Members"), formed pursuant to a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of November 24, 2015 (the "Agreement") for the purpose of promoting economic, cultural and community development and in order to exercise any powers common to its Members, including the issuance of bonds, notes or other evidences of indebtedness; and

**WHEREAS**, Dinuba (the "City"), has determined that it is in the public interest and for the public benefit that the City become a Member of the Authority in order to facilitate the promotion of economic, cultural and community development activities in the City, including the financing of projects therefor by the Authority; and

**WHEREAS**, there is now before this City Council the form of the Agreement; and

**WHEREAS**, the Agreement has been filed with the City, and the members of the City Council, with the assistance of its staff, have reviewed said document; and

**WHEREAS**, the Authority has established its CMFA PACE Program (the "Program") to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the "Improvements") through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code ("Chapter 29") within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Program and the issuance of bonds from time to time; and

**WHEREAS**, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

**WHEREAS**, the City desires to allow the owners of property ("Participating Property Owners") within its territory to participate in the Program and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

**WHEREAS**, the territory within which assessments may be levied for the Program shall include all of the territory within the City's official boundaries; and

**WHEREAS**, the Authority will conduct all assessment proceedings under Chapter 29 for the Program and issue any bonds issued in connection with the Program; and

**WHEREAS**, the City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration repayment or guarantee of any bonds issued in connection with the Program;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dinuba as follows:

Section 1. This City Council hereby finds and declares that the foregoing recitals are true and correct.

Section 2. The Agreement is hereby approved and the Mayor or City Manager, or the designee thereof, is hereby authorized and directed to execute said document, and the City Clerk or such clerk's designee is hereby authorized and directed to attest thereto.

Section 3. This City Council hereby finds and declares that properties in the territory of the City will benefit from the availability of the Program within the territory of the City and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements.

Section 4. In connection with the Program, the City hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the City and the issuance of bonds to finance or refinance Improvements; provided, that

(1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other applicable provisions of California law in order to accomplish the valid levy of assessments; and

(2) The City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration, repayment or guarantee of any bonds issued in connection with the Program.

Section 5. The appropriate officials and staff of the City are hereby authorized and directed to make applications for the Program available to all property owners who wish to finance or refinance Improvements; provided, that the Authority shall be responsible for providing such applications and related materials at its own expense. The City Manager of the City or his/her designee(s) are hereby designated as the contact persons for the Authority in connection with the Program.

Section 6. The appropriate officials and staff of the City are hereby authorized and directed to execute and deliver such certificates, requisitions, agreements and related documents as are reasonably required by the Authority to implement the Program.

Section 7. The City Council hereby finds that adoption of this Resolution is not a "project" under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4)).

Section 8. This Resolution shall take effect immediately upon its adoption. The City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Financial Advisor of the Authority at: California Municipal Finance Authority, 2111 Palomar Airport Road, Suite 320, Carlsbad, California 92011, Attn: Anthony Stubbs.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of November, 2015 by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Emilio Morales, Mayor

Attest:

\_\_\_\_\_  
Linda Barkley, Deputy City Clerk

Attachment 'B'

**JOINT EXERCISE OF POWERS AGREEMENT  
RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY**

THIS AGREEMENT, dated as of \_\_\_\_\_, 2015, among the parties executing this Agreement (all such parties, except those which have withdrawn as provided herein, are referred to as the "Members" and those parties initially executing this Agreement are referred to as the "Initial Members"):

**WITNESSETH**

WHEREAS, pursuant to Title 1, Division 7, Chapter 5 of the California Government Code (in effect as of the date hereof and as the same may from time to time be amended or supplemented, the "Joint Exercise of Powers Act"), two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, each of the Members is a "public agency" as that term is defined in Section 6500 of the Joint Exercise of Powers Act; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare; and

WHEREAS, each of the Members may accomplish the purposes and objectives described in the preceding preamble by various means, including through making grants, loans or providing other financial assistance to governmental and nonprofit organizations; and

WHEREAS, each Member is also empowered by law to acquire and dispose of real property for a public purpose; and

WHEREAS, the Joint Exercise of Powers Act authorizes the Members to create a joint exercise of powers entity with the authority to exercise any powers common to the Members, as specified in this Agreement and to exercise the additional powers granted to it in the Joint Exercise of Powers Act and any other applicable provisions of the laws of the State of California; and

WHEREAS, a public entity established pursuant to the Joint Exercise of Powers Act is empowered to issue or execute bonds, notes, commercial paper or any other evidences of indebtedness, including leases or installment sale agreements or certificates of participation therein (herein "Bonds"), and to otherwise undertake financing programs under the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California to accomplish its public purposes; and

WHEREAS, the Members have determined to specifically authorize a public entity authorized pursuant to the Joint Exercise of Powers Act to issue Bonds pursuant to the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California; and

WHEREAS, it is the desire of the Members to use a public entity established pursuant to the Joint Exercise of Powers Act to undertake the financing and/or refinancing of projects of any nature, including, but not limited to, capital or working capital projects, insurance, liability or retirement programs or facilitating Members use of existing or new financial instruments and mechanisms; and

WHEREAS, it is further the intention of the Members that the projects undertaken will result in significant public benefits to the inhabitants of the jurisdictions of the Members; and

WHEREAS, by this Agreement, each Member desires to create and establish the "California Municipal Finance Authority" for the purposes set forth herein and to exercise the powers provided herein;

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

**Section 1. Purpose.**

This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act. The purpose of this Agreement is to establish a public entity for the joint exercise of powers common to the Members and for the exercise of additional powers given to a joint powers entity under the Joint Powers Act or any other applicable law, including, but not limited to, the issuance of Bonds for any purpose or activity permitted under the Joint Exercise of Powers Act or any other applicable law. Such purpose will be accomplished and said power exercised in the manner hereinafter set forth.

**Section 2. Term.**

This Agreement shall become effective in accordance with Section 17 as of the date hereof and shall continue in full force and effect until such time as it is terminated in writing by all the Members; provided, however, that this Agreement shall not terminate or be terminated until all Bonds issued or caused to be issued by the Authority (defined below) shall no longer be outstanding under the terms of the indenture, trust agreement or other instrument pursuant to which such Bonds are issued, or unless a successor to the Authority assumes all of the Authority's debts, liabilities and obligations.

**Section 3. Authority.**

A. CREATION AND POWERS OF AUTHORITY.

Pursuant to the Joint Exercise of Powers Act, there is hereby created a public entity to be known as the "California Municipal Finance Authority" (the "Authority"), and said Authority shall be a public entity separate and apart from the Members. Its debts,

liabilities and obligations do not constitute debts, liabilities or obligations of any Members.

## B. BOARD.

The Authority shall be administered by the Board of Directors (the "Board," or the "Directors" and each a "Director") of the California Foundation for Stronger Communities, a nonprofit public benefit corporation organized under the laws of the State of California (the "Foundation"), with each such Director serving in his or her individual capacity as a Director of the Board. The Board shall be the administering agency of this Agreement and, as such, shall be vested with the powers set forth herein, and shall administer this Agreement in accordance with the purposes and functions provided herein. The number of Directors, the appointment of Directors, alternates and successors, their respective terms of office, and all other provisions relating to the qualification and office of the Directors shall be as provided in the Articles and Bylaws of the Foundation, or by resolution of the Board adopted in accordance with the Bylaws of the Foundation.

All references in this Agreement to any Director shall be deemed to refer to and include the applicable alternate Director, if any, when so acting in place of a regularly appointed Director.

Directors may receive reasonable compensation for serving as such, and shall be entitled to reimbursement for any expenses actually incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose.

The Foundation may be removed as administering agent hereunder and replaced at any time by amendment of this Agreement approved as provided in Section 16; provided that a successor administering agent of this Agreement has been appointed and accepted its duties and responsibilities under this Agreement.

## C. OFFICERS; DUTIES; OFFICIAL BONDS.

The officers of the Authority shall be the Chair, Vice-Chair, Secretary and Treasurer (defined below). The Board, in its capacity as administering agent of this Agreement, shall elect a Chair, a Vice-Chair, and a Secretary of the Authority from among Directors to serve until such officer is re-elected or a successor to such office is elected by the Board. The Board shall appoint one or more of its officers or employees to serve as treasurer, auditor, and controller of the Authority (the "Treasurer") pursuant to Section 6505.6 of the Joint Exercise of Powers Act to serve until such officer is re-elected or a successor to such office is elected by the Board.

Subject to the applicable provisions of any resolution, indenture, trust agreement or other instrument or proceeding authorizing or securing Bonds (each such resolution, indenture, trust agreement, instrument and proceeding being herein referred to as an "Indenture") providing for a trustee or other fiscal agent, and except as may otherwise be specified by resolution of the Board, the Treasurer is designated as the depositary of the Authority to have custody of all money of the Authority, from whatever source derived and shall have the

powers, duties and responsibilities specified in Sections 6505, 6505.5 and 6509.5 of the Joint Exercise of Powers Act.

The Treasurer of the Authority is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and such officer shall file an official bond with the Secretary of the Authority in the amount specified by resolution of the Board but in no event less than \$1,000.

The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain independent counsel, consultants and accountants.

The Board shall have the power, by resolution, to the extent permitted by the Joint Exercise of Power Act or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees or agents of the Authority and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Authority.

#### D. MEETINGS OF THE BOARD.

(1) Ralph M. Brown Act.

All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code of the State of California), or any successor legislation hereinafter enacted (the "Brown Act").

(2) Regular Meetings.

The Board shall provide for its regular meetings; provided, however, it shall hold at least one regular meeting each year. The date, hour and place of the holding of the regular meetings shall be fixed by resolution of the Board. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(3) Special Meetings.

Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the Government Code of the State of California. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(4) Minutes.

The Secretary of the Authority shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(5) Quorum.

A majority of the Board shall constitute a quorum for the transaction of business. No action may be taken by the Board except upon the affirmative vote of a majority of the Directors constituting a quorum, except that less than a quorum may adjourn a meeting to another time and place.

E. RULES AND REGULATIONS.

The Authority may adopt, from time to time, by resolution of the Board such rules and regulations for the conduct of its meetings and affairs as may be required.

Section 4. Powers.

The Authority shall have the power, in its own name, to exercise the common powers of the Members and to exercise all additional powers given to a joint powers entity under any of the laws of the State of California, including, but not limited to, the Joint Exercise of Powers Act, for any purpose authorized under this Agreement. Such powers shall include the common powers specified in this Agreement and may be exercised in the manner and according to the method provided in this Agreement. The Authority is hereby authorized to do all acts necessary for the exercise of such power, including, but not limited to, any of all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works or improvements; to acquire, hold or dispose of property wherever located; to incur debts, liabilities or obligations; to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from person, firms, corporations and any governmental entity; to sue and be sued in its own name; to make grants, loans or provide other financial assistance to governmental and nonprofit organizations (e.g., the Members or the Foundation) to accomplish any of its purposes; and generally to do any and all things necessary or convenient to accomplish its purposes.

Without limiting the generality of the foregoing, the Authority may issue or cause to be issued Bonds, and pledge any property or revenues as security to the extent permitted under the Joint Exercise of Powers Act, or any other applicable provision of law; provided, however, the Authority shall not issue Bonds with respect to any project located in the jurisdiction of one or more Members unless the governing body of any such Member, or its duly authorized representative, shall approve, conditionally or unconditionally, the project, including the issuance of Bonds therefor. Such approval may be evidenced by resolution, certificate, order, report or such other means of written approval of such project as may be selected by the Member (or its authorized representative) whose approval is required. No such approval shall be required in connection with Bonds that refund Bonds previously issued by the Authority and approved by the governing board of a Member.

The manner in which the Authority shall exercise its powers and perform its duties is and shall be subject to the restrictions upon the manner in which a California general law city could exercise such powers and perform such duties. The manner in which the Authority shall exercise its powers and perform its duties shall not be subject to any restrictions applicable to the manner in which any other public agency could exercise such powers or perform such duties, whether such agency is a party to this Agreement or not.

Section 5. Fiscal Year.

For the purposes of this Agreement, the term "Fiscal Year" shall mean the fiscal year as established from time to time by resolution of the Board, being, at the date of this Agreement, the period from July 1 to and including the following June 30, except for the first Fiscal Year which shall be the period from the date of this Agreement to June 30, 2016.

Section 6. Disposition of Assets.

At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 2, after payment of all expenses and liabilities of the Authority, all property of the Authority both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; provided, however, that any surplus money on hand shall be returned in proportion to the contributions made by the Members.

Section 7. Bonds.

From time to time the Authority shall issue Bonds, in one or more series, for the purpose of exercising its powers and raising the funds necessary to carry out its purposes under this Agreement.

The services of bond counsel, financing consultants and other consultants and advisors working on the projects and/or their financing shall be used by the Authority. The expenses of the Board shall be paid from the proceeds of the Bonds or any other unencumbered funds of the Authority available for such purpose.

Section 8. Bonds Only Limited and Special Obligations of Authority.

The Bonds, together with the interest and premium, if any, thereon, shall not be deemed to constitute a debt of any Member or pledge of the faith and credit of the Members or the Authority. The Bonds shall be only special obligations of the Authority, and the Authority shall under no circumstances be obligated to pay the Bonds except from revenues and other funds pledged therefor. Neither the Members nor the Authority shall be obligated to pay the principal of, premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members nor the faith and credit of the Authority shall be pledged to the payment of the principal of, premium, if any, or interest on the Bonds nor shall the Members or the Authority in any manner be obligated to make any appropriation for such payment.

No covenant or agreement contained in any Bond or related document shall be deemed to be a covenant or agreement of any Director, or any officer, employee or agent of the Authority in his or her individual capacity and neither the Board of the Authority nor any Director or officer thereof executing the Bonds shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

#### Section 9. Accounts and Reports.

All funds of the Authority shall be strictly accounted for. The Authority shall establish and maintain such funds and accounts as may be required by good accounting practice and by any provision of any Indenture (to the extent such duties are not assigned to a trustee of Bonds). The books and records of the Authority shall be open to inspection at all reasonable times by each Member.

The Treasurer of the Authority shall cause an independent audit to be made of the books of accounts and financial records of the Authority by a certified public accountant or public accountant in compliance with the provisions of Section 6505 of the Joint Exercise of Powers Act. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member and also with the county auditor of each county in which a Member is located; provided, however, that to the extent permitted by law, the Authority may, instead of filing such report with each Member and such county auditor, elect to post such report as a public record electronically on a website designated by the Authority. Such report if made shall be filed within 12 months of the end of the Fiscal Year or Years under examination.

The Treasurer is hereby directed to report in writing on the first day of July, October, January, and April of each year to the Board and the Members which report shall describe the amount of money held by the Treasurer for the Authority, the amount of receipts since the last such report, and the amount paid out since the last such report (which may exclude amounts held by a trustee or other fiduciary in connection with any Bonds to the extent that such trustee or other fiduciary provided regular reports covering such amounts.)

Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority available for that purpose.

In any Fiscal Year the Board may, by resolution adopted by unanimous vote, replace the annual special audit with an audit covering a two-year period.

#### Section 10. Funds.

Subject to the applicable provisions of any Indenture, which may provide for a trustee or other fiduciary to receive, have custody of and disburse Authority funds, the Treasurer of the Authority shall receive, have the custody of and disburse Authority funds pursuant to the accounting

procedures developed under Sections 3.C and 9, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

**Section 11. Notices.**

Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member; provided, however, that to the extent permitted by law, the Authority may, provide notices and other communications and postings electronically (including, without limitation, through email or by posting to a website).

**Section 12. Additional Members/Withdrawal of Members.**

Qualifying public agencies may be added as parties to this Agreement and become Members upon: (1) the filing by such public agency with the Authority of an executed counterpart of this Agreement, together with a copy of the resolution of the governing body of such public agency approving this Agreement and the execution and delivery hereof; and (2) adoption of a resolution of the Board approving the addition of such public agency as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

A Member may withdraw from this Agreement upon written notice to the Board; provided, however, that no such withdrawal shall result in the dissolution of the Authority so long as any Bonds remain outstanding. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Board which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing.

**Section 13. Indemnification.**

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Director or an officer, employee of other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Authority, against expenses, including attorneys' fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

**Section 14. Contributions and Advances.**

Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Authority by the Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the

manner agreed upon by the Authority and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Authority to provide for the costs and expenses of administration of the Authority, even though any Member may do so. The Members understand and agree that a portion of the funds of the Authority that otherwise may be allocated or distributed to the Members may instead be used to make grants, loans or provide other financial assistance to governmental units and nonprofit organizations (e.g., the Foundation) to accomplish any of the governmental unit's or nonprofit organization's purposes.

**Section 15. Immunities.**

All of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions within the territorial limits of their respective public agencies, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Authority while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

**Section 16. Amendments.**

Except as provided in Section 12 above, this Agreement shall not be amended, modified, or altered, unless the negative consent of each of the Members is obtained. To obtain the negative consent of each of the Members, the following negative consent procedure shall be followed: (a) the Authority shall provide each Member with a notice at least sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (b) the Authority shall provide each Member who did not respond a reminder notice with a notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (c) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members.

**Section 17. Effectiveness.**

This Agreement shall become effective and be in full force and effect and a legal, valid and binding obligation of each of the Members on the date that the Board shall have received from two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof.

**Section 18. Partial Invalidity.**

If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

**Section 19. Successors.**

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

**Section 20. Miscellaneous.**

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

This Agreement shall be governed under the laws of the State of California.

This Agreement is the complete and exclusive statement of the agreement among the Members, which supercedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the City of Dinuba has caused this Agreement to be executed and attested by its duly authorized representatives as of the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Member:

CITY OF DINUBA

By: \_\_\_\_\_

Name: Emilio Morales

Title: Mayor

ATTEST:

\_\_\_\_\_  
Linda Barkley, Deputy City Clerk



# City Council Staff Report

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**MAYOR**  
Emilio Morales, Dist. 1  
**COUNCIL MEMBER**  
Maribel Reynosa, Dist. 2

**VICE-MAYOR MAYOR**  
Scott Harness, Dist. 3  
**COUNCIL MEMBER**  
Mike Smith, Dist. 5

**COUNCIL MEMBER**  
Kuldip Thusu, Dist. 4

DEPARTMENT: FIRE DEPARTMENT

CITY COUNCIL MEETING  
DATE: NOVEMBER 24, 2015

---

**To:** Mayor and City Council  
**From:** Chad Thompson, Fire Chief  
**Subject:** Acceptance of Donation from Alta Healthcare District to Purchase One (1) New Ambulance

## RECOMMENDATION

Council accept a donation from Alta Healthcare District in the amount of \$183,101.69 for the purchase of one (1) new ambulance and authorize the Fire Chief to order the ambulance and supporting equipment.

## EXECUTIVE SUMMARY

On November 12<sup>th</sup>, 2015, the Alta Healthcare District Board (AHD) unanimously voted to fund up to \$183,101.69 for the purchase of one (1) new ambulance and supporting equipment for the City of Dinuba Fire Department. A copy of the letter from ADH's attorney announcing the award of funds is enclosed herein as Attachment 'A'. Staff is requesting that the City Council formally accept the donation and authorize the Fire Chief to order the ambulance and supporting equipment.

## OUTSTANDING ISSUES

None.

## DISCUSSION

The Alta Healthcare District (AHD) is an entity that receives a small portion of property taxes from properties located within the district boundaries. The funds are designated for the purpose of supporting healthcare needs for the population residing within the district. The Dinuba Fire Department provides emergency medical treatment and transport in the majority of the district's area. In the past, the AHD's funds were allocated to support the Alta District Hospital. Since the closure of Alta Hospital, the Board has been diligently utilizing the funds to pay off outstanding debts. Recently, the Board announced that all debts had been paid in full and they requested input in regards to the use of future funds.

The Dinuba Fire Department requested that the AHD Board consider funding the purchase of a new ambulance and supporting equipment. On November 12, 2015, the AHD Board voted unanimously to grant \$183,101.69 to the City of Dinuba for the purchase of one new ambulance including supporting equipment. Once the City of Dinuba and the AHD formalize the funding, the Dinuba Fire Department will order the new ambulance. The Dinuba Fire Department estimates that the lead time for a new ambulance is about 90 days. The donation provides much needed funding to replace one existing ambulance. Upon favorable action tonight, staff will submit a letter to AHD Board advising them of the City's acceptance of the funding and begin the process of ordering the ambulance.

## **FISCAL IMPACT**

The acceptance of the donation from ADH will provide \$183,101.69 in funding to the Dinuba Fire Department for the purchase of one new ambulance and supporting equipment (i.e., power gurneys, gurney loading systems, or cardiac monitors).

## **PUBLIC HEARING**

Not required.

## **Attachments:**

- A. Letter from Walter & Wilhelm Law Group

Attachment 'A'



WALTER & WILHELM  
LAW GROUP

November 13, 2015

Writer's Contact:  
mwilhelm@W2LG.com  
Direct: 559-490-0950

Chad Thompson  
Fire Chief  
City of Dinuba  
405 East El Monte Way  
Dinuba, CA 93618

**RE: Funding of Ambulance and Supporting Equipment**

Dear Mr. Thompson:

I am legal counsel for the Alta Healthcare District. As you know, at yesterday's meeting, the Board unanimously voted to fund the purchase of an ambulance and supporting equipment for the fire department. The amount approved was \$183,101.69 per the information you provided from Emergency Vehicle Group.

While the District does not have the full amount currently, it is estimated that within the next few months the full funding will be available. It is the District's understanding this timing should work with the lead time needed to get the City of Dinuba's approval for this purchase.

Please notify me when the necessary approvals have been obtained from the City and the District will proceed from there. It is our understanding that the City will handle all the details of obtaining the ambulance and supporting equipment; the only responsibility of the District will be to transfer the funds.

The Board of the District is pleased to be able to assist the fire department in serving the medical needs of the residents of the Alta Healthcare District. We will plan to have a ceremony to acknowledge the partnership of the District and fire department when the ambulance arrives.

Very truly yours,

Walter & Wilhelm Law Group

A handwritten signature in blue ink, appearing to read 'Michael L. Wilhelm', written over a horizontal line.

Michael L. Wilhelm

cc: Yvette Botello  
Cliff Bressler  
Irene Clements

\\w2lg.law\user6\documents\00000599\00097787.000.docx

205 East River Park Circle, Suite 410, Fresno, CA 93720  
Tel: 559-435-9800 Fax: 559-435-9868  
www.W2LG.com  
A Professional Corporation



# City Council Staff Report

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**MAYOR**  
Emilio Morales, Dist. 1

**VICE-MAYOR MAYOR**  
Scott Harness, Dist. 3

DEPARTMENT: ENGINEERING

**COUNCIL MEMBER**  
Maribel Reynosa, Dist. 2

**COUNCIL MEMBER**  
Mike Smith, Dist. 5

**COUNCIL MEMBER**  
Kuldip Thusu, Dist. 4

CITY COUNCIL MEETING  
DATE: NOVEMBER 24, 2015

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**To:** Mayor and City Council  
**From:** Dean K. Uota, PE, City Engineer  
**Subject:** Grant of Easement for a Temporary Storm Drain Basin in the Tierra Vista Phases I and II Subdivision (APNs 013-110-059, 060 and 013-120-042, 043, 044, 045, 046)

## RECOMMENDATION

Council accepts a Grant of Easement for a temporary storm drain basin in the Tierra Vista Phase I and II subdivisions.

## EXECUTIVE SUMMARY

The Tierra Vista subdivision was conditioned to provide for a temporary onsite storm drain basin. The developer is currently installing improvements to complete Phase II of the subdivision and is required to provide a grant of easement for the temporary storm drain basin. The temporary storm drain basin will serve the subdivision until the master storm drain facility is developed.

## OUTSTANDING ISSUES

None.

## DISCUSSION

On January 27, 2015, the City Council approved the Final Map for Phase II of the Tierra Vista Subdivision submitted by Gravity Pull Enterprises, Inc. The subdivision consists of 42 single-family lots on 11.5 acres located at the southeast corner of Saginaw and Crawford Avenues.

As part of the subdivision agreement, the developer is required to develop an on-site temporary storm drain basin to serve the subdivision until a permanent offsite master facility is constructed. The developer will reserve lots 66 to 72 for use as the temporary storm drain basin reflected in Exhibit 'B' of the Grant of Easement. Once the future Master Plan storm water facility is constructed, the developer will backfill the basin and develop the lots with single-family homes.

As part of Phase II, the developer will pipe the Smith Mountain Ditch and install curb, gutter, sidewalk and pavement along the east side of Crawford Avenue, approximately 300 feet south of Saginaw Avenue. The developer expects to complete off-site improvements within the next 60 to 90 days.

**FISCAL IMPACT**

There is a fee associated with this item which is provided for in the Public Works Budget.

**PUBLIC HEARING**

None.

Attachments:

- A. Grant of Easement

Attachment 'A'  
Grant of Easement

**Recording Requested By:**  
Engineering & Planning  
City of Dinuba  
No Fee-Govt. Code Sections  
6103 and 27383

**When Recorded Mail to:**  
Name Engineering & Planning  
Street City of Dinuba  
Address 405 E. El Monte Way  
City & State Dinuba, CA 93618  
ATTN: Dean Uota

SPACE ABOVE THIS LINE FOR RECORDER'S USE

A.P.N. 013-110-059, -060  
013-120-042, -043, -044, -045, -046

GRANT OF EASEMENT

Gravity Pull Enterprise Inc, a California Corporation, GRANTOR, hereby GRANTS to the City of Dinuba, a municipal corporation, GRANTEE, an easement and right-of-way for Temporary Stormdrain Basin purposes over, under, through and across that Real Property situated in the City of Dinuba, County of Fresno, State of California, described and shown as follows:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF.

GRAVITY PULL ENTERPRISE INC.,  
a California Corporation

By: Juan G. Ruelas Dated: 11-5-15  
Juan G. Ruelas, President

By: Alicia Ruelas Dated: 11-5-15  
Alicia Ruelas, Secretary

EXHIBIT "A"  
LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN IS SITUATED IN THE STATE OF CALIFORNIA,  
COUNTY OF TULARE, CITY OF DINUBA AND DESCRIBED AS FOLLOWS:

LOTS No. 66 THROUGH 72, INCLUSIVE, OF TIERRA VISTA, PHASE II, IN THE CITY OF  
DINUBA, COUNTY OF TULARE, STATE OF CALIFORNIA, AS PER MAP RECORDED IN  
VOLUME 43, PAGE 57 OF SUBDIVISION MAPS IN THE OFFICE OF THE COUNTY  
RECORDER OF SAID COUNTY.

PARCEL CONTAINS 52,057.5 SQUARE FEET

APNs

013-110-059, -060

013-120-042, -043, -044, -045, -046



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

**Acknowledgment**

State of California

County of Fresno

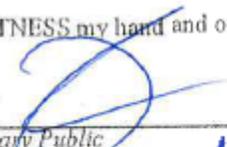
On 11/5/15, before me, Francis Morales, Notary Public, personally appeared

Juan Ruelas  
Alicia Ruelas

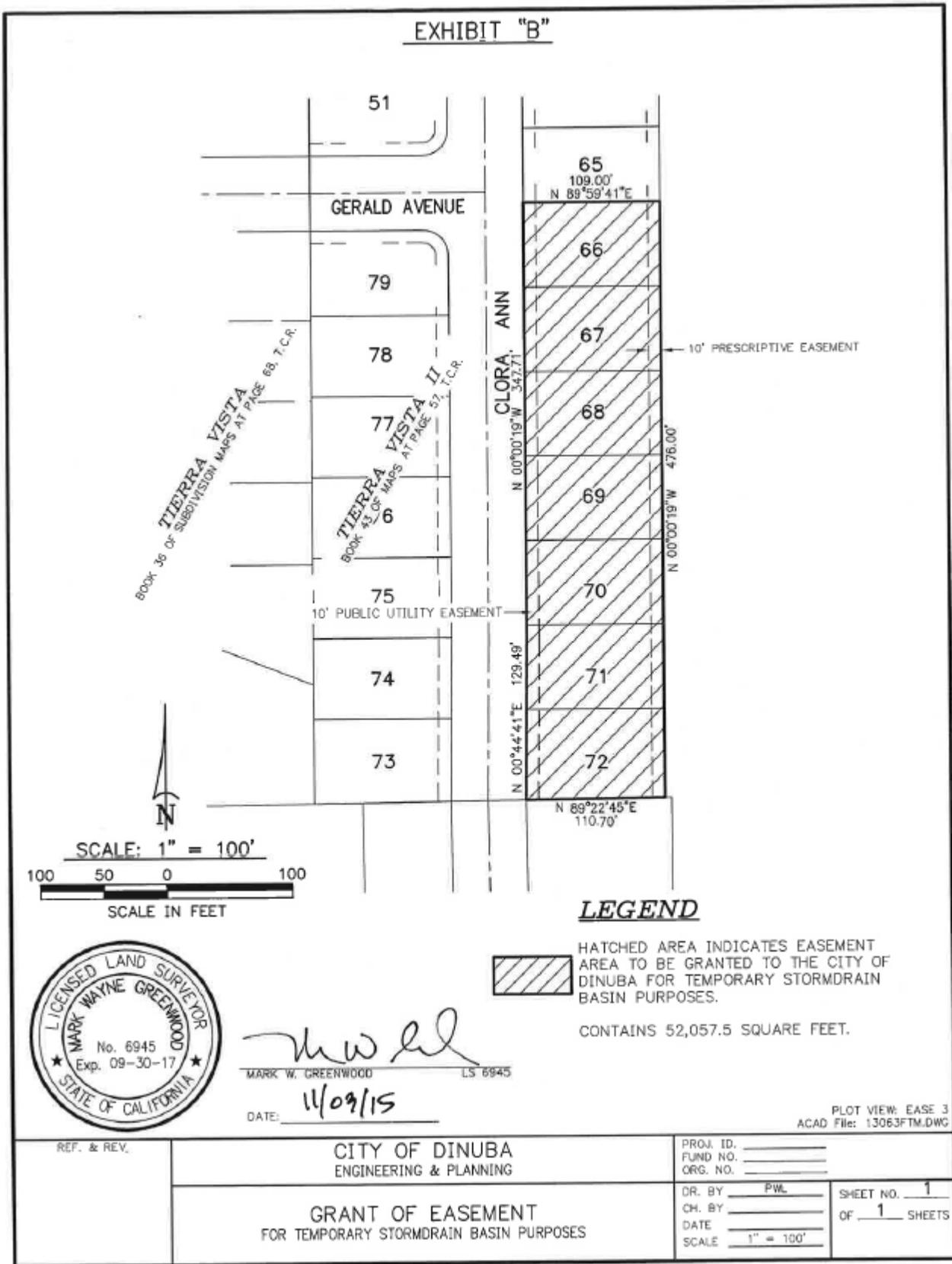
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

  
\_\_\_\_\_  
Notary Public  
My commission expires 4/8/19







# City Council Staff Report

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**MAYOR**  
Emilio Morales, Dist. 1

**VICE-MAYOR MAYOR**  
Scott Harness, Dist. 3

DEPARTMENT: PUBLIC WORKS

**COUNCIL MEMBER**  
Maribel Reynosa, Dist. 2

**COUNCIL MEMBER**  
Mike Smith, Dist. 5

**COUNCIL MEMBER**  
Kuldip Thusu, Dist. 4

CITY COUNCIL MEETING  
DATE: NOVEMBER 24, 2015

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**To:** Mayor and City Council  
**From:** Dean K. Uota, P.E., City Engineer  
**By:** George Avila, Business Manager  
**Subject:** Rejection of Bid for the Dinuba Transit Center Tenant Improvements

## RECOMMENDATION

Council to reject the sole bid received for the Dinuba Transit Center Tenant Improvements Project from Gary Interrante Construction in the amount of \$151,900.

## EXECUTIVE SUMMARY

The City wishes to complete the remaining unimproved space in the Dinuba Transit Center Facility and ultimately lease it to a suitable tenant. The City budgeted \$60,000 for this project. Staff solicited bids for the project and only one bid was received totaling \$151,900. The bid is significantly higher than the budget for the project. Staff is recommending that the bid received be rejected at this time. Staff will evaluate the scope of work and prepare a revised engineer's estimate before re-bidding the project.

## OUTSTANDING ISSUES

None.

## DISCUSSION

The Dinuba Transit Center opened its doors in April 2014. This Facility houses three City employees who manage the City's Transit, Housing, and Recycling Programs. The Transit Center has also been designated a cooling center in the summer and a warming center in the winter. Residents that use the City's DART system have benefitted greatly from the amenities offered at the Center (e.g. restrooms, WIFI). City of Dinuba utility customers are also able to pay their utility bill at this Center as well as purchase a variety of local and regional transit passes. The Transit Center has also served as a distribution site for the County's FoodLink Program.

The scope of the original Transit Center construction contract included the construction of a 650 square foot unimproved shell. The City intended to improve this space once a suitable tenant was identified. Upon review of current market conditions and an assessment of operational needs, it has been determined that the best use of this unimproved area is as leased office space for the City's Transit Operations Contractor, MV Transportation Inc. MV Transportation will use this location as their administrative offices for their Dinuba operations.

The scope of the proposed improvements is best described as follows:

*Interior improvements of approximately 650 square feet of previously unfinished space within the existing Transit Center. This includes walls, doors, windows, T-bar ceilings, flooring, base, lighting & power, plumbing, HVAC, cabinetry and countertops."*

The City engaged the services of Eric McConnaughey, AIA, with EBM Design group to prepare the Plans/Specifications for the above described Project. Mr. McConnaughey was the Architect of Record for the Dinuba Transit Center Project. An announcement regarding the invitation of bids for this Project was published on October 15, 2015. The bid opening for the Project was held on November 2, 2015. Unfortunately only one bid was received at that time. The bidder was Gary Interrante Construction for the base bid amount of \$151,900.

At this time, Staff recommends that this bid be rejected because current budget parameters do not support said amount. A preliminary estimate of the project cost was approximately \$50,000 so the bid received greatly exceeds that amount. In effort to stay within the established budget and to also ensure that the City is getting the most competitive price available, Staff recommends that this Project be re-bid and increase efforts to advertise the Project to more eligible bidders.

#### **FISCAL IMPACT**

This Project is the last City project funded with Redevelopment Agency (RDA) funds. The \$50,000 budget for the subject Project is funded and available. However, if the project is bid a second time and bids exceed that budget again, Staff will need to either identify additional funding sources or reduce the Project scope.

#### **PUBLIC HEARING**

None.

Attachments:

- A. Bid Proposal, Gary Interrante Construction

Attachment 'A'

Bid – Interrante Construction

Dinuba Transit Center

15-007  
9/10/15

SECTION 00410 - BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Owner: City of Dinuba

1.02 SUBMITTED BY: (Bidder to enter name and address)

A. Bidder's Full Name Gary Interrante Construction  
B. Address Po Box 751  
C. City, State, Zip THREE RIVERS, CA 93271-0751

1.03 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by EBM Design Group Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
- B. BASE BID One hundred fifty one thousand nine hundred dollars \$ 151,900.00
- C. All applicable federal taxes are included and State of California taxes are included in the Bid Sum.
- D. All Cash Allowances described in Section 01210 are included in the Bid Sum.

1.05 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
- B. If this bid is accepted by Owner within the time period stated above, we will:
  - 1. Execute the Agreement within seven days of receipt of Notice of Award.
  - 2. Furnish the required bonds within seven days of receipt of Notice of Award.
  - 3. Commence work within seven days after written Notice to Proceed of this bid.
- C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

1.06 CONTRACT TIME

- A. If this Bid is accepted we will complete the Work in 45 calendar days from Notice to Proceed.

1.07 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum # _____	Dated _____	2. Addendum # _____	Dated _____
3. Addendum # _____	Dated _____	4. Addendum # _____	Dated _____
5. Addendum # _____	Dated _____	6. Addendum # _____	Dated _____
7. Addendum # _____	Dated _____	8. Addendum # _____	Dated _____
9. Addendum # _____	Dated _____		

1.08 BID FORM SIGNATURE(S)

A. 11-2-2015  
Date:

Dinuba Transit Center

15-007  
9/10/15

- B. GARY INTERRANTE CONSTRUCTION  
Bidder Name (type or print)
- C. Gary Interrante  
Signature
- D. INDIVIDUAL - SOLE PROPRIETOR  
Organization (individual, partnership, or corporation)  
WITNESS - JERRY INTERRANTE
- E. Address  
(45832 STEPHEN DR) PO BOX 751, THREE RIVERS, CA 93271
- F. Contractor's License Number      Class  
823836      B
- G. Contractor's License Expiration Date 9-30-2017

END OF BID FORM

**SECTION 00410 - BID FORM**

**THE PROJECT AND THE PARTIES**

**1.01 TO:**

A. Owner: City of Dinuba

**1.02 SUBMITTED BY: (Bidder to enter name and address)**

A. Bidder's Full Name Gary Interrante Construction

B. Address Po Box 751

C. City, State, Zip THREE RIVERS, CA 93271-0751

**1.03 OFFER**

A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by EBM Design Group Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

B. BASE BID One hundred fifty one thousand nine hundred dollars \$ 151,900.<sup>00</sup>

C. All applicable federal taxes are included and State of California taxes are included in the Bid Sum.

D. All Cash Allowances described in Section 01210 are included in the Bid Sum.

**1.05 ACCEPTANCE**

A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.

B. If this bid is accepted by Owner within the time period stated above, we will:  
1. Execute the Agreement within seven days of receipt of Notice of Award.  
2. Furnish the required bonds within seven days of receipt of Notice of Award.  
3. Commence work within seven days after written Notice to Proceed of this bid.

C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

**1.06 CONTRACT TIME**

A. If this Bid is accepted we will complete the Work in 45 calendar days from Notice to Proceed.

**1.07 ADDENDA**

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum # _____	Dated _____	2. Addendum # _____	Dated _____
3. Addendum # _____	Dated _____	4. Addendum # _____	Dated _____
5. Addendum # _____	Dated _____	6. Addendum # _____	Dated _____
7. Addendum # _____	Dated _____	8. Addendum # _____	Dated _____
9. Addendum # _____	Dated _____		

**1.08 BID FORM SIGNATURE(S)**

A. 11-2-2015

Date:

B. GARY INTERRANTE CONSTRUCTION

Bidder Name (type or print)

C. Gary Interrante  
Signature

D. INDIVIDUAL - SOLE PROPRIETOR

Organization (individual, partnership, or corporation)

WITNESS - Jimmy Interrante

E. Address

(45832 STEPPA DR) PO BOX 751, THREE RIVERS CA 93271

F. Contractor's License Number                      Class  
823836    B

G. Contractor's License Expiration Date 9-30-2017

**END OF BID FORM**

SUBCONTRACTOR LIST: GARY INTERRANTE CONSTRUCTION

DESCRIPTION OF WORK	NAME	LOCATION	LICENSE NO.
cabinets	Pyramid Systems	Hanford	721011
suspended ceilings	CJM JR.	Tulare	930909
storefront and glazing	THE GLASS SHOP	Visalia	879788
PLUMBING	Morris Levin & Son, Inc.	Tulare	167881
door and frames - SUPPLIER	Porterville Door	Porterville	
metal stud framing; rough carpentry and finish carpentry - tape and texture	Cornerstone Creek Const.	Visalia	718363
ceramic tile	Visalia Ceramic Tile, Inc.	Visalia	481599
painting	Wm. B. Saleh Co.	Fresno	268108
signage - SUPPLIER	Awards and Signs	Visalia	972450
HVAC	Kings Country Air Co.	Hanford	828256
VCT Flooring; carpet and base	Robinsons Flooring	Hanford	525913
Fire Sprinklers	MS Fire Protection	Fresno	986234
ELECTRICAL AND LOW VOLTAGE	Morris Levin & Son, Inc.	Tulare	167881