



City Council Agenda

Tuesday, May 26, 2015 – 6:30 pm

Dinuba City Hall
405 E. El Monte Way | Dinuba, CA 93618
WWW.DINUBA.ORG

Dinuba City Staff
Interim City Manager
Daniel L Meinert
Assistant City Manager / City Clerk
Jayne Anderson
City Attorney
Dan McCloskey

District 1
Emilio Morales
Mayor

District 2
Maribel Reynosa
Council Member

District 3
Scott Harness
Vice Mayor

District 4
Kuldip Thusu
Council Member

District 5
Mike Smith
Council Member

DEFINITION OF TERMS:

Consent Calendar: Items listed under the Consent Calendar are those items staff believes will not require Council discussion and are routine in content.

Action Item: No action or discussion shall be taken on any item not appearing on the posted Agenda, except that Council members may briefly respond to statements made or questions posed by persons exercising their public testimony rights under the Public Forum.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Public Comment:

The public wishing to address the City Council should approach the podium and state their name and the nature of their request. The Council values your input. Please be advised that the Mayor may limit comments to 3 minutes per speaker. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or items within the subject matter jurisdiction of the City Council not otherwise scheduled on this agenda. Direction to staff may be given; however, State law does not allow action to be taken by the Council on matters not on the printed agenda at this meeting. The law requires that notice be given to the public at large to allow for full disclosure and discussion and decisions on important public issues. To have City Council discussions and decisions on unnoticed items would prevent the type of public input necessary to make governmental decisions.

1. CALL TO ORDER

2. INVOCATION

3. FLAG SALUTE

4. PRESENTATIONS

- 4.1. Cindy Sanders, Community Based Instruction Program (CBI)
- 4.2. 2015 LNTC Class – Cinco de Mayo Report

5. PUBLIC COMMENT

- 5.1. Unscheduled Items

6. CONSENT CALENDAR

- 6.1. City Council Meeting Minutes – May 11; 12, 2015
A request that the City Council adopt the draft meeting minutes.
- 6.2. Set Hearing Date - Request Authorization to Levy Assessments on Landscape and Lighting Districts, June 23, 2015
A request that the City Council set a public hearing date for June 23, 2015 to consider levying the annual assessments for the City's Landscape and Lighting Districts.

6. CONSENT CALENDAR (continued)

- 6.3 Historic Preservation Commission Meeting Minutes, April 13, 2015
A request that the City Council accept the meeting minutes as presented.
- 6.4. City of Dinuba Homebuyer Program – Finding of No Conflict of Interest
There is no action requested. This is an informational item only.

7. WARRANT REGISTER

- 7.1. Warrant Register – May 1, 8, 2015
A request that the City Council approve the warrant register as presented.

8. MAYOR'S MINUTE

- 8.1. Information Sharing

9. COUNCIL COMMENTS

- 9.1. Request for Excused Absence – Council Member Kuldip Thusu, May 12, 2015
- 9.2. Update - Appointment of City Manager
- 9.3. Information Sharing

10. PUBLIC HEARING

- 10.1. Impact Fees

RESOLUTIONS

- a. A Resolution Of The City Council Of The City Of Dinuba Setting A Public Safety Impact Fee, Resolution 2015-22
- b. A Resolution Of The City Council Of The City Of Dinuba Setting A Police Safety Impact Fee, Resolution 2015-23
- c. A Resolution Of The City Council Of The City Of Dinuba Setting A Planned Sanitary Facilities Impact Fee, Resolution 2015-24
- d. A Resolution Of The City Council Of The City Of Dinuba Setting A Parks and Recreation Facilities Impact Fee, Resolution 2015-25
- e. A Resolution Of The City Council Of The City Of Dinuba Setting A Transportation Facilities Impact Fee, Resolution 2015-26
- f. A Resolution Of The City Council Of The City Of Dinuba Setting A Planned Extra-Capacity Water Impact Fee, Resolution 2015-27

ORDINANCES

- a. An Ordinance Of The City Council Of The City Of Dinuba Amending The Dinuba Municipal Code Chapters 3.32, 11.20, 13.07, And 13.74 Establishing Methodology for the Computation of Development Impact Fees and Providing for the Enactment, Publication, and Effective Date Thereof, Ordinance 2015-02, First Reading and Introduction of Ordinance, Read Title, Waive Reading in Full.

10. PUBLIC HEARING (continued)

- b. An Ordinance of the City Council of the City of Dinuba, Amending the Municipal Code by Addition of Chapter 3.34 Establishing a Police Safety Impact Fee, and Providing for the Enactment and Publication Thereof, Ordinance 2015-03, First Reading and Introduction of Ordinance, Read Title, Waive Reading in Full.
- c. An Ordinance of the City Council of the City Of Dinuba, Amending the Municipal Code by Addition of Chapter 3.36 Establishing a Parks and Recreation Facilities Impact Fee and Providing for the Enactment and Publication Thereof, Ordinance 2015-04, First Reading and Introduction of Ordinance, Read Title, Waive Reading in Full.
- d. An Ordinance of the City Council of the City of Dinuba Amending Title 16, Chapter 16.25, Sections 16.25.040b and 16.25.090 of the Dinuba Municipal Code Regarding Park Land Dedication or a Fee in Lieu of Dedication and Providing for the Enactment and Publication Thereof, Ordinance 2015-05, First Reading and introduction of Ordinance, Read Title, Waive Reading in Full.

11. CITY ATTORNEY

- 11.1. Information Sharing

12. CITY MANAGER

- 12.1. Claim for Consideration – Martin Sanchez
A request that the City Council reject the claim.
- 12.2. Update - Water Conservation Implementation of Emergency Regulations
- 12.3. Information Sharing

13. ENGINEERING & PLANNING SERVICES

- 13.1. Update – Ridge Creek Subdivision Request for Proposals
- 13.2. General Engineering Services Update
No action required at this time; an informational item to update the City Council on the ongoing process to select a General Civil Engineering Services Consultant.
- 13.3. Update - El Monte Way Widening Project
- 13.4. Information Sharing

14. FINANCE SERVICES

- 14.1. Health Insurance Task Force Report
- 14.2. Authorization to Award Professional Services Contract – Printing & Mailing Services
A request that the City Council award a professional services contract to Infosend to supply printing and mailing services for utility billing and other related City services.

14. FINANCE SERVICES (continued)

- 14.3. Proposed Bank Loan to Repay the Successor Agency and Ridge Creek Golf Course Improvements, Resolution 2015-21
A request that the City Council Adopt Resolution 2015-21, Approving a Site and Facility Lease and a Lease Agreement, and Certain Additional Documents and Authorizing Certain Actions in Connection Therewith.
- 14.4. Budget Book Overview
- 14.5. Information Sharing

15. FIRE SERVICES

- 15.1. Fire Chief Executive Fire Officer Program
This is an informational item only, no action required.
- 15.2. Medical Spanish Course
A request that the City Council authorize the Fire Chief to purchase a Medical Spanish for First Responders online course for Fire Department personnel to refresh and increase their knowledge of the Spanish language.
- 15.3. Information Sharing

16. PARKS AND COMMUNITY SERVICES

- 16.1. Authorization to Conduct the Annual Color Fun Run; Request for Street Closure, August 1, 2015
A request that the City Council authorize the Color Fun Run and approve the Street Closure for the event as requested.
- 16.2. Information Sharing

17. POLICE SERVICES

- 17.1. Authorization to Apply for 2015 COPS Grant
A request that the City Council authorize staff to apply for the 2015 COPS Hiring Program (CHP) grant.
- 17.2. Information Sharing

18. PUBLIC WORKS

- 18.1. Authorization to Execute Amendment No. 2 of the MV Transportation Service Agreement
A request that the City Council authorize the Interim City Manager to execute Amendment No. 2 to the "Service Agreement" between the City of Dinuba and MV Transportation revising the "Insurance Coverages and Requirements" section.
- 18.2. Authorization to Award Contract, Utility Rate Study and Cost Allocation Study
A request that the City Council award a professional services contract to Willdan Financial Services for the preparation of a Utility Rate Study (\$77,450) and a Cost Allocation Plan (\$11,650).
- 18.3. Information Sharing

19. ADJOURNMENT



Linda Barkley, Deputy City Clerk

This is to certify that this agenda was posted at City Hall and the Police Department by 5:30 pm on May 22, 2015. A citizens' packet regarding this agenda is available at City Hall, 405 East El Monte Way, Dinuba.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at 559-591-5900 or lbarkley@dinuba.ca.gov. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements. [28 CFR 35.102-35.104 ADA Title II]

En cumplimiento de la Ley de Estadounidenses con Discapacidades, si usted necesita asistencia especial para participar en esta reunión, por favor póngase en contacto con el diputado Secretaria de la ciudad al 559-591-5900 o lbarkley@dinuba.ca.gov. Notificación 48 horas antes de la reunion, permitirá que personal de la ciudad haga arreglos razonables. [28 CFR 35,102 -35.104 ADA Title II]

COUNCIL MEMBERS PRESENT: Reynosa, Smith, Morales, Harness, Thusu

STAFF MEMBERS PRESENT: Anderson, Beltran, Carrillo, Cook, James, Meinert, Popovich, Thompson, Uota

CALL TO ORDER

The work session was called to order at 5:36 pm.

INVOCATION

None

FLAG SALUTE

None

PUBLIC COMMENT

4.1. Unscheduled Items

None

CITY MANAGER

5.1. Proposed FY 2015-2016 Capital Projects Budget

5.2. Budget Overview

1. Public Works, Engineering and Planning
2. City Council
3. City Attorney
4. City Manager
5. Parks & Community Services
6. Fire Services
7. Police Services
8. Financial Services
9. Other Funds

The budgers were presented for the Council's information and discussion.

5.3. Information Sharing

None

ADJOURNMENT

The meeting adjourned at 8:36 pm.

Emilio Morales, Mayor

ATTEST:

Daniel James Records & IT Manager
for Linda Barkley, Deputy City Clerk

COUNCIL MEMBERS PRESENT: Morales, Harness, Reynosa, Smith

COUNCIL MEMBERS ABSENT Thusu

STAFF MEMBERS PRESENT: Beltran, Carrillo, Cook, James, McCloskey, Meinert, Popovich, Thompson, Uota

WORK SESSION (Cancelled)

CALL TO ORDER

The regular meeting was called to order at 6:30 pm.

INVOCATION

The invocation was led by Chaplain Garcia.

FLAG SALUTE

The flag salute was led by Director Beltran.

PRESENTATIONS

5.1. National Public Works Week, May 17-23, 2015, "Community Begins Here", Proclamation 2015-07

Interim City Manager Meinert read the proclamation and Mayor Morales signed it. The proclamation was presented to Public Works Director Beltran by Mayor Morales.

5.2. Dinuba Unified School District Promotion/Graduation Proclamations

a. Washington Intermediate School, May 26, 2015; Proclamation 2015-08

Mayor Morales read and signed the proclamation.

b. Alternative Education, May 27, 2015; Proclamation 2015-09

Mayor Morales signed the proclamation.

c. Dinuba High School, May 28, 2015; Proclamation 2015-10

Mayor Morales signed the proclamation.

PUBLIC COMMENT

6.1. Unscheduled Items

Philip Castiglione presented information regarding his interest in the development of the Ridge Creek subdivision.

CONSENT CALENDAR

7.1. City Council Special Meeting Draft Minutes, April 27, 2015

7.2. City Council Meeting Draft Minutes, April 28, 2015

7.3. City Council Special Meeting Draft Minutes, May 7, 2015

7.4. Acceptance of Other Agency Meeting Minutes

7.5. Master Development Schedule

7.6. Set Hearing - Proposed 2015-2016 Budget, Gann Limit and Capital Investment Program, June 9, 2015

- 7.7. Claim For Consideration - Robert Kirkpatrick
- 7.8. Claim for Consideration – Martin Sanchez
- 7.9. Notice of Completion – Dinuba Transit Center

A motion was made by Council Member Smith to pull item 7.8. from the Consent Calendar and approve the remainder of the Consent Calendar, seconded by Vice Mayor Harness. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
 NOES: None
 ABSTAIN: None
 ABSENT: Thusu

Staff was directed to bring item 7.8. of the Consent Calendar to the May 26, 2015 City Council meeting for consideration.

WARRANT REGISTER

A motion was made by Smith to approve the Warrant Register, and seconded by Harness. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
 NOES: None
 ABSTAIN: None
 ABSENT: Thusu

MAYOR’S MINUTE

- 9.1. Information Sharing

Mayor Morales shared information of his attendance at the Cinco de Mayo parade and celebration at Rose Ann Vuich Park. He also shared information on the Korean visitors to Dinuba.

COUNCIL COMMENTS

- 10.1. Request for Excused Absence – Council Member Scott Harness, April 28, 2015

A motion was made by Smith to approve the Excused Absence for Councilmember Harness, and seconded by Reynosa. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
 NOES: None
 ABSTAIN: None
 ABSENT: Thusu

- 10.2. Reminder – City Employee Spring Picnic, 11:30-1:30; May 22, 2015

Interim City Manager Meinert shared information about the annual event.

- 10.3. Reminder - Community Volunteers Appreciation Dinner, 6:30 pm; June 16, 2015

Meinert shared information about the upcoming event.

- 10.4. Information Sharing.

Council Member Reynosa shared information on her attendance at the Dinuba arts festival.

PUBLIC HEARING

11.1. Impact Fee Program

The presentation was made by Business Manager George Avila. Avila explained the purpose and guidelines for the use of impact fees.

Harness asked what the transportation impact fee would be. Avila explained how the transit fee is calculated. Harness asked how the funds received are used. Harness asked how our fees compare to neighboring cities. Avila explained that there has not been an example of a developer abandoning a project in Dinuba because of impact fees. He also explained a change to the calculation of single family homes.

Reynosa asked if it is known when the City of Visalia last updated their impact fees. Avila did not have the information available. Avila explained that the recommendation is to update the information every five years.

Mayor Morales opened a public hearing on the item to hear public comments at 7:10 pm.

Mike Lane (Executive Director Building Industry Association of Tulare and Kings County) 220 N. Santa Fe, Visalia shared information on constraints and limitations on affordable housing development. He also shared that a developer had voiced concerns regarding Dinuba's high impact fees and presented fees for comparative cities. He explained that with such high fees, it is difficult for families at the median income level to qualify for affordable housing. He also referenced to government code 65580 and encouraged the Council to discuss and address the City's housing element plan.

Smith asked Mr. Lane what his experience is on such items. He also shared growth and development data for Dinuba. He expressed concerns with the effects of the reduction of development impact fees.

Robert Cervantes spoke in support of lowering the impact fees.

The public hearing was closed at 7:24 pm.

Mayor Morales continued the hearing to the May 26, 2015 council meeting.

CITY ATTORNEY

12.1. Closed Session Conference with Legal Counsel: Public Employee Appointment – City Manager

Direction was given to staff to contact and present a formal offer of employment to the City Manager candidate.

12.2. Closed Session Conference with Legal Counsel: Existing Litigation, City of Dinuba v. Thusu

No action taken.

12.3. Information Sharing

None

CITY MANAGER

13.1. Mutual Aid Request, County-wide Emergency Household Water Tank Program

Meinert explained the details of the proposed County-wide Emergency Household Water Tank Program.

Andrew Lockman - Director of Emergency Services Tulare County provided more details on the item. He also shared data on the severity of the drought issue in the county. He also explained that this would be a short term solution to provide water to those in need until a more permanent solution could be put into place.

Meinert asked how many houses would be served with this program.

Mr. Lockman recommended the City serve as many homes as possible.

Smith asked if the County could put a well in Sultana.

Mr. Lockman explained that the County is not a water service provider but they have looked at installing a temporary well but it wasn't the best use of funds and there are regulations for developing a well.

Meinert explained that it can take up to three years to develop a municipal well.

Lockman explained that the City would ultimately name the terms and rate for its participation.

Smith asked if all of the water would be used for potable purposes.

Lockman explained that the use prohibits outdoor use.

Smith asked if there could be two tanks to service the area: potable and non-potable.

Lockman explained that non-potable water could not be used to irrigate plants that produce consumables.

Harness suggested public education be included with the plan.

A motion was made by Smith to direct staff to prepare information on the request, and seconded by Harness. The motion was approved unanimously.

AYES:	Morales, Harness, Reynosa, Smith
NOES:	None
ABSTAIN:	None
ABSENT:	Thusu

13.2. Department of Finance Official Population Estimates

Meinert shared information on the item. Dinuba's population is ranked as the fastest growing city in Tulare County. Dinuba's current population is 23,966, a 1.55% change.

Smith asked if commercial growth data could be presented at a future meeting.

Cass Cook estimated the commercial growth at roughly 4%.

13.3. Information Sharing

No information.

ENGINEERING AND PLANNING SERVICES

14.1. Authorization to Bid – College Park Recreation Center, Gregory Park & Roosevelt Park Improvements

Dean Uota presented information on the item and requested Council authorize staff to initiate the bid process.

Harness asked if staffing requirement would be met per council goals.

Meinert explained that it will.

A motion was made by Harness to authorize staff to bid work associated with the College Park Recreation Center, Gregory Park & Roosevelt Park Improvements, and seconded by Smith. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: Thusu

14.2. El Monte Way Update

Engineer Uota presented updated information on the El Monte Way project.

Morales asked when the south side of the project would be completed.

Uota indicated he was unsure of the completion date but should have more info by the next Council meeting.

14.3. Information Sharing

Uota shared information on the installation of the Ave 424 (Nebraska) railroad crossing.

FINANCE SERVICES

15.1. Information Sharing

Finance Director Cass Cook shared Ridge Creek Golf Course budget information as requested by Council at the May 11, 2015 Budget Work Session.

Smith asked who would own the new proposed event center.

Cook explained the City would hold a lien on the property.

Morales asked what the square footage of the proposed event center would be.

Cook explained the project details.

Harness asked how the profits/losses are calculated.

Cook explained that if the restaurant wasn't in place, the golf course operations would be reporting a loss.

Harness asked about auditing procedures.

Cook explained how the auditing process works.

FIRE SERVICES

16.1. Information Sharing

Chief Thompson shared information on a minor collision accident last week while transporting a patient. There were no injuries and minimal damages to both vehicles. The patient was transferred to a backup ambulance and transported to Kaweah Delta hospital.

PARKS AND COMMUNITY SERVICES

17.1. Authorization to Purchase Playground Equipment for Gregory Park

Director Carrillo shared information on the item.

A motion was made by Smith to approve the purchase of new playground equipment for Gregory Park, and seconded by Harness. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: Thusu

17.2. Information Sharing

Carillo shared information on the Cinco de Mayo carnival ticket sales. Presale: \$47,280 On Site Sales: \$78K Total profit to LNTC \$48K. He also shared information on an injury incident with a child who fell out of a ride.

Smith asked how this year's sales compare to previous years.

Carillo explained that the sales were very close to previous years.

POLICE SERVICES

18.1. Information Sharing

Popovich shared information on safety and police department related items with the Cinco de Mayo event.

Popovich also shared a photo of the Tulare County Special needs program participants wearing Dinuba PD sponsored shirts for their participation in the Special Olympics.

PUBLIC WORKS

19.1. Action of the Planning Commission, May 5, 2015

Public Works Director Blanca Beltran shared information on the Planning Commission action for two items.

19.2. Authorization to Apply - Active Transportation Program (ATP) Grant

Director Beltran shared information on the item and requested Council authorize staff to apply for the ATP grant. Beltran indicated that the City applied and received the ATP grant in 2014 for phase I & II bike lanes project.

Smith asked why the grant doesn't allow improvements on Hayes Avenue.

Beltran explained that the program does not cover construction and the Hayes Ave project requires construction in order to be improved.

A motion was made by Reynosa to authorize staff to apply for the Active Transportation Program (ATP) Grant, and seconded by Smith. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: Thusu

19.3. Measure R Program Supplement (ATP) Class II & Class III Bike Lanes

Beltran shared information on the item and requested Council authorize the Interim City Manager to execute a program supplement for the ATP Class II & Class III Bike Lane Project.

A motion was made by Harness to authorize the Interim City Manager to execute a Program Supplement for the ATP Class II & Class III Bike Lane Project, and seconded by Smith. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: Thusu

19.4. Authorization to Execute – Certificates and Assurances, Low Carbon Transit Operations Program – Resolution 2015-20

Beltran shared information on the item and requested Council adopt Resolution 2015-20.

A motion was made by Harness to adopt Resolution 2015-20, and seconded by Smith. The motion was approved unanimously.

AYES: Morales, Harness, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: Thusu

19.5. Information Sharing

Beltran shared information on an Alert TC call this evening regarding the flushing of Well #15. The call was to explain to residents the need to flush the well in order to pass testing, to minimize negative public perception.

Mike asked for information regarding the running of the CWMA.

BREAK

Mayor Morales declared a break at 8:52 pm.

The Council convened in closed session at 9:00 pm.

CLOSED SESSION

20.1. CONFERENCE WITH LEGAL COUNSEL: PUBLIC EMPLOYEE APPOINTMENT– CITY MANAGER

20.2. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

The Council reconvened in open session at 10:23 pm and reported no action as a result of the closed session.

ADJOURNMENT

The meeting adjourned at 10:25 pm.

Emilio Morales, Mayor

ATTEST:

Daniel James, Records & IT Manager
for Linda Barkley, Deputy City Clerk



City Council Report

City Council Meeting: May 26, 2015

Department: Finance

To: Dan Meinert, Interim City Manager

From: Cass Cook
Ph: 559.591.5900

Subject: **Set Public Hearing Date for June 23, 2015 to Receive Authorization to Levy Assessments on Landscape and Lighting Districts**

RECOMMENDED ACTION

It is requested that the City Council set a public hearing date for June 23, 2015 to consider levying the annual assessments for the City's Landscape and Lighting Districts.

BACKGROUND

- The revenue collected from Landscape and Lighting Districts is primarily used to maintain landscaped areas and provide adequate street lighting in various City neighborhoods.
- Each year Staff must receive authorization from Council to place special assessments, such as Landscape and Lighting Districts, on the County's secured tax roll.
- Setting a public hearing for June 23, 2015 will allow Council to hear testimony from the affected property owners and then authorize staff to levy the proposed Landscape and Lighting assessments.

FINANCIAL IMPACT

Other than the public noticing costs, there is no financial impact of this action.



City Manager's Office
559/591-5904

Development Services
559/591-5906

Parks & Community Services
559/591-5940

City Attorney
559/437-1770

Public Works Services
559/591-5924

Fire/Ambulance Services
559/591-5931

Administrative Services
559/591-5900

Engineering Services
559/591-5906

Police Services
559/591-5914

HISTORIC PRESERVATION COMMISSION MINUTES

Special Called Meeting April 13, 2015

CALL TO ORDER:

The meeting was called to order by Chair Hoyt at 8:31 AM.

FLAG SALUTE:

The flag salute was led by Commissioner Morgan.

MEMBERS PRESENT:

Commissioners present were Uota (arrived at 8:47am), Morgan, Hoyt, Pelayo, Gerstenberg, and Raison (arrived at 8:34am).

MEMBERS ABSENT:

None

STAFF PRESENT:

Jayne Anderson, Assistant City Manager, Rick Hartley, City Building Official, Cristobal Carrillo, City Planner I, Rolando Garcia, Accounting Technician I and Recording Secretary

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

5.1. A motion was made by Commissioner Pelayo to approve the minutes for the Regular Meeting on March 9, 2015. The motion was seconded by Commissioner Gerstenberg and was unanimously approved.

COMMISSIONER BUSINESS:

6.1 Training Calendar

Anderson stated that there was nothing to report at this time.

6.2 Discussion: Recommend to the City Council that the City send a Congratulatory proclamation to sister city, Malsch, Germany, recognizing the City's 950th anniversary.

Anderson stated that some letters have been presented to the City Council and that they are aware of it.

Anderson stated that Staff can prepare a letter to bring back to the Historic Preservation Commission if the Commission would like to take formal action.

Anderson mentioned that the Historic Preservation Commission can also take action as well in preparing a letter to present to City Council if they would prefer to.

Raison stated that Malsch, Germany is a nice little town and feels the City should try to keep whatever connections they have with Malsch.

Raison asked if the City Council did not take these recommendations.

Anderson stated that it hasn't come before the Council yet, but it will go to Council.

Anderson stated that there has been other communication about the anniversary from the community to City Council.

Hoyt stated that the Historic Preservation Commission can also send a letter directly to Malsch recognizing their anniversary.

Pelayo stated that he is in favor of one of the Commissioners to draft a preliminary letter to give to City Staff to submit to Malsch.

Gerstenberg asked if the Commission could ask City Staff to draft a letter to include in the package for Malsch so that they would know that the Commission recognizes their anniversary.

Discussion followed

A motion was made by Pelayo to accept Raison's initiative to draft a letter for the recognition of Malsch's anniversary and bring it back for all Commissioners to sign at the next Historical Preservation Commission meeting. The motion was seconded by Gerstenberg and was unanimously approved.

6.3 Sub-Committee Reports

a. Downtown Dinuba Historic District Resources Inventory

Morgan stated that he hasn't done much work on it.

Gerstenberg asked if there was anything they can do to help.

Pelayo asked if there is any benefit to maintaining the Committee.

Morgan stated that he has all the files on his computer and other parts are the in binder and that it is just a matter of finding the time to put it together.

Pelayo mentioned that Mr. Martzen shared his photos at the last meeting and asked if there was any way these photos can tie in with Inventory project.

Gerstenberg mentioned that these are two completely different projects.

Pelayo stated that he has looked at the Inventory and wanted to know what format it will be in.

Morgan stated that it is being arranged so that it makes more sense.

Raison stated that it is being put together in numerical order.

Anderson shared some background information on the purpose of the Inventory project to Pelayo.

Discussion followed

A motion was made by Pelayo to remove item 6.3 a. from the agenda and bring it back at a later date. The motion was seconded by Gerstenberg and was unanimously approved.

SECRETARY BUSINESS:

7.1 Set Special Called Meeting (if necessary)

No Special Called Meeting was necessary.

7.2 Information

Anderson stated that a South Korean Mayor would be visiting Dinuba on April 29, 2015.

Carrillo stated that the Historic Preservation Commission has a list of historic structures of interest that they must report on if there is any activity.

Carrillo stated that there is a proposal that was submitted by Commissioner Pelayo for the Masonic Lodge to be turned into a dance/meeting hall.

Carrillo stated that the proposal was reviewed by the Development Review Committee on April 2, 2015. He stated that since the structure is not historically designated it will not have to come before the Historic Preservation Commission.

Pelayo shared his proposal plans with the Historic Preservation Commission.

Anderson thanked Pelayo for sharing his plans for the Masonic Lodge.

Hoyt thanked Pelayo for sharing his plans and stated that she would like to take a tour of the Masonic Lodge.

Discussion followed

INFORMATION SHARING:

Gerstenberg asked if Pelayo had the wish list of Historic properties.

Anderson stated that Pelayo does have the wish list.

Gerstenberg asked if the Mathis home on Vermont and North Way was on the wish list and that if it isn't, he would like to recommend it be put on the wish list.

Raison stated that he would like some type of marker be put up at Ruiz Foods stating that the U.S. President visited their plant.

Hoyt asked if Raison's request to contact Ruiz Foods about putting up the visitation marker could be agendaized for the next meeting.

Hoyt asked if the Alta District Historical Society or if the City was to request a letter from Martzen Studio and the Dinuba Sentinel to submit for the Grant application.

Anderson stated that she would get back with Hoyt with information about the letter from Martzen Studio and the Dinuba Sentinel.

Discussion followed

ADJOURNMENT:

A motion was made by Pelayo to adjourn the meeting. The motion was seconded by Gerstenberg and was so carried at 9:35 AM.



Rolando Garcia, Recording Secretary



City Council Report

City Council Meeting: May 26, 2015
Department: Public Works Services

To: Daniel Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: Roy Ramirez, Management Analyst
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Statement of No Conflict of Interest – City of Dinuba Homebuyer Program

RECOMMENDED ACTION

There is no action requested. This is an informational item only.

BACKGROUND

The City of Dinuba has applied for and has been awarded Homebuyer Assistance Program grant funds since the early 1980's. The Homebuyer Assistance Program is funded by the State Department of Housing and Community Development Grant Programs. The Program is intended to help first-time homebuyers purchase a home by offering a deferred interest loan that would serve as a "silent" second mortgage.

Ms. Judit Garcia Estala is a City of Dinuba employee that has applied for a Homebuyer Assistance Program loan and meets minimum qualifications. She works in the Finance Department, not the Public Works Department that implements the City's Housing programs and did not have any participation in the approval process. Ms. Estala loan will be processed using the CalHOME Program. City staff has contacted the State and they have confirmed that there is no conflict of interest with this approval.

DISCUSSION

The statement of no conflict of interest process has been followed in the past for City employees that have applied for the City's housing programs. The City's housing program administrator, Self-Help Enterprises, will assure that the employee has had no preferential treatment and that the employee has applied for and has gone through the routine application process as is expected of any other Homebuyer Assistance Program applicant. Presenting this item to the City Council is a policy decision that was made in an effort to make the approval process as transparent as possible. Once City Council is informed, a City letter of confirmation of "No Conflict of Interest" will be forwarded to Self-Help Enterprises.

FINANCIAL IMPACT

There is no financial impact from this item.



Accounts Payable Invoice Report

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 385 - 4 Creeks, Inc.									
7310	4 creeks shoulder project sierra	Paid by Check #3613		04/15/2015	05/15/2015	05/15/2015		05/15/2015	1,183.00
7392	4 creeks shoulder proj road 72	Paid by Check #3613		04/23/2015	05/15/2015	05/15/2015		05/15/2015	974.56
Vendor 385 - 4 Creeks, Inc. Totals							Invoices	2	\$2,157.56
Vendor 263 - Advantek Benefit Administrators									
5/8/15	Funding request	Paid by Check #3614		05/08/2015	05/15/2015	05/15/2015		05/15/2015	32,520.43
Vendor 263 - Advantek Benefit Administrators Totals							Invoices	1	\$32,520.43
Vendor 393 - Airgas NCN									
9926968768	April 2015 Rental	Paid by Check #3615		04/30/2015	05/15/2015	05/15/2015		05/15/2015	188.16
Vendor 393 - Airgas NCN Totals							Invoices	1	\$188.16
Vendor 13 - Ameripride Valley Uniform Service									
1501366377	Contractual	Paid by Check #3616		05/08/2015	05/15/2015	05/15/2015		05/15/2015	63.96
1501366378	Contractual	Paid by Check #3616		05/08/2015	05/15/2015	05/15/2015		05/15/2015	33.82
1501366379	Professional Services	Paid by Check #3616		05/08/2015	05/15/2015	05/15/2015		05/15/2015	52.09
Vendor 13 - Ameripride Valley Uniform Service Totals							Invoices	3	\$149.87
Vendor 351 - Anthem Blue Cross									
210A78781 5/1/15	Contractual	Paid by Check #3617		05/01/2015	05/15/2015	05/15/2015		05/15/2015	456.96
212M79876 5/1/15	Contractual	Paid by Check #3618		05/01/2015	05/15/2015	05/15/2015		05/15/2015	394.11
276A73739 5/1/15	Contractual	Paid by Check #3619		05/01/2015	05/15/2015	05/15/2015		05/15/2015	428.52
936A79191 5/1/15	Contractual	Paid by Check #3620		05/01/2015	05/15/2015	05/15/2015		05/15/2015	456.96
Vendor 351 - Anthem Blue Cross Totals							Invoices	4	\$1,736.55
Vendor 17 - AT&T									
55959594534/10	Telephone	Paid by Check #3622		04/10/2015	05/15/2015	05/15/2015		05/15/2015	17.98
55959585834/25	Telephone	Paid by Check #3621		04/25/2015	05/15/2015	05/15/2015		05/15/2015	209.57
55959599994/25	Telephone	Paid by Check #3621		04/25/2015	05/15/2015	05/15/2015		05/15/2015	81.26
55959606494/26	Telephone	Paid by Check #3621		04/26/2015	05/15/2015	05/15/2015		05/15/2015	164.54
Vendor 17 - AT&T Totals							Invoices	4	\$473.35
Vendor 289 - AT&T Mobility LLC									
2870151831244/16	Telephone	Paid by Check #3623		04/16/2015	05/15/2015	05/15/2015		05/15/2015	583.57
2870156015524/16	Telephone	Paid by Check #3623		04/16/2015	05/15/2015	05/15/2015		05/15/2015	156.00
287235072199X424	CC/CA Wireless Device Service	Paid by Check #3623		04/16/2015	05/15/2015	05/15/2015		05/15/2015	189.06
9903987554/16	Telephone	Paid by Check #3623		04/16/2015	05/15/2015	05/15/2015		05/15/2015	277.64
Vendor 289 - AT&T Mobility LLC Totals							Invoices	4	\$1,206.27
Vendor 376 - BCS Consulting									
20170	Dinuba Sportsplex Video Surveillance	Paid by Check #3624		04/12/2015	05/15/2015	05/15/2015	04/16/2015	05/15/2015	8,472.21



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Vendor 376 - BCS Consulting 20173	IT Consultant Contract - April 2015	Paid by Check #3624	05/04/2015	05/15/2015	05/15/2015	05/15/2015	4,250.00		
Vendor 376 - BCS Consulting Totals							Invoices	2	\$12,722.21
Vendor 103 - BSN Sports 96854255	BSN Sports Sports Plex -	Paid by Check #3625	04/14/2015	05/15/2015	05/15/2015	05/15/2015	1,872.94		
Vendor 103 - BSN Sports Totals							Invoices	1	\$1,872.94
Vendor 503 - The Business Journal 71003	business journal Ridge Creek Subdivision	Paid by Check #3626	04/03/2015	05/15/2015	05/15/2015	05/15/2015	150.00		
Vendor 503 - The Business Journal Totals							Invoices	1	\$150.00
Vendor 44 - Central Valley Lock & Safe 45354	City of Dinuba	Paid by Check #3627	05/01/2015	05/15/2015	05/15/2015	05/15/2015	19.02		
Vendor 44 - Central Valley Lock & Safe Totals							Invoices	1	\$19.02
Vendor 75 - Central Valley Testing Inc 2015-0636	CVT CNG Fueling Station	Paid by Check #3628	04/27/2015	05/15/2015	05/15/2015	05/15/2015	340.00		
Vendor 75 - Central Valley Testing Inc Totals							Invoices	1	\$340.00
Vendor 901 - Chet's Plumbing & Mechanical Inc. 432526	43712	Paid by Check #3629	04/20/2015	05/15/2015	05/15/2015	05/15/2015	882.00		
Vendor 901 - Chet's Plumbing & Mechanical Inc. Totals							Invoices	1	\$882.00
Vendor 239 - City of Fresno									
RTC0001610	Travel & Training	Paid by Check #3630	05/04/2015	05/15/2015	05/15/2015	05/15/2015	328.00		
RTC0001611	Travel & Training	Paid by Check #3630	05/04/2015	05/15/2015	05/15/2015	05/15/2015	244.00		
RTC0001612	Travel & Training	Paid by Check #3630	05/04/2015	05/15/2015	05/15/2015	05/15/2015	244.00		
RTC0001613	Travel & Training	Paid by Check #3630	05/04/2015	05/15/2015	05/15/2015	05/15/2015	244.00		
RTC0001614	Travel & Training	Paid by Check #3630	05/04/2015	05/15/2015	05/15/2015	05/15/2015	244.00		
Vendor 239 - City of Fresno Totals							Invoices	5	\$1,304.00
Vendor 240 - Clean Cut Landscape 10783A	April 2015	Paid by Check #3631	04/30/2015	05/15/2015	05/15/2015	05/15/2015	16,483.13		
Vendor 240 - Clean Cut Landscape Totals							Invoices	1	\$16,483.13
Vendor 238 - Clyde Stevenson Electrical M14577	May 2015	Paid by Check #3632	05/01/2015	05/15/2015	05/15/2015	05/15/2015	35.00		
Vendor 238 - Clyde Stevenson Electrical Totals							Invoices	1	\$35.00



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Vendor 170 - Comcast							
0180136611042615	Communications	Paid by Check #3633	04/26/2015	05/15/2015	05/15/2015	05/15/2015	32.07
		Vendor 170 - Comcast Totals			Invoices	1	<u>\$32.07</u>
Vendor 720 - Dell Marketing L.P.							
XJMWFF614	Supplies	Paid by Check #3634	04/23/2015	05/15/2015	05/15/2015	05/15/2015	1,402.59
		Vendor 720 - Dell Marketing L.P. Totals			Invoices	1	<u>\$1,402.59</u>
Vendor 270 - Dinuba Donut							
004772 050215	Supplies	Paid by Check #3635	05/02/2015	05/15/2015	05/15/2015	05/15/2015	41.45
		Vendor 270 - Dinuba Donut Totals			Invoices	1	<u>\$41.45</u>
Vendor 308 - Dinuba Rotary Club							
1937	D. James Meals	Paid by Check #3636	04/30/2015	05/15/2015	05/15/2015	05/15/2015	50.00
1939	rotary dean uota	Paid by Check #3637	04/30/2015	05/15/2015	05/15/2015	05/15/2015	50.00
		Vendor 308 - Dinuba Rotary Club Totals			Invoices	2	<u>\$100.00</u>
Vendor 341 - Dinuba Tires LLC							
45860	Bus 9	Paid by Check #3638	04/15/2015	05/15/2015	05/15/2015	05/15/2015	640.00
45871	PD 21	Paid by Check #3638	04/17/2015	05/15/2015	05/15/2015	05/15/2015	680.00
45876	Bus 5	Paid by Check #3638	04/20/2015	05/15/2015	05/15/2015	05/15/2015	690.00
45893	T-16	Paid by Check #3638	04/27/2015	05/15/2015	05/15/2015	05/15/2015	95.00
		Vendor 341 - Dinuba Tires LLC Totals			Invoices	4	<u>\$2,105.00</u>
Vendor 200 - Dinuba Unified School District							
1502	Senior Lunches	Paid by Check #3639	05/04/2015	05/15/2015	05/15/2015	05/15/2015	3,200.00
		Vendor 200 - Dinuba Unified School District Totals			Invoices	1	<u>\$3,200.00</u>
Vendor 360 - Dokken Engineering							
28798	Dokken Ave. 416 Widening Project	Paid by Check #3640	04/07/2015	05/15/2015	05/15/2015	05/15/2015	3,715.00
28799	dokken roundabout feasibility study	Paid by Check #3640	04/07/2015	05/15/2015	05/15/2015	05/15/2015	2,680.00
		Vendor 360 - Dokken Engineering Totals			Invoices	2	<u>\$6,395.00</u>
Vendor 62 - Ed Dena's Auto Center							
188723CVR	U05	Paid by Check #3641	04/23/2015	05/15/2015	05/15/2015	05/15/2015	217.06
		Vendor 62 - Ed Dena's Auto Center Totals			Invoices	1	<u>\$217.06</u>
Vendor 309 - Elbert Distributing							
5906722	21-CTYDIN	Paid by Check #3642	04/15/2015	05/15/2015	05/15/2015	05/15/2015	176.68
5906767	21-CTYDIN	Paid by Check #3642	04/29/2015	05/15/2015	05/15/2015	05/15/2015	254.50
		Vendor 309 - Elbert Distributing Totals			Invoices	2	<u>\$431.18</u>



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Vendor 113 - Employment Development Department									
L0246132288	932-0280-2 March 2015	Paid by Check #3643	04/29/2015	05/15/2015	05/15/2015		05/15/2015	6,477.00	
Vendor 113 - Employment Development Department Totals							Invoices	1	<u>6,477.00</u>
Vendor 36 - Ewing Irrigation Products									
9601812	Supplies	Paid by Check #3644	04/29/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	263.32	
9601813	Supplies	Paid by Check #3644	04/29/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	126.51	
9601814	Supplies	Paid by Check #3644	04/29/2015	04/29/2015	05/15/2015	05/07/2015	05/15/2015	60.81	
9601815	Supplies	Paid by Check #3644	04/29/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	12.51	
9601816	Supplies	Paid by Check #3644	04/29/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	60.81	
9601817	Supplies	Paid by Check #3644	04/29/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	45.47	
9601818	Supplies	Paid by Check #3644	04/29/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	182.96	
Vendor 36 - Ewing Irrigation Products Totals							Invoices	7	<u>\$752.39</u>
Vendor 202 - Fresno Tool and Industrial Supply									
7277	Verbal Ed	Paid by Check #3645	04/22/2015	05/15/2015	05/15/2015		05/15/2015	88.87	
Vendor 202 - Fresno Tool and Industrial Supply Totals							Invoices	1	<u>\$88.87</u>
Vendor 825 - G & K Services, Co.									
1258111525	Fire Dept Office	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	15.44	
1258111526	Fire Dept	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	84.81	
1258111527	City Hall	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	34.86	
1258111528	Parks	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	71.60	
1258111529	PW Facility	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	53.68	
1258111530	Fleet maintenance	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	138.44	
1258111531	Transit	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	69.80	
1258111533	Vocational Center	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	42.20	
1258111534	Wastewater	Paid by Check #3646	04/02/2015	05/15/2015	05/15/2015		05/15/2015	72.77	
1258114124	Fire Dept	Paid by Check #3646	04/09/2015	05/15/2015	05/15/2015		05/15/2015	84.81	
1258114125	City Hall	Paid by Check #3646	04/09/2015	05/15/2015	05/15/2015		05/15/2015	34.86	
1258114126	Parks	Paid by Check #3646	04/09/2015	05/15/2015	05/15/2015		05/15/2015	71.60	
1258114127	PW Facility	Paid by Check #3646	04/09/2015	05/15/2015	05/15/2015		05/15/2015	56.77	
1258114128	Fleet maintenance	Paid by Check #3646	04/09/2015	05/15/2015	05/15/2015		05/15/2015	138.44	
1258114130	Wastewater	Paid by Check #3646	04/09/2015	05/15/2015	05/15/2015		05/15/2015	72.77	
1258116675	Fire Dept Office	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	15.44	
1258116676	Fire Dept	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	84.81	
1258116677	City Hall	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	34.86	
1258116678	Parks	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	71.60	
1258116679	PW Facility	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	56.77	
1258116680	Fleet maintenance	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	138.44	
1258116681	Transit	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	69.80	
1258116683	Vocational Center	Paid by Check #3646	04/16/2015	05/15/2015	05/15/2015		05/15/2015	42.20	



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Vendor 472 - Jacobson James & Associates 1503.2022	Remediation Reveiw, Tosco Bulk Plant	Paid by Check #3652	04/22/2015	05/15/2015	05/15/2015	05/15/2015	1,847.75
		Vendor 472 - Jacobson James & Associates Totals			Invoices	2	\$3,502.63
Vendor 6 - Jim Manning Dodge Inc. 128661DOR	SHOP	Paid by Check #3653	04/16/2015	05/15/2015	05/15/2015	05/15/2015	40.72
		Vendor 6 - Jim Manning Dodge Inc. Totals			Invoices	1	\$40.72
Vendor 785 - Judicial Council of California 54AQ314	Miscellaneous	Paid by Check #3654	04/30/2015	05/15/2015	05/15/2015	05/15/2015	1,979.50
		Vendor 785 - Judicial Council of California Totals			Invoices	1	\$1,979.50
Vendor 256 - Kamps Propane Inc. 35263	9662	Paid by Check #3655	04/24/2015	05/15/2015	05/15/2015	05/15/2015	15.80
		Vendor 256 - Kamps Propane Inc. Totals			Invoices	1	\$15.80
Vendor 387 - Keller Ford Lincoln 50041413	PD7	Paid by Check #3656	04/23/2015	05/15/2015	05/15/2015	05/15/2015	156.72
		Vendor 387 - Keller Ford Lincoln Totals			Invoices	1	\$156.72
Vendor 449 - Les Schwab Tire Centers of Central California 55100073961	PD-7	Paid by Check #3657	04/22/2015	05/15/2015	05/15/2015	05/15/2015	118.95
		Vendor 449 - Les Schwab Tire Centers of Central California Totals			Invoices	1	\$118.95
Vendor 37 - Midtown Sports Inc. 0014777-0	Umpire Equipment	Paid by Check #3658	04/29/2015	05/15/2015	05/15/2015	05/15/2015	226.11
		Vendor 37 - Midtown Sports Inc. Totals			Invoices	1	\$226.11
Vendor 160 - MidValley Publishing Inc. 290907	4/30/15 Cinco De Mayo	Paid by Check #3659	04/30/2015	05/15/2015	05/15/2015	05/15/2015	75.00
		Vendor 160 - MidValley Publishing Inc. Totals			Invoices	1	\$75.00
Vendor 22 - Moore Twining Associates Inc. 5126887	Drinking Water Monitoring	Paid by Check #3660	04/16/2015	05/15/2015	05/15/2015	05/15/2015	98.00
5126935	WWTP In House	Paid by Check #3660	04/17/2015	05/15/2015	05/15/2015	05/15/2015	140.00
5126936	WWTP Industrial	Paid by Check #3660	04/17/2015	05/15/2015	05/15/2015	05/15/2015	147.00
5126937	WWTP In House	Paid by Check #3660	04/17/2015	05/15/2015	05/15/2015	05/15/2015	154.00
5126939	WWTP Industrial	Paid by Check #3660	04/17/2015	05/15/2015	05/15/2015	05/15/2015	147.00
		Vendor 22 - Moore Twining Associates Inc. Totals			Invoices	5	\$686.00



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Vendor 838 - Moy & Associates 2014/15-2	City of Dinuba - Technical Transportation Planning Services	Paid by Check #3661	05/04/2015	05/15/2015	05/15/2015		05/15/2015	1,924.00	
Vendor 838 - Moy & Associates Totals							Invoices	1	\$1,924.00
Vendor 88 - Municipal Maintenance Equipment Inc. 0099823-IN	01-CTDINUB	Paid by Check #3662	04/15/2015	05/15/2015	05/15/2015		05/15/2015	583.78	
Vendor 88 - Municipal Maintenance Equipment Inc. Totals							Invoices	1	\$583.78
Vendor 412 - Fernando Munoz 05052015	PC Meeting May 5, 2015	Paid by Check #3663	05/05/2015	05/15/2015	05/15/2015		05/15/2015	25.00	
Vendor 412 - Fernando Munoz Totals							Invoices	1	\$25.00
Vendor 894 - Musco Corporation 270159	Remote Equip Controller-KC Park	Paid by Check #3664	04/07/2015	05/15/2015	05/15/2015	04/13/2015	05/15/2015	425.00	
Vendor 894 - Musco Corporation Totals							Invoices	1	\$425.00
Vendor 284 - MV Transportation, Inc. 60290	April 2015 - Billing Charges	Paid by Check #3665	05/01/2015	05/15/2015	05/15/2015		05/15/2015	39,691.43	
Vendor 284 - MV Transportation, Inc. Totals							Invoices	1	\$39,691.43
Vendor 884 - Napa Auto Parts 224314	PB	Paid by Check #3666	04/28/2015	05/15/2015	05/15/2015		05/15/2015	250.64	
224336	Bus 8	Paid by Check #3666	04/28/2015	05/15/2015	05/15/2015		05/15/2015	165.15	
962220	Stock	Paid by Check #3666	04/29/2015	05/15/2015	05/15/2015		05/15/2015	144.52	
Vendor 884 - Napa Auto Parts Totals							Invoices	3	\$560.31
Vendor 899 - NBS 41500017	Consulting Services	Paid by Check #3667	04/20/2015	05/15/2015	05/15/2015		05/15/2015	2,530.00	
Vendor 899 - NBS Totals							Invoices	1	\$2,530.00
Vendor 504 - NVB Equipment Inc. DI62954A	CI405B	Paid by Check #3668	04/30/2015	05/15/2015	05/15/2015		05/15/2015	4.65	
DI63515	CI405B	Paid by Check #3668	04/30/2015	05/15/2015	05/15/2015		05/15/2015	373.71	
DI63546	CI405B	Paid by Check #3668	04/30/2015	05/15/2015	05/15/2015		05/15/2015	108.40	
Vendor 504 - NVB Equipment Inc. Totals							Invoices	3	\$486.76
Vendor 423 - Richard S. Olesky 05052015Olesky	PC Meeting May 5, 2015	Paid by Check #3669	05/05/2015	05/15/2015	05/15/2015		05/15/2015	25.00	
Vendor 423 - Richard S. Olesky Totals							Invoices	1	\$25.00
Vendor 76 - Pacific Gas & Electric 723267973794/18	72326797379	Paid by Check #3674	04/18/2015	05/15/2015	05/15/2015		05/15/2015	14,754.77	
238356094234/21	Utilities	Paid by Check #3670	04/21/2015	05/15/2015	05/15/2015		05/15/2015	34.09	



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Vendor **76 - Pacific Gas & Electric**

316657841904/21	Utilities	Paid by Check #3671	04/21/2015	05/15/2015	05/15/2015	05/15/2015	21.03
594966555034/21	Utilities	Paid by Check #3673	04/21/2015	05/15/2015	05/15/2015	05/15/2015	27.46
886695643254/21	Utilities	Paid by Check #3675	04/21/2015	05/15/2015	05/15/2015	05/15/2015	23.80
134971623574/22	Utilities	Paid by Check #3671	04/22/2015	05/15/2015	05/15/2015	05/15/2015	1,026.62
338077954234/22	Utilities	Paid by Check #3671	04/22/2015	05/15/2015	05/15/2015	05/15/2015	1,212.15
640799572504/22	Utilities	Paid by Check #3673	04/22/2015	05/15/2015	05/15/2015	05/15/2015	7,054.55
361657103894/23	Utilities	Paid by Check #3671	04/23/2015	05/15/2015	05/15/2015	05/15/2015	2,090.35
496411368304/23	Utilities	Paid by Check #3672	04/23/2015	05/15/2015	05/15/2015	05/15/2015	78.80
502221469094/23	Utilities	Paid by Check #3676	04/23/2015	05/15/2015	05/15/2015	05/15/2015	189.64
674421567814/23	Utilities	Paid by Check #3673	04/23/2015	05/15/2015	05/15/2015	05/15/2015	3,391.08
714934640944/23	Utilities	Paid by Check #3673	04/23/2015	05/15/2015	05/15/2015	05/15/2015	17.15
821880068194/23	Utilities	Paid by Check #3675	04/23/2015	05/15/2015	05/15/2015	05/15/2015	2,554.74
312018483274/27	Utilities	Paid by Check #3671	04/27/2015	05/15/2015	05/15/2015	05/15/2015	5,288.39
519248951324/27	Utilities	Paid by Check #3676	04/27/2015	05/15/2015	05/15/2015	05/15/2015	11.04
777130818084/27	Utilities	Paid by Check #3670	04/27/2015	05/15/2015	05/15/2015	05/15/2015	10.51
037563698504/28	Utilities	Paid by Check #3671	04/28/2015	05/15/2015	05/15/2015	05/15/2015	39.26
245914958174/28	Utilities	Paid by Check #3671	04/28/2015	05/15/2015	05/15/2015	05/15/2015	28.37
245952415714/28	Utilities	Paid by Check #3676	04/28/2015	05/15/2015	05/15/2015	05/15/2015	14.43
543881697544/28	Utilities	Paid by Check #3676	04/28/2015	05/15/2015	05/15/2015	05/15/2015	95.93
914674420584/28	Utilities	Paid by Check #3670	04/28/2015	05/15/2015	05/15/2015	05/15/2015	11.83
041816753174/29	Utilities	Paid by Check #3671	04/29/2015	05/15/2015	05/15/2015	05/15/2015	104.34
058483210134/29	Utilities	Paid by Check #3671	04/29/2015	05/15/2015	05/15/2015	05/15/2015	133.64
076626534144/29	Utilities	Paid by Check #3676	04/29/2015	05/15/2015	05/15/2015	05/15/2015	24.68
134955182534/29	Utilities	Paid by Check #3676	04/29/2015	05/15/2015	05/15/2015	05/15/2015	17.91
159468019564/29	Utilities	Paid by Check #3676	04/29/2015	05/15/2015	05/15/2015	05/15/2015	169.67
323048378374/29	Utilities	Paid by Check #3671	04/29/2015	05/15/2015	05/15/2015	05/15/2015	9.86
360067439044/29	Utilities	Paid by Check #3676	04/29/2015	05/15/2015	05/15/2015	05/15/2015	50.73
459224718964/29	Utilities	Paid by Check #3672	04/29/2015	05/15/2015	05/15/2015	05/15/2015	22.74
468994256004/29	Utilities	Paid by Check #3676	04/29/2015	05/15/2015	05/15/2015	05/15/2015	9.98
556426429404/29	Utilities	Paid by Check #3676	04/29/2015	05/15/2015	05/15/2015	05/15/2015	28.38
622008882874/29	Utilities	Paid by Check #3670	04/29/2015	05/15/2015	05/15/2015	05/15/2015	64.99
678266701754/29	Utilities	Paid by Check #3670	04/29/2015	05/15/2015	05/15/2015	05/15/2015	57.72
790546574284/29	Utilities	Paid by Check #3670	04/29/2015	05/15/2015	05/15/2015	05/15/2015	9.86
811658854354/29	Utilities	Paid by Check #3670	04/29/2015	05/15/2015	05/15/2015	05/15/2015	43.15
837649722674/29	Utilities	Paid by Check #3675	04/29/2015	05/15/2015	05/15/2015	05/15/2015	77.50
896878734584/29	Utilities	Paid by Check #3675	04/29/2015	05/15/2015	05/15/2015	05/15/2015	85.98
900149822934/29	Utilities	Paid by Check #3670	04/29/2015	05/15/2015	05/15/2015	05/15/2015	5,492.41
949217492254/29	Utilities	Paid by Check #3675	04/29/2015	05/15/2015	05/15/2015	05/15/2015	12.09
475197165684/30	Utilities	Paid by Check #3672	04/30/2015	05/15/2015	05/15/2015	05/15/2015	20.85
477215765294/30	Utilities	Paid by Check #3672	04/30/2015	05/15/2015	05/15/2015	05/15/2015	94.73
489591720234/30	Utilities	Paid by Check #3672	04/30/2015	05/15/2015	05/15/2015	05/15/2015	9.86
493969444874/30	Utilities	Paid by Check #3672	04/30/2015	05/15/2015	05/15/2015	05/15/2015	10.42



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Vendor 76 - Pacific Gas & Electric

535548886274/30	Utilities	Paid by Check #3672	04/30/2015	05/15/2015	05/15/2015	05/15/2015	43.95
565766708994/30	Utilities	Paid by Check #3673	04/30/2015	05/15/2015	05/15/2015	05/15/2015	46.36
665766702524/30	Utilities	Paid by Check #3673	04/30/2015	05/15/2015	05/15/2015	05/15/2015	43.09
864715010304/30	Utilities	Paid by Check #3675	04/30/2015	05/15/2015	05/15/2015	05/15/2015	48.42
506469548395/01	Utilities	Paid by Check #3672	05/01/2015	05/15/2015	05/15/2015	05/15/2015	79.59
863399039985/01	Utilities	Paid by Check #3675	05/01/2015	05/15/2015	05/15/2015	05/15/2015	19.71
898192338785/01	Utilities	Paid by Check #3675	05/01/2015	05/15/2015	05/15/2015	05/15/2015	55.14
361657103895/4	Utilities	Paid by Check #3671	05/04/2015	05/15/2015	05/15/2015	05/15/2015	3,153.02

Vendor **76 - Pacific Gas & Electric** Totals Invoices 52 \$48,016.76

Vendor 7 - Pena's Disposal Services

189086	01-202654	Paid by Check #3677	04/01/2015	05/15/2015	05/15/2015	05/15/2015	425.00
190675	01-15336	Paid by Check #3677	04/20/2015	05/15/2015	05/15/2015	05/15/2015	1,146.76

Vendor **7 - Pena's Disposal Services** Totals Invoices 2 \$1,571.76

Vendor 331 - PPG Architectural Finishes, Inc.

971704008901	301682650000	Paid by Check #3678	04/21/2015	05/15/2015	05/15/2015	05/15/2015	624.60
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Vendor **331 - PPG Architectural Finishes, Inc.** Totals Invoices 1 \$624.60

Vendor 29 - Quad Knopf Inc.

79983	Housing Element	Paid by Check #3679	04/11/2015	05/15/2015	05/15/2015	05/15/2015	10,358.66
80139	quad web gis	Paid by Check #3679	04/28/2015	05/15/2015	05/15/2015	05/15/2015	230.77

Vendor **29 - Quad Knopf Inc.** Totals Invoices 2 \$10,589.43

Vendor 38 - Reedley Irrigation System

1056820	Supplies	Paid by Check #3680	04/13/2015	05/15/2015	05/15/2015	05/08/2015	10.30
1058223	WWRF PW	Paid by Check #3680	04/24/2015	05/15/2015	05/15/2015	05/15/2015	36.34

Vendor **38 - Reedley Irrigation System** Totals Invoices 2 \$46.64

Vendor 535 - SGI Construction Management

500033-12	sgi - Ave 416 Project	Paid by Check #3681	03/10/2015	05/15/2015	05/15/2015	05/15/2015	58,610.57
500033-13	sgi - Ave 416 Project	Paid by Check #3681	04/14/2015	05/15/2015	05/15/2015	05/15/2015	50,906.21

Vendor **535 - SGI Construction Management** Totals Invoices 2 \$109,516.78

Vendor 61 - Silvas Oil Company Inc.

129035CT	Fuels	Paid by Check #3682	04/30/2015	05/15/2015	05/15/2015	05/15/2015	1,172.53
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Vendor **61 - Silvas Oil Company Inc.** Totals Invoices 1 \$1,172.53

Vendor 408 - Edwin D. Smither

05052015Smither	PC Meeting May 5, 2015	Paid by Check #3683	05/05/2015	05/15/2015	05/15/2015	05/15/2015	25.00
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Vendor **408 - Edwin D. Smither** Totals Invoices 1 \$25.00

Vendor 278 - Supplyworks

5133877-00	Public Works	Paid by Check #3684	03/19/2015	05/15/2015	05/15/2015	05/15/2015	64.56
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Vendor 278 - Supplyworks

5133878-00	Public Works	Paid by Check #3684	03/19/2015	05/15/2015	05/15/2015	05/15/2015	302.59
5133879-00	Sportsplex	Paid by Check #3684	03/19/2015	05/15/2015	05/15/2015	05/15/2015	57.71
5133878-01	Public Works	Paid by Check #3684	03/25/2015	05/15/2015	05/15/2015	05/15/2015	155.65
5134582-00	Police Sub Station	Paid by Check #3684	03/31/2015	05/15/2015	05/15/2015	05/15/2015	239.09
5135565-00	Dinuba Vocational Center	Paid by Check #3684	04/09/2015	05/15/2015	05/15/2015	05/15/2015	447.34
5135567-00	Public Works	Paid by Check #3684	04/09/2015	05/15/2015	05/15/2015	05/15/2015	319.35
5135565-01	Dinuba Vocational Center	Paid by Check #3684	04/16/2015	05/15/2015	05/15/2015	05/15/2015	230.55
5136181-00	City Hall	Paid by Check #3684	04/16/2015	05/15/2015	05/15/2015	05/15/2015	581.15
5136183-00	Public Works	Paid by Check #3684	04/16/2015	05/15/2015	05/15/2015	05/15/2015	46.97
5136185-00	Rec Center	Paid by Check #3684	04/16/2015	05/15/2015	05/15/2015	05/15/2015	192.20
5136186-00	Downtown Restroom	Paid by Check #3684	04/16/2015	05/15/2015	05/15/2015	05/15/2015	225.46

Vendor **278 - Supplyworks** Totals Invoices 12 \$2,862.62

Vendor 147 - Swanson-Farney Ford Sales

109901	PD25	Paid by Check #3685	04/14/2015	05/15/2015	05/15/2015	05/15/2015	130.44
110100	PD16	Paid by Check #3685	04/30/2015	05/15/2015	05/15/2015	05/15/2015	407.13

Vendor **147 - Swanson-Farney Ford Sales** Totals Invoices 2 \$537.57

Vendor 92 - Target Specialtiy Products

PI0260330	355900	Paid by Check #3686	04/15/2015	05/15/2015	05/15/2015	05/15/2015	355.06
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Vendor **92 - Target Specialtiy Products** Totals Invoices 1 \$355.06

Vendor 782 - Terminal Air Brake Supply Inc.

4372	2550	Paid by Check #3687	04/16/2015	05/15/2015	05/15/2015	05/15/2015	356.99
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Vendor **782 - Terminal Air Brake Supply Inc.** Totals Invoices 1 \$356.99

Vendor 329 - Townsend Public Affairs

10776	April 2015	Paid by Check #3688	04/30/2015	05/15/2015	05/15/2015	05/15/2015	5,000.00
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Vendor **329 - Townsend Public Affairs** Totals Invoices 1 \$5,000.00

Vendor 902 - Tractor Supply Credit Plan

1534	Cadet RZT L54	Paid by Check #3612	03/23/2015	05/13/2015	05/13/2015	05/13/2015	3,632.48
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Vendor **902 - Tractor Supply Credit Plan** Totals Invoices 1 \$3,632.48

Vendor 49 - Tulare County

IN0148915	Supplies	Paid by Check #3689	05/05/2015	05/15/2015	05/15/2015	05/15/2015	326.00
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Vendor **49 - Tulare County** Totals Invoices 1 \$326.00

Vendor 58 - Underground Service Alert

15004009	115101	Paid by Check #3690	04/20/2015	05/15/2015	05/15/2015	05/15/2015	112.50
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Vendor **58 - Underground Service Alert** Totals Invoices 1 \$112.50

Vendor 273 - US Bank

277176194	Rent/Equipment	Paid by Check #3691	04/23/2015	05/15/2015	05/15/2015	05/15/2015	731.70
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Vendor 273 - US Bank

3962411	Contractual	Paid by Check #3692	04/24/2015	05/15/2015	05/15/2015	05/15/2015	1,375.00
277319224	277319224	Paid by Check #3691	04/25/2015	05/15/2015	05/15/2015	05/15/2015	123.56
277320024	Contractual	Paid by Check #3691	04/25/2015	05/15/2015	05/15/2015	05/15/2015	945.05
277319687	Copier	Paid by Check #3691	04/26/2015	05/15/2015	05/15/2015	05/15/2015	4,413.62

Vendor **273 - US Bank** Totals Invoices 5 \$7,588.93

Vendor 359 - Valero Marketing & Supply Company

71077309	5/7/15	Fuel	Paid by Check #3693	05/07/2015	05/15/2015	05/15/2015	3,190.50
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Vendor **359 - Valero Marketing & Supply Company** Totals Invoices 1 \$3,190.50

Vendor 354 - Verizon Wireless

9743572973	Telephone	Paid by Check #3694	04/07/2015	05/15/2015	05/15/2015	05/15/2015	394.92
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Vendor **354 - Verizon Wireless** Totals Invoices 1 \$394.92

Vendor 549 - Wal-Mart

2443	4/9/15	Food & Beverages	Paid by Check #3697	04/09/2015	05/15/2015	05/15/2015	191.27
2476	4/22/15	Supplies	Paid by Check #3696	04/22/2015	05/15/2015	05/15/2015	174.80
2484	4/22/15	Supplies	Paid by Check #3695	04/22/2015	05/15/2015	05/15/2015	193.53

Vendor **549 - Wal-Mart** Totals Invoices 3 \$559.60

Vendor 694 - Raymond Walker

Martinez	CWEA & CASA Biosolids Seminar - Martinez	Paid by Check #3698	05/04/2015	05/15/2015	05/15/2015	05/15/2015	91.00
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Vendor **694 - Raymond Walker** Totals Invoices 1 \$91.00

Vendor 616 - Jordan Webster

Ed. reimb. 2	Travel & Training	Paid by Check #3699	04/20/2015	05/15/2015	05/15/2015	05/15/2015	300.00
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Vendor **616 - Jordan Webster** Totals Invoices 1 \$300.00

Vendor 457 - Thatcher Wong

05052015Wong	PC Meeting May 5, 2015	Paid by Check #3700	05/05/2015	05/15/2015	05/15/2015	05/15/2015	25.00
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Vendor **457 - Thatcher Wong** Totals Invoices 1 \$25.00

Vendor 209 - Zweigle Septic Service

26526	Portables Extra Cleaning Service-Parks	Paid by Check #3701	04/29/2015	05/15/2015	05/15/2015	05/07/2016	05/15/2015	95.00
26532	Portables Cleaning Service-Parks	Paid by Check #3701	04/30/2015	05/15/2015	05/15/2015	05/07/2015	05/15/2015	790.00

Vendor **209 - Zweigle Septic Service** Totals Invoices 2 \$885.00

Vendor United States Treasury

03312015	Taxes	Paid by Check #3702	05/12/2015	05/15/2015	05/15/2015	05/15/2015	33.03
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Vendor **United States Treasury** Totals Invoices 1 \$33.03

Grand Totals Invoices 231 \$348,446.07



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 385 - 4 Creeks, Inc.									
7344	15034.01 Gerald/Crawford Crossing	Paid by Check #3703		04/16/2015	05/22/2015	05/22/2015		05/22/2015	175.50
7384	14032.11 Kamm/Green Traffic Analysis	Paid by Check #3703		04/22/2015	05/22/2015	05/22/2015		05/22/2015	378.00
Vendor 385 - 4 Creeks, Inc. Totals							Invoices	2	\$553.50
Vendor 72 - A-C Electric Company									
29603	Repaired Damaged Fixture Head	Paid by Check #3704		04/28/2015	05/22/2015	05/22/2015		05/22/2015	682.00
Vendor 72 - A-C Electric Company Totals							Invoices	1	\$682.00
Vendor 32 - Acme Rotary Broom Service									
6050	12 Schwarze A700, 4 Gutter Brooms	Paid by Check #3705		04/27/2015	05/22/2015	05/22/2015		05/22/2015	1,589.90
6080	4 Schwarze 7000	Paid by Check #3705		05/11/2015	05/22/2015	05/22/2015		05/22/2015	513.30
Vendor 32 - Acme Rotary Broom Service Totals							Invoices	2	\$2,103.20
Vendor 348 - Administrative Solutions, Inc.									
80310	Section 125 May 2015	Paid by Check #3706		05/04/2015	05/22/2015	05/22/2015		05/22/2015	192.00
Vendor 348 - Administrative Solutions, Inc. Totals							Invoices	1	\$192.00
Vendor 876 - Adventist Health Job Care									
8925499	Professional Services	Paid by Check #3707		04/17/2015	05/22/2015	05/22/2015		05/22/2015	60.00
Vendor 876 - Adventist Health Job Care Totals							Invoices	1	\$60.00
Vendor 13 - Ameripride Valley Uniform Service									
1501371259	Professional Services	Paid by Check #3708		05/15/2015	05/22/2015	05/22/2015		05/22/2015	63.96
Vendor 13 - Ameripride Valley Uniform Service Totals							Invoices	1	\$63.96
Vendor 351 - Anthem Blue Cross									
090743057I	Contractual	Paid by Check #3712		05/06/2015	05/22/2015	05/22/2015		05/22/2015	74.70
090743547I	Contractual	Paid by Check #3710		05/06/2015	05/22/2015	05/22/2015		05/22/2015	74.70
090745902I	Contractual	Paid by Check #3711		05/06/2015	05/22/2015	05/22/2015		05/22/2015	74.70
090765963I	Contractual	Paid by Check #3713		05/08/2015	05/22/2015	05/22/2015		05/22/2015	119.20
090766543I	Contractual	Paid by Check #3709		05/08/2015	05/22/2015	05/22/2015		05/22/2015	119.20
Vendor 351 - Anthem Blue Cross Totals							Invoices	5	\$462.50
Vendor 321 - Apple Time, Inc.									
20173	Supplies	Paid by Check #3714		05/07/2015	05/22/2015	05/22/2015		05/22/2015	525.05
Vendor 321 - Apple Time, Inc. Totals							Invoices	1	\$525.05



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Vendor 530 - Aqua Natural Solutions 2314	Microbe Industrial Blend and Sludge Away	Paid by Check #3715	05/08/2015	05/22/2015	05/22/2015	05/22/2015	2,269.48		
Vendor 530 - Aqua Natural Solutions Totals							Invoices	1	\$2,269.48
Vendor 17 - AT&T 25012719615/01	Telephone	Paid by Check #3716	05/01/2015	05/22/2015	05/22/2015	05/22/2015	72.42		
23434119345/02	Telephone	Paid by Check #3717	05/02/2015	05/22/2015	05/22/2015	05/22/2015	67.97		
55959159305/11	5930 5/10/15	Paid by Check #3717	05/11/2015	05/22/2015	05/22/2015	05/22/2015	160.18		
55959188015/11	8801 5/10/15	Paid by Check #3717	05/11/2015	05/22/2015	05/22/2015	05/22/2015	17.72		
55959191115/11	9111 5/10/15	Paid by Check #3717	05/11/2015	05/22/2015	05/22/2015	05/22/2015	15.54		
55959604795/11	0479 5/10/15	Paid by Check #3717	05/11/2015	05/22/2015	05/22/2015	05/22/2015	17.36		
Vendor 17 - AT&T Totals							Invoices	6	\$351.19
Vendor 289 - AT&T Mobility LLC 993212112X042420	Communications	Paid by Check #3718	04/16/2015	05/22/2015	05/22/2015	05/22/2015	31.51		
Vendor 289 - AT&T Mobility LLC Totals							Invoices	1	\$31.51
Vendor 65 - Banner Pest Control 170472	Professional Services	Paid by Check #3719	04/15/2015	05/22/2015	05/22/2015	05/22/2015	75.00		
Vendor 65 - Banner Pest Control Totals							Invoices	1	\$75.00
Vendor 300 - Beatwear Inc. 3837	Equipment - Lopez	Paid by Check #3720	05/13/2015	05/22/2015	05/22/2015	05/22/2015	272.76		
Vendor 300 - Beatwear Inc. Totals							Invoices	1	\$272.76
Vendor 116 - BSK Analytical Laboratories A508743	Cust No. Dinub5921	Paid by Check #3721	04/29/2015	05/22/2015	05/22/2015	05/22/2015	90.00		
Vendor 116 - BSK Analytical Laboratories Totals							Invoices	1	\$90.00
Vendor 204 - Burton's Fire Inc. S26800	Cust No. 100-0184	Paid by Check #3722	03/24/2015	05/22/2015	05/22/2015	05/22/2015	79.28		
Vendor 204 - Burton's Fire Inc. Totals							Invoices	1	\$79.28
Vendor 302 - Bus West Fresno BN65804	Cust No. 14744:A	Paid by Check #3723	04/15/2015	05/22/2015	05/22/2015	05/22/2015	79.41		
BP119567	Cust No. 14744:A	Paid by Check #3723	04/30/2015	05/22/2015	05/22/2015	05/22/2015	80.38		
Vendor 302 - Bus West Fresno Totals							Invoices	2	\$159.79
Vendor 94 - California Public Employees Retirement 5/3-5/16/15	Contributions	Paid by Check #3724	05/14/2015	05/22/2015	05/22/2015	05/22/2015	102,591.28		
Vendor 94 - California Public Employees Retirement Totals							Invoices	1	\$102,591.28



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Vendor 381 - Cen Cal Distributing Inc.								
106750	Food & Beverages	Paid by Check #3725	04/01/2015	05/22/2015	05/22/2015	05/22/2015	12.00	
106751	Food & Beverages	Paid by Check #3725	04/20/2015	05/22/2015	05/22/2015	05/22/2015	82.50	
Vendor 381 - Cen Cal Distributing Inc. Totals						Invoices	2	\$94.50
Vendor 903 - Central Valley Fire Prevention Officers Assoc.								
Lopez 2015	Lopez 2015	Paid by Check #3726	05/11/2015	05/22/2015	05/22/2015	05/22/2015	30.00	
Vendor 903 - Central Valley Fire Prevention Officers Assoc. Totals						Invoices	1	\$30.00
Vendor 896 - Central Valley Refrigeration, Inc.								
47431	Break Room Ice Machine - Central Valley Refrigeration	Paid by Check #3727	03/12/2015	05/22/2015	05/22/2015	05/22/2015	2,689.00	
Vendor 896 - Central Valley Refrigeration, Inc. Totals						Invoices	1	\$2,689.00
Vendor 215 - Chad's Auto Glass								
47177	R-02	Paid by Check #3728	05/05/2015	05/22/2015	05/22/2015	05/22/2015	271.62	
Vendor 215 - Chad's Auto Glass Totals						Invoices	1	\$271.62
Vendor 352 - Chem Quip Inc.								
5360533	Cust No. 4772	Paid by Check #3729	04/21/2015	05/22/2015	05/22/2015	05/22/2015	140.57	
Vendor 352 - Chem Quip Inc. Totals						Invoices	1	\$140.57
Vendor 8 - City of Dinuba								
Pettycash5/12/15	Miscellaneous	Paid by Check #3731	05/12/2015	05/22/2015	05/22/2015	05/22/2015	510.00	
Pettycash5/15/15	Miscellaneous	Paid by Check #3730	05/15/2015	05/22/2015	05/22/2015	05/22/2015	457.24	
Vendor 8 - City of Dinuba Totals						Invoices	2	\$967.24
Vendor 239 - City of Fresno								
RTC0001390	Travel & Training	Paid by Check #3732	01/26/2015	05/22/2015	05/22/2015	05/22/2015	328.00	
Vendor 239 - City of Fresno Totals						Invoices	1	\$328.00
Vendor 170 - Comcast								
0135597 5/2/15	Communications	Paid by Check #3733	05/02/2015	05/22/2015	05/22/2015	05/22/2015	254.99	
0160181 5/7/15	Communications	Paid by Check #3733	05/07/2015	05/22/2015	05/22/2015	05/22/2015	138.43	
00133075/9/15	Communications	Paid by Check #3733	05/09/2015	05/22/2015	05/22/2015	05/22/2015	156.16	
0148160 5/11/15	Communications	Paid by Check #3733	05/11/2015	05/22/2015	05/22/2015	05/22/2015	133.98	
Vendor 170 - Comcast Totals						Invoices	4	\$683.56
Vendor 3 - Culligan Water								
113518 5/1/15	Rent/Equipment	Paid by Check #3734	05/01/2015	05/22/2015	05/22/2015	05/22/2015	38.00	
113539 5/1/15	Rent/Equipment	Paid by Check #3734	05/01/2015	05/22/2015	05/22/2015	05/22/2015	42.00	
1339 5/1/15	Rent/Equipment	Paid by Check #3734	05/01/2015	05/22/2015	05/22/2015	05/22/2015	68.00	
6411 5/1/15	Rent/Equipment	Paid by Check #3734	05/01/2015	05/22/2015	05/22/2015	05/22/2015	67.50	
Vendor 3 - Culligan Water Totals						Invoices	4	\$215.50



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Vendor 199 - Dale's Diesel, Inc. 64774	Checked Brakes	Paid by Check #3735	04/30/2015	05/22/2015	05/22/2015	05/22/2015	170.00
		Vendor 199 - Dale's Diesel, Inc. Totals			Invoices	1	<u>\$170.00</u>
Vendor 77 - Department of Justice 100009	Contractual	Paid by Check #3736	05/08/2015	05/22/2015	05/22/2015	05/22/2015	455.00
		Vendor 77 - Department of Justice Totals			Invoices	1	<u>\$455.00</u>
Vendor 4 - Dinuba Lumber Company							
10574833	Building Maintenance & Supplies	Paid by Check #3737	04/01/2015	05/22/2015	05/22/2015	05/22/2015	30.77
10574838	Building Maintenance & Supplies	Paid by Check #3737	04/01/2015	05/22/2015	05/22/2015	05/22/2015	5.67
10574858	Building Maintenance & Supplies	Paid by Check #3737	04/01/2015	05/22/2015	05/22/2015	05/22/2015	7.23
10574893	Building Maintenance & Supplies	Paid by Check #3737	04/01/2015	05/22/2015	05/22/2015	05/22/2015	5.86
10574914	Building Maintenance & Supplies	Paid by Check #3737	04/01/2015	05/22/2015	05/22/2015	05/22/2015	19.56
10574957	Building Maintenance & Supplies	Paid by Check #3737	04/02/2015	05/22/2015	05/22/2015	05/22/2015	21.80
10574988	Building Maintenance & Supplies	Paid by Check #3737	04/02/2015	05/22/2015	05/22/2015	05/22/2015	4.69
10575038	Building Maintenance & Supplies	Paid by Check #3737	04/02/2015	05/22/2015	05/22/2015	05/22/2015	12.40
10575042	Building Maintenance & Supplies	Paid by Check #3737	04/02/2015	05/22/2015	05/22/2015	05/22/2015	12.03
10575094	Building Maintenance & Supplies	Paid by Check #3737	04/03/2015	05/22/2015	05/22/2015	05/22/2015	20.52
10575164	Building Maintenance & Supplies	Paid by Check #3737	04/03/2015	05/22/2015	05/22/2015	05/22/2015	24.39
10575177	Building Maintenance & Supplies	Paid by Check #3737	04/03/2015	05/22/2015	05/22/2015	05/22/2015	11.61
10575298	Building Maintenance & Supplies	Paid by Check #3737	04/06/2015	05/22/2015	05/22/2015	05/22/2015	61.08
10575328	Building Maintenance & Supplies	Paid by Check #3737	04/06/2015	05/22/2015	05/22/2015	05/22/2015	7.37
10575343	Building Maintenance & Supplies	Paid by Check #3737	04/06/2015	05/22/2015	05/22/2015	05/22/2015	23.45
10575345	Building Maintenance & Supplies	Paid by Check #3737	04/06/2015	05/22/2015	05/22/2015	05/22/2015	18.56
10575346	Building Maintenance & Supplies	Paid by Check #3737	04/06/2015	05/22/2015	05/22/2015	05/22/2015	29.35
10575367	Building Maintenance & Supplies	Paid by Check #3737	04/06/2015	05/22/2015	05/22/2015	05/22/2015	4.49
10575413	Building Maintenance & Supplies	Paid by Check #3737	04/07/2015	05/22/2015	05/22/2015	05/22/2015	9.78
10575429	Building Maintenance & Supplies	Paid by Check #3737	04/07/2015	05/22/2015	05/22/2015	05/22/2015	15.87
10575436	Building Maintenance & Supplies	Paid by Check #3737	04/07/2015	05/22/2015	05/22/2015	05/22/2015	103.31
10575441	Building Maintenance & Supplies	Paid by Check #3737	04/07/2015	05/22/2015	05/22/2015	05/22/2015	23.48
10575447	Building Maintenance & Supplies	Paid by Check #3737	04/07/2015	05/22/2015	05/22/2015	05/22/2015	11.72
10575549	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	18.59
10575550	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	4.59
10575553	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	4.88
10575579	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	49.58
10575583	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	27.38
10575584	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	8.80
10575594	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	52.83
10575620	Building Maintenance & Supplies	Paid by Check #3737	04/08/2015	05/22/2015	05/22/2015	05/22/2015	8.41
10575657	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	26.42
10575672	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	24.15



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10575678	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	19.55
10575703	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	24.68
10575708	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	15.19
10575731	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	78.26
10575738	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	7.68
10575767	Building Maintenance & Supplies	Paid by Check #3737	04/09/2015	05/22/2015	05/22/2015	05/22/2015	15.64
10575793	Building Maintenance & Supplies	Paid by Check #3737	04/10/2015	05/22/2015	05/22/2015	05/22/2015	57.63
10575795	Building Maintenance & Supplies	Paid by Check #3737	04/10/2015	05/22/2015	05/22/2015	05/22/2015	(97.86)
10575810	Building Maintenance & Supplies	Paid by Check #3737	04/10/2015	05/22/2015	05/22/2015	05/22/2015	16.42
10575888	Building Maintenance & Supplies	Paid by Check #3737	04/10/2015	05/22/2015	05/22/2015	05/22/2015	27.38
10575890	Building Maintenance & Supplies	Paid by Check #3737	04/10/2015	05/22/2015	05/22/2015	05/22/2015	14.67
10575919	Building Maintenance & Supplies	Paid by Check #3737	04/11/2015	05/22/2015	05/22/2015	05/22/2015	62.60
10575998	Building Maintenance & Supplies	Paid by Check #3737	04/11/2015	05/22/2015	05/22/2015	05/22/2015	15.42
10576063	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	52.01
10576081	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	5.57
10576112	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	5.35
10576117	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	31.80
10576150	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	6.84
10576153	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	7.33
10576161	Building Maintenance & Supplies	Paid by Check #3737	04/13/2015	05/22/2015	05/22/2015	05/22/2015	19.53
10576199	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	76.66
10576200	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	.87
10576208	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	5.29
10576228	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	527.24
10576230	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	45.70
10576253	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	6.35
10576279	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	11.92
10576286	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	8.31
10576305	Building Maintenance & Supplies	Paid by Check #3737	04/14/2015	05/22/2015	05/22/2015	05/22/2015	13.69
10576337	Building Maintenance & Supplies	Paid by Check #3737	04/15/2015	05/22/2015	05/22/2015	05/22/2015	7.13
10576356	Building Maintenance & Supplies	Paid by Check #3737	04/15/2015	05/22/2015	05/22/2015	05/22/2015	23.48
10576373	Building Maintenance & Supplies	Paid by Check #3737	04/15/2015	05/22/2015	05/22/2015	05/22/2015	60.00
10576374	Building Maintenance & Supplies	Paid by Check #3737	04/15/2015	05/22/2015	05/22/2015	05/22/2015	18.06
10576398	Building Maintenance & Supplies	Paid by Check #3737	04/15/2015	05/22/2015	05/22/2015	05/22/2015	4.88
10576408	Building Maintenance & Supplies	Paid by Check #3737	04/15/2015	05/22/2015	05/22/2015	05/22/2015	3.52
10576487	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	26.06
10576492	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	201.12
10576496	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	15.23
10576510	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	22.09
10576530	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	.75
10576548	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	13.08
10576550	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	2.93



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10576566	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	42.52
10576570	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	14.67
10576593	Building Maintenance & Supplies	Paid by Check #3737	04/16/2015	05/22/2015	05/22/2015	05/22/2015	39.13
10576646	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	65.25
10576653	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	7.62
10576661	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	65.25
10576667	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	17.31
10576668	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	4.11
10576669	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	2.83
10576696	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	10.95
10576703	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	2.58
10576717	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	(12.38)
10576718	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	24.57
10576724	Building Maintenance & Supplies	Paid by Check #3737	04/17/2015	05/22/2015	05/22/2015	05/22/2015	49.55
10576823	Building Maintenance & Supplies	Paid by Check #3737	04/18/2015	05/22/2015	05/22/2015	05/22/2015	33.27
10576826	Building Maintenance & Supplies	Paid by Check #3737	04/18/2015	05/22/2015	05/22/2015	05/22/2015	2.23
10576898	Building Maintenance & Supplies	Paid by Check #3737	04/19/2015	05/22/2015	05/22/2015	05/22/2015	(33.27)
10576954	Building Maintenance & Supplies	Paid by Check #3737	04/20/2015	05/22/2015	05/22/2015	05/22/2015	17.60
10576990	Building Maintenance & Supplies	Paid by Check #3737	04/20/2015	05/22/2015	05/22/2015	05/22/2015	1.95
10577061	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	8.80
10577072	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	44.97
10577095	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	7.81
10577096	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	4.59
10577101	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	20.53
10577150	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	56.28
10577155	Building Maintenance & Supplies	Paid by Check #3737	04/21/2015	05/22/2015	05/22/2015	05/22/2015	71.95
10577192	Building Maintenance & Supplies	Paid by Check #3737	04/22/2015	05/22/2015	05/22/2015	05/22/2015	55.77
10577213	Building Maintenance & Supplies	Paid by Check #3737	04/22/2015	05/22/2015	05/22/2015	05/22/2015	9.29
10577242	Building Maintenance & Supplies	Paid by Check #3737	04/22/2015	05/22/2015	05/22/2015	05/22/2015	80.10
10577274	Building Maintenance & Supplies	Paid by Check #3737	04/22/2015	05/22/2015	05/22/2015	05/22/2015	(27.16)
10577275	Building Maintenance & Supplies	Paid by Check #3737	04/22/2015	05/22/2015	05/22/2015	05/22/2015	35.97
10577325	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	17.61
10577327	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	23.46
10577341	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	28.34
10577375	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	28.37
10577376	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	25.44
10577399	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	16.31
10577413	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	7.01
10577418	Building Maintenance & Supplies	Paid by Check #3737	04/23/2015	05/22/2015	05/22/2015	05/22/2015	51.84
10577471	Building Maintenance & Supplies	Paid by Check #3737	04/24/2015	05/22/2015	05/22/2015	05/22/2015	9.78
10577473	Building Maintenance & Supplies	Paid by Check #3737	04/24/2015	05/22/2015	05/22/2015	05/22/2015	19.34
10577481	Building Maintenance & Supplies	Paid by Check #3737	04/24/2015	05/22/2015	05/22/2015	05/22/2015	.58



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10577495	Building Maintenance & Supplies	Paid by Check #3737	04/24/2015	05/22/2015	05/22/2015	05/22/2015	5.06
10577502	Building Maintenance & Supplies	Paid by Check #3737	04/24/2015	05/22/2015	05/22/2015	05/22/2015	14.67
10577541	Building Maintenance & Supplies	Paid by Check #3737	04/24/2015	05/22/2015	05/22/2015	05/22/2015	6.84
10577627	Building Maintenance & Supplies	Paid by Check #3737	04/25/2015	05/22/2015	05/22/2015	05/22/2015	4.40
10577757	Building Maintenance & Supplies	Paid by Check #3737	04/27/2015	05/22/2015	05/22/2015	05/22/2015	46.56
10577764	Building Maintenance & Supplies	Paid by Check #3737	04/27/2015	05/22/2015	05/22/2015	05/22/2015	14.66
10577804	Building Maintenance & Supplies	Paid by Check #3737	04/27/2015	05/22/2015	05/22/2015	05/22/2015	9.78
10577831	Building Maintenance & Supplies	Paid by Check #3737	04/27/2015	05/22/2015	05/22/2015	05/22/2015	13.88
10577835	Building Maintenance & Supplies	Paid by Check #3737	04/27/2015	05/22/2015	05/22/2015	05/22/2015	71.95
10577925	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	4.39
10577928	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	38.75
10577939	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	12.92
10577943	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	165.91
10577950	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	2.73
10578023	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	6.35
10578030	Building Maintenance & Supplies	Paid by Check #3737	04/28/2015	05/22/2015	05/22/2015	05/22/2015	35.49
10578092	Building Maintenance & Supplies	Paid by Check #3737	04/29/2015	05/22/2015	05/22/2015	05/22/2015	4.88
10578096	Building Maintenance & Supplies	Paid by Check #3737	04/29/2015	05/22/2015	05/22/2015	05/22/2015	28.62
10578098	Building Maintenance & Supplies	Paid by Check #3737	04/29/2015	05/22/2015	05/22/2015	05/22/2015	62.10
10578110	Building Maintenance & Supplies	Paid by Check #3737	04/29/2015	05/22/2015	05/22/2015	05/22/2015	56.50
10578169	Building Maintenance & Supplies	Paid by Check #3737	04/29/2015	05/22/2015	05/22/2015	05/22/2015	27.39
10578237	Building Maintenance & Supplies	Paid by Check #3737	04/29/2015	05/22/2015	05/22/2015	05/22/2015	2.34
10578275	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	150.47
10578276	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	18.59
10578290	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	72.36
10578291	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	3.26
10578327	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	10.52
10578333	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	52.56
10578334	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	53.30
10578343	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	(3.26)
10578344	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	5.21
10578349	Building Maintenance & Supplies	Paid by Check #3737	04/30/2015	05/22/2015	05/22/2015	05/22/2015	3.56

Vendor **4 - Dinuba Lumber Company** Totals Invoices 149 \$4,146.13

Vendor 41 - Dinuba Senior Citizen Inc.

April 2015	Credit	Paid by Check #3738	05/08/2015	05/22/2015	05/22/2015	05/22/2015	(892.50)
June 2015	Stipends	Paid by Check #3738	05/20/2015	05/22/2015	05/22/2015	05/22/2015	3,083.33

Vendor **41 - Dinuba Senior Citizen Inc.** Totals Invoices 2 \$2,190.83



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Vendor 904 - Dinuba Woman's Club								
5/1/15	Reg. Monthly Meeting Lunch Fee (Feb)	Paid by Check #3739	02/08/2015	05/22/2015	05/22/2015	05/22/2015		15.00
		Vendor 904 - Dinuba Woman's Club Totals				Invoices	1	<u>\$15.00</u>
Vendor 280 - Entersect								
415EP31191	Contractual	Paid by Check #3740	04/30/2015	05/22/2015	05/22/2015	05/22/2015		79.00
		Vendor 280 - Entersect Totals				Invoices	1	<u>\$79.00</u>
Vendor 395 - Environmental Concepts								
215163	215163 Environmental Concepts	Paid by Check #3741	04/10/2015	05/22/2015	05/22/2015	05/22/2015		4,089.00
		Vendor 395 - Environmental Concepts Totals				Invoices	1	<u>\$4,089.00</u>
Vendor 235 - FERGUSON ENTERPRISES, INC.								
1076380	Cust No. 415702	Paid by Check #3742	04/06/2015	05/22/2015	05/22/2015	05/22/2015		2,672.73
1076242	Cust No. 415702	Paid by Check #3742	04/13/2015	05/22/2015	05/22/2015	05/22/2015		3,361.43
1079558	Cust No. 415702	Paid by Check #3742	04/20/2015	05/22/2015	05/22/2015	05/22/2015		548.34
1080471	Cust No. 435859	Paid by Check #3742	04/28/2015	05/22/2015	05/22/2015	05/22/2015		884.61
1082552	Cust No. 415702	Paid by Check #3742	04/30/2015	05/22/2015	05/22/2015	05/22/2015		154.76
		Vendor 235 - FERGUSON ENTERPRISES, INC. Totals				Invoices	5	<u>\$7,621.87</u>
Vendor 98 - FGL Environmental								
541180A	Acct No. 4014465	Paid by Check #3743	04/23/2015	05/22/2015	05/22/2015	05/22/2015		348.00
541181A	Acct No. 4014465	Paid by Check #3743	04/23/2015	05/22/2015	05/22/2015	05/22/2015		199.00
		Vendor 98 - FGL Environmental Totals				Invoices	2	<u>\$547.00</u>
Vendor 298 - Fire Truck Headquarters, Inc.								
45418	Shoulder Harness	Paid by Check #3744	03/23/2015	05/22/2015	05/22/2015	05/22/2015		317.33
		Vendor 298 - Fire Truck Headquarters, Inc. Totals				Invoices	1	<u>\$317.33</u>
Vendor 406 - Fred's Plumbing								
15.0273	PO - Craig	Paid by Check #3745	04/10/2015	05/22/2015	05/22/2015	05/22/2015		14.45
15.0293	PO - Joe	Paid by Check #3745	04/17/2015	05/22/2015	05/22/2015	05/22/2015		81.00
15.0287	PO - Craig	Paid by Check #3745	04/20/2015	05/22/2015	05/22/2015	05/22/2015		162.75
15.0300	PO - Craig	Paid by Check #3745	04/21/2015	05/22/2015	05/22/2015	05/22/2015		67.42
15.0303	PO - Craig	Paid by Check #3745	04/22/2015	05/22/2015	05/22/2015	05/22/2015		179.03
		Vendor 406 - Fred's Plumbing Totals				Invoices	5	<u>\$504.65</u>
Vendor 202 - Fresno Tool and Industrial Supply								
7291	Tire Gauges	Paid by Check #3746	05/07/2015	05/22/2015	05/22/2015	05/22/2015		56.53
		Vendor 202 - Fresno Tool and Industrial Supply Totals				Invoices	1	<u>\$56.53</u>



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Vendor 675 - Eduardo Galvan							
Reimb. Boots	Boot Allowance Reimbursement	Paid by Check #3748	05/09/2015	05/22/2015	05/22/2015	05/22/2015	150.00
		Vendor 675 - Eduardo Galvan Totals			Invoices	1	<u>\$150.00</u>
Vendor 18 - The Gas Company							
086574247125/01	Utilities	Paid by Check #3748	05/01/2015	05/22/2015	05/22/2015	05/22/2015	5,612.48
029715794595/08	Utilities	Paid by Check #3748	05/08/2015	05/22/2015	05/22/2015	05/22/2015	14.30
099015580085/08	Utilities	Paid by Check #3748	05/08/2015	05/22/2015	05/22/2015	05/22/2015	27.18
155715804205/8	80420 5/6/15	Paid by Check #3748	05/08/2015	05/22/2015	05/22/2015	05/22/2015	2.94
164115670075/08	Utilities	Paid by Check #3748	05/08/2015	05/22/2015	05/22/2015	05/22/2015	19.96
168351381875/08	Utilities	Paid by Check #3748	05/08/2015	05/22/2015	05/22/2015	05/22/2015	.29
183098544975/8	Utilities	Paid by Check #3748	05/08/2015	05/22/2015	05/22/2015	05/22/2015	48.60
		Vendor 18 - The Gas Company Totals			Invoices	7	<u>\$5,725.75</u>
Vendor 712 - Golden State Overnight							
2808043	Communications	Paid by Check #3749	04/30/2015	05/22/2015	05/22/2015	05/22/2015	40.96
		Vendor 712 - Golden State Overnight Totals			Invoices	1	<u>\$40.96</u>
Vendor 379 - Guardian EMS Products							
5597103	Supplies	Paid by Check #3750	05/04/2015	05/22/2015	05/22/2015	05/22/2015	254.48
5597310	Supplies	Paid by Check #3750	05/04/2015	05/22/2015	05/22/2015	05/22/2015	28.55
5598418	Supplies	Paid by Check #3750	05/08/2015	05/22/2015	05/22/2015	05/22/2015	1,248.83
		Vendor 379 - Guardian EMS Products Totals			Invoices	3	<u>\$1,531.86</u>
Vendor 150 - H & H Tire Service Inc.							
155038	T-16	Paid by Check #3751	04/13/2015	05/22/2015	05/22/2015	05/22/2015	69.95
155215	PD-4	Paid by Check #3751	05/11/2015	05/22/2015	05/22/2015	05/22/2015	69.95
155230	U-03	Paid by Check #3751	05/13/2015	05/22/2015	05/22/2015	05/22/2015	69.95
		Vendor 150 - H & H Tire Service Inc. Totals			Invoices	3	<u>\$209.85</u>
Vendor 380 - Hawthorne Enterprises							
June 2015	Contractual	Paid by Check #3752	05/20/2015	05/22/2015	05/22/2015	05/22/2015	915.00
		Vendor 380 - Hawthorne Enterprises Totals			Invoices	1	<u>\$915.00</u>
Vendor 752 - HD Waterworks, Ltd.							
D871833	Acct No. 057775	Paid by Check #3753	05/06/2015	05/22/2015	05/22/2015	05/22/2015	608.58
		Vendor 752 - HD Waterworks, Ltd. Totals			Invoices	1	<u>\$608.58</u>
Vendor 139 - Henry Schein Inc.							
19396443	Supplies	Paid by Check #3754	05/05/2015	05/22/2015	05/22/2015	05/22/2015	156.21
		Vendor 139 - Henry Schein Inc. Totals			Invoices	1	<u>\$156.21</u>



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Vendor 750 - New World Systems Corporation							
042512	Contractual	Paid by Check #3765	04/30/2015	05/22/2015	05/22/2015	05/22/2015	2,169.40
		Vendor 750 - New World Systems Corporation Totals				Invoices 1	\$2,169.40
Vendor 142 - Office Depot BSD							
767379080001	Office Supplies	Paid by Check #3766	04/24/2015	05/22/2015	05/22/2015	05/22/2015	140.47
767976528001	Office Supplies	Paid by Check #3766	04/29/2015	05/22/2015	05/22/2015	05/22/2015	119.31
767976566001	Office Supplies	Paid by Check #3766	04/29/2015	05/22/2015	05/22/2015	05/22/2015	5.76
769643336001	Supplies	Paid by Check #3766	05/08/2015	05/22/2015	05/22/2015	05/22/2015	45.81
		Vendor 142 - Office Depot BSD Totals				Invoices 4	\$311.35
Vendor 908 - Ortega's Taqueria							
634355	Food & Beverages	Paid by Check #3767	05/20/2015	05/22/2015	05/22/2015	05/22/2015	600.00
		Vendor 908 - Ortega's Taqueria Totals				Invoices 1	\$600.00
Vendor 76 - Pacific Gas & Electric							
335464179665/05	Utilities	Paid by Check #3768	05/05/2015	05/22/2015	05/22/2015	05/22/2015	50.69
821880068195/05	Utilities	Paid by Check #3768	05/05/2015	05/22/2015	05/22/2015	05/22/2015	1,426.24
714934640945/06	Utilities	Paid by Check #3768	05/06/2015	05/22/2015	05/22/2015	05/22/2015	196.37
568305450695/11	Utilities	Paid by Check #3768	05/11/2015	05/22/2015	05/22/2015	05/22/2015	2,058.45
687037607745/11	Utilities	Paid by Check #3768	05/11/2015	05/22/2015	05/22/2015	05/22/2015	325.59
		Vendor 76 - Pacific Gas & Electric Totals				Invoices 5	\$4,057.34
Vendor 7 - Pena's Disposal Services							
191362	Contractual	Paid by Check #3769	05/01/2015	05/22/2015	05/22/2015	05/22/2015	53.65
4/2015	Monthly Disposal Charges	Paid by Check #3769	05/18/2015	05/22/2015	05/22/2015	05/22/2015	95,182.36
June 2015	Disposal Contract	Paid by Check #3769	05/20/2015	05/22/2015	05/22/2015	05/22/2015	60,000.00
		Vendor 7 - Pena's Disposal Services Totals				Invoices 3	\$155,236.01
Vendor 368 - Professional Print & Mail, Inc.							
79666	Postage for Water Quality Report 2014	Paid by Check #3770	05/05/2015	05/22/2015	05/22/2015	05/22/2015	1,425.00
		Vendor 368 - Professional Print & Mail, Inc. Totals				Invoices 1	\$1,425.00
Vendor 441 - Rabobank Visa Card							
1624 5/1/15	Travel & Training	Paid by EFT #107	05/01/2015	05/22/2015	05/22/2015	05/22/2015	604.10
1640 5/1/15	Travel & Training	Paid by EFT #97	05/01/2015	05/22/2015	05/22/2015	05/22/2015	627.30
1657 5/1/15	Supplies	Paid by EFT #98	05/01/2015	05/22/2015	05/22/2015	05/22/2015	157.36
1699 5/1/15	Travel & Training	Paid by EFT #99	05/01/2015	05/22/2015	05/22/2015	05/22/2015	941.19
1715 5/1/15	Supplies	Paid by EFT #100	05/01/2015	05/22/2015	05/22/2015	05/22/2015	133.44
1723 5/1/15	Supplies	Paid by EFT #101	05/01/2015	05/22/2015	05/22/2015	05/22/2015	126.74
1731 5/1/15	Supplies	Paid by EFT #102	05/01/2015	05/22/2015	05/22/2015	05/22/2015	651.49
1749 5/1/15	Supplies	Paid by EFT #106	05/01/2015	05/22/2015	05/22/2015	05/22/2015	182.57



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Vendor 441 - Rabobank Visa Card								
1756 5/1/15	Food & Beverages	Paid by EFT #103	05/01/2015	05/22/2015	05/22/2015	05/22/2015	516.66	
4552 5/1/15	Repairs/Maintenance	Paid by EFT #108	05/01/2015	05/22/2015	05/22/2015	05/22/2015	379.03	
5088 5/1/15	Supplies	Paid by EFT #104	05/01/2015	05/22/2015	05/22/2015	05/22/2015	91.12	
8556 5/1/15	Building Maintenance & Supplies	Paid by EFT #105	05/01/2015	05/22/2015	05/22/2015	05/22/2015	1,342.84	
Vendor 441 - Rabobank Visa Card Totals						Invoices	12	\$5,753.84
Vendor 245 - Ray A. Morgan Company, Inc.								
902492	Rent/Equipment	Paid by Check #3771	04/24/2015	05/22/2015	05/22/2015	05/22/2015	673.16	
Vendor 245 - Ray A. Morgan Company, Inc. Totals						Invoices	1	\$673.16
Vendor 38 - Reedley Irrigation System								
1055490	WWRF	Paid by Check #3772	04/02/2015	05/22/2015	05/22/2015	05/22/2015	31.94	
Vendor 38 - Reedley Irrigation System Totals						Invoices	1	\$31.94
Vendor 349 - RES COM Pest Control								
1326806	Professional Services	Paid by Check #3773	04/21/2015	05/22/2015	05/22/2015	05/22/2015	40.00	
Vendor 349 - RES COM Pest Control Totals						Invoices	1	\$40.00
Vendor 432 - Ricoh USA, Inc.								
94652359	April 2015	Paid by Check #3774	05/05/2015	05/22/2015	05/22/2015	05/22/2015	429.57	
Vendor 432 - Ricoh USA, Inc. Totals						Invoices	1	\$429.57
Vendor 350 - Ridge Creek Dinuba Golf Club								
581921	Korean Mayor Dinner 4/29/15	Paid by Check #3775	04/29/2015	05/22/2015	05/22/2015	05/22/2015	1,114.13	
Vendor 350 - Ridge Creek Dinuba Golf Club Totals						Invoices	1	\$1,114.13
Vendor 905 - Robina Wright Architect & Associates								
157	Plans Review for Accessibility Compliance	Paid by Check #3776	04/10/2015	05/22/2015	05/22/2015	05/22/2015	500.00	
Vendor 905 - Robina Wright Architect & Associates Totals						Invoices	1	\$500.00
Vendor 409 - The Shirt Shak								
3192	Baseball T-Shirts	Paid by Check #3777	04/17/2015	05/22/2015	05/22/2015	04/29/2015 05/22/2015	5,466.50	
Vendor 409 - The Shirt Shak Totals						Invoices	1	\$5,466.50
Vendor 361 - SJVAPCD								
S119878/S3953	Facility ID S3953	Paid by Check #3778	03/01/2015	05/22/2015	05/22/2015	05/22/2015	360.00	
Vendor 361 - SJVAPCD Totals						Invoices	1	\$360.00
Vendor 431 - Sparkletts								
5080520050715	Supplies	Paid by Check #3779	05/07/2015	05/22/2015	05/22/2015	05/22/2015	172.21	
Vendor 431 - Sparkletts Totals						Invoices	1	\$172.21



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Vendor **14 - W & E Electric**
 1504032 Cust No. 1432

Paid by Check #3791	04/09/2015	05/22/2015	05/22/2015	05/22/2015	80.00
Vendor 14 - W & E Electric Totals			Invoices	2	<u>\$240.00</u>

Vendor **549 - Wal-Mart**
 2500 5/3/15 DVC WalMart Stmt 5/3/15

Paid by Check #3792	05/03/2015	05/22/2015	05/22/2015	05/22/2015	81.28
Vendor 549 - Wal-Mart Totals			Invoices	1	<u>\$81.28</u>

Grand Totals			Invoices	299	<u><u>\$364,158.05</u></u>
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May 26, 2015

TO: Mayor and City Council Members

FROM: Kuldip Thusu

SUBJECT: Request for Excused Absence

Please excuse my absence at the City Council meeting of May 12, 2015. I was unable to attend due to personal reasons and I was out of town.

Respectfully submitted,

Kuldip Thusu
Council Member



City Council Report

City Council Meeting: May 26, 2015
Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: George Avila, Business Manager
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Continued Public Hearing - Impact Fee Program
Ordinances Numbers: 2015-02, 2015-03, 2015-04 and 2015-05
Resolutions Numbers: 2015-22, 2015-23, 2015-24, 2015-25, 2015-26 and 2015-27

RECOMMENDED ACTION

It is recommended that the City Council reopen a continued public hearing to take testimony regarding the proposed update to the City's Impact Fee Program (i.e. System Development Charges) as identified in the Impact Fee Study prepared by Pacific Municipal Consultants (PMC). Upon closing the public hearing it is recommended that the City Council introduce Ordinances Numbers: 2015-02, 2015-03, 2015-04 and 2015-05 and request that the City Clerk read the title of the ordinances into the record and waive reading in full. It is further recommended that the City Council adopt Resolutions Numbers: 2015-22, 2015-23, 2015-24, 2015-25, 2015-26 and 2015-27 thereby setting impact fee rates.

BACKGROUND

The changing fiscal landscape in California over the past three decades has steadily hampered the financial capacity of local government to fund infrastructure needed for growth. Faced with these trends, many cities and counties have had to shift the burden of funding infrastructure expansion from existing ratepayers and taxpayers to new development. In the early 1990's the City of Dinuba adopted several ordinances that served to establish an Impact Fee Program. Also known as public facility, capital facility, and impact mitigation fees, the revenue collected from these fees is used to fund the construction of the facilities necessary to provide services to the new population. The City is authorized to establish and collect these impact fees pursuant to the California Constitution and the procedures of the Mitigation Fee Act contained in Government Code Section 66000 et seq.

An inadequate fee structure can have detrimental effects on City services and on economic development. Among other things, infrastructure deficiencies can create traffic congestion, water pressure and/or water capacity issues, and sanitary sewer capacity issues. If the City does not have the capacity to expand existing facilities or to build new ones, new development (industrial, commercial, residential) would have to be turned away.

On December 13, 2005 the City updated its Impact Fee Program and modified its current rate schedules. That update was based on an internal review of various facility/infrastructure Master Plans. The revised methodology presented at that time continues to be the basis for our current impact fee schedule. California law recommends that Impact Fee Programs be reviewed every five years but it has been almost 10 years since the last update in Dinuba. Additionally, the City has adopted a new General Plan and new Water and Sewer Master Plans since the last impact fee update.

For these reasons, the City Council approved an allocation for an impact fee study during the FY 2013-2014 budget process. On September 10, 2013 the City Council authorized the formal process to procure the services of a professional consulting firm to perform the subject impact fee study. Then on January 14, 2014 the City awarded this contract to Pacific Municipal Consultants (PMC). A comprehensive impact fee study was prepared and presented at a City Council work session on April 28, 2015. All interested persons were invited to comment regarding this matter at a properly noticed public hearing held on May 12, 2014.

DISCUSSION

Like most other cities, the City of Dinuba has a very limited capacity to fund the construction of public facilities to accommodate growth. The City's major sources of revenue are devoted almost entirely to maintenance and operations. However, as growth occurs, budget limitations can cause facility standards to decline which in turn accelerates the rate of physical deterioration, increases operating costs, and reduces the efficiency of many City departments. Given these funding challenges and due to continued growth, the City of Dinuba, along with most other cities in California, requires new development to pay impact fees.

As a result of the growing use of impact fees, the State Legislature passed the Mitigation Fee Act. This Act establishes ground rules for the imposition and ongoing administration of impact fee programs. The Act became law in April 1989 and requires local governments to document the following when adopting an impact fee:

1. Identify the purpose of the fee.
2. Identify the use of fee revenues.
3. Determine a reasonable relationship between the fee's use and the type of development paying the fee.
4. Determine a reasonable relationship between the need for the fee and the type of development paying the fee.
5. Determine a reasonable relationship between the amount of the fee and the cost of the facility attributable to development paying the fee.

The basic premise of the Act is that the impact fees cannot be set at levels that exceed the actual cost of the public facility needed to serve new development. Additionally, fee revenues can only be used for their intended purpose and cannot be used for staffing, operations, and maintenance of either existing or new facilities.

The scope of the professional services contract executed with PMC included the preparation of an Impact Fee Study. This study complies with the California Government Code by providing the necessary documentation in compliance with the Act described above. More specifically, this study documents the relationship between new development in Dinuba and the cost of public facilities to serve growth through the year 2030. The study also provides estimates of the cost of facilities necessary for growth and calculates the updated public facilities by land use type. The estimates of public facilities required to serve growth assume that new development will provide facilities which, at a minimum, will ensure that the City will maintain its current level of service standards.

The table below shows a comparison of our current impact fee rates and the proposed fees that were arrived at through the aforementioned Impact Fee Study:

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	Fee per Dwelling Unit			Fee per 1,000 Square Feet of Floor Area		
Current Impact Fees						
Fire Protection	\$852.00	\$725.00	\$725.00	\$173.83	\$124.16	\$86.91
Police	(proposed new impact fee category)					
Park Reserve Fee	\$1,673.00	\$1,332.00	\$986.00	N/A	N/A	N/A
Transportation	\$11,464.80	\$4,368.90	\$5,580.90	\$6,201.00	\$5,090.00	\$4,181.00
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$6,504.90	\$2,532.90	\$3,172.50	\$3,525.00	\$2,938.70	\$2,459.00
Water	\$6,681.90	\$2,497.20	\$3,247.20	\$3,608.00	\$2,920.50	\$2,358.00
Total Impact Fee (Current)	\$29,488	\$12,098	\$14,675	\$14,569	\$11,843	\$9,616
Proposed Impact Fees						
Fire Protection	\$1,552.42	\$1,245.72	\$757.28	\$363.49	\$201.74	\$90.87
Police	\$1,183.06	\$949.33	\$577.10	\$277.00	\$153.74	\$69.25
Parks and Recreation	\$5,184.66	\$4,160.37	\$2,529.10	N/A	N/A	N/A
Transportation	\$10,571.23	\$7,377.84	\$5,505.85	\$8,479.01	\$14,205.09	\$5,505.85
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$2,852.55	\$2,282.04	\$1,397.75	\$513.46	\$342.31	\$741.66
Water	\$3,304.43	\$1,718.30	\$1,024.37	\$958.28	\$793.06	\$958.28
Total Impact Fee (Proposed)	\$26,960	\$18,376	\$12,755	\$11,653	\$16,465	\$7,897

The impact fee study proposes several updates to our current fee structure. Some highlights are as follows:

- Impact fees would no longer have a “land” and “building” component. There will be one fee per facility category that will be collected along with the building permit.
- Residential impact fees would no longer be calculated on a square footage basis. They will now be a “per dwelling unit” fee.

- A new impact fee for Police would be established. This fee will allow the Police Department to fund the need for police facilities, vehicles, and equipment to accommodate new development.
- The Storm Drainage fee remains unchanged. This fee will be updated upon the completion of the Storm Drain Master Plan that is currently underway.
- The Parks Fee would be increased significantly so that the City retains the capacity to offer future residents the same level of service it currently offers existing residents.
- The Wastewater fee would be reduced significantly because it is currently too difficult to quantify how much of the cost to complete the planned facility expansion project is attributable to new development and how much should be collected from existing utility users. The fee shown above attributes 25% of the cost to new development and 75% to existing customers. The City will soon begin work on a Preliminary Design Report (PDR) for the Wastewater Treatment Facility project and the completion of that document will provide a better idea of what the ratio should really be.

It's important to note that the cost of most of the projects listed in the Impact Fee Study represent 2014 dollars. To ensure that the proposed fee rates stay current with the prevailing cost of construction, the City must identify appropriate inflation indexes in the fee ordinance and also include an automatic annual inflation adjustment. Historically, the City has used the Engineering News Record (ENR) publication's Construction Cost Index (CCI) for the month of January of every year. It is believed that ENR CCI is a reputable inflation factor and it is recommended that the proposed fees be adjusted by this index on an annual basis.

The table below shows how the proposed fees for a single-family dwelling compare to neighboring communities:

City	Population	Police	Fire Protection	Parks	Transportation	Storm Drainage	Waste-water	Water	Totals
Lemoore	25,281	\$277	\$394	\$3,388	\$1,940	\$939	\$726	\$2,570	\$10,234
Reedley	25,122	\$333	\$885	\$3,721	\$1,697	\$1,403	\$3,767	\$2,337	\$14,143
Sanger	24,908	\$1,538	\$1,586	\$2,490	\$1,993	\$5,475	\$5,824	\$1,622	\$20,528
Selma	23,977	\$728	\$710	\$5,011	\$3,356	\$4,350	\$3,991	\$0*	\$18,146
Visalia	129,582	\$1,497	\$1,637	\$3,159	\$4,593	\$3,016	\$5,347	\$0*	\$19,248
Average Fee:		\$875	\$1,042	\$3,554	\$2,716	\$3,037	\$3,931	\$2,176	\$16,460
Dinuba Fees									
Current	23,666	None	\$852	\$1,673	\$11,465	\$2,312	\$6,505	\$6,682	\$29,488
Proposed	34,859	\$1,183	\$1,552	\$5,185	\$10,571	\$2,312	\$2,853	\$3,304	\$26,960

Although the fee structure proposed for Dinuba's Impact Fee Program is higher than our comparator cities, the following factors must be considered when reviewing this comparison:

1. The methods used to calculate impact fees and allocate the fees to types of development differ from City to City.
2. The types of facilities covered by impact fees vary depending on the jurisdiction.
3. Cities adopt different standards, or levels of service, for facilities, and may use different ways to calculate those standards.
4. Cities may allow alternatives to impact fees to finance public facilities. Assessment and Mello-Roos districts may be used for improvements that serve specific land development projects. District assessments and special taxes levied to provide public improvements sometimes replace impact fees that would otherwise be used for those improvements.
5. Some jurisdictions, such as Selma and Visalia (listed above) do not collect impact fees for some facility categories (i.e. water) because in those Cities developers negotiate directly with the water supplier.

It is Staff's opinion that the report prepared by PMC was comprehensive and thorough. All relevant master plans and planning documents were reviewed and extensive analysis was performed. Staff met with PMC numerous times and reviewed the report in its entirety. As mentioned above, two items remain pending for final completion of the subject Impact Fee Program Update: 1) the Storm Drain impact fee will be updated once the Storm Drain Master Plan is finalized 2) the Wastewater impact fee will be reassessed once an update to the Wastewater Reclamation Facility Preliminary Design Report is completed. If these two reports indicate that an adjustment to the proposed fees for Storm Drain and Wastewater are warranted, then Staff will bring back this item to Council and present a proposal for a new fee.

If Council adopts the subject update then the second reading of the ordinances will take place on June 9, 2015 and the proposed fees will become effective sixty (60) days from that date.

FINANCIAL IMPACT

The cost to advertise the public hearings is approximately \$700. This expense will be paid for with local operating funds.

RESOLUTION NO. 2015-22
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DINUBA SETTING
A PUBLIC SAFETY IMPACT FEE

WHEREAS, the City Council of the City of Dinuba created by ordinance a Public Safety Fee; and

WHEREAS, pursuant to Dinuba Municipal Code Section 3.32.040, the City Council, by resolution, shall established the Public Safety Impact Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Public Safety Impact Fee is established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.

PASSED, APPROVED and ADOPTED

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

4. FIRE PROTECTION

This section summarizes the analysis of the need for fire facilities to accommodate new development. This section documents a reasonable relationship between new development and the maximum justified impact fee for funding of such facilities. A Public Safety Fee study was conducted in 2005 that recommended the original impact fees for fire protection. This study updates that fee with the latest growth projections and updated facility and equipment costs.

EXISTING FIRE FACILITIES

The City of Dinuba owns and operates the fire stations, vehicles, and equipment listed in **Tables 4.1, 4.2, and 4.3**. Firefighting vehicles, equipment, and protective gear are included in the facility costs because they represent integral capital investments needed to provide fire protection services and they have at least a five-year service life. Firefighting vehicles are given a value per capita (the total current value divided by the current service population); this value is included in the proposed fire protection fee. Note that this value per capita is not based on the replacement cost of the vehicles, which is significantly higher. The difference between the cost to replace the vehicles and their current value is the responsibility of existing development—the city's current residents and businesses.

Table 4.1: Current and Planned Fire Protection Facilities and Equipment and Standards

Item	Per Capita Standards and Costs	Current Value of Fire Apparatus and Vehicles (2014)
<i>Fire Department Structures</i>		
Fire Administration Building, 420 East Tulare St.	3,500 sq. ft.	
Fire Station, 496 East Tulare St.	<u>10,500 sq. ft.</u>	
Total Fire Facilities	14,000 sq. ft.	
Current Service Population and current standard	25,660	0.546 sq. ft.
Planned new Fire Station No. 2	<u>6,900 sq. ft.</u>	
Total Current and Planned Facilities	20,900 sq. ft.	
Future Service Population and planned standard	37,569	0.556 sq. ft.
<i>Fire Department Vehicles</i>		
Vehicles (see Table 4.2)		\$1,476,268
Fire Department Trailer		<u>\$174,000</u>
Total Current Value of Vehicles and Equipment		\$1,650,268
Current Service Population		25,660
Current Value per Capita (\$1,650,268/25,660)		\$64.31

Source: City of Dinuba 2014

4. FIRE PROTECTION

FIRE FACILITIES SERVICE POPULATION

The department provides fire protection services, emergency medical services, rescue services, fire prevention services, and public education services to residential and nonresidential populations within the Dinuba city limits. The fire service population is calculated in the same manner as for police facilities. This recognizes the fact that most of the Fire Department's response is to calls for emergency medical assistance, which are directly related to residential or employment population. The service population is shown in **Table 4.4**.

Table 4.2: Inventory of Fire Protection Vehicles

Vehicle Description	Year Acquired	Front Line plus Reserve Use (years)	Original Cost ¹	Replacement Cost at 1% Price Increase per Year	Current Value ¹	Existing Development's Share of Replacement ²
2000 Ferrara Fire Engine	2000	15	\$203,361	\$236,096	\$13,550	\$222,546
2015 Smeal Engine	2015	15	\$515,000	\$515,000	\$515,000	\$0
2004 Smeal Fire Ladder Truck	2004	20	\$601,153	\$670,687	\$279,000	\$391,687
2007 Smeal Fire Ladder Truck	2007	20	\$344,593	\$373,145	\$258,000	\$115,145
2006 Ford Type II Ambulance	2006	8	\$98,500	\$107,728	\$35,000	\$72,728
2007 Ford Type II Ambulance	2007	8	\$99,345	\$107,576	\$41,000	\$66,576
2010 Ford Type II Ambulance	2010	8	\$101,613	\$106,796	\$67,700	\$39,096
2010 Ford Type II Ambulance	2010	8	\$101,349	\$106,519	\$67,700	\$38,819
2014 Chevy Type II Ambulance	2014	8	\$137,253	\$138,626	\$137,000	\$1,626
1997 Ford Rescue F450	1997	20	\$70,000	\$83,730	\$2,000	\$81,730
1996 GMC Yukon	1996	10	\$21,011	\$25,384	\$6,000	\$19,384
2005 Chevrolet Cobalt	2005	5	\$14,996	\$16,565	\$1,000	\$15,565
2012 Ford F250 CNG Pickup	2012	10	\$36,630	\$37,740	\$29,300	\$8,440
2006 Chevrolet 1500 Pickup	2006	10	\$33,094	\$36,194	\$6,618	\$29,576
2008 GMC Sierra 2500 Pickup	2008	10	<u>\$43,504</u>	<u>\$46,642</u>	<u>\$17,400</u>	<u>\$29,242</u>
			\$1,983,522	\$2,608,428	\$1,476,268	\$1,132,160

¹ Original costs and current values of vehicles from City of Dinuba 2014.

² Existing development's share of the replacement cost (the amount the City's current residents and businesses would need to pay to replace the equipment) is the difference between replacement cost and current value.

Table 4.3 lists the protective clothing and communications equipment that will be needed by the additional firefighters for the projected service population growth to the year 2030. An additional 12 firefighters will be needed based on the current ratio of firefighters (including budgeted positions) to the current service population. This required equipment is listed at full cost because each firefighter must have a set of his or her own.

4. FIRE PROTECTION

Table 4.3: Other Fire Equipment and Protective Gear

Description	No. of Items ¹	Cost per Item	Total Cost of Equipment for Growth
Protective Clothing & Equipment including Communications ²	12	\$6,000	\$72,000
Breathing Apparatus ³	12	\$7,700	\$96,000
		Total	\$168,000
Projected Growth in Service Population			11,909
	Cost per Capita		\$14.11
Current Firefighters (including Chief and Battalion Chief and planned additions)	26		
Current Service Population (Residents + Factored Workers)	25,660		
Firefighters per 1,000 Service Population	1.01		
Projected Growth in Service Population	11,909		
Additional Positions for Growth	12		

¹ Projected additional items based on firefighters needed for growth.

² Cost per item protective clothing & equipment = total cost (\$150,000) divided by current firefighters.

³ Total cost of personal breathing apparatus and refill station (\$200,000) divided by current firefighters.

Source: City of Dinuba

Table 4.4: Fire Service Population

	Residents	Workers ¹	Factored Workers	Service Population	Relative Percentage
Existing (2014)	23,666	8,308	1,994	25,660	68%
New Development (2014–2030)	<u>11,193</u>	<u>2,983</u>	<u>716</u>	<u>11,909</u>	<u>32%</u>
Total 2030	34,859	11,291	2,710	37,569	100%
Weighting factor	1.00	0.24			

¹ Current and projected employment from Travel Demand Model and includes development of land within Urban Limit Line. Current employment verified with 2010 Census data.

² The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week.

Source: Table 2.2

FIRE FACILITIES STANDARDS AND UNIT COSTS

To ensure equity between the level of existing facilities and the facilities for which new development should be responsible, a per capita facility standard is used. The standard, as shown in **Table 4.1**, is based on the planned level of service method. The method allows planned facilities, such as the new Fire Station No. 2, to be included in the standard. The planned standard is higher than the current standard and therefore requires some funding by existing development. Use of the planned level of service to calculate the impact fee ensures new development pays only for the facilities that are equivalent to those current and planned facilities that will serve existing development in the near future when planned facilities are built.

Table 4.5: Fire Protection Costs per Capita for New Development

	Fire Service Standards	Costs
Fire Facilities		
Existing Fire Facilities (Station and Office Building)	20,900 sq. ft.	
2030 Service Population ¹	37,569	
Planned Standard per Capita	0.556 sq. ft.	
Growth in Service Population	11,909	
Projected need for additional facilities to serve growth	6,621 sq. ft.	
Estimated construction cost per square foot (including land acquisition and site development) ²	\$540.00	
Total Cost of New Fire Facilities at the Proposed Standard		\$3,575,340
Cost of New Fire Vehicles at the Proposed Standard (\$64.31 x 11,909)		\$765,868
Cost of Other Fire Equipment for New Development		<u>\$168,000</u>
Total Fair-Share Cost for New Development		\$4,509,208
Cost per Capita for New Development		\$378.64

¹ Includes residents and factored workers.

² Cost of proposed new fire station located on the city's west side, recommended in the draft Fire Department Master Plan update.

Source: Tables 2.3, 4.1, and 4.4

FIRE FACILITIES FOR NEW DEVELOPMENT

The fee calculations above includes the plan for construction of a new fire station on the west side of the city. The station will require new fire apparatus and equipment for additional staff. An estimate of \$3.5 million for the new station was given in the draft Fire Department Master Plan update. This amount does not include apparatus or equipment. Existing development will need to contribute to any costs for the new station that are above future development's fair share amount indicated in **Table 4.5**. Future development's share in terms of floor area of the new station is calculated to be 6,621 sq. ft., based on the planned standards, as indicated in **Table 4.5**. If the new station is constructed at 6,900 sq. ft., as planned, existing development's share is 279 sq. ft., or about \$150,660 at \$540 per square foot construction cost.

USE OF FEE REVENUES

The fire protection impact fee revenues may be used to purchase land for the planned improvements discussed above, upgrade existing facilities, purchase vehicles and equipment with a minimum five-year life span, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 4.6 shows the fire protection facilities impact fee for new development based on the facilities cost per capita shown in **Table 4.5**. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the planned standard. Citywide

4. FIRE PROTECTION

residential and nonresidential development would pay the fee based on the service population for the facilities.

The current fire protection fees were based on a fee recommendation in the 2004 Fire Department Master Plan. The use of the fee revenue was to fund new development's fair share of the cost to remodel the existing fire station. The fair-share cost was approximately \$560,000 and was allocated 71% to residential and 29% to nonresidential land uses, based on average service annual service calls. The residential allocation was divided by the projected number of new dwelling units (2,551), while the nonresidential allocation was based on development of 590 acres. The original fee recommendation in 2004 was \$158 per dwelling unit (all types), \$648 per acre for commercial, and \$35 per acre for industrial.

Table 4.6: Proposed Fire Protection Fee

Land Use ¹	Costs per Capita ²	Occupancy ³	Proposed Fee ⁴	Current Fee ⁵
<i>Residential</i>				
Single-Family	\$378.64	4.10	\$1552.42	\$852.00
Multi-Family	\$378.64	3.29	\$1,245.72	\$725.00
Mobile Home	\$378.64	2.00	\$757.28	N/A
<i>Nonresidential</i>				
Office	\$90.87	4.00	\$363.49	\$173.83
Commercial/Retail	\$90.87	2.22	\$201.74	\$124.16
Industrial/Warehouse	\$90.87	1.00	\$90.87	\$86.91

¹ See Section 2 for land use type descriptions.

² Cost per capita for nonresidential is factored at 24% of the residential cost per capita.

³ Persons per dwelling unit are estimated future rates set to equate projected population with housing units. Employees per 1,000 square feet for nonresidential land uses.

⁴ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

⁵ Current fees for nonresidential are converted from the current fee per acre (\$1,893 for all types) to a fee per 1,000 square feet using the following floor area factors: Office, 0.25; Commercial/Retail, 0.35; and Industrial/Warehouse, 0.50.

Source: Table 4.4

RESOLUTION NO. 2015-23

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DINUBA SETTING
A POLICE FACILITIES IMPACT FEE**

WHEREAS, the City Council of the City of Dinuba created by ordinance a Police Safety Impact Fee; and

WHEREAS, pursuant to Dinuba Municipal Code Section 3.34.040, the City Council, by resolution, shall establish the Police Facilities Impact Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Police Facilities Impact Fee is established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.

PASSED, APPROVED and ADOPTED

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

3. POLICE PROTECTION

This section summarizes the analysis of the need for police facilities, vehicles, and equipment to accommodate new development. The section documents a reasonable relationship between new development and the maximum justified impact fee for the funding of such facilities and vehicles. The City does not currently have an impact fee for police facilities.

POLICE FACILITIES SERVICE POPULATION

The City's police facilities serve both residents and workers in Dinuba. **Table 3.1** shows the estimated service population for 2014 and 2030. In calculating the service population, residents are given a weight of 1.0 and workers are weighted at 0.24 to reflect lower per capita service demand. Nonresidential buildings are typically occupied less intensively than dwelling units are, so it is reasonable to assume that average per-worker demand of services is less than average per-resident demand.

Table 3.1: Police Service Population

	Residents	Workers ¹	Factored Workers	Service Population (residents + factored workers)	Relative Percentage
Existing (2014)	23,666	8,308	1,994	25,660	68%
New Development (2014–2030)	<u>11,193</u>	<u>2,983</u>	<u>716</u>	<u>11,909</u>	<u>32%</u>
Total 2030	34,859	11,291	2,710	37,569	100%
Weighting factor ²	1.00	0.24			

¹Current and projected employment from the Travel Demand Model and includes development of land within the Urban Limit Line. Current employment verified with 2010 Census data.

²The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week

Source: Table 2.2

CURRENT AND PLANNED POLICE FACILITIES

The City of Dinuba Police Department headquarters are in the City-owned building located at 680 Alta Avenue. The department also works out of the Downtown substation. The City-owned Courthouse is available for future Police Department space needs as growth occurs. The City Kennel is used by the Animal Control Division, which is under the Police Department. Finally, the planned new Training Center, which will be operated jointly by the Police and Fire departments, is included in the current and planned facilities. This increases the planned standard for the Police Department facilities. A portion of the cost of the new Training Center must be funded by existing development.

3. POLICE PROTECTION

Table 3.2: Current and Planned Police Facilities and Service Standards

Current Police Department Offices, 680 Alta Avenue (including jail and recent expansion)	11,500 sq. ft.
Downtown substation, 169 So. L Street	3,750 sq. ft.
Courthouse, 640 Alta Avenue	12,000 sq. ft.
Kennel	800 sq. ft.
Total Current and Planned Facilities	28,050 sq. ft.
Future Service Population ¹	37,569
Planned Standard per Capita (28,050 sq. ft./37,569)	0.75 sq. ft.
Current Officers	36
Current Patrol Vehicles	25
Current Motorcycles	4
Current Service Population ¹	25,660
Current Standard of Officers per 1,000 Service Population	1.40
Current Standard for Patrol Vehicles per Officer	0.69
Current Standard for Motorcycles per Officer	0.11

¹ Includes residential population and factored workers

Source: City of Dinuba

POLICE FACILITIES STANDARDS AND UNIT COSTS

To ensure equity between the level of existing facilities and the facilities that new development should be responsible for, a planned standard per capita facility is used. The planned standard of total police facilities floor area (including the planned Training Center) is shown in **Table 3.2**. It is found by dividing the total of the current and planned floor area by the future service population. The table also calculates the current standard of patrol vehicles and motorcycles, based on the current numbers of these vehicles and the current service population.

POLICE FACILITIES FOR NEW DEVELOPMENT

Table 3.3 provides an evaluation of the funds needed to provide the facilities to new development at the same standard in terms of floor area per capita, number of officers per 1,000 residents, and vehicles per officer (to calculate equipment and vehicles needed by new officers). This approach ensures new development pays only for the facilities that are equivalent in number to those provided to existing development.

3. POLICE PROTECTION

Table 3.3: Fair-Share Cost of Police Facilities for New Development

	Service Populations and Standards	Cost per Sq. Ft or Item	Total Cost for New Development
Current Service Population ¹	25,660		
<u>Space Needs</u>			
Planned facility standard per capita	0.75sq. ft.		
Service population growth	11,909		
Additional space needed for growth (0.75 sq. ft. per capita X 11,909)	8,932 sq. ft.	\$300 ²	\$2,679,600
<u>Vehicle and Equipment Needs</u>			
Additional personal law enforcement equipment needed for growth (1.4 officers per 1,000 service population)	17	\$6,000	\$102,000
Patrol vehicles per officer	0.69		
Additional patrol vehicles needed for growth ³	12	\$45,000	\$540,000
Motorcycles per officer	0.11		
Additional motorcycles needed for growth	2	\$25,000	<u>\$50,000</u>
Total Law Enforcement Costs for Growth			\$3,371,600

¹ Includes residential population and factored workers.

² Weighted average of existing valuations and planned construction cost of Police buildings facilities, includes land value and site improvements.

³ Cost of new vehicles based on current purchase prices of vehicles plus installed equipment.

Source: City of Dinuba 2014

Other Law Enforcement Costs

In addition to the police facility and equipment costs indicated in **Table 3.3**, the City will incur costs to provide additional vehicles and/or equipment and uniforms to the non-sworn personnel in the department; the positions and associated costs are shown in **Table 3.4**.

A summary of the costs for new development is provided in **Table 3.5**. This table indicates that all new development may pay up to a total of approximately \$3.4 million in police facilities fees. The per capita cost of new development's share of the additional facilities, vehicles, and other equipment is also calculated here.

Table 3.4: Costs for Other Law Enforcement

Vehicle and Equipment Needs for Non-Sworn Positions	Current Positions	Required Additional Positions ²	Costs for New Development	
			Cost of Additional Vehicles	Cost of Equipment/Uniforms
Service Population Growth ¹		<u>11,909</u>		
Dispatchers	6	3	N/A	\$6,000
				(\$2,000 equipment/uniform cost per position)
Community Service Officers	2	1	\$15,000	\$1,500
				(one \$30,000 vehicle per 2 positions; \$1,500 equipment/uniform cost per position)
Evidence Technician	1	0.5	\$15,000	\$750
				(one \$30,000 vehicle per each position; \$1,500 equipment/uniform cost per position)
Animal Control Officers	2	1	\$25,000	\$1,500
				(one \$50,000 vehicle per 2 positions; \$1,500 equipment/uniform cost per position)
Current service population ¹	25,660			
Total additional vehicles, outfitting, and/or uniforms			\$55,000	\$9,750
Total Other Law Enforcement Costs for Growth				\$64,750

¹ Includes residential population and factored workers.

² Required additional positions is the same as the existing number of positions per capita; required additional positions = current positions x 11,909/25,660.

Sources: City of Dinuba

Table 3.5: Police Facilities Cost per Capita

Police Facilities Expansion Cost for Growth	\$3,371,600
Other Law Enforcement Costs	<u>\$64,750</u>
Total Cost	\$3,463,350
Service Population Growth (2014-2030)	<u>11,909</u>
Cost per Resident or Worker	\$288.55

FEE SCHEDULE

Table 3.6 shows the police facilities impact fee for new development based on the facilities cost per capita shown in **Table 3.5**. The facility cost per capita is converted to a fee rate per unit of development using the population occupancy factors found in **Table 2.1**. Use of occupancy factors ensures that the fee rate is based on the relative impact generated by each development type in terms of demand for police services from the new service populations generated by residential and nonresidential development. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the planned standard.

Table 3.6: Proposed Police Facilities Impact Fees

Land Use¹	Costs per Resident or Worker	Occupancy Factor²	Proposed Fee³	Current Fee
<i>Residential</i>				
Single-Family	\$288.55	4.10	\$1,183.06	N/A
Multi-Family	\$288.55	3.29	\$949.33	N/A
Mobile Home	\$288.55	2.00	\$577.10	N/A
<i>Nonresidential</i>				
Office	\$69.25	4.00	\$277.00	N/A
Retail/Commercial	\$69.25	2.22	\$153.74	N/A
Industrial/Warehouse	\$69.25	1.00	\$69.25	N/A

¹ See Section 2 for land use type descriptions.

² Persons per dwelling unit are estimated future rates set to equate to projected population with housing units. Employees per 1,000 square feet for nonresidential land uses.

³ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 2.2 and 3.4

USE OF FEE REVENUES

The proposed police facilities impact fee revenues may be used for a variety of law enforcement purposes, including the expansion of the current police station or substation, a firing range, to partially fund construction of a proposed Police and Fire Training Center, or to purchase vehicles and new equipment with a minimum five-year service life. The fee revenues may also be used to upgrade existing facilities, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

RESOLUTION NO. 2015-24

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DINUBA SETTING
A PLANNED SANITARY
FACILITIES IMPACT FEE**

WHEREAS, the City Council of the City of Dinuba created by ordinance a Planned Sanitary Facilities Fee; and

WHEREAS, pursuant to Dinuba Municipal Code Section 13.74.050, the City Council, by resolution, shall established a Planned Sanitary Facilities Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Planned Sanitary Facilities impact fee is established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.

PASSED, APPROVED and ADOPTED

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

8. WASTEWATER

This section pertains to the collection, treatment, and wastewater disposal facilities required to provide sanitary sewer service to new development in Dinuba. This section identifies and allocates the cost of new or expanded facilities to the various land use types in accordance with their impact on the sanitary sewer system.

CURRENT WASTEWATER SYSTEM

The City owns and maintains all wastewater collection pipelines, lift stations, and a wastewater reclamation facility (WWRF) serving Dinuba. The City completed a Sanitary Sewer Master Plan (SSMP)¹ in 2010 and a Preliminary Design Report for the planned expansion of the WWRF. The SSMP focused on the conditions of the current collection system and also recommended extensions of sewer trunk lines to future developing areas within the sanitary sewer service boundary (see **Exhibit 8.1**). The SSMP included planning-level cost estimates for nine proposed trunk-line sewer system extensions. The total area served by the extensions is approximately 7,150 acres with up to 16,500 total dwelling units, based on development potential for the area in terms of General Plan land uses. The area and potential development served by the proposed systems are much greater than the growth assumed by the year 2030 in the other sections of this report. Because the proposed sewer systems are designed to serve more development than is indicated for the other facilities (transportation, for example), it is necessary to spread the cost of improvements over the entire development potential even though that development may not occur within the 2030 time frame. The sewer service extensions proposed in the SSMP are summarized below. The SSMP described two sets of proposed systems: interim and future sewers. Interim sewers are generally within the current city limits and were considered likely to be constructed in the next 15 years, while future sewers would be needed beyond 15 years. **Table 8.1** lists the acreage, residential units, and equivalent single-family dwelling units (EDU) in each system's service area.

Proposed Collection System Extensions

System 1: The sewers in this system will serve the northeastern, eastern, and southern portions of the city. The proposed trunk sewers in Road 94/92 and Avenue 404 will be the backbones for this system. The destination for the flows in this system will be the future headworks facility located at Kamm Avenue/Road 68. A lift station is proposed to be located at Avenue 406 and Road 68 in this system. All sewers in this system are proposed to belong to the future system.

System 2: The sewers in this system will serve the eastern portion of the city. The proposed trunk sewers in Road 94 and Randle Avenue will provide continuity to the existing sewers in Randle Avenue. This system will have one lift station and will tie in to the City's existing sewer system in the downtown portion of Dinuba. All sewers in this system are proposed to belong to the interim system.

¹ *City of Dinuba Sanitary Sewer Master Plan, September 2010, Quad Knopf, Inc.*

System 3: The sewers in this system will serve the southern part of the city. The proposed trunk sewer in Kamm Avenue will be the backbone for this system. The destination for the flows in this system will be the future headworks facility. All sewers in this system are proposed to belong to the interim system.

System 4: The sewers in this system will serve the northeastern portion of the city. The proposed sewers in Alta and Nebraska avenues will be the backbones of the system. The sewer in Nebraska Avenue is proposed to tie in to the existing system at the intersection of Euclid and Nebraska avenues and to System 5 at Road 72. The sewers in this system are proposed to belong to the future system.

System 5: The sewers in this system will serve the northwestern portion of the city. The proposed extension of the trunk sewer in Road 72 will be the backbone of this system. It will tie into a proposed trunk sewer in Sierra Way (see description for System 9). There is an existing 21-inch/24-inch sewer in Road 72 up to Saginaw. The proposed interim system will extend the sewer up to Nebraska Avenue, and the proposed future system will extend the sewer up to Avenue 428.

System 6: The sewers in this system will serve the western and northwestern portions of the city. The trunk sewer in Road 68 will be the backbone of this system. It will tie into a proposed main in Sierra Way. The sewers in Road 68 from Sierra Way up to Saginaw Avenue and El Monte Way are proposed to belong to the interim system; the sewer in Road 68 extended from Saginaw Avenue to Nebraska Avenue is proposed to belong to the future system.

System 7: The sewers in this system will serve the northwestern portion of the city and future development. The existing trunk sewer in Clubhouse Road will be the backbone of this system. This system will have two lift stations, of which the lift station at Sierra Way and Road 64 has already been constructed. The sewer in El Monte Way is considered to belong to the interim system.

System 8: This system serves the western and northwestern portions of the city. There will be trunk sewers in El Monte Way, Road 56, and Kamm Avenue. The destination for the flows in this system will be the future headworks facility. In the interim, the sewer in El Monte Way from Road 56 can tie into the existing sewer in Clubhouse Road at El Monte Way. The sewers in Road 60 and Kamm Avenue are considered to belong to the future system. This system will have one lift station (in Kamm Avenue), as the sewer will be constructed against the natural slope of the land.

System 9: This system will collect flows from Systems 1, 3, 5, 6, and 8 into a 7.34 million gallon per day (mgd) future headworks facility at Kamm Avenue and Road 68. Approximately 2,000 feet of 24-inch force main is planned to convey the combined flow to the WWRf.

8. WASTEWATER FACILITIES

Table 8.1: Development Summary for Proposed Wastewater Collection System Extensions

System Description	Acres in System Service Area	Dwelling Units in System Service Area	Total Equivalent Dwelling Units (EDUs)
Collection System Extensions			
1 Road 94 - Avenue 404 - Road 72 (future system)	2,437	4,773	7,320
2 Road 92 - Randle Avenue (interim system)	496	2,021	1,997
3 Kamm Avenue - Road 68 (interim system)	910	1,217	3,360
4 Alta Avenue - Nebraska Avenue (future system)	510	1,606	1,809
5 Road 72 - Sierra Way (both interim and future)	722	2,037	2,183
6 Road 68 - Sierra Way (future)	736	2,198	2,815
7 Road 62 - RCR Project (interim system)	436	1,165	1,294
8 El Monte Way - Road 60 - Kamm Avenue (both interim and future)	900	1,508	2,318
9 Kamm Avenue / Road 68 to Wastewater Reclamation Facility (both interim and future)	N/A		N/A
	7,147	16,525	23,096

Source: SSMP

WASTEWATER GENERATION

In 2010, the average annual (daily) flow to the WWRF was reported in the SSMP as approximately 2.37 mgd. The permitted capacity of the WWRF was also stated in the SSMP as 3.0 mgd per the requirements of the Regional Water Quality Control Board. Based on an estimated per capita flow of 82 gallons per day (per the findings of the 2010 SSMP) and the current (2014) population of 23,666, plus an estimated 0.5 mgd generated from nonresidential land uses, the current average day maximum flow is estimated to be approximately 2.70 mgd (with an 1.1 average annual flow peaking factor), or about 90% of WWRF permitted capacity. The Preliminary Design Report (PDR) for the planned WWRF describes an expansion of the facility to an average day maximum flow of 4.0 mgd.² **Table 8.2** shows the estimated existing and projected future wastewater generation by land use using the projections in **Table 2.2** (used for police, fire, and transportation). The projected growth in wastewater generation in terms of equivalent dwelling units (a single-family unit is equal to one EDU) is 3,064 at projected generation rates (both the SSMP and the PDR assume 90 gallons per person per day versus the current 82 gallons per person per day). With the projected growth, the average day maximum flow in 2030 is 4.2 mgd, about 5% above the design capacity of the planned expansion. (Note: The 90 gallons per person per day for the growth increment is probably a conservative estimate for planning purposes, and the actual rate is likely to be less.)

WASTEWATER IMPROVEMENT COSTS FOR NEW DEVELOPMENT

The wastewater collection system costs reported in the SSMP (updated to 2014 dollars) and the updated estimate of the WWRF expansion costs are shown in **Table 8.3**. This table also calculates

² City of Dinuba Wastewater Reclamation Facility Preliminary Design Report, August 2007, Eco:Logic.

a cost per EDU for the collection system extension costs and a separate cost per EDU for the WWRF, since they serve different growth scenarios: The SSMP indicates a 2030 population of 39,000 while the PDR assumes a design population of 28,700 for the wastewater reclamation facility.³ The cost of the WWRF expansion attributed to new development is estimated at only 25%, with 75% of the cost allocated to current and future ratepayers.

WWRF Design Report Update

The construction cost estimate for the WWRF shown in **Table 8.3** is based on a preliminary design study completed in 2007. That study is now being updated and will cover the remaining phases of the WWRF expansion. The cost basis of the facility will likely change as will the allocation between new development and ratepayers. The wastewater facilities fee should be amended when the new WWRF report is available.

WASTEWATER FACILITIES FEE SCHEDULES

The proposed and current wastewater facilities impact fees are presented in **Table 8.4**.

Use of Wastewater Fee Revenues

Wastewater fee revenues may be used for any of the collection system improvements discussed in the SSMP and the expansion of the wastewater reclamation facility and ancillary improvements discussed in the PDR. The collection system improvements include the backbone sewer trunk lines, lift stations, and headworks generally shown on **Exhibit 8.1**. Sewer mains and local pump stations that are tributary to the trunk lines shown and that are needed to serve individual development projects are the responsibility of the project developer. If, in order to serve a project, a developer must construct a portion of the trunk lines or any other of the improvements shown on **Exhibit 8.1**, the developer may be eligible for a credit or reimbursement from fee revenues.

³ Note that both of these projected populations in 2030—39,000 and 28,700—are much less than the population of the equivalent dwelling units given in Table 8.1 from the SSMP based on buildout of the service area boundary.

8. WASTEWATER FACILITIES

Table 8.2: Wastewater Generation Projection

Land Use	Existing Residential, Units/Non-residential, 1,000 square feet	Growth 2014-2030 Residential, Units/Non-residential	EDU Factor Residential, per unit/ Non-residential, per 1,000 sq. ft.	EDU 2014	EDU Growth 2030	Estimated			
						Gallons per Day (average day maximum flow)	Gallons per Day Growth 2030		
Residential (in units)									
Single-family	4,571	2,197	1.00	4,571	2,197	6,768	1,704,983	900,770	2,774,880
Multi-family	1,224	585	0.81	991	474	1,465	369,643	194,340	600,650
Mobile homes	283	140	0.54	153	76	229	57,069	31,160	93,890
Nonresidential (in thousand square feet)									
Office	327	162	0.18	59	29	88	22,007	11,890	36,080
Commercial	1,638	696	0.12	197	83	280	73,481	34,030	114,800
Industrial/Warehouse	3,364	789	0.26	875	205	1,080	326,375	84,050	442,800
Public/Institutional				122	-	122	50,000	-	50,000
Other				122	-	122	50,000	-	50,000
Total				7,090	3,064	10,154	2,653,558	1,256,240	4,163,100
Residential:								Estimated current average flow @ 82 gpdpc with 1.1 peaking factor (gallons)	
Single-family (1 EDU) ¹	373 gpd/du	410 gpd/du	99 gpd/capita	PPH 4.14	2014 population 23,666		2,134,673		
Multi-family	302 gpd/du	332 gpd/du	99 gpd/capita	PPH 3.35					
Mobile Home	203 gpd/du	223 gpd/du	99 gpd/capita	PPH 2.25					
Non-residential:								522,000	
Office	75 gpd/1,000 sf								
Commercial/Retail	50 gpd/1,000 sf								
Industrial/Warehouse	105 gpd/1,000 sf								
Public/Instit.	50000 gpd	total all uses							
Other	50000 gpd	total all uses							
¹ 82 average gallons per person per day (times 1.1 peaking factor and PPH) from the Sanitary Sewer System Master Plan, 2010, Quad Knopf								2,656,673	

8. WASTEWATER FACILITIES

Table 8.3: Wastewater Improvement Costs

System Description	Estimated Cost Master Plan (2010 dollars)¹	Current Project Costs (2014 dollars)²
Collection System Extension Improvements		
1 Road 94 - Avenue 404 - Englehart	\$6,618,000	\$7,276,155
2 Road 92 - Randle Avenue	\$1,439,400	\$1,582,547
3 Kamm Avenue - Road 68	\$2,453,300	\$2,697,279
4 Alta Avenue - Nebraska Avenue	\$1,572,000	\$1,728,334
5 Englehart - Sierra Way	\$771,200	\$847,895
6 Road 68 - Sierra Way	\$1,592,800	\$1,751,203
7 Road 62 - RCR Project	\$552,400	\$607,336
8 El Monte Way - Road 60 - Kamm Avenue	\$3,056,000	\$3,359,917
9 Kamm Avenue/Road 68 to Wastewater Reclamation Facility	<u>\$1,040,800</u>	<u>\$1,144,307</u>
Subtotal Wastewater Collection System Improvements	\$19,095,900	\$20,994,972
20% engineering, environmental, administration, construction management, inspection		<u>\$4,198,994</u>
Total Collection System Improvements		<u>\$25,193,967</u>
EDU for Wastewater Collection System (see Table 8.1)		<u>23,096</u>
Subtotal Cost per EDU for Collection System Extensions		<u>\$1,090.84</u>
Wastewater Reclamation Facility Expansion ³		<u>\$21,500,000</u>
Estimated portion of WWRF charged to ratepayers 75%		<u>\$16,125,000</u>
Estimated portion of WWRF charged to new development 25%		<u>\$5,375,000</u>
EDU for WWRF (see Table 8.2)		<u>3,051</u>
Subtotal Cost to New Development per EDU for WWRF Expansion		<u>\$1,761.72</u>
Total Wastewater Cost per EDU		\$2,582.55

¹ City of Dinuba Sanitary Sewer Master Plan, September 2010, Quad Knopf

² Cost inflation factor (for collection system): ENR Construction Cost Index Los Angeles:

August 2009 July 2014

9,766.19 10,737.43

18%

³ Cost of remaining improvements for the complete expansion per the Preliminary Design Report for WWRF, 2007, Eco:Logic. Cost updated to 2015 dollars (ENR 20-cities CCI index) and includes engineering, permitting, construction financing, and contingencies.

Table 8.4: Proposed Wastewater Impact Fee

Land Use¹	Wastewater Demand Factor	Proposed Wastewater System Fee, per Unit or 1,000 Sq. Ft.	Current Wastewater Fee
<i>Residential, per unit</i>			
Single-Family	1.00	\$2,852.55	\$6,504.90
Multi-Family	0.81	\$2,282.04	\$2,532.90
Mobile Home	0.54	\$1,397.75	\$3,172.50
<i>Nonresidential, per 1,000 sq. ft. of floor area</i>			
Office	0.180	\$513.46	\$3,525.00
Commercial/Retail	0.120	\$342.31	\$2,938.70
Industrial/Warehouse	0.260	\$741.66	\$2,459.00

¹ See Section 2 for land use type descriptions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 8.1, 8.2, and 8.3

RESOLUTION NO. 2015-25

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DINUBA SETTING
A PARKS AND RECREATION FACILITIES IMPACT FEE**

WHEREAS, the City Council of the City of Dinuba created by ordinance a Parks and Recreation Facilities Fee; and

WHEREAS, pursuant to Dinuba Municipal Code Section 3.36.050, the City Council, by resolution, shall established the Parks and Recreation Facilities Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Parks and Recreation Facilities impact fee is established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.

PASSED, APPROVED and ADOPTED

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

5. PARKS

5. PARK FACILITIES

This section summarizes an analysis of the need for parks to accommodate new development and documents a reasonable relationship between new development and the maximum justified impact fee for funding of park and recreation facilities.

The Dinuba park system comprises over 70 acres of developed park land, including two community parks, two neighborhood parks, eight mini parks, and two special interest parks. These parks along with their usable acres and amenities are listed in **Table 5.1**.

Table 5.1: Inventory of Current Parks

Location	Developed Park (acres)	Amenities
Alice	0.75	Playground, picnic pavilion with electricity, basketball courts, picnic tables, and porta-potties
Felix Delgado	6.30	Softball diamond, picnic shelter, and restrooms.
Gregory	0.80	Picnic area, playground equipment, and restrooms
K/C Vista	18.18	Soccer fields, baseball fields, parking, picnic pavilion, restrooms, and playground equipment
Rose Ann Vuich Community Park	8.04	Parks Division Office, covered bandstand, group picnic shelter and picnic areas, restrooms, and playground apparatus
Roosevelt Community Park	5.50	Two lighted baseball fields, tee-ball field, two lighted racquetball courts, playground, batting cage, lighted basketball court, concession and announcer building, restrooms, and parking
Peachwood Park and Ponding Basin	1.80	Developed park area
Pamela Lane Ponding Basin	0.75	Picnic pavilion and picnic table
Luis Ruiz	5.00	Lawn area, shelter, and picnic tables
Entertainment Plaza	1.60	Gazebo, lawn area, interactive ground-level fountain, and restrooms
Centennial	10.00	Lawn area, soccer fields, picnic pavilion, porta-potties, and playground equipment
Nebraska	10.00	Lawn area, dog park, porta-potties, and picnic pavilion
Muirfield	1.40	Turf lawn area and trees
Total Developed Park Acres	70.12	

Source: City of Dinuba 2014

In addition to the open park areas, the City recently opened the Dinuba Sportsplex Recreation Activity Center, a state-of-the-art, 44,000-square-foot recreational venue. The Sportsplex offers the following amenities and recreation opportunities:

- Six indoor batting cages for both softball and baseball
- Baseball and softball training areas
- Indoor soccer training
- Basketball and volleyball courts
- Fitness area
- Training meeting room
- Party, arcade, and concession areas
- Skate park
- Youth and teen center activities
- Youth group outings

The Sportsplex was constructed at a cost of \$1.5 million for renovation of the existing building. The building and property were acquired for \$400,000.

PARKS SERVICE POPULATION

In this impact fee study, the City's park facilities are considered to serve only Dinuba residents. The current population and the acreage per 1,000 population standard are shown in **Table 5.2**.

Table 5.2: Population and Current Park Standard

City Parks Area	70.12 ac.
Sportsplex Skate Park Area	<u>0.22</u>
Total Park Area	70.32
Current Population (2014)	<u>23,666</u>
Current Park Acres per 1,000 Residents	2.97

Source: Tables 5.1, 2.1

PARK STANDARDS AND UNIT COSTS

Park standards are typically stated in terms of park land per 1,000 residents. The park standard stated in Dinuba's General Plan is 3.5 acres per 1,000 residents. However, for ministerial permits, to which AB 1600 impact fees apply, it is recommended that the amount of the fee be set at a level no higher than necessary to provide park facilities at the same level of service that the city's current residents enjoy, which is 2.97 acres per 1,000 as indicated in **Table 5.2**. This results in a lower fee and also avoids a deficiency that must be funded by current development. In other words, if the City were to impose an impact fee designed to generate revenues sufficient to acquire and develop parks at the higher General Plan rate, the City would need to fund its share of the cost to increase the inventory of parks. At the current difference between the existing park level of service and the General Plan standard, the City would need to purchase and develop an additional 9 acres of parks using funds other than the park impact fee revenue.

Park Cost Estimate

The City of Dinuba's parks offer a variety of amenities as indicated in the inventory on **Table 5.1**. A new park financed with impact fee revenues should provide about the same level of amenities. Based on the growth projection of nearly 11,200 new residents by the year 2030, over 33 acres of parks would be needed at the current level of service (2.97 acres per 1,000 residents). The estimated cost per acre is approximately \$198,420 (not including land acquisition) for a fully developed park with irrigated turf, picnic areas, basketball court, trees, ornamental planting, restrooms, etc. An itemized cost estimate listing all the park improvements consistent with the City's existing parks is presented in **Table 5.3**. This cost estimate is based on a typical 5-acre neighborhood park.

Table 5.3: Cost Estimate for Typical 5-Acre Neighborhood Park

Item Description	Quantity	Unit	Unit Cost	Total Cost
Street frontage Improvements 12' pavement, curb, gutter, sidewalk, r	400	LF	\$ 150.00	\$ 60,000.00
Clearing and Grading	5	Acre	\$ 10,000.00	\$ 50,000.00
Trash Receptacles, 55 gal, aggregate stone	6	Each	\$ 785.00	\$ 4,710.00
Concrete Benches, 6 ft. flat	6	Each	\$ 640.00	\$ 3,840.00
Concrete Picnic Tables, 66 in. dia. round	4	Each	\$ 825.00	\$ 3,300.00
ADA Compliant Picnic Tables, 8 ft., concrete	2	Each	\$ 735.00	\$ 1,470.00
Drinking Fountains	2	Each	\$ 2,000.00	\$ 4,000.00
Bike Racks, 7 bike wave rack	2	Each	\$ 1,133.33	\$ 2,266.66
BBQ Grill, 300 sq. in enameled cooking surface	4	Each	\$ 500.00	\$ 2,000.00
Concrete Interior Path (6 ft. wide)	900	LF	\$ 22.20	\$ 19,980.00
12' Mow Strip, surrounding planting beds	400	LF	\$ 4.00	\$ 1,600.00
Irrigated Multi-Purpose Turf, 200' x 300'	60,000	Sq. Ft.	\$ 2.50	\$ 150,000.00
Other Ground / Slope Cover	45,000	Sq. Ft.	\$ 1.25	\$ 56,250.00
Monument Entry Sign / Kiosk	1	LS	\$ 3,000.00	\$ 3,000.00
Amended Soil Base, turf, planting beds and miscellaneous ground cov	115,000	Sq. Ft.	\$ 1.00	\$ 115,000.00
Shade Trees, 10 gallons	25	Each	\$ 100.00	\$ 2,500.00
Permanent Rest Rooms	1	Set (M/F)	\$ 250,000.00	\$ 250,000.00
Water Supply	1	LS	\$ 5,000.00	\$ 5,000.00
Sewer Line	1	LS	\$ 7,500.00	\$ 7,500.00
Drainage	1	LS	\$ 10,000.00	\$ 10,000.00
Electrical	1	LS	\$ 2,000.00	\$ 2,000.00
Parking Lot (3" AC / 4" AB) approximately 2.5% of site, 20 spaces	5,000	SF	\$ 6.50	\$ 32,500.00
Signage (Park Rules, Playground Rules, etc.)	6	Each	\$ 500.00	\$ 3,000.00
			Subtotal Construction	\$ 789,916.66
			Subtotal Construction (By Acre)	\$ 157,983.33
Non-Construction Costs				
Utilities Fees @ 2%				\$ 15,798.33
Contingency @ 5%				\$ 39,495.83
Engineering / Design @ 5%				\$ 39,495.83
CM & Inspection @ 5%				\$ 39,495.83
Environmental @ 1%				\$ 7,899.17
365-day maintenance				\$ 60,000.00
			Total Non-Construction	202,185.00
			TOTAL COSTS	\$ 992,101.66
			TOTAL COST (By Acre)	\$ 198,420.33
			Land Cost	\$ 180,000.00
			TOTAL COST with land acquisition (by acre)	\$ 378,420.33

The park cost estimate above is intended to be representative of a new park that would be constructed in Dinuba. This representative park contains many of the features and in similar proportion to those in the City's current parks.

Other Recreation Facilities

The City's two other major recreation facilities, the Sportsplex Activity Center and the Roosevelt Park Recreation Center, are listed with their cost in **Table 5.4**. Another planned and fully funded facility placed in this category is the new College Park Recreation Center. These facilities are added to the total amount of park facilities costs in calculating the cost per capita of all park facilities.

Table 5.4: Other Recreation Facilities

Dinuba Sportsplex Recreation Activity Center at 201 Uruapan, total floor area	44,000 sq. ft.	\$1,900,000	\$43.18
Roosevelt Park Recreation Center, 1390 East Elizabeth	9,000 sq. ft.	\$1,100,000	\$122.22
New College Park Recreation Center (fully funded)	<u>4,200 sq. ft.</u>	<u>\$326,800</u>	<u>\$77.81</u>
Total and Weighted Average Construction Cost	57,200 sq. ft.	\$3,326,800	\$58.16
Current Population, Residents Only (2014)	23,666		
Current Recreation Facility Floor Area per Capita (57,200/23,666)	2.42 sq. ft.		
Facility Construction Cost per Square Foot (weighted average)	<u>\$58.16</u>		
Total Facility Cost per Capita (cost per sq. ft. x floor area per capita)	\$140.75		
Population Growth	11,193		
Total Cost of Other Recreation Facilities for Growth	\$1,575,414.75		

Source: City of Dinuba 2014

PARKS FOR NEW DEVELOPMENT

New development can be required to provide its proportionate share of facilities related to new development at the existing level of service in terms of number of developed park acres per 1,000 residents. **Table 5.5** shows the allocation of parks and recreation facilities costs for new development. This table includes a park land acquisition cost of \$180,000 per acre, which was the figure used on the 2005 Park Reserve Fee update.

USE OF FEE REVENUES

The park impact fee revenues may be used to contribute to the acquisition and development of new park land. Fee revenues may also be used to expand or construct new recreation facilities and to purchase park amenities to increase park user capacity such as playground equipment, hard courts, restrooms, and ball field and area lighting to extend hours of use and/or to perform refurbishment within the parameters allowed by Government Code Section 66000.

Table 5.5: Total Per Capita Costs for Park Facilities

Park Standards and Costs	
Park and Recreation Acquisition and Development Costs for Growth	
Existing Level of Service per 1,000 Population	2.97 ac.
Service Population Growth to 2030	<u>11,193</u>
Park Acres Required for Growth	33.24
Estimated Park Development Cost per Acre	\$198,420
Estimated Park Acquisition Cost per Acre	<u>\$180,000</u>
Total Cost per Acre	\$378,420
Developed Park Cost for Growth (new park acres required: x park cost per acre, 33.24 x \$378,420)	\$12,578,680.80
Other Recreation Facilities Cost	<u>\$1,575,414.75</u>
Total Park and Recreation Cost for Growth	\$14,154,095.80
Cost per Capita at existing level of service (total cost for growth/population growth): \$14,154,096/11,193):	\$1,264.55

Source: Tables 5.1, 5.2, 5.3, and 5.4

FEE SCHEDULE

Table 5.6 shows the parks impact fee for new development based on the facilities cost per capita shown in **Table 5.5** and the housing unit occupancy rates assumed in **Table 2.1**. The fee represents the amount required to fully fund all new park facilities needed to accommodate the estimated residents of each new dwelling unit.

Table 5.6: Proposed Park Fees

Dwelling Unit Type¹	Cost per Capita	Occupancy²	Fee	Current Fee
Single-Family	\$1,264.55	4.10	\$5,184.66	\$1,673.00
Multi-Family	\$1,264.55	3.29	\$4,160.37	\$1,332.00
Mobile Home	\$1,264.55	2.00	\$2,529.10	\$986.00

¹ See Section 2 for unit type descriptions.

² Persons per dwelling unit are future estimated rates set to equate projected population with housing units.

Source: Tables 2.1 and 5.5

QUIMBY ACT DEDICATION OF PARK LAND AND PARK RESERVE FEES

In 1990, the City enacted Quimby Act park dedication provisions (Municipal Code Chapter 16.025) in accordance with Government Code Section 66477, which states that the dedication of land for parks may be required as a condition of subdivision approval at a rate of dedication not to exceed 3 acres per 1,000 residents unless the City can show that its existing park acreage exceeds this limit. The higher rate may not exceed 5 acres per 1,000 residents. The City's existing

park rate is calculated in this study to be 2.97 acres per 1,000 residents. Paragraph 16.25.040 of the Municipal Code requires dedication at a rate of 5 acres per 1,000, which is the maximum allowable under Government Code Section 66477, but which doesn't appear to be supportable by the existing park acreage and the city's current population. However, the household occupancy rates used in paragraph 16.25.040 appear to be out of date and too low. The occupancy rates used in this study are compared with those found in paragraph 16.25.040. With the two adjustments—to the dedication rate and the occupancy rate—the resultant acreage rates per dwelling unit type are less than what the current code requires:

Current Municipal Code paragraph 16.25.040:

Dwelling Unit	Park Acreage Standard per 1,000 Residents (acres)	Average Occupancy per Dwelling Unit	Park Acres per Dwelling Unit
Single-Family	5.00	3.26	0.01630
Duplex	5.00	2.43	0.01215
Apartments	5.00	2.60	0.01300
Manufactured Homes	5.00	1.91	0.00955

Proposed adjusted Municipal Code paragraph 16.25.040:

Dwelling Unit	Park Acreage Standard per 1,000 Residents (acres)	Average Occupancy per Dwelling Unit	Park Acres per Dwelling Unit
Single-Family	2.97	4.10	0.01218
Duplex	2.97	3.29	0.00977
Apartments	2.97	3.29	0.00977
Manufactured Homes	2.97	2.00	0.00594

The City may impose the full land dedication requirement at the subdivision stage (prior to final map approval), but then may not collect the full AB 1600 park impact fees for park acquisition and development, indicated in **Table 5.6**, at the issuance of building permits. The City may collect on either the land dedication requirement or the impact fee, but not both fees in their entirety.

The City has options to work with when applying both the land dedication requirement and AB 1600 impact fees to subdivisions. Probably the simplest option from the City's perspective is for the subdivider to construct and dedicate a park, then to receive park fee credit. The credit would be equal to the accepted cost of the park construction or to the equivalent unit credits based on the acreage of the park. If the subdivider is only dedicating land (and not constructing park improvements), the subdivider would be eligible for a credit against the fee up to the appraised fair market value of the land, as determined in Municipal Code paragraph 16.25.060.B.

RESOLUTION NO. 2015-26

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DINUBA SETTING
A PLANNED TRANSPORTATION
FACILITIES IMPACT FEE**

WHEREAS, the City Council of the City of Dinuba created by ordinance a Planned Transportation Facilities Fee; and

WHEREAS, pursuant to Dinuba Municipal Code Section 11.20.050, the City Council, by resolution, shall established a Planned Transportation Facilities Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Planned Transportation Facilities impact fee is established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.

PASSED, APPROVED and ADOPTED

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

6. TRANSPORTATION

This section summarizes the analysis of impact fees to fund transportation improvements that include arterial street segments, intersection improvements, and traffic signals to accommodate new development in Dinuba through 2030. This section will show a reasonable relationship between impact fees on new development and the demand for road improvements generated by the new development paying the fee. This relationship is shown by comparing the current level of service (LOS) of specific streets with the LOS that would result by adding the trips associated with the projected new land development.

BACKGROUND

As stated in the introduction, a Traffic Impact Study (TIS) was conducted for the General Plan Update DEIR. The TIS recommended widening the following street segments and improving intersections to maintain an LOS C on the city's arterial streets. More detailed descriptions and cost estimates for the recommended improvements are provided in **Tables 6.2** and **6.3**. Note that since completion of the TIS in 2007, several of the recommended improvements listed below have been completed or their construction is under way.

Street Segments

- Nebraska Avenue
 - West of Alta Avenue
 - East of Alta Avenue
- El Monte Way
 - Road 56 to Monte Vista Drive
 - Alta Avenue to Crawford Avenue
- Kamm Avenue
 - West of Alta Avenue
 - East of Alta Avenue
- Alta Avenue
 - North of Nebraska Avenue
 - Nebraska Avenue to State Route 201
- Crawford Avenue
 - North of El Monte Way
 - South of El Monte Way

Intersections

Nebraska/Alta	El Monte Way/Monte Vista
Nebraska/Crawford	El Monte Way/Alta
Saginaw/Crawford	El Monte Way/Crawford
El Monte Way/Road 56	Sierra/Alta
El Monte Way/Road 62	Kamm/Road 56
El Monte Way/Road 64	Kamm/Englehart
El Monte Way/Road 70	Kamm/Alta
El Monte Way/Englehart	

TRAFFIC LEVEL OF SERVICE

The TIS indicated where improvements are needed to mitigate the impacts of projected development. In the traffic modeling process, the trips from new development are routed through the street network and the segments that degraded below the LOS threshold are identified. Mitigation measures in the form of street widening and intersection improvements are then added to the network to achieve LOS C, which is the minimum desirable service level at which arterial and collector streets should operate as stated in General Plan Policy 2.23. This procedure ensures that the measures result in the minimum LOS. By identifying these specific mitigation measures and basing the impact fee on the cost of these measures, this procedure maintains the relationship between the impact fee and the purpose of the fee revenues.

TRAFFIC DEMAND FROM NEW DEVELOPMENT

The first step in the traffic fee nexus study is to estimate the traffic generated by new development and the "demand" for traffic facilities by that new development. Traffic demand is based on the following factors:

- Total trips generated by given land uses based on the annual average daily trips (AADT) for the land uses as found in the Institute of Transportation Engineers (ITE) Trip Generation Manual (7th edition).
- Net "new" trips are calculated for each of the general land use categories used in the analysis.

Table 6.1 shows traffic demand that would be generated by new development from 2014 to 2030. Demand for street improvements is stated in terms of the number of new trips generated by growth in land development. Different types of land development generate traffic at different rates. A single-family residence typically generates 10 vehicle trips per day and a typical commercial or retail building about 43 trips per day on average. The total number of trips generated by all land uses is stated as AADT. **Table 6.1** shows that new growth by 2030 will add about 40,000 annual average daily trips to the network, a 30% increase over the current number of AADT.

TRAFFIC IMPROVEMENTS FOR NEW DEVELOPMENT

Planned Improvement Projects

Table 6.2 presents the descriptions of individual street segment improvement projects needed to accommodate the growth in traffic. A cost estimate for the street segments is presented in **Table 6.3**. **Table 6.4** presents the fair-share cost allocation for street segments between existing and future development in Dinuba. **Table 6.5** presents the needed intersection improvements, the estimated costs of these improvements, and the cost allocations to existing and future development.

Table 6.1: Traffic Demand from New Development

Land Use ¹	Existing Dwelling Units or 1,000 Square Feet (2014)	Total 2030 (units or 1,000 sq. ft.)	Growth 2014-2030 (Units or 1,000 sq. ft.)	AADT Rate	Pass-by Factor ³	Adjusted AADT (AADT x Pass-by Factor)	Total AADT 2030	Total AADT from Growth
<i>Residential (in units)</i>								
Single-family	4,571	6,768	2,197	9.6	1	9.60	64,973	21,090
Multi-family	1,224	1,809	585	6.7	1	6.70	12,120	3,920
Mobile Home	283	423	140	5.0	1	5.00	2,115	700
	6,078	9,000	2,922				79,208	25,709
<i>Non-residential (in thousand sq. ft. units)</i>								
Office	327	489	162	11.0	0.7	7.70	3,765	1,247
Commercial/Retail	1,638	2,334	696	43.0	0.3	12.90	30,103	2,440
Industrial/Warehouse	3,364	4,153	789	5.0	1	5.00	20,765	10,529
	5,329	6,976	1,647				54,633	14,217
							133,841	39,926
						Percentage of new trips to total		30%

¹ See Section 2 for land use type descriptions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² Average daily trip rates from ITE Trip Generation Manual, 7th Edition.

³ The pass-by factor is the percentage of original trips generated by the land use, the factor accounts for trips that only stop on the way to or from another destination.

6. TRANSPORTATION

Table 6.2: Street Segment Improvements

Project No.	Street Name and Limits		Required Configuration for Mitigation ¹	Existing Improvements		
	From	To		Lanes	Paved Width	Widening (lanes)
Nebraska Avenue (Rd 424)						
1A	Englehart	Eaton Avenue	4-Lane Arterial, with center turn lane	2	52	32
1B			Add 1 WB lane with C,G & SW, 370' west of Viscaya and 390' east of Euclid			
2	Eaton Avenue	Crawford Avenue	4-Lane Arterial (add C, G & SW on north side only)	3		68
El Monte Way (Ave 416)						
4	K Street	East Tulare Street	4-Lane Arterial	2	52	32
Kamm Avenue (Ave 408)						
5	Road 56	Alta Avenue	2-Lane Major Collector, w/center turn lane	2	48	28
6	Alta Avenue	College	2-Lane Major Collector, w/center turn lane	3	88	68
7	College	Crawford Avenue	2-Lane Major Collector, w/center turn lane	2	58	38
Alta Avenue (Rd 80)						
8	Rd 80 from Ave 380 to Ave 416 (El Monte Wy.) 24,000 LF completed as Regional Project. \$21.6 M	Nebraska Avenue	4-Lane Arterial	2	48	38
9 (Measure R Tier II)	Nebraska Avenue	340' South of Davis Drive	4-Lane Arterial	2	48	38
Crawford Avenue (Rd 88)						
10	Nebraska Avenue	East North Way	4-Lane Arterial, with center turn lane	3	84	64
11	East North Way	El Monte Way	4-Lane Arterial, with center turn lane	3	74	54
12	El Monte Way	Sierra	4-Lane Arterial, with center turn lane	3	66	46
15	Kamm	Ave 406	4-Lane Arterial, with center turn lane	2	46	26

¹ Arterial configuration and right-of-way width per General Plan policies and Figure 2-3 of the Street Standards.

6. TRANSPORTATION

Table 6.3: Street Segment Improvement Costs

Street Name and Limits	ROW	Length	ROW Cost per Square Foot	ROW Cost	Rough Grade Cost per Square Foot	Rough Grade Cost	New Street (additional) Width, Including center lane, parking/bike lane	Street Pavement Cost per Square Foot	Total Street Pavement Cost
Nebraska Avenue (Rd 424)									
Englehart Eaton Avenue	118	5,790	\$5.00	\$1,910,700	\$0.50	\$191,070	56	\$20.05	\$6,499,699
370' west of Viscaya and 390' east of Euclid	20	760	\$5.00	\$76,000	\$0.50	\$7,600	30	\$20.05	\$457,048
Eaton Avenue Crawford Avenue	20	4,000	\$5.00	\$400,000	\$0.50	\$40,000	20	\$20.05	\$304,698
			Subtotal	\$2,386,700		\$238,670			\$7,261,445
El Monte Way (Ave 416)									
K Street East Tulare Street	118	3,000	\$5.00	\$990,000	\$0.50	\$99,000	42	\$20.05	\$2,525,790
			Subtotal	\$990,000		\$99,000			\$2,525,790
Kamm Avenue (Ave 408)									
Road 56 Alta Avenue	94	15,800	\$5.00	\$3,634,000	\$0.50	\$363,400	22	\$20.05	\$6,967,972
Alta Avenue College	88	2,650	\$5.00	\$0	\$0.50	center-turn lane striping only		\$20.05	
College Crawford Avenue	94	2,650	\$5.00	\$477,000	\$0.50	\$47,700	12	\$20.05	\$637,461
			Subtotal	\$4,111,000		\$411,100			\$7,605,433
Alta Avenue (Rd 80)									
County Line (SOI) Nebraska Avenue	118	5,300	\$5.00	\$1,855,000	\$0.50	\$185,500	36	\$20.05	\$3,824,767
Nebraska Avenue 340' South of Davis Drive	118	1,680	\$5.00	\$588,000	\$0.50	\$58,800	36	\$20.05	\$1,212,379
			Subtotal	\$2,443,000		\$244,300			\$5,037,146
Crawford Avenue (Rd 88)									
Nebraska Avenue East North Way	118	3,940	\$5.00	\$669,800	\$0.50	\$66,980	24	\$20.05	\$1,895,545
East North Way El Monte Way	118	1,300	\$5.00	\$286,000	\$0.50	\$28,600	34	\$20.05	\$886,031
El Monte Way Sierra	118	2,640	\$5.00	\$686,400	\$0.50	\$68,640	42	\$20.05	\$2,222,695
Kamm Ave 406	118	1,320	\$5.00	\$475,200	\$0.50	\$47,520	62	\$20.05	\$1,640,560
			Subtotal	\$2,117,400		\$211,740			\$6,644,831
			Total	\$12,048,100		\$1,204,810			\$29,074,645

6. TRANSPORTATION

Table 6.3: Street Segment Improvement Costs (continued)

Street Name and Limits	Curb & Gutter In feet (Including medians if applicable)	Curb & Gutter Cost per lineal foot	Curb & Gutter Cost	Lighting	Striping only	Sidewalk (total width)	Cost per Square Foot	Sidewalk Cost	Soft Costs ²	Total Segment Cost
Nebraska Avenue (Rd 424)										
Englehart Eaton Avenue	11,580	\$25.00	\$289,500	\$231,600		10	\$8.00	\$463,200	\$3,530,532	\$13,116,300.05
370' west of Viscaya and 390' east of Euclid	760	\$25.00	\$19,000	\$30,400		5	\$8.00	\$30,400	\$250,446	\$870,893.55
Eaton Avenue Crawford Avenue	4,000	\$25.00	\$100,000	\$160,000		10	\$8.00	\$320,000	\$425,361	\$1,750,059.70
	Subtotal		\$408,500	\$422,000				\$813,600	\$4,206,339	\$15,737,253
El Monte Way (Ave 416)										
K Street East Tulare Street	6,000	\$25.00	\$150,000	\$120,000		10	\$8.00	\$240,000	\$1,442,003	\$5,566,793
	Subtotal		\$150,000	\$120,000				\$240,000	\$1,442,003	\$5,566,793
Kamm Avenue (Ave 408)										
Road 56 Alta Avenue	15,800	\$25.00	\$395,000	\$632,000		5	\$8.00	\$632,000	\$4,135,571	\$16,759,943
Alta Avenue College			\$0	\$0	\$5,300	0	\$8.00	\$0	\$2,438	\$7,738
College Crawford Avenue	2,650	\$25.00	\$66,250	\$106,000		5	\$8.00	\$106,000	\$443,169	\$1,883,580
	Subtotal		\$461,250	\$738,000				\$738,000	\$4,581,178	\$18,651,261
Alta Avenue (Rd 80)										
County Line (SOI) Nebraska Avenue	21,200	\$25.00	\$530,000	\$212,000		10	\$8.00	\$424,000	\$2,381,083	\$9,412,350
Nebraska Avenue 340' So. of Davis Dr.	3,360	\$25.00	\$84,000	\$67,200		10	\$8.00	\$134,400	\$716,118	\$2,860,897
	Subtotal		\$614,000	\$279,200				\$558,400	\$3,097,201	\$12,273,247
Crawford Avenue (Rd 88)										
Nebraska Avenue East North Way	3,940	\$25.00	\$98,500	\$157,600		5	\$8.00	\$157,600	\$1,093,063	\$4,139,088
East North Way El Monte Way	1,300	\$25.00	\$32,500	\$52,000		5	\$8.00	\$52,000	\$483,520	\$1,820,651
El Monte Way Sierra	2,640	\$25.00	\$66,000	\$105,600		5	\$8.00	\$105,600	\$1,181,526	\$4,436,461
Kamm Ave 406	2,640	\$25.00	\$66,000	\$52,800		10	\$8.00	\$105,600	\$879,741	\$3,267,421
	Subtotal		\$263,000	\$368,000				\$420,800	\$3,637,851	\$13,663,622
			\$1,896,750	\$1,927,200	\$5,300			\$2,770,800	\$16,964,572	\$65,892,177

¹ Arterial configuration and right-of-way width per General Plan policies and Figure 2-3 of the Street Standards.

² Soft Costs

	Percentage of Construction (not including ROW acquisition)
Traffic Control	4%
Design Engineering	10%
Environmental Compliance	12%
Construction Management	15%
Mobilization	5%

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Table 6.4: Allocation of Street Segment Costs to New Development

Street Segment (Project No.)	Total Segment Cost	DIF Fair Share Percentage ¹	Fair-Share Cost	City Share
<u>Nebraska Avenue</u>				
Englehart to Eaton Ave. (1A)	\$13,116,300	90%	\$11,804,670	
370' west of Viscaya to 390' east of Euclid (1B)	\$870,894	90%	\$783,804	
Eaton Ave. to Crawford (2)	\$1,750,060	82%	\$1,435,049	
Subtotal	\$15,737,253		\$14,023,523	\$1,713,730
<u>El Monte Way</u>				
K St. to East Tulare (4)	\$5,566,793	50%	\$2,783,396	\$2,783,396
<u>Kamm Avenue</u>				
Road 56 to Alta Ave. (5)	\$16,759,943	38%	\$6,368,771	
Alta Ave. to College (6)	\$7,738	72%	\$5,571	
College to Crawford Ave. (7)	\$1,883,580	73%	\$1,375,014	
Subtotal	\$18,651,261		\$7,749,363	\$10,901,898
<u>Alta Avenue</u>				
County Line to Nebraska Ave. (8)	\$9,412,350	43%	\$4,047,310	
Nebraska Ave. to 340' south of Davis Dr. (9)	\$2,860,897	26%	\$743,833	
Subtotal	\$12,273,247		\$4,791,144	\$7,482,103
<u>Crawford Avenue</u>				
Nebraska Ave. to East North Way (10)	\$4,139,088	94%	\$3,890,743	
East North Way to El Monte Way (11)	\$1,820,651	73%	\$1,329,075	
El Monte Way to Ave. 422 (12)	\$4,436,461	36%	\$1,597,126	
Kamm Ave. to Ave. 406 (15)	\$3,267,421	59%	\$1,927,779	
Subtotal	\$13,663,622		\$8,744,723	\$4,918,899
Total	\$65,892,177		\$38,092,150	\$27,800,027

¹The percentage of the cost allocated to the development impact fee is the percentage of the growth in projected future daily trip volume on the street segment that is from local traffic. It represents a measure of the impact of the traffic from new development in Dinuba (see the appendix for calculation of fair-share percentages)

Table 6.5: Intersection Improvements, Costs and Allocation

No.	Location	Mitigation for Cumulative 2030 Impacts	Signal Cost New/Modification	Turn Lanes	Total	Fair-Share Percentage	Fair-Share Cost
1	Nebraska/Alta	LTO & RTO on all four legs, signal modification	\$120,000	\$241,000	\$361,000	54%	\$194,940
2	Nebraska/Crawford	Add LTO lanes two legs, existing 4-way stop to remain		\$53,000	\$53,000	70%	\$37,100
3	Saginaw/Crawford	Signalize, add LTO lanes EB, SB, WB	\$375,000	\$52,500	\$427,500	50%	\$213,750
4	El Monte Way/Road 70	Signalize, add LTO & RTO lanes all four legs ¹	\$375,000	\$293,500	\$668,500	75%	\$501,375
5	El Monte Way/Crawford	Add RTO NB, WB & EB, signal modification	\$200,000	\$87,000	\$287,000	57%	\$163,590
6	Sierra/Alta	Add LTO WB, RTO NB, signal modification	\$200,000	\$55,250	\$255,250	69%	\$176,123
7	Kamm/Road 56	Signalize, add RTO on EB leg; LTO on SB, EB & WB legs	\$375,000	\$107,750	\$482,750	67%	\$323,443
8	Kamm/Englehart	4-way Stop, LTO all legs ²	N/A	\$52,500	\$52,500	84%	\$44,100
9	Kamm/Alta	Modify signal, add RTO to north and south legs	\$50,000	\$58,000	\$108,000	70%	\$75,600
Subtotal Construction			\$1,695,000	\$1,000,500	\$2,695,500		\$1,730,021
Soft Costs			34%	\$576,300	\$340,170		\$588,207
Total			\$2,271,300	\$1,340,670	\$3,611,970		\$2,318,228

LTO = left turn only lane, RTO = right turn only. Assuming 10-foot lanes, each lane is 75 feet long (arterial LTO = 250 feet), ROW at \$5 per square foot and \$30 per sq. ft. for grading, excavation, pavement section, striping, and loops. Add another \$2,750 for pedestrian ramps at right turn lanes. LTO lane cost: \$26,250 (except on arterial legs where center lane or median is provided as on Alta and El Monte), RTO lane cost: \$29,000

¹ Northerly leg to be constructed with development project.

² Southerly leg to be constructed with development project.

TRAFFIC FACILITY IMPACT COSTS PER TRIP

The transportation improvements costs are summarized in **Table 6.6**. Included in the total are costs for transit improvements, railroad crossings, and public parking lots. These facilities were included in the 2005 Impact Fee Study and are carried forward to this study without any adjustment. The total cost per trip for all improvements is also shown in **Table 6.6**.

Table 6.6: Summary of Transportation Costs and Cost per Trip

	Total Estimated Cost	Other Funding Sources	Development Fair-Share
Street Improvements – Segments	\$65,892,177	\$27,800,027	\$38,092,150
Intersections, signals and turn pockets	\$3,611,970	\$1,293,742	\$2,318,228
Railroad Crossings ¹	\$3,500,000	\$2,450,000	\$1,050,000
Transit Improvements ¹	\$2,350,000	\$1,645,000	\$705,000
Parking Lots ¹	<u>\$6,000,000</u>	<u>\$4,200,000</u>	<u>\$1,800,000</u>
Total, all improvement costs	\$81,354,147	\$37,388,769	\$43,965,378
Growth in Trips by New Development			39,926
			\$1,101.17
			Cost per Trip

¹ Railroad crossings (at Englehart, Saginaw, Merced, Ventura, Ave. 406, and Crawford), transit improvements (buses, trolleys, shelters), and parking lots (north, central, and south downtown) are assigned a fair share for development based on ratio of growth in ADT to future ADT: 30%

FEE SCHEDULE

Table 6.7 shows the proposed transportation facilities impact fee for new development based on the street improvements cost per trip calculated in **Table 6.6** above. The fee represents the amount required to fully fund all street improvements needed to accommodate growth based on the level of service approach. Residential and nonresidential developments within the city would pay the fee based on the trip generated by the land use type indicated.

USE OF FEE REVENUES

The transportation impact fee revenues may be used to fund the developer's fair-share portion of any of the street, intersection, and transit improvements listed above in **Tables 6.2, 6.5, and 6.6**. In addition, fee revenues may contribute to street and other transportation improvement projects that are determined by the City to be needed to mitigate the identified traffic impacts of future development; these projects may be added to the fee program. Also, as improvement projects identified in this section are completed, or found through subsequent traffic impact studies to be no longer needed, they may be deleted from the total funding requirements. As these changes to the improvements are made, the fee program should be updated to reflect the changes, if any, in cost basis and the fee.

Table 6.7: Proposed Transportation Impact Fee

Land Use¹	Cost per Trip	Trips per Unit²	Proposed Fee per Unit	Current Fee³
<i>Residential (in units)</i>				
Single-Family	\$1,101.17	9.60	\$10,571.23	\$11,464.80
Multi-Family	\$1,101.17	6.70	\$7,377.84	\$4,368.90
Mobile Home	\$1,101.17	5.00	\$5,505.85	\$5,580.90
<i>Nonresidential (in 1,000 sq. ft. units)</i>				
Office	\$1,101.17	7.70	\$8,479.01	\$6,201.00
Commercial/Retail	\$1,101.17	12.90	\$14,205.09	\$5,090.00
Industrial/Warehouse	\$1,101.17	5.00	\$5,505.85	\$4,181.00

¹ See Section 2 for land use type descriptions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² Trips per unit are from ITE Trip Generation Manual, 7th edition. Nonresidential rates are adjusted for pass-by trips.

³ Current fees per unit are estimated from current rates: \$2.161 for building area plus \$1.01 for land area and the following assumptions:

<u>Use</u>	<u>Building Area (sq. ft.)</u>	<u>Land Area (sq. ft.)</u>	<u>Density and Floor Area Assumptions</u>
Single-Family Units	1,800	7,500	5 units per acre
Multi-Family Units	900	2,400	18 units per acre
Mobile Homes	900	3,600	12 units per acre
Office	1,000	4,000	0.25 floor area ratio
Retail/Commercial	1,000	2,900	0.35 floor area ratio
Industrial/Warehouse	1,000	2,000	0.50 floor area ratio

IMPROVEMENTS SERVING SPECIFIC DEVELOPMENT PROJECTS

The fees indicated in **Table 6.7** cover only the transportation improvements described in **Tables 6.2** and **6.6** above. Street improvements necessary for development of individual properties, to provide access to individual property, and to mitigate on- or off-site project-specific traffic impacts may not be included in the improvements covered by the transportation impact fee proposed in this section. Project-specific improvements not covered by the fee include but are not limited to the following:

- Local, in-tract, and backbone street improvements serving individual parcels
- Traffic signals and other modifications not included in **Table 6.6** but required as a condition of project approval
- Arterial street or any other transportation-related improvement required by a development agreement
- Project-specific mitigations identified in a Final EIR

Notwithstanding the above, a developer of property may be required as a condition of approval to construct one or more, or a portion of, any of the transportation improvements covered by the fee. In such case, the value of constructed improvements that correspond to those listed in the above project descriptions, or any that may be added in subsequent fee

program updates, may be credited against the transportation impact fee at the City's discretion.

RESOLUTION NO. 2015-27

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DINUBA SETTING
A PLANNED EXTRA-CAPACITY WATER
FACILITIES IMPACT FEE**

WHEREAS, the City Council of the City of Dinuba created by ordinance a Planned Extra-Capacity Water Facilities Fee; and

WHEREAS, pursuant to Dinuba Municipal Code Section 13.07.050, the City Council, by resolution, shall established a Planned Extra-Capacity Water Facilities Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE Dinuba City Council does hereby find that:

- A. The above recitals are true and correct.
- B. That the Planned Extra-Capacity Water Facilities impact fee is established as set forth in the attached Exhibit "A" which is incorporated herein as if set in full.

PASSED, APPROVED and ADOPTED

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

9. WATER FACILITIES

This section pertains to the water supply, treatment, and distribution facilities needed to provide potable domestic water and to meet fire flow requirements for new development in Dinuba. The City Public Works Division currently maintains domestic water wells, storage tanks, pump stations, and water mains serving the entire incorporated area.

WATER SUPPLY AND DEMAND

Dinuba presently obtains all of its domestic water from groundwater aquifers. The City currently relies on eight active wells to supply its potable and fire service water needs. The City's water system also includes three storage tanks with a combined 3.25 million gallons of capacity and nine pumping stations for distribution of water in one pressure zone.

Water consumption was tracked for the years 2000–2006 and reported in the City's 2008 Water Master Plan. During the maximum month usage in 2006 (August), the City of Dinuba used approximately 6.16 million gallons per day (mgd); the average for 2006 was 4.03 mgd.¹ In 2006, the Water Master Plan estimated 4,280 residential units and 543 nonresidential service connections. The estimated population in 2006 was 19,180.² More recent data is found in the City's 2010 Urban Water Management Plan (UWMP), which estimates 4.32 mgd of "gross daily use," essentially the same as average day demand. The city's population in 2010 was approximately 21,500. The lower per capita demand in 2010 (201 gallons per day per person versus 208 in 2006) reflects the City's efforts at promoting water conservation. Note that the per capita daily water use statistic does not account for water demands of nonresidential land uses; actual household use is somewhat less. The UWMP shows 2010 household use versus nonresidential use based on meter data.

Table 9.1: Actual Water Use in 2010 – Dinuba UWMP

	Accounts	Average Day Use (mgd)
Single-family	4,492	2.36
Multi-family	151	0.32
Commercial	375	0.54
Industrial	5	0.46
Institutional/governmental	110	0.36
Other		<u>0.28</u>
Total	5,133	4.32

Residential water use totaled 2.68 mgd in 2010, or about 125 gallons per capita per day of household water use based on the estimated 2010 population of 21,500. Nonresidential water use, based on **Table 9.1**, totals 1.64 mgd.

¹ *City of Dinuba Water Master Plan*, January 2008, Boyle Engineering Corporation.

² California Department of Finance, *Final City/County Population Report, 2000–2010*.

The Water Master Plan projected a population of 33,516 in 2030, based on a 2.0% annual rate of growth. The Water Master Plan also developed water demand projections based on 2005–2010 and 2010–2020 land use buildout assumptions and water consumption per acre coefficients. The 2020 water demand, based on the 1997 General Plan land uses, was estimated to be 7,228 gallons per minute, or the equivalent of a total average day flow of 10.40 mgd. **Table 9.2** shows the projected 2020 developed acres, consumption coefficients, and average day water use for the General Plan land uses.

WATER SYSTEM IMPROVEMENTS

The Water Master Plan identifies a number of water supply, storage, and distribution system improvements that would be needed to accommodate anticipated growth in water demand as a result of the increase in land development shown in **Table 9.2**. These improvements and their estimated 2007 costs, inflated to 2014 dollars, are shown in **Table 9.3** and **Exhibit 9.1**.

Table 9.2: Projected Land Use Acreage and Water Demand in 2020 – Water Master Plan

Land Use Category	Water Demand Coefficients (gpm/acre)	Estimated Acreage 2003	2003 Average Day Flow (gpm)	Projected Acreage 2020	Percent of total	Increased Acreage over 2003	Average Day Flow (gpm) 2020
Community Commercial	1.3	33	43	133	2.63%	100	173
Commercial-Central	1.3	81	105	34	0.67%	-47	44
Green Belt	0	0	0	8	0.15%	8	0
General Commercial	1.3	93	121	182	3.61%	89	237
High Density Residential	3	26	79	42	0.83%	16	126
Light Industrial	1.5	274	411	731	14.47%	458	1,097
Low Density Residential	1	8	8	86	1.70%	78	86
Medium High Density Residential	2.5	85	214	149	2.95%	64	373
Medium Low Density Residential	1.5	362	543	1,462	28.92%	1100	2,193
Medium Density Residential	2	468	936	1,047	20.71%	579	2,094
Neighborhood Commercial	1.3	3	4	33	0.65%	30	43
Public/Semi Public	1	299	299	370	7.31%	71	370
Park/Ponding Basin	1	53	53	157	3.11%	104	157
Professional Office	1	40	40	60	1.19%	20	60
Urban Reserve	0	0	0	458	9.07%	458	0
Subtotal		1,826	2,855	4,953		3,127	7,053
RCR Project at Southwest Golf Course	1.7			103	2%		175
Total				5,055			7,228

Source: City of Dinuba Water Master Plan, Table 3-8 (page 3-17) and Table 3-12 (page 3-26)

9. WATER FACILITIES

Table 9.3: Water System Improvements Recommended by Water Master Plan

Project/Description	Quantity	Unit Cost	Improvement Costs (2007 dollars) ¹	Current Improvement Costs (2014 dollars) ²
<u>Water Master Plan Recommended Improvements, 2006–2010 Alternative A</u>				
New production well for 1,000-gpm supply including test well, auxiliary power supply, and chlorination system	4	\$1,370,000	\$5,480,000	\$6,640,258
8-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	1,800	\$78	\$140,400	\$170,126
10-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	41,100	\$93	\$3,822,300	\$4,631,580
12-inch grid mains to connect new wells or distribution system improvements including fire hydrants and valves	46,733	\$108	\$5,047,164	\$6,115,772
		Sub-total	\$14,489,864	\$17,557,743
<u>Water Master Plan Recommended Improvements, 2010–2020 Alternative A</u>				
New production well for 1,000-gpm supply including test well, auxiliary power supply, and chlorination system	3	\$1,650,538	\$4,951,614	\$6,000,000
8-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	18,117	\$78	\$1,413,126	\$1,712,321
10-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	29,956	\$93	\$2,785,908	\$3,375,757
12-inch grid mains to connect new wells or distribution system improvements including fire hydrants and valves	40,857	\$108	\$4,412,556	\$5,346,808
		Sub-total	\$13,563,204	\$16,434,886
			\$28,053,068	\$33,992,629

¹ City of Dinuba Water Master Plan, January 2008, Boyle Engineering Corp.

² Cost inflation factor:
 ENR Construction Cost Index, Los Angeles
 Sept. 2007 8,861.27
 July 2014 10,737.43
 21%

9. WATER FACILITIES

Table 9.4: Water Demand Equivalent Dwelling Unit Projections

Land Use	Existing Dwelling Units, Thousand Square Feet (TSF) or Acres	Growth 2014-2030 Units, TSF or Acres	Total 2030	Equivalent Dwelling Unit (EDU) Water Use Demand Factor ¹	Existing Water Use In EDU	Growth in EDU	Total EDU 2030	MGD Current Estimated Demand	MGD Increase due to Growth	Total 2030, MGD
<i>Residential (in units)</i>										
Single-Family	4,571	2,197	6,768	1.00	4,571.13	2,196.87	6,768.00	2.549	1.225	3.774
Multi-Family	1,224	585	1,809	0.52	636.37	304.31	940.68	0.355	0.170	0.525
Mobile Homes	283	140	423	0.31	87.75	43.38	131.13	0.049	0.024	0.073
<i>Nonresidential (in thousand square feet)</i>										
Office	327	489	816	0.290	94.83	141.81	236.64	2.953	0.079	0.132
Commercial/retail	1,638	2,334	3,971	0.240	393.08	560.05	953.13	0.219	0.312	0.531
Industrial/Warehouse	3,364	4,153	7,517	0.290	975.56	1,204.37	2,179.93	0.544	0.672	1.216
Public/Institutional (acres)										
Government/Schools	0	0	0	2.90	645.62	322.81	968.44	0.36	0.18	0.540
Golf Course	0	0	0	3.55	448.35	0.00	448.35	0.25	-	0.250
Other	0	0	0	0.81	502.15	100.00	602.15	0.28	0.06	0.336
Totals					8,354.85	4,873.59	13,228.45	4.66	2.718	7.376

¹The water use factor converts each unit of land use to an equivalent dwelling unit (EDU) which represents the water use of the land use in terms of the amount of water used by a single-family household: about 513 gallons per day.

Water Use Assumptions:

Residential	Growth increment	PPH	2010 population	Estimated current average flow @124.6
SFD	136 gpd/capita	4.10	23,666	2,950,000
MF	88 gpd/capita	3.29		
MH	86 gpd/capita	2.00		
Non-residential				
Office	159 gpd/1,000 sf			1,700,000
Commercial/Retail:	132 gpd/1,000 sf			4,650,000
Industrial/Warehouse:	159 gpd/1,000 sf			
Public/Institutional				
Schools	1.8 acre-feet/yr.			
Parks	2.2 acre-feet/yr.			
OS/Golf Courses	0.5 acre-feet/yr.			

9. WATER FACILITIES

The 10.4 mgd water demand projected by the Water Master Plan for 2020 is much higher than the projection for 2020 found in the UWMP (which is about 4.5 mgd) or the water demand that would be calculated using typical water use per capita factors and the land use projections assumed in the other sections of this report. **Table 9.4** shows an alternative water demand analysis based on a water use per capita factor of 125 gallons per day (residential use) and typical gallons per acre per minute for nonresidential water use. The same growth assumptions found in **Table 2.2** are used to estimate growth in water use in **Table 9.4**. This alternative analysis is used to compare the more conservative growth projections in this report with the greater acreage development assumed in **Table 9.2**. Since the water supply and distribution improvements shown in **Table 9.3** and **Exhibit 9.1** are intended to meet the water demands of a much larger development footprint, it would be inappropriate to spread the cost of these improvements over the lower growth projected in this report.

WATER FACILITIES COST PER EQUIVALENT DWELLING UNIT

Table 9.4 calculates the assumed growth from Section 2, Growth Projections, in terms of equivalent dwelling units (EDUs). An EDU is a single-family home and is assumed to use about 558 gallons of water per day (based on 136 gallons per day per person¹ and 4.10 persons per single-family household). All other land uses are stated in terms of EDUs using the EDU demand factor. An estimate of the current average day water use of 4.66 mgd in **Table 9.4** is determined by the sum of the current EDUs in all land uses (8,355) multiplied by 558 gallons per day water use for single-family homes. The number of EDUs is projected to grow by 4,874 to a total of 13,229 in 2030. Water demand will grow by 2.72 mgd from 4.66 mgd to 7.38 mgd by 2030. In order for water demand to increase to 10.4 mgd (the water demand given in the Water Master Plan), EDUs would have to increase by 10,287 (5,740,000 mgd/558 gallons per day). This higher number of EDUs is used in **Table 9.5** to determine the cost per EDU for new development.

Table 9.5: Water Facilities Cost per EDU

Master Plan Improvements needed for new development		\$33,992,629
Current Estimated Water Use (gallons)	4,660,000	
2020 water use projected in Water Master Plan	<u>10,400,000</u>	
Difference	5,740,000	
Growth in EDUs needed to generate projected 2020 water use (5,740,000 gals/558 gals per day per EDU)		10,287 EDUs
Improvement Cost per EDU		\$3,304.43

The large discrepancy in water demand between the Water Master Plan and the Urban Water Management Plan is, in part, due to the Water Master Plan's land use-based methodology for estimating future water demand. **Table 9.2** uses water demand per acre coefficients coupled with the gross acreages shown in the 1997 General Plan. The coefficients themselves are

¹ Based on the single-family water use estimate for 2015 in the *Urban Water Master Plan, 2010*, by 4Creeks Consulting and the estimated population in single-family homes.

reasonable; for example, the 3 gallons per minute for an acre of high-density residential requires a density of 15 units to the acre (assuming 88 gallons per day per person in multi-family units and 3.29 occupancy), which is a reasonable number. However, the total number of residential units represented in **Table 9.2** is calculated to be over 13,700 (based on the densities needed to generate the demand given by the coefficients and the average of 125 gallons per person per day for all types of residential units). At current growth rates, it would take over 30 years to reach 13,700 units. In other words, it is very unlikely that the City will add this many units in the next 5 years. However, it is appropriate to use the improvement costs and the cost per EDU based on buildout of the water service area analyzed in the Water Master Plan, as long as it is acknowledged that the time horizon for buildout will be many years in the future. The longer time frame requires that the fee will need to be updated several times over the buildout period as neighborhoods are developed and water improvements are constructed.

WATER FACILITIES FEE SCHEDULE

In **Table 9.6**, the water facilities impact fees are calculated for residential and nonresidential development based on the cost per EDU in **Table 9.5** and the EDU demand factors for the land use types.

Table 9.6: Proposed Water Facilities Impact Fees

Land Use¹	Water Demand Factor	Water Facilities Fee, per Unit or 1,000 Sq. Ft.	Current Water Fees
<i>Residential</i>			
Single-Family	1.00	\$3,304.43	\$6,681.90
Multi-Family	0.81	\$1,718.30	\$2,497.20
Mobile Home	0.54	\$1,024.37	\$3,247.20
<i>Nonresidential, per 1,000 sq. ft. of floor area</i>			
Office	0.31	\$958.28	\$3,608.00
Commercial/Retail	0.25	\$793.06	\$2,921.00
Industrial/Warehouse	0.31	\$958.28	\$2,358.00

¹ See Section 2 for land use type descriptions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 9.3 and 9.5

The difference between the current and proposed fees is primarily the result of two factors: the difference in cost assumptions and the projected development growth used in this report versus the 2005 Impact Fee Study, which is the basis of the current fee. The 2005 Impact Fee Study included the following oversize improvement costs (the extra capacity needed to accommodate new development):

Oversized Water Facilities Costs (in \$1,000s)

Mains (30 miles):	\$6,569
Wells (17):	\$21,250
Treatment (10):	\$2,400
Chlorination Units (17):	\$850

Elevated Tanks (3): \$6,000
Tank Connectors (3): _____ \$300
Total Cost (2005 dollars): \$37,369

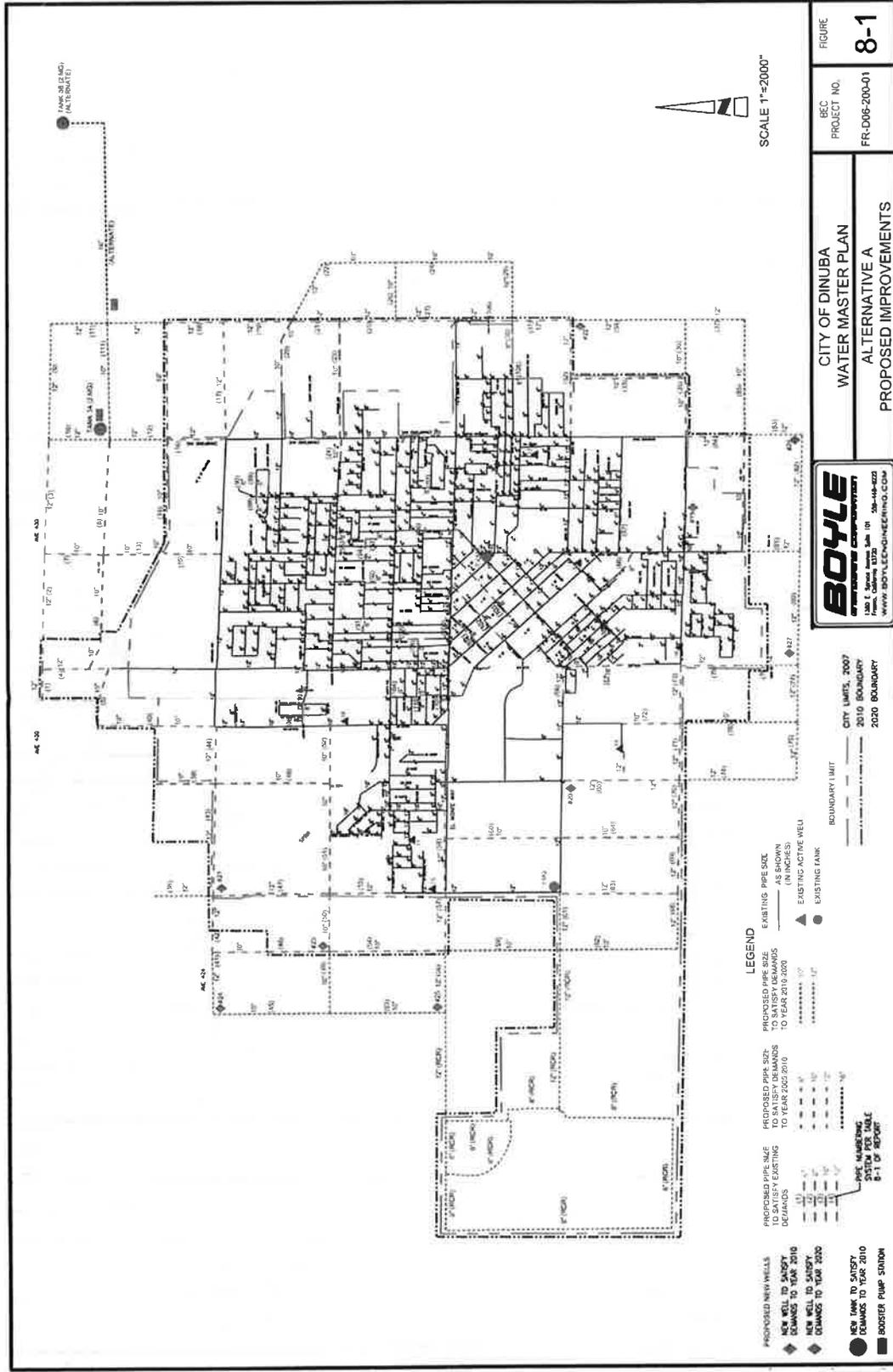
The 2005 Impact Fee Study projected 7,790 dwelling units of growth. The cost per unit was then calculated as $\$37,369,000/7,790 = \$4,797$. The current SDC for a single-family home is \$6,682 (assuming a 1,800-square-foot home on a 7,500-square-foot lot). This represents an annual inflation rate of 5.7% compared to the 5.3% increase in the Engineering News Record-Construction Cost Index (ENR-CCI) (20-City San Francisco) over the period 2005–2014. The cost of the oversize improvements in 2014 dollars is \$48.2 million (ENR-CCI) or about 21% more than the recommended Water Master Plan improvements (in 2014 dollars). Furthermore, the higher cost of the 2005 Impact Fee Study water improvements was distributed over a much smaller assumed growth: 7,790 versus 10,287 units. One interesting difference between the water SDC analysis in the 2005 Impact Fee Study and the Water Master Plan is the difference in the number of water supply wells: the 2005 Study indicated 17 were needed, while the Water Master Plan states only 9 were needed to serve a much higher demand.

USE OF WATER FACILITIES FEE REVENUES

Water facilities fee revenues may be used for any of the improvements listed in **Table 9.3** or shown on **Exhibit 9.1** or for similar water supply, capacity expansion, or water service extension projects. As is the case for the wastewater improvements, all local water facilities such as water mains that branch off of the major distribution pipes, which are needed to serve individual development projects, are the responsibility of the project developer. If, in order to serve a project, a developer must construct a portion of the distribution system or any other of the improvements shown on **Exhibit 9.1**, the developer may be eligible for a credit or reimbursement from fee revenues.

9. WATER FACILITIES

Exhibit 9.1: Proposed Alternative A Water Master Plan Improvements



ORDINANCE NO.: 2015-02

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF DINUBA AMENDING THE DINUBA MUNICIPAL CODE
CHAPTERS 3.32, 11.20, 13.07, AND 13.74 ESTABLISHING
METHODOLOGY FOR THE COMPUTATION
OF DEVELOPMENT IMPACT FEES AND
PROVIDING FOR THE ENACTMENT, PUBLICATION,
AND EFFECTIVE DATE THEREOF**

WHEREAS, the City Council of the City of Dinuba commissioned PMC to perform a study of the current development impact fees of the City of Dinuba; and

WHEREAS, it is necessary to regulate the use and development of land so as to assure that new development bears a proportionate share of the cost of capital expenditures necessary to provide for public facilities that serve such development; and,

WHEREAS, the City of Dinuba has analyzed the impacts of development on capital facilities associated with providing fire safety services, transportation, water, and sewer; and

WHEREAS, the City wishes to maintain an acceptable level of service for the present and future residents and businesses of the City of Dinuba; and

WHEREAS, a reasonable nexus and relationship exists between new development and the public facilities needed to maintain the existing level of public services for existing and future residences and businesses in the City of Dinuba pursuant to California Government Code Section 66000, et. seq. The nexus is demonstrated in the Development Impact Fee Study prepared by PMC, dated April, 2015, which identifies the estimated number of facilities, services and equipment needed in order to provide timely, sufficient, and reasonable services within the projected service area; and

WHEREAS, at least once every five years, the Council shall review the basis for the impact fees to determine whether the fees are still reasonably related to the needs of new development; and

WHEREAS, the City Council has held a properly noticed public hearing to consider the establishment of the proposed development impact fees; and

WHEREAS, the adoption of the Development Impact Fee Study and the proposed impact fees are statutorily and categorically exempt from the requirements of the California Environmental Quality Act ("CEQA), because the setting of development impact fees merely establishes funding mechanisms for the provision of future projects, and as such, this proposed ordinance is not an essential step culminating in action which may affect the environment and environmental review required under CEQA, which will be performed when projects funded by the development impact fees are chose and defined (Kaufman & Broad south Bay, Inc. v. Morgan Hill (1993) 9 Cal. App. 4th 464; and

WHEREAS, the proposed ordinance promotes public health, safety and general welfare

NOW THEREFORE, the City Council of the City of Dinuba does ordain as follows:

SECTION I: Title 3 of the Dinuba Municipal Code is hereby amended by the amendment of Sections 3.32.020A and 3.32.040A of Chapter 3.32 and, as amended, shall read as follows:

3.32.020 Definitions

A. "Fire protection and facilities" means equipment and facilities needed to maintain adequate levels of service while accommodating the needs of future development, as identified in the Development Impact Fee Study conducted by PMC Group, dated April 2015, and subsequent capital improvement program.

B. "Non-Residential unit" means each 1,000 square feet of indoor floor area of construction intended primarily for commercial, retail, office, warehousing or industrial uses.

3.32.040 Fees schedule and computation of fee

A. The city council shall establish by resolution a schedule of fees per residential and non-residential unit, or as applicable, to be imposed on new development, calculated to provide the sum of money necessary to pay the estimated total capital costs of fire protection, as identified in the Development Impact Fee Study dated April 2015, approved by council, to serve new development within the urban growth boundary. The amount of the fee shall be determined by resolution adopted by the city council and shall be based on the capital cost per unit or area by general plan land use designation and shall include the cost of the study amortized over a ten-year period. Following adoption of a fee schedule or a subsequent revised fee schedule, such fee shall become effective sixty (60) days after the date of the adoption thereof by the city council.

SECTION II: Title 11 of the Dinuba Municipal Code is hereby amended by the amendment of Sections, 11.20.020 by the addition of 11.20.020L and 11.20.020M, 11.20.020N and the amendment of, 11.20.050C of Chapter 11.20 and, as amended, shall read as follows:

11.20.020 Definitions.

L "New development" or "development project" means any new building, structure or improvement of any parcels of land, upon which no like building, structure or improvement previously existed.

M. "Residential unit" means a single- or multiple-family dwelling unit, consisting of one family per unit.

N. *“Non-Residential unit” means each 1,000 square feet of indoor floor area of construction intended primarily for commercial, retail, office, warehousing or industrial uses.*

11.20.050 Fee Schedule – Computation of Fee

C. *The rates per unit used to compute major transportation facility fees levied and collected pursuant to this chapter for parcels of land located in the community shall be those rates set forth in the schedule of fees established by resolution of the city council as set forth in this section.*

SECTION III: Title 13 of the Dinuba Municipal Code is hereby amended by the amendment of Sections 13.07.020 by addition of definitions and amendment of 13.07.050C of Chapter 13.07 and, as amended, shall read as follows:

13.07.020 Definitions

“New development” or “development project” means any new building, structure or improvement of any parcels of land, upon which no like building, structure or improvement previously existed.

“Residential unit” means a single- or multiple-family dwelling unit, consisting of one family per unit.

“Non-Residential unit” means each 1,000 square feet of indoor floor area of construction intended primarily for commercial, retail, office, warehousing or industrial uses.

13.07.050 Fee Schedule – Computation of Fee

C. *The rates used to compute extra-capacity water facility fees levied and collected pursuant to this chapter for parcels of land located in the community shall be those rates set forth in the schedule of fees established by resolution of the city council as set forth in this section.*

SECTION IV: Title 13 of the Dinuba Municipal Code is hereby amended by the amendment of Sections 13.74.020 by addition of definitions and amendment of 13.07.050C of Chapter 13.07 and, as amended, shall read as follows:

13.74.020 Definitions

“New development” or “development project” means any new building, structure or improvement of any parcels of land, upon which no like building, structure or improvement previously existed.

“Residential unit” means a single- or multiple-family dwelling unit, consisting of one family per unit.

“Non-Residential unit” means each 1,000 square feet of indoor floor area of construction intended primarily for commercial, retail, office, warehousing or industrial uses.

13.74.050 Fee Schedule- Computation of Fee

C. The rates per gross acre used to compute extra capacity sanitary sewer fees levied and collected pursuant to this chapter for parcels of land located in the community shall be those rates set forth in the schedule of fees established by resolution of the city council as set forth in this section.

SECTION V: If any section, sub-section, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. City Council hereby declares that it would have adopted the ordinance and each section, sub-section, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, sub-sections, sentences, clauses, phrases, or portions to be declared invalid or unconstitutional.

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SECTION VI: Effective date and publishing of new Ordinance. Before the expiration of twenty (20) days after its adoption, a summary of this Ordinance prepared by the City Attorney shall be published once in the Dinuba Sentinel, a newspaper of general circulation

published in the City of Dinuba. This ordinance shall take effect and be enforced sixty (60) days after the date of its passage.

The foregoing Ordinance is hereby passed, adopted, and approved by the City Council of the City of Dinuba on this ___ day of _____, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Emilio Morales, Mayor
City of Dinuba

ATTEST:

Linda Barkley, Deputy City Clerk
City of Dinuba

ORDINANCE NO. 2015-03

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DINUBA,
AMENDING THE MUNICIPAL BY ADDITION OF CHAPTER 3.34
ESTABLISHING A POLICE FACILITIES IMPACT FEE, AND PROVIDING
FOR THE ENACTMENT AND PUBLICATION THEREOF**

WHEREAS, the City of Dinuba has analyzed the impacts of development on capital facilities associated with providing Police Services; and

WHEREAS, the City wishes to maintain an acceptable level of service for the present and future residents and businesses of the City of Dinuba; and

WHEREAS, a reasonable nexus and relationship exists between new development and the police facilities needed to maintain the existing level of police services for existing and future residences and businesses in the City of Dinuba pursuant to California Government Code Section 66000, et. seq. The nexus is demonstrated in the Development Impact Fee Study prepared by PMC, dated April 2015, which identifies the estimated number of Police Department facilities and equipment needed in order to provide reasonable response times within the projected service area; and

WHEREAS, at least once every five years, in accordance with Government Code Section 66001, the Council shall review the basis for the impact fees to determine whether the fees are still reasonably related to the needs of new development; and

WHEREAS, the City Council has held a properly noticed public hearing to consider the establishment of the proposed development impact fee; and

WHEREAS, the adoption of the Development Impact Fee Study and the Police Facility Impact Fees are statutorily and categorically exempt from the requirements of the California Environmental Quality Act ("CEQA), because the setting of development impact fees merely establishes funding mechanisms for the provision of future projects, and as such, this proposed ordinance is not an essential step culminating in action which may affect the environment and environmental review required under CEQA, which will be performed when projects funded by the development impact fees are chose and defined (Kaufman & Broad south Bay, Inc. v. Morgan Hill (1993) 9 Cal. App. 4th 464; and

WHEREAS, the proposed ordinance promotes public health, safety and general welfare

**THE CITY COUNCIL OF THE CITY OF DINUBA DOES HEREBY ORDAIN AS
FOLLOWS:**

SECTION I: The City Council of the City of Dinuba declares and finds that development of land generates calls and need for police and related safety service and that facilities and equipment are needed to accommodate the provision of this service. Further, it is necessary to provide for the establishment of public safety fees to defray all or a part of the actual or the

estimated cost of constructing police and public safety facilities and acquisition of public safety equipment in order to promote and protect the public health, safety, and general welfare and for the accomplishment of the purposes. These findings are demonstrated in the Development Impact Fee Study prepared by PMC dated April 2015, which is hereby approved and adopted and incorporated herein as if set in full.

SECTION II: There is hereby added to the City of Dinuba Municipal Code Title 3 Chapter 3.34, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as though set forth in full.

SECTION III: Severability. It is declared to be the intention of the City Council that the subsections, paragraphs, sentences, clauses, and phrases of this chapter are distinct and severable and, in the event that any subsections, paragraphs, clauses, and/or phrases are declared, unconstitutional, invalid, or unenforceable by any court of competent jurisdiction, such unconstitutionality, invalidity, or unenforceability shall not affect any of the remaining subsections, paragraphs, clauses, or phrases of this chapter.

SECTION IV: Effective date and publishing of new Ordinance. Before the expiration of twenty (20) days after its adoption, a summary of this Ordinance prepared by the City Attorney shall be published once in the Dinuba Sentinel, a newspaper of general circulation published in the City of Dinuba. This ordinance shall take effect and be enforced sixty (60) days after the date of its passage.

The foregoing Ordinance is hereby passed, adopted, and approved by the City Council of the City of Dinuba on this ___ day of _____, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Emilio Morales, Mayor
City of Dinuba

ATTEST:

Linda Barkley, Deputy City Clerk

**Chapter 3.34
POLICE FACILITIES IMPACT FEE**

Sections:

- 3.34.010 Intent and purposes.
- 3.34.020 Definitions.
- 3.34.030 Fees and application.
- 3.34.040 Fees schedule and computation of fee.
- 3.34.050 Imposition and timing of fees.
- 3.34.060 Disposition and use of the fees.
- 3.34.070 Refunds.
- 3.34.080 Protest.
- 3.34.100 Exemptions.

3.34.010 Intent and purposes.

This chapter is intended to assist in the implementation of the policies of the general plan by providing for adequate public facilities to support orderly development. Further, the purpose of this chapter is to regulate the use and development of land so as to assure that new development bears a proportionate share of the cost of capital expenditures necessary to provide for public facilities that serve such development.

3.34.020 Definitions.

- A. "Police protection and facilities" means equipment and facilities needed to maintain adequate levels of service while accommodating the needs of future development, as identified in the Development Impact Fee Study conducted by PMC, dated April, 2015, and subsequent capital improvement program.
- B. "Impact fee" means a monetary exaction imposed by the city pursuant to this chapter as a condition of or in conjunction with approval of a development project for the purpose of defraying all or some of the city's cost or repaying costs previously expended from other city funds for capital improvements.

C. "Impose" means to determine that a particular development project is subject to the collection of impact fees as a condition of development approval.

D. "New development" or "development project" means any new building, structure or improvement of any parcels of land, upon which no like building, structure or improvement previously existed.

F. "Residential unit" means a single- or multiple-family dwelling unit, consisting of one family per unit.

F. "Non-Residential unit" means each 1,000 square feet of indoor floor area of construction intended primarily for commercial, retail, office, warehousing or industrial uses.

3.34.030 Fees and application.

This chapter establishes development impact fees, which are imposed as a condition of approval upon all new development projects for which a building permit is issued on or after the effective date of the ordinance codified in this chapter. Those impact fees are hereby established for the following public facilities:

A. Police Protection Facilities and Equipment. These impact fees are established in order to pay for the capital costs of police protection reasonably related to the needs of new development in the city.

3.34.040 Fees schedule and computation of fee.

A. The City Council shall establish by resolution a schedule fee per residential or non-residential unit, or as applicable, to be imposed on new development, calculated to provide the sum of money necessary to pay the estimated total capital costs of police protection, as identified in the April 2015 Development Impact Fee Study approved by Council, to serve new development within the urban growth boundary. The amount of the fee shall be determined by resolution adopted by the City Council and shall be based on the capital cost per unit or area by general plan land use designation. Following adoption of a fee schedule or a subsequent revised fee schedule, such fee shall become effective sixty (60) days after the date of adoption thereof by the City Council.

B. The schedule of fees shall be those amounts established by resolution of the City Council adopted on May 26, 2015, and shall remain in effect until March 1, 2016. Effective March 1, 2016, and each succeeding March 1st thereafter, the schedule of fees may be adjusted in accordance with the following criteria:

1. On January 1st of each year beginning 2016, the director shall review the current National Engineering News Record Construction Cost Index (ENRCCI) for Los Angeles, California. When such index differs from the index for the preceding January 1st, the factor of increase or decrease shall be applied to the schedule of fees. Such factor shall be computed by dividing the ENRCCI for the current January 1st by that pertaining to the previous January 1st. The

individual police protection and facilities fee rates shall be multiplied by such factor to determine the adjusted schedule of fees.

2. The director shall add to the schedule of fees the police protection and facilities fee rates for new planned police protection and facilities in the community established by the city council concurrently with the amendment of the general plan adding thereto such new planned police protection facilities.

3. In the event of the establishment by resolution of the council of a new schedule of fees, the adjustment of such schedule provided in subdivision (1) of this subsection shall begin the January 1st occurring after such new schedule has been in effect for twelve months and shall include the period from the date of the adoption of such new schedule to such January 1st.

C. The rates per residential unit or nonresidential units used to compute police protection and facilities fee rates levied and collected pursuant to this chapter for parcels of land located in the community shall be those rates set forth in the schedule of fees established by resolution of the City Council as set forth in this section.

D. At least once every five years, the Council shall review the basis for the impact fees to determine whether the fees are still reasonably related to the needs of new development, and, if necessary to update the previously approved fee study to do so.

3.34.050 Imposition and timing of fees.

A. Except as provided in this chapter, the city may impose impact fees as a condition of approval of all new development projects.

B. After an individualized determination that each fee has been calculated as provided in this chapter, the impact fees shall be imposed prior to any development permit for new development.

C. The development impact fee shall be collected at the time and as a condition for issuance of a building permit, except as otherwise provided in Government Code Section 66007 or as provided herein.

D. The payment of police protection impact fees and facilities impact fees may be deferred until final inspection. In no case shall a certificate of occupancy be issued without the payment of the above-referenced impact fee.

3.34.060 Disposition and use of the fees.

The financial manager shall establish a separate account for each type of facility listed in Section 3.34.020(A). All impact fees collected by the city shall be deposited in the account established for the specific type of facility for which the fee is collected. Any interest earned on funds deposited in a fund or account shall be deposited in that fund or account.

Funds deposited in those accounts shall be used only to pay for facilities resulting from new development within the urban development boundary, as defined by the current adopted general plan.

3.34.070 Refunds.

If the development for which the impact fees were collected is not constructed, the fees will be returned at the request of the developer, pursuant to limitations by state statute.

3.34.080 Protest.

Any party subject to the fees established by this chapter may protest the imposition of those fees by meeting all of the following requirements:

- A. Tendering any required payment in full or providing satisfactory evidence of arrangements to ensure performance of the conditions necessary to meet the requirements of the imposition of the fee.
- B. Serving written notice of protest on the City Council, which notice shall contain all of the following information:
 - 1. A statement that the required payment is tendered under protest.
 - 2. A statement informing the City Council of the factual elements of the dispute and the legal theory forming the basis for the protest.
- C. Serving the written notice of protest no later than ninety days after the date of the imposition of the fee.

The city council shall consider that protest at a hearing to be held within sixty days after the filing of the protest. The decision of the city council shall be final.

3.34.100 Exemptions.

The fees imposed under this chapter shall not apply to the following:

- A. Remodeling or alteration of an existing dwelling or building.
- B. Additions to an existing dwelling or building that do not cause the site upon which the dwelling or building is situated to be expanded.
- C. Only charge non-residential fees for the portion actually developed.

ORDINANCE NO. 2015-04

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DINUBA,
AMENDING THE MUNICIPAL BY ADDITION OF CHAPTER 3.36
ESTABLISHING A PARKS AND RECREATION FACILITIES IMPACT FEE
AND PROVIDING FOR THE ENACTMENT AND PUBLICATION THEREOF**

WHEREAS, the City of Dinuba has analyzed the impacts of development on capital facilities associated with providing park and recreation services and facilities; and

WHEREAS, the City wishes to maintain an acceptable level of service for the present and future residents and businesses of the City of Dinuba; and

WHEREAS, a reasonable nexus and relationship exists between new development and the public facilities needed to maintain the existing level of public services for existing and future residences and businesses in the City of Dinuba pursuant to California Government Code Section 66000, et. seq. The nexus is demonstrated in the Development Impact Fee Study prepared by PMC, dated April 2015, which identifies the estimated number of parks and recreation facilities and equipment needed in order to provide reasonable and acceptable service levels within the projected service area; and

WHEREAS, at least once every five years, in accordance with Government Code Section 66001, the Council shall review the basis for the impact fees to determine whether the fees are still reasonably related to the needs of new development; and

WHEREAS, the City Council has held a properly noticed public hearing to consider the establishment of the proposed development impact fee; and

WHEREAS, the adoption of the Development Impact Fee Study and the Parks and Recreation Facilities Impact Fees are statutorily and categorically exempt from the requirements of the California Environmental Quality Act ("CEQA), because the setting of development impact fees merely establishes funding mechanisms for the provision of future projects, and as such, this proposed ordinance is not an essential step culminating in action which may affect the environment and environmental review required under CEQA, which will be performed when projects funded by the development impact fees are chose and defined (Kaufman & Broad south Bay, Inc. v. Morgan Hill (1993) 9 Cal. App. 4th 464; and

WHEREAS, the proposed ordinance promotes public health, safety and general welfare.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF DINUBA DOES HEREBY
ORDAIN AS FOLLOWS:**

SECTION I: The City Council of the City of Dinuba declares and finds that development of land generates calls and need for parks and recreation services and that facilities and equipment are needed to accommodate the provision of this service. Further, it is necessary to provide for the establishment of parks and recreation facilities fees to defray all or a part of the actual or

the estimated cost of constructing parks and recreation facilities and acquisition of equipment in order to promote and protect the public health, safety, and general welfare and for the accomplishment of the purposes. These findings are demonstrated in the Development Impact Fee Study prepared by PMC dated April 2015, which is hereby approved and adopted and incorporated herein as if set in full.

SECTION II: There is hereby added to the City of Dinuba Municipal Code Title 3 Chapter 3.36, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as though set forth in full.

SECTION III: Severability. It is declared to be the intention of the City Council that the subsections, paragraphs, sentences, clauses, and phrases of this chapter are distinct and severable and, in the event that any subsections, paragraphs, clauses, and/or phrases are declared, unconstitutional, invalid, or unenforceable by any court of competent jurisdiction, such unconstitutionality, invalidity, or unenforceability shall not affect any of the remaining subsections, paragraphs, clauses, or phrases of this chapter.

SECTION IV: Effective date and publishing of new Ordinance. Before the expiration of twenty (20) days after its adoption, a summary of this Ordinance prepared by the City Attorney shall be published once in the Dinuba Sentinel, a newspaper of general circulation published in the City of Dinuba. This ordinance shall take effect and be enforced sixty (60) days after the date of its passage.

The foregoing Ordinance is hereby passed, adopted, and approved by the City Council of the City of Dinuba on this ___ day of _____, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Emilio Morales, Mayor
City of Dinuba

ATTEST:

Linda Barkley, Deputy City Clerk

**Chapter 3.36
PARKS AND RECREATION FACILITIES IMPACT FEE**

Sections:

- 3.36.010 Intent and purposes.
- 3.36.020 Definitions.
- 3.36.030 Fees and application.
- 3.36.040 Fees schedule and computation of fee.
- 3.36.050 Imposition and timing of fees.
- 3.36.060 Disposition and use of the fees.
- 3.36.070 Refunds, fee credits, reimbursements-conditions and limitations.
- 3.36.080 Protest.
- 3.36.100 Exemptions.

3.36.010 Intent and purposes.

This chapter is intended to assist in the implementation of the policies of the general plan by providing for adequate public facilities to support orderly development. Further, the purpose of this chapter is to regulate the use and development of land so as to assure that new development bears a proportionate share of the cost of capital expenditures necessary to provide for public facilities that serve such development.

3.36.020 Definitions.

A. "Parks and Recreation facilities" means equipment and facilities needed to maintain adequate levels of service while accommodating the needs of future development, as identified in the Development Impact Fee Study conducted by PMC, dated April, 2015, and subsequent capital improvement program.

B. "Impact fee" means a monetary exaction imposed by the city pursuant to this chapter as a condition of or in conjunction with approval of a development project for the purpose of defraying all or some of the city's cost or repaying costs previously expended from other city funds for capital improvements.

C. "Impose" means to determine that a particular development project is subject to the collection of impact fees as a condition of development approval.

D. "New development" or "development project" means any new building, structure or improvement of any parcels of land, upon which no like building, structure or improvement previously existed.

F. "Residential unit" means a single- or multiple-family dwelling unit, consisting of one family per unit.

3.36.030 Fees and application.

This chapter establishes development impact fees, which are imposed as a condition of approval upon all new development projects for which a building permit is issued on or after the effective date of the ordinance codified in this chapter. Those impact fees are hereby established for the following public facilities:

A. Parks and Recreation Facilities and Equipment. These impact fees are established in order to pay for the capital costs of providing parks and recreation services and facilities reasonably related to the needs of new development in the city.

3.36.040 Fees schedule and computation of fee.

A. The City Council shall establish by resolution a schedule fee per residential or non-residential unit, or as applicable, to be imposed on new development, calculated to provide the sum of money necessary to pay the estimated total capital costs of police protection, as identified in the April 2015 development impact fee study approved by Council, to serve new development within the urban growth boundary. The amount of the fee shall be determined by resolution adopted by the City Council and shall be based on the capital cost per unit or area by general plan land use designation. Following adoption of a fee schedule or a subsequent revised fee schedule, such fee shall become effective sixty (60) days after the date of the adoption thereof by the City Council.

B. The schedule of fees shall be those amounts established by resolution of the City Council adopted on May 26, 2015, and shall remain in effect until March 1, 2016. Effective March 1, 2016, and each succeeding March 1st thereafter, the schedule of fees may be adjusted in accordance with the following criteria:

1. On January 1st of each year beginning 2016, the director shall review the current National Engineering News Record Construction Cost Index (ENRCCI) for Los Angeles, California. When such index differs from the index for the preceding January 1st, the factor of increase or decrease shall be applied to the schedule of fees. Such factor shall be computed by dividing the ENRCCI for the current January 1st by that pertaining to the previous January 1st. The individual parks and recreation facilities fee rates shall be multiplied by such factor to determine the adjusted schedule of fees.

2. The director shall add to the schedule of fees the parks and recreation facilities rates for new planned parks and recreation facilities in the community established by the city council concurrently with the amendment of the general plan adding thereto such new planned parks and recreation facilities.

3. In the event of the establishment by resolution of the council of a new schedule of fees, the adjustment of such schedule provided in subdivision (1) of this subsection shall begin the January 1st occurring after such new schedule has been in effect for twelve months and shall include the period from the date of the adoption of such new schedule to such January 1st.

C. The rates per residential unit or nonresidential units used to compute parks and recreation facilities fee rates levied and collected pursuant to this chapter for parcels of land located in the community shall be those rates set forth in the schedule of fees established by resolution of the City Council as set forth in this section.

D. At least once every five years, the Council shall review the basis for the impact fees to determine whether the fees are still reasonably related to the needs of new development, and, if necessary to update the previously approved fee study to do so.

3.36.050 Imposition and timing of fees.

A. Except as provided in this chapter, the city may impose impact fees as a condition of approval of all new development projects.

B. After an individualized determination that each fee has been calculated as provided in this chapter, the impact fees shall be imposed prior to any development permit for new development.

C. The development impact fee shall be collected at the time and as a condition for issuance of a building permit, except as otherwise provided in Government Code Section 66007 or as provided herein.

D. The payment of parks and recreation facilities impact fees may be deferred until final inspection. In no case shall a certificate of occupancy be issued without the payment of the above-referenced impact fee.

3.36.060 Disposition and use of the fees.

The financial manager shall establish a separate account for each type of facility listed in Section 3.36.020(A). All impact fees collected by the city shall be deposited in the account established for the specific type of facility for which the fee is collected. Any interest earned on funds deposited in a fund or account shall be deposited in that fund or account.

Funds deposited in those accounts shall be used only to pay for facilities resulting from new development within the urban development boundary, as defined by the current adopted general plan.

3.36.070 Refunds, fee credits, reimbursements-Conditions and limitations.

If the development for which the impact fees were collected is not constructed, the fees will be returned at the request of the developer, pursuant to limitations by state statute.

A. In the computation of the parks and recreation facilities impact fee payable because of development or division of any parcel of land, a credit shall be allowed for any park land dedication or fee in lieu as set forth in Chapter 16.25 of the Code. Such credits for actual dedication in lieu of payment or cash expenditures use for park and recreation facilities and not constructed by special assessment proceeding shall be allowed, subject to the following conditions and limitations:

1. Facilities considered for such credits shall have been constructed in conformance with the standards of the city in effect when such facilities were constructed;
2. The director shall certify that such facilities are in conformance with, and beneficial for use in connection with, the planned park and recreation services and facilities installed or to be installed in the community;
3. The credit allowed shall not exceed the cost of such facilities, as determined by the director from actual cost records or by applying estimates of construction costs prevailing at the time such facilities were constructed; provided, that no credit shall be allowed because of public easements, the dedication of which may have been required by the city in conjunction with development or divisions as defined in this chapter;
4. Proof to the satisfaction of the director shall be made by the person claiming the right of such credit herein under of the amount of the actual cash expenditures for which credit is claimed;
5. The city shall have acquired ownership of the facilities and/or land without cost;
6. When the facilities for which credit is claimed benefit more than one parcel of land and only a portion of the total allowable credit is claimed, the city may, in the absence of an agreement among the owners of the parcels eligible for such credit, estimate the total cost of the facilities at the time of construction and apportion the total credit allowable for such facilities among the benefiting parcels in a manner that the city, in its sole discretion, shall deem equitable;
7. Except in the case of public agencies, in the event the actual cash expenditures as determined by the director in subdivision (3) of this subsection exceed the total parks and recreation facilities impact fee payable because of the development or division of any parcel of land, the city shall contract with the developer or divider to refund such excess credits to the owner or owners of such parcel or parcels of land for which such expenditures were made. Such refunds shall be paid from parks and recreation facilities fees paid pursuant to subsequent development or division of other parcels of land within the community which are served by the planned parks and recreation facilities for which such refund is due. Such refunds shall be paid

to the person or persons owning the parcel or parcels for which such excess credits exist at the time of such refunds. The payment of such refunds is to be made no later than ninety days from the date of transfer to the general fund of the city of the parks and recreation facilities impact fees from which such refunds are to be paid. Should there not be sufficient subsequent parks and recreation facilities impact fees available or should the facilities required to provide the level of parks and recreation service prescribed by law not be available by the date of the refund contract, any remaining obligation of the city to refund such excess credits shall expire. Nothing herein shall preclude the partial payment of such refunds when sufficient funds are determined by the city to be available and all other conditions of this subdivision have been met.

B. Credits for assessments previously levied for planned parks and recreation facilities by special assessment proceeding shall be allowed, subject to the following conditions and limitations:

1. Such facilities shall have been constructed in conformance with the standards of the city in effect when such facilities were constructed;
2. The director shall certify that such facilities are in conformance with and beneficial for use in connection with the planned facilities installed or to be installed in the community;
3. The credit allowed shall be equal to the amount of the assessment and any supplemental assessment levied upon the parcel of land, which was paid in cash or which became security for a bond or bonds issued in the special assessment proceeding. If one assessment was levied for parks and recreation facilities and other improvements in the same proceeding, the director shall determine, from the engineer's report in the assessment proceeding, if available, otherwise on cost estimates supplied by the director, the proportion of the assessment attributable for such facilities, and the amount so determined by him shall be the credit allowed.

C. If a parks and recreation facilities impact fee was paid on all or a portion of the parcel of land pursuant to this chapter, a credit shall be allowed equal to the amount previously paid.

3.36.080 Protest.

Any party subject to the fees established by this chapter may protest the imposition of those fees by meeting all of the following requirements:

- A. Tendering any required payment in full or providing satisfactory evidence of arrangements to ensure performance of the conditions necessary to meet the requirements of the imposition of the fee.
- B. Serving written notice of protest on the City Council, which notice shall contain all of the following information.
 1. A statement that the required payment is tendered under protest.

2. A statement informing the City Council of the factual elements of the dispute and the legal theory forming the basis for the protest.

C. Serving the written notice of protest no later than ninety days after the date of the imposition of the fee.

The city council shall consider that protest at a hearing to be held within sixty days after the filing of the protest. The decision of the city council shall be final.

3.36.100 Exemptions.

The fees imposed under this chapter shall not apply to the following:

A. Remodeling or alteration of an existing dwelling or building.

B. Additions to an existing dwelling or building that do not cause the site upon which the dwelling or building is situated to be expanded.

C. Only charge non-residential fees for the portion actually developed.

ORDINANCE NO. 2015-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DINUBA AMENDING TITLE 16, CHAPTER 16.25, SECTIONS 16.25.040B AND 16.25.090 OF THE DINUBA MUNICIPAL CODE REGARDING PARK LAND DEDICATION OR A FEE IN LIEU OF DEDICATION AND PROVIDING FOR THE ENACTMENT AND PUBLICATION THEREOF.

WHEREAS, the City Council of the City of Dinuba has determined that there is a need to amend the code to correct an error in the formula for determination of the fee and/or dedication of land; and

WHEREAS, the amendment would correct a situation that exposes the City to liability; and

WHEREAS, the proposed amendment is in the best interest of the residents of the City of Dinuba; and

NOW, THEREFORE, The City Council of the City of Dinuba does hereby ordain as follows:

Section I: Title 16, Chapter 16.25, Section 16.25.040A and B are amended, and as amended, shall read as follows:

16.25.040. General standards.

A. Ratio of Park Land to Population. It is found and determined that to provide for the public interest, convenience, health and welfare that five acres of city park and recreation facilities be provided for each one thousand residents. This standard has been established based upon the city's park and recreation facility needs documented in the parks and recreation element of the general plan. Notwithstanding the parks and recreation element standard for the ratio of park land to population, Government Code Sec 16477 of the state provides that unless the city's current ratio of existing parks to residents is above 3 acres for each one thousand residents, only a maximum of 3 acres for each one thousand residents may be required for dedication under the provisions of that section. The city's current ratio is less than 3 acres for each one thousand residents, therefore the maximum dedication for each 1,000 residents that may be required is 3 acres.

B. Household Size. In order to compute the number of persons being brought into the city by a given residential project, it is necessary to multiply the number of dwelling units by an average household size standard for each type of dwelling unit. Section 66477 of the Government Code states that the average size of each class of household shall be “the same as that disclosed by the most recent available federal census.” In accordance with said requirements, the average household size for the city, as derived from the 2010 census, is:

Type of Dwelling Unit	Average Household Size per Dwelling Unit
Single-Family	4.10
Duplex	3.29
Apartments	3.29
Manufactured Homes	2.00

Section II: Title 16, Chapter 16.25, Section 16.25.90 is amended, and as amended, shall read as follows:

16.25.090 Amount of fees in lieu of the dedication of land.

Where a fee is required to be paid in lieu of the dedication of land, the amount of such fee shall be based on the average estimated fair market value for developable land in the city, plus twenty percent towards costs of offsite improvements. Such average estimated fair market value shall be set by resolution of the council and shall be adjusted by the city to keep current with property appreciation. The fee shall be determined by the following formula:

$$1.2 \text{ DU's } \frac{\text{Pop} \times 3.0 \text{ acres}}{\text{DU} \quad 1,000 \text{ people}} \times \frac{\text{current appraised value of land}}{\text{Buildable acre}} = \text{in-lieu fee}$$

Where,

DU's = Number of dwelling units as defined in Section 16.25.030

Pop = Population per dwelling unit

Current appraised value = Fair market value as determined in 16.25.060

Buildable acre A typical acre of the subdivision, with a slope of less than ten percent, and located in other than an area on which building is excluded because of flooding, easements or other restrictions.

Fees to be collected pursuant to this section shall be approved by the community development services department.

Section III: If any section, sub-section, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. City Council hereby declares that it would have adopted the ordinance and each section, sub-section, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, sub-sections, sentences, clauses, phrases, or portions to be declared invalid or unconstitutional.

Section IV: Effective date and publishing of new Ordinance. Before the expiration of twenty (20) days after its adoption, a summary of this Ordinance prepared by the City Attorney shall be published once in the Dinuba Sentinel, a newspaper of general circulation published in the City of Dinuba. This ordinance shall take effect and be enforced sixty (60) days from after the date of its passage.

The foregoing Ordinance is hereby passed, adopted, and approved by the City Council of the City of Dinuba on this _____ day of _____, 2015, by the following vote:

AYES:

NOES:

ABSENT:

Emilio Morales, Mayor

ATTEST:

City Clerk



**Building Industry Association
of Tulare/Kings Counties, Inc.**

P.O. Box 3930
Visalia, California 93278
559.625.5447 • 559.625.2690 Fax
build@biatkc.com

Dinuba City Council

May 18, 2015

C/o Mr. George Avila, Business Manager

405 E. El Monte Way

Dinuba, Ca 93618

Mayor Morales and City Council Members:

When comparing Dinuba's residential Development Impact Fees (DIF) to other cities in Tulare and Kings Counties it is evident that Dinuba's Development Impact Fees are much higher. Dinuba's single family DIF is approximately 1.7 times higher than Visalia's DIF, which is the next highest single family DIF in both Tulare and Kings Counties.

Dinuba's DIF presents a serious impediment to residents wanting to buy a new home. Dinuba's median household annual income is under \$55,000 per year. The median income family would probably qualify for a home mortgage in the low \$200,000 range. That would be a market rate entry level home. Lower income families cannot qualify for that same mortgage. Lower income families must rely on Selfhelp Enterprises, Habitat for Humanity or similar organizations when it comes to home ownership. Many families are renters. The \$18,376 per unit DIF for a multifamily dwelling amounts to about 10% of the cost of a multifamily unit. The rent must increase in proportion to the DIF.

It appears that Dinuba's General Plan Land Use Element, Circulation Element, Conservation and Open Space Element followed by Park, Sewer, Water, Storm Drain and Transportation master plans and cost estimates, then followed by the Impact Fee Nexus Report have provided a challenge to the Housing Element and the growing population of Dinuba.

For a city with a median household income of less than \$55,000 per year and a chronic, double digit percentage rate of unemployment a robust, affordable housing industry would be helpful for everyone. By adopting excessive Development Impact Fees for residential projects the City is not complying with the letter or intent of Government Code Section 65580 (et. seq.)

Please reconsider the magnitude of the residential Development Impact Fees presented at the May 12, 2015 City Council meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Michael Lane". The signature is fluid and cursive, with a large initial "J" and "M".

J. Michael Lane, Executive Officer

Building Industry Association of Tulare/Kings Counties



City Council Report

City Council Meeting: May 26, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Assistant City Manager/City Clerk
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY MARTIN SANCHEZ

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 14, 2015, a claim was filed against the City of Dinuba by Martin Sanchez. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges that on October 1, 2014 he had to post bail and miss work due to being falsely arrested by the Dinuba Police Department.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



City Council Report

City Council Meeting: May 26, 2015

Department: City Manager's Office

To: Mayor Morales and City Council Members

From: Daniel L Meinert, Interim City Manager
Ph: 559.591.5900
Email: dmeinert@dinuba.ca.gov

Subject: Declaration of a Water Emergency, Implementation of Stage 3 Water Conservation Measures and Compliance With Governor Brown's Executive Order B-29-15

RECOMMENDED ACTION

It is recommended that the City Council ratify the City Manager's action to enact Stage 3 Mandatory Compliance – Water Emergency per the Dinuba Municipal Code and implement Emergency State Regulations as required by the Governor's Executive Order B-29-15 to achieve the mandated 32% conservation requirement as a result of California's ongoing drought conditions.

BACKGROUND

Section 13.05.030 of the Dinuba Municipal Code gives the City Manager the authority to implement the applicable provisions of the Water Conservation Ordinance. Additionally, the Governor's Executive Order further directs City's and water agencies to adhere to aggressive water conservation standards or be subject to harsh penalties.

Attached is a staff report prepared by Public Works Director Blanca Beltran that goes into considerable detail about this situation. She will cover this as needed.

DISCUSSION

In consideration of the ongoing drought conditions and the Governor's mandate, the City is forced to take the following drastic steps toward achieving the required 32% conservation standard:

Effective June 1, 2015 Stage 3 City of Dinuba Water Conservation Measures shall be enacted. Additionally, pursuant the Governor's action and the required conservation standard of 32% reduction, residential watering will be restricted to two days per week on an odd/even basis: Tuesday and Saturday for "odd-numbered" addresses and Wednesday and Sunday for "even-numbered" addresses. No watering shall be allowed on Monday, Thursday or Friday.

See the attached notice for additional details. These will also be covered as needed by Ms. Beltran.

FINANCIAL IMPACT

Aside from the cost of publishing the notice, there is no fiscal impact of this declaration. The fiscal impact of failing to comply with the Governor's Executive order is a \$10,000 per day fine assessed to the City.



City Council Report

City Council Meeting: May 26, 2015

Department: City Manager's Office

To: Dinuba City Council

From: Daniel L. Meinert, Interim City Manager
By: Blanca Beltran, Public Works Director
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Water Conservation Update – Implementation of Emergency Regulations

RECOMMENDED ACTION

That City Council ratify the City Manager's action to enact Stage 3 Mandatory Compliance – Water Emergency and implement Emergency State Regulations as required by the Governor's Executive Order B-29-15 to achieve the mandated 32% conservation requirement as a result of California's ongoing drought conditions.

BACKGROUND

On January 17, 2014, Governor Brown proclaimed a State of Emergency and directed state officials to take action to prepare for drought conditions. Recurring years of dry weather conditions have led to extremely low water storage in major reservoirs and the Sierra snowpack is practically non-existent. In the State of Emergency Declaration, Governor Brown called for a statewide water conservation campaign and encouraged personal actions to reduce water usage by 20 percent. Local water suppliers were encouraged to implement their local water shortage contingency plans.

On March 11, 2014, City staff presented information regarding Dinuba's water system and recommended that the City move into Stage 2 of the Water Conservation Ordinance. The City Council requested that the public have an opportunity to provide input regarding the drought response plan and a public hearing was held on March 25, 2014. At that time, the City Council directed staff to increase its marketing efforts and outreach for water conservation with voluntary compliance encouraging Stage 2 watering schedule and restrictions.

Dinuba's Water Conservation Ordinance - Stage 2 Restrictions:

- Irrigation permitted only on designated days, 7pm to 10am, or anytime if:
 - Using handheld hose with shut off nozzle
 - Handheld bucket is used

- Drip irrigation system is used
Exception: Commercial nurseries, commercial sod farmers, and similar are exempted but requested to curtail non-essential water uses.
- Washing of automobiles and other types of mobile equipment is permitted only between 7pm and 10am. Washing shall be done with handheld bucket or hose with shut off nozzle. Exception: Commercial car washes or service stations, and washing of vehicles used for health and safety (i.e. emergency vehicles, garbage trucks, etc.).
- Refilling or adding of water to swimming pools, wading pools and/or spas is permitted only between 7pm-10am.
- Ornamental fountains or other structures making similar use of water are prohibited unless using a recycling system.
- Washing of sidewalks, driveways, parking areas, courts, patios or other paved areas are absolutely prohibited.
- Restaurants are requested to serve water to customers only when specifically requested by customers.

Effective August 1, 2014, the State of California Water Resources Control Board (SWRCB) approved emergency regulation to increase conservation practices for all Californians, requiring local agencies to implement mandatory Water Conservation Plans to a level imposing mandatory compliance. The City Council took action to implement Stage 2 Mandatory Compliance – Water Alert in response to the State’s drought emergency regulation. Public notification was made to all residents via the AlertTC system, social media, as well as publication in the newspaper.

DISCUSSION

Effective April 1, 2015, Executive Order B-29-15 was signed by Governor Brown proclaiming California’s water supply continues to be depleted despite the limited rainfall and snowfall this winter and the possibility exists that drought conditions will stretch into a fifth straight year into 2016 and beyond.

On May 5, 2015, the State Water Board adopted emergency regulations in accordance with Governor Brown’s April 1 Executive Order. The Executive Order directs the State Water Board to consider the relative per capita water usage of each water suppliers’ service area. Reporting on residential per capita (R-GPCD) water use began in October 2014 for the September 2014 reporting period/month. As of April 20, 2015, July, August and September 2014 R-GPCD was used as the basis for assigning a conservation standard for each water supplier. Collectively, the conservation standards assigned to each water supplier are intended to equitably and effectively achieve a 25% aggregate statewide reduction in potable urban water use. Under this methodology, Dinuba’s conservation standard is 32%.

The State Water Board will begin assessing compliance on a monthly cumulative basis with the submittal of the June monthly report on July 15, 2015. Cumulative tracking means that

conservation savings will be added together from one month to the next and compared to the total water production amount during the same months in 2013.

The chart below represents the cumulative conservation efforts for Dinuba from January 2015 through April 2015 and maximum allowable 2015 water production for the months of May 2015 through February 2016 to achieve the cumulative required 32% conservation standard.

	2013 Water Production	2015 Water Production	32% Reduction Gallons	2015 to 2013 Conservation	Cumulative Savings
January	78,470,000	83,480,000		-6.38%	-6.38%
February	78,260,000	73,260,000		6.39%	-0.01%
March	110,090,000	99,910,000		9.25%	3.81%
April	152,900,000	103,820,000		32.10%	14.12%
May	181,750,000	123,590,000	58,160,000	32.00%	32.00%
June	208,680,000	141,902,400	66,777,600	32.00%	32.00%
July	222,830,000	151,524,400	71,305,600	32.00%	32.00%
August	207,320,000	140,977,600	66,342,400	32.00%	32.00%
September	175,170,000	119,115,600	56,054,400	32.00%	32.00%
October	145,330,000	98,824,400	46,505,600	32.00%	32.00%
November	139,940,000	95,159,200	44,780,800	32.00%	32.00%
December	89,740,000	61,023,200	28,716,800	32.00%	32.00%
January 2016	78,470,000	53,359,600	25,110,400	32.00%	32.00%
February 2016	78,260,000	53,216,800	25,043,200	32.00%	32.00%

NOTE: Numbers highlighted in yellow are not actuals.

Based on the information above, a 32% reduction was achieved for the month of April 2015 compared to April 2013. However, under the cumulative tracking methodology Dinuba’s cumulative reduction is only 14.12%, less than half of the required 32% reduction. The chart above highlights in yellow the 2015 total water production numbers necessary to achieve a 32% reduction. For example, for July 2015, Dinuba customers will need to reduce water usage by over 71,000,000 gallons.

RECOMMENDATION:

With cumulative tracking beginning in June and the inevitable increase in water demand that comes in the summer, it is imperative that additional watering restrictions be put into effect if we are going to meet the reduction requirement. Typically, the most significant cuts or conservation is in outdoor watering. The City’s current Stage 2 restrictions allows for three outdoor watering days a week between the hours of 7pm and 10am. The State Executive Order recommends restricting outdoor irrigation to a minimum of two days per week.

The Dinuba Municipal Code, Section 13.05.070 authorizes the City Manager to implement appropriate stages of water conservation with public notification. Public notification will be made to all Dinuba residents via the AlertTC notification system and a residential mailer

(English/Spanish) during the week of May 25-29, 2015, as well as published in the Dinuba Sentinel on May 28, 2015.

In order to achieve the required 32% reduction and/or show that the City is making every effort possible to achieve the goal, it is therefore recommended that more restrictive measures be taken with the implementation of Stage 3 Mandatory Compliance – Water Emergency and the State Executive Order effective June 1, 2015. Restrictions include:

- All elements of Stage 2 shall remain in effect in Stage 3 except that:
 - Outdoor irrigation be limited to two days per week between the hours of 8:00 p.m. and 12:00 midnight on designated days as follows: (at the agency’s discretion)
 - Even addresses – Wednesday and Sunday
 - Odd addresses – Tuesday and Saturday
 - No watering on Monday, Thursday, and Friday
- The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment not occurring upon the immediate premises of commercial carwashes and commercial service stations and not in the immediate interest of public health, safety and welfare shall be prohibited.
- Use of water from fire hydrants shall be limited to firefighting and/or other activities immediately necessary to maintaining the health, safety and welfare of the citizens of Dinuba.
- Commercial nurseries, commercial sod farmers, and similar establishments shall water only on designated days between the hours of 10:00 a.m. and 6:00 p.m. and shall use only handheld hoses, drip irrigation systems, or handheld buckets.
- The filling, refilling, water to swimming pools, wading pools and/or spas is prohibited.
- Irrigation with potable water of ornamental turf on public street medians is prohibited.
- Irrigation with potable water outside of newly constructed homes and buildings not in accordance with emergency regulations or other requirements established by the Building Standards Commission and the Department of Housing and Community Development is prohibited.
- Irrigating outdoors during and within 48 hours following measurable rainfall is prohibited.
- Hotels and motels must offer their guests the option to not have their linens and towels laundered daily and prominently display this option in each guest room using clear and easily understood language.

Effective July 2015, the Public Works Department will be required to submit monthly reports to the State Water Resources Control Board by the 15th of each month. The monitoring report shall include the amount of potable water the supplier produced in the preceding calendar month, specify the population served, percentage of water provided to residential, commercial, industrial, and institutional sectors, compliance and enforcement efforts, and number of outdoor watering days allowed.

That City Council take action to affirm the City Manager’s decision to implement Stage 3 Mandatory Compliance – Water Emergency and watering restrictions as required by the

Governor's Emergency Executive Order, adopted by the State Water Resources Control Board, and approved by the Office of Administrative Law, effective June 1, 2015 through February 2016, unless otherwise extended or repealed.

FINANCIAL IMPACT

Additional prohibitions on water usage will inevitably result in decreased water and sewer revenues. The City has acquired the services of a qualified consultant to conduct a Utility Rate Study of the City's Water, Sewer, and Disposal funds. It is expected that impacts of the drought and water conservation will be considered as part of the Utility Rate Study.

The State Water Board can issue information orders, conservation orders or cease and desist orders to water suppliers for failure to meet their conservation standard. Water agencies that violate cease and desist orders are subject to a civil liability of up to \$10,000 a day.



EFFECTIVE: June 1, 2015

**EMERGENCY WATER CONSERVATION REGULATION
IMPLEMENTATION OF STAGE 3 MANDATORY COMPLIANCE
WATER EMERGENCY**

**Important Notice to all City of Dinuba
Water Customers**

California is entering a fourth year of severe drought, and as a result the California State Water Resources Control Board recently adopted an expanded emergency regulation to reduce urban potable water consumption by 25% in order to safeguard the state's remaining water supplies. In 2014, the City of Dinuba implemented its Stage II Mandatory Compliance – Water Alert of the Water Conservation Ordinance in response to the State emergency. Effective May 5, 2015, additional regulations were issued by the State for California water providers to further reduce potable water usage. The City of Dinuba, specifically, must reduce its total water production by 32% beginning June 1, 2015 through February 2016, unless otherwise extended or repealed. As of April 2015, water usage reduction by Dinuba water customers is at 14%, less than half of the mandated conservation standard.

To achieve the mandated 32% water usage reductions, the City must impose Stage 3 Mandatory Compliance – Water Emergency with additional watering restrictions. As a community that gets 100% of its water supply from groundwater that is not being naturally replenished by rainfall during the drought, the City of Dinuba will be enforcing water use restrictions and prohibitions listed below effective June 1, 2015. The overall goal is to get the community to start changing their water use habits so that our water supply will be available for the most essential purposes for the remainder of 2015 and beyond. All customers are urgently asked to make every effort to conserve water and abide by the following regulations and restrictions. Otherwise, our community may face even more drastic reductions in water use and be subject to State violations and fines.

Thank you for your cooperation.

OUTDOOR WATER RESTRICTIONS – FOR ALL CUSTOMERS

All elements of Stage 2 shall remain in effect in Stage 3 except that:

1. Outdoor irrigation is limited to two days per week between the hours of 8:00 p.m. and 12:00 midnight on designated days as follows:
 - a. Even addresses – Wednesday and Sunday

- b. Odd addresses – Tuesday and Saturday
2. No watering on Monday, Thursday, and Friday
3. The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment not occurring upon the immediate premises of commercial carwashes and commercial service stations and not in the immediate interest of public health, safety and welfare shall be prohibited.
4. Use of water from fire hydrants shall be limited to firefighting and/or other activities immediately necessary to maintaining the health, safety and welfare of the citizens of Dinuba.
5. Commercial nurseries, commercial sod farmers, and similar establishments shall water only on designated days between the hours of 10:00 a.m. and 6:00 p.m. and shall use only handheld hoses, drip irrigation systems, or handheld buckets.
6. The filling, refilling, water to swimming pools, wading pools and/or spas is prohibited.
7. No washing down sidewalks and driveways.
8. No watering outdoor landscapes in a manner that causes excess runoff.
9. No operating a fountain or decorative water feature, unless the water is part of a recirculating system.
10. Irrigation with potable water of ornamental turf on public street medians is prohibited.
11. Irrigation with potable water outside of newly constructed homes and buildings not in accordance with emergency regulations or other requirements established by the Building Standards Commission and the Department of Housing and Community Development is prohibited.
12. Irrigating outdoors during and within 48 hours following measurable rainfall is prohibited.

(NEW) PROHIBITIONS AFFECTING COMMERCIAL BUSINESSES

1. Restaurants and other food service establishments can only serve water to customers on request.
2. Hotels and motels must offer their guests the option to not have their linens and towels laundered daily and prominently display this option in each guest room using clear and easily understood language.

ENFORCEMENT/PENALTIES

Penalties for violating outdoor water restrictions:

- Up to three warnings before issuance of citation for said violation (discretionary)
- First citation - \$100.00 penalty
- Second citation - \$200.00 penalty
- Third citation - \$500.00 penalty

For more information about how you can conserve water inside and outside of your home, please contact Dinuba Public Works at 559-591-5924 or visit the website at www.dinuba.org





City Council Report

City Council Meeting: May 26, 2015

Department: Public Works

To: Daniel L. Meinert, Interim City Manager

From: Dean K. Uota P.E., City Engineer
Ph: 559.591.5924
Email: duota@dinuba.ca.gov

Subject: Request for Proposals (RFP) for Ridge Creek Master Planned Community Development Sites Selection Process Update

RECOMMENDED ACTION

This is an information item to update the City Council on the ongoing process to select a Developer/Builder for the subject Project. Staff also seeks Council direction on criteria for the review of the proposals.

BACKGROUND

- This Project is located at Ridge Creek and was previously approved as the Ridge Creek Vesting Tentative Subdivision Map (TSM) by Planning Commission Resolution No. 870 on October 3, 2006 and by City Council Resolution 2006-107 on October 10, 2006.
- The Project as previously approved is zoned R-1-6 with a General Plan designation of Median Density Residential that allows up to 7.5 units per gross acre. At 7.5 units per gross acre, the zoning could potentially allow a total of 600 single-family residential units if the site were developed to its full utilization.
- Application 2013-11 was submitted for a revised Vesting Tentative Subdivision, Ridge Creek Ranch which includes two of the three communities previously approved as Ridge Creek Subdivision. Those two communities are the "Village" and the "Estates" located respectively at the northeast and southwest quadrants of the Ridge Creek property. The revised TSM has changed the "Village" community from a proposed townhouse development (for which there is no apparent current market demand) to a single-family subdivision with slightly different street configuration; the number of proposed lots has been reduced from 73 lots to 56 lots. The "Estates" community has been revised to include a gated community within a portion of the formerly planned "Estates" community; the number of proposed lots has been increased from 103 lots to 114 lots.
- At their September 3, 2013 meeting, the Planning Commission approved Resolution No. 996 recommending that the City Council approve Application 2013-11.

- At their September 24, 2013 meeting, the City Council conducted a public hearing and adopted Resolution No. 2013-28, approving a recommendation by the Planning Commission to revise the previously approved Ridge Creek Subdivision and Ridge Creek Design Guidelines, including changing the lot configuration from 185 to 170 lots, as the Ridge Creek Ranch Subdivision.
- In December, 2014, the City Council terminated its negotiations with Ridge Creek Ranch Partners and directed Staff to issue a Request for Proposals (RFP) to qualified local Developers/Builders.
- A RFP was issued Effective April 9, 2014 with a submittal deadline of May 25, 2015; this date was revised via Addendum to June 8, 2015.

DISCUSSION

- At its December, 2014 meeting, the Council indicated that the residential market appeared to be recovering and that experienced local Valley based Developers/Builders (particulary those from the Fresno/Clovis market who previously showed interest in the Project) should be contacted to advise them of the availability of the Project.
- A Proposal Review Committee consisting of the Assistant City Manager, Public Works Director, City Engineer and an outside public agency representative will review the proposals received and provide preliminary scoring. The Committee’s proposals scoring will be reviewed with the City Manager and a recommendation will be made for City Council action. It is anticipated that this selection process may take about thirty (30) days prior to the City Council’s action to select the developer for this project.
- The Proposal Review Committee would benefit from the Council discussing and providing additional proposal evaluation criteria such as:
 - Whether an increase in the lot density above approved revised Tentative Map would be acceptable;
 - Whether production housing products vs. custom homes would be allowed in the “Estates” gated neighborhood;
 - Whether a developer that is ready to proceed would be considered preferable to one that may have a longer lead time;
 - Would a shorter expected “build out” period be considered preferrable;
 - Would deviations from the revised 2007 Design Guidelines be allowable; and
 - Other areas of concern the City Council may have.

FINANCIAL IMPACT

There are no financial impacts associated with the subject RFP process.



City Council Report

City Council Meeting: May 26, 2015

Department: Public Works

To: Daniel L. Meinert, Interim City Manager

From: Dean K. Uota P.E., City Engineer
Ph: 559.591.5924
Email: duota@dinuba.ca.gov

Subject: Request for Proposals (RFP) for General Civil Engineering Services-Selection Process Update

RECOMMENDED ACTION

This is an information item to update the City Council on the ongoing process to select a General Civil Engineering Services Consultant.

BACKGROUND

- Requests for Proposals were sent to five pre-qualified Engineering and Planning firms in November 2010: AECOM/Boyle, 4 Creeks, Inc., Provost & Pritchard, Quad Knopf and Yamabe & Horn. Four firms submitted proposals. Yamabe & Horn did not submit a proposal.
- Interviews were conducted with representatives of the four submitting firms.
- Firms were considered on the basis of relevant experience, project management, resource availability, and cost.
- 4 Creeks, Inc. was determined as qualified to provide routine, day-to-day general civil engineering services such as surveying, preparation of legal descriptions and exhibits, review of parcel maps and subdivision maps, review of subdivision improvement plans, local street projects and associated permit work, at competitive hourly rates, while AECOM was determined to be uniquely qualified for more complex Capital Projects design such as the CNG Fueling Facility.
- The City entered into a Professional Services Agreement (PSA), dated May 24, 2011, with 4Creeks, Inc. without a specified term, allowing the City to maintain continuous service subject to satisfactory performance.

DISCUSSION

- Caltrans has recently advised City Staff that consultant agreements lacking a specified term were no longer acceptable for projects funded with Federal Transportation monies. Said agreements shall have a specified term and may have a renewal clause if also limited (i.e., two-three year terms). The State Housing and Community Development (HCD) Department also generally requires local agencies to solicit on-call consultant services every three years.

- The City has recently been advised that it's application for an Active Transportation Program (ATP) project has been selected for Federal Transportation funding. Since the use of a consultant for the design of this new project will trigger a Caltrans review of the City's existing PSA with 4Creeks, Inc. Additionally, Caltrans is now required by the FHWA to enforce local agencies to determine Disadvantaged Business Enterprises (DBE) goals for consultants on Federally funded transportation projects. However, the methodology to determine a DBE goal on an on-call engineering consultant agreement spanning three years in the absence of a project specific scope of services has not been provided by Caltrans.
- The City Council, at its 11-25-14 meeting, authorized staff to issue a RFP for the subject services with a revised submittal deadline of January 26, 2015.
- Four (4) Pre-qualified Engineering firms were sent the RFP: 4Creeks (Visalia), Quad Knopf (Visalia/Fresno), Provost & Pritchard (Fresno/Visalia) and Yamabe & Horn (Clovis), who all submitted proposals. A fifth proposal was submitted by Precision Civil Engineering (Fresno).
- A Proposal Review Committee consisting of the Assistant City Manager, Public Works Director, City Engineer and Associate Engineer have reviewed the five proposals and provided preliminary scoring. The Committee will be meeting within the next two weeks to review the scoring and make a selection recommendation for City Council consideration on June 9, 2015

FINANCIAL IMPACT

There are no financial impacts associated with the subject RFP.

May 22, 2015

WEST EL MONTE WAY / AVENUE 416 PROJECT BI-WEEKLY UPDATE

LAST TWO-WEEK SUMMARY

- Work Completed:
 - Grind AC, roadway excavation in town south side El Monte Way (EMW).
 - Water Main replacement/relocation in Arkona Alley.
 - Temporary Railroad signal arm relocation
 - Temporary striping and move traffic to north side EMW in town.
 - Portions of SD and Sewer work at the west section of Project.
 - SD Force main EMW East of 72
- Problems Encountered:
 - Ongoing delay: Alleyway (Euclid to Alta) being delayed by Water Main replacement/relocation and Gas Main replacement/relocation (approx. 2 ½ months delay).
 - Gas Main relocations at Road 64, East of Rd 56 and at Rd 72.
 - Gas Main removal (asbestos wrapped) at Basin #2.
- List citizen concerns, comments and compliments:
 - Dinuba Tire and Circle K are pleased with the paving and improved business accessibility.
 - Discussions with businesses on South side of EMW, most are pleased about scheduled paving by mid-June.

TWO-WEEK LOOK AHEAD

- Upcoming Work (2 weeks):
 - Continuing SD, Sewer work in west section of Project.
 - Begin construction of Sewer at Ridge Creek Golf Course Entrance.
 - Re-engineer Gas Relocation at Road 56
 - Gas Main relocations at Arkona Alley, Road 72, and Road 64
 - Abandoned Gas Main removal Basin 2
 - Continuing street construction in town
 - Railroad subcontractor-new signal work
 - Continuing Family Tree Farms (FTF) Wall Drainage, Backfill; start block work
 - Continuing Gas Main Protection Slab
 - Start Concrete Curb / Gutter and Wheelchair Ramps in Town
- Community Outreach/Notifications
 - Facebook/Website Updates.
 - Construction Mitigation Hotline:
 - English/Espanol (800) 399-2547
 - Contact Information:
 - City website address: <http://www.dinuba.org/>
 - Facebook page: Avenue -416-Street-Widening
 - Twitter: //twitter.com/elmonteway

Submitted By: SGI Construction Management

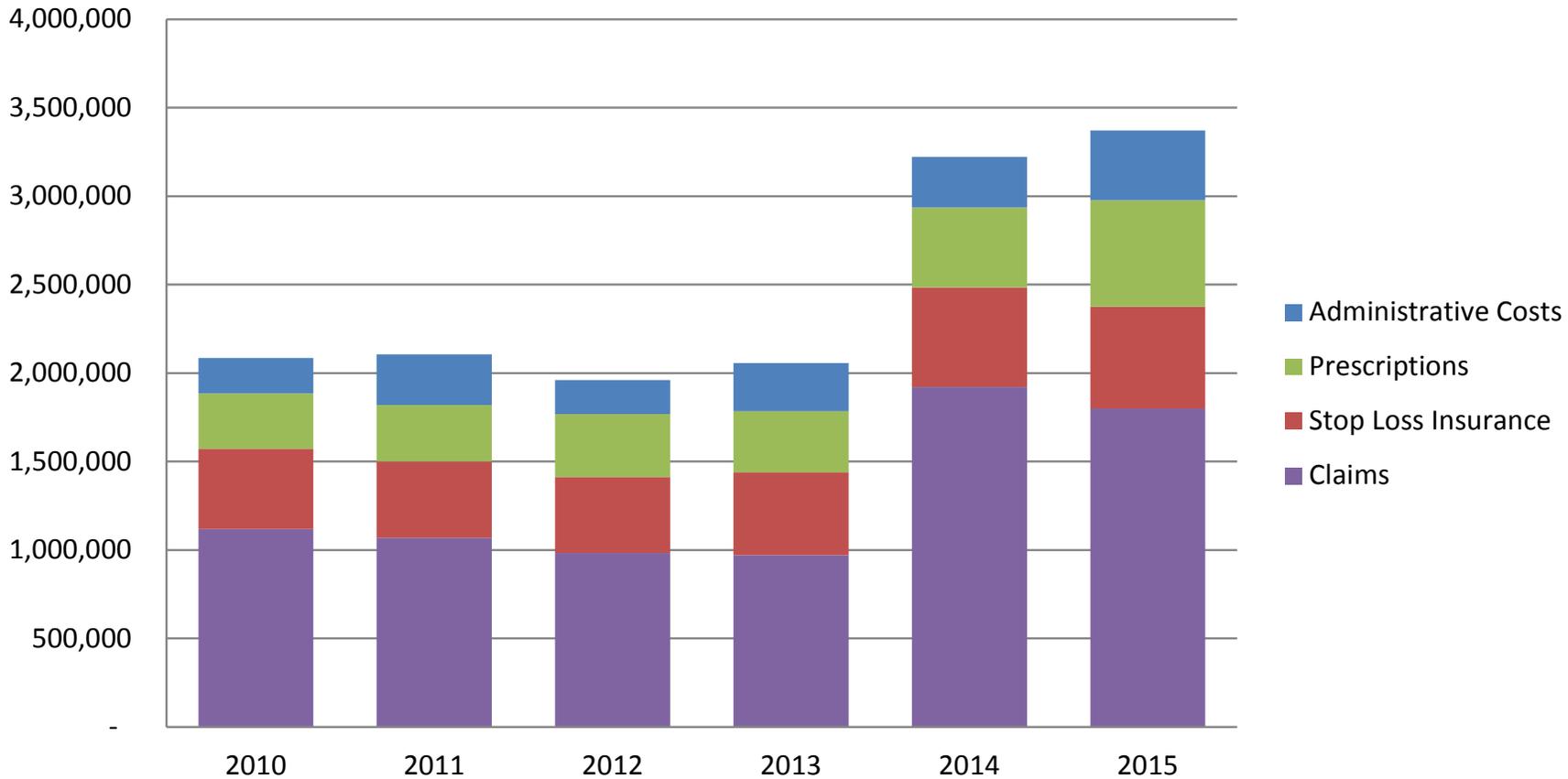
Health Insurance Fund

Health Insurance Task Force Findings

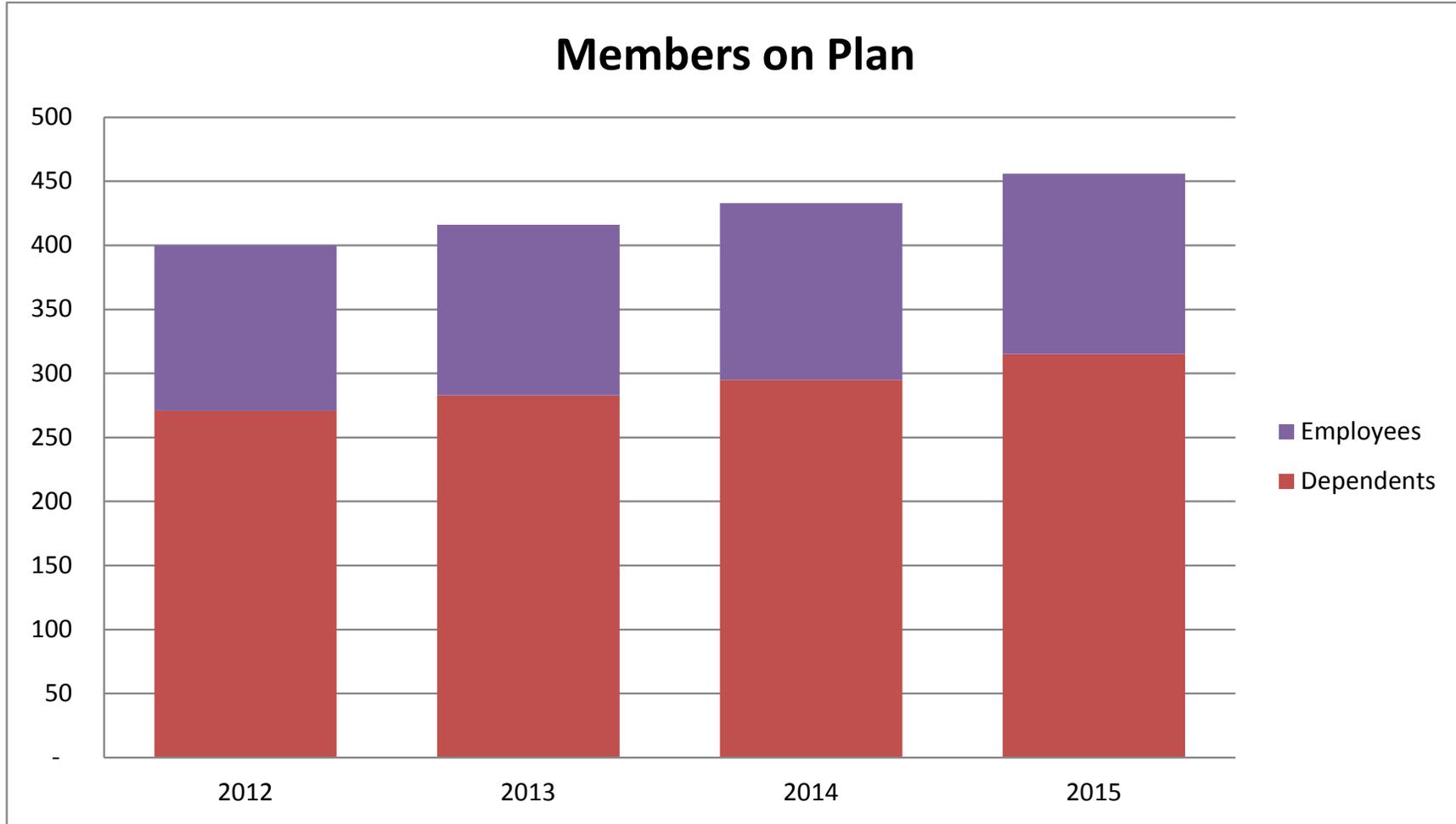
- Reasons for increased costs
- Proposed immediate changes
- Recommended future changes

May 26, 2015 City Council Report

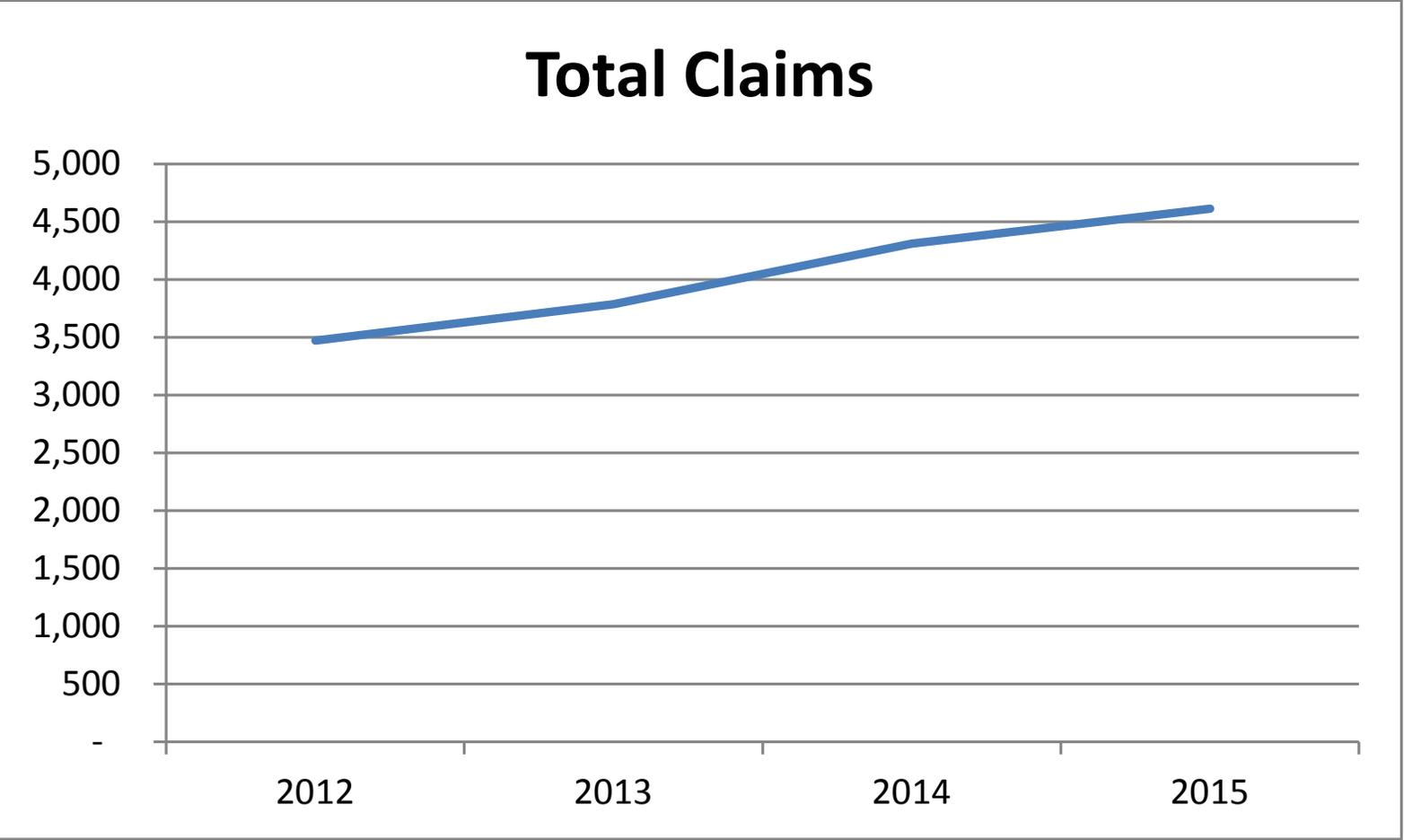
Total Health Expenses



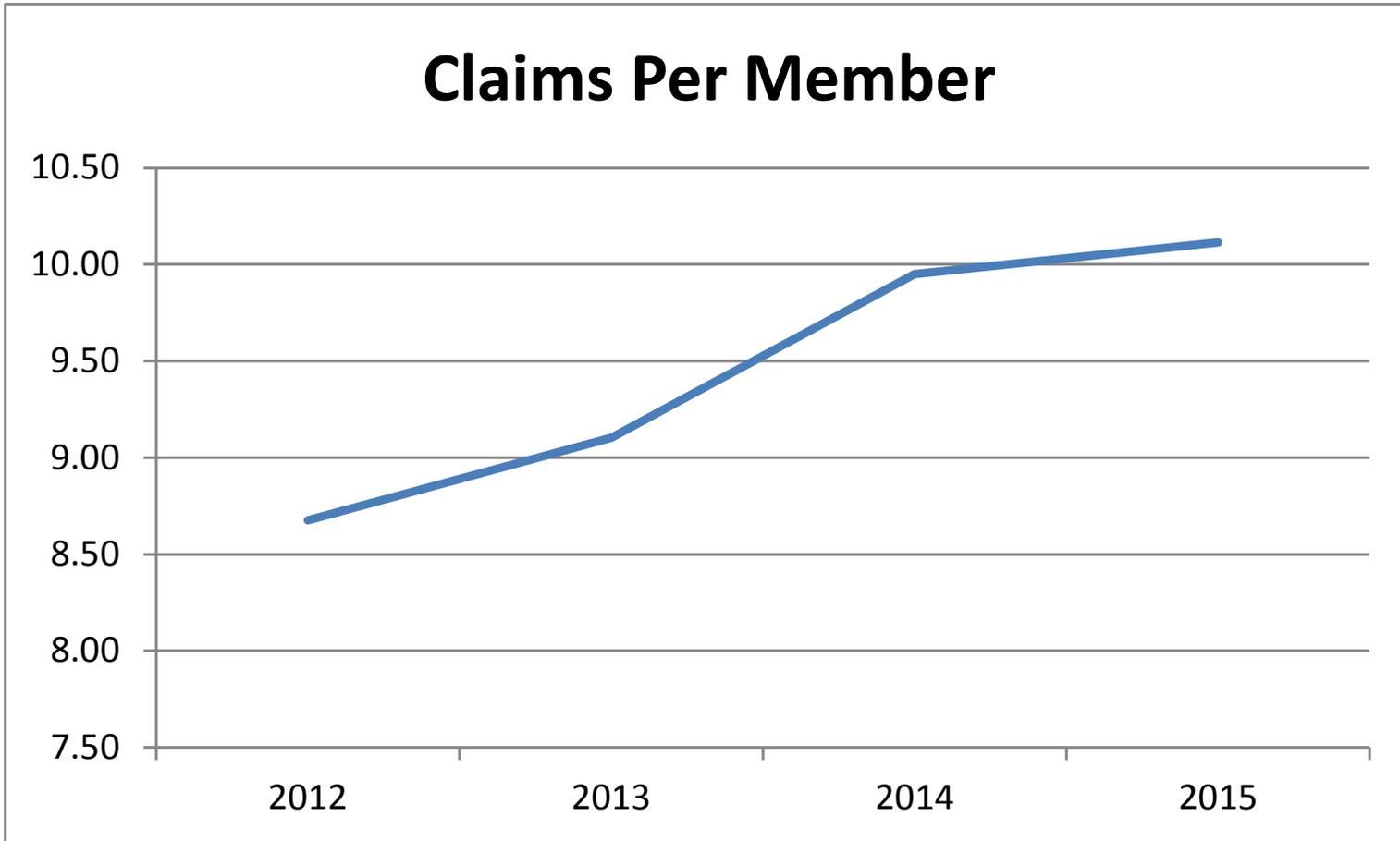
- Expenses have grown 62% over 5 years, 12% per year
- Claims comprise 53% of expenses
- Prescription costs have almost doubled



- 55 more people on the plan since 2012
- Number of employees on plan has grown by 9%, 3% a year
- Number of dependents on plan has grown by 16%, 5% a year
- Affordable Care Act allows dependents up to 26 to stay on plan

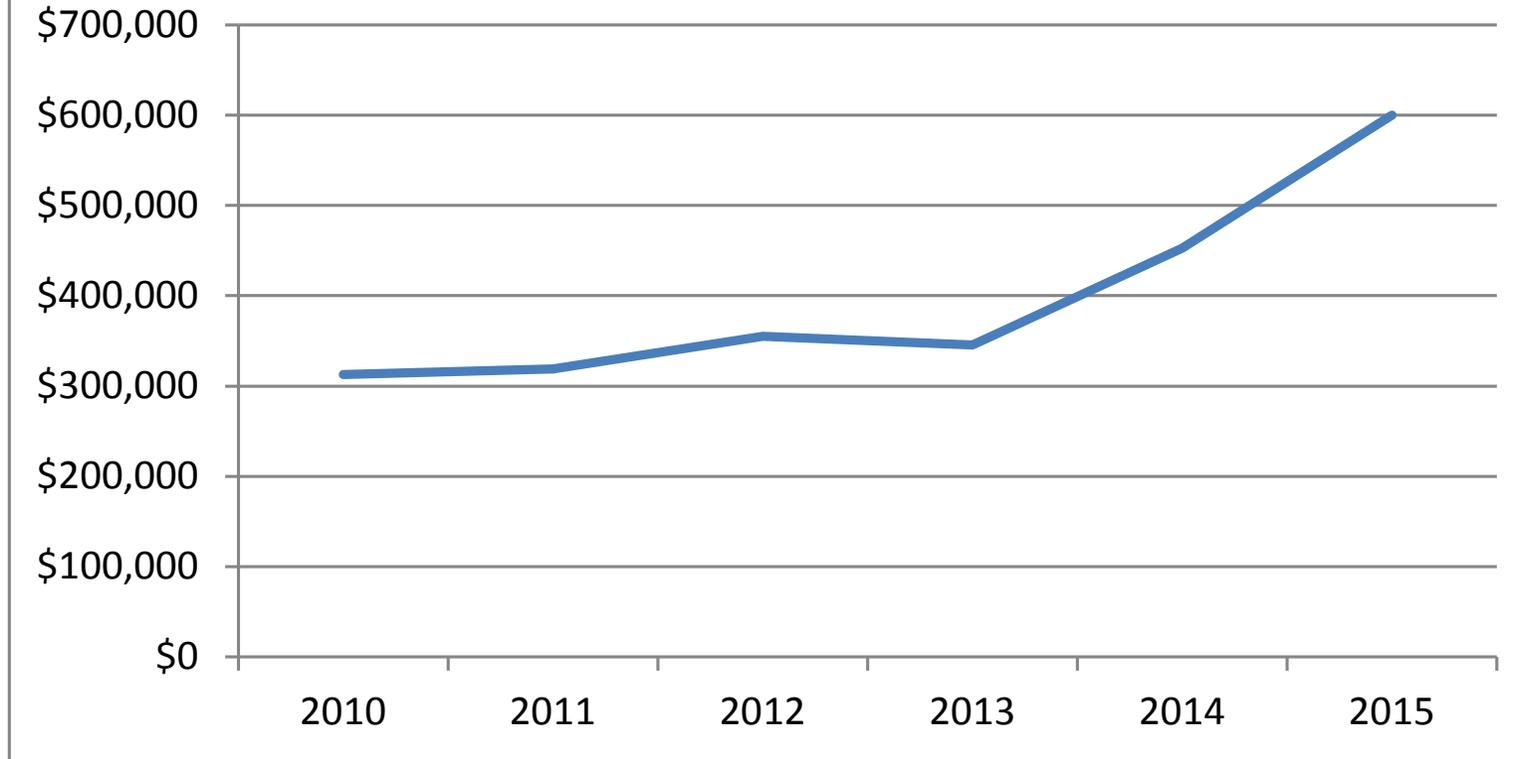


- Claims have grown 33% since 2012, 11% a year



- Claims per member has grown 17% since 2012, 6% a year

Cost of Prescriptions

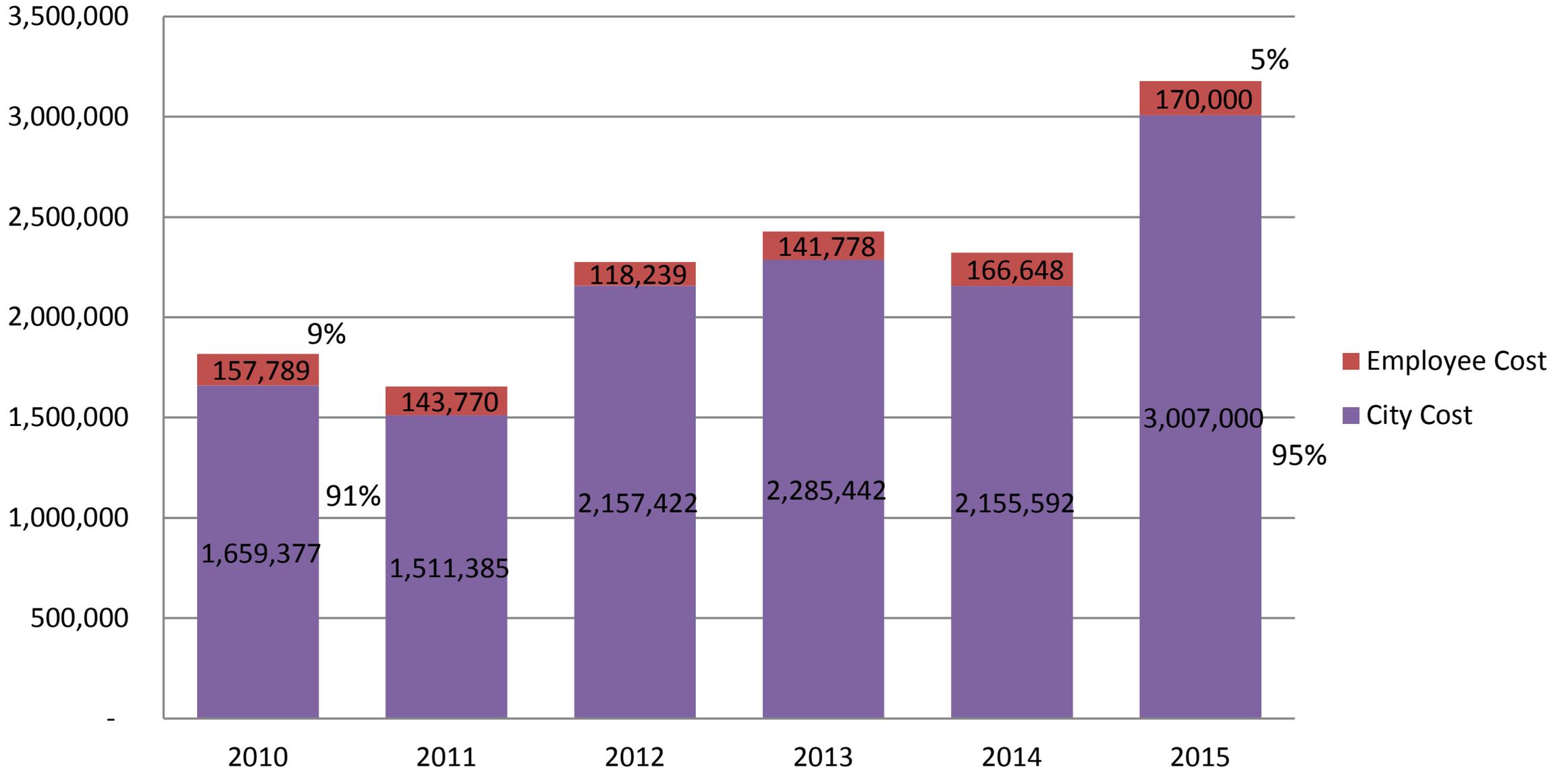


- Prescription has grown 92% since 2010, 18% a year
- Prescription per member has grown from \$888 in 2012 to \$1,316 in 2015

Proposed Immediate Changes

- Increased City contribution per employee by \$2,500-
(In Proposed FY2015-2016 Budget) \$360,000
- Change provider network to Blue Cross- \$200,000-300,000
- Change prescription provider- \$ 60,000
- Estimated savings due to extraordinary events- \$100,000-200,000

Share of Health Expenses



Recommended Future Changes to Plan *

- Increase out of network costs
- Encourage use of urgent care over ER
- Implement Tiers: employee, employee + 1 dependent, employee + multiple dependents – price accordingly
- Increase co-pays: ER, Office Visits, Prescription Drugs
- Increase deductible
- Increase employee premium
- Increase out-of-pocket limits

*Negotiations with the bargaining groups will be required to make these recommended changes



City Council Report

City Council Meeting: May 26, 2015

Department: Finance

To: Dan Meinert, Interim City Manager
From: Cass Cook
Ph: 559.591.5900
Subject: **Authorization to Award Professional Services Contract – Printing & Mailing Services**

RECOMMENDED ACTION

It is recommended that the City Council award a professional services contract to Infosend to supply printing and mailing services for utility billing and other related City services.

BACKGROUND

Since the 1970s the City has printed and mailed its own utility bills. The printer currently being used is over 20 years old. The machine is slow and difficult to use and maintain. Recently the printer became inoperable and had to physically be moved to the Police Station and directly connected to the AS400 computer to function properly. This was not a small task since the printer is larger than a full-sized washing machine and much heavier. The printer is now functioning properly, but could readily fail again.

The utility bills are now printed on postcard sized paper. This leaves little room for important City announcements or more details regarding the utility bills and customer usage information. The bills are printed in large sheets and have to be separated before they can be mailed. The separation process is labor intensive and time consuming. Then City personnel must place all of the bills in mailing trays and physically deliver them to the Post Office.

DISCUSSION

The timing is good for a change in the City's bill mailing process. The conversion to the new software system will be taking place in the next few months. The new software will allow the City to dispose of its dilapidated printer and at the same time expand the size of its bill to include more information.

Staff had requested quotes from printing and mailing professionals. The proposals include the cost of processing, paper, printing and outgoing and return envelopes. Four proposals were received. A summary of the annual cost is listed below:

○ InfoSend	\$51,102
○ The Presort Center	\$53,754
○ Professional Print & Mail	\$66,060
○ Courier Printing	\$80,070

Postage costs were not submitted by The Presort Center and were estimated and added to their quote to compare with the InfoSend price for the purpose of bids evaluations.

If the City were to move to a full size paper for its billing and keep the processing in-house, the costs would exceed the Courier Printing quote. Additionally, a new high-speed printer would have to be acquired to print the bills. Outsourcing the printing and mailing of utility bills should result in significant savings to the City. Additionally, staff time will be freed up to working on more important tasks.

Staff believes that all four firms are capable of performing the work. However, InfoSend bid is the lowest price and has had significant experience with municipal utilities. InfoSend has provided business process outsourcing services since 1996. InfoSend is a privately held California corporation that delivers more than 114 million print/electronic documents per year.

FINANCIAL IMPACT

By outsourcing the printing and mailing services the City could save over \$25,000 a year in productivity improvements, materials and supplies. There is a cost to move from a postcard-sized bill to an 8.5X11 sized-bill. Based on current operations and the cost of materials and postage, the net cost to moving to an 8.5X11 sized-bill would be about \$5,000 a year. The cost to purchase a high-speed printer for the new bills will be avoided as well.



City Council Report

City Council Meeting: May 26, 2015

Department: Finance

To: Daniel L Meinert, Interim City Manager

From: Cass Cook
Ph: 559.591.5900

Subject: **Loan from Compass Bank in the amount of \$1,300,000**

RECOMMENDED ACTION

It is Recommended That the City Council Adopt Resolution No. 2015-21, Approving a Site and Facility Lease and a Lease Agreement and Certain Additional Documents and Authorizing Certain Actions in Connection Therewith

BACKGROUND

On May 31, 2013, the State Dept. of Finance (“DOF”) notified the City of Dinuba that it must pay the amount of \$1,031,663 to the Successor Agency to the Dinuba Redevelopment Agency (the “Successor Agency”) for distribution to affected taxing entities, based on the results of the Other Funds and Accounts Due Diligence Review (“OFA DDR”) completed pursuant to Health and Safety Code Section 34179.6(c).

The purpose of the OFA DDR was to determine the amount of cash and cash equivalents available for distribution to the affected taxing entities, from Successor Agency accounts. Part of the findings listed in the OFA DDR included a determination that the former Redevelopment Agency advanced funds to the City, and that such funds should be categorized as a loan and repaid to the Successor Agency. Although the Agency provided documentation to DOF explaining that the funds were only to be repaid to the Agency from the proceeds of the sale of certain City owned properties, DOF determined that the amount in question (\$1,031,663) should be returned to the Agency immediately.

Upon payment of the \$1,031,663 by the City to the Successor Agency (and confirmation by DOF), DOF will be able to issue a Finding of Completion to the Successor Agency. The receipt of the Finding of Completion is very important to the Successor Agency, as it will allow the Agency to commence preparation of its Long-Range Property Management Plan, which will in turn allow the Agency to dispose of real properties held by the Agency in a way that will maximize benefits to the City and the Agency.

With that in mind, the City has approached Compass Bank regarding a loan for the purposes of: 1. Providing the amount of \$1,031,663 to repay to the Successor Agency for distribution to taxing entities; 2. Providing an additional amount of \$225,000 for improvements to Ridge Creek Golf Course as discussed during the presentation of the Golf Fund Budget; and 3. Related Loan costs and fee amounts.

Compass Bank (the “Bank”) has agreed to provide a loan (the “Loan”) to the City in the amount of \$1,300,000 for the indicated items.

Repayment of the Loan by City will be made in the form of semi-annual Lease payments, pursuant to a Site and Facility Lease and a Lease Agreement (the “Agreements”) between the City and the Bank. The source of the lease payments will be increases in property tax revenues over time as the Successor Agency “winds down”.

The total amount to be financed is \$1,300,000, the term of the financing will be for 15 years, and the interest rate will be fixed at an expected rate of approximately 4.85%.

The City will be obligated to make all the Lease Payments under the Agreements. A Rental Interruption insurance policy will be obtained as a safeguard against the loss of use of the City owned property (the Dinuba Transit Center) subject to the Lease, so that the Lease Payments may continue unabated in such circumstances.

The forms of the financing and legal documents are on file with the City Clerk. Doug Anderson from Urban Futures, Inc. will be in attendance at the meeting to answer any questions.

FINANCIAL IMPACT

The proposed Loan will be secured by semi-annual Lease Payments to be made by the City pursuant to a Site and Facility Lease and a Lease Agreement between the City and the Bank. The final interest rate will be determined and locked prior to the execution of the Agreements.

RESOLUTION NO. 2015-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA APPROVING A SITE AND FACILITY LEASE AND A LEASE AGREEMENT AND CERTAIN ADDITIONAL DOCUMENTS AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH

WHEREAS, the City of Dinuba, a municipal corporation and general law city (the “City”), has determined that it is necessary and desirable to repay a loan to the Successor Agency to the Dinuba Redevelopment Agency (the “Loan”); and

WHEREAS, in order to repay the Loan, the City desires to enter into that certain Site and Facility Lease, by and between the City and Compass Bank, an Alabama banking corporation (“Compass”) (the “Site Lease”), and that certain Lease Agreement, by and between the City and Compass (the “Lease Agreement”), the forms of which have been presented to the City Council of the City (the “City Council”) at the meeting at which this Resolution has been adopted; and

WHEREAS, pursuant to the Site Lease, the City will lease real property and improvements consisting of the Dinuba Transit Center (the “Property”) to Compass in consideration for Compass’s paying to the City the sum of not to exceed \$1,300,000 in advance rental; and

WHEREAS, pursuant to the Lease Agreement, the City will lease the Property from Compass and pay certain lease payments in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DINUBA THAT:

Section 1. Each of the foregoing recitals is true and correct.

Section 2. The forms of the Site Lease and Lease Agreement presented at this meeting are hereby approved; provided that the maximum principal amount of the Lease Agreement shall not exceed \$1,300,000 and the maximum interest rate with respect to the interest component of the payments under the Lease Agreement shall not exceed 5.25%. Each of the Mayor, the City Manager, the Finance Director or their respective designees and the City Clerk (each, an “Authorized Officer”) is hereby authorized for and in the name of the City to execute the Site Lease and the Lease Agreement in substantially the forms on file with the City Clerk, with such additions thereto and changes therein as are recommended or approved by Stradling Yocca Carlson & Rauth, a Professional Corporation, as Special Counsel (“Special Counsel”), and the officers executing the same. Approval of such changes shall be conclusively evidenced by the execution and delivery of the foregoing documents by such Authorized Officers. Each of the Authorized Officers is hereby authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Site Lease and the Lease Agreement.

Section 3. Each of the Authorized Officers is hereby authorized, jointly and severally, to do any and all things and to execute and deliver any and all documents, agreements and certificates which they may deem necessary and advisable in order to consummate the entry into of the Site Lease and the Lease Agreement and otherwise effectuate the purposes of this Resolution, including without limitation the substitution and release from time to time of real property and improvements constituting the leased premises for purposes of the Lease Agreement, and such actions previously taken

by such officers are hereby ratified and confirmed. In the event that the Mayor is unavailable or unable to execute and deliver any of the above-referenced documents, any other member of the City Council may validly execute and deliver such documents, and, in the event that the City Clerk is unavailable or unable to execute and deliver any of the above-referenced documents, any Deputy City Clerk may validly execute and deliver such documents in his or her place.

Section 4. This Resolution shall take effect from and after its date of adoption.
PASSED, ADOPTED, AND APPROVED by the City Council of the City of Dinuba, California, at a regular meeting held on the 26th day of May, 2015.

Mayor of the City of Dinuba

ATTEST:

City Clerk of the City of Dinuba



City Council Report

City Council Meeting: May 26, 2015
Department: Fire Department

To: Dan Meinert
Interim City Manager

From: Chad Thompson
Fire Chief
Ph: 559.591.5931
Email: cthompson@dinuba.ca.gov

Subject: Fire Chief's Executive Fire Officer Program

RECOMMENDED ACTION

This is an informational item only. There is no action required.

BACKGROUND

In 2010, after being selected as the new fire chief, the City Manger assigned me the task of developing and presenting my professional goals and progression plan. In that presentation, I discussed my career goals and educational progression plans that were underway at that time, as well as, my future goals. At that time, I was in the process of earning a Bachelor's degree in Fire and Emergency Service Management. I also expressed my desire in applying and attending the Executive Fire Officer's program at the National Fire Academy in Emmitsburg, Maryland.

DISCUSSION

Recently, I was selected to participate in the EFO program. I am scheduled to travel to the academy on July 5th and return on July 17th. The National Fire Academy's (NFA) Executive Fire Officer Program (EFOP) provides senior fire officers with a broad perspective on various facets of fire and emergency services administration. The courses and accompanying research examine how to exercise leadership when dealing with difficult or unique problems within communities.

As an EFOP student, I will enhance my professional development through a series of four graduate and upper-division-baccalaureate equivalent courses taken over a four-year period. Each course is two weeks in length. I must complete an Applied Research Project (ARP) that relates to our organization within six months after the completion of each of the four courses.

This program is funded through FEMA. The program provides housing costs and airfare. The only cost that is not reimbursed by FEMA is the charge for a meal card which is required of all students.

FINANCIAL IMPACT

The cost of the meal card is \$300.48 each year which would be funded from the department's training budget.



City Council Report

City Council Meeting: May 26, 2015

Department: Fire Department

To: Dan Meinert
Interim City Manager

From: Chad Thompson
Fire Chief
Ph: 559.591.5931
Email: cthompson@dinuba.ca.gov

Subject: Medical Spanish for First Responders

RECOMMENDED ACTION

It is requested that the City Council authorize the Fire Chief to purchase a Medical Spanish for First Responders online course for Fire Department personnel to refresh and increase their knowledge of the Spanish language.

BACKGROUND

In the course of their duties, Fire Department personnel often encounter patients who only speak Spanish. While City of Dinuba Fire Department personnel always strive to provide the best care possible to our community and visitors we also believe that there is always room for improvement. Most personnel know enough Spanish to perform their essential duties or have other tools available to bridge possible language barriers but, we believe that a Medical Spanish course would benefit our community, visitors and our personnel.

DISCUSSION

The Medical Spanish for First Responders is an online based course that will allow department personnel to be assigned training under a determined timeline. Students' progress will be tracked and remediated if necessary. This program will require the student to pass all unit tests with a grade of 80% or better prior to receiving a certificate of completion.

It is the goal that all of Dinuba Fire Department's full-time emergency responders have the ability to communicate effectively with the Spanish-speaking community and visitors. This should help make these individuals feel more comfortable and may relieve some of the anxiety patients may have in stressful situations. Also, this would assist the emergency personnel ascertain more pertinent information in a more efficient manner.

FINANCIAL IMPACT

The cost of this course is approximately \$99 per student. It is proposed that 26 personnel will participate in the course. The company is offering a 15% discount because of the number of students. So, the total cost would be approximately \$2,200 and would be funded from the Ambulance and Fire training budgets.



City Council Report

City Council Meeting: May 26, 2015
Department: Parks and Community Services

TO: Daniel Meinert, Interim City Manager

FROM: John Carrillo, Parks & Community Services Director
By: Stephanie Hurtado, Recreation Coordinator

RE: Authorize to host the 2nd Annual Color Fun Run and Street Closure on August 1, 2015

RECOMMENDED ACTION

1. Approval to host a Color Fun Run
2. Street Closure as requested

BACKGROUND

Color Runs are now the single largest event series in the United States; Color Runs have tripled in growth, hosting more than 170 events in 30+ countries. Dinuba hosted the first Color Fun Run August 2nd 2014. We planned for 100 adult participants and had 65 adults and 35 kids participate in the run. The event started at 10:00 and wrapped up around 11:00. All registered runners were provided white Dinuba Color Run t-shirts and by the end of the event they are covered in dry paint. This was a successful event bringing in \$666.69 that went towards fieldtrip and special activities for the City of Dinuba After School Program participants.

DISCUSSION

The City of Dinuba Community Services Department, request to host the 2nd annual Color Fun Run on Saturday, August 1, 2015 staging at the Entertainment Plaza. The goal is to promote healthy living while having fun. The run will be 2 miles beginning at the Entertainment Plaza on "L" Street and Ventura down "L" street to Fresno, right down Fresno to "H" Street, right down "H" street to Tulare, left down Tulare to Elizabeth Way and ending at Elizabeth Way and Palm Drive. Runners will turn back around and make their way back to the Entertainment Plaza running the same route. There will be two locations where the runners will be splashed with dry colored paint.

FINANCIAL IMPACT

1. Street barricades - \$485
2. Colored powder, participants incentives - \$2,050
3. \$750.00 for Community Services staff time to host the event
4. Total cost for event - \$3,285
5. Projected revenue from participant registration - \$4000



Office Use Only Number: _____ Date Received: _____
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PUBLIC RIGHT OF WAY TEMPORARY CLOSURE REQUEST

(Please submit at least 2 weeks prior to event as Council approval is required)

Name: City of Dinuba Community Services Today's Date: 5/19/15

Contact: Stephanie Hurtado Phone No: 591-5940x105

Purpose of Closure check one and fill out appropriate schedule(s) attached:

- Neighborhood Block Party
 Community Event
 Business Promotion
 Neighborhood Watch
 Other Color Fun Run

Area / Street to be closed: "L" Street - Ventura to Fresno Street Down Fresno to "H" Date: August 1st 2015

Limits of closure, from: Down "H" to Tulare, Down Tulare to Elizabeth Way end on Palm to: _____

Time of closure, from: 8:00am to: 11am

List activities to be conducted in the right-of-way / on-site. Attach all relevant information. Please provide your own trash cans and dispose of waste properly. Map(s) are required illustrating area of closure for ALL events.

The City of Dinuba will be hosting a Color Fun Run for residents to participate in.

List requested City equipment/Special needs: _____

Is vendor (bounce house, pony rides, etc.) required, if so, City of Dinuba business license name / number (required). City current licensed list of Bounce Houses attached.

Insurance Company Name: _____

Policy No: _____ Phone No: _____

BLOCK PARTY PETITION
CLOSE THE BLOCK/AREA AS DESCRIBED BELOW:

L Street, Ventura to Fresno Street, Down Fresno to *H*, Down *H* to Tulare, Down Tulare to Elizabeth Way end on Palm

(Print name of street(s))

Name of Organizing Party City of Dinuba Community Services Date: 5/19/15

Address: 1390 E Elizabeth Way Phone: 591-5940x105

Citizen(s) circulating petition: Stephanie Hurtado

Event Date: August 1st 2015 Event Time: from 8:00am to 11am

The following person(s) is/are residents on the block indicated above and have no objection to the street being blocked from traffic during the hours indicated above. Further, it is agreed that although the street will be closed to through traffic, those residing on the aforesaid street will have vehicular access to their home.

	NAME (Print)	SIGNATURE	ADDRESS	PHONE NO
1.	Brian Papp	<i>[Signature]</i>	219 S.L St.	559-591-3292
2.	Drika Velazquez	<i>[Signature]</i>	703 S.L St	595-0500
3.	Genia Torres	<i>[Signature]</i>	145 S.L St	591-4632
4.	Denise Espinosa	<i>[Signature]</i>	144 S.L St	591-6680
5.	Glenn Chavez	<i>[Signature]</i>	133 S.L St	591-7232
6.	Karne Barela	<i>[Signature]</i>	119 S.L St	591-2020
7.	Stover box	<i>[Signature]</i>	101 S.L St	591-7187
8.	Umarin Rami	<i>[Signature]</i>	101 N. L St.	591-2010
9.	Roberto WIND WEST	<i>[Signature]</i>	413 N L St	Mayer yanche
10.	TRAD AL: 25 N. L. St.	<i>[Signature]</i>	Dinuba Ca 93618	(559) 596 1066
11.	Maria Bonia	<i>[Signature]</i>	143 N L St.	
12.	Cecilia Bost	<i>[Signature]</i>	199 N. L St	591-2170
13.	James Sander	<i>[Signature]</i>	210 North L	591-2707
14.	Brian Martin	<i>[Signature]</i>	204 N L St	
15.	Cyria	<i>[Signature]</i>	270 E Fresno St.	559 840 5011
16.	Joe Nunez	<i>[Signature]</i>		
17.	Jose Machado	<i>[Signature]</i>	201/2 Fresno St	
18.	Soyia Bennett	<i>[Signature]</i>	345 E Fresno St	591-0511
19.	Nicanor Cardozo	<i>[Signature]</i>		591-305-1190
20.	Yara Vasquez	<i>[Signature]</i>	194 N. L Street	

I attest the signatures above represent 60 percent, or more, of the residences of the street / area to be blocked off per this request.

[Signature]
Signature of Organizing Party

Stephanie Hurtado 5/19/15
Print Name / Date

BLOCK PARTY PETITION
CLOSE THE BLOCK/AREA AS DESCRIBED BELOW:

"L" Street, Ventura to Fresno Street, Down Fresno to "H", Down "H" to Tulare, Down Tulare to Elizabeth Way end on Palm

(Print name of street(s))

Name of Organizing Party City of Dinuba Community Services Date: 5/19/15

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Citizen(s) circulating petition: Stephanie Hurtado

Event Date: August 1st 2015 Event Time: from 8:00am to 11am

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	NAME (Print)	SIGNATURE	ADDRESS	PHONE NO
1.	Josefa Zavala		190 1/2 California Ave.	
2.	Solidad Zava la		190 California ave.	
3.	ANA MARIA L.		1189 ELIZABETH WAY	
4.	Jordin Feyl		1145 Elizabeth Way	
5.	Homer Becner		1675 Elizabeth way	
6.	Rachel Morales			
7.	Yrella Villanueva		515 E. Tulare St. Dinuba, CA	
8.	Alyssa Pruvett		1195 E Tulare St	
9.	Antonio Sicilia		128 North I	
10.				
11.				
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20.				

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Signature of Organizing Party

Stephanie Hurtado 5/19/15
Print Name / Date

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	NAME (Print)	SIGNATURE	ADDRESS	PHONE NO
1.	Raymond Miller	Raymond Miller	260's California St	559-646-0048
2.	Paola Pillaros	Paola Pillaros	1198 E Elizabeth	333-8210
3.	Araceli Cazares	Araceli Cazares	1076 Elizabeth	591-5654
4.	Alvaro Valencia	Alvaro Valencia	1036 Elizabeth way	397-6162
5.	Ray Millard	Ray Millard	1022 Elizabeth way	591-0295
6.	Monica Macie	Monica Macie	950 E Elizabeth	352-2116
7.	Greg Chestain	Greg Chestain	Fire Dept	591-5931
8.	ANNY STELEF	ANNY STELEF	345 E TULARE ST	591-2115
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bank of the west

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[Signature]
Signature of Organizing Party

Stephanie Hurtado 5/19/15
Print Name / Date

BLOCK PARTY PETITION
CLOSE THE BLOCK/AREA AS DESCRIBED BELOW:

"L" Street, Ventura to Fresno Street, Down Fresno to "H", Down "H" to Tulare, Down Tulare to Elizabeth Way end on Palm

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Name of Organizing Party City of Dinuba Community Services Date: 5/19/15

Address: 1390 E Elizabeth Way Phone: 591-5940x105

Citizen(s) circulating petition: Stephanie Hurtado

Event Date: August 1st 2015 Event Time: from 8:00am to 11am

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	NAME (Print)	SIGNATURE	ADDRESS	PHONE NO
1.	TIM CHEN		189 S L ST	591-2032
2.	Isaac Morales		157 S L ST	708-2753
3.	Leo Olea		182 S L ST	393-0283
4.	C. Diaz		130 E Third	591-1654
5.	Esmeralda Pacudan		118 N. L ST	591-6777
6.	RAFAELA HOPE	Rafaela Hope	144 N L suite 103	859-6900
7.	Enrique Villegas		130 N. L ST	393 9926
8.	Julia Galardo		138 N L ST	595-1431
9.	Miguel Ramirez		168 N. L. ST	591 2966
10.	MARC		17 - N L	
11.	Blanca Bick		176 N. L ST	595 9800
12.	William Ramirez		325 E Fresno	317-6533
13.	Romona C Chavez		176 N. L. ST	
14.				
15.				
16.				
17.				
18.				
19.				
20.				

I attest the signatures above represent 60 percent, or more, of the residences of the street / area to be blocked off per this request.

Signature of Organizing Party

Stephanie Hurtado 5/19/15
Print Name / Date

REGISTRATION STATEMENT FOR AMPLIFYING EQUIPMENT
(See "Attachment A" Dinuba Municipal Code Noise Regulations)

Date of Event: August 1st 2015 Time of Usage: 8:00am -11am
Address of Event: 289 S. "L" Street

PROPERTY OWNER

Name: City of Dinuba Telephone: 591-5940
Address: 1390 E Elizabeth Way

EQUIPMENT USER:

Name: City of Dinuba Telephone: 591-5940

Maximum Sound Producing Power of the Amplifying Equipment:

Wattage: _____ Volume (in Decibels): _____ Audible Distance: _____

Sound from amplifying equipment shall NOT exceed 70 decibels when measured at any property line from the hours of 7:00 am to 10:00 pm, nor 50 decibels from 10:00 pm to 7:00 am.

I certify the above information to be true and correct to the best of my knowledge. I agree to observe the provisions of the City of Dinuba Municipal Code Chapter 9.54 "NOISE REGULATIONS."

Property Owner

Equipment User

Signature: _____

Signature: _____

Print Name: City of Dinuba

Print Name: Stephanie Hurtado

Date: _____

Date: _____

OFFICE USE ONLY

Staff review / sign-offs / list requirements (all boxes must be checked prior to Council consideration):

City Managers Office: _____

City Engineer: _____

Finance & Community Services: _____

Fire Services: _____

Police Services: _____

Public Works Services: _____

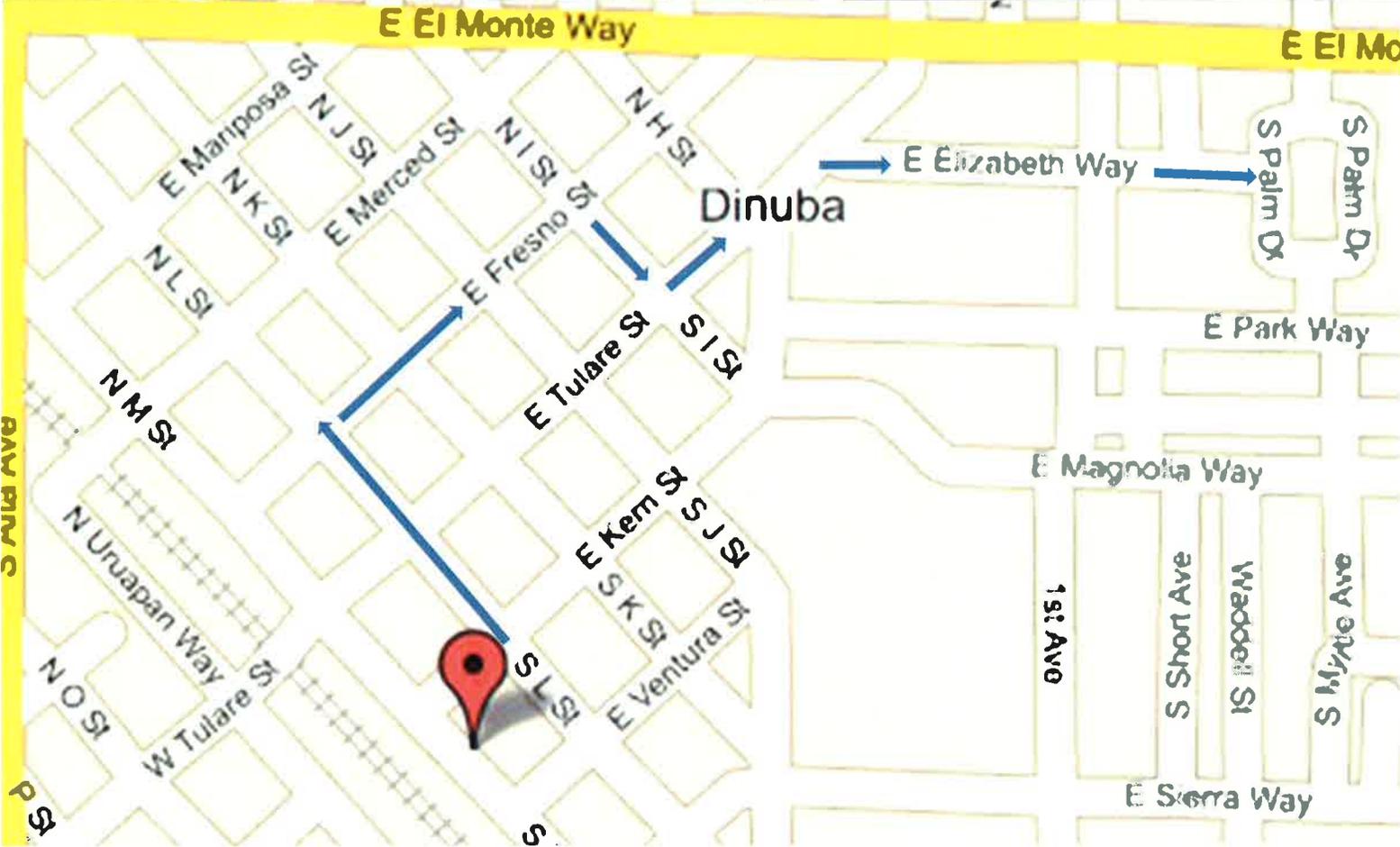
City Clerk / Deputy City Clerk: _____

City Council Action: _____ **Council Meeting Date:** _____

CONDITIONS OF APPROVAL



COLOR FUN RUN



Start: Ventura & "L" Street

"L" Street to E Fresno Street

Down Fresno to S "I" Street

Down S "I" street to Tulare

Down Tulare to Elizabeth Way

Elizabeth Way to Palm

Street Closed
August 1, 2015 / 8:00-11:00a



City Council Report

City Council Meeting: May 26, 2015
Department: Police

To: Dan Meinert, Interim City Manager
From: Devon Popovich, Chief of Police
By: Azalia Chavez
Ph: 559.591.5914, ext. 224
Email: achavez@dinuba.ca.gov
Subject: 2015 COPS Hiring Program (CHP Grant)

RECOMMENDED ACTION

The purpose of this memorandum is to request authorization to apply for the 2015 COPS Hiring Program (CHP) grant.

BACKGROUND

The 2015 CHP grant provides federal funding directly to law enforcement agencies to hire and/or rehire law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts.

The CHP grant will cover up to 75 percent of an entry level salary and benefits of each newly hired full-time sworn officer over a three year period with a minimum 25 percent local cash match requirement with a maximum federal share of \$125,000.00 per officer position. A waiver may also be requested to cover the local match portion and a fourth year extension if financial problems arise.

DISCUSSION

It is proposed that the funding requested be used to fund the one allocated positions within the Police Department that is currently unfunded due to budget reasons, and that the City also apply for the grant match waiver for the local portion of funding.

FINANCIAL IMPACT

If awarded the grant, the City would need to provide a 25% local match for the position.



City Council Report

City Council Meeting: May 26, 2015

Department: Public Works Services

To: Daniel Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: Roy Ramirez, Management Analyst
Ph: 559-591-5924
Email: bbeltran@dinuba.ca.gov

Subject: Authorization to Execute Amendment No. 2 to the Service Agreement between the City of Dinuba and MV Transportation

RECOMMENDED ACTION

It is requested that the City Council authorize the Interim City Manager to execute Amendment No. 2 to the "Service Agreement" between the City of Dinuba and MV Transportation to make some necessary revisions to the "Insurance Coverages and Requirements" section of the agreement.

BACKGROUND

In April 2009 the City collaborated with other Tulare County transit providers to solicit bids for a five year Transit Service contract. Upon completion of the evaluation process, the City Council authorized staff to execute a contract agreement with MV Transportation. That agreement was set to expire on December 31, 2014. On December 9, 2014, the City Council authorized the Acting City Manager to execute Amendment No. 1 to the Service Agreement extending the contract term to December 31, 2015.

In addition to extending the contract term, the City's transit consultant recommended that the insurance language be reviewed and updated to reflect current industry standards. The attached Amendment No. 2 (See Exhibit A) makes the necessary revisions and has been approved by the City's Risk Management Agency and the contractor, MV Transportation.

DISCUSSION

The City's transit consultant has recommended that the insurance language in the Service Agreement between the City and MV Transportation be reviewed and revised with updated insurance language to best protect the City's interest. Below is a summary of the proposed modifications:

1. Clarifies insurance renewal requirements
 - Requires that contractor ensure the same level of insurance coverage, as required by the agreement, be provided to the City by a new insurance carrier(s) with no gap in coverage.

2. Requires contractor to obtain Employment Practices Liability Insurance (EPLI)
 - EPLI covers businesses against claims by workers that their legal rights as employees of the company have been violated.
3. Deletes repetitive language
 - The requirement that insurance coverage changes can only take effect 30 days from notifying the City in writing was listed twice in the agreement.

The benefits to making the proposed insurance language revisions are as follows:

1. Provides additional clarification regarding insurance responsibilities between the City and MV Transportation.
2. Insurance clauses are now more consistent to the City's insurance needs and interests.

Staff recommends that the City Council authorize the execution of the subject Amendment No. 2.

FINANCIAL IMPACT

There is no financial impact for this item.

EXHIBIT A

CITY OF DINUBA
TRANSIT AGREEMENT
MV TRANSPORTATION AGREEMENT
(EFFECTIVE MAY 1, 2010)
AMENDMENT #2

The City of Dinuba entered into an agreement with MV Transportation, Inc. on May 1, 2010 to provide DART fixed-route and demand-response services. The agreement is effective for the period June 1, 2010 through December 31, 2014. On December 9, 2014, the City Council approved an option to extend this agreement for a one (1)-year period from January 1, 2015 through December 31, 2015.

Amendment #2 revisions are as follows:

Agreement Amendments

3. "V. Insurance" (AMENDED)

5.1 Insurance Coverage and Requirements

CONTRACTOR shall procure and maintain the types of insurance and in the minimum amounts stated herein. CONTRACTOR'S liability coverages shall be primary and no insurance or self-insurance coverage of the CITY shall contribute with these primary coverages. Said insurance shall be written by an insurer having a most recent published rating by A.M. Best & Company of "A-VII" or better. Prior to commencing any work under this Agreement and no less than thirty (30) days prior to the expiration of any of these policies, Certificates of Insurance evidencing the maintenance of said insurance shall be furnished to the other party. CONTRACTOR shall notify the CITY (Transit Manager, City of Dinuba, 1088 E. Kamm Avenue, Dinuba, CA 93618) in writing and provide documentation within thirty (30) days of a change in insurance carrier(s), any material alteration or cancellation of insurance coverage, and/or change in scope or coverage, including expiration and/or non-renewal. In the event of insurance coverage expiration and/or non-renewal, CONTRACTOR shall ensure that the same level of insurance coverage, as required per the Agreement, is provided to the CITY by a new insurance carrier(s) with no

gap in coverage. CITY shall be named as an Additional Insured by a written endorsement acceptable to the CITY.

A. WORKER'S COMPENSATION INSURANCE with statutory limits, and EMPLOYER'S LIABILITY INSURANCE with limits of not less than one million dollars (\$1,000,000) per accident and disease. Worker's Compensation Insurance as required by the State of California covering all its employees providing service under this Agreement. CONTRACTOR agrees to indemnify, defend, and hold harmless the CITY from any and all claims arising out of any injury, disability, or death of any of CONTRACTOR's employees or agents.

B. COMMERCIAL GENERAL LIABILITY INSURANCE with a combined single limit of not less than ten million dollars (\$10,000,000) per occurrence. Such insurance shall include products/completed operations liability, owner's and CONTRACTOR's protective, blanket contractual liability, broad form property damage coverage, and explosion, collapse and underground hazard coverage. Such insurance shall (a) name the CITY, its appointed and elected officials, officers, employees and agents as Additional Insureds; (b) be primary with respect to any insurance or self-insurance programs maintained by the CITY; and (c) contain standard cross liability provisions. CONTRACTOR further agrees to hold the CITY free and harmless from any and all claims arising from any such negligent act or omission.

C. EMPLOYMENT PRACTICES LIABILITY INSURANCE (EPLI) shall be provided to cover defense and indemnity for Employment Practices Liability (EPL) claims arising from the performance of CONTRACTOR under this Agreement with liability limits of no less than \$2 Million per occurrence and a general aggregate of \$4 Million. This coverage may be provided as a stand-alone insurance coverage for EPL claims or as part of a Commercial General Liability of Management Liability Policy.

D. COMMERCIAL AUTOMOBILE LIABILITY INSURANCE with a combined single limit of not less than ten million dollars (\$10,000,000). Such insurance shall (a) include coverage for owned, hired and non-owned automobiles; (b) name the CITY, its elected and appointed officials, officers, employees and agents as Additional Insureds; (c) be primary for all purposes; and (d) contain standard cross liability provisions.

E. AUTOMOBILE COLLISION AND COMPREHENSIVE COVERAGE for the actual cash value of transit vehicles (based upon straight-line depreciation, the original purchase price and service life expectancy). Such insurance shall name the CITY as loss payee.

F, SELF-INSURED RETENTION (SIR)

CONTRACTOR shall disclose to the CITY its SIR amount for Commercial General Liability and Commercial Auto claims. If CONTRACTOR SIR amount is in excess of \$100,000, CONTRACTOR shall provide CITY with the latest independent financial audit report that will ensure CONTRACTOR is financially able to pay claims within this amount.

G. CALIFORNIA GOVERNMENT CODE COMPLIANCE

Any bodily injury or property damage claims against the CITY must comply with the California Government Code. Even if the CITY tenders a claim or lawsuit to CONTRACTOR per this Agreement, CONTRACTOR shall notify the CITY or the CITY's claims representative of any claim or lawsuit to protect the interests of the CITY per the Government Claims Act.

The CONTRACTOR shall furnish properly executed Certificates of Insurance and signed copies of the specified endorsements for each policy prior to commencement of work under this Agreement. Such documentation shall:

- (1) clearly evidence all coverages required above, including specific evidence of endorsements naming the CITY as additional insureds as required hereinabove; or provide blanket endorsements; and
- (2) indicate whether coverage provided is on a claims made or occurrence basis; and

The CONTRACTOR shall be fully responsible for the cost of such insurance. The CITY shall not be responsible for reimbursement of any insurance costs to the CONTRACTOR. Such insurance shall be maintained from the time work first commences until completion of the work under this Agreement if an occurrence policy form is used. If a claims made policy is used, coverage shall be maintained during the contract term and for a period extending five (5) years beyond the contract termination date. The CONTRACTOR shall replace such certificates for policies expiring prior to completion of work under this Agreement and shall continue to furnish certificates five (5) years beyond the contract term, when CONTRACTOR has claims made form(s).

If the CONTRACTOR, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, the same shall be deemed a material breach of contract. The CITY, at its sole option, may terminate this Agreement and obtain damages from the CONTRACTOR resulting from said breach. Alternatively, the CITY may purchase such required insurance coverage, and without further notice to the CONTRACTOR, the CITY may deduct from sums due to the CONTRACTOR any premium costs advanced by the CITY for such insurance.

The parties shall also carry such other insurance that may be required by law. The foregoing requirements as to the types and minimum limits of insurance to be maintained

shall not in any manner limit the liability or obligations otherwise assumed by the parties under this Agreement, including but not limited to the indemnification provisions of this Agreement. Anything to the contrary notwithstanding, the liabilities of the parties under this Agreement shall survive and not be terminated, reduced, or otherwise limited by any expiration or termination of insurance coverage. If either party, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract, and the other party, at its sole option, may immediately terminate this Agreement. Should CONTRACTOR terminate the Agreement pursuant to this provision, CONTRACTOR shall be compensated for all work performed.

4. "VI. Indemnity" (AMENDED)

CONTRACTOR shall hold harmless, defend and indemnify CITY, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including CITY property, arising from, or in connection with, the performance by CONTRACTOR, or its agents, officers and employees under this Agreement. This indemnification specifically includes any claims that may be made against CITY by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against CITY alleging civil rights violations by CONTRACTOR under Government Code sections 12920 et seq. (California Fair Employment and Housing Act), and any fines or penalties imposed on CITY for CONTRACTOR'S failure to provide form DE-542 (State of California Employment Development Department "Report of Independent Contractor(s)"), when applicable. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

It is the intent of the parties that CONTRACTOR will indemnify, defend and hold harmless CITY and its officers, agents, employees and assigns, from any and all claims, demands, costs, suits or actions as set forth above, except for the sole negligence or willful misconduct of CITY. This indemnity and hold harmless provision, insofar as it may be adjudged to be against public policy, shall be void and unenforceable only to the minimum extent necessary so that the remaining terms of this indemnity and hold harmless provision may be within public policy and enforceable.

CONTRACTOR shall protect the interests of Medicare's interests on all claims brought by Medicare beneficiaries or Medicare eligible claimants. CONTRACTOR shall protect Medicare conditional liens and future payment interests. Any penalties associated with not protecting Medicare interests or for improper reporting of claims to the Center for Medicare & Medicaid Services (CMS) shall be the sole responsibility of the CONTRACTOR.

**AMENDMENT #2 BETWEEN
CITY OF DINUBA AND MV TRANSPORTATION, INC.**

CONTRACTOR

Date: _____

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Approved as to Form:
City of Dinuba Attorney

By _____

CITY OF DINUBA

By _____

Mayor



City Council Report

City Council Meeting: May 26, 2015
Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: George Avila, Business Manager
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Authorization to Award Professional Services Contract to Willdan Financial Services – Utility Rate Study and Cost Allocation Plan

RECOMMENDED ACTION

It is recommended that the City Council award a professional services contract to Willdan Financial Services for the preparation of a Utility Rate Study and a Cost Allocation Plan. The award amount would be \$77,450 for the Utility (Water, Sewer and Solid Waste) Rate Study and \$11,650 for the Cost Allocation Plan for a total contract amount of \$89,100.

BACKGROUND

The City of Dinuba provides domestic water and sanitary sewer services to approximately 7,000 customers. Similarly, the City serves about 5,500 solid waste customers. These customers include residential, industrial, and commercial accounts. The services provided by the City consist of the delivery, operation, maintenance, and capital replacement of the identified systems. City staff also manages the franchise agreement with Peña's Disposal for solid waste services. These services are paid for with revenue collected from user charges. The revenue collected from each utility is kept in separate City funds generally referred to as "enterprise" funds. Each enterprise fund is expected to be self-sufficient and to operate as an independent entity. For that reason, it is critical that user charges be set at the levels necessary to ensure that the City can continue to meet current service levels and adopted standards.

A Cost Allocation Plan allows the City to maximize the recovery of indirect overhead costs from a variety of operating departments, including enterprise funds. The Plan will apply a proportionate share of the costs associated with indirect support services, such as Finance, Human Resources, City Attorney and City Manager to each operating department. A good cost allocation plan is also useful for the development of internal hourly rates, including Capital Investment Program (CIP) billing rates. In the context of a Utility Rate Study, an updated Cost Allocation Plan will identify the amount that should be charged to each enterprise fund. That amount will become part of the expenditure base that would need to be funded by utility rates.

On April 28, 2015 the City Council authorized Staff to request proposals for the subject professional services. Considering the nature of the proposals, the formal bidding process is not required. Proposals were requested through the informal bidding process.

DISCUSSION

The City's existing methodology for calculating utility rates is very straightforward. Every year, expenditures for employee services, allocated costs, operations and maintenance, and debt service are calculated and compared to current revenues. If projected expenses exceed current revenues, rate increases are recommended to the City Council. For many years, this method has worked and due to prudent financial policies, the City's utility rates have remained lower than many of our comparator Cities.

However, it has become increasingly evident that our methodology needs to be restructured. Dinuba has grown exponentially over the last several years and is no longer a small country town. With a population expected to reach almost 35,000 by 2030, the City must have a long-range plan that ensures its ability to continue offering adequate services to its population. Particularly, utility rates should include factors for capital depreciation, replacement and preventative maintenance. It is critical for the City to invest in its infrastructure in a very deliberate manner. This ensures that the systems are in good working condition and can continue to function properly. Impact Fees are significant sources of revenue for new or expanded facilities but cannot be used on the maintenance of existing systems. The only funding source for capital replacement and preventative maintenance programs is user charges.

In addition to the reasons listed above, the City must take a proactive approach to the inevitable impact of water conservation on current revenue. For fiscal year 2014-15 the City is projecting a water revenue reduction of approximately \$200,000. Revenues are approximately \$145,000 below projections in the sewer fund. This downturn could possibly be worse considering the April 1, 2015 Executive Order from Governor Brown. The City is required to cut back its total water production by 32% starting next month. It is difficult to measure exactly how much more this new mandate will impact our current revenues but we can safely assume that our utility rates would need to be adjusted to mitigate this impact as much as possible.

Approximately \$1,500,000 are charged to the enterprise funds for general fund overhead. The referenced Cost Allocation Plan will determine if this amount is accurate or if it needs to be adjusted. The consultant will work with City staff to identify the proper balance of allocation factors appropriate for our City so that the City has a method of identifying and distributing administrative costs fairly, comprehensively, and that is fully defensible. The proposed Cost Allocation Plan would be compliant with the Federal Office of Management and Budget Circular A-87 (OMB A-87). This federal circular establishes principles and standards for determining allowable federal costs.

The last time the City performed a Utility Rate Study and a Cost Allocation Plan was in the early 1990s. This is another reason for Staff's recommendation to award this contract. There is measurable benefit to retaining a methodology that is consistent with industry standards and that includes a plan that considers long-term financial targets and policy objectives.

The need for a Utility Rate Study and Cost Allocation Plan was discussed with the City Council during the goal setting process. The Council indicated its support for this analysis and approved the

request to seek proposals at their April 28, 2015 City Council meeting. On April 29, 2015 Staff contacted three professional consulting firms and requested proposals for the subject specialized services. Below is a summary of the proposals that were received:

CONSULTANT	UTILITY RATE STUDY	COST ALLOCATION PLAN	TOTAL
NBS	\$55,300	\$14,875	\$70,175
Willdan Financial Services	\$77,450	\$11,650	\$89,100
Pacific Municipal Consultants	\$76,456	\$25,495	\$101,951

Despite the lower not-to-exceed fee from NBS, Staff is recommending that the subject contract be awarded to Willdan Financial Services. The reasons for making this recommendation are listed below:

1. The NBS proposal does not include any on-site meetings with Staff or City Council. The Willdan proposal includes 6 meetings. Each meeting with staff would add at least \$2,200 to the NBS proposal. Adding 6 meetings to the NBS proposal (to make it an equal comparison) would increase the NBS proposal to \$83,375.
2. Willdan Financial Services is proposing to spend 531 hours on our Utility Rate Study. The proposal from NBS only includes 356 hours. Willdan’s project team is a group of four people while NBS has only listed three.
3. Willdan Financial Services proposal indicates a specialty in the subject professional services. They are aware of the latest trends impacting utility rates. One of the key components they identified in their proposal was the “development of tiered water rates to encourage conservation, in compliance with Proposition 218 and recent court decisions”. Their specialty in Cost Allocation Plans is also made apparent in their submitted proposal.

The submitted proposals were reviewed by the Public Works Director, Finance Director, Public Works Business Manager and the Interim City Manager. It is recommended that the award of this contract be expedited as much as possible so that the outcome of the studies can be implemented beginning on January 1, 2016.

FINANCIAL IMPACT

The cost to prepare the Utility Rate Study will be paid for out of the enterprise funds by an equal share (i.e. \$25,817 each). The \$11,650 cost of the Cost Allocation Plan will be funded by the General Fund. This expense was originally included in the FY 2014-15 Budget but would be carried over to FY 2015-16 as an encumbered expense.