



City Council Agenda

Tuesday, May 12, 2015 – 5:30 pm

Dinuba City Staff
Interim City Manager
Daniel L Meinert
Assistant City Manager / City Clerk
Jayne Anderson
City Attorney

Dinuba City Hall • 405 E El Monte Way • Dinuba CA 93618 • WWW.DINUBA.ORG
Westin Hotel • Business Center (Hotel Lobby) • 1000 Penn Ave • Pittsburg, Pennsylvania 15222

District 1
Emilio Morales
Mayor

District 2
Maribel Reynosa
Council Member

District 3
Scott Harness
Vice Mayor

District 4
Kuldip Thusu
Council Member

District 5
Mike Smith
Council Member

DEFINITION OF TERMS:

Consent Calendar: Items listed under the Consent Calendar are those items staff believes will not require Council discussion and are routine in content.

Action Item: No action or discussion shall be taken on any item not appearing on the posted Agenda, except that Council members may briefly respond to statements made or questions posed by persons exercising their public testimony rights under the Public Forum.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

PUBLIC COMMENT:

The public wishing to address the City Council should approach the podium and state their name, address and the nature of their request. The Council values your input. Please be advised that the Mayor may limit comments to 3 minutes per speaker. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or items within the subject matter jurisdiction of the City Council not otherwise scheduled on this agenda. Direction to staff may be given; however, State law does not allow action to be taken by the Council on matters not on the printed agenda at this meeting. The law requires that notice be given to the public at large to allow for full disclosure and discussion and decisions on important public issues. To have City Council discussions and decisions on unnoticed items would prevent the type of public input necessary to make governmental decisions.

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- 1. WORK SESSION – 5:30 pm**
 - 1.1. Budget Overview (Continued from May 11, 2015)
 1. Public Works, Engineering & Planning
 2. City Council
 3. City Attorney
 4. City Manager
 5. Parks & Community Services
 6. Fire Services
 7. Police Services
 8. Financial Services
 9. Other Funds
 - 1.2. Information Sharing
 - 2. CALL TO ORDER - 6:30 pm**
 - 3. INVOCATION**

4. FLAG SALUTE

5. PRESENTATIONS

- 5.1. National Public Works Week, May 17-23, 2015, "Community Begins Here", Proclamation 2015-07
- 5.2. Dinuba Unified School District Promotion/Graduation Proclamations
 - a. Washington Intermediate School, May 26, 2015; Proclamation 2015-08
 - b. Alternative Education, May 27, 2015; Proclamation 2015-09
 - c. Dinuba High School, May 28, 2015; Proclamation 2015-10

6. PUBLIC COMMENT

- 6.1. Unscheduled Items

7. CONSENT CALENDAR

- 7.1. City Council Special Meeting Draft Minutes, April 27, 2015
A request to the City Council to consider the draft meeting minutes and adopt them as final.
- 7.2. City Council Meeting Draft Minutes, April 28, 2015
A request to the City Council to consider the draft meeting minutes and adopt them as final.
- 7.3. City Council Special Meeting Draft Minutes, May 7, 2015
A request to the City Council to consider the draft meeting minutes and adopt them as final.
- 7.4. Acceptance of Other Agency Meeting Minutes
 - a. Citizens Oversight Committee, January 23, 2015
 - b. Historic Preservation Commission, March 9, 2015
 - c. Planning Commission, March 3, 2015
 - d. Police Advisory Commission, March 3, 2015*A request to the City Council to accept other Agency meeting minutes.*
- 7.5. Master Development Schedule
An up-to-date copy of the MDS listing current building projects, no action required.
- 7.6. Set Hearing - Proposed 2015-2016 Budget, Gann Limit and Capital Investment Program, June 9, 2015
- 7.7. Claim For Consideration - Robert Kirkpatrick
A request that the City Council reject the claim.
- 7.8. Claim for Consideration – Martin Sanchez
A request that the City Council reject the claim.
- 7.9. Notice of Completion – Dinuba Transit Center
A request that the City Council accept the Project as complete and authorize the City Engineer to file a Notice of Completion (NOC) upon a final determination of the amount to be further withheld to cover possible Certified Payroll errors.

8. WARRANT REGISTER

8.1. Approval – May 1, 8, 2015

A request that the City Council review and approve the warrant register(s) as presented.

9. MAYOR'S MINUTE

9.1. Information Sharing

10. COUNCIL COMMENTS

10.1. Request for Excused Absence – Council Member Scott Harness, April 28, 2015

10.2. Reminder – City Employee Spring Picnic, 11:30-1:30; May 22, 2015

10.3. Reminder - Community Volunteers Appreciation Dinner, 6:30 pm; June 16, 2015

10.4. Information Sharing.

11. PUBLIC HEARING

11.1. Impact Fee Program

A request that the City Council hold a public hearing to take testimony regarding the proposed update to the City's Impact Fee Program (i.e. System Development Charges) as identified in an Impact Fee Study performed by Pacific Municipal Consultants (PMC). Upon acceptance of public comments, it is recommended that City Council continue the item to May 26, 2015 to provide additional time to prepare the necessary Ordinances and Resolutions.

12. CITY ATTORNEY

12.1. Closed Session Conference with Legal Counsel: Public Employee Appointment – City Manager

12.2. Closed Session Conference with Legal Counsel: Existing Litigation, City of Dinuba v. Thusu

12.3. Information Sharing

13. CITY MANAGER

13.1. Mutual Aid Request, County-wide Emergency Household Water Tank Program

A request from Tulare County Emergency Services to consider providing water to rural residents whose wells have gone dry.

13.2. Department of Finance Official Population Estimates

Informational item

13.3. Information Sharing

14. ENGINEERING AND PLANNING SERVICES

- 14.1. Authorization to Bid – College Park Recreation Center, Gregory Park & Roosevelt Park Improvements
A request that the City Council grant staff authorization to bid work associated with remodeling of College Park Recreation Center, Roosevelt Park and Gregory Park.
- 14.2. El Monte Way Update
- 14.3. Information Sharing

15. FINANCE SERVICES

- 15.1. Information Sharing

16. FIRE SERVICES

- 16.1. Information Sharing

17. PARKS AND COMMUNITY SERVICES

- 17.1. Authorization to Purchase Playground Equipment for Gregory Park
A request that Council approve the purchase of new Playground Equipment for Gregory Park from Miracle Recreation Equipment Company.
- 17.2. Information Sharing

18. POLICE SERVICES

- 18.1. Information Sharing

19. PUBLIC WORKS

- 19.1. Action of the Planning Commission, May 5, 2015
A request that the City Council review the action of the Planning Commission at the May meeting.
- 19.2. Authorization to Apply - Active Transportation Program (ATP) Grant
A request that the City Council adopt Resolution Number 2015-20 granting authorization to execute the Certifications and Assurances for the implementation of the Low Carbon Transit Operations Program (LCTOP) and granting Signature Authority to the Public Works Director or designated representative to execute all required LCTOP documents and any amendments thereto with the California Department of Transportation.
- 19.3. Measure R Program Supplement (ATP) Class II & Class III Bike Lanes
A request that the City Council consider authorizing the Interim City Manager to execute a Program Supplement (see Exhibit A) for the ATP Class II & Class III Bike Lane Project, appropriating Measure R funds for the preliminary engineering in the amount of \$26,000 and to fund a portion of the construction cost in the amount of \$57,000 for the subject project.

19. PUBLIC WORKS (Continued)

- 19.4. Authorization to Execute – Certificates and Assurances, Low Carbon Transit Operations Program – Resolution 2015-20
A request that the City Council adopt Resolution 2015-20 granting authorization to execute the Certifications and Assurances for the implementation of the Low Carbon Transit Operations Program (LCTOP) and granting Signature Authority to the Public Works Director or designated representative to execute all required LCTOP documents and amendments with the California Department of Transportation.
- 19.5. Information Sharing

20. CLOSED SESSION

20.1. CONFERENCE WITH LEGAL COUNSEL: PUBLIC EMPLOYEE APPOINTMENT– CITY MANAGER

Pursuant to Government Code Section 54957 the City Council will meet in closed session with the Interim City Manager and City Attorney to discuss:

Public Employee Appointment: City Manager

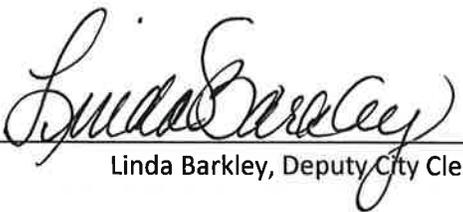
20.2. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Number of Cases: (ONE (1) CASE)

Name of Case: City of Dinuba v. Thusu

21. ADJOURNMENT



Linda Barkley, Deputy City Clerk

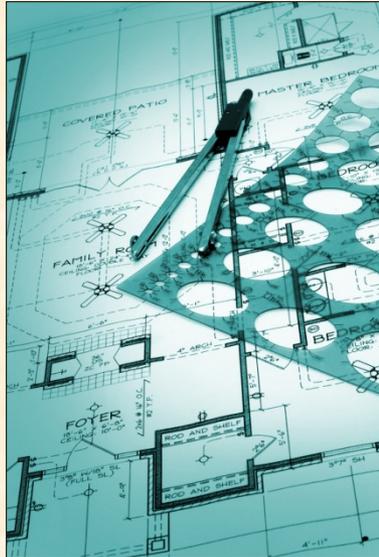
This is to certify that this agenda was posted at City Hall and the Police Department by 5:30 pm, May 8, 2015. A citizens' packet regarding this agenda is available at City Hall, 405 East El Monte Way, Dinuba.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at 559-591-5900 or lbarkley@dinuba.ca.gov. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements. [28 CFR 35.102-35.104 ADA Title II]

Conforme con el Acto de Americanos con Disabilidades, si usted desea participar en la junta, llame al numero 559-591-5900. Si nos notifica 48 horas antes de la junta le podremos mejor acomodar. [28 CFR 35.102-35.104 ADA Title II]



PUBLIC WORKS SERVICES



- Organizational Structure
- Allocated Positions
- Department Summary
- Division Summaries
- Key Points



PUBLIC WORKS SERVICES

Organizational Structure

Management Services (1)
(Department Director)

City Engineer (1)

- Avenue 416 Expansion
- Construction Management
- Technical Resource

Planning Services (1)
(Planner I)

- Current Planning
 - Zoning
 - Specific
 - Process Review
- Long Range Planning
 - General Plan

Construction Services (5)
(Associate Engineer)

- Engineering
 - CIP (Construction)
 - Public Improvements
 - Private Development
 - Development Agrmnt
- Building
 - State Compliance
 - Plans Examining
 - Inspection Services
 - Code Enforcement

Operating Services (30.72)
(PW Superintendent)

- Production, Collection, Distr.
 - Water
 - Sewer
 - Storm Drain
- Maintenance
 - CNG
 - Streets/ Sweeping
 - Fleet/ Facilities
- Wastewater Reclamation Facility
 - Wastewater Treatment/ Disposal
 - Industrial Wastewater Monitoring and Compliance

Administrative Services (6.73)
(Business Manager)

- General Administration
 - Budget/ Fiscal Oversight
 - CIP (Fiscal)
 - LLD Formation
- Code Administration
 - Business License
 - Permits
- Contract Administration
 - Transit
 - Housing
 - Disposal

Allocated Positions

POSITIONS	FY 13/14	FY 14/15	FY 15/16
Public Works Director	1	1	1
City Engineer	1	1	1
Building Official	1	1	1
Associate Engineer	1	1	1
Business Manager	1	1	1
Public Works Superintendent	1	1	1
Management Analyst	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Fiscal Analyst II	1	1	1
Fleet/ Facilities Maintenance Supervisor	1	1	1
Public Improvements Inspector	1	1	1
Public Improvements Inspector (Ave 416)*	1	0	0
Planner I	1	1	1
Building Inspector/ Code Enforcement Officer	2	2	2
Mechanic I	2	2	2
Utility Worker III	2	2	2
Utility Worker II	2	2	2
Water Quality Technician	1	1	1
Mechanic Helper	0	1	1
Accounting Technician I	3	3	3
Reclamation Plant Operator	3	3	3
Utility Worker I	5	5	5
Meter Reader	1	1	1
Total Allocated Full-Time Positions	34	34	34
Total Allocated Part-Time Positions *	10.72	9.99	11.45
* Added PT Accounting Technician (Transit Center)			
* Added PT Maintenance Worker Assistant (Solar Maintenance)			

DEPARTMENT SUMMARY	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
REVENUE				
Management Services	\$501,127	\$415,200	\$396,706	\$423,124
Engineering & Planning Services	\$714,844	\$537,483	\$670,177	\$725,542
Development Services	\$398,427	\$529,111	\$453,515	\$546,878
Vehicle Abatement	\$6,299	\$10,000	\$6,500	\$10,000
Transportation Services	\$2,001,357	\$1,385,290	\$1,961,700	\$1,467,343
Transit Services	\$693,002	\$868,297	\$978,695	\$900,760
Housing Services	\$256,117	\$0	\$80,398	\$80,270
CNG Station	\$214,854	\$178,613	\$220,285	\$194,300
Fleet Maintenance	\$510,458	\$473,157	\$509,870	\$487,698
Facilities Maintenance	\$398,125	\$431,376	\$441,258	\$452,191
Water Services	\$2,860,942	\$3,081,398	\$2,756,365	\$2,934,893
Sewer Services	\$2,778,145	\$3,093,576	\$2,835,030	\$2,978,286
Disposal Services	\$3,101,505	\$3,627,487	\$3,555,673	\$3,279,887
Revenue Totals	\$14,435,202	\$14,630,988	\$14,866,172	\$14,481,172
EXPENDITURES				
Management Services	\$464,795	\$484,177	\$470,042	\$437,624
Engineering & Planning Services	\$662,790	\$657,357	\$721,320	\$760,150
Development Services	\$509,241	\$543,062	\$485,419	\$571,895
Vehicle Abatement	\$5,650	\$10,528	\$10,528	\$8,131
Transportation Services	\$1,313,481	\$2,095,460	\$2,763,541	\$1,688,548
Transit Services	\$846,331	\$885,612	\$1,054,175	\$905,219
Housing Services	\$185,421	\$62,256	\$79,289	\$80,270
CNG Station	\$174,518	\$359,410	\$369,228	\$201,923
Fleet Maintenance	\$503,767	\$473,155	\$509,870	\$487,698
Facilities Maintenance	\$388,487	\$431,376	\$432,258	\$452,191
Water Services	\$2,926,784	\$3,328,955	\$2,799,100	\$3,246,061
Sewer Services	\$3,223,828	\$3,438,442	\$3,338,870	\$3,280,895
Disposal Services	\$3,271,205	\$3,672,214	\$3,765,690	\$3,298,828
Expenditure Totals	\$14,476,298	\$16,442,004	\$16,799,330	\$15,419,433
Net Cost:	\$41,096	\$1,811,016	\$1,933,158	\$938,261
Full-Time Equivalencies (FTE)	44.72	43.99	43.99	45.45

Public Works Utility Funds



Water Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 230 Water				
REVENUE				
Utility Delinquency, DBCP Settlement	\$77,773	\$71,259	\$77,120	\$78,303
Investment Earnings	\$2,103	\$1,000	\$1,500	\$1,500
Service Charges	\$2,732,357	\$2,995,139	\$2,663,745	\$2,691,090
Warehouse Loan Repayment	\$48,709	\$12,000	\$12,000	\$12,000
Transfers In - Successory Agency, MTBE Funds	\$0	\$2,000	\$2,000	\$152,000
Revenue Totals	\$2,860,942	\$3,081,398	\$2,756,365	\$2,934,893
EXPENDITURES				
Employee Service - Employee Services	\$531,271	\$564,080	\$552,945	\$609,704
M & O - Maintenance and Operations	\$945,647	\$682,305	\$770,057	\$567,553
Allocated Costs - Allocated Costs	\$845,577	\$977,476	\$951,004	\$1,061,146
Capital Outlay - Capital Outlay	\$0	\$5,000	\$5,000	\$5,000
Transfer - Transfer	\$604,289	\$1,100,094	\$520,094	\$1,002,658
Expenditure Totals	\$2,926,784	\$3,328,955	\$2,799,100	\$3,246,061
Net Cost:	\$65,842	\$247,557	\$42,735	\$311,168
Full-Time Equivalencies (FTE)	7.66	7.66	7.66	7.66

Water Services Fund Balance

	Actual FY 12/13	Actual FY 13/14	Projected FY 14/15	Proposed FY 15/16	Projected FY 16/17	Projected FY 17/18	Projected FY 18/19	Projected FY 19/20
Beginning Fund Balance	686,611	837,102	771,260	728,525	417,357	(99,087)	(685,533)	(1,578,855)
Operating Revenues *	2,778,209	2,860,942	2,756,365	2,934,893	2,839,746	2,895,691	2,952,753	3,010,951
TOTAL REVENUE	2,778,209	2,860,942	2,756,365	2,934,893	2,839,746	2,895,691	2,952,753	3,010,951
Employee Services	521,785	531,271	552,945	609,704	652,299	707,073	776,425	863,695
Maintenance & Operations	754,781	945,647	770,057	567,553	532,172	542,535	653,106	563,855
Allocated Costs	825,312	845,577	951,004	1,061,146	1,120,194	1,168,363	1,209,209	1,253,432
Capital Outlay	0	0	5,000	5,000	5,000	5,000	5,000	5,000
Transfers	525,840	604,289	520,094	1,002,658	1,046,525	1,059,166	1,202,335	1,200,238
TOTAL EXPENDITURES	2,627,718	2,926,784	2,799,100	3,246,061	3,356,190	3,482,137	3,846,075	3,886,220
ENDING FUND BALANCE	837,102	771,260	728,525	417,357	(99,087)	(685,533)	(1,578,855)	(2,454,124)
2 Month Operating Reserve	350,313	387,083	379,001	373,067	384,111	402,995	439,790	446,830
				1% growth	2% growth	2% growth	2% growth	2% growth

Water Services

KEY POINTS

- Completion of Utility Rate Study.
- Completion of the 2015 Urban Water Management Plan.
- Water reduction mandate of 32% - need for implementation of Stage 3 restrictions.
- Monitor revenue loss impacts of water conservation efforts and/or UWMP water use reduction requirements to ensure operating reserves and capital needs can be met.
- Complete design and financing plan of Well #21 project.

Sewer Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 231 Sewer				
REVENUE				
Utility Delinquency	\$30,377	\$25,000	\$0	\$0
Investment Earnings, Lease Rentals	\$24,079	\$22,960	\$23,909	\$23,909
Service Charges	\$2,707,136	\$3,033,616	\$2,798,121	\$2,942,377
Warehouse Loan Repayment	\$16,553	\$12,000	\$13,000	\$12,000
Revenue Totals	\$2,778,145	\$3,093,576	\$2,835,030	\$2,978,286
EXPENDITURES				
Employee Service - Employee Services	\$355,180	\$449,342	\$428,509	\$481,443
M & O - Maintenance and Operations	\$1,005,350	\$931,301	\$1,073,793	\$973,765
Allocated Costs - Allocated Costs	\$581,397	\$793,813	\$752,243	\$722,962
Capital Outlay - Capital Outlay	\$20,088	\$2,500	\$2,500	\$2,500
Transfer - Transfer	\$1,261,813	\$1,261,486	\$1,081,825	\$1,100,225
Expenditure Totals	\$3,223,828	\$3,438,442	\$3,338,870	\$3,280,895
Net Cost:	\$445,683	\$344,866	\$503,840	\$302,609
Full-Time Equivalencies (FTE)	5.30	5.30	5.30	5.30

Sewer Services Fund Balance

	Actual FY 12/13	Actual FY 13/14	Projected FY 14/15	Proposed FY 15/16	Projected FY 16/17	Projected FY 17/18	Projected FY 18/19	Projected FY 19/20
Beginning Fund Balance	1,440,351	1,502,821	1,057,138	553,298	250,689	24,799	(675,890)	(1,824,655)
Operating Revenues *	2,730,119	2,778,145	2,835,030	2,978,286	3,157,031	3,346,815	3,478,166	3,546,061
TOTAL REVENUE	2,730,119	2,778,145	2,835,030	2,978,286	3,157,031	3,346,815	3,478,166	3,546,061
Employee Services	429,256	355,180	428,509	481,443	515,078	558,329	613,091	682,004
Maintenance & Operations	888,019	1,005,350	1,073,793	873,765	898,281	920,554	943,409	966,862
Allocated Costs	481,167	581,397	752,243	722,962	769,729	807,384	837,400	870,469
Capital Outlay	0	20,088	2,500	2,500	2,500	2,500	2,500	2,500
Transfers	869,207	1,261,813	1,081,825	1,200,225	1,197,333	1,758,737	2,230,531	2,255,790
TOTAL EXPENDITURES	2,667,649	3,223,828	3,338,870	3,280,895	3,382,921	4,047,504	4,626,931	4,777,625
ENDING FUND BALANCE	1,502,821	1,057,138	553,298	250,689	24,799	(675,890)	(1,824,655)	(3,056,219)
2 Month Operating Reserve	298,470	322,367	373,724	344,328	361,848	379,045	396,984	417,889
				1% growth	2% growth	2% growth	2% growth	2% growth
				4.3% WW Exp	4.3% WW Exp	4.3% WW Exp		

Sewer Services

KEY POINTS

- Update Wastewater Reclamation Facility Expansion Phase II (Preliminary Design Report)
- Plan for WWRF Phase II expansion - \$21M (estimated cost)
 - New Waste Discharge Permit
 - Upgrade Existing Facility and Process
 - Increase Capacity
 - Investigate State Revolving Fund (SRF) or I-Bank loan options
- WWRF Expansion key to City's:
 - Economic Development
 - Job Creation
- Includes sewer rate increase effective January 1st as adopted in Resolution 2013-41 – 4.3%
- Completion of Utility Rate Study.

Disposal Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 232 Disposal				
REVENUE				
Utility Delinquency	\$35,290	\$30,000	\$35,000	\$35,000
Interest Earnings	\$1,913	\$1,500	\$1,500	\$1,000
CMAQ, CalRecycle	\$0	\$416,000	\$416,000	\$0
Service Charges	\$3,045,441	\$3,117,487	\$3,075,673	\$3,121,387
Miscellaneous Revenues	\$18,861	\$62,500	\$27,500	\$72,500
Transfers In - Sewer Fund	\$0	\$0	\$0	\$50,000
Revenue Totals	\$3,101,505	\$3,627,487	\$3,555,673	\$3,279,887
EXPENDITURES				
Employee Service - Employee Services	\$159,013	\$201,540	\$200,425	\$226,230
M & O - Maintenance and Operations	\$2,198,519	\$2,063,196	\$2,201,655	\$2,079,271
Allocated Costs - Allocated Costs	\$912,213	\$1,092,478	\$1,043,414	\$968,875
Capital Outlay - Capital Outlay	\$0	\$305,000	\$315,196	\$5,000
Capital Projects - Capital Projects	\$1,460	\$10,000	\$5,000	\$5,000
Transfer - Transfer	\$0	\$0	\$0	\$14,452
Expenditure Totals	\$3,271,205	\$3,672,214	\$3,765,690	\$3,298,828
Net Cost:	\$169,700	\$44,727	\$210,017	\$18,941
Full-Time Equivalencies (FTE)	2.59	2.59	2.59	2.83

Disposal Services Fund Balance

	Actual FY 12/13	Actual FY 13/14	Projected FY 14/15	Proposed FY 15/16	Projected FY 16/17	Projected FY 17/18	Projected FY 18/19	Projected FY 19/20
Beginning Fund Balance	686,345	985,165	815,465	664,448	645,507	618,964	514,920	288,233
Operating Revenues *	3,338,623	3,101,505	3,614,673	3,279,887	3,377,193	3,413,487	3,412,922	3,461,866
TOTAL REVENUE	3,338,623	3,101,505	3,614,673	3,279,887	3,377,193	3,413,487	3,412,922	3,461,866
Employee Services	126,626	159,013	200,425	226,230	240,239	260,412	285,953	318,095
Maintenance & Operations	1,731,268	2,199,979	2,206,655	2,084,271	2,149,911	2,213,276	2,278,648	2,346,093
Allocated Costs	892,250	912,213	1,043,414	968,875	993,700	1,023,511	1,054,216	1,085,844
Capital Outlay	289,659	0	315,196	5,000	5,000	5,000	5,000	5,000
Transfers	0	0	0	14,452	14,886	15,332	15,792	16,266
TOTAL EXPENDITURES	3,039,803	3,271,205	3,765,690	3,298,828	3,403,736	3,517,531	3,639,609	3,771,298
ENDING FUND BALANCE	985,165	815,465	664,448	645,507	618,964	514,920	288,233	(21,199)
2 Month Operating Reserve	457,185	544,107	573,916	545,396	562,808	581,700	601,970	623,838
				1% Growth	1.5% Growth	1.5% Growth	1.5% Growth	1.5% Growth

Disposal Services

KEY POINTS

- Successfully implemented 3-can disposal system – September 2014.
- Work with Pena's for full implementation of Commercial Recycling Program to comply with State mandate. Impacts commercial businesses generating 4 cubic yards of waste per week and multi-family with 5 units or more.
- Implement programs to achieve the 2020 / 75% diversion requirements.
- Consider the impacts of the Organics Recycling Mandate.
- Continue participation in CWMA.

Public Works Administrative Services



Management Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 212 Public Works Management				
REVENUE				
Interest Earnings	\$320	\$200	\$300	\$200
Avenue 416 Admin Reimbursement	\$17,409	\$0	\$30,000	\$30,000
PW Management Overhead	\$483,399	\$415,000	\$366,406	\$392,924
Revenue Totals	\$501,127	\$415,200	\$396,706	\$423,124
EXPENDITURES				
Employee Service - Employee Services	\$344,218	\$385,436	\$371,929	\$396,044
M & O - Maintenance and Operations	\$86,649	\$73,697	\$73,069	\$24,013
Allocated Costs - Allocated Costs	\$33,928	\$25,044	\$25,044	\$17,567
Expenditure Totals	\$464,795	\$484,177	\$470,042	\$437,624
Net Cost:	(\$36,333)	\$68,977	\$73,336	\$14,500
Full-Time Equivalencies (FTE)	3.00	3.00	3.00	3.00

Management Services – Key Points

- Water Conservation – Meeting State 32% reduction requirements. Continue regular well soundings to monitor changes in water table. Consider implementation of Stage 3 restrictions.
- 2015 Water Use Targets – Urban Water Management Plan
- Complete Utility Rate and Cost Allocation Study
- Complete construction of the vacant unimproved space at the Transit Center.
- Succession Planning for key management positions:
 - City Engineer
 - Building Official

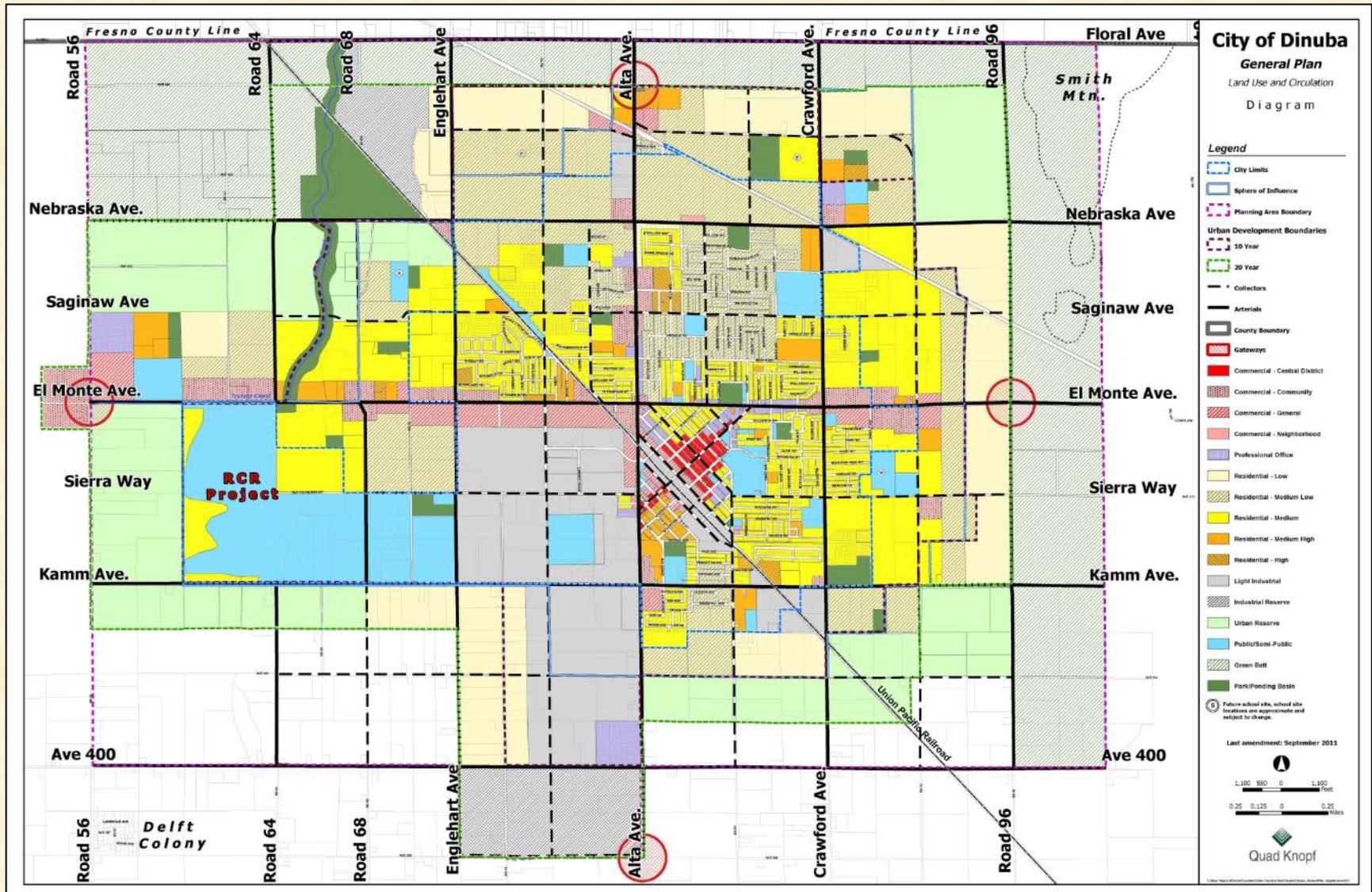
Transit Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 233 Transit				
REVENUE				
Measure R Receipts	\$52,500	\$52,500	\$52,500	\$52,500
Interest Earnings	\$335	\$100	\$100	\$100
TDA, STA, Prop 1B, FTA	\$585,106	\$769,946	\$802,595	\$731,337
Farebox Revenue, Advertising Revenue	\$53,507	\$45,751	\$69,354	\$102,019
Miscellaneous Revenue	\$1,554	\$0	\$500	\$1,000
Transfers In - General Fund	\$0	\$0	\$53,646	\$13,804
Revenue Totals	\$693,002	\$868,297	\$978,695	\$900,760
EXPENDITURES				
Employee Service - Employee Services	\$29,159	\$63,696	\$59,453	\$77,109
M & O - Maintenance and Operations	\$125,178	\$606,782	\$691,250	\$657,214
Allocated Costs - Allocated Costs	\$20,587	\$56,038	\$132,131	\$135,904
Capital Outlay - Capital Outlay	\$586,994	\$159,096	\$171,341	\$34,992
Transfer - Transfer	\$84,414	\$0	\$0	\$0
Expenditure Totals	\$846,331	\$885,612	\$1,054,175	\$905,219
Net Cost:	\$153,329	\$17,315	\$75,480	\$4,459
Full-Time Equivalencies (FTE)	0.68	0.68	0.68	0.93

Housing Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 206 Housing				
REVENUE				
Interest Earnings	(\$97)	\$0	\$10	\$0
Transfers In - General Fund	\$116,140	\$0	\$80,388	\$80,270
Other - Other Financing Sources	\$140,074	\$0	\$0	\$0
Revenue Totals	\$256,117	\$0	\$80,398	\$80,270
EXPENDITURES				
Employee Service - Employee Services	\$28,739	\$62,256	\$57,947	\$64,616
M & O - Maintenance and Operations	\$65,600	\$0	\$16,401	\$8,789
State Grant - State EDBG Grant	\$3,000	\$0	\$0	\$0
Principal Pymts - Principal Payments	\$3,292	\$0	\$3,523	\$3,770
Interest Pymts - Interest Payments	\$1,649	\$0	\$1,418	\$1,171
Allocated Costs - Allocated Costs	\$0	\$0	\$0	\$1,924
Capital Projects - Capital Projects	(\$30)	\$0	\$0	\$0
Transfer - Transfer	\$83,170	\$0	\$0	\$0
Expenditure Totals	\$185,421	\$62,256	\$79,289	\$80,270
Net Cost:	(\$70,696)	\$62,256	(\$1,109)	\$0
Full-Time Equivalencies (FTE)	0.66	0.66	0.66	0.90

Public Works Engineering & Planning



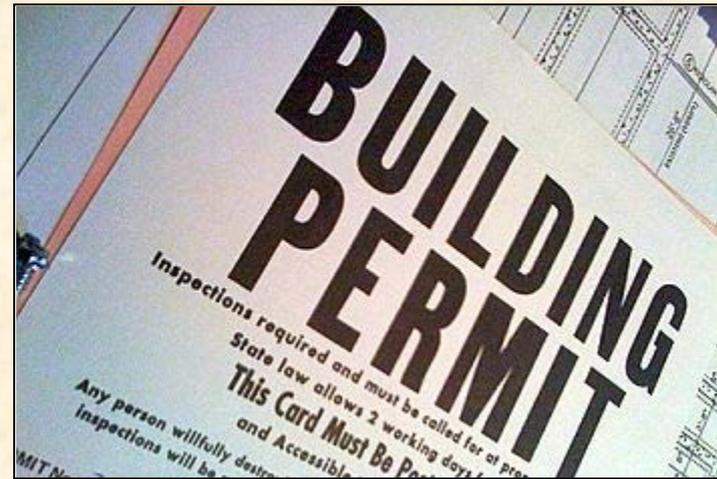
Engineering & Planning Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 211 Engineering				
REVENUE				
Interest Earnings	\$41	\$0	\$54	\$30
Const. Management/ Admin. Reimbursement	\$123,526	\$0	\$132,664	\$136,644
Engineering and Planning Fees	\$100,502	\$65,115	\$49,314	\$39,192
Engineering Support Overhead	\$490,776	\$472,368	\$488,145	\$549,676
Revenue Totals	\$714,844	\$537,483	\$670,177	\$725,542
EXPENDITURES				
Employee Service - Employee Services	\$516,411	\$528,937	\$527,062	\$549,948
M & O - Maintenance and Operations	\$81,804	\$77,187	\$109,361	\$127,804
Allocated Costs - Allocated Costs	\$64,575	\$51,233	\$84,897	\$82,398
Expenditure Totals	\$662,790	\$657,357	\$721,320	\$760,150
Net Cost:	(\$52,054)	\$119,874	\$51,143	\$34,608
Full-Time Equivalencies (FTE)	5.00	4.00	4.00	4.00

Engineering Services – Key Points

- Oversee construction of Avenue 416/El Monte Way Widening Project
- Continue with mentoring/training of the Associate Engineer
- Oversee the design and/or construction of the adopted CIP projects.
 - CNG Fueling Facility Phase II Improvements
 - Class II, III Bike Lanes
 - Dinuba Police Administration Parking Lot Improvements
 - ADA Wheelchair Ramps
 - Alta Ave./El Monte Way Signal Synchronization
 - College Park Recreation Center Improvements
 - Gregory Park Improvements
 - Roosevelt Park Improvements
 - Fire Station No. 2
 - Water Well 21 (Design)
 - Wastewater Reclamation Facility Expansion Phase II (Preliminary Design Report)
- Subdivisions Tentative Map Expirations
- East El Monte Way Revitalization Project
- Implementation of the Sanitary Sewer Management Plan adopted by Resolution 2012-47; Progress Report to SWRCB
- New Storm Water General Permit Implementation
- Subdivisions Underway-Ridge Creek Ranch, Phase 1, Rancho Vista II(Parkside Village II), Tierra Vista II
- New Storm Drainage Master Plan, including Impact Fees

Public Works Construction Services



Development Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 210 Development Support				
REVENUE				
Building Permits	\$169,927	\$201,186	\$151,186	\$151,210
Interest Earnings	\$192	\$520	\$520	\$100
Avenue 416 Admin Reimbursement	\$33,060	\$142,243	\$92,968	\$95,757
User Fees	\$25,481	\$23,009	\$22,028	\$22,780
Transfer In, Engineering Services	\$46,059	\$26,901	\$60,630	\$63,739
Transfer In, General Fund & Business License Receipts	\$123,709	\$135,252	\$126,183	\$213,292
Revenue Totals	\$398,427	\$529,111	\$453,515	\$546,878
EXPENDITURES				
Employee Service - Employee Services	\$415,248	\$454,204	\$413,167	\$480,710
M & O - Maintenance and Operations	\$77,828	\$68,121	\$51,512	\$68,666
Allocated Costs - Allocated Costs	\$16,165	\$20,737	\$20,740	\$22,519
Expenditure Totals	\$509,241	\$543,062	\$485,419	\$571,895
Net Cost:	\$110,814	\$13,951	\$31,904	\$25,017
Full-Time Equivalencies (FTE)	4.90	4.90	4.90	4.90

Vehicle Abatement

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 205 Abandoned Vehicle				
REVENUE				
Tulare County Receipts	\$6,299	\$10,000	\$6,500	\$10,000
Revenue Totals	\$6,299	\$10,000	\$6,500	\$10,000
EXPENDITURES				
Employee Service - Employee Services	\$5,650	\$7,028	\$7,028	\$7,845
M & O - Maintenance and Operations	\$0	\$3,500	\$3,500	\$0
Allocated Costs - Allocated Costs	\$0	\$0	\$0	\$286
Expenditure Totals	\$5,650	\$10,528	\$10,528	\$8,131
Net Cost:	(\$649)	\$528	\$4,028	(\$1,869)
Full-Time Equivalencies (FTE)	0.10	0.10	0.10	0.10

Public Works Operations



Gas Tax Fund

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 202 Gas Tax				
REVENUE				
Taxes	\$718,714	\$572,878	\$678,566	\$506,770
Interest Earnings	\$2,733	\$1,000	\$2,500	\$2,000
Surface Transportation Program (STP)	\$226,503	\$190,000	\$200,000	\$200,000
Revenue Totals	\$947,950	\$763,878	\$881,066	\$708,770
Expenditures				
Employee Service - Employee Services	\$171,335	\$201,413	\$199,413	\$214,218
M & O - Maintenance and Operations	\$171,780	\$214,991	\$215,895	\$202,259
Allocated Costs - Allocated Costs	\$102,945	\$120,826	\$186,095	\$195,826
Capital Outlay - Capital Outlay	\$0	\$30,000	\$30,000	\$0
Transfer - Transfer	\$43,746	\$277,214	\$837,214	\$286,692
Expenditures Total	\$489,805	\$844,444	\$1,468,617	\$898,995
Net Cost:	(\$458,145)	\$80,566	\$587,551	\$190,225
Full-Time Equivalencies (FTE)	2.88	2.88	2.88	2.88

Transportation Fund

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 203 Transportation				
REVENUE				
Measure R Receipts	\$407,537	\$364,861	\$375,000	\$378,750
Interest Earnings	\$2,141	\$2,000	\$2,000	\$2,000
TDA/LTF Receipts	\$555,695	\$169,751	\$618,834	\$293,023
Miscellaneous Revenue	\$8,034	\$4,800	\$4,800	\$4,800
Transfers In- Traffic Safety	\$80,000	\$80,000	\$80,000	\$80,000
Revenue Totals	\$1,053,407	\$621,412	\$1,080,634	\$758,573
Expenditures				
Employee Service - Employee Services	\$151,317	\$152,977	\$152,321	\$166,590
M & O - Maintenance and Operations	\$172,171	\$117,703	\$176,332	\$118,645
Allocated Costs - Allocated Costs	\$105,926	\$120,384	\$136,180	\$120,568
Capital Outlay - Capital Outlay	\$0	\$30,000	\$30,000	\$0
Transfer - Transfer	\$394,261	\$829,952	\$800,091	\$383,750
Expenditure Totals	\$823,675	\$1,251,016	\$1,294,924	\$789,553
Net Cost:	(\$229,732)	\$629,604	\$214,290	\$30,980
Full-Time Equivalencies (FTE)	1.88	1.88	1.88	1.88

CNG Station Fund

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 234 CNG				
REVENUE				
Tax on Fuel	\$20,189	\$3,492	\$14,800	\$3,800
Interest Earnings	\$692	\$500	\$500	\$500
Fuel Sales	\$193,974	\$174,621	\$197,853	\$190,000
Miscellaneous Revenue	\$0	\$0	\$7,132	\$0
Revenue Totals	\$214,854	\$178,613	\$220,285	\$194,300
EXPENDITURES				
Employee Service - Employee Services	\$14,602	\$15,906	\$15,748	\$16,867
M & O - Maintenance and Operations	\$127,789	\$112,608	\$101,194	\$99,057
Allocated Costs - Allocated Costs	\$32,127	\$31,775	\$53,165	\$66,547
Capital Outlay - Capital Outlay	\$0	\$5,000	\$5,000	\$5,000
Transfer - Transfer	\$0	\$194,121	\$194,121	\$14,452
Expenditure Totals	\$174,518	\$359,410	\$369,228	\$201,923
Net Cost:	(\$40,336)	\$180,797	\$148,943	\$7,623
Full-Time Equivalencies (FTE)	0.20	0.20	0.20	0.20

Fleet Maintenance

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 215 Fleet Maintenance				
REVENUE				
Interest Earnings	(\$41)	\$0	\$0	\$0
Fleet Maintenance Overhead	\$510,498	\$473,157	\$509,870	\$487,698
Revenue Totals	\$510,458	\$473,157	\$509,870	\$487,698
EXPENDITURES				
Employee Service - Employee Services	\$233,883	\$269,830	\$257,134	\$282,670
M & O - Maintenance and Operations	\$254,825	\$189,331	\$238,742	\$190,846
Allocated Costs - Allocated Costs	\$15,059	\$13,994	\$13,994	\$14,182
Expenditure Totals	\$503,767	\$473,155	\$509,870	\$487,698
Net Cost:	(\$6,691)	(\$2)	\$0	\$0
Full-Time Equivalencies (FTE)	3.03	3.30	3.30	3.30

Facilities Maintenance

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 216 Property Maintenance				
REVENUE				
Interest Earnings	(\$8)	\$0	\$0	\$0
Property Maintenance Overhead	\$398,133	\$431,376	\$441,258	\$452,191
Revenue Totals	\$398,125	\$431,376	\$441,258	\$452,191
EXPENDITURES				
Employee Service - Employee Services	\$284,834	\$342,320	\$337,096	\$374,976
M & O - Maintenance and Operations	\$92,086	\$64,147	\$70,353	\$63,612
Allocated Costs - Allocated Costs	\$11,567	\$12,909	\$12,909	\$12,555
Capital Outlay - Capital Outlay	\$0	\$12,000	\$11,900	\$0
Capital Projects - Capital Projects	\$0	\$0	\$0	\$1,048
Expenditure Totals	\$388,487	\$431,376	\$432,258	\$452,191
Net Cost:	(\$9,638)	\$0	(\$9,000)	\$0
Full-Time Equivalencies (FTE)	6.84	6.84	6.84	7.57

Questions?/ Discussion



COMMUNITY GOVERNANCE



- **Legislative Services**
- **Legal Services**
- **Management Services**

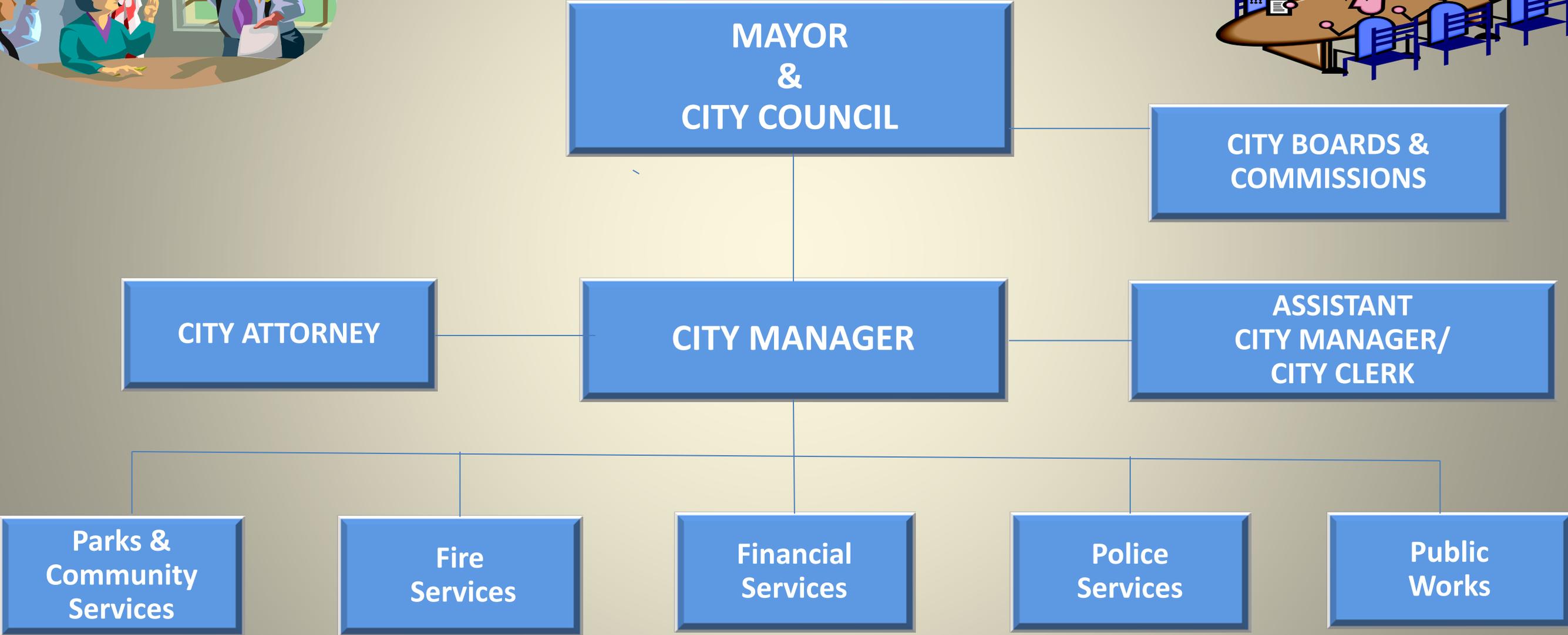
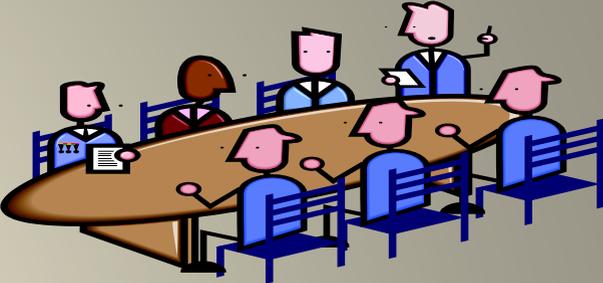
City Manager

Human Resources

Risk Management

Vocational Center

COMMUNITY GOVERNANCE STRUCTURE



**CITY COUNCIL
LEGISLATIVE SERVICES**

Fund: 101 General Fund	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Expenditures				
Employee Service - Employee Services	62,013	63,815	63,815	105,915
M & O - Maintenance and Operations	18,027	22,990	22,990	23,174
Capital Outlay - Capital Outlay	0	0	0	0
Expenditure Total	80,040	86,805	86,805	129,089
Net City Cost				
	80,040	86,805	86,805	129,089

**CITY ATTORNEY
LEGAL SERVICES**

Fund: 101 General Fund	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Expenditures				
M & O - Maintenance and Operations	56,035	56,035	56,035	56,484
Expenditure Total	56,035	56,035	56,035	56,484
Net City Cost	56,035	56,035	56,035	56,484

CITY MANAGER'S OFFICE ORGANIZATIONAL STRUCTURE



CITY MANAGER

**ASSISTANT CITY MANAGER
CITY CLERK**

**IT & Records Management
City Clerk's Office**

- Information & Records Management
- Website Management
- Technology Management
- Administrative Support
- Official Records Keeper
- Ombudsman
- Elections Officer

**Dinuba Vocational
Center**

- Facility Operations
- Market Plan
- Develop Partnerships
- Community Colleges, Local School District & Tulare County Office of Education
- City Property Records

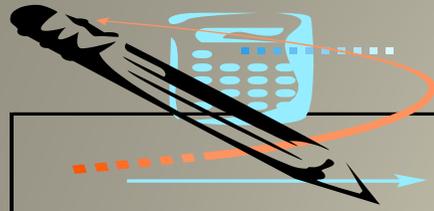
**Risk
Management**

- Risk Management
 - Liability
 - Workers' Compensation
 - Property/Fire Insurance

**Human
Resources**

- Labor Relations
- Health Insurance
- Recruitments
- Trainings

CITY MANAGER'S OFFICE



ALLOCATED POSITIONS

POSITIONS	Actual FY 2013-14	Actual FY 2014-15	Proposed FY 2015-16
City Manager	1	1	1
Deputy City Manager	1	0	0
Assistant City Manager / City Clerk	1	1	1
Deputy City Clerk	1	1	1
Human Resources Manager	1	1	1
Human Resources Technician I	1	0	0
Human Resources Technician II	1	2	2
IT & Records Manager	1	1	1
Administrative Assistant I	1	1	1
TOTAL ALLOCATED F/T POSITIONS	9	8	8

CITY MANAGER MANAGEMENT SERVICES

Fund: 101 General Fund	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Expenditures				
Employee Service - Employee Services	628,097	557,449	453,093	483,762
M & O - Maintenance and Operations	39,959	36,477	61,477	36,769
Allocated Costs - Allocated Costs	27,867	37,968	37,968	31,544
Expenditure Total	695,923	631,894	552,538	552,075
Net City Cost	695,923	631,894	552,538	552,075

<u>EMPLOYEES</u>				
Regular Full-Time	4.30	4.30	4.30	3.70
Part-Time	0.00	0.00	0.00	0.00

HUMAN RESOURCES

Fund: 101 General Fund	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Expenditures				
Employee Service - Employee Services	167,280	180,071	181,775	203,898
M & O - Maintenance and Operations	20,439	19,863	19,863	20,021
Allocated Costs - Allocated Costs	7,985	6,559	6,559	6,175
Expenditure Total	195,703	206,493	208,197	230,094
Net City Cost	195,703	206,493	208,197	230,094

<u>EMPLOYEES</u>				
Regular Full-Time	1.70	1.70	1.70	1.70
Part-Time	0.00	0.00	0.00	0.00

RISK MANAGEMENT RISK FUND

Fund: 111 Insurance	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Revenue				
Use of Money - Use of Money & Property	24	-	-	-
Intergov - Intergovernmental	-	-	-	-
Miscellaneous - Miscellaneous	1,368,434	1,494,689	1,514,838	1,725,335
Revenue Total	1,368,458	1,494,689	1,514,838	1,725,335
Expenditures				
Employee Service - Employee Services	217,755	235,469	235,469	254,044
M & O - Maintenance and Operations	1,116,704	1,155,156	1,297,863	1,340,711
Allocated Costs - Allocated Costs	-	-	-	-
Transfer - Transfer	451,862	171,030	-	-
Expenditure Total	1,786,321	1,561,655	1,533,332	1,594,755
Net City Cost	417,863	66,966	18,494	(130,580)

<u>EMPLOYEES</u>				
Regular Full-Time	2.00	2.00	2.00	2.00
Part-Time	0.00	0.00	0.00	0.00

DINUBA VOCATIONAL CENTER SUMMARY

Fund: 114 Vocational Center	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Revenue				
Use of Money - Use of Money & Property	20,254	24,200	10,800	26,000
Service Charges - Services Charges	-	-	-	-
Miscellaneous - Miscellaneous	-	-	-	-
Transfers - Transfers	-	-	-	-
Revenue Total	20,254	24,200	10,800	26,000
Expenditures				
M & O - Maintenance and Operations	165,384	60,700	60,700	61,186
Allocated Costs - Allocated Costs	36,352	0	39,578	40,697
Transfer - Transfer	62,400	46,802	46,802	46,802
Expenditure Total	264,136	107,502	147,080	148,685
Net City Cost	243,882	83,302	136,280	122,685

CITY MANAGER'S OFFICE

Key Points

- **Improve automated services and stay current with technology and records management.**
- **Work closely with the City Council to accomplish Council Goals.**
- **Provide tools and information to the City Council and staff to provide and maintain key leadership.**

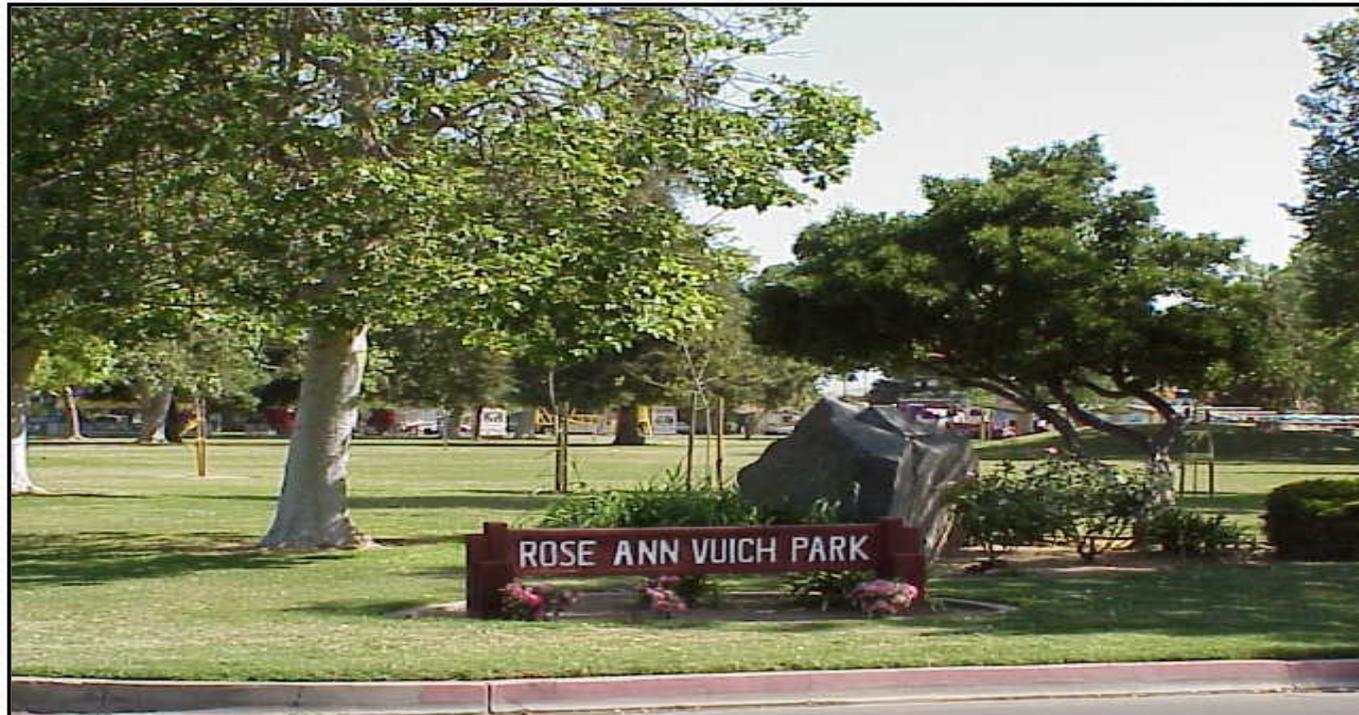
Key Points Continued

- **Coordinate and secure outside agencies to utilize the Dinuba Vocational Center.**
- **Insurance costs have increased significantly due to increase in health insurance.**
- **Workers' Compensation Insurance costs have increased.**





Parks & Community Services



- Organizational Structure
- Allocated Positions
- Department Summary

- Division Summaries
- Key Points



Community Services Organizational Structure

**Management
Services**

**Community & Youth
Services**

Sports Services

Parks Services

- Sports Programs (20 Seasonal)**
 - Baseball & Softball
 - Basketball
 - Soccer
- Aquatics (12 Seasonal)**
 - Dinuba Sportsplex Activity Center*
 - Training & Development Programs

- Youth Services**
 - After School Program
 - Game-Day Physical Education Program*
 - Summer Fun Program
- Special Events & Activities**
 - Summer Night Lights
 - Certified Farmers Market*
 - City Rummage Sale
 - Independence Day Celebration
- Major Events Facilitation**
 - Cinco de Mayo Festival
 - Raisin Day Festival
 - Carnival Contract
 - Car Show
- Leisure & Special Interest Classes**
 - Facility & Park Rentals
 - College Park Recreation Center (Former Court House)

- Parks Maintenance**
 - Arterial Streetscape
 - Downtown Streetscape
 - Lighting & Landscape Districts
 - Landscape Contract

* Denotes New Program

Parks & Community Services

Allocated Positions

	FY 2014-15	FY 2015-16
Full-Time Positions	Actual	Proposed
Community Services Director	1	1
Accounting Technician I	1	1
Recreation Coordinator	1	1
Sports Coordinator	1	1
Grounds Maintenance Worker II	1	1
Grounds Maintenance Worker III	-	1
Part-Time Positions		
P/T Recreation Staff (Rec. Leaders & Assistants)	5.46	5.46
P/T Clerical Assistants (1)	1.46	.73
Seasonal Staff (Officials & Aquatics)	2.19	2.19
P/T Parks & Assessment Districts Grounds Workers (4)	3.65	2.92
P/T Sportsplex Staff	-	2.25
Total Allocated Full-Time Positions	5	6
Total Allocated Part-Time Positions	12.76	13.55
*Added Full –Time Grounds Maintenance Worker III (Parks)		

Community Services

Department Expenditure Summary

DIVISION PROGRAMS	FY 2014 Actual	FY 2015 Budget	FY 2015 Projected	FY 2016 Proposed
<u>SERVICE REVENUE</u>				
Private Building Rentals	25,627	28,000	28,000	26,000
Public Building Rentals	1,295	1,000	2,850	1,000
Park Rentals	4,721	8,000	4,700	6,000
Sportsplex*			35,500	104,500
Youth Sports	57,484	56,000	56,000	57,000
Aquatic Lessons	14,360	7,500	12,000	11,000
Aquatic Fees	5,913	4,000	4,000	4,500
Youth Services - Summer Fun Program	5,784	4,000	4,000	5,000
Youth Services - After School Program	42,075	38,000	42,500	38,000
Sponsors Donations	17,175	13,000	13,000	15,000
Special Events	5,035	4,200	505	500
Senior Lunches	6,101	7,000	3,600	6,000
Athletic Light Reimbursement	372	500	1,200	750
Major Event Reimbursement	2,795	2,800	2,800	2,800
Game Day Grant*			58,175	58,175
TOTAL	188,737	174,000	268,830	336,225
<u>EXPENDITURES</u>				
Community Services	831,984	1,038,371	1,079,090	981,333
Parks Services	308,919	351,655	378,770	440,573
Sportsplex				50,400
TOTAL	\$1,140,903	\$1,390,026	\$1,457,860	\$1,472,306
NET CITY COST	952,166	1,216,026	1,189,030	1,136,081

Community Services

Community Services Summary

	FY 2014 Actual	FY 2015 Budget	FY 2015 Projected	FY 2016 Proposed
<u>Service Revenue</u>				
TOTAL	\$184,016	\$166,000	\$228,630	\$167,550
Employee Service	\$588,745	\$732,435	\$721,028	\$722,827
Maintenance and Operations	\$214,652	\$225,215	\$227,341	\$227,017
Allocated Costs	\$27,121	\$30,721	\$30,721	\$31,489
Capital Outlay	\$0	\$0	\$50,000	\$0
Capital Projects	\$1,467	\$50,000	\$50,000	\$0
Total	\$831,985	\$1,038,371	\$1,079,090	\$981,333
NET CITY COST	\$647,969	\$872,371	\$850,460	\$813,783
<u>EMPLOYEES</u>				
<u>EMPLOYEES</u>				
REGULAR FULL-TIME	2.00	3.00	4.00	4.00
REGULAR PART-TIME	7.65	7.65	7.65	6.19
PART-TIME (FTE)	2.19	2.19	2.19	2.19



Community Services

Park Services Summary

PROGRAM COST	FY 2014 Actual	FY 2015 Budget	FY 2015 Projected	FY 2016 Proposed
<u>Service Revenue</u>				
TOTAL	\$4,721	\$8,000	\$4,700	\$6,000
Employee Services	\$87,845	\$117,281	\$141,179	\$217,991
Maintenance & Operations	\$200,952	\$203,258	\$206,475	\$204,882
Allocated Costs	\$20,121	\$20,316	\$20,316	\$17,700
Capital Outlay	\$0	\$10,800	\$10,800	\$0
TOTAL	\$308,919	\$351,655	\$338,770	\$440,573
NET CITY COST	\$304,198	\$343,655	\$334,070	\$434,573
<u>EMPLOYEES</u>				
REGULAR FULL-TIME	1.00	1.00	1.00	2.00
REGULAR PART-TIME	0.62	0.62	3.65	2.92

Community Services Assessment Districts Summary

Lighting and Landscape Revenues	FY 2014 Actual	FY 2015 Budget	FY 2015 Projected	FY 2016 Proposed
Country Club	\$10,551	\$11,200	\$11,200	\$11,157
Peachwood	\$18,556	\$19,600	\$19,600	\$19,621
Harvest Estate	\$1,979	\$2,000	\$2,000	\$1,993
Marshall Acres	\$10,749	\$11,400	\$11,400	\$11,366
Nebraska	\$59,070	\$62,500	\$62,500	\$56,662
Tierra Vista	\$5,547	\$5,900	\$5,900	\$5,866
Sierra Heights	\$11,586	\$12,300	\$12,300	\$12,864
Alta Mission Estate	\$5,088	\$5,100	\$5,100	\$5,125
Morningside I	\$8,110	\$8,200	\$8,200	\$8,169
Morningside II	\$11,863	\$11,900	\$11,900	\$11,886
Sugar Plum/Villagio	\$27,077	\$26,200	\$26,200	\$27,272
Citrus Heights	\$3,883	\$3,800	\$3,800	\$3,911
Sierra View Estates	\$4,758	\$4,900	\$4,900	\$4,793
Parkside-Muirfiled	\$117,852	\$114,000	\$114,000	\$118,699
Viscaya	\$167,342	\$169,000	\$169,000	\$154,570
Stony Creek	\$2,303	\$2,200	\$2,200	\$2,319
Lincoln Mckinley	\$4,116	\$4,400	\$4,400	\$3,869
Revenue Totals:	\$470,432	\$474,600	\$474,600	\$460,142
Employee Services	\$150,320	\$133,470	\$126,396	\$102,824
Maintenance and Operations	\$220,498	\$168,443	\$194,798	\$169,791
Allocated Costs	\$104,966	\$107,800	\$107,873	\$92,757
Expenditure Totals	\$475,784	\$409,713	\$429,067	\$365,372
Net City Cost	\$5,352	(\$64,887)	(\$45,533)	(\$94,770)

Dinuba Sportsplex

PROGRAM COST	FY 2014 Actual	FY 2015 Budget	FY 2015 Projected	FY 2016 Department
<u>Service Revenue</u>				
TOTAL	0	\$0	\$35,500	\$104,500
Maintenance & Operations	\$0	\$0	\$0	\$50,400
Allocated Costs	\$0	\$0	\$0	\$0
Capital Outlay	\$0	0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$104,184
NET CITY COST	\$0	\$0	(\$35,500)	(\$316)
<u>EMPLOYEES</u>				
REGULAR FULL-TIME	0.00	0.00	0.00	0.00
REGULAR PART-TIME	0.00	0.00	2.25	2.25

Community Services

Dinuba Sportsplex Recreation Center

Key Points

- Opened for business on December 20, 2014
- 10,223 participants as of May 5, 2015
- Revenues as of May 5, 2015 \$31,950
- Completion of project by June 30, 2015



Home/Park Grant Projects

Key Points

- Improvements to College Park Recreation Center (Former Court House), Gregory Park & Roosevelt Park Improvements



Parks Services

Key Points

- Implement a Water Conservation savings program to meet State mandates in the Parks and Lighting & Landscape Districts.
- Implement a beautification and maintenance program for the Downtown Landscape District.
- Adds a Park Maintenance Worker III staff member to oversee the day-to-day operations and management of the Parks Division as well as the Lighting & Landscape Districts, landscape maintenance contractor, downtown landscape district and playground safety program.



Parks & Community Services

“We Make Fun Happen”

Fire and Ambulance Services



- *Organizational Structure*
- *Allocated Positions*



- *Departmental Summary*
- *Key Points*

Proposed Fire and Ambulance Services Organizational Structure



"Serving Our Community With Compassion, Professionalism, and Honor"

Proposed Fire Department Positions

Allocated Positions			
Positions	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Proposed
Fire Chief	1	1	1
Battalion Chief	1	1	1
Captain	3	3	3
Engineer/Paramedic	6	6	6
Firefighter I/Paramedic	6	6	6
Firefighter I/EMT-B	6	9	9
Prevention Officer	0	1	1
Administrative Assistant	1	1	1
Total Allocated Full-Time Positions	24	28	28

Proposed Departmental Summary

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Department Summary				
REVENUE				
Use of Money & Property	\$489	\$191	\$412	\$342
Intergovernmental	\$0	\$100,000	\$100,000	\$100,000
Fire Inspections	\$17,993	\$15,560	\$9,625	\$7,912
Service Charges - Services Fees	\$1,266,693	\$1,146,500	\$1,222,000	\$1,262,000
Service Charges - Membership Fees	\$57,390	\$50,505	\$48,000	\$48,500
Service Charges - Impact Fees	\$17,100	\$96,754	\$5,626	\$5,238
Sales & Use Tax	\$950,441	\$1,279,633	\$1,264,883	\$2,027,865
Miscellaneous	\$1,225	\$600	\$400	\$550
Transfers	\$72,000	\$0	\$0	\$0
Revenue Totals	\$2,383,331	\$2,689,743	\$2,650,946	\$3,452,407
EXPENDITURES				
Employee Service	\$2,666,780	\$3,525,982	\$3,484,739	\$3,731,129
Maintenance and Operations	\$371,084	\$394,201	\$393,477	\$397,355
Principal/Interest Payments	\$0	\$0	\$0	\$0
Allocated Costs	\$477,244	\$467,608	\$518,834	\$513,784
Capital Outlay	\$86,469	\$221,993	\$222,190	\$891,000
Expenditure Totals	\$3,601,577	\$4,609,784	\$4,619,240	\$5,533,268
Net City Cost:	\$1,218,246	\$1,920,041	\$1,968,294	\$2,080,861

Proposed Fire Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 101 General Fund - Fire				
REVENUE				
Fire Inspections	\$17,993	\$15,560	\$9,625	\$7,912
Miscellaneous	\$1,225	\$600	\$400	\$550
Revenue Totals	\$19,218	\$16,160	\$10,025	\$8,462
EXPENDITURES				
Employee Services	\$1,063,794	\$1,749,863	\$1,741,737	\$1,832,209
Maintenance and Operations	\$198,854	\$192,098	\$200,163	\$193,635
Allocated Costs	\$88,599	\$77,601	\$77,601	\$80,611
Expenditure Totals	\$1,351,247	\$2,019,562	\$2,019,501	\$2,106,455
Net City Cost:	\$1,332,029	\$2,003,402	\$2,009,476	\$2,097,993
Employees: Regular FTE	13.33	14.00	14.00	14.00
Employees: Temporary (PCF/EMT)	20.00	20.00	20.00	20.00

Proposed Ambulance Services

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 320 Ambulance Services				
REVENUE				
Use of Money & Property	\$282	\$125	\$200	\$125
Intergovernmental	\$0	\$100,000	\$100,000	\$100,000
Service Charges - Services Fees	\$1,105,628	\$997,500	\$1,072,000	\$1,112,000
Service Charges - FireMed Membership Services	\$161,065	\$149,000	\$150,000	\$150,000
Service Charges - FireMed Membership Fees	\$57,390	\$50,505	\$48,000	\$48,500
Transfers	\$72,000	\$0	\$0	\$0
Revenue Totals	\$1,396,365	\$1,297,130	\$1,370,200	\$1,410,625
EXPENDITURES				
Employee Service	\$760,638	\$753,641	\$735,343	\$804,252
Maintenance and Operations	\$130,351	\$158,511	\$149,653	\$159,779
Allocated Costs	\$370,622	\$365,814	\$417,040	\$399,917
Capital Outlay	\$0	\$32,623	\$30,623	\$35,000
Expenditure Totals	\$1,261,611	\$1,310,589	\$1,332,659	\$1,398,948
Net Profit/(Loss):	\$134,754	(\$13,459)	\$37,541	\$11,677
Employees: Regular FTE	5.75	5.25	5.25	5.25
Employees: Temporary (PCF/EMT)	4.00	4.00	4.00	4.00

Proposed Public Safety Sales Tax (Measure F)

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 301 Public Safety Sales Tax - Fire				
REVENUE				
Sales & Use Tax (Measure F Revenue)	\$950,441	\$1,279,633	\$1,264,883	\$2,027,865
Revenue Totals	\$950,441	\$1,279,633	\$1,264,883	\$2,027,865
EXPENDITURES				
Employee Service	\$842,348	\$1,022,478	\$1,007,659	\$1,094,668
Maintenance and Operations	\$41,879	\$43,592	\$43,661	\$43,941
Principal/Interest Payments	\$0	\$0	\$0	\$0
Allocated Costs	\$18,023	\$24,193	\$24,193	\$33,256
Capital Outlay	\$48,191	\$189,370	\$189,370	\$856,000
Expenditure Totals	\$950,441	\$1,279,633	\$1,264,883	\$2,027,865
Net City Cost:	\$0	\$0	\$0	\$0
Employees: Regular FTE	4.92	8.75	8.75	8.75
Employees: Temporary (PCF/EMT)	4.00	4.00	4.00	4.00

Proposed Impact Fees

	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 321 Fire Impact Fees				
REVENUE				
Use of Money & Property	\$207	\$66	\$212	\$217
Service Charges - Impact Fees	\$17,100	\$96,754	\$5,626	\$5,238
Revenue Totals	\$17,307	\$96,820	\$5,838	\$5,455
Expenditures				
Capital Outlay	\$38,278	\$0	\$2,197	\$0
Expenditure Totals	\$38,278	\$0	\$2,197	\$0
Net Grand Totals:	(\$20,971)	\$96,820	\$3,641	\$5,455

Fire Services Key Points

- *AB 678 (new program in 2014/15) Medi-Cal Reimbursements –
Projected 15/16 Revenue, \$100,000*
- *Conduct the architectural design and engineering of Dinuba
second fire station*
- *Increase minimum staffing to capture up to 50% of the calls
currently turned over to other agencies*
- *Replace a cardiac monitor*

Police Services

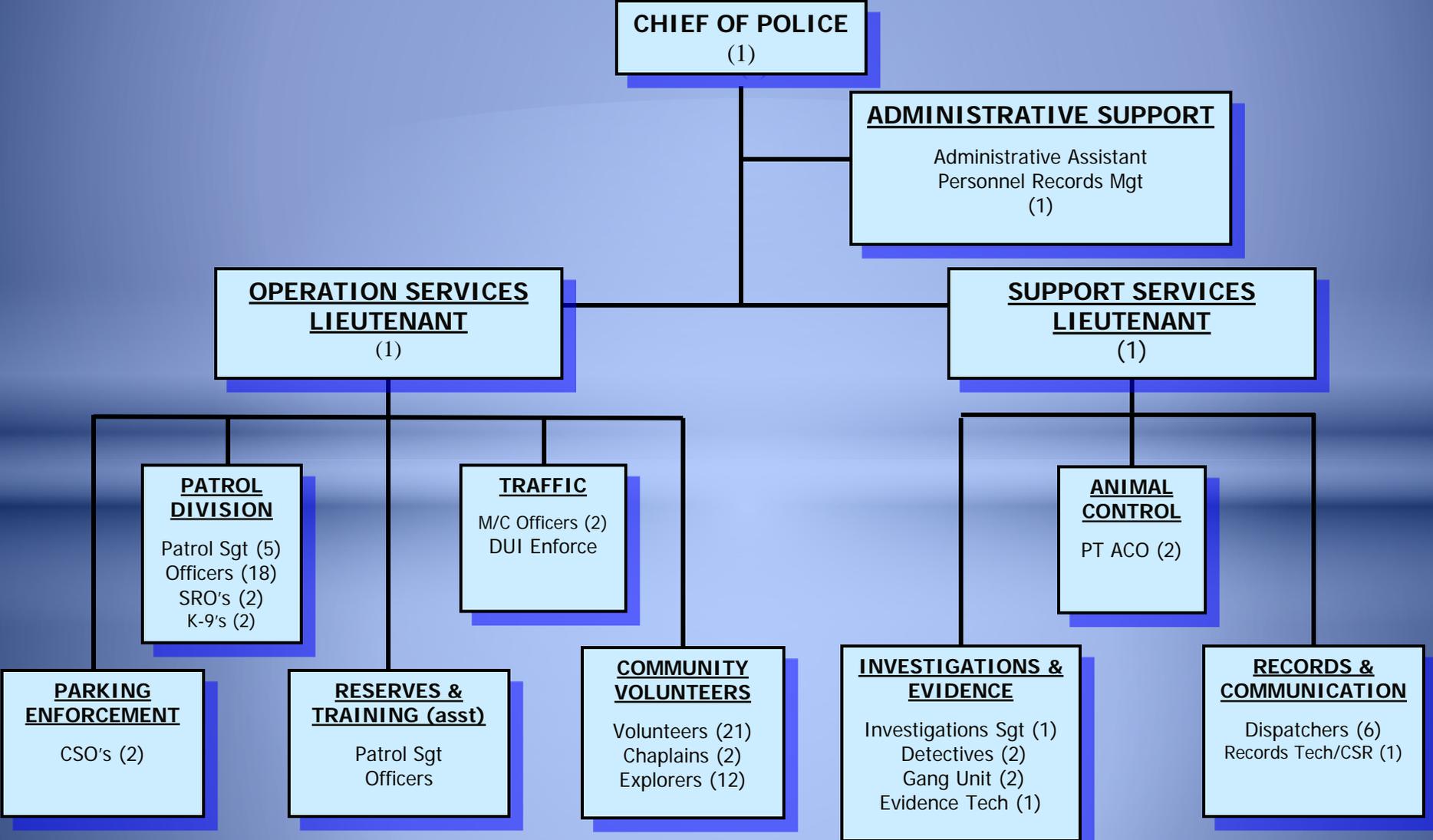
FY 2015-2016



- Organizational Structure
- Department Summary

- Allocated Position
- Key Points

Proposed Police Services/Organizational Structure



Proposed Police Services

ALLOCATED POSITIONS			
POSITIONS	FY 2013-14	FY 2014-15	FY 2015-16
CHIEF OF POLICE	1	1	1
LIEUTENANT(S)	1	2	2
SERGEANTS	7	6	6
DETECTIVES	2	2	2
POLICE OFFICERS	25	25	26
DISPATCHERS	6	6	6
ADMINISTRATIVE ASSISTANT	1	1	1
RECORDS TECHNICIAN	1	1	1
COMMUNITY SERVICE OFFICERS	2	2	2
EVIDENCE TECHNICIAN	0	0	1
TOTAL ALLOCATED FULL-TIME POSITIONS	46	46	48
PART-TIME ANIMAL CONTROL OFFICERS	1.46	1.46	1.46
PART-TIME EVIDENCE TECHNICIAN	.73	.73	0
TOTAL ALLOCATED PART-TIME POSITIONS	2.19	2.19	1.46

Proposed Police Services Departmental Summary

Department Summary	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Projected	FY 2015-16 Proposed
REVENUE				
Fines & Forfeitures - Child Passenger Seat	\$985	\$5,600	\$13,300	\$1,000
Fines & Forefeitures - Parking	\$3,693	\$4,000	\$2,500	\$3,700
Fines & Forfeitures - Miscellaneous	\$8,219	\$6,150	\$6,100	\$8,400
Service Charges - Admin Citation	\$3,814	\$3,366	\$17,000	\$5,000
Service Charges - Police Emergency Response	\$5,111	\$5,000	\$9,000	\$5,000
Service Charges - School Resource Officer	\$132,216	\$132,216	\$132,216	\$138,576
Service Charges - Stored Vehicle Release	\$40,937	\$40,000	\$40,000	\$40,000
Service Charges - Major Event	\$24,655	\$15,000	\$15,000	\$22,000
Service Charges - Document Copy & Accident Reports	\$11,977	\$6,150	\$11,500	\$12,000
Service Charges - Fingerprinting Services	\$4,285	\$6,500	\$6,000	\$5,500
Service Charges - Animal Return/Recovery	\$4,259	\$4,500	\$5,000	\$4,500
Service Charges - Running At Large	\$6,256	\$4,000	\$15,000	\$5,000
Service Charges - License Required	\$3,482	\$5,500	\$6,800	\$2,500
Service Charges - Miscellaneous	\$6,923	\$4,000	\$6,690	\$13,274
Sales & Use Tax (Measure F)	\$2,628,195	\$1,878,836	\$2,039,563	\$2,066,517
State (COPS) Grant	\$101,000	\$101,000	\$101,000	\$101,000
Revenue Totals	\$2,986,007	\$2,221,818	\$2,426,669	\$2,433,967
EXPENDITURES				
Employee Services	\$6,220,220	\$5,909,124	\$5,953,918	\$6,355,603
Maintenance & Operations	\$473,544	\$463,397	\$444,813	\$467,105
Principal/Interest Payments	\$53,217	\$0	\$0	\$79,606
Allocated Costs	\$221,017	\$215,863	\$215,863	\$220,156
Capital Outlay	\$205,398	\$153,217	\$306,114	\$153,500
Expenditure Totals	\$7,173,395	\$6,741,601	\$6,920,708	\$7,275,970
Net City Cost:	\$4,187,389	\$4,519,783	\$4,494,039	\$4,842,003
Employees:				
Regular Full-Time	46.00	46.00	46.00	48.00
Regular Part-Time	2.19	2.19	2.19	1.46

Proposed Police Services Administration

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Projected	FY 2015-16 Proposed
Fund: 101 General Fund - Administration				
EXPENDITURES				
Employee Service - Employee Services	\$601,952	\$633,938	\$639,184	\$635,159
M & O - Maintenance and Operations	\$38,601	\$30,040	\$29,718	\$36,280
Allocated Costs - Allocated Costs	\$24,852	\$23,505	\$23,505	\$29,565
Expenditure Totals	\$665,405	\$687,483	\$692,407	\$701,004
Net City Cost:	\$665,405	\$687,483	\$692,407	\$701,004
Employees:				
Regular Full-Time	4.00	4.00	4.00	4.00

Proposed Police Services Patrol

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Projected	FY 2015-16 Proposed
Fund: 101 General Fund - Patrol				
REVENUE				
Fines & Forfeitures - Child Passenger Seat	\$985	\$5,600	\$13,300	\$1,000
Fines & Forfeitures - Miscellaneous	\$8,219	\$6,150	\$6,100	\$8,400
Service Charges - Admin Citation	\$3,814	\$3,366	\$17,000	\$5,000
Service Charges - Police Emergency Response	\$5,111	\$5,000	\$9,000	\$5,000
Service Charges - School Resource Officer	\$132,216	\$132,216	\$132,216	\$138,576
Service Charges - Stored Vehicle Release	\$40,937	\$40,000	\$40,000	\$40,000
Service Charges - Major Event	\$24,655	\$15,000	\$15,000	\$22,000
Service Charges - Miscellaneous	\$4,280	\$2,350	\$4,450	\$9,924
Revenue Totals	\$220,217	\$209,682	\$237,066	\$229,900
EXPENDITURES				
Employee Service - Employee Services	\$2,281,996	\$2,630,927	\$2,550,030	\$2,829,598
M & O - Maintenance and Operations	\$237,692	\$230,944	\$223,350	\$223,290
Allocated Costs - Allocated Costs	\$104,097	\$101,780	\$101,780	\$98,395
Capital Outlay - Capital Outlay	\$40,378	\$0	\$60,000	\$30,000
Expenditure Totals	\$2,664,163	\$2,963,651	\$2,935,160	\$3,181,283
Net City Cost:	\$2,443,946	\$2,753,969	\$2,698,094	\$2,951,383
Employees:				
Regular Full-Time	19.00	19.24	19.24	19.62

Proposed Police Services Investigative

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Projected	FY 2015-16 Proposed
Fund: 101 General Fund - Investigative				
EXPENDITURES				
Employee Service - Employee Services	\$347,779	\$340,407	\$357,442	\$383,581
M & O - Maintenance and Operations	\$34,836	\$31,782	\$33,735	\$34,209
Allocated Costs - Allocated Costs	\$12,314	\$12,086	\$12,086	\$11,496
Expenditure Totals	\$394,929	\$384,275	\$403,263	\$429,286
Net City Cost:	\$394,929	\$384,275	\$403,263	\$429,286
Employees:				
Regular Full-Time	3.00	3.00	3.00	4.00
Regular Part-Time	0.73	0.73	0.73	0.00

Proposed Police Services Records & Communication

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Projected	FY 2015-16 Proposed
Fund: 101 General Fund - Rec & Comm				
REVENUE				
Service Charges - Document Copy & Accident Reports	\$11,977	\$6,150	\$11,500	\$12,000
Service Charges - Fingerprinting Services	\$4,285	\$6,500	\$6,000	\$5,500
Service Charges - Miscellaneous	\$1,431	\$750	\$1,140	\$950
Revenue Totals	\$17,693	\$13,400	\$18,640	\$18,450
EXPENDITURES				
Employee Service - Employee Services	\$349,163	\$354,165	\$381,280	\$386,742
M & O - Maintenance and Operations	\$35,103	\$39,202	\$39,000	\$38,098
Allocated Costs - Allocated Costs	\$14,309	\$13,356	\$13,356	\$12,150
Expenditures Total	\$398,575	\$406,723	\$433,636	\$436,990
Net City Cost:	\$380,882	\$393,323	\$414,996	\$418,540
Employees:				
Regular Full-Time	7.00	7.00	7.00	7.00

Proposed Police Services Animal Control

FY 2013-14 Actual FY 2014-15 Budget FY 2014-15 Projected FY 2015-16 Proposed

Fund: 101 General Fund - Animal Control

REVENUE

Service Charges - Animal Return/Recovery	\$4,259	\$4,500	\$5,000	\$4,500
Service Charges - Running At Large	\$6,256	\$4,000	\$15,000	\$5,000
Service Charges - License Required	\$3,482	\$5,500	\$6,800	\$2,500
Service Charges - Miscellaneous	\$1,212	\$900	\$1,100	\$2,400
Revenue Totals	\$15,209	\$14,900	\$27,900	\$14,400

EXPENDITURES

Employee Service - Employee Services	\$75,791	\$82,674	\$78,781	\$77,316
M & O - Maintenance and Operations	\$72,144	\$73,793	\$71,270	\$76,346
Allocated Costs - Allocated Costs	\$5,257	\$5,007	\$5,007	\$5,161
Capital Outlay - Capital Outlay	\$0	\$0	\$0	\$28,500
Expenditure Totals	\$153,192	\$161,474	\$155,058	\$187,323

Net City Cost:	\$137,983	\$146,574	\$127,158	\$172,923
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Employees:

Regular Part-Time	1.46	1.46	1.46	1.46
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Proposed Police Services Community Service Officer

FY 2013-14 Actual FY 2014-15 Budget FY 2014-15 Projected FY 2015-16 Proposed

Fund: 101 General Fund - Community Service Officer

REVENUE				
Fines & Forfeitures - Parking	\$3,693	\$4,000	\$2,500	\$3,700
Revenue Totals	\$3,693	\$4,000	\$2,500	\$3,700
 EXPENDITURES				
Employee Service - Employee Services	\$136,411	\$142,343	\$142,927	\$155,413
M & O - Maintenance and Operations	\$15,181	\$10,892	\$12,770	\$11,764
Allocated Costs - Allocated Costs	\$5,167	\$4,924	\$4,924	\$5,390
Expenditure Totals	\$156,760	\$158,159	\$160,621	\$172,567
 Net City Cost:	 \$153,066	 \$154,159	 \$158,121	 \$168,867
 Employees:				
Regular Full-Time	2.00	2.00	2.00	2.00

Proposed Police Services Public Safety Sales Tax (Measure F)

	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Projected	FY 2015-16 Budget
Fund: 301 Public Safety Sales Tax - Summary				
REVENUE				
Sales & Use Tax	\$2,628,195	\$1,878,836	\$2,039,563	\$2,066,517
Revenue Totals	\$2,628,195	\$1,878,836	\$2,039,563	\$2,066,517
EXPENDITURES				
Employee Service - Employee Services	\$2,327,299	\$1,623,670	\$1,703,274	\$1,789,913
M & O - Maintenance and Operations	\$27,637	\$46,744	\$34,970	\$47,118
Principle & Interest Payments	\$53,217	\$0	\$0	\$79,606
Allocated Costs - Allocated Costs	\$55,021	\$55,205	\$55,205	\$54,880
Capital Outlay - Capital Outlay	\$165,020	\$153,217	\$246,114	\$95,000
Expenditure Totals	\$2,628,195	\$1,878,836	\$2,039,563	\$2,066,517
Net City Cost:	\$0	\$0	\$0	\$0
Employees:				
Regular Full-Time	13.00	13.00	13.00	13.70

Note: Measure F consists of 8.7 Police Officers, 2 Gang Officers, 1 Detective, and 2 Dispatchers.

Key Points

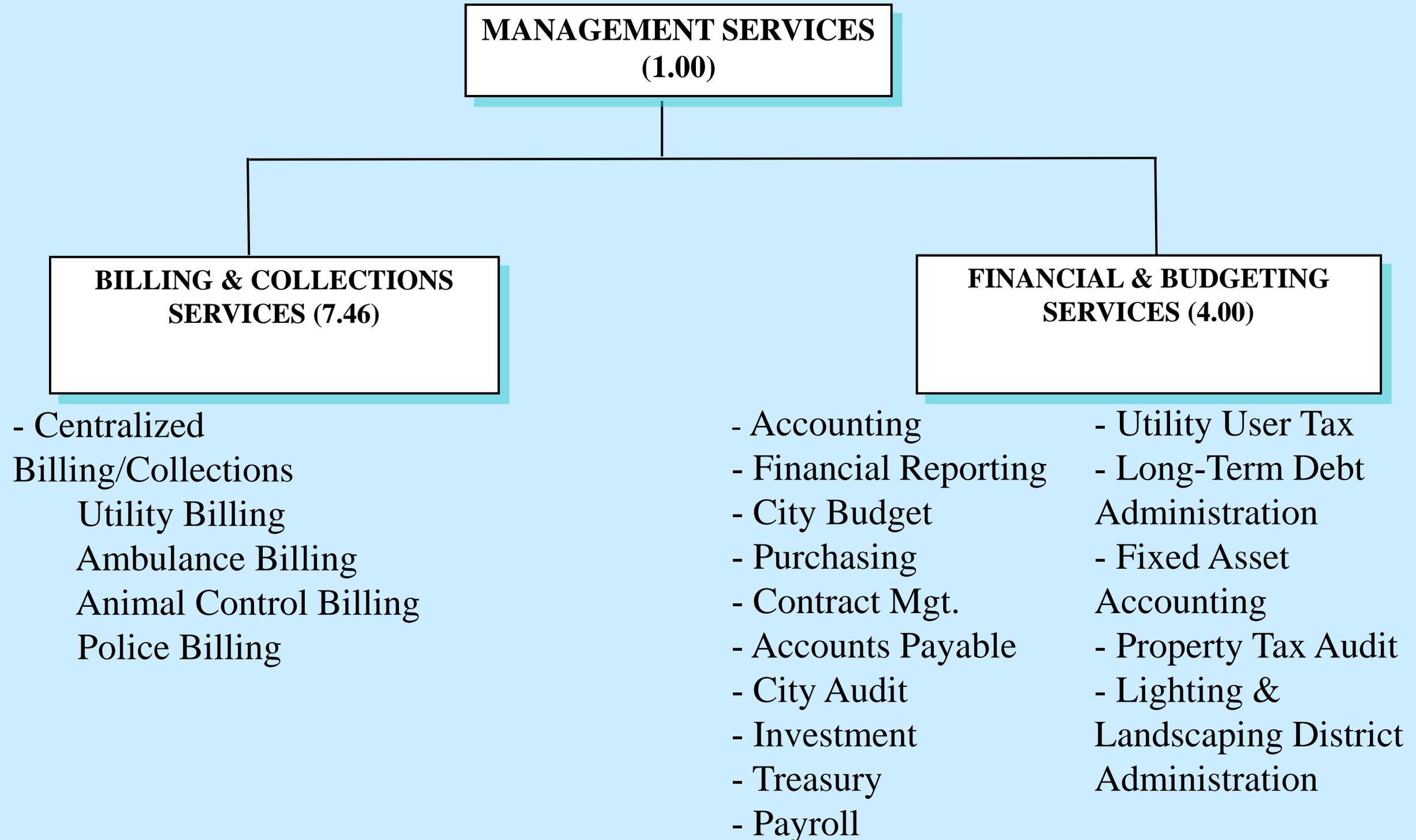
- * One (1) additional Police Officer funded from General Fund (30%) and Measure F (70%).
- * One (1) full-time Evidence Technician (previously part-time).
- * Future expansion of parking lot.
- * On-going Reserve Police Officer Recruitment.

Finance



- Organizational Structure
- Allocated Positions
- Department Summary
- Key Points

PROPOSED FINANCE ORGANIZATIONAL STRUCTURE



Proposed Finance Allocated Positions

Position	Actual 2013-14	Actual 2014-15	Proposed 2015-16
Finance Director	1	1	1
Fiscal Analyst I	1	1	1
Billing/Collections Supervisor	1	1	1
Accountant II	1	1	1
Senior Accounting Technician	1	1	1
Accounting Technician I/II	2	2	2
Billing Clerk	4	4	4
Total Allocated Full-Time Positions	11	11	11
Part-Time Billing and Clerical Staff	1.46	1.46	1.46
Total Allocated Part-Time Positions	1.46	1.46	1.46
Total Full and Part-Time Positions	12.46	12.46	12.46

DEPARTMENT SUMMARY

Department Summary	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Revenue				
Billing and Collections	\$581,291	\$593,837	\$593,837	\$621,468
Administration	\$127,905	\$178,810	\$79,127	\$134,726
Budget/AP	\$101,265	\$172,385	\$172,062	\$168,134
Accounting/Payroll	\$214,877	\$222,856	\$222,158	\$218,578
Billing & Collections	\$578,623	\$593,837	\$593,897	\$621,468
Expenditure Totals	\$1,022,670	\$1,167,888	\$1,067,244	\$1,142,906
Net City Cost	\$441,379	\$574,051	\$473,407	\$521,438
Employees				
Regular Full-Time	10.70	11.00	10.50	10.25
Regular Part-Time	1.46	1.46	1.46	1.46

ADMINISTRATION

Administration	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 101 General Fund				
Expenditures				
Employee Service - Employee	\$111,933	\$163,926	\$63,927	\$119,253
M & O - Maintenance and	\$12,150	\$9,704	\$10,020	\$9,782
Allocated Costs - Allocated	\$3,822	\$5,180	\$5,180	\$5,691
Expenditure Grand Totals:	\$127,905	\$178,810	\$79,127	\$134,726
Net City Cost	\$127,905	\$178,810	\$79,127	\$134,726
Employees				
Regular Full-Time	0.70	1.00	0.50	0.70

BUDGET/ACCOUNTS PAYABLE

Budget/AP	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 101 General Fund				
Expenditures				
Employee Services	\$84,686	\$157,942	\$156,530	\$157,733
Maintenance and Operations	\$8,226	\$5,317	\$6,400	\$5,359
Allocated Costs	\$8,353	\$9,126	\$9,132	\$5,042
Expenditure Grand Totals:	\$101,265	\$172,385	\$172,062	\$168,134
Net City Cost	\$101,265	\$172,385	\$172,062	\$168,134
Employees				
Regular Full-Time	2.00	2.00	2.00	1.75

ACCOUNTING/PAYROLL

Accounting/Payroll	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 101 General Fund				
Expenditures				
Employee Service - Employee	\$177,256	\$184,042	\$183,311	\$179,867
M & O - Maintenance and	\$26,549	\$31,789	\$31,822	\$32,045
Allocated Costs - Allocated	\$11,072	\$7,025	\$7,025	\$6,666
Expenditure Grand Totals:	\$214,877	\$222,856	\$222,158	\$218,578
Net City Cost	\$214,877	\$222,856	\$222,158	\$218,578
Employees				
Regular Full-Time	2.00	2.00	2.00	1.80

BILLING & COLLECTIONS

Billing and Collections	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 121 Billing & Collection Services				
Revenue				
Use of Money - Use of Money	(\$21)	\$0	\$0	\$0
Miscellaneous - Miscellaneous	\$575,812	\$593,837	\$593,837	\$621,468
Transfers - Transfers	\$5,500	\$0	\$0	\$0
Revenue Totals	\$581,291	\$593,837	\$593,837	\$621,468
Expenses				
Employee Service - Employee	\$474,403	\$502,968	\$500,480	\$529,769
M & O - Maintenance and	\$85,533	\$73,314	\$75,862	\$73,899
Allocated Costs - Allocated	\$18,687	\$17,555	\$17,555	\$17,800
Expense Totals	\$578,623	\$593,837	\$593,897	\$621,468
Net City Cost	(\$2,668)	\$0	\$60	\$0
Employees				
Regular Full-Time	6.00	6.00	6.00	6.00
Regular Part-Time	1.46	1.46	1.46	1.46

FINANCE SERVICES

KEY POINTS

- Online bill pay
- Implementation of Ambulance software
- Mail service for Utility Billing

OTHER FUNDS



GENERAL SERVICES

General Services	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 101 General Fund				
Expenditures				
Maintenance and Operations	\$212,750	\$228,250	\$155,795	\$168,587
Professional & Technical	\$215,115	\$258,813	\$343,000	\$260,884
Contracts	\$118,898	\$21,866	\$67,238	\$22,041
Community Promotions	\$198,580	\$140,939	\$140,000	\$142,066
Capital Outlay	\$673,086	\$10,600	\$285,600	\$65,177
Transfers/Allocated Cost				
General Debt Service	\$396,554	\$435,554	\$448,000	\$352,289
Financing Authority Debt Service	\$72,000	\$143,332	\$243,332	\$278,247
Housing	\$0	\$69,000	\$69,000	\$69,000
Development Support	\$123,709	\$0	\$127,200	\$127,200
Transit	\$0	\$0	\$38,338	\$21,021
Capital Facilities	\$70,105	\$0	\$15,000	\$0
Ambulance	\$72,000	\$0	\$0	\$0
CDBG	\$3,450	\$0	\$11,550	\$15,000
Vehicle Maintenance	\$269,607	\$222,055	\$246,759	\$190,202
Property Services	\$142,019	\$363,915	\$158,313	\$162,789
Collection Services	\$136,360	\$123,595	\$123,595	\$123,088
Engineering Services	\$185,768	\$199,789	\$213,902	\$267,338
Retiree Health	\$164,815	\$163,793	\$163,793	\$193,200
Other	\$2,194	\$0	\$0	\$0
Total Transfers/Allocated Costs	\$1,638,581	\$1,721,033	\$1,858,782	\$1,799,374
Expenditure Totals	\$3,057,009	\$2,381,501	\$2,850,415	\$2,458,129

GENERAL SERVICES

KEY POINTS

- Includes subsidy for Transit to meet fare-box revenues
- Laserfiche upgrade to allow for public access to City records and integration with financial software
- Includes auditing, banking and IT fees

LONG TERM DEBT

	2013-14	2014-15	2014-15	2015-16
Long Term Debt	Actual	Budget	Projected	Proposed
Fund: 181 General Debt Service				
Revenue				
Transfers - Transfers	\$396,555	\$390,554	\$448,000	\$396,950
Expenditures				
M & O - Maintenance and	\$1,375	\$0	\$3,600	\$3,600
Industrial Park Land	\$187,000	\$181,000	\$181,000	\$199,250
Police Facility	\$209,554	\$209,554	\$209,554	\$104,777
New World Systems	\$0	\$0	\$89,334	\$89,323
Expenditure Totals	\$397,929	\$390,554	\$483,488	\$396,950
Net City Cost	\$1,374	\$0	\$35,488	\$0

LONG TERM DEBT

KEY POINTS

- Police Facility Note will be paid off in the Fall
- City will become owner of the entire building when note is paid off

FINANCING AUTHORITY

Financing Authority	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Proposed
Fund: 185 Financing Authority Debt Service				
Revenue				
Interest Income	\$15,024	\$18,000	\$10,000	\$10,000
General Fund	\$72,000	\$63,332	\$143,332	\$290,899
Vocational	\$62,400	\$126,802	\$46,802	\$68,259
Gas Tax	\$43,746	\$72,214	\$72,214	\$81,692
Transportation	\$394,261	\$364,861	\$375,000	\$378,750
Water	\$40,968	\$36,773	\$36,773	\$219,337
Sewer	\$452,766	\$406,412	\$406,412	\$475,724
Disposal	\$0	\$0	\$0	\$14,452
Transportation SDC	\$166,237	\$149,218	\$149,218	\$156,654
Transportation Construction	\$50,000	\$50,000	\$50,000	\$50,000
CNG	\$0	\$0	\$0	\$14,452
Measure F- Fire	\$0	\$0	\$0	\$3,071
Transit	\$0	\$0	\$0	\$14,056
Proceeds of Bonds	\$8,433,377	\$0	\$0	\$0
Revenue Totals	\$9,730,779	\$1,287,612	\$1,289,751	\$1,777,346
Expenditures				
Fiscal Agent Fees	\$6,175	\$12,954	\$18,700	\$19,000
Cost of Issuance	\$106,924	\$0	\$0	\$0
Measure R	\$488,006	\$487,075	\$487,075	\$489,013
2012 Public Works	\$992,872	\$732,538	\$732,538	\$739,588
2013 Solar	\$0	\$0	\$0	\$376,989
Water	\$0	\$15,000	\$0	\$150,000
Disposal	\$0	\$20,000	\$0	\$0
Sewer SDC	\$0	\$15,000	\$150,000	\$0
Capital Facilities	\$2,462,682	\$0	\$0	\$0
500 East Adelaide	\$643,073	\$0	\$0	\$0
Expenditure Totals	\$4,699,733	\$1,282,567	\$1,388,313	\$1,774,590
Net City Cost	(\$5,031,046)	(\$5,045)	\$98,562	(\$2,756)

FINANCING AUTHORITY

KEY POINTS

- Loan from the Water Fund to the General Fund will be paid off in 15/16
- Payments to be made on the recently constructed Solar Project

HEALTH

	2013-14	2014-15	2014-15	2015-16
Health Insurance	Actual	Budget	Projected	Proposed
Fund: 112 Health Insurance				
Revenue				
Investment Earnings	(\$1,245)	\$0	\$0	\$0
Internal Transfers	\$2,185,151	\$2,366,166	\$3,096,500	\$2,780,200
Employee Contribution	\$137,089	\$144,000	\$165,000	\$188,000
Revenue Totals	\$2,320,995	\$2,510,166	\$3,261,500	\$2,968,200
Expenditures				
Vision & Dental Admin	\$210,428	\$218,400	\$255,000	\$260,000
Medical Ins Claim	\$2,245,439	\$1,636,566	\$2,400,000	\$2,160,000
Medical Ins Admin	\$637,378	\$655,200	\$672,000	\$680,000
Expenditure Totals	\$3,093,245	\$2,510,166	\$3,327,000	\$3,100,000
Net City Cost	\$772,250	\$0	\$65,500	\$131,800

HEALTH KEY POINTS

- Departments to contribute an additional \$2,500 per employee for health
- Change in network providers to result in 8%-10% savings in claims
- Additional changes will be needed to further reduce the deficit

PROCLAMATION 2015-07

CITY OF DINUBA

"Together, A Better Community"

National Public Works Week May 17 – 23, 2015

WHEREAS, the Public Works Department provides services for our community and are a vital and integral part of our citizens' everyday lives; and

WHEREAS, the support of the community is vital to the efficient operation of public works systems and programs such as water, sewers, streets, fleet maintenance, building maintenance, wastewater treatment, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency and effectiveness of the qualified and skilled staff contribute to the quality of life that residents and visitors alike enjoy and rely upon from the City of Dinuba.

NOW, THEREFORE, I, Emilio Morales, Mayor of the City of Dinuba, do hereby proclaim that the Dinuba City Council recognizes and extends appreciation to our dedicated and skilled staff and hereby proclaim the week of May 17 – 23, 2015 as

"NATIONAL PUBLIC WORKS WEEK"

AND, BE IT FURTHER PROCLAIMED that the City Council of the City of Dinuba urges the citizens of Dinuba to become acquainted with the issues involved in providing public works services to our community and to recognize the contributions which our public works employees make every day to our health, safety, comfort and quality of life.

IN WITNESS THEREOF, I have hereunto set my hand and caused the great seal of the City of Dinuba to be affixed, on this 12th day of May two-thousand-fifteen.

Emilio Morales, Mayor

Attest:

Linda Barkley, Deputy City Clerk



PROCLAMATION NO 2015-08

CITY OF DINUBA

"Together, A Better Community"

"WASHINGTON INTERMEDIATE SCHOOL PROMOTION" **May 26, 2015**

WHEREAS, Promotion day is the culmination of preparation for one's future having devoted time and effort to gathering instruction to help pave the path for life; and

WHEREAS, Promotion is the beginning of applying the knowledge with which students have been equipped; and

WHEREAS, The education provided to our youth goes with them to perpetuate knowledge thereby expanding their future and the future of others; and

WHEREAS, America is great place to receive an education, to learn, to grow, to share; and

WHEREAS, The future of America is in the individuals who utilize education to make a better future for themselves and their families; and

WHEREAS, Hard work, determination and commitment, offer the sweet rewards of hope, success, and fulfillment.

NOW, THEREFORE, I, Emilio Morales, Mayor of the City of Dinuba, on behalf of the Dinuba City Council and the Citizens of Dinuba, heartfelt congratulations to the students of Washington Intermediate School who are hereby promoted to high school, the next step in a successful future.

AND FURTHERMORE, I, Emilio Morales, Mayor of the City of Dinuba, do hereby urge you to continue your education, never stop learning, and believe that they can attain goals that today are mere dreams.

IN WITNESS THEREOF, I have hereunto set my hand and caused the great seal of the City of Dinuba to be affixed, on this 26th day of May, two-thousand-fifteen.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk



PROCLAMATION NO 2015-09

CITY OF DINUBA

"Together, A Better Community"

"ALTERNATIVE EDUCATION GRADUATES"

May 27, 2015

WHEREAS, Graduation day is the culmination of preparation for one's future having devoted time and effort to gathering instruction to help pave the path for life; and

WHEREAS, Graduation does not mean an end but a beginning, the beginning of applying the knowledge with which students have been equipped; and

WHEREAS, The education provided to our students goes with them to perpetuate knowledge thereby expanding their future and the future of others; and

WHEREAS, America is great place to receive an education, to learn, to grow, to share; and

WHEREAS, The future of America is in the individuals who utilize education to make a better future for themselves and their families; and

WHEREAS, Hard work, determination and commitment, offer the sweet rewards of hope, success, and fulfillment.

NOW, THEREFORE, I, Emilio Morales, Mayor of the City of Dinuba, on behalf of the Dinuba City Council and the Citizens of Dinuba, offer heartfelt congratulations to the 2015 graduates of Ronald Reagan Academy, Dinuba Adult School and Sierra Vista High School.

AND FURTHERMORE, I Emilio Morales, Mayor of the City of Dinuba, do hereby urge the graduates to continue their education, never stop learning, and believe that they can attain goals that today are mere dreams.

IN WITNESS THEREOF, I have hereunto set my hand and caused the great seal of the City of Dinuba to be affixed, on this 27th day of May, two-thousand-fifteen.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk



PROCLAMATION NO 2015-10

CITY OF DINUBA

"Together, A Better Community"

"DINUBA HIGH SCHOOL GRADUATES"

May 28, 2015

WHEREAS, Graduation day is the culmination of preparation for one's future having devoted time and effort to gathering instruction to help pave the path for life; and

WHEREAS, Graduation does not mean an end but a beginning, the beginning of applying the knowledge with which students have been equipped; and

WHEREAS, The education provided to our youth goes with them to perpetuate knowledge thereby expanding their future and the future of others; and

WHEREAS, America is great place to receive an education, to learn, to grow, to share; and

WHEREAS, The future of America is in the individuals who utilize education to make a better future for themselves and their families; and

WHEREAS, Hard work, determination and commitment offer the sweet rewards of hope, success, and fulfillment.

NOW, THEREFORE, I, Emilio Morales, Mayor of the City of Dinuba, on behalf of the Dinuba City Council and the Citizens of Dinuba, heartfelt congratulations to the 2015 graduates of Dinuba High School.

AND FURTHERMORE, I Emilio Morales, Mayor of the City of Dinuba, do hereby urge the graduates to continue their education, never stop learning, and believe that they can attain goals that today are mere dreams.

IN WITNESS THEREOF, I have hereunto set my hand and caused the great seal of the City of Dinuba to be affixed, on this 28th day of May, two-thousand-fifteen.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk



COUNCIL MEMBERS PRESENT: Reynosa, Smith, Morales, Harness, Thusu

CALL TO ORDER

The meeting was called to order at 8:03 am.

FLAG SALUTE

The flag salute was led by Vice Mayor Harness.

PUBLIC COMMENT

3.1. Unscheduled Items

None

CLOSED SESSION

4.1. Public Employee Appointment – City Manager

The Council went into closed session at 8:05 am.

Pursuant to Government Code Section 54957 the City Council met in closed session with Interim City Manager Meinert and Gary Phillips of Murray & Associates to discuss qualified candidates for the following: Public Employee Appointment City Manager.

CITY COUNCIL

5.1. Closed Session Action: Public Employee Appointment – City Manager Candidate Finalists

The Council reconvened from closed session at 4:55 pm.

The Council directed Gary Phillips of Murray & Associates to contact the finalists for final interviews on May 7, 2015.

ADJOURNMENT

The meeting adjourned at 4:57 pm.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk

COUNCIL MEMBERS PRESENT: Reynosa, Smith, Morales, Thusu

COUNCIL MEMBERS ABSENT: Harness

STAFF MEMBERS PRESENT: Anderson, Barkley, Beltran, Carrillo, Cook, James, McBrearty, Meinert, Popovich, Thompson, Uota

CALL TO ORDER

The meeting was called to order at 5:35 pm.

George Avila presented preliminary information about the impact fees study.

Dino Serafini, PMC Michael Baker International, was present to make a report of the impact fees study to the Council.

The City Council discussed waiver of fees per Serafini's comments and discussed reasons for not wanting to waive fees for any periods of time.

Council Member Smith said the money will have to come from somewhere if fees are waived.

BREAK

Mayor Morales declared at 6:26 pm.

INVOCATION

Chaplain Jim Sussee gave the invocation.

FLAG SALUTE

Chief Thompson led the flag salute.

PRESENTATIONS

5.1. Peace Officers' Memorial Day and National Police Week, Proclamation 2015-05

Mayor Morales read the proclamation into the record.

5.2. Sister City Malsch Germany 95th Anniversary, Proclamation 2015-06

Mayor Morales read the proclamation into the record.

Interim City Manager Meinert stated we are in receipt of a letter from Mae Ewert in regard to the relationship established with Malsch Germany in 1976 and Meinert read the letter. Ewert requested via the letter that the Council correspond with the sister city. The Council directed staff to correspond accordingly.

5.3. David Gonzalez, Community Gardens – Request for Waiver of Facility Use Fees

David Gonzalez was present to talk about community gardens. Gonzalez said he owns 20 acres centrally located between Reedley, Dinuba and Orange Cove. He would like to start a community garden for the three communities. He explained what a community garden is and he said he will eventually seek nonprofit status. He said all nonprofits are encouraged to partner with him once established. He asked for the City's support in his endeavor to create a community garden.

Council Member Thusu asked the primary goal of the garden and Gonzalez said it depends on who are the participants. He would like to help community groups such as the senior citizens who often live in limited garden friendly places.

Council Member Thusu asked if he could provide a breakdown of how the proceeds will be utilized.

Gonzalez replied not yet, the details of how the layout of the garden will be laid out. He said he has invited master gardeners to take part. He shared a hand out to the Council with more information.

Thusu asked how it will help Dinuba residents.

Gonzalez said there are potentially 120 leasable parts of the garden on the 4 acre plot. People who live in limited areas can participate in it because they don't possess the area or access to garden. Gonzalez said Dinuba has a transportation system that may in the future benefit the gardeners wishing to travel to and from the garden.

Director Carrillo said the cost to hold 4 meetings in the community center is \$464. Carrillo asked Gonzalez how the fees would be used in the future. Gonzalez said they would be used toward becoming a 501(c) 3 organization.

It was motioned by Council Member Reynosa, second by Council Member Smith to waive the facility use fees for the 4 meetings as presented.

AYES: Reynosa, Smith, Morales, Thusu
NOES: None
ABSTAIN: None
ABSENT: Harness

NEW EMPLOYEES & PROMOTIONS

6.1. Jordan Webster, Fire Captain

Chief Thompson introduced Fire Captain Webster and introduced his family and friends present.

Mayor Morales administered the oath of office to Webster.

Mrs. Webster pinned the newly promoted Fire Captain Webster with his Captain's badge.

The Council congratulated Webster on his promotion.

Webster thanked the Council and staff for the opportunity to work for the City of Dinuba.

PUBLIC COMMENT

7.1. Unscheduled

Lt. Son was present with the community volunteers to present a check of in-kind service, for hours volunteered in 2014, to the City Council. Lt. Son shared information about what the volunteers do for the City. The amount of the check was \$124,832.02 representing 3772.5 hours. Lt. Son said there are 21 volunteer members and over the last 8 years they have volunteered 30,000 collective hours.

Council Member Smith said he has been a volunteer for about 16 years. He feels the program is stronger than it's ever been. He said the group is dedicated and it's also Lt. Son's leadership style. He thanked Lt. Son for his leadership.

CONSENT CALENDAR

- 8.1. City Council Meeting Minutes – April 14, 2015
- 8.2. Notice of Completion - Sierra Way Shoulder Stabilization Construction Project – Congestion Management and Air Quality (CMAQ) Project No. CML-5143(28)
- 8.3. Notice of Completion– Road 72 Shoulder Stabilization Construction Project – Congestion Management and Air Quality (CMAQ) Project No. CML-5143(27)
- 8.4. Set Hearing - Impact Fees Adjustment, May 12, 2015
- 8.5. Claim for Consideration – Thuong C. Dang
- 8.6. Claim for Consideration – Elizenda Chavarria
- 8.7. Claim for Consideration – Juan Villarreal
- 8.8. Claim for Consideration – Estate of Elijah Villarreal

It was motioned by Council Member Smith, second by Council Member Thusu, to approve the consent calendar as presented.

AYES: Reynosa, Smith, Morales, Thusu
NOES: None
ABSTAIN: None
ABSENT: Harness

WARRANT REGISTER

9.1. Warrant Register – April 17, 24, 2015

It was motioned by Council Member Smith, second by Council Member Reynosa, to approve the warrant register as presented.

AYES: Reynosa, Smith, Morales, Thusu
NOES: None
ABSTAIN: None
ABSENT: Harness

MAYOR'S MINUTE

10.1. Information Sharing

Mayor Morales shared his experience at the Pull for the Cure event. Discussion followed about the enjoyable event.

Mayor Morales said he also attended the Relay for Life event and the Cinco de Mayo Pageant that same evening.

COUNCIL COMMENTS

11.1. Medical Marijuana Regulation Legislation

Interim City Manager Meinert said the Letter of Support for AB266 (Cooley) is in regard to medical marijuana legislation. The other is a letter of opposition for AB34 (Bonta) for the same matter.

Meinert reported that the League of Cities hopes that most cities will vote to keep local control of medical marijuana. He requested the Council authorize the Mayor to sign the Letter of Support for AB 266 and the letter of opposition for AB 34.

It was motioned by Council Member Reynosa, second by Council Member Thusu, to authorize the Mayor to sign the letter of support for AB 266 and the letter of opposition for AB 34.

AYES: Reynosa, Smith, Morales, Thusu
NOES: None
ABSTAIN: None
ABSENT: Harness

11.2. Reminder – Visitors Welcome Dinner, Eumsong County, Chungcheongbuk-do, Republic of Korea; April 29, 2015; 6:30 pm

Interim City Manager reminded the Council about the dinner scheduled for April 29 at 6:30 pm at Three Finger Jacks Restaurant.

Interim City Manager Meinert said in addition to tomorrow night's dinner, the tour of the region on Thursday; on Friday staff will host a group to visit Yosemite. Meinert added that after the trip to Yosemite, staff will be taking the visitors back to Fresno so they can fly out to New York.

- 11.3. Reminder - Vietnam Veterans Memorial Wall Ribbon-cutting Ceremony, April 30, 2015; 11:00 am

Interim City Manager Meinert said the Korean visitors plan to attend the Vietnam Veterans Memorial Wall Ribbon-cutting Ceremony.

- 11.4. Reminder - Cinco de Mayo Event, April 30-May 3, 2015

Interim City Manager Meinert said the Cinco de Mayo event will occur this weekend at Vuich Park.

- 11.5. Reminder – Tulare County Peace Officers Memorial Ceremony, May 6, 2015; 9:00 am

Meinert reported the Memorial event will be held in Visalia.

- 11.6. Reminder – Special City Council Meeting, May 7, 2015

Meinert said this is a reminder of the special City Council meeting next week to interview the finalists for the City Manager appointment.

- 11.7. Reminder – Budget and CIP Hearings May 11 and 12, 2015

Meinert said this reminder is in regard to the budget and CIP hearings on May 11 and 12.

- 11.8. Reminder – City Employee BBQ, May 22, 2015

Meinert invited the City Council to attend the City Employee picnic at Vuich Park on May 22.

- 11.9. Information Sharing

Council Member Smith said he attended the Fire Truck Pull. The following day was the Vietnam Memorial Wall arrival and there was a great turn out for its arrival.

Council Member Reynosa said she too attended some of those events. She announced that the Cinco de Mayo class is looking for volunteers to help with the upcoming Cinco de Mayo event.

CITY ATTORNEY

- 12.1. Closed Session Conference with Legal Counsel: Existing Litigation, City of Dinuba v. Thusu

No action was taken as a result of the Closed Session discussion.

- 12.2. Information Sharing

None

CITY MANAGER

13.1. City Manager's Budget Message

Interim City Manager Meinert presented the City Manager's Budget Message.

Council Member Smith said Meinert reported we have a \$200,000 shortfall in the water fund and we heard the consultant tell us earlier we should lower our rates.

Meinert said keep in mind that those fees are impact fees for future development and what we are talking about now are current fees. He said we should look at the study and see if there is something we can do in the future to mitigate those fees. Meinert said we could do a rate study that could be taken from water, sewer and disposal which might cost about \$75,000.

Council Member Smith talked about historical rate increases.

Council Member Thusu said he wants to know how the fees are determined and what the assumptions are based upon.

Finance Director Cook said those questions will be answered in detail and he continued to explain. Cook said the details will be discussed at the budget hearings in detail.

13.2. Information Sharing

None

ENGINEERING & PLANNING SERVICES

14.1. El Monte Way Widening Project Update

Interim City Manager Meinert shared the El Monte Way Widening Project information with the Council.

14.2. Information Sharing

None

FINANCE SERVICES

15.1. Purchasing Policy Review

Finance Director Cook presented the review.

Council Member Smith said it's worth noting that at times we use sole source companies.

Director Cook said when we deal with someone who has a very specialized service the Charter allows sole source within the policy.

Council Member Smith said “piggybacking” on other agencies’ grants are also utilized.

Cook agreed and said emergency services utilize piggybacking on grants through other agencies.

Council Member Reynosa said in the bidding process the city may use within the bidding process.

Discussion followed in regard to purchasing locally.

It was motioned by Council Member Smith, second by Council Member Thusu to amend the purchasing policy to update the titles.

AYES: Reynosa, Smith, Morales, Thusu
NOES: None
ABSTAIN: None
ABSENT: Harness

15.2. Successor Agency Update

Finance Director Cook presented information to the City Council in regard to the purpose of the Successor Agency and winding down its use.

Redevelopment Agencies in the state were dissolved in 2012. In their places Successor Agencies were created to wind down the affairs of the former Redevelopment Agency. Winding down consists primarily of paying down debt obligated to the Agency, but also disposing of property owned by the Agency.

At the time of dissolution, the Department of Finance directed the successor agencies to hire an independent auditor to review the Agency financials. The purpose of the audit was to ensure the agencies remitted any excess funds to the various taxing entities. The Department of Finance reviewed the audit and determined that \$1 million was due from the City of Dinuba to its Successor Agency.

At the time of the completion of the Recreation, Reclamation and Conservation (RCR) project, the Redevelopment Agency advanced approximately \$1,000,000 towards the completion of the project as well as its startup costs. It was anticipated over time the project would pay back the Redevelopment Agency. The dissolution of agencies across the state has pushed the payback period to the present day.

Currently the Successor Agency is hindered in its ability to dispose of property because State law will not allow disposal of property until January of 2016 unless the Agency has an approved Property Management Plan. In January of 2016 the Agency will be able to dispose of property, but only on a parcel by parcel basis. A Property Management Plan would allow for the Agency to dispose of property now without having to receive permission from the Department of Finance to sell each and every piece of property. In effect the Agency will have already approved the sale. Based on current law, property management plans need to be approved by January 2016.

Receiving an approved Property Management Plan is contingent on obtaining a Finding of Completion from the Department of Finance. As previously discussed the City owes the Agency approximately \$1,000,000. To obtain a Finding of Completion and ultimately to receive a Property Management Plan, the \$1,000,000 will need to be paid off.

While the City owes the Successor Agency \$1,000,000, prior to the dissolution of redevelopment agencies the City had advanced over \$6 million to the Redevelopment Agency. The City is unable to be repaid those loans until the Successor Agency receives a Finding of Completion. Once a Finding of Completion is obtained the process to pay back the loans to the City can begin.

Cook said in summary, the Agency needs a plan to efficiently dispose of its property. To obtain the plan, a Finding of Completion is needed from the Department of Finance. To receive the Finding of Completion, the City needs to pay back its advance to the Successor Agency. Once the Agency advance is paid back, the City can begin to collect on its loans to the Agency.

It is anticipated that the debt service on the \$1,000,000 owed to the Agency will be offset by the pay back the City will receive on its loans.

The Council accepted the report and directed staff to pursue debt financing to pay off the advance between the City and the Successor Agency.

15.3. Information Sharing

None

FIRE SERVICES

16.1. Information Sharing

No information

PARKS AND COMMUNITY SERVICES

17.1. Annual Fireworks Show and Agreement

Director Carrillo reported that in the past two years, the City of Dinuba Community Services contracted with the Pyro-Spectaculars company to provide an aerial fireworks display. The event took place at the Ventura and "M" Street Parking lot and utilized the Entertainment Plaza for the Independence Day Celebration event.

At last year's event there was a fireworks equipment malfunction that caused fireworks to enter the viewer safety area. Staff discussed the incident and recommends the event should be moved to Centennial Park which has 8-acres of open park area. If approved, the staging area would be adjacent to the park at least 1500-2000 feet from Sierra Way.

Staff seeks approval to use Centennial Park for the Independence Day Celebration event. This event includes live music, food and beverage vendors, game booths, information vendors, just as past practice has been with this event.

Informal request for proposals for the aerial fireworks display were sent to the following:

Pyro-Spectaculars, P.O. Box 1720, Coarsegold, CA 91903
Fireworks & Stage FX America, P.O. Box 488, Lakeside, CA 92040

Only one proposal was received and that was from Pyro-Spectaculars which has supplied the last two years' pyrotechnics.

Pyro-Spectaculars submitted a proposal of \$20,000 which includes Insurance, Operator, Permits filings and Transportation cost.

The financial impact for this year's event is approximately \$30,000 and is funded from the General Fund/Community Promotion. There is an increase of \$5,000 in the proposed contract from (\$15,000 to \$20,000) due to changes in the pyrotechnics.

The additional \$10,000 consists of event programming cost:

- Stage Sound / Lighting
- Entertainment
- Advertising
- Rental Equipment – Portable Lighting
- Rental Equipment – Portable Restrooms & Wash Stations
- Staffing – Police, Fire, P&CS
- Miscellaneous Cost

Carrillo requested authorization to sign the agreement with Pyro-Spectaculars for pyrotechnics services and utilize Centennial Park for the Dinuba Independence Celebration on July 3, 2015.

It was motioned by Council Member Thusu, second by Council Member Reynosa, to authorize staff to sign the agreement with Pyro-Spectaculars for pyrotechnics services and utilize Centennial Park for the Dinuba Independence Celebration on July 3, 2015.

AYES: Reynosa, Smith, Morales, Thusu
NOES: None
ABSTAIN: None
ABSENT: Harness

17.2. Information Sharing

Director Carrillo reported that opening day ceremonies for baseball and softball were cancelled due to the storm.

Carrillo reported that the Cinco de Mayo event is happening this weekend, staff is preparing for the event.

Fire Chief Thompson said he will be driving the grand marshal's family in the parade.

Assistant City Manager Anderson said the honorary grand marshal is former city manager Nunes so her family will be there in her place.

Thompson reported the fire engine will be in the parade and the Council is welcome to ride it in the parade.

POLICE SERVICES

18.1. Information Sharing

None

PUBLIC WORKS

19.1. Water Conservation Update – Utility System Information; A request for Authorization to Request Proposals for Professional Services

Director Beltran shared the report.

Council Member Smith said other cities have electronic meters and he asked what electronic water meters would cost.

Director Beltran said hundreds of thousands of dollars to replace the city's meters.

Beltran explained that we have had in the past shared proposals and she described the process. She shared that the timing to proceed with electronic meter purchasing/installation is not good right now.

Council Member Reynosa stepped off the dais at 9:36 pm and returned to her seat at 9:38 pm.

Discussion about the age and production and depreciation of wells followed.

It was motioned by Council Member Thusu, second by Council Member Smith, motioned to authorize staff to issue a request for proposals for professional services from qualified consultants to conduct a Utility Rate Study and a Cost Allocation Study.

AYES: Reynosa, Smith, Morales, Thusu

NOES: None

ABSTAIN: None

ABSENT: Harness

19.2. Information Sharing

Director Beltran reported that the annual Spring Cleanup event happened even though it rained.

Mayor Morales presented Chief Thompson with Relay for Life items given him in regard to the Relay for Life event for the City's support.

Mayor Morales presented a birthday card signed by Council and staff to Interim City Manager Meinert.

BREAK

Mayor Morales declared a break at 9:47 pm.

Mayor Morales reconvened the meeting and went into closed session at 9:56 pm.

CLOSED SESSION

20.1. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Number of Cases: (ONE (1) CASE)

Name of Case: City of Dinuba v. Thusu

ADJOURNMENT

The meeting was adjourned at 10:29 pm.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk

COUNCIL MEMBERS PRESENT: Reynosa, Smith, Morales, Harness, Thusu

STAFF MEMBERS PRESENT: Meinert

CALL TO ORDER

The meeting was called to order at 12:32 pm.

FLAG SALUTE

The flag salute was led by Mayor Morales.

PUBLIC COMMENT

3.1. Unscheduled Items

None

BREAK

Mayor Morales declared a break at 12:33 pm to wait for the community panel to conclude their interviews with the city manager candidates.

CLOSED SESSION ACTION

4.1. Public Employee Appointment – City Manager

The Council directed Gary Phillips of Murray & Associates to contact the top candidate and begin negotiations.

The Council went into closed session at 12:50 pm.

Pursuant to Government Code Section 54957 the City Council met in closed session with Interim City Manager Meinert and Gary Phillips of Murray & Associates to discuss finalist candidates for the following: Public Employee Appointment - City Manager.

CITY COUNCIL

5.1. Closed Session Action: Public Employee Appointment – City Manager

The Council reconvened from closed session at 4:34 pm.

ADJOURNMENT

The meeting adjourned at 4:35 pm.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk



**City of Dinuba
Citizens Oversight Committee**

Friday, January 23, 2015
12:00 p.m.

MINUTES

Attendees: Armando Longoria, Chair; Jim Lamb, Vice Chair; Pablo Contreras Carol Knoy; and Nancy McKittrick.

Absent:

City Attendees: Cass Cook Finance Director; Chad Thompson, Fire Chief; Sean Doyle, Battalion Chief; Devon Popovich, Police Chief; Russell Son, Lieutenant; Azalia Chavez, Administrative Assistant; Karina Solis, Fiscal Analyst I

Other Attendees:

1. CALL TO ORDER

Meeting called to order at 12:03 p.m. by Chair Armando Longoria

2. FLAG SALUTE

Lead by Vice Chair Jim Lamb

INVOCATION

Lead by Committee Member Nancy McKittrick

3. PUBLIC COMMENT

No Public Comment.

4. CONSENT CALENDER

4.1 Approval of November 7, 2014 Minutes.

Approval of Minutes:

Motion by Committee Member Carol Knoy

Motion second by Committee Member Nancy McKittrick

Motion carried unanimously.

5. REVIEW OF EXPENDITURES

5.1 **Quarterly Review and Approval of Public Safety Measure F Expenditures**

The Finance Director presented the Measure F Expenditure Reports.

EXHIBIT 1 - POLICE SERVICES

Public Safety Measure F expenditure reports for Police Services for the period of October 1, 2014 through December 31, 2014.

- Salaries and Benefits for the quarter represent the amount paid for ten officers, two dispatchers and one detective. There were three pay periods in the month of December, therefore the Salaries and Benefits may look higher this pay period.
- Maintenance and Operations - \$6,460 was used for Fuel and Lubricants for the Measure F Police vehicles. In Professional and Technical there was an expense for \$121.45 for new fire extinguishers for the Police Department. Communications expenditures for this quarter were \$239 for Measure F officer cellphones.
- Allocated Costs of \$13,806 represent the amount paid for liability, auto and risk management insurance for the Measure F Police Officers and Dispatchers and for the vehicle maintenance for Measure F vehicles.
- Capital Outlay - \$25,572 in Building was for the construction of the Emergency Operations System construction.
- There were no operating transfers for this quarter.

EXHIBIT 2 – FIRE SERVICES

Public Safety Measure F expenditure report for Fire Services for the period of October 1, 2014 through December 31, 2014.

- Salaries and Benefits are for four Firefighter EMTs (two of which were added in November 2014), two and $\frac{3}{4}$ Firefighter Medics, 1 Engineer/Medic and 1 Captain.
- Maintenance and Operations - Utility payments added up to \$1,409 for Utilities for the Fire facility and \$6,859 in Safety Equipment for the two new Firefighter EMTs.
- Allocated Costs - \$6,048 for liability, auto and risk management insurance charges for the Measure F employees and for maintenance and repair of Measure F vehicles.
- There were no Capital Outlay expenses this quarter.
- Revenue for the quarter was \$860,301 and it appears that the revenues will come in higher than projected.
- Committee Vice Chair Jim Lamb asked if the Dental and Vision in the Fire Department normally fluctuates since it is higher than in previous

months. Director Cook responded does not typically fluctuate, and that the amount is different due to the three new Firefighters hired in November.

- Chair Longoria asked why Health Dental and Vision went up from \$7,956 in the first quarter to \$56,796 in the second. Director Cook responded that staff would look into it and let the Committee know at the next meeting.
- Chair Longoria asked why there is additional information in the packet. Director Cook responded that the additional information was provided for the committee since there were questions that had come up recently. The information provided is pertaining to the committee and its functions.
- Chair Longoria asked about the anti-drug and anti-gang officers. Chief Popovich responded that there are two gang officers.
- Contreras asked which two officers were assigned to the gang division. Chief Popovich responded that the two gang officers are Louie Maldonado and John Ayala. Chief Popovich explained that the two officers are assigned as such for a period of five years and at that time the officers may switch from Measure F to General Fund. Chief Popovich added that the Gang officers came into being as a result of Measure F.
- Chair Longoria asked where the excess money from the Measure F fund goes. Director Cook responded that the money stays in the fund and it is later used for items such as cars. He further stated that the five police vehicles that were purchased recently were purchased outright since there was money in the Measure F fund, the City was able to purchase them instead of having to pay interest and continue having the debt. Director Cook also added that the new Fire Station that is in the works is also something that Measure F money will be able to pay for without having to finance as much as if there wasn't money that had been carried over from previous years. Chief Popovich added that all the items that are purchased from the Measure F fund are all taken to council for approval. Chief Thompson added that the fire engine that will be added soon to the City was paid cash through Measure F. Instead of financing it for seven years, it was paid cash.
- Contreras asked whether Measure F will pay for cameras for the officers. Cook responded that if it goes to council and it could possibly be something that the city will do. Chief Popovich added that it is something that they would like to look into, and that he is hoping that it becomes a State Mandate where the State would help to purchase the cameras. He also stated that he is requesting a decision packet that will be going through the budget process. He would like to eventually get car video and

audio. Some of the current police officers wear a body cam that they have purchased themselves.

Approval of quarterly reports

Motion by Chair Armando Longoria

Motion Second by Committee Member Carol Knoy

Motion Carried Unanimously

6. COMMITTEE COMMENTS

6.1 Information Sharing

- Chief Popovich shared that the Police Department will be receiving the five new police Ford Explorers that were paid for out of the Measure F fund.
- A conditional offer was made to two individuals for two Reserve Dispatcher positions. A conditional offer has been made to the current Animal Control Officer, Eloisa Huerta for a Dispatcher Position.
- Jackie Knoy asked if the five new vehicles will be identified as being paid out of Measure F. Chief Popovich stated that they are in the process of getting licence plate frames made which state "Measure F funded."
- Chief Thompson shared that the new engine will be here this time next year. He also shared that there has been an addition of three new firefighters that were hired in November 2014.
- Based on a question from the last meeting, Chief Thompson had a presentation for the Fire Department Statistics. In 2013, the Fire Department received 4,266 Total Calls for Service, Average of 11.68 responses per day. In 2014, they received 4,395 Total Calls for Service (increase of 3% over 2013) 3,606 were EMS (82%) Average of 12 responses per day. Based on the 3% increase, they are projecting an increase of calls to 4,526 calls next year. In 2013 243 City of Dinuba calls were turned over to other agencies, however, in 2014 only 137 were turned over.
- Chair Longoria asked if they keep an ambulance set aside for Dinuba when answering out of area calls. Chief Thompson stated that they try to, but if they need to send it, they will.
- Carol Knoy followed up on the questions in the last meeting in regards to trainings. Director Cook responded that the expenses were for a K-9 training and gang training.

- Cook stated that since most of the Committees members have completed their terms, the city is in the process of looking for new members to fill the positions that have passed their terms. Council and Staff are looking to fill those positions, however, there are no replacements yet.
- Cook stated there are Ethics Trainings that some of the committee members need to complete.

6.3 Selection of Next Meeting Date: April 17, 2015, 12:00 p.m.

6.3 Meeting Adjourned 12:41 pm



City Manager's Office
559/591-5904

Development Services
559/591-5906

Parks & Community Services
559/591-5940

City Attorney
559/437-1770

Public Works Services
559/591-5924

Fire/Ambulance Services
559/591-5931

Administrative Services
559/591-5900

Engineering Services
559/591-5906

Police Services
559/591-5914

HISTORIC PRESERVATION COMMISSION MINUTES

Regular Meeting March 9, 2015

CALL TO ORDER:

The meeting was called to order by Chair Hoyt at 8:35 AM.

FLAG SALUTE:

The flag salute was led by Commissioner Uota.

MEMBERS PRESENT:

Commissioners present were Uota, Hoyt, Pelayo, Gerstenberg and Raison.

MEMBERS ABSENT:

Commissioner Morgan

STAFF PRESENT:

Dan Meinert, Interim City Manager, Jayne Anderson, Assistant City Manager, Rick Hartley, City Building Official, Rolando Garcia, Accounting Technician I and Recording Secretary

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

5.1. A motion was made by Commissioner Pelayo to approve the minutes for the Special Called Meeting on February 9, 2015. The motion was seconded by Commissioner Raison and was unanimously approved.

COMMISSIONER BUSINESS:

6.1 Training Calendar

Anderson stated that there was nothing to report at this time.

6.2 Discussion: City Council Authorization for Preservation Assistance Grant

Anderson stated that City Council did approve the application of the preservation assistance grant at their meeting on January 27, 2015 and that they will move forward with that application. Anderson also stated that the documents were just released in the last week or so and that the City's grant writer, which works for the City's Lobbyist Firm Townsend, Inc., is just now taking a look at these documents.

Anderson stated that the deadline for the grant application is on May 1, 2015.

Anderson introduced Paul Martzen from Martzen Studio, who presented historic photographs from Marzten Studio.

Paul Martzen presented his photos and spoke a little about his background and the photographs he shared.

Martzen stated that the most important thing to do is storing and cataloguing the negatives to preserve them.

Martzen mentioned that the Alta Historical Society has an environmentally controlled room and that the purpose of the grant is to obtain fire proof storage for the photographs and that he is in favor of contributing these historical photographs.

Pelayo asked Martzen what system they have been using for cataloguing or preserving these photographs.

Martzen stated that they are preserved in glassine envelopes and stored in file cabinets.

Gerstenberg asked if there is a written description along with the negatives.

Martzen stated that for the most part there isn't a description on them but possibly on some of the negatives.

Gerstenberg mentioned that maybe the Historic Preservation Commission and the City can get the Community involved to help develop a fundraiser to acquire funds for this project.

Sandy Sills from the Dinuba Chamber stated that Margaret Lopez has good knowledge of the photographs stored at the Martzen Studio.

Sills stated that there is a possibility that college students may be able to help with cataloguing these photographs as a project for their degrees.

Roy Cotton, President of the Alta District Historical Society, asked Martzen if he had a timeframe or if he would require a plan for cataloguing the photographs before transferring them over to the Alta District Historical Society.

Martzen stated that a cooperative or collaborative arrangement would suit him well. Martzen also stated that he doesn't feel his siblings have a problem in transferring the items as long as they are able to have continued access to them.

Cotton stated that the Alta Historical Society can have the space available in half a day for the transfer of these documents.

Sills suggested writing letters of interest to colleges to get students to help with cataloguing and getting these photographs online as well.

Anderson stated that the Alta Historical Society does not have to wait for the City and can start working on this project on their own if they would like to.

9:18a.m. – Commission took a break to view photographs shared by Paul Martzen.

9:23a.m. – Commission returned from break.

Discussion followed

6.3 Sub-Committee Reports

a. Downtown Dinuba Historic District Resources Inventory

Raison stated that what is needed to be done is to rearrange the Inventory to make it easier to follow.

Discussion followed

SECRETARY BUSINESS:

7.1 Set Special Called Meeting (if necessary)

A motion was made by Pelayo to set a Special Called Meeting on April 13, 2015. The motion was seconded by Raison and was unanimously approved.

7.2 Information

Raison mentioned that the City of Dinuba has two sister cities, Uruapan and Malsch. Raison also stated that Malsch is celebrating their 950th anniversary and thought that maybe the City or City Council can send them a letter of congratulations.

Meinert, Interim City Manager, stated he has had the opportunity to visit Malsch three times and that his daughter went to visit Malsch as well and still has maintained a relationship and contact with her sisters in Malsch, Germany.

Hoyt asked if the next step is to request that City Council recognize the 950th anniversary occasion.

Anderson stated that it would have to be agendaized for the next meeting.

Anderson stated that she received an email from the City's Korean Sister City and that they will be visiting at the end of April.

Discussion followed

INFORMATION SHARING:

Pelayo thanked Paul Martzen for his presentation of the historic photographs. Pelayo also recommended to the Commission that they revisit their goals set out back in 2012 to move things forward.

Raison asked what was going on with the triangle shaped piece of land on Tulare and Alta.

Uota stated that the County is still going through the process to convey remnant parcels like that from the widening project to the City.

Anderson stated that there are other parcels that the City is trying to get from the County but that it is a slow process.

Discussion followed

ADJOURNMENT:

A motion was made by Pelayo to adjourn the meeting. The motion was seconded by Uota and was so carried at 9:45 AM.



Rolando Garcia, Recording Secretary



City Manager's Office
559/591-5904

Development Services
559/591-5906

Parks & Community Services
559/591-5940

City Attorney
559/437-1770

Public Works Services
559/591-5924

Fire/Ambulance Services
559/591-5931

Administrative Services
559/591-5900

Engineering Services
559/591-5906

Police Services
559/591-5914

DINUBA PLANNING COMMISSION MINUTES

Regular Meeting
April 7, 2015

CALL TO ORDER:

The meeting was called to order at 6:30 p.m. by Chair Smither

INVOCATION:

The invocation was given by Chair Smither.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Munoz.

MEMBERS PRESENT:

Commissioners Conklin, Munoz, Olesky, Smither and Wong

MEMBERS ABSENT:

None

STAFF PRESENT:

Blanca Beltran, Public Works Director, Rick Hartley, Building Official, Cristobal Carrillo, Planner I, Steve Brandt, Principal Entitlement Specialist/City Consultant with Quad Knopf and Crystal Flores, Accounting Technician I and Recording Secretary.

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES:

A motion was made by Commissioner Wong to approve the minutes of March 3, 2015. The motion was seconded by Commissioner Munoz and unanimously approved.

COMMISSIONER'S COMMENTS

7.1 INFORMATION SHARING

Munoz asked when the improvements for the College Park Recreation facility were scheduled to begin; Beltran stated the work is scheduled for the 2015/2016 Fiscal year.

Conklin asked for clarification on the number of contracts for the Avenue 416 Widening Project; Beltran said there is one contract that is for eighteen months.

Conklin asked if Papich was asking for an extension on the project due to the fact that it will not be complete by September; Beltran said they have to go through a process to ask for an extension.

Discussion followed regarding the Commission being more informed about the project and given regular updates.

Smither voiced his frustration with the project and said he would like to have answers for the public. Beltran said staff could add an ongoing item to the agenda for updates about the project.

PUBLIC HEARING:

8.1 Application No. 2015-01, Conditional Use Permit, Southwest corner of Alta Avenue and Saginaw Avenue, Dinuba CA 93618.

Brandt presented the staff report.

Conklin asked who owns the property to the west; Hartley said he believed it was Saginaw Associates.

Discussion followed regarding the driveway entrance and exit.

Public Hearing Opened

Smither opened the hearing for public comment.

Bedros Darkjian, Consultant for the Applicant approached the podium. Smither asked him what the sizes of their delivery trucks are; Darkjian said they are not large.

Darkjian went on to say that he agrees with all the conditions presented except for number eight because he did not understand it. Beltran clarified what condition number eight meant.

Smither asked why there was no proposed entrance on Alta Avenue; Brandt said the preference was to have the entrance on Saginaw Avenue because Alta Avenue is a busy street.

Public Hearing Closed

Smither closed the public hearing.

A motion was made by Commissioner Olesky to approve Application No. 2015-01. The motion was seconded by Commissioner Conklin and unanimously approved.

PUBLIC WORKS SERVICES:

9.1 INFORMATION SHARING

Beltran shared that the Commission was scheduled to review the Capital Improvements Projects presentation, but due to the fact that the item was not properly noticed, the item will be on the next meeting agenda.

Olesky asked if the palm trees in front of the College Park Recreation facility would be trimmed; Beltran said the plans did not include landscaping and the Parks Department will be informed about the trees.

Smither asked if a solution had been reached regarding the appearance of the old Chevron building on the northeast corner of Alta Avenue and El Monte Way; Hartley said the owners have been receiving citations every two weeks and they are still working with the company who owns the underground storage tanks.

Smither asked about weed abatement at the Maya Theatre; Hartley said the Fire Department is sending out weed abatement notices.

CITY ENGINEER:

10.1 INFORMATION SHARING

Hartley shared that the paving on the north side of the Avenue 416 Widening Project should begin in two to three weeks.

ADJOURNMENT:

There being no further business, it was moved by Commissioner Wong, and seconded by Commissioner Munoz to adjourn the meeting. The motion carried and Smither adjourned the meeting at 7:26 pm.


Crystal Flores, Recording Secretary

DINUBA POLICE ADVISORY COMMISSION

Parks & Community Services
1390 E. Elizabeth Way
Dinuba, CA 93618

Regular Meeting
March 3, 2015
6:00 p.m.

MEMBERS PRESENT:

Chair Pablo Contreras, Vice Chair Ray Millard, Commissioners Pablo J. Contreras and Fernie Cuevas.

Arrived at a later time: Commissioner Ron Olivero.

MEMBERS ABSENT:

Commissioners Sal Medina.

STAFF PRESENT:

Devon Popovich, Chief; Abel Iriarte, Lieutenant; and Azalia Chavez, Recording Secretary.

1. CALL TO ORDER

Chair Contreras called the meeting to order at 6:02 p.m.

2. INVOCATION

Vice Chair Millard gave the invocation.

3. PLEDGE OF ALLEGIANCE

Commissioner Cuevas led the Pledge of Allegiance.

4. INTRODUCTION OF NEW COMMISSIONER

A. Pablo J. Contreras

Chief Popovich introduced Commissioner Pablo J. Contreras to the Commission and welcomed him to the Commission. He also briefly informed Commissioner Contreras of his role as a Commissioner and that of the Police Advisory Commission.

Chief Popovich informed the Commission that all of the Commissions are being reviewed. City staff is considering changing the monthly meetings to quarterly meetings along with possibly merging the Measure F Oversight and the Police Advisory Committees.

Chair Contreras and Vice Chair Contreras commended Chief Popovich for his hard work and dedication along with Police Department staff.

5. PUBLIC COMMENTS

None at this time.

6. COMMISSION BUSINESS

A. Approval of Minutes – January

Commissioner Cuevas motioned to approve January’s minutes. Commissioner Contreras seconded. Vote was unanimous to approve.

B. Information Sharing

Chair Contreras asked about the attendance policy. Chief Popovich reviewed the City Ordinance and requirements with the Commission. It’s incumbent upon the Commissioner to inform Chair Contreras of his absence. If a member misses three consecutive meetings, they may be removed from the Commission. Chief Popovich stated the City is going to be more stringent regarding this.

Chair Contreras thanked the Police Department for the way they handled the case with the bomb threat at the high school that occurred a few months ago.

7. POLICE SERVICES BUSINESSES

A. Information Sharing

Chief Popovich stated the department has been very busy with various cases, including a carjacking and vehicle pursuit. Press releases have been posted on the City’s website and Facebook page. He also clarified the difference between a misdemeanor and a felony.

Funding for body cameras will be pursued via decision package submitted through the budget process.

Final walk through for the remodel of the shell/west side of PD building was supposed to have been today; however, there is still a lot of work to be done. A list of work to be completed was made. Staff met with Cal Bennett to pick out furniture.

8. ADJOURNMENT

It was moved by all Commissioners to adjourn the meeting at 6:26p.m. Motion to adjourn was carried.

NOTE: Minutes are a summary of items discussed during the meeting and are not verbatim.

Azalia Chavez
Recording Secretary

**MASTER DEVELOPMENT SCHEDULE
RESIDENTIAL
05/08/15**

DEVELOPMENT	LOCATION	ANNEXED? DATE RATIFIED	PRE- TENTATIVE MAP	DRC	PLANNING COMMISSION TENTATIVE MAP	CITY COUNCIL TENTATIVE MAP	DEVELOP. AGREE.	BONDS/ perform pymnt maint	CITY COUNCIL FINAL MAP	PUBLIC IMPR.	* BLDG. PERMIT	LOTS	LOTS REMAINING
1. Bel Aire Johannes Van Tilburg 1738 Berkley Street Santa Monica, CA 90404 310-394-0273	Northwest corner of Sequoia and Villa	yes	yes	yes	5/19/2004	n/a	yes		8/10/2004	√	13	28	15
2. Viscaya II - Phase I-III Longview Development 559-732-2660 (Viscaya II)	Southwest corner of Nebraska and Viscaya	yes	yes	yes	1/4/2005		yes	√	yes	√		84	84
3. Parkside I/ Rancho Vista Parkside II Parkside III Sandra Staats 559-977-2396	West of intersection of Crawford and San Antonio	yes yes	yes yes	yes yes	8/3/2004 8/3/2004 Phase III extended to 8/3/2012 per 3/5/10 ltr, Lane Eng 8/3/2014 per AB 208 8/3/2016 per AB 116 extended to 8/3/2019 due to Phase II Final Map recordation on 4/28/14	n/a n/a	yes yes	√	6/14/2005 2/11/2014	√ √	128 33	129 70 52	1 37 52
4. Stony Creek Chris Mitchell 831-423-1172	South of intersection of Kamm and Greene	yes	yes	yes	7/1/2003	n/a	yes		10/14/2003	√	9	11	2
7. Laurabrook Deby Newton-Johnston 591-2500	Approximately 200' north of the intersection of Euclid and Bloomingdale	yes	yes	yes	4/5/2005 extended to 4/5/2010 4/5/2012 per AB 333 4/5/2014 per AB 208 4/5/2016 per AB 116	n/a	pending					37	37
8. Marquis Homes	East of the Englehart and Quapan/Osage intersection	yes	yes	10/6/2005	11/1/2005	11/22/2005	yes		12/12/2006	√	5	42	37
9. Tierra Vista II Las Palmas Property Management 559-472-9546 - Veronica 559-515-1385 - Josie	Southeast corner of Crawford and Saginaw	yes	yes	yes	7/6/2004 Extended by PC 9/5/06 to 7/6/07 Reapplication approved by PC 5/6/14	n/a Reapplication approved by CC 05/27/14 Approval good til 5/27/16	Expired Recorded 2/20/2015	Expired	12/12/2006 Final map not recorded Expired 3/12/2007 Final Map recorded Feb 2015	√		44 42	44

DEVELOPMENT	LOCATION	ANNEXED? DATE RATIFIED	PRE- TENTATIVE MAP	DRC	PLANNING COMMISSION TENTATIVE MAP	CITY COUNCIL TENTATIVE MAP	DEVELOP. AGREE.	BONDS/ perform pymnt maint	CITY COUNCIL FINAL MAP	PUBLIC IMPR.	* BLDG. PERMIT	LOTS	LOTS REMAINING
10. Deville Estates Gurbir Sarpaj 630-0800	Northeast corner of Englehart and Saginaw	yes	yes	yes	2/1/2005 extended to 2/1/2008 PC 2/1/2009 PC 2/1/2010 2/1/2012 per AB 333 2/1/2014 per AB 208 2/1/2016 per AB 116	n/a						26	26
12. Autumn Gate* Corey File 650-5454	Northeast corner of Nebraska and Viscaya	yes 2/14/2006	yes	2/2/2006	3/7/2006	3/28/2006 extended to 3/28/2009 3/28/2012 per AB 333 3/28/2014 per AB 208 3/28/2016 per AB 116	pending					138	138
13. Eagle Meadows* 209-466-4433	Northwest corner of Crawford and Nebraska	yes 10/25/2005	yes	2/2/2006	3/7/2006	3/28/2006 extended to 5/2/2009 5/2/2012 per AB 333 5/2/2014 per AB 208 5/2/2016 per AB 116	pending					309	309
14. Buratovich Estates* Michael Schuil 559-859-0034 cell 559-734-7848 fax mike@schuil.com Longview Development, Jim Robinson Pat Emmons, Steve & Cheryl Alexander, Nick Buratovich	Northwest corner of Nebraska and Lincoln	yes 10/25/2005	yes	3/2/2006	5/2/2006	5/2/2006 extended to 5/2/2009 5/2/2012 per AB 333 5/2/2014 per AB 208 5/2/2016 per AB 116	pending					90	90
15. Blossom Estates* Gary Wilson, main contact 831-724-4609	Approximately 200' south of the intersection of Alta and Griggs	yes 6/27/2006	yes	4/6/2006 5/4/2006 6/1/2006	8/1/2006	9/12/2006 rev. 2/13/07 extended to 9/12/2009 9/12/2011 per AB 333 9/12/2013 per AB 208 9/12/2015 per AB 116	pending					69	69
16. Noroian Estates George Noroian	200' feet south of the intersection of Crawford and Lauren	yes 3/27/2007	yes	3/6/2008 6/5/2008	12/2/2008	1/27/2009 1/27/2013 per AB 333 1/27/2015 per AB 208 1/27/2017 per AB 116						81	81
17. Terrace Estates Sal Gonzalez 209-550-0700	1,400' south of intersection of Alta and Kamm, to the west	yes 2/14/2006	yes	4/6/2006 5/4/2006 6/1/2006	8/1/2006	9/12/2006 extended to 9/12/2009 9/12/2011 per AB 333 9/12/2013 per AB 208 9/12/2015 per AB 116	pending					61	61
18. Quail Run South Dennis Gaab 559-439-4464, ext. 455 559-213-7845	Southwest corner of Englehart and Florence	yes 4/24/2007	yes	4/6/2006 12/7/2006 2/1/2007	6/5/2007 PC Ext. app 7/7/2009	7/10/2007 7/10/2012 per AB 333 7/10/2014 per AB 208 7/10/2016 per AB 116						73	73
20. Rose View Estates Luis Pattan 647-2053	Approximately 400' west of the College and Ave 406	yes	yes	4/6/2006 5/4/2006	8/1/2006	9/12/2006 extended to 9/12/2009 9/12/2011 per AB 333 9/12/2013 per AB 208 9/12/2015 per AB 116	pending					22	22

DEVELOPMENT	LOCATION	ANNEXED? DATE RATIFIED	PRE- TENTATIVE MAP	DRC	PLANNING COMMISSION TENTATIVE MAP	CITY COUNCIL TENTATIVE MAP	DEVELOP. AGREE.	BONDS/ perform pymnt maint	CITY COUNCIL FINAL MAP	PUBLIC IMPR.	* BLDG. PERMIT	LOTS	LOTS REMAINING											
21. RCR Residential a) The Village b) The Estates c) The Lakes Jayne Anderson 591-5900	South of the El Monte Way and Road 62	yes 9/26/2006 9/26/2006 9/26/2006	yes yes yes	8/3/2006 8/3/2006 8/3/2006	10/3/2006 10/3/2006 10/3/2006	10/10/2006 10/10/2006 10/10/2006 all ext to 10/10/2010 10/10/2012 per AB 333 10/10/2014 per AB 208 10/10/2016 per AB 116						75	75											
													The Lakes											
													The Village (revised) The Estates (revised)	10/24/2013 10/24/2013 extends to 10/24/2018										56 114
				7/11/2013	9/3/2013																			
22. Villa Mira Tim Roberts 805-239-0664	Approximately 200' south of Euclid Ave and Euclid Cr intersection	yes	yes	12/7/2006 8/2/2007 9/13/2007 12/6/2007	4/1/2008	4/22/2008 4/22/2012 per AB 333 4/22/2014 per AB 208 4/22/2016 per AB 116						35	35											
23. Castro Subdivision Harold Newton 559-591-3200	Southwest corner of Saginaw and Englehart	yes	yes	7/5/2007 9/13/2007 2/7/2008	6/3/2008	7/8/2008 7/8/2012 per AB 333 7/8/2014 per AB 208 7/8/2016 per AB 116						77	77											
24. Nehf-Gapen Janet Gapen	Southwest corner of Saginaw and Hayes	yes	yes	5/7/2009	6/2/2009	6/23/2009 6/23/2013 per AB 333 6/23/2015 per AB 208 6/23/2017 per AB 116						9	9											
25. Vineyard Estates Gurbir - 559-630-0800	Approximately 500' north of Englehart and Saginaw intersection				3/7/2006 ext to 9/7/2008 by PC * CC ext 1 year to 3/7/09 ext to 9/7/2012 per SB 1185 & AB 333 9/7/2014 per AB 208 9/7/2016 per AB 116							63	63											

* PC gave 6 month ext. When request went before CC, app. given 1 year ext. instead.

Total Lots Remaining	1607
Approved Final Map Lots	364
Approved Tentative Map Lots	1473
Multiple family units	0
Permits	188
TOTAL	1837

**MASTER DEVELOPMENT SCHEDULE
COMMERCIAL
5/8/2015**

DEVELOPMENT	ANNEXED? DATE RATIFIED	PRELIM. SITE PLAN	DRC	PLANNING COMMISSION PLAN	CITY COUNCIL PLAN	PERMIT ISSUED DATE
1. <u>Stony Creek</u>	yes	yes	yes	yes	yes	
2. <u>Convenience store/gas</u> 42767 Road 80 Convenience store/gas station/ taqueria	2008	n/a	4/7/2013	6/3/2014 PC Hearing	n/a	
3. <u>Sonic Burger</u> 448 W. El Monte Way Sonic Burger restaurant	n/a	n/a	11/6/2008 2/7/2013	n/a n/a	n/a n/a	12/23/2013
4. <u>Home Care Facility</u> 452 E. Fresno Street Home care facility	n/a	n/a	1/3/2013 5/2/2013	11/5/2013	n/a	
5. <u>Medical Facility</u> 400 N. Eaton Medical Facility	n/a	n/a	5/3/2012			
6. <u>Medical Facility</u> 500 E. Adelaide Medical Facility	n/a	n/a	5/3/2012			

MASTER DEVELOPMENT SCHEDULE
MULTI-FAMILY RESIDENTIAL
5/8/2015

DEVELOPMENT	ANNEXED? DATE RATIFIED	PRELIM. SITE PLAN	DRC	PLANNING COMMISSION SITE PLAN	CITY COUNCIL SITE PLAN	PERMIT ISSUED DATE
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City Council Report

City Council Meeting: May 12, 2015

Department: Finance

To: Dan Meinert, Interim City Manager

From: Cass Cook
Ph: 559.591.5900

Subject: **Setting the Public Hearing for June 9, 2015 for the adoption of the 2015/16 Budget and the Gann Appropriation Limit**

RECOMMENDED ACTION

It is requested that the City Council consider setting a public hearing date for June 9, 2015, for the adoption of the 2015/16 Budget, Gann Appropriation Limit, and Capital Investment Program.

BACKGROUND

Budget

The Charter of the City of Dinuba states that the Council shall adopt an annual budget on or before the last working day of the last month of the current fiscal year. The charter requires that the budget be the subject of a City Council public hearing. The purpose of the budget is to provide a financial plan for all funds for the ensuing fiscal year. The budget document contains summaries and totals adequate to provide a comprehensive and consolidated view of the City's financial condition.

Gann Limit

Government Code Section 7910 states that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B of the State Constitution. This appropriation Limit, also known as the "Gann Limit", sets a limit as to the amount of tax revenues that can be spent in the following year. The amount of tax revenues that can be spent is based on the 1978-79 fiscal year and is raised each year based on inflation and population growth.



City Council Report

City Council Meeting: May 12, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Acting City Manager
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY ROBERT KIRKPATRICK

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 16, 2015, a claim was filed against the City of Dinuba by Robert Kirkpatrick. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges that on February 17, 2015 Police Officers asked him to return a boat to its owner that he claimed he had made repairs to and had not been paid.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



City Council Report

City Council Meeting: May 12, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Acting City Manager
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY MARTIN SANCHEZ

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 14, 2015, a claim was filed against the City of Dinuba by Martin Sanchez. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges that on October 1, 2014 he had to post bail and miss work due to being falsely arrested by the Dinuba Police Department.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



City Council Report

City Council Meeting: May 12, 2015
Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Dean K. Uota, P.E., City Engineer
By: Elva Patino, Fiscal Analyst II
Ph: 559.591.5906
Email: duota@dinuba.ca.gov

Subject: **Notice of Completion – Dinuba Transit Center**

RECOMMENDED ACTION

It is recommended that the City Council accept the subject Project as complete and authorize the City Engineer to file a Notice of Completion (NOC) upon a final determination of the amount to be further withheld to cover possible Certified Payroll errors.

BACKGROUND

The Project Plans and Specifications were ready for bid advertisement in September 2012. Eight (8) Bids were received and opened on November 29, 2012.

On January 8, 2013 City Council awarded the construction contract to SCC Enterprises, Inc. (dba Sequoia Construction Company), with the lowest responsive bid for the Building, Plaza and Parking Lot Improvements in the amount of \$1,295,000, plus Additive Alternate No. 1 for Alley Improvements for a total amount of award of \$1,417,600.00. It was further recommended by Staff that the subject Project construction Contract include Additive Alternate No. 2 Landscaping and Irrigation-\$67,000.00; Additive No. 3 Plaza Furniture-\$33,000, resulting in a total award and Contract Amount of \$1,517,600.00.

DISCUSSION

A final inspection of the Project was performed on September 14, 2013. The Contractor, SCC Enterprises, Inc. dba Sequoia Construction Company received a Notice of Substantial Completion on March 6, 2014 as provided for in the Contract Documents allowing the City to occupy the Transit Center. Lists of final correction items were given to the Contractor at that time. On September 5, 2014, the Building Official advised the City Engineer that all correction items had been completed. The scope of the construction Contract consisted of constructing the Building, Plaza and Parking Lot Improvements, Alley Improvements, Landscape and Irrigation and Plaza Furniture.

Successful completion of the Project required twenty-five (25) Contract Change Orders. The total amount of the Change Orders was \$105,675.95. The major scope changes were the installation of steel columns at the entry in the amount of \$14,152.75 and replacement of an existing asbestos-cement water main and 8" valve in the amount of \$32,153.15. (See full list of approved Change Orders, Exhibit A) The final construction Contract Amount was \$1,623,275.95. This Project was funded by a combination of Infill Infrastructure Grant (IIG), Community Development Block Grant (CDBG), Measure R PTMISEA (Proposition 1B) funds and Local funds. The Contractor has received payment in full for his work on the Project with the exception of the 10% retention. Retention payment will be released 35 days after the Notice of Completion (See Exhibit B) is recorded with the County Recorder's Office, subject to the City's receipt of claims.

Sequoia Construction Company (SCC) has failed to submit all required Certified Payroll Reports for their employees (all subcontractors to SCC have completed their submittal of Certified Payroll Reports and associated documents) on the Project since nearly the beginning of Contract work in 2013. The City's Labor Compliance Program (LCP) consultant has repeatedly provided SCC with detailed written descriptions of SCCs LCP deficiencies. SCCs inability to comply with their LCP obligation has delayed the Notice of Completion to the point that subcontractors are being damaged by SCCs failure to pay retention amounts owed to the subcontractors. It is recommended that the City Council accept the Project as complete and direct Staff to file the Notice of Completion with the continued withholding of a satisfactory retention amount to cover, yet to be determined, amounts of wages and benefits owed to SCC employees. Following the 35-day NOC lien waiver period, the City will release retention amounts owed to SCCs subcontractors with the submittal of Unconditional Lien Releases.

FINANCIAL IMPACT

There is no cost associated with filing the Notice of Completion.

EXHIBIT A

City of Dinuba Transit Center Project CCO Tracking Sheet

3/27/2015

CCO	Regards	Contract Price	Deduct	Increase	Updated Contract Cost	4C Sent CCO to City Inspector	4C Sent CCO to Architect	4C Sent CCO to Contractor	4C Sent CCO to City	City Approved CCO	Final Copy of CCO Sent to Contractor	Comments
001	Installation of a steel post at the entry	\$1,517,600.00		\$14,152.75	\$1,531,752.75	Yes	Yes	Yes	Yes	Yes	Yes	
002	Demolition of existing 4" block walls and installation of 8" metal studs to the existing slab. Without this modification the block wall will not provide the necessary stability required for the building.	\$1,531,752.75		\$8,509.65	\$1,540,262.40	Yes	Yes	Yes	Yes	Yes	Yes	
003	30 Calendar Day Extension	\$1,540,262.40	\$0.00	\$0.00	\$1,540,262.40	Yes	Yes	Yes	Yes	Yes	Yes	
004	Install additional purlins near the ridge to support the end of the roof panels and	\$1,540,262.40	\$0.00	\$4,095.30	\$1,544,357.70	Yes	Yes	Yes	Yes	Yes	Yes	
005	Change the front canopy Z purlins to 8.5" and change the front Canopy C eave studs to 8.5"	\$1,544,357.70	\$0.00	\$3,478.20	\$1,547,835.90	Yes	Yes	Yes	Yes	Yes	Yes	
006	Denied											
007	Support Purlins in 14 locations	\$1,547,835.90	\$0.00	\$1,935.81	\$1,549,771.71	Yes	Yes	Yes	Yes	Yes	Yes	
008	Denied											
009	Denied	\$1,549,771.71	\$0.00	\$0.00	\$1,549,771.71	Yes	Yes	Yes	Yes	Yes	Yes	
010	Two Additional Sewer Laterals	\$1,549,771.71	\$0.00	\$2,130.04	\$1,551,901.75	Yes	Yes	Yes	Yes	Yes	Yes	
011	Denied	\$1,551,901.75	\$0.00	\$0.00	\$1,551,901.75	Yes	Yes	Yes	Yes	Yes	Yes	
012	Three additional fixtures for future expansion room	\$1,551,901.75	\$0.00	\$1,007.55	\$1,552,909.30	Yes	Yes	Yes	Yes	Yes	Yes	
013	Mortar bed & Tile in lieu of carpet in entry w	\$1,552,909.30	\$0.00	\$8,294.61	\$1,561,203.91	Yes	Yes	Yes	Yes	Yes	Yes	
014	Extend Domestic Water Services	\$1,561,203.91	\$0.00	\$1,110.34	\$1,562,314.25	Yes	Yes	Yes	Yes	Yes	Yes	
015	Additional AB & AC Paving	\$1,562,314.25	\$0.00	\$1,031.52	\$1,563,345.77	Yes	Yes	Yes	Yes	Yes	Yes	
016	Lobby Floor Grinding	\$1,563,345.77	\$0.00	\$2,822.50	\$1,566,178.27	Yes	Yes	Yes	Yes	Yes	Yes	
017	Denied	\$1,566,178.27	\$0.00	\$0.00	\$1,566,178.27	Yes	Yes	Yes	Yes	Yes	Yes	
018	Time Extension	\$1,566,178.27	\$0.00	\$0.00	\$1,566,178.27	Yes	Yes	Yes	Yes	Yes	Yes	
019	Denied	\$1,566,178.27	\$0.00	\$9,650.20	\$1,575,828.47	Yes	Yes	Yes	Yes	Yes	Yes	
020	Two Additional Power Poles	\$1,566,178.27	\$0.00	\$9,650.20	\$1,575,828.47	Yes	Yes	Yes	Yes	Yes	Yes	
021	Denied											
022	Installation of Larger Urinal Screens	\$1,575,828.47	\$0.00	\$656.30	\$1,576,484.77	Yes	Yes	Yes	Yes	Yes	Yes	
023	Revised Landscape Storm Drainage	\$1,576,484.77	\$0.00	\$968.28	\$1,577,453.05	Yes	Yes	Yes	Yes	Yes	Yes	
024	Additional of 1" Water Service Uten w/ Meter Box	\$1,577,453.05	\$0.00	\$3,162.92	\$1,580,615.97	Yes	Yes	Yes	Yes	Yes	Yes	
025	Countertop from 24" to 27"	\$1,580,615.97	\$0.00	\$522.85	\$1,581,138.82	Yes	Yes	Yes	Yes	Yes	Yes	
026	Denied											
027	Denied											
028	Two Additional Planters	\$1,580,615.97	\$0.00	\$3,364.18	\$1,583,980.15	Yes	Yes	Yes	Yes	Yes	Yes	
029	replace 8" existing A/C pipe main and 8" valve	\$1,583,980.15	\$0.00	\$32,153.15	\$1,616,133.30	Yes	Yes	Yes	Yes	Yes	Yes	Formerly CCO 009
030	Skylight Modification	\$1,616,133.30	\$0.00	\$6,619.80	\$1,622,753.10	Yes	Yes	Yes	Yes	Yes	Yes	
			\$0.00	\$105,675.95								
				Approved								

RECORDING REQUESTED
AND RETURN TO:

CITY OF DINUBA
DEVELOPMENT SERVICES DEPARTMENT
405 E. EL MONTE WAY
DINUBA, CA 93618

No Fee per Government Code 6103

NOTICE OF COMPLETION

NOTICE IS HERE BY GIVEN:

1. That the City of Dinuba, a Municipal Corporation, whose address is 405 E. El Monte Way, Dinuba, California, is the owner of the real property, public works or structure hereinafter described.

2. That on the 14th of September, 2014, a work of improvements on real property hereinafter described was completed pursuant to a contract to which Chapter 5 of Part I of Division 5, of the Public Contract Code applies.

3. That the name of the Contractor who performed said work of improvements pursuant to such contract with the City of Dinuba is SCC Enterprises, Inc. dba Sequoia Construction Company, Inc., 13863 Avenue 352, Visalia, CA 93292 Surety Bond by International Fidelity Insurance Company 2999 Oak Road, Suite 820, Walnut Creek, CA 94597.

4. That the real property or public works or structure is described as follows:

**City of Dinuba
Transit Center**

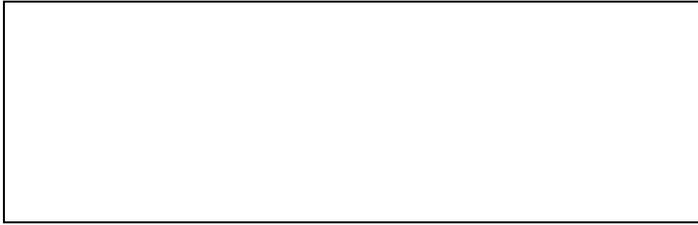
**Construction consisted of the Building, Plaza and Parking Lot Improvements,
Alley Improvements, Landscape and Irrigation and Plaza Furniture**

5. That the Nature of the owner's interest or estate is: In Fee

Dated: _____, 2015

CITY OF DINUBA
A Municipal Corporation

By _____
Dean K. Uota P.E., City Engineer



STATE OF CALIFORNIA)
) SS
COUNTY OF TULARE)

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 2015, by Dean K. Uota, P.E., City Engineer of the City of Dinuba, a Municipal Corporation, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public in and for the County of Tulare,
State of California

My commission expires:



Accounts Payable Invoice Report

Payment Date Range 04/26/15 - 05/01/15
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 555 - Maria Alaniz										
Wire Fee Reim	Wire Fee Reim	Paid by Check #3507		05/01/2015	05/01/2015	05/01/2015		05/01/2015	15.00	
							Vendor 555 - Maria Alaniz Totals	Invoices	1	<u>\$15.00</u>
Vendor 20 - Ameritas Life Insurance										
5/1 - 5/31/15	010-7745-00001	Paid by Check #3468		04/13/2015	05/01/2015	05/01/2015		05/01/2015	16,878.96	
							Vendor 20 - Ameritas Life Insurance Totals	Invoices	1	<u>\$16,878.96</u>
Vendor 556 - Anderson, Jayne										
Wire Fee Reim	Wire Fee Reim	Paid by Check #3508		05/01/2015	05/01/2015	05/01/2015		05/01/2015	15.00	
							Vendor 556 - Anderson, Jayne Totals	Invoices	1	<u>\$15.00</u>
Vendor 351 - Anthem Blue Cross										
212M79876 4/12	Contractual	Paid by Check #3469		04/12/2015	05/01/2015	05/01/2015		05/01/2015	262.74	
							Vendor 351 - Anthem Blue Cross Totals	Invoices	1	<u>\$262.74</u>
Vendor 665 - Christy Arias										
Wire Fee Reim	Wire Fee Reim	Paid by Check #3509		05/01/2015	05/01/2015	05/01/2015		05/01/2015	15.00	
							Vendor 665 - Christy Arias Totals	Invoices	1	<u>\$15.00</u>
Vendor 17 - AT&T										
55959159304/11	5915930 41015	Paid by Check #3471		04/04/2015	05/01/2015	05/01/2015		05/01/2015	151.94	
2384518214 4/7	Telephone	Paid by Check #3470		04/07/2015	05/01/2015	05/01/2015		05/01/2015	65.73	
5595958824 4/10	Telephone	Paid by Check #3471		04/10/2015	05/01/2015	05/01/2015		05/01/2015	15.54	
2343439159 4/11	Telephone	Paid by Check #3472		04/11/2015	05/01/2015	05/01/2015		05/01/2015	382.15	
5595910696 4/11	Telephone	Paid by Check #3472		04/11/2015	05/01/2015	05/01/2015		05/01/2015	25.60	
55959128834/11	591-2883 3/11 - 4/10/15	Paid by Check #3471		04/11/2015	05/01/2015	05/01/2015		05/01/2015	17.27	
5595913815 4/11	Telephone	Paid by Check #3472		04/11/2015	05/01/2015	05/01/2015		05/01/2015	17.36	
5595914246 4/11	Telephone	Paid by Check #3472		04/11/2015	05/01/2015	05/01/2015		05/01/2015	32.69	
5595915900 4/11	Telephone	Paid by Check #3472		04/11/2015	05/01/2015	05/01/2015		05/01/2015	194.66	
5595915940 4/11	Telephone	Paid by Check #3471		04/11/2015	05/01/2015	05/01/2015		05/01/2015	177.16	
55959188014/11	5918801 41015	Paid by Check #3471		04/11/2015	05/01/2015	05/01/2015		05/01/2015	17.61	
55959191114/11	5919111 41015	Paid by Check #3471		04/11/2015	05/01/2015	05/01/2015		05/01/2015	15.45	
55959604794/11	5960479 41015	Paid by Check #3471		04/11/2015	05/01/2015	05/01/2015		05/01/2015	17.27	
55959621694/11	596-2169 3/11 - 4/10/15	Paid by Check #3471		04/11/2015	05/01/2015	05/01/2015		05/01/2015	66.41	
							Vendor 17 - AT&T Totals	Invoices	14	<u>\$1,196.84</u>
Vendor 667 - George Avila										
Wire Fee Reim	Wire Fee Reim	Paid by Check #3510		05/01/2015	05/01/2015	05/01/2015		05/01/2015	15.00	
							Vendor 667 - George Avila Totals	Invoices	1	<u>\$15.00</u>



Accounts Payable Invoice Report

Payment Date Range 04/26/15 - 05/01/15
 Report By Vendor - Invoice
 Summary Listing

Vendor 700 - Joe Chavarria							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3517	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 700 - Joe Chavarria Totals			Invoices	1	<u>\$15.00</u>
Vendor 569 - David Clifton							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3518	05/01/2015	05/01/2015	05/01/2015	05/01/2015	10.00
		Vendor 569 - David Clifton Totals			Invoices	1	<u>\$10.00</u>
Vendor 566 - Danelle Contreras							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3519	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 566 - Danelle Contreras Totals			Invoices	1	<u>\$15.00</u>
Vendor 232 - Courier Printing and Village Printer							
C24486	Jose Business Cards	Paid by Check #3477	04/23/2015	05/01/2015	05/01/2015	05/01/2015	48.94
		Vendor 232 - Courier Printing and Village Printer Totals			Invoices	1	<u>\$48.94</u>
Vendor 166 - Dinuba Glass LLC.							
13166	6' x 3' x 1/4" Clr Plexi	Paid by Check #3478	04/20/2015	05/01/2015	05/01/2015	05/01/2015	206.00
		Vendor 166 - Dinuba Glass LLC. Totals			Invoices	1	<u>\$206.00</u>
Vendor 200 - Dinuba Unified School District							
1491	Senior Citizens lunches	Paid by Check #3479	04/16/2015	05/01/2015	05/01/2015	05/01/2015	3,200.00
		Vendor 200 - Dinuba Unified School District Totals			Invoices	1	<u>\$3,200.00</u>
Vendor 701 - Brandon Enriquez							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3520	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 701 - Brandon Enriquez Totals			Invoices	1	<u>\$15.00</u>
Vendor 802 - Lucy Estrada							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3521	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 802 - Lucy Estrada Totals			Invoices	1	<u>\$15.00</u>
Vendor 573 - Crystal Garza							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3522	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 573 - Crystal Garza Totals			Invoices	1	<u>\$15.00</u>
Vendor 18 - The Gas Company							
168351381874/9	Utilities	Paid by Check #3480	04/09/2015	05/01/2015	05/01/2015	05/01/2015	41.86
		Vendor 18 - The Gas Company Totals			Invoices	1	<u>\$41.86</u>
Vendor 712 - Golden State Overnight							
2805727	Delivery Charges	Paid by Check #3481	04/15/2015	05/01/2015	05/01/2015	05/01/2015	19.29
		Vendor 712 - Golden State Overnight Totals			Invoices	1	<u>\$19.29</u>



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Vendor 379 - Guardian EMS Products

5591533	Supplies	Paid by Check #3482	04/09/2015	05/01/2015	05/01/2015	05/01/2015	28.55	
5591675	Supplies	Paid by Check #3482	04/10/2015	05/01/2015	05/01/2015	05/01/2015	75.74	
5593872	Supplies	Paid by Check #3482	04/20/2015	05/01/2015	05/01/2015	05/01/2015	543.36	
5594170	Supplies	Paid by Check #3482	04/21/2015	05/01/2015	05/01/2015	05/01/2015	26.64	
Vendor 379 - Guardian EMS Products Totals						Invoices	4	\$674.29

Vendor 139 - Henry Schein Inc.

18788281	Supplies	Paid by Check #3483	04/14/2015	05/01/2015	05/01/2015	05/01/2015	375.94	
18957435	Supplies	Paid by Check #3483	04/20/2015	05/01/2015	05/01/2015	05/01/2015	173.05	
18987905	Supplies	Paid by Check #3483	04/21/2015	05/01/2015	05/01/2015	05/01/2015	126.44	
Vendor 139 - Henry Schein Inc. Totals						Invoices	3	\$675.43

Vendor 680 - Ismael Hernandez

Wire Fee Reim	Wire Fee Reim	Paid by Check #3523	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00	
Vendor 680 - Ismael Hernandez Totals						Invoices	1	\$15.00

Vendor 174 - Howard's Pest Control

0239459	Pest Control Service - 04/21/15	Paid by Check #3484	04/21/2015	05/01/2015	05/01/2015	05/01/2015	49.00	
239452	April 2015	Paid by Check #3484	04/22/2015	05/01/2015	05/01/2015	05/01/2015	62.00	
Vendor 174 - Howard's Pest Control Totals						Invoices	2	\$111.00

Vendor 796 - L.N. Curtis & Sons

1350805-00	Forestry Coat	Paid by Check #3485	04/13/2015	05/01/2015	05/01/2015	05/01/2015	190.31	
Vendor 796 - L.N. Curtis & Sons Totals						Invoices	1	\$190.31

Vendor 606 - Rhonda Leland

Wire Fee Reim	Wire Fee Reim	Paid by Check #3524	05/01/2015	05/01/2015	05/01/2015	05/01/2015	10.00	
Vendor 606 - Rhonda Leland Totals						Invoices	1	\$10.00

Vendor 642 - Louie Maldonado

Wire Fee Reim	Wire Fee Reim	Paid by Check #3525	05/01/2015	05/01/2015	05/01/2015	05/01/2015	30.00	
Vendor 642 - Louie Maldonado Totals						Invoices	1	\$30.00

Vendor 643 - Ricky Mares

Wire Fee Reim	Wire Fee Reim	Paid by Check #3526	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00	
Vendor 643 - Ricky Mares Totals						Invoices	1	\$15.00

Vendor 160 - MidValley Publishing Inc.

0290030-IN	Dinuba Sentinel-Spring Fling Advertisement	Paid by Check #3486	03/19/2015	04/24/2015	04/24/2015	04/13/2015	05/01/2015	393.75
Vendor 160 - MidValley Publishing Inc. Totals						Invoices	1	\$393.75



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Vendor 575 - Maricela Montoya							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3527	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 575 - Maricela Montoya Totals			Invoices	1	<u>\$15.00</u>
Vendor 536 - MPI Construction Co.							
8	MPI Const. Police Dept Project	Paid by Check #3487	04/15/2015	05/01/2015	05/01/2015	05/01/2015	1,530.00
		Vendor 536 - MPI Construction Co. Totals			Invoices	1	<u>\$1,530.00</u>
Vendor 684 - Jose Munoz							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3528	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 684 - Jose Munoz Totals			Invoices	1	<u>\$15.00</u>
Vendor 750 - New World Systems Corporation							
042184	Contractual	Paid by Check #3488	04/13/2015	05/01/2015	05/01/2015	05/01/2015	1,736.85
		Vendor 750 - New World Systems Corporation Totals			Invoices	1	<u>\$1,736.85</u>
Vendor 142 - Office Depot BSD							
766779754001	Office Supplies	Paid by Check #3489	04/21/2015	05/01/2015	05/01/2015	05/01/2015	117.42
		Vendor 142 - Office Depot BSD Totals			Invoices	1	<u>\$117.42</u>
Vendor 76 - Pacific Gas & Electric							
702272340394/02	Utilities	Paid by Check #3490	04/02/2015	05/01/2015	05/01/2015	05/01/2015	214.32
220142834894/9	Utilities	Paid by Check #3491	04/09/2015	05/01/2015	05/01/2015	05/01/2015	53.91
2509717364-2 4/9	L&M Alley Elec. 3/11 - 4/8/15	Paid by Check #3490	04/09/2015	05/01/2015	05/01/2015	05/01/2015	63.74
284878382874/9	Utilities	Paid by Check #3491	04/09/2015	05/01/2015	05/01/2015	05/01/2015	9.58
4475716051-8 4/9	03/11/15 - 04/08/15 Billing Charges	Paid by Check #3490	04/09/2015	05/01/2015	05/01/2015	05/01/2015	522.29
610825188064/09	Utilities	Paid by Check #3491	04/09/2015	05/01/2015	05/01/2015	05/01/2015	19.06
7681012419-8 4/9	03/11/15 - 04/08/15 Billing Charges	Paid by Check #3490	04/09/2015	05/01/2015	05/01/2015	05/01/2015	52.83
860727324974/09	Utilities	Paid by Check #3491	04/09/2015	05/01/2015	05/01/2015	05/01/2015	19.90
909971991134/09	Utilities	Paid by Check #3490	04/09/2015	05/01/2015	05/01/2015	05/01/2015	9.53
962476921954/09	Utilities	Paid by Check #3490	04/09/2015	05/01/2015	05/01/2015	05/01/2015	258.58
9750865237-3 4/9	03/11/15 - 04/08/15	Paid by Check #3490	04/09/2015	05/01/2015	05/01/2015	05/01/2015	55.57
169314496944/10	Utilities	Paid by Check #3491	04/10/2015	05/01/2015	05/01/2015	05/01/2015	71.23
339630846044/10	Utilities	Paid by Check #3491	04/10/2015	05/01/2015	05/01/2015	05/01/2015	9.55
60085592917 4/10	DVC Bldg. Elec. 3/11 - 4/8/15	Paid by Check #3490	04/10/2015	05/01/2015	05/01/2015	05/01/2015	30.59
945914183254/10	Utilities	Paid by Check #3491	04/10/2015	05/01/2015	05/01/2015	05/01/2015	9.53
294652070084/13	Utilities	Paid by Check #3491	04/13/2015	05/01/2015	05/01/2015	05/01/2015	59.69
		Vendor 76 - Pacific Gas & Electric Totals			Invoices	16	<u>\$1,459.90</u>



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Vendor 649 - Pete Padama							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3529	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 649 - Pete Padama Totals			Invoices	1	<u>\$15.00</u>
Vendor 686 - Elva Patino							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3530	05/01/2015	05/01/2015	05/01/2015	05/01/2015	30.00
		Vendor 686 - Elva Patino Totals			Invoices	1	<u>\$30.00</u>
Vendor 330 - R.J. Berry Jr., Inc.							
Final	RJ Berry Shoulder project	Paid by Check #3492	04/21/2015	05/01/2015	05/01/2015	05/01/2015	11,538.10
		Vendor 330 - R.J. Berry Jr., Inc. Totals			Invoices	1	<u>\$11,538.10</u>
Vendor 688 - Roy Ramirez							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3531	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 688 - Roy Ramirez Totals			Invoices	1	<u>\$15.00</u>
Vendor 350 - Ridge Creek Dinuba Golf Club							
567920	Donation - Cutler Orosi Lions Club	Paid by Check #3493	03/04/2015	05/01/2015	05/01/2015	05/01/2015	1,000.00
		Vendor 350 - Ridge Creek Dinuba Golf Club Totals			Invoices	1	<u>\$1,000.00</u>
Vendor 46 - Self Help Enterprises							
MAR15 04	DINHMPI / Gen. Admin.	Paid by Check #3494	03/31/2015	05/01/2015	05/01/2015	05/01/2015	75.00
MAR15 19	12-HOME-8566 / Gen. Admin.	Paid by Check #3494	03/31/2015	05/01/2015	05/01/2015	05/01/2015	565.00
MAR15 24	12-CALHOME-8687 / Gen. Admin.	Paid by Check #3494	03/31/2015	05/01/2015	05/01/2015	05/01/2015	690.00
MAR15 37	13-HDRA-9691	Paid by Check #3494	03/31/2015	05/01/2015	05/01/2015	05/01/2015	11,077.00
		Vendor 46 - Self Help Enterprises Totals			Invoices	4	<u>\$12,407.00</u>
Vendor 547 - Russell Son							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3532	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 547 - Russell Son Totals			Invoices	1	<u>\$15.00</u>
Vendor 214 - Stericycle, Inc.							
3002995893	Supplies	Paid by Check #3495	05/01/2015	05/01/2015	05/01/2015	05/01/2015	101.95
		Vendor 214 - Stericycle, Inc. Totals			Invoices	1	<u>\$101.95</u>
Vendor 691 - Luz Torres							
Wire Fee Reim	Wire Fee Reim	Paid by Check #3533	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
		Vendor 691 - Luz Torres Totals			Invoices	1	<u>\$15.00</u>
Vendor 24 - Tuttle & Mc Closkey							
22827	Services through 4/20/15	Paid by Check #3496	04/20/2015	05/01/2015	05/01/2015	05/01/2015	19,723.25
		Vendor 24 - Tuttle & Mc Closkey Totals			Invoices	1	<u>\$19,723.25</u>



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Vendor 19 - U.S. Postmaster permit 57 4/15 permit 57	Paid by Check #3497	04/27/2015	05/01/2015	05/01/2015	05/01/2015	5,000.00
	Vendor 19 - U.S. Postmaster Totals			Invoices	1	<u>\$5,000.00</u>
Vendor 722 - United States Postal Service 79283728 4/22/15 Replenish Postage Meter	Paid by Check #3498	04/22/2015	05/01/2015	05/01/2015	05/01/2015	2,500.00
	Vendor 722 - United States Postal Service Totals			Invoices	1	<u>\$2,500.00</u>
Vendor 354 - Verizon Wireless 9737108442 December 2014 9743909450 April 2015	Paid by Check #3500	12/12/2014	05/01/2015	05/01/2015	05/01/2015	147.34
	Paid by Check #3499	04/12/2015	05/01/2015	05/01/2015	05/01/2015	190.27
	Vendor 354 - Verizon Wireless Totals			Invoices	2	<u>\$337.61</u>
Vendor 27 - The Visalia Times-Delta TD0029781 42915 Thru 7/31/15	Paid by Check #3501	04/28/2015	05/01/2015	05/01/2015	05/01/2015	46.50
	Vendor 27 - The Visalia Times-Delta Totals			Invoices	1	<u>\$46.50</u>
Vendor 104 - Vision Service Plan May 2015 12 003055 0002	Paid by Check #3502	04/21/2015	05/01/2015	05/01/2015	05/01/2015	2,879.12
	Vendor 104 - Vision Service Plan Totals			Invoices	1	<u>\$2,879.12</u>
Vendor 549 - Wal-Mart 20162435 4/9/15 Supplies 2450 41615 March 2015	Paid by Check #3504	04/09/2015	05/01/2015	05/01/2015	05/01/2015	98.68
	Paid by Check #3503	04/16/2015	05/01/2015	05/01/2015	05/01/2015	68.14
	Vendor 549 - Wal-Mart Totals			Invoices	2	<u>\$166.82</u>
Vendor 694 - Raymond Walker Wire Fee Reim Wire Fee Reim	Paid by Check #3534	05/01/2015	05/01/2015	05/01/2015	05/01/2015	15.00
	Vendor 694 - Raymond Walker Totals			Invoices	1	<u>\$15.00</u>
Vendor 891 - Zoll Medical Corporation 2197198 Supplies	Paid by Check #3505	12/29/2014	05/01/2015	05/01/2015	05/01/2015	799.31
	Vendor 891 - Zoll Medical Corporation Totals			Invoices	1	<u>\$799.31</u>
Vendor Mirian Rodriguez Sports Reg Reimb Sport Registration Refund-Julissa Gomez	Paid by Check #3506	04/22/2015	04/24/2015	04/24/2015	05/01/2015	38.00
	Vendor Mirian Rodriguez Totals			Invoices	1	<u>\$38.00</u>
	Grand Totals			Invoices	102	<u>\$96,316.70</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 479 - Able Industries										
612750	CIT DIN Document shredding	Paid by Check #3535		04/14/2015	05/08/2015	05/08/2015		05/08/2015	569.80	
							Vendor 479 - Able Industries Totals	Invoices	1	<u>\$569.80</u>
Vendor 263 - Advantek Benefit Administrators										
1505 0011	May 2015	Paid by Check #3536		04/24/2015	05/08/2015	05/08/2015		05/08/2015	58,173.51	
4/24/15	Funding request 4/24/15	Paid by Check #3536		04/24/2015	05/08/2015	05/08/2015		05/08/2015	45,700.34	
5/1/15	Funding request 5/1/15	Paid by Check #3536		05/01/2015	05/08/2015	05/08/2015		05/08/2015	95,087.65	
							Vendor 263 - Advantek Benefit Administrators Totals	Invoices	3	<u>\$198,961.50</u>
Vendor 393 - Airgas NCN										
9038639952	Supplies	Paid by Check #3537		04/22/2015	05/08/2015	05/08/2015		05/08/2015	160.95	
							Vendor 393 - Airgas NCN Totals	Invoices	1	<u>\$160.95</u>
Vendor 522 - Allstar Towing										
31788	92 White Chevy 1500 - Towing	Paid by Check #3538		04/16/2015	05/08/2015	05/08/2015		05/08/2015	55.00	
31810	02 Black Ford Crown Victoria - Towing	Paid by Check #3538		04/20/2015	05/08/2015	05/08/2015		05/08/2015	55.00	
							Vendor 522 - Allstar Towing Totals	Invoices	2	<u>\$110.00</u>
Vendor 878 - American Cancer Society										
CHALLENGE	Pulling for a Cure Challenge Payment	Paid by Check #3539		04/18/2015	05/08/2015	05/08/2015		05/08/2015	25.00	
							Vendor 878 - American Cancer Society Totals	Invoices	1	<u>\$25.00</u>
Vendor 13 - Ameripride Valley Uniform Service										
150132267	Supplies	Paid by Check #3540		04/17/2015	05/08/2015	05/08/2015		05/08/2015	63.96	
1501356973	Supplies	Paid by Check #3540		04/24/2015	05/08/2015	05/08/2015		05/08/2015	63.96	
1501356974	Supplies	Paid by Check #3540		04/24/2015	05/08/2015	05/08/2015		05/08/2015	33.82	
1501356980	Supplies	Paid by Check #3540		04/24/2015	05/08/2015	05/08/2015		05/08/2015	52.09	
1501361809	Supplies	Paid by Check #3540		05/01/2015	05/08/2015	05/08/2015		05/08/2015	63.96	
							Vendor 13 - Ameripride Valley Uniform Service Totals	Invoices	5	<u>\$277.79</u>
Vendor 665 - Christy Arias										
Reimb. Boots	Boot Allowance Reimbursement	Paid by Check #3541		04/22/2015	05/08/2015	05/08/2015		05/08/2015	147.21	
							Vendor 665 - Christy Arias Totals	Invoices	1	<u>\$147.21</u>
Vendor 17 - AT&T										
55959159214/10	5595915921	Paid by Check #3542		04/10/2015	05/01/2015	05/01/2015		05/08/2015	234.63	
55959514854/10	Telephone	Paid by Check #3542		04/10/2015	05/08/2015	05/08/2015		05/08/2015	32.69	
55959515714/10	Telephone	Paid by Check #3542		04/10/2015	05/08/2015	05/08/2015		05/08/2015	35.90	
55959596754/10	Telephone	Paid by Check #3542		04/10/2015	05/08/2015	05/08/2015		05/08/2015	17.27	
55959597894/10	Telephone	Paid by Check #3542		04/10/2015	05/08/2015	05/08/2015		05/08/2015	17.27	
55959144454/11	Communications	Paid by Check #3542		04/11/2015	05/08/2015	05/08/2015		05/08/2015	15.45	



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Vendor 17 - AT&T

55959159114/11	Communications	Paid by Check #3542	04/11/2015	05/08/2015	05/08/2015	05/08/2015	379.06
55959184714/11	Communications	Paid by Check #3542	04/11/2015	05/08/2015	05/08/2015	05/08/2015	15.45
06502122804/13	Communications	Paid by Check #3542	04/13/2015	05/08/2015	05/08/2015	05/08/2015	41.87
23426784464/20	Communications	Paid by Check #3542	04/20/2015	05/08/2015	05/08/2015	05/08/2015	41.87
23426785054/20	Communications	Paid by Check #3542	04/20/2015	05/08/2015	05/08/2015	05/08/2015	135.95

Vendor **17 - AT&T** Totals Invoices 11 \$967.41

Vendor 289 - AT&T Mobility LLC

2870151847344/16	04242015 4/16/15	Paid by Check #3543	04/16/2015	05/08/2015	05/08/2015	05/08/2015	835.01
287016137736X042	Communications	Paid by Check #3543	04/16/2015	05/08/2015	05/08/2015	05/08/2015	19.99
2872412835624/16	Telephone	Paid by Check #3543	04/16/2015	05/08/2015	05/08/2015	05/08/2015	564.32
828742705X042420	CMO Wireless Devices/Phones	Paid by Check #3543	04/16/2015	05/08/2015	05/08/2015	05/08/2015	542.78
8320953574/16	Telephone	Paid by Check #3543	04/16/2015	05/08/2015	05/08/2015	05/08/2015	129.91

Vendor **289 - AT&T Mobility LLC** Totals Invoices 5 \$2,092.01

Vendor 748 - Bankcard Center

6108 4/14/15	Supplies	Paid by Check #3544	04/14/2015	05/08/2015	05/08/2015	05/08/2015	178.34
6502 4/14/15	Supplies	Paid by Check #3544	04/14/2015	05/08/2015	05/08/2015	05/08/2015	1,087.89

Vendor **748 - Bankcard Center** Totals Invoices 2 \$1,266.23

Vendor 376 - BCS Consulting

20160	February 2015	Paid by Check #3545	03/04/2015	05/08/2015	05/08/2015	05/08/2015	4,250.00
20165	March 2015	Paid by Check #3545	04/02/2015	05/08/2015	05/08/2015	05/08/2015	4,250.00

Vendor **376 - BCS Consulting** Totals Invoices 2 \$8,500.00

Vendor 363 - Big Val's Auto Parts, Inc.

686524	Well #20	Paid by Check #3546	04/28/2015	05/08/2015	05/08/2015	05/08/2015	458.99
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Vendor **363 - Big Val's Auto Parts, Inc.** Totals Invoices 1 \$458.99

Vendor 116 - BSK Analytical Laboratories

A508096	Dinub5921	Paid by Check #3547	04/21/2015	05/08/2015	05/08/2015	05/08/2015	318.00
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Vendor **116 - BSK Analytical Laboratories** Totals Invoices 1 \$318.00

Vendor 204 - Burton's Fire Inc.

S27170	100-0184	Paid by Check #3548	04/21/2015	05/08/2015	05/08/2015	05/08/2015	1,260.22
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Vendor **204 - Burton's Fire Inc.** Totals Invoices 1 \$1,260.22

Vendor 302 - Bus West Fresno

BP119014	14744:A	Paid by Check #3549	04/20/2015	05/08/2015	05/08/2015	05/08/2015	73.75
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Vendor **302 - Bus West Fresno** Totals Invoices 1 \$73.75

Vendor 94 - California Public Employees Retirement

4/19-5/2/15	Contributions	Paid by Check #3550	04/29/2015	05/08/2015	05/08/2015	05/08/2015	102,991.28
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Vendor **94 - California Public Employees Retirement** Totals Invoices 1 \$102,991.28



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Vendor 169 - Candy's Diesel Repair Inc.								
122029	T-32	Paid by Check #3551	04/22/2015	05/08/2015	05/08/2015	05/08/2015	3.82	
122030	T-32	Paid by Check #3551	04/22/2015	05/08/2015	05/08/2015	05/08/2015	2.15	
122046	T-32	Paid by Check #3551	04/28/2015	05/08/2015	05/08/2015	05/08/2015	20.72	
Vendor 169 - Candy's Diesel Repair Inc. Totals						Invoices	3	\$26.69
Vendor 725 - CDW Government								
SP83736	Professional Services	Paid by Check #3552	02/18/2015	05/08/2015	05/08/2015	05/08/2015	811.20	
Vendor 725 - CDW Government Totals						Invoices	1	\$811.20
Vendor 411 - Central Valley Clean Water Association								
Uota, Dean	2015 CVCWA Conference	Paid by Check #3553	05/04/2015	05/08/2015	05/08/2015	05/08/2015	100.00	
Vendor 411 - Central Valley Clean Water Association Totals						Invoices	1	\$100.00
Vendor 896 - Central Valley Refrigeration, Inc.								
47673	water filter	Paid by Check #3554	03/26/2015	05/08/2015	05/08/2015	05/08/2015	531.63	
Vendor 896 - Central Valley Refrigeration, Inc. Totals						Invoices	1	\$531.63
Vendor 170 - Comcast								
0013307	4/9/15	Communications	Paid by Check #3555	04/09/2015	05/08/2015	05/08/2015	151.41	
0191269	4/22/15	Communications	Paid by Check #3555	04/22/2015	05/08/2015	05/08/2015	267.86	
0000668	4/27/15	Communications	Paid by Check #3555	04/27/2015	05/08/2015	05/08/2015	.05	
0002763	4/27/15	Communications	Paid by Check #3555	04/27/2015	05/08/2015	05/08/2015	133.98	
0181138	4/27/15	Communications	Paid by Check #3555	04/27/2015	05/08/2015	05/08/2015	141.41	
Vendor 170 - Comcast Totals						Invoices	5	\$694.71
Vendor 232 - Courier Printing and Village Printer								
C24494	Supplies	Paid by Check #3556	04/28/2015	05/08/2015	05/08/2015	05/08/2015	48.94	
Vendor 232 - Courier Printing and Village Printer Totals						Invoices	1	\$48.94
Vendor 57 - Pat Dahlgren								
512918	Food & Beverages	Paid by Check #3557	04/27/2015	05/08/2015	05/08/2015	05/08/2015	75.00	
512917	Food & Beverages	Paid by Check #3557	04/28/2015	05/08/2015	05/08/2015	05/08/2015	217.50	
Vendor 57 - Pat Dahlgren Totals						Invoices	2	\$292.50
Vendor 77 - Department of Justice								
092061	Professional Services	Paid by Check #3558	04/03/2015	05/08/2015	05/08/2015	05/08/2015	512.00	
094586	Professional Services	Paid by Check #3558	04/09/2015	05/08/2015	05/08/2015	05/08/2015	280.00	
Vendor 77 - Department of Justice Totals						Invoices	2	\$792.00
Vendor 719 - Department of Motor Vehicles								
107902092015-1	Supplies	Paid by Check #3559	02/02/2015	05/08/2015	05/08/2015	05/08/2015	165.79	
Vendor 719 - Department of Motor Vehicles Totals						Invoices	1	\$165.79
Vendor 308 - Dinuba Sunrise Rotary								
1831	1831	Paid by Check #3560	11/30/2014	05/08/2015	05/08/2015	05/08/2015	50.00	



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Vendor 308 - Dinuba Sunrise Rotary								
1850	1850	Paid by Check #3560	12/31/2014	05/08/2015	05/08/2015	05/08/2015	50.00	
1872	1872	Paid by Check #3560	01/31/2015	05/08/2015	05/08/2015	05/08/2015	50.00	
1893	1893	Paid by Check #3560	02/28/2015	05/08/2015	05/08/2015	05/08/2015	115.00	
1914	1914	Paid by Check #3560	03/31/2015	05/08/2015	05/08/2015	05/08/2015	50.00	
1934	1934	Paid by Check #3560	04/30/2015	05/08/2015	05/08/2015	05/08/2015	50.00	
Vendor 308 - Dinuba Sunrise Rotary Totals						Invoices	6	\$365.00
Vendor 552 - Dragnet Pest Control								
40-1091	April	April pest control service	Paid by Check #3561	04/10/2015	05/08/2015	05/08/2015	65.00	
Vendor 552 - Dragnet Pest Control Totals						Invoices	1	\$65.00
Vendor 16 - Ernest Packaging Solutions								
172753		Supplies	Paid by Check #3562	04/10/2015	05/08/2015	05/08/2015	235.86	
Vendor 16 - Ernest Packaging Solutions Totals						Invoices	1	\$235.86
Vendor 527 - Everbank Commercial Finance, Inc.								
3134544		Contract No. 41038617	Paid by Check #3563	04/13/2015	05/08/2015	05/08/2015	214.28	
Vendor 527 - Everbank Commercial Finance, Inc. Totals						Invoices	1	\$214.28
Vendor 36 - Ewing Irrigation Products								
9556161		Parts-Roosevelt Park Ballfields	Paid by Check #3564	04/22/2015	05/08/2015	05/08/2015 05/01/2015	941.11	
Vendor 36 - Ewing Irrigation Products Totals						Invoices	1	\$941.11
Vendor 292 - Ewings, LLC								
4815A		Office Supplies	Paid by Check #3565	04/08/2015	05/08/2015	05/08/2015	1,073.68	
Vendor 292 - Ewings, LLC Totals						Invoices	1	\$1,073.68
Vendor 845 - FACT Automated Entrances, Inc.								
238698		Professional Services	Paid by Check #3566	04/06/2015	05/08/2015	05/08/2015	143.00	
Vendor 845 - FACT Automated Entrances, Inc. Totals						Invoices	1	\$143.00
Vendor 235 - Ferguson Enterprises, Inc.								
1072079-1		Cust No. 415702	Paid by Check #3567	04/10/2015	05/08/2015	05/08/2015	2,103.41	
Vendor 235 - Ferguson Enterprises, Inc. Totals						Invoices	1	\$2,103.41
Vendor 171 - Fruit Growers Supply Co.								
91657781		sales Order No. 1574119	Paid by Check #3568	04/22/2015	05/08/2015	05/08/2015	233.83	
Vendor 171 - Fruit Growers Supply Co. Totals						Invoices	1	\$233.83
Vendor 18 - The Gas Company								
113715786494/9		Utilities	Paid by Check #3569	04/09/2015	05/08/2015	05/08/2015	33.16	
164115670074/09		Utilities	Paid by Check #3569	04/09/2015	05/08/2015	05/08/2015	20.14	
183098544974/9		Utilities	Paid by Check #3569	04/09/2015	05/08/2015	05/08/2015	38.75	



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Vendor 18 - The Gas Company								
128552035974/10	Utilities	Paid by Check #3569	04/10/2015	05/08/2015	05/08/2015		05/08/2015	85.85
		Vendor 18 - The Gas Company Totals			Invoices		4	\$177.90
Vendor 242 - Green Box Rentals, Inc.								
33280	Monthly Rental -Rec Center	Paid by Check #3570	04/30/2015	05/08/2015	05/08/2015	05/01/2015	05/08/2015	70.69
33289	Monthly Rental-Rose Ann Vuich	Paid by Check #3570	04/30/2015	05/08/2015	05/08/2015	05/01/2015	05/08/2015	81.56
		Vendor 242 - Green Box Rentals, Inc. Totals			Invoices		2	\$152.25
Vendor 886 - H & H Auto Sales and Repairs								
032611	032611	Paid by Check #3571	04/13/2015	05/08/2015	05/08/2015		05/08/2015	40.00
		Vendor 886 - H & H Auto Sales and Repairs Totals			Invoices		1	\$40.00
Vendor 174 - Howard's Pest Control								
0239456	Pest Control-Delgado & KC	Paid by Check #3572	04/10/2015	05/08/2015	05/08/2015	05/01/2015	05/08/2015	35.00
0239458	Pest Control-Vuich Park	Paid by Check #3572	04/10/2015	05/08/2015	05/08/2015	05/01/2015	05/08/2015	39.00
0239296	Pest Control-Sportsplex	Paid by Check #3572	04/13/2015	05/08/2015	05/08/2015	05/01/2015	05/08/2015	86.00
		Vendor 174 - Howard's Pest Control Totals			Invoices		3	\$160.00
Vendor 837 - International Institute of Municipal Clerks								
29438 4/6/15	Membership renewal 6/30/16	Paid by Check #3573	04/06/2015	05/08/2015	05/08/2015		05/08/2015	95.00
		Vendor 837 - International Institute of Municipal Clerks Totals			Invoices		1	\$95.00
Vendor 5 - Jorgensen & Co.								
5514388	Safety Equipment	Paid by Check #3574	04/28/2015	05/08/2015	05/08/2015		05/08/2015	183.80
		Vendor 5 - Jorgensen & Co. Totals			Invoices		1	\$183.80
Vendor 256 - Kamps Propane Inc.								
34686	Acct No. 9662	Paid by Check #3575	02/27/2015	05/08/2015	05/08/2015		05/08/2015	15.94
		Vendor 256 - Kamps Propane Inc. Totals			Invoices		1	\$15.94
Vendor 871 - Dan Meinert								
Reimb. miles	Miscellaneous	Paid by Check #3576	04/24/2015	05/08/2015	05/08/2015		05/08/2015	60.36
		Vendor 871 - Dan Meinert Totals			Invoices		1	\$60.36
Vendor 22 - Moore Twining Associates Inc.								
5124287	WWTP-Industrial	Paid by Check #3577	02/04/2015	05/08/2015	05/08/2015		05/08/2015	198.00
5124873	WWTP In House	Paid by Check #3577	02/23/2015	05/08/2015	05/08/2015		05/08/2015	35.00
5125071	Drinking Water Monitoring	Paid by Check #3577	02/26/2015	05/08/2015	05/08/2015		05/08/2015	90.00
5125319	Drinking Water Monitoring	Paid by Check #3577	03/04/2015	05/08/2015	05/08/2015		05/08/2015	98.00
5125374	WWTP - Industrial	Paid by Check #3577	03/06/2015	05/08/2015	05/08/2015		05/08/2015	198.00
5125376	WWTP - Industrial	Paid by Check #3577	03/06/2015	05/08/2015	05/08/2015		05/08/2015	198.00
5125853	Drinking Water Monitoring	Paid by Check #3577	03/19/2015	05/08/2015	05/08/2015		05/08/2015	98.00



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Vendor 22 - Moore Twining Associates Inc.							
5126091	Drinking Water Monitoring	Paid by Check #3577	03/25/2015	05/08/2015	05/08/2015	05/08/2015	98.00
		Vendor 22 - Moore Twining Associates Inc. Totals			Invoices	8	<u>\$1,013.00</u>
Vendor 749 - MuniServices							
0000037116	Contractual	Paid by Check #3578	04/21/2015	05/08/2015	05/08/2015	05/08/2015	450.00
0000037270	Quarter ending December 2014	Paid by Check #3578	04/24/2015	05/08/2015	05/08/2015	05/08/2015	2,638.00
0000037271	Contractual	Paid by Check #3578	04/24/2015	05/08/2015	05/08/2015	05/08/2015	91.48
		Vendor 749 - MuniServices Totals			Invoices	3	<u>\$3,179.48</u>
Vendor 392 - O'Reilly Auto Parts							
3641-376850	Vehicles	Paid by Check #3579	03/30/2015	05/08/2015	05/01/2015	05/08/2015	12.27
3641-376892	Vehicles	Paid by Check #3579	03/30/2015	05/08/2015	05/01/2015	05/08/2015	15.70
3641-376899	Vehicles	Paid by Check #3579	03/30/2015	05/08/2015	05/01/2015	05/08/2015	24.34
3641-376994	Vehicles	Paid by Check #3579	03/31/2015	05/08/2015	05/01/2015	05/08/2015	25.47
3641-377488	Vehicles	Paid by Check #3579	04/03/2015	05/08/2015	05/01/2015	05/08/2015	100.47
3641-377493	Vehicles	Paid by Check #3579	04/03/2015	05/08/2015	05/01/2015	05/08/2015	35.06
3641-379471	Vehicles	Paid by Check #3579	04/06/2015	05/08/2015	05/01/2015	05/08/2015	40.78
3641-378199	Vehicles	Paid by Check #3579	04/07/2015	05/08/2015	05/01/2015	05/08/2015	40.07
3641-378206	Vehicles	Paid by Check #3579	04/07/2015	05/08/2015	05/01/2015	05/08/2015	39.72
3641-378212	Vehicles	Paid by Check #3579	04/07/2015	05/08/2015	05/01/2015	05/08/2015	19.07
3641-378250	Vehicles	Paid by Check #3579	04/07/2015	05/08/2015	05/01/2015	05/08/2015	209.34
3641-378318	Vehicles	Paid by Check #3579	04/08/2015	05/08/2015	05/01/2015	05/08/2015	63.87
3641-378328	Vehicles	Paid by Check #3579	04/08/2015	05/08/2015	05/01/2015	05/08/2015	19.68
3641-378329	Vehicles	Paid by Check #3579	04/08/2015	05/08/2015	05/01/2015	05/08/2015	(36.00)
3641-378330	Vehicles	Paid by Check #3579	04/08/2015	05/08/2015	05/01/2015	05/08/2015	(36.00)
3641-378379	Vehicles	Paid by Check #3579	04/08/2015	05/08/2015	05/01/2015	05/08/2015	(58.79)
3641-378579	Vehicles	Paid by Check #3579	04/09/2015	05/08/2015	05/01/2015	05/08/2015	32.42
3641-378680	Vehicles	Paid by Check #3579	04/10/2015	05/08/2015	05/01/2015	05/08/2015	28.39
3641-379492	Vehicles	Paid by Check #3579	04/14/2015	05/08/2015	05/01/2015	05/08/2015	15.70
3641-379534	Vehicles	Paid by Check #3579	04/14/2015	05/08/2015	05/01/2015	05/08/2015	361.92
3641-379619	Vehicles	Paid by Check #3579	04/15/2015	05/08/2015	05/01/2015	05/08/2015	131.22
3641-379620	Vehicles	Paid by Check #3579	04/15/2015	05/08/2015	05/01/2015	05/08/2015	10.85
3641-379628	Vehicles	Paid by Check #3579	04/15/2015	05/08/2015	05/01/2015	05/08/2015	(53.55)
3641-379678	Vehicles	Paid by Check #3579	04/15/2015	05/08/2015	05/01/2015	05/08/2015	45.15
3641-379962	Vehicles	Paid by Check #3579	04/17/2015	05/08/2015	05/01/2015	05/08/2015	35.51
3641-379999	Vehicles	Paid by Check #3579	04/17/2015	05/08/2015	05/01/2015	05/08/2015	79.20
3641-380524	Vehicles	Paid by Check #3579	04/20/2015	05/08/2015	05/01/2015	05/08/2015	3.25
3641-380549	Vehicles	Paid by Check #3579	04/20/2015	05/08/2015	05/01/2015	05/08/2015	(42.73)
3641-380554	Vehicles	Paid by Check #3579	04/20/2015	05/08/2015	05/01/2015	05/08/2015	(77.96)
3641-380556	Vehicles	Paid by Check #3579	04/20/2015	05/08/2015	05/01/2015	05/08/2015	(108.21)
3641-380743	Vehicles	Paid by Check #3579	04/21/2015	05/08/2015	05/01/2015	05/08/2015	9.11



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Vendor 392 - O'Reilly Auto Parts

3641-380763	Vehicles	Paid by Check #3579	04/21/2015	05/08/2015	05/01/2015	05/08/2015	(102.09)
3641-381003	Vehicles	Paid by Check #3579	04/23/2015	05/08/2015	05/01/2015	05/08/2015	1,057.01
3641-381850	Vehicles	Paid by Check #3579	04/28/2015	05/08/2015	05/01/2015	05/08/2015	88.74
3641-381860	Vehicles	Paid by Check #3579	04/28/2015	05/08/2015	05/01/2015	05/08/2015	(36.00)

Vendor **392 - O'Reilly Auto Parts** Totals Invoices 35 \$1,992.98

Vendor 142 - Office Depot BSD

763907907001	Office Supplies	Paid by Check #3580	04/03/2015	05/08/2015	05/08/2015	05/08/2015	69.14
763997494003	Office Supplies - Office Depot	Paid by Check #3580	04/13/2015	05/08/2015	05/08/2015	05/08/2015	14.28
765939238001	Office Supplies	Paid by Check #3580	04/16/2015	05/08/2015	05/08/2015	05/08/2015	213.12
765948707001	Office Supplies	Paid by Check #3580	04/16/2015	05/08/2015	05/08/2015	05/08/2015	90.71
766426773001	office supplies	Paid by Check #3580	04/21/2015	05/08/2015	05/08/2015	05/08/2015	376.56
766296822001	Office Supplies	Paid by Check #3580	04/22/2015	05/08/2015	05/08/2015	05/08/2015	(52.62)
766296823001	Office Supplies	Paid by Check #3580	04/22/2015	05/08/2015	05/08/2015	05/08/2015	(155.39)
766296824001	Office Supplies	Paid by Check #3580	04/22/2015	05/08/2015	05/08/2015	05/08/2015	(5.10)
766426773002	office supplies	Paid by Check #3580	04/22/2015	05/08/2015	05/08/2015	05/08/2015	3.30

Vendor **142 - Office Depot BSD** Totals Invoices 9 \$554.00

Vendor 76 - Pacific Gas & Electric

134445515954/09	Utilities	Paid by Check #3583	04/09/2015	05/08/2015	05/08/2015	05/08/2015	110.44
210475377884/09	Utilities	Paid by Check #3583	04/09/2015	05/08/2015	05/08/2015	05/08/2015	164.71
605804926704/09	Utilities	Paid by Check #3584	04/09/2015	05/08/2015	05/08/2015	05/08/2015	44.67
630805446694/09	Utilities	Paid by Check #3584	04/09/2015	05/08/2015	05/08/2015	05/08/2015	9.53
687037607744/09	Utilities	Paid by Check #3581	04/09/2015	05/08/2015	05/08/2015	05/08/2015	232.38
183409121304/10	Utilities	Paid by Check #3583	04/10/2015	05/08/2015	05/08/2015	05/08/2015	9.53
516730856044/10	Utilities	Paid by Check #3584	04/10/2015	05/08/2015	05/08/2015	05/08/2015	92.90
672472110624/10	Utilities	Paid by Check #3584	04/10/2015	05/08/2015	05/08/2015	05/08/2015	170.67
676638777014/10	Utilities	Paid by Check #3584	04/10/2015	05/08/2015	05/08/2015	05/08/2015	129.35
874409527914/10	Utilities	Paid by Check #3584	04/10/2015	05/08/2015	05/08/2015	05/08/2015	9.53
847471995154/12	Utilities	Paid by Check #3584	04/12/2015	05/08/2015	05/08/2015	05/08/2015	56.70
502735657344/13	Utilities	Paid by Check #3583	04/13/2015	05/08/2015	05/08/2015	05/08/2015	32.98
207327719754/15	Utilities	Paid by Check #3583	04/15/2015	05/08/2015	05/08/2015	05/08/2015	20.37
954874984794/15	Utilities	Paid by Check #3584	04/15/2015	05/08/2015	05/08/2015	05/08/2015	57.56
312018483274/17	Utilities	Paid by Check #3583	04/17/2015	05/08/2015	05/08/2015	05/08/2015	1,889.95
432339024694/17	Utilities	Paid by Check #3582	04/17/2015	05/08/2015	05/08/2015	05/08/2015	54.09
854359817424/17	Utilities	Paid by Check #3582	04/17/2015	05/08/2015	05/08/2015	05/08/2015	215.42
901837373534/17	Utilities	Paid by Check #3582	04/17/2015	05/08/2015	05/08/2015	05/08/2015	905.44
917922255334/17	Utilities	Paid by Check #3584	04/17/2015	05/08/2015	05/08/2015	05/08/2015	848.07
919617675884/17	Utilities	Paid by Check #3582	04/17/2015	05/08/2015	05/08/2015	05/08/2015	68.76
217555526564/21	Utilities	Paid by Check #3581	04/21/2015	05/08/2015	05/08/2015	05/08/2015	27.62
155771097454/22	Utilities	Paid by Check #3582	04/22/2015	05/08/2015	05/08/2015	05/08/2015	462.18
731427487114/22	Utilities	Paid by Check #3582	04/22/2015	05/08/2015	05/08/2015	05/08/2015	1,617.14



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Vendor 76 - Pacific Gas & Electric								
831902407274/22	Utilities	Paid by Check #3582	04/22/2015	05/08/2015	05/08/2015	05/08/2015	159.91	
354744710714/23	Utilities 4/23/15	Paid by Check #3581	04/23/2015	05/08/2015	05/08/2015	05/08/2015	191.08	
568305450694/23	Utilities	Paid by Check #3581	04/23/2015	05/08/2015	05/08/2015	05/08/2015	1,199.39	
602118118764/23	Utilities	Paid by Check #3582	04/23/2015	05/08/2015	05/08/2015	05/08/2015	1,001.64	
618305447404/23	Utilities 4/23/15	Paid by Check #3581	04/23/2015	05/08/2015	05/08/2015	05/08/2015	723.27	
Vendor 76 - Pacific Gas & Electric Totals						Invoices	28	\$10,505.28
Vendor 534 - Papich Construction Co., Inc.								
13	papich - ave 416 widening project const	Paid by Check #3585	03/30/2015	05/08/2015	05/08/2015	05/08/2015	377,418.26	
Vendor 534 - Papich Construction Co., Inc. Totals						Invoices	1	\$377,418.26
Vendor 254 - Patton Air Conditioning								
M127456	Monthly Maintenance Contract - May	Paid by Check #3586	05/01/2015	05/08/2015	05/08/2015	05/08/2015	168.00	
Vendor 254 - Patton Air Conditioning Totals						Invoices	1	\$168.00
Vendor 7 - Pena's Disposal Services								
190668	Rose Ann Vuich-Disposal service	Paid by Check #3587	04/20/2015	05/08/2015	05/08/2015	05/01/2015	262.32	
Vendor 7 - Pena's Disposal Services Totals						Invoices	1	\$262.32
Vendor 275 - Proforce Marketing Inc.								
234931	Supplies	Paid by Check #3588	04/17/2015	05/08/2015	05/08/2015	05/08/2015	484.91	
235430	Supplies	Paid by Check #3588	04/23/2015	05/08/2015	05/08/2015	05/08/2015	578.36	
Vendor 275 - Proforce Marketing Inc. Totals						Invoices	2	\$1,063.27
Vendor 250 - Public Safety Center								
5593739	Supplies	Paid by Check #3589	04/20/2015	05/08/2015	05/08/2015	05/08/2015	610.49	
Vendor 250 - Public Safety Center Totals						Invoices	1	\$610.49
Vendor 157 - Quill Corp.								
3609209	Office Supplies	Paid by Check #3590	04/23/2015	05/08/2015	05/08/2015	05/08/2015	141.33	
Vendor 157 - Quill Corp. Totals						Invoices	1	\$141.33
Vendor 33 - R & S Erection of Fresno County								
0004861-IN	Engne Bay Door	Paid by Check #3591	04/27/2015	05/08/2015	05/08/2015	05/08/2015	3,000.00	
Vendor 33 - R & S Erection of Fresno County Totals						Invoices	1	\$3,000.00
Vendor 130 - Reedley Lumber								
55218	Rec Center	Paid by Check #3592	04/21/2015	05/08/2015	05/08/2015	05/08/2015	28.26	
Vendor 130 - Reedley Lumber Totals						Invoices	1	\$28.26
Vendor 124 - Reedley Veterinary Hospital								
979	Professional Services	Paid by Check #3593	04/22/2015	05/08/2015	05/08/2015	05/08/2015	301.00	
Vendor 124 - Reedley Veterinary Hospital Totals						Invoices	1	\$301.00



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 Summary Listing

Vendor 61 - Silvas Oil Company Inc. 129043CT April 2015	Paid by Check #3594	04/30/2015	05/08/2015	05/08/2015	05/08/2015	3,418.91
	Vendor 61 - Silvas Oil Company Inc. Totals			Invoices	1	<u>\$3,418.91</u>
Vendor 190 - Single Source Business Products 065951I 1032	Paid by Check #3595	04/16/2015	05/08/2015	05/08/2015	05/08/2015	304.09
	Vendor 190 - Single Source Business Products Totals			Invoices	1	<u>\$304.09</u>
Vendor 758 - Solenis LLC 130957448 Solenis LLC - Polymer	Paid by Check #3596	04/10/2015	05/08/2015	05/08/2015	05/08/2015	3,746.25
	Vendor 758 - Solenis LLC Totals			Invoices	1	<u>\$3,746.25</u>
Vendor 431 - Sparkletts 5080520040915 Supplies	Paid by Check #3597	04/09/2015	05/08/2015	05/08/2015	05/08/2015	241.20
	Vendor 431 - Sparkletts Totals			Invoices	1	<u>\$241.20</u>
Vendor 835 - Spence Fence Company Enterprise 2572 Nebraska & Viscaya Parkway	Paid by Check #3598	03/29/2015	05/08/2015	05/08/2015	05/08/2015	375.00
	Vendor 835 - Spence Fence Company Enterprise Totals			Invoices	1	<u>\$375.00</u>
Vendor 247 - State Center Community College District 11145908 Travel & Training	Paid by Check #3599	04/17/2015	05/08/2015	05/08/2015	05/08/2015	57.00
	Vendor 247 - State Center Community College District Totals			Invoices	1	<u>\$57.00</u>
Vendor 214 - Stericycle, Inc. 3002990652 Professional Services	Paid by Check #3600	05/01/2015	05/08/2015	05/08/2015	05/08/2015	692.16
	Vendor 214 - Stericycle, Inc. Totals			Invoices	1	<u>\$692.16</u>
Vendor 897 - The Pin Center 0415094 Years of service lapel pins	Paid by Check #3601	04/21/2015	05/08/2015	05/08/2015	05/08/2015	412.50
	Vendor 897 - The Pin Center Totals			Invoices	1	<u>\$412.50</u>
Vendor 846 - Thomson Reuters - West 831607460 Publications & Subscriptions	Paid by Check #3602	04/04/2015	05/08/2015	05/08/2015	05/08/2015	129.97
	Vendor 846 - Thomson Reuters - West Totals			Invoices	1	<u>\$129.97</u>
Vendor 49 - Tulare County 13575 Supplies	Paid by Check #3603	04/29/2015	05/08/2015	05/08/2015	05/08/2015	378.00
	Vendor 49 - Tulare County Totals			Invoices	1	<u>\$378.00</u>
Vendor 307 - Tulare County Consolidated Ambulance Dispatch, Inc 944 April 2015	Paid by Check #3604	05/01/2015	05/08/2015	05/08/2015	05/08/2015	6,047.35
	Vendor 307 - Tulare County Consolidated Ambulance Dispatch, Inc Totals			Invoices	1	<u>\$6,047.35</u>



Accounts Payable Invoice Report

Payment Date Range 05/03/15 - 05/08/15
 Report By Vendor - Invoice
 Summary Listing

Vendor 296 - Tulare Kings Veterinary Emergency 72507 Professional Services	Paid by Check #3605	04/16/2015	05/08/2015	05/08/2015	05/08/2015	134.00
Vendor 296 - Tulare Kings Veterinary Emergency Totals						Invoices 1 <u>\$134.00</u>
Vendor 692 - Dean Uota San Diego 2015 CWEA Annual Conference	Paid by Check #3606	04/21/2015	05/08/2015	05/08/2015	05/08/2015	155.00
Vendor 692 - Dean Uota Totals						Invoices 1 <u>\$155.00</u>
Vendor 354 - Verizon Wireless 9743704368 Communications 9744399134 Communications 4/22/15	Paid by Check #3608 Paid by Check #3607	04/10/2015 04/22/2015	05/08/2015 05/08/2015	05/08/2015 05/08/2015	05/08/2015 05/08/2015	1,718.55 40.09
Vendor 354 - Verizon Wireless Totals						Invoices 2 <u>\$1,758.64</u>
Vendor 27 - The Visalia Times-Delta TD0054706-043015 Publications & Subscriptions TD11268595/31 Acct No. TD1126859	Paid by Check #3609 Paid by Check #3609	04/29/2015 05/01/2015	05/08/2015 05/08/2015	05/08/2015 05/08/2015	05/08/2015 05/08/2015	15.50 15.50
Vendor 27 - The Visalia Times-Delta Totals						Invoices 2 <u>\$31.00</u>
Vendor 451 - W.M. Lyles Co. Meter # 8415635 Construction water meter refund	Paid by Check #3610	04/28/2015	05/08/2015	05/08/2015	05/08/2015	214.60
Vendor 451 - W.M. Lyles Co. Totals						Invoices 1 <u>\$214.60</u>
Grand Totals						Invoices 195 <u>\$746,237.36</u>



May 12, 2015

TO: Mayor and City Council Members

FROM: Scott Harness

SUBJECT: Request for Excused Absence

Please excuse my absence at the City Council meeting of March 24, 2015. I was unable to attend due to business reasons.

Respectfully submitted,

Scott Harness
Council Member

City of Dinuba

2015 Annual Employee Picnic

Rose Ann Vuich Park

Friday, May 22, 2015

11:30am to 1:30pm



**Purchase raffle
tickets at the
Picnic for \$1 each
or 6 tickets for \$5**

Hosted By Department Heads



Dinuba Police Community Volunteer Appreciation Dinner



With sincere appreciation for
making our progress possible...

You and a guest are cordially invited
to the Dinuba Police Community Volunteer Appreciation Dinner

Tuesday, June 16, 2015
Program begins at 6:30 p.m.

Graciously Sponsored By:



Dinuba Golf Course
3018 W El Monte Way,
Dinuba, CA 93618

Please RSVP on or before Monday, June 1st, 2015
(Need attendance count for Buffet Style Dinner)
rson@dinuba.ca.gov

Buffet Style Dinner

Chef Carved Roast Beef, Chicken Marsala, Green Salad, Italian Pasta salad,
Dinner Rolls, Roasted Red Potatoes, and Seasonal Vegetables. Water and Ice tea
will be served.

Special diet plates and vegetarian plates can be prepare on request.
Please advise at time of RSVP.



City Council Report

City Council Meeting: May 12, 2015
Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: George Avila, Business Manager
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Public Hearing - Impact Fee Program

RECOMMENDED ACTION

It is recommended that the City Council hold a public hearing to take testimony regarding the proposed update to the City's Impact Fee Program (i.e. System Development Charges) as identified in an Impact Fee Study performed by Pacific Municipal Consultants (PMC). Upon acceptance of public comments, it is recommended that City Council continue this item to the May 26, 2015 City Council meeting to provide additional time to prepare the necessary Ordinances and Resolutions.

BACKGROUND

The changing fiscal landscape in California over the past three decades has steadily hampered the financial capacity of local government to fund infrastructure needed for growth. Faced with these trends, many cities and counties have had to shift the burden of funding infrastructure expansion from existing ratepayers and taxpayers to new development. In the early 1990's the City of Dinuba adopted several ordinances that served to establish an Impact Fee Program. Also known as public facility, capital facility, and impact mitigation fees, the revenue collected from these fees is used to fund the construction of the facilities necessary to provide services to the new population. The City is authorized to establish and collect these impact fees pursuant to the California Constitution and the procedures of the Mitigation Fee Act contained in Government Code Section 66000 et seq.

An inadequate fee structure can have detrimental effects on City services and on economic development. Among other things, infrastructure deficiencies can create traffic congestion, water pressure and/or water capacity issues, and sanitary sewer capacity issues. If the City does not have the capacity to expand existing facilities or to build new ones, new development (industrial, commercial, residential) would have to be turned away.

On December 13, 2005 the City updated its Impact Fee Program and modified its current rate schedules. That update was based on an internal review of various facility/infrastructure Master Plans. The revised methodology presented at that time continues to be the basis for our current impact fee schedule. California law recommends that Impact Fee Programs be reviewed every five years but it has been almost 10 years since the last update in Dinuba. Additionally, the City has

adopted a new General Plan and new Water and Sewer Master Plans since the last impact fee update.

For these reasons, the City Council approved an allocation for an impact fee study during the FY 2013-2014 budget process. On September 10, 2013 the City Council authorized the formal bidding process to procure the services of a professional consulting firm to perform the subject impact fee study. Then on January 14, 2014 the City awarded this contract to Pacific Municipal Consultants (PMC). A comprehensive impact fee study was prepared and presented at a City Council work session on April 28, 2015.

DISCUSSION

Like most other cities, the City of Dinuba has a very limited capacity to fund the construction of public facilities to accommodate growth. The City's major sources of revenue are devoted almost entirely to maintenance and operations. However, as growth occurs, budget limitations can cause facility standards to decline which in turn accelerates the rate of physical deterioration, increases operating costs, and reduces the efficiency of many City departments. Given these funding challenges and due to continued growth, the City of Dinuba, along with most other cities in California, requires new development to pay impact fees.

As a result of the growing use of impact fees, the State Legislature passed the Mitigation Fee Act. This Act establishes ground rules for the imposition and ongoing administration of impact fee programs. The Act became law in April 1989 and requires local governments to document the following when adopting an impact fee:

1. Identify the purpose of the fee.
2. Identify the use of fee revenues.
3. Determine a reasonable relationship between the fee's use and the type of development paying the fee.
4. Determine a reasonable relationship between the need for the fee and the type of development paying the fee.
5. Determine a reasonable relationship between the amount of the fee and the cost of the facility attributable to development paying the fee.

The basic premise of the Act is that the impact fees cannot be set at levels that exceed the actual cost of the public facility needed to serve new development. Additionally, fee revenues can only be used for their intended purpose and cannot be used for staffing, operations, and maintenance of either existing or new facilities.

The scope of the professional services contract executed with PMC included the preparation of an Impact Fee Study (See Exhibit A). This study complies with the California Government Code by providing the necessary documentation in compliance with the Act described above. More specifically, this study documents the relationship between new development in Dinuba and the cost of public facilities to serve growth through the year 2030. The study also provides estimates of the cost of facilities necessary for growth and calculates the updated public facilities by land use type. The estimates of public facilities required to serve growth assume that new development will provide facilities which, at a minimum, will ensure that the City will maintain its current level of service standards.

The table below shows a comparison of our current impact fee rates and the proposed fees that were arrived at through the aforementioned Impact Fee Study:

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	Fee per Dwelling Unit			Fee per 1,000 Square Feet of Floor Area		
Current Impact Fees						
Fire Protection	\$852.00	\$725.00	\$725.00	\$173.83	\$124.16	\$86.91
Police	(proposed new impact fee category)					
Park Reserve Fee	\$1,673.00	\$1,332.00	\$986.00	N/A	N/A	N/A
Transportation	\$11,464.80	\$4,368.90	\$5,580.90	\$6,201.00	\$5,090.00	\$4,181.00
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$6,504.90	\$2,532.90	\$3,172.50	\$3,525.00	\$2,938.70	\$2,459.00
Water	<u>\$6,681.90</u>	<u>\$2,497.20</u>	<u>\$3,247.20</u>	<u>\$3,608.00</u>	<u>\$2,920.50</u>	<u>\$2,358.00</u>
Total Impact Fee (Current)	\$29,488	\$12,098	\$14,675	\$14,569	\$11,843	\$9,616
Proposed Impact Fees						
Fire Protection	\$1,552.42	\$1,245.72	\$757.28	\$363.49	\$201.74	\$90.87
Police	\$1,183.06	\$949.33	\$577.10	\$277.00	\$153.74	\$69.25
Parks and Recreation	\$5,184.66	\$4,160.37	\$2,529.10	N/A	N/A	N/A
Transportation	\$10,571.23	\$7,377.84	\$5,505.85	\$8,479.01	\$14,205.09	\$5,505.85
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$2,852.55	\$2,282.04	\$1,397.75	\$513.46	\$342.31	\$741.66
Water	<u>\$3,304.43</u>	<u>\$1,718.30</u>	<u>\$1,024.37</u>	<u>\$958.28</u>	<u>\$793.06</u>	<u>\$958.28</u>
Total Impact Fee (Proposed)	\$26,960	\$18,376	\$12,755	\$11,653	\$16,465	\$7,897

The impact fee study proposes several updates to our current fee structure. Some highlights are as follows:

- Impact fees will no longer have a “land” and “building” component. There will be one fee per facility category that will be collected along with the building permit.
- Residential impact fees will no longer be calculated on a square footage basis. They will now be a “per dwelling unit” fee.
- A new impact fee for Police has been established. This fee will allow the Police Department to fund the need for police facilities, vehicles, and equipment to accommodate new development.
- The Storm Drainage fee remains unchanged. This fee will be updated upon the completion of the Storm Drain Master Plan that is currently underway.
- The Parks Fee has increased significantly so that the City retains the capacity to offer future residents the same level of service it currently offers existing residents.
- The Wastewater fee is reduced significantly because it is currently too difficult to quantify how much of the cost to complete the planned facility expansion project is attributable to new development and how much should be collected from existing utility users. The fee shown above attributes 25% of the cost to new development and 75% to existing customers. The City will soon begin work on a Preliminary Design Report (PDR) for the

Wastewater Treatment Facility project and the completion of that document will provide a better idea of what the ratio should really be.

It's important to note that the cost of most of the projects listed in the Impact Fee Study represent 2014 dollars. To ensure that the proposed fee rates stay current with the prevailing cost of construction, the City must identify appropriate inflation indexes in the fee ordinance and also include an automatic annual inflation adjustment. Historically, the City has used the Engineering News Record (ENR) publication's Construction Cost Index (CCI) for the month of January of every year. It is believed that ENR CCI is a reputable inflation factor and it is recommended that the proposed fees be adjusted by this index on an annual basis.

The table below shows how the proposed fees for a single-family dwelling compare to neighboring communities:

City	Population	Police	Fire Protection	Parks	Transportation	Storm Drainage	Waste-water	Water	Totals
Lemoore	25,281	\$277	\$394	\$3,388	\$1,940	\$939	\$726	\$2,570	\$10,234
Reedley	25,122	\$333	\$885	\$3,721	\$1,697	\$1,403	\$3,767	\$2,337	\$14,143
Sanger	24,908	\$1,538	\$1,586	\$2,490	\$1,993	\$5,475	\$5,824	\$1,622	\$20,528
Selma	23,977	\$728	\$710	\$5,011	\$3,356	\$4,350	\$3,991	\$0*	\$18,146
Visalia	129,582	\$1,497	\$1,637	\$3,159	\$4,593	\$3,016	\$5,347	\$0*	\$19,248
Average Fee:		\$875	\$1,042	\$3,554	\$2,716	\$3,037	\$3,931	\$2,176	\$16,460
Dinuba Fees									
Current	23,666	None	\$852	\$1,673	\$11,465	\$2,312	\$6,505	\$6,682	\$29,488
Proposed	34,859	\$1,183	\$1,552	\$5,185	\$10,571	\$2,312	\$2,853	\$3,304	\$26,960

Although the fee structure proposed for Dinuba's Impact Fee Program is higher than our comparator cities, the following factors must be considered when reviewing this comparison:

1. The methods used to calculate impact fees and allocate the fees to types of development differ from City to City.
2. The types of facilities covered by impact fees vary depending on the jurisdiction.
3. Cities adopt different standards, or levels of service, for facilities, and may use different ways to calculate those standards.
4. Cities may allow alternatives to impact fees to finance public facilities. Assessment and Mello-Roos districts may be used for improvements that serve specific land development projects. District assessments and special taxes levied to provide public improvements sometimes replace impact fees that would otherwise be used for those improvements.
5. Some jurisdictions, such as Selma and Visalia (listed above) do not collect impact fees for some facility categories (i.e. water) because in those Cities developers negotiate directly with the water supplier.

It is Staff's opinion that the report prepared by PMC was comprehensive and thorough. All relevant master plans and planning documents were reviewed and extensive analysis was performed. Staff met with PMC numerous times and reviewed the report in its entirety. As mentioned above, two

items remain pending for final completion of the subject Impact Fee Program Update: 1) the Storm Drain impact fee will be updated once the Storm Drain Master Plan is finalized 2) the Wastewater impact fee will be reassessed once an update to the Wastewater Reclamation Facility Preliminary Design Report is completed. If these two reports indicate that an adjustment to the proposed fees for Storm Drain and Wastewater are warranted, then Staff will bring back this item to Council and present a proposal for a new fee.

Given the complexities of the required ordinances and resolutions, additional time is needed to adequately prepare and review their content. Tonight's public hearing was noticed in the Dinuba Sentinel and it is recommended that the City Council accept comments from any interested persons. However, the first reading of the ordinance(s) will not take place until May 26, 2015. The necessary resolutions will also be presented at that time. In an effort to give ample opportunity for community participation another public hearing will be held on that date as well. If Council adopts the subject update then the second reading of the ordinances will take place on June 9, 2015 and the proposed fees will become effective 60 days from that date.

FINANCIAL IMPACT

The cost to advertise two public hearings is approximately \$700. This expense will be paid for with local operating funds.

DEVELOPMENT IMPACT FEE STUDY

FINAL DRAFT REPORT

Prepared for the City of



Prepared by



6020 Cornerstone Court, Suite 260
San Diego, CA 92121
(858) 453-3602
www.pmcworld.com

April 2015

POLICE PROTECTION ♦ FIRE PROTECTION
♦ PARKS ♦ TRANSPORTATION ♦ DRAINAGE ♦ WATER ♦ WASTEWATER

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EXECUTIVE SUMMARY

This report presents an analysis of the cost of public facilities to accommodate new development in Dinuba. This report documents the full and justifiable impact fees that could be imposed on new development in accordance with state law in the following facility categories:

- Police Protection
- Fire Protection
- Parks
- Transportation
- Storm Drainage
- Wastewater
- Water

PURPOSE OF STUDY

As is the case with most cities and counties in California, the City of Dinuba faces a difficult challenge in funding public facilities to accommodate growth. The City's major sources of revenue—property tax, sales tax, motor vehicle in-lieu fees, and enterprise funds—are devoted almost exclusively to operations and maintenance. Funding for capital improvements, especially for improvements needed to expand facilities to meet future growth, are simply not available. As growth occurs, capital funding shortfalls have caused declining facility standards (i.e., the ratio of facility capacity to service population), which has accelerated the rate of physical deterioration, increased operating costs, and reduced the efficiency of many departments. Given these funding difficulties and in the face of continued growth, the City of Dinuba, along with most other cities in California, requires new development to pay impact fees to fund the facilities necessary to provide services to the new population.

The City adopted its first impact fee programs in 1990. Since then, the impact fees have been adjusted annually by an inflation factor. A comprehensive update, wherein the growth assumptions and the needed facility improvements are reviewed and updated, has not taken place since 2005. California law recommends a review of impact mitigation fee programs every five years.

The City relies on its authority to levy public facilities fees under the police powers granted by the California Constitution pursuant to the procedures of the Mitigation Fee Act, contained in Government Code Section 66000 et seq. This report provides the necessary documentation for the adoption of updated public facilities fees.

This study documents the relationship between new development in Dinuba and the cost of public facilities to serve growth through the year 2030. The study also provides estimates of the cost of facilities necessary for growth and calculates the updated public facilities fees by land use type that would generate revenues equal to these costs. The estimates of public facilities required to serve growth assume that new development will provide facilities which, at a minimum, will ensure that the City will maintain its current level of service standards for these facilities.

POPULATION, HOUSING, AND EMPLOYMENT PROJECTIONS

The purpose of the population, housing, and employment projections, particularly the land use quantities (future housing units, commercial and industrial floor area), is that these values constitute one of the two factors in the fee rates, the other being the total cost of the public improvements.

In order to arrive at consistent and credible projections, a review was conducted of the City of Dinuba General Plan Background Report (2006), the Water, Sanitary Sewer, and Storm Drainage master plans, and the Traffic Impact Study completed in 2007 for the General Plan Update Draft Environmental Impact Report (DEIR). **Table 1.1** summarizes the results of the growth analysis. These numbers are based on certain assumptions and methodologies, discussed in greater detail in Section 2, Growth Projections, of this report.

The horizon year of 2030 is used for the growth analysis to maintain consistency with the Traffic Impact Study for the General Plan DEIR.

Table 1.1: Population, Housing, and Employment Estimates and Projections

	2014	2030	Net Growth
Population	23,666	34,859	11,193
Employment			
Retail	1,308	1,956	648
Service	3,636	5,182	1,546
Industrial and Warehouse	<u>3,364</u>	<u>4,153</u>	<u>789</u>
Total Employment	8,308	11,291	2,983
Housing			
Single-Family Units	4,571	6,768	2,197
Multi-Family Units	1,224	1,809	585
Mobile Homes	<u>283</u>	<u>423</u>	<u>140</u>
Total Occupied Units	6,078	9,000	2,922
Overall Occupancy	3.89	3.87	3.83

FEE SCHEDULES AND REVENUES

The rates for the current impact fee program are shown in **Table 1.2** while the proposed fees are shown in **Table 1.3**. The proposed schedule of impact fees is recommended for each facility category and within each land use category based on the analysis contained in this report.

FEE COMPARISONS

The proposed impact fees for similar facilities are compared to Dinuba's current fee schedule and selected cities in the Central Valley in **Table 1.4**. The fees listed are applicable to detached single-family homes in a typical suburban subdivision.

The fee comparison table is provided to give a general idea of fees charged for similar facilities in nearby cities. Even though each local agency in California, in order to adopt impact fees, must follow the same general principles established by state law, as described in Section 1, Introduction, to this report, fee comparisons, even among neighboring jurisdictions, tend to vary widely due to several factors:

- The methods used to calculate the impact fees and allocate the fees to types of development differ from jurisdiction to jurisdiction.
- The types of facilities covered by impact fees vary.
- Cities adopt different standards, or levels of service, for facilities, and may use different ways to calculate those standards.
- Cities may not have kept up with public improvements over the years and, as a consequence, have created deficiencies between adopted or desired levels of service and the levels currently provided. This factor may actually work to reduce the impact fee, since the costs to remedy the existing deficiencies cannot be passed on to new development. In Dinuba, for example, the current police facilities are not adequate to meet the department's needs to serve the existing population; the planned facility expansion must be funded both by new development and by the City.

Furthermore, cities may allow alternatives to impact fees to finance public facilities. Assessment and Mello-Roos districts may be used for improvements that serve specific land development projects. District assessments and special taxes levied to provide public improvements sometimes replace impact fees that would otherwise be used for those improvements.

Table 1.2: Summary of Current Development Impact Fees

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	Fee per Dwelling Unit			Fee per 1,000 Square Feet of Building Floor Area		
Fire Protection	\$852.00	\$725.00	\$725.00	\$173.83	\$124.16	\$86.91
Police				Proposed new Facility Impact Fee		
Park Reserve Fee	\$1,673.00	\$1,332.00	\$986.00	N/A	N/A	N/A
Transportation	\$11,464.80	\$4,368.90	\$5,580.90	\$6,201.00	\$5,090.00	\$4,181.00
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$6,504.90	\$2,532.90	\$3,172.50	\$3,525.00	\$2,938.70	\$2,459.00
Water	\$6,681.90	\$2,497.20	\$3,247.20	\$3,608.00	\$2,920.50	\$2,358.00
Total Impact Fee	\$29,488	\$12,098	\$14,675	\$14,569	\$11,843	\$9,616

Table 1.3: Summary of Proposed Development Impact Fees

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	Fee per Dwelling Unit			Fee per 1,000 Square Feet of Building Floor Area		
Fire Protection	\$1,552.42	\$1,245.72	\$757.28	\$363.49	\$201.74	\$90.87
Police	\$1,183.06	\$949.33	\$577.10	\$277.00	\$153.74	\$69.25
Parks and Recreation	\$5,184.66	\$4,160.37	\$2,529.10	N/A	N/A	N/A
Transportation	\$10,571.23	\$7,377.84	\$5,505.85	\$8,479.01	\$14,205.09	\$5,505.85
Storm Drainage ¹	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$2,852.55	\$2,282.04	\$1,397.75	\$513.46	\$342.31	\$741.66
Water	\$3,304.43	\$1,718.30	\$1,024.37	\$958.28	\$793.06	\$958.28
Total Impact Fee	\$26,960	\$18,376	\$12,755	\$11,653	\$16,465	\$7,897

¹ These fees for drainage reflect the current fees in Northwest, Southwest and Southeast Dinuba (\$11,559 per acre converted to fee per dwelling unit and per 1,000 sq. ft. of floor area)

Table 1.4: Comparison of Impact Fees in Selected Central Valley Communities¹

City	Population ³	Police	Fire Protection	Parks	Transportation	Storm Drainage	Wastewater	Water	Total
Lemoore ⁴	25,281	\$277	\$394	\$3,388	\$1,940	\$939	\$726	\$2,570	\$10,234
Reedley ⁵	25,122	\$333	\$885	\$3,721	\$1,697	\$1,403	\$3,767	\$2,337	\$14,143
Sanger ⁶	24,908	\$1,538	\$1,586	\$2,490	\$1,993	\$5,475	\$5,824	\$1,622	\$20,528
Selma ⁷	23,977	\$728	\$710	\$5,011	\$3,356	\$4,350	\$3,991	N/A ⁸	\$18,146
Visalia	129,582	\$1,497	\$1,637	\$3,159	\$4,593	\$3,016	\$5,347	N/A ⁸	\$19,248
Average Fee		\$875	\$1,042	\$3,554	\$2,716	\$3,037	\$3,931	\$2,176	\$16,460
Dinuba Fees									
Current	23,666	N/A	\$852	\$1,673	\$11,465	\$2,312	\$6,505	\$6,682	\$29,488
Proposed	34,859	1,552	\$1,183	\$5,185	\$10,571	\$2,312	\$2,853	\$3,304	\$26,960

¹ Survey of AB1600 fees as adopted by each agency for a single-family detached unit.

² Fees reported for comparable cities are for facilities that are similar to the Dinuba facility categories.

³ Per Department of Finance Estimate, Table E-5, Total Population as of 1/1/2014.

⁴ City of Lemoore's updated Impact Fees were adopted June 2014.

⁵ City of Reedley Impact Fees adopted in January 2005. Request for Proposals out for an update to Development Impact Fees as of 6/2014.

⁶ City of Sanger Impact Fees were last approved in July 2007.

⁷ City of Selma updated Impact Fees last adjusted (per CPI) in 2010.

⁸ Water service in Selma and Visalia is provided by Cal Water Company, which does not charge impact fees. Water improvements are typically funded by arrangements made directly with land developers.

FEE REVENUES

Under the assumed growth projections, the total fee revenues from the proposed rates through the year 2030 (in constant 2014 dollars) for all facility categories are summarized in **Table 1.5**.

Table 1.5: Summary of Proposed Impact Fee Revenues

Facility Category	Projected Revenues from Proposed Impact Fees	General Fund/Other Sources¹	Program Total
Police	\$3,436,350	\$0	\$3,436,350
Fire Protection	\$4,509,208	\$0	\$4,509,208
Parks and Recreation	\$14,154,096	\$0	\$14,154,096
Transportation	\$43,965,378	\$37,388,769	\$81,354,147
Water	\$33,992,629	\$0	\$33,992,629
Wastewater	\$30,568,967	\$16,125,000	\$46,693,967
Storm Drainage ²	<u>\$6,900,000</u>	<u>\$0</u>	<u>\$6,900,000</u>
Total (to nearest \$1,000)	\$137,527,000	\$53,514,000	\$191,041,000

¹ Funds identified under *General Fund/Other Sources* is a City obligation to the program.

² Storm drainage fee revenue is based on the assumption that all of the approximately 600 acres of new development will take place in northwest, southwest, and southeast Dinuba where the current fee per acre is \$11,559.

FUNDS NEEDED TO COMPLEMENT FEE PROGRAM

Government Code Section 66000 prohibits using impact fees to remedy an existing facility deficiency. Impact fees imposed on new development may pay for two forms of capital improvements: (1) additional facilities needed to accommodate growth and maintain the current standard of service, or (2) facilities that provide an increase in the level of service or standard, if existing development also pays for its fair share of facilities needed to raise the standard. The analysis contained in this report finds that only in the Transportation category would existing development derive a more than incidental benefit from the recommended transportation improvements. Therefore, existing development is obligated to pay for its fair share of roadway and intersection improvements. The impact fee rates presented in this report for these facilities may be imposed on new development only if existing development provides the funding necessary to augment existing facilities from sources other than the impact fee revenues. These funds may come from grants, user fees and rates, taxes, and assessments imposed on current residents.

ADDITIONAL CONSIDERATIONS

The City, at its sole discretion, may reduce the recommended impact fees for one or more categories. However, since the recommended fees are established based on the infrastructure required by new development, by reducing fees it is inevitable that, over time, there will be a continued reduction in the levels of service provided by the public facilities funded by the impact fees, unless other funds are used to replace the fee revenues. Alternatively, the City may

consider the following ways to reduce the effect the fees may have on land development in the city, while leaving the fee rates and standards of service intact:

- Phase in the fee increases over two or more years to provide time for the real estate market to adjust. However, the net loss of revenue during the phase-in period may not be passed on to future development.
- Defer the impact fees to a later date. The City may elect to grant a deferral of payment until units are sold or leased. For residential units, impact fees are not payable until the date of the final inspection or issuance of a certificate of occupancy, whichever comes first, according to Government Code Section 66007. Notwithstanding state law, it is not uncommon for cities to collect the fees at issuance of a building permit, which they may do if certain facility financing requirements are met. These requirements are explained in Section 10, Implementation, under Compliance Requirements "Collection of fees." If the City chooses to defer impact fees to a point in time after issuance of a building or occupancy permit, suitable security should be obtained to ensure future payment of the fee, through a surety bond, letter of credit, provisions in the escrow agreements, or a lien-hold as appropriate.

Fee Updates

This impact fee study and the recommended fees assume a given level of development activity over the study period. The development that actually occurs will result in both different impacts and fee revenues than those that are projected in this study. For that reason, regular updates are recommended to adjust the growth impact fee to match the needs created by the actual development.

1. INTRODUCTION

This report presents an analysis of the need and related cost of public facilities to accommodate new development in Dinuba. This section explains the study approach and summarizes results under the following sections:

- Background and Study Objectives
- Public Facilities Financing in California
- Mitigation Fee Act and Required Findings
- Organization of the Report
- Facility Standards, Level of Service, and Deficiencies

BACKGROUND AND STUDY OBJECTIVES

The City of Dinuba has adopted the collection of impact fees beginning in 1990 with the System Development Charges (SDC) for water, transportation, and sewer. Drainage Area fees and the Parks Reserve fee were also adopted in 1990. Impact fees are codified in various sections of the Municipal Code: Chapter 11.20 for transportation; "Extra Capacity" fees for water and sewer in Chapters 13.07 and 13.74, respectively; and Drainage Area fees in Chapter 13.100. The Parks Reserve fee is authorized in Chapter 16.25 (Park Land Dedication).

These fees and charges have been updated over the years, most recently in 2005 when an in-house study was completed for the SDC (water, sewer, and transportation), storm drainage, and parks and adopted by the City Council (Resolution 2005-103).

In 2004, based on recommendations contained in a Fire Department Master Plan by Matrix Consulting Group, a public safety impact fee was adopted for fire protection.

In 2007, a Traffic Impact Study (TIS) was conducted for the 2006–2026 General Plan Update (GPU) Draft Environmental Impact Report (DEIR) by Peters Engineering Group. The TIS made recommendations for improvements to the city's major arterial roadways needed to mitigate the growth projected in the GPU. The TIS recommendations form the basis for the updated traffic impact fees in this impact fee study.

This study also introduces a proposed new impact fee program. The Police Facilities Impact Fee is proposed to fund a portion of a new police and fire training facility in Dinuba.

PUBLIC FACILITIES FINANCING IN CALIFORNIA

The changing fiscal landscape in California during the past three decades has steadily undercut the financial capacity of local governments to fund infrastructure needed for growth. Three dominant trends stand out:

1. The passage of a string of tax limitation measures, starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996.
2. Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses.
3. Steep reductions in federal and state assistance.

Faced with these trends, many cities and counties have had to shift the burden of funding infrastructure expansion from existing ratepayers and taxpayers to new development. This funding shift has been partly accomplished by the imposition of development impact fees, also known as public facility, capital facility, and impact mitigation fees. A key advantage of this approach in an era of voter approval requirements is that impact fees are not taxes and are thus exempt from the requirements of Proposition 218, needing only a majority vote of the legislative body for adoption.

In many local agencies, impact fee programs address only a few specific facilities, such as traffic, fire, or storm drainage. Other programs are comprehensive, funding a variety of facility categories from improving parks and recreation facilities to expanding or refurbishing city office space to meet the needs of future growth.

In most local agencies that have implemented impact fee programs, new development pays close to the full cost required to maintain existing level of service standards as growth occurs. If local agencies do not collect the full amount, the effect is often a decline in facility standards, though some communities are able to increase other revenue sources to compensate. In another rather typical situation, a city's general plan may state that, as a policy, a certain level of service should be attained for a particular facility. However, the current level of service for that facility is less than the stated general plan policy. In that event the city will have, in effect, a deficiency which it must remedy in order to collect fees from new development commensurate with the policy standard. The deficiency must be remedied using funds other than impact fee revenues, and new development may not be required to pay for an increase in the level of service for the benefit of existing development, unless existing development is committed to paying its share of the cost.

MITIGATION FEE ACT AND REQUIRED FINDINGS

As a result of the growing use of impact fees after passage of Proposition 13 and concern over inconsistencies in their application, the State Legislature passed the Mitigation Fee Act, starting with Assembly Bill 1600 in 1988. The act, contained in California Government Code Section 66000 et seq., establishes ground rules for the imposition and ongoing administration of impact fee programs. The act became law in April 1989 and requires local governments to document the following when adopting an impact fee:

1. Identify the purpose of the fee.
2. Identify the use of fee revenues.

3. Determine a reasonable relationship between the fee's use and the type of development paying the fee.
4. Determine a reasonable relationship between the need for the fee and the type of development paying the fee.
5. Determine a reasonable relationship between the amount of the fee and the cost of the facility attributable to development paying the fee.

This Development Impact Fee Study complies with California Government Code Section 66000 et seq. by providing the required documentation for the above findings and determinations that establish the basis for imposition of the recommended fees contained herein.

The fundamental premise of the act is that the burden of the impact fees cannot total more than the actual cost of the public facility needed to serve the development paying the fee. Also, fee revenues can only be used for their intended purposes. In addition, the act requires specific accounting and reporting both annually and after every five-year period for the use of fee revenues. These requirements are covered in more detail in Section 10 of this report.

In addition, the impact fee revenues may not be used for staffing, operations, and maintenance of either existing or new facilities.

ORGANIZATION OF THE REPORT

This Introduction identifies the purpose of the fee and the findings required by Government Code Section 66000 in order to adopt updated or new impact fees.

Section 2, Growth Projections, includes a discussion of the population, housing, and employment assumptions used in the fee analyses. These assumptions are used to calculate the growth in different land use categories and the impact fees imposed on different land uses.

Sections 3 through 9 are devoted to documenting the fair-share impact fee for each of the following facility categories:

- Police Protection
- Fire Protection
- Parks
- Transportation
- Storm Drainage
- Wastewater
- Water

Each of these sections contains the following information:

1. Identification of the service population and quantification of the impact on the facility from the projected growth of the service population.
2. A description of the new or expanded facilities needed to serve growth.

3. A cost per service unit that establishes a reasonable relationship between the use of fee revenues and the type of development paying the fee.
4. A fee schedule that establishes a reasonable relationship between the amount of the fee and the cost of the public improvements attributable to development paying the fee. The fee schedule calculates the impact fee per land use by multiplying the cost per service unit by the number of service units, such as the potential number of individuals or trips on the city's streets, associated with each land use.

Finally, Section 10 provides a summary of fee implementation procedures and recommendations for the ongoing administration of the fee. The recommendations are provided to ensure compliance with the act and to ensure fees are updated in the future for construction cost inflation, a change in the standards, or changes in development assumptions.

FACILITY STANDARDS, LEVEL OF SERVICE, AND DEFICIENCIES

Throughout this report the words "standard" and "level of service" are used (at times interchangeably) to describe the level of investment in capital facilities that are needed to serve the community. A standard is defined as the adopted policy or benchmark that the City would like to achieve for any particular facility. For example, the number of acres of parks per 1,000 residents required for new development would be a standard. On the other hand, level of service refers to the actual level of benefit that the current population experiences. Level of service may be different from the standard for a given facility. When the existing level of service is less than the standard, in other words when the facility is overcapacity relative to the stated or policy standard, a deficiency exists for that facility. If the opposite is the case—if there is a surplus of capacity—the City may recoup a portion of its investment in that facility that is available to serve new development. Frequently there is no stated policy standard for a given facility, in which case the existing level of service becomes the de facto "current standard" and the terms may be interchanged.

New development alone cannot be asked to improve the level of service provided by those facilities that serve both new and existing development. Additionally, new development alone cannot correct an existing facility deficiency. Either way, facility standards cannot be increased compared to the existing level of service solely by imposing impact fees on new development.

By policy, the City of Dinuba can adopt its own reasonable facility standards to reduce, maintain, or increase the existing facility standard. However, basing an impact fee on a standard that is higher than the existing level of service is fair to new development only if Dinuba were to use alternative funds to increase the capacity in facilities that benefit existing development. This extra funding is needed to correct the "existing deficiency."

This study uses three approaches for establishing facility standards:

- The existing level of service method uses a standard based on the ratio of existing facilities to the current service population. Under this approach, new development funds the expansion of facilities at the same level of service, or current standard, currently enjoyed by the service population (residents and workers) in existing development. By

definition, this approach results in no facility deficiencies attributable to existing development. This is the basic method used throughout this report for all facility categories, with a few exceptions.

- The master plan method is typically used for infrastructure (such as water, sewer, and drainage). The master plan establishes the need for a given set of improvements based on growth assumptions and the anticipated increase in demand for services. This method frequently results in existing deficiencies when the local agency anticipates increasing its standard of service above the current level.
- The engineering standard approach is based on standards adopted by the City and/or standard engineering or planning criteria. This method is commonly used for traffic impact fees and may also be used in master plans for other types of infrastructure. The basic approach is to maintain the appropriate level of service as defined by accepted planning and engineering practice for the type of infrastructure such as roadway segments/intersections, treatment plants, sewer trunk lines, and drainage channels. Any costs related to existing deficiencies are not passed on to new development. The transportation section uses this approach.

Use of these standards is not meant to label them as City policy. Indeed, many jurisdictions consider their existing levels of service to be deficient compared to the policies stated in their general plans. The City of Dinuba may, as a policy decision, raise any facility standard and in doing so, possibly create a deficiency relative to the existing level of service.

2. GROWTH PROJECTIONS

INTRODUCTION

Estimates of existing development (number and type of housing) and projections of growth are used throughout the public facility fee sections that follow in this report. Current residential population estimates are based on the latest California Department of Finance County/City estimate dated January 1, 2014. Estimates for current and future employment in the city were derived from the Tulare County Association of Governments Traffic Demand Model. Commercial floor area projections were then calculated from the employment numbers using employment-density factors.

OCCUPANCY RATES

The use of occupancy rates ensures a reasonable relationship between the increase in service population and amount of the fee. To do this, the fee must vary by the estimated service population generated by a particular development project. Developers pay the fee based on the number of additional housing units or building square feet, so the fee analysis must convert service population estimates to these measures of project size to derive a fee per unit of development. This conversion is done with average occupancy factors by land use categories, which are shown in **Table 2.1**.

Table 2.1: Occupancy Assumptions

Land Use	Current Occupancy Rate, estimated		Employees per 1,000 Square Feet
Residential ¹			
Single-Family	4.10	persons per dwelling unit	—
Multi-Family	3.29	persons per dwelling unit	—
Mobile Home	2.00	persons per dwelling unit	—
Nonresidential ²			
Office	250	building square feet per worker	4.00
Retail/Commercial	450	building square feet per worker	2.22
Industrial/Warehouse	1,000	building square feet per worker	1.00

¹ Based on American Community Survey 5-Year Estimates, 2007–2011, Tenure and Units in Structure Tables B25033 & B25032, US Census Bureau, adjusted for current occupied units and population.

² Building area per worker factors are based on the Employment Density Study for the Southern California Association of Governments by the Natelson Company, 2001.

Employment occupancies—workers per nonresidential floor area—were based on values suggested in the Employment Density Study prepared for the Southern California Association of Governments by the Natelson Company in 2001. These values compare favorably with employment density values found in Dinuba using employment and floor area estimates for the city's eight largest private employers.

POPULATION, HOUSING, AND EMPLOYMENT ESTIMATES

A projected population of 34,859 for 2030 was derived using an annual growth rate of 2.45%, projected from a 2014 base population of 23,666 per the California Department of Finance (DOF). The 2.45% growth rate was calculated using population numbers from the 2000 and 2010 US Census data, as well as population estimates from the 2010 through 2013 DOF data, and represents the average annual growth rate for this time period (2000–2013).

This projected population is less than the 38,813 projected for 2030 identified in the General Plan Background Report, which used an average annual growth rate of 3%, with a 2005 base population of 19,297. The 3% annual growth rate assumed in the General Plan is higher than the historic 2.8% annual growth rate between 1990 and 2000. The 2.45% annual growth rate prevailed between 2000 and 2010, as supported by the US Census data.

On the other hand, a residential population of 34,859 is more than the projected 2030 population of 30,121 identified in the Tulare County Association of Governments' Traffic Demand Model, which equates to a 1.8% average annual growth rate, with a 2005 base population of 19,297.

Therefore, based on the best available data from the US Census Bureau and the California Department of Finance, including the use of updated 2014 figures for the base population, it is recommended that the projected 2030 population of 34,859 be used for the growth analysis.

Housing Unit Projections

A projected number of housing units of 9,000 for 2030 was derived by applying a persons per household (pph) factor of 3.87 to the projected 2030 population of 34,859. The pph factor is from the US Census Bureau, specifically the 2010 Census and the 2008–2012 American Community Survey. This pph factor is comparable to the 3.86 pph factor identified in the DOF's 2014 population estimates.

Therefore, the 9,000 projected housing units for 2030 represent a median estimate based on the best available data from the US Census Bureau, including the use of the 2010 Census and related American Community Surveys. By comparison, the Tulare County Association of Governments' Travel Demand Model projects 8,804 housing units for 2030.

The population and housing estimates are summarized in **Table 2.2**. Note that the net growth in units is based on a constant percentage growth rate and not on total buildout of the city or future annexation areas within the Urban Development Boundaries.

Table 2.2: Population, Housing, and Employment Estimates

	2014		2030 ¹	Net Growth
Population ²	23,666		34,859	11,193
Employment ³				
Retail	1,308		1,956	648
Service	3,636		5,182	1,546
Industrial and Warehouse	<u>3,364</u>		<u>4,153</u>	<u>789</u>
Total Employment	8,308		11,291	2,983
Housing ⁴		Percentage of total units		
Single-Family Units ⁵	4,571	75.2%	6,768	2,197
Multi-Family Units ⁶	1,224	20.1%	1,809	585
Mobile Homes	<u>283</u>	4.7%	<u>423</u>	<u>140</u>
Total Occupied	6,078		9,000	2,922
Overall Occupancy	3.89		3.87	3.83

¹ Projected population based on an assumed 2.45% growth rate based on US Census data. Projected 2030 housing = 2030 projected population divided by 3.87 person per household (2010 US Census).

² Current population for Dinuba is from the California Department of Finance Estimate, Table E-5, as of 1/1/2014.

³ Current and projected employment from the Tulare County Travel Demand Model and includes development of land within the Urban Development Boundary. Current employment verified with 2010 Census data.

⁴ Source of current housing estimates is DOF Table E-5 1/1/2014, occupied units.

⁵ Estimate of occupied units, detached and attached single-family dwelling units.

⁶ Estimates of occupied units, including duplex, townhomes, and apartments.

Source: DOF Demographics Unit; US Census

These population estimates are used as follows:

- Estimates of future growth are used to provide a rough estimate of the total amount of public facilities required to accommodate growth over the planning horizon.
- Estimates of existing population and land development are used to determine current facility standards; for example, square feet of fire station space per capita or average daily trips per household to correlate with traffic level of service.
- Future employment estimates are used to establish the level of service and facilities that are applicable to future nonresidential development.

LAND USE CATEGORIES

Measuring the impact of growth requires land use types to summarize different categories of new development. The land use types used in this analysis are defined below.

- **Single-Family:** Detached and attached (townhomes and condominiums) one-family dwelling units.
- **Multi-Family:** Dwelling units such as duplexes and condominiums (unless considered attached townhomes), apartments, and dormitories.
- **Mobile Homes:** Includes manufactured housing units located in mobile home parks.

- **Commercial/Office:** All commercial, retail, educational, and hotel/motel development. All general, professional, and medical office development.
- **Industrial:** All manufacturing, fabrication, food processing, motor vehicle repair, warehousing, truck yards, and warehousing terminals and distribution centers. This category may also encompass business parks, research and development space, including “back-office” uses, and ancillary employee-serving retail and services.

Applying the Impact Fees to Development Projects Involving More Than One Land Use

Some developments may include more than one land use category, such as a mixed-use development with both residential and commercial uses. In these cases, the impact fee would be calculated separately for each land use category contained within the project.

The amount of impact fees payable should be evaluated prior to the issuance of a building permit and be based on the information provided in the permit application, including number and type of units, intended occupancy, and floor areas per occupancy. In a single-use structure, the total of the fees would be the sum of each of the products of the fee rate for each facility category times the number of units or the floor area (1,000-square-foot increments) in the structure. For a mixed-use project, wherein more than one use will occupy a single permitted structure, an impact fee calculation should apply the appropriate fee rate to each portion of the structure containing an identified use. For a commercial-residential structure, the applicable residential fee rates will be applied to each residential unit (the unit may be defined as either a single-family or multi-family unit depending on the type of construction) and the applicable nonresidential rates will be applied to each unit of nonresidential floor area.

SERVICE POPULATION

Different types of development use public facilities at different rates in relation to each other, depending on the services provided. In each succeeding section, a specific service population is identified for each facility type to reflect this difference. The service population is calculated by weighting one land use category against another based on each category's demand for services.

Different service populations are used to estimate impacts for different types of fees. To measure existing development and future growth, we use:

- Citywide residents and workers for public facilities such as those used by police and fire facilities (Sections 3 and 4)
- Citywide residents for parks (Section 5)
- Dwelling units and building square feet to estimate vehicle trips for transportation facilities, water use, and wastewater generation, as well as impervious acreage for drainage impacts (Sections 6 through 9)

The specific service population for each facility category is shown separately in each section of this report. When residents and workers are part of the same service population, it is reasonable to assume that one resident places greater demand on public services and associated facilities than one worker. Therefore, workers are considered at a rate of 24% of a resident for purposes of determining their relative demand and the demand nonresidential development has on public

facilities included in this study. The 24% factor is derived by dividing 40 hours (the workweek) by 168 (the total hours in a week).

3. POLICE PROTECTION

This section summarizes the analysis of the need for police facilities, vehicles, and equipment to accommodate new development. The section documents a reasonable relationship between new development and the maximum justified impact fee for the funding of such facilities and vehicles. The City does not currently have an impact fee for police facilities.

POLICE FACILITIES SERVICE POPULATION

The City's police facilities serve both residents and workers in Dinuba. **Table 3.1** shows the estimated service population for 2014 and 2030. In calculating the service population, residents are given a weight of 1.0 and workers are weighted at 0.24 to reflect lower per capita service demand. Nonresidential buildings are typically occupied less intensively than dwelling units are, so it is reasonable to assume that average per-worker demand of services is less than average per-resident demand.

Table 3.1: Police Service Population

	Residents	Workers ¹	Factored Workers	Service Population (residents + factored workers)	Relative Percentage
Existing (2014)	23,666	8,308	1,994	25,660	68%
New Development (2014–2030)	<u>11,193</u>	<u>2,983</u>	<u>716</u>	<u>11,909</u>	<u>32%</u>
Total 2030	34,859	11,291	2,710	37,569	100%
<i>Weighting factor²</i>	<i>1.00</i>	<i>0.24</i>			

¹Current and projected employment from the Travel Demand Model and includes development of land within the Urban Limit Line. Current employment verified with 2010 Census data.

²The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week

Source: Table 2.2

CURRENT AND PLANNED POLICE FACILITIES

The City of Dinuba Police Department headquarters are in the City-owned building located at 680 Alta Avenue. The department also works out of the Downtown substation. The City-owned Courthouse is available for future Police Department space needs as growth occurs. The City Kennel is used by the Animal Control Division, which is under the Police Department. Finally, the planned new Training Center, which will be operated jointly by the Police and Fire departments, is included in the current and planned facilities. This increases the planned standard for the Police Department facilities. A portion of the cost of the new Training Center must be funded by existing development.

Table 3.2: Current and Planned Police Facilities and Service Standards

Current Police Department Offices, 680 Alta Avenue (including jail and recent expansion)	11,500 sq. ft.
Downtown substation, 169 So. L Street	3,750 sq. ft.
Courthouse, 640 Alta Avenue	12,000 sq. ft.
Kennel	800 sq. ft.
Total Current and Planned Facilities	28,050 sq. ft.
Future Service Population ¹	37,569
Planned Standard per Capita (28,050 sq. ft./37,569)	0.75 sq. ft.
Current Officers	36
Current Patrol Vehicles	25
Current Motorcycles	4
Current Service Population ¹	25,660
Current Standard of Officers per 1,000 Service Population	1.40
Current Standard for Patrol Vehicles per Officer	0.69
Current Standard for Motorcycles per Officer	0.11

¹ Includes residential population and factored workers

Source: City of Dinuba

POLICE FACILITIES STANDARDS AND UNIT COSTS

To ensure equity between the level of existing facilities and the facilities that new development should be responsible for, a planned standard per capita facility is used. The planned standard of total police facilities floor area (including the planned Training Center) is shown in **Table 3.2**. It is found by dividing the total of the current and planned floor area by the future service population. The table also calculates the current standard of patrol vehicles and motorcycles, based on the current numbers of these vehicles and the current service population.

POLICE FACILITIES FOR NEW DEVELOPMENT

Table 3.3 provides an evaluation of the funds needed to provide the facilities to new development at the same standard in terms of floor area per capita, number of officers per 1,000 residents, and vehicles per officer (to calculate equipment and vehicles needed by new officers). This approach ensures new development pays only for the facilities that are equivalent in number to those provided to existing development.

Table 3.3: Fair-Share Cost of Police Facilities for New Development

	Service Populations and Standards	Cost per Sq. Ft or Item	Total Cost for New Development
Current Service Population ¹	25,660		
<u>Space Needs</u>			
Planned facility standard per capita	0.75sq. ft.		
Service population growth	11,909		
Additional space needed for growth (0.75 sq. ft. per capita X 11,909)	8,932 sq. ft.	\$300 ²	\$2,679,600
<u>Vehicle and Equipment Needs</u>			
Additional personal law enforcement equipment needed for growth (1.4 officers per 1,000 service population)	17	\$6,000	\$102,000
Patrol vehicles per officer	0.69		
Additional patrol vehicles needed for growth ³	12	\$45,000	\$540,000
Motorcycles per officer	0.11		
Additional motorcycles needed for growth	2	\$25,000	<u>\$50,000</u>
Total Law Enforcement Costs for Growth			\$3,371,600

¹ Includes residential population and factored workers.

² Weighted average of existing valuations and planned construction cost of Police buildings facilities, includes land value and site improvements.

³ Cost of new vehicles based on current purchase prices of vehicles plus installed equipment.

Source: City of Dinuba 2014

Other Law Enforcement Costs

In addition to the police facility and equipment costs indicated in **Table 3.3**, the City will incur costs to provide additional vehicles and/or equipment and uniforms to the non-sworn personnel in the department; the positions and associated costs are shown in **Table 3.4**.

A summary of the costs for new development is provided in **Table 3.5**. This table indicates that all new development may pay up to a total of approximately \$3.4 million in police facilities fees. The per capita cost of new development's share of the additional facilities, vehicles, and other equipment is also calculated here.

Table 3.4: Costs for Other Law Enforcement

Vehicle and Equipment Needs for Non-Sworn Positions	Current Positions	Costs for New Development		
		Required Additional Positions ²	Cost of Additional Vehicles	Cost of Equipment/Uniforms
Service Population Growth ¹		<u>11,909</u>		
Dispatchers	6	3	N/A	\$6,000
			(\$2,000 equipment/uniform cost per position)	
Community Service Officers	2	1	\$15,000	\$1,500
			(one \$30,000 vehicle per 2 positions; \$1,500 equipment/uniform cost per position)	
Evidence Technician	1	0.5	\$15,000	\$750
			(one \$30,000 vehicle per each position; \$1,500 equipment/uniform cost per position)	
Animal Control Officers	2	1	\$25,000	\$1,500
			(one \$50,000 vehicle per 2 positions; \$1,500 equipment/uniform cost per position)	
Current service population ¹	25,660			
Total additional vehicles, outfitting, and/or uniforms			\$55,000	\$9,750
Total Other Law Enforcement Costs for Growth				\$64,750

¹ Includes residential population and factored workers.

² Required additional positions is the same as the existing number of positions per capita; required additional positions = current positions x 11,909/25,660.

Sources: City of Dinuba

Table 3.5: Police Facilities Cost per Capita

Police Facilities Expansion Cost for Growth	\$3,371,600
Other Law Enforcement Costs	<u>\$64,750</u>
Total Cost	\$3,436,350
Service Population Growth (2014-2030)	<u>11,909</u>
Cost per Resident or Worker	\$288.55

FEE SCHEDULE

Table 3.6 shows the police facilities impact fee for new development based on the facilities cost per capita shown in **Table 3.5**. The facility cost per capita is converted to a fee rate per unit of development using the population occupancy factors found in **Table 2.1**. Use of occupancy factors ensures that the fee rate is based on the relative impact generated by each development type in terms of demand for police services from the new service populations generated by residential and nonresidential development. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the planned standard.

Table 3.6: Proposed Police Facilities Impact Fees

Land Use¹	Costs per Resident or Worker	Occupancy Factor²	Proposed Fee³	Current Fee
<i>Residential</i>				
Single-Family	\$288.55	4.10	\$1,183.06	N/A
Multi-Family	\$288.55	3.29	\$949.33	N/A
Mobile Home	\$288.55	2.00	\$577.10	N/A
<i>Nonresidential</i>				
Office	\$69.25	4.00	\$277.00	N/A
Retail/Commercial	\$69.25	2.22	\$153.74	N/A
Industrial/Warehouse	\$69.25	1.00	\$69.25	N/A

¹ See Section 2 for land use type descriptions.

² Persons per dwelling unit are estimated future rates set to equate to projected population with housing units. Employees per 1,000 square feet for nonresidential land uses.

³ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 2.2 and 3.4

USE OF FEE REVENUES

The proposed police facilities impact fee revenues may be used for a variety of law enforcement purposes, including the expansion of the current police station or substation, a firing range, to partially fund construction of a proposed Police and Fire Training Center, or to purchase vehicles and new equipment with a minimum five-year service life. The fee revenues may also be used to upgrade existing facilities, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

4. FIRE PROTECTION

This section summarizes the analysis of the need for fire facilities to accommodate new development. This section documents a reasonable relationship between new development and the maximum justified impact fee for funding of such facilities. A Public Safety Fee study was conducted in 2005 that recommended the original impact fees for fire protection. This study updates that fee with the latest growth projections and updated facility and equipment costs.

EXISTING FIRE FACILITIES

The City of Dinuba owns and operates the fire stations, vehicles, and equipment listed in **Tables 4.1, 4.2, and 4.3**. Firefighting vehicles, equipment, and protective gear are included in the facility costs because they represent integral capital investments needed to provide fire protection services and they have at least a five-year service life. Firefighting vehicles are given a value per capita (the total current value divided by the current service population); this value is included in the proposed fire protection fee. Note that this value per capita is not based on the replacement cost of the vehicles, which is significantly higher. The difference between the cost to replace the vehicles and their current value is the responsibility of existing development—the city's current residents and businesses.

Table 4.1: Current and Planned Fire Protection Facilities and Equipment and Standards

Item	Per Capita Standards and Costs	Current Value of Fire Apparatus and Vehicles (2014)
<i>Fire Department Structures</i>		
Fire Administration Building, 420 East Tulare St.	3,500 sq. ft.	
Fire Station, 496 East Tulare St.	<u>10,500 sq. ft.</u>	
Total Fire Facilities	14,000 sq. ft.	
Current Service Population and current standard	25,660	0.546 sq. ft.
Planned new Fire Station No. 2	<u>6,900 sq. ft.</u>	
Total Current and Planned Facilities	20,900 sq. ft.	
Future Service Population and planned standard	37,569	0.556 sq. ft.
<i>Fire Department Vehicles</i>		
Vehicles (see Table 4.2)		\$1,476,268
Fire Department Trailer		<u>\$174,000</u>
Total Current Value of Vehicles and Equipment		\$1,650,268
Current Service Population		25,660
Current Value per Capita (\$1,650,268/25,660)		\$64.31

Source: City of Dinuba 2014

FIRE FACILITIES SERVICE POPULATION

The department provides fire protection services, emergency medical services, rescue services, fire prevention services, and public education services to residential and nonresidential populations within the Dinuba city limits. The fire service population is calculated in the same manner as for police facilities. This recognizes the fact that most of the Fire Department's response is to calls for emergency medical assistance, which are directly related to residential or employment population. The service population is shown in **Table 4.4**.

Table 4.2: Inventory of Fire Protection Vehicles

Vehicle Description	Year Acquired	Front Line plus Reserve Use (years)	Original Cost ¹	Replacement Cost at 1% Price Increase per Year	Current Value ¹	Existing Development's Share of Replacement ²
2000 Ferrara Fire Engine	2000	15	\$203,361	\$236,096	\$13,550	\$222,546
2015 Smeal Engine	2015	15	\$515,000	\$515,000	\$515,000	\$0
2004 Smeal Fire Ladder Truck	2004	20	\$601,153	\$670,687	\$279,000	\$391,687
2007 Smeal Fire Ladder Truck	2007	20	\$344,593	\$373,145	\$258,000	\$115,145
2006 Ford Type II Ambulance	2006	8	\$98,500	\$107,728	\$35,000	\$72,728
2007 Ford Type II Ambulance	2007	8	\$99,345	\$107,576	\$41,000	\$66,576
2010 Ford Type II Ambulance	2010	8	\$101,613	\$106,796	\$67,700	\$39,096
2010 Ford Type II Ambulance	2010	8	\$101,349	\$106,519	\$67,700	\$38,819
2014 Chevy Type II Ambulance	2014	8	\$137,253	\$138,626	\$137,000	\$1,626
1997 Ford Rescue F450	1997	20	\$70,000	\$83,730	\$2,000	\$81,730
1996 GMC Yukon	1996	10	\$21,011	\$25,384	\$6,000	\$19,384
2005 Chevrolet Cobalt	2005	5	\$14,996	\$16,565	\$1,000	\$15,565
2012 Ford F250 CNG Pickup	2012	10	\$36,630	\$37,740	\$29,300	\$8,440
2006 Chevrolet 1500 Pickup	2006	10	\$33,094	\$36,194	\$6,618	\$29,576
2008 GMC Sierra 2500 Pickup	2008	10	<u>\$43,504</u>	<u>\$46,642</u>	<u>\$17,400</u>	<u>\$29,242</u>
			\$1,983,522	\$2,608,428	\$1,476,268	\$1,132,160

¹ Original costs and current values of vehicles from City of Dinuba 2014.

² Existing development's share of the replacement cost (the amount the City's current residents and businesses would need to pay to replace the equipment) is the difference between replacement cost and current value.

Table 4.3 lists the protective clothing and communications equipment that will be needed by the additional firefighters for the projected service population growth to the year 2030. An additional 12 firefighters will be needed based on the current ratio of firefighters (including budgeted positions) to the current service population. This required equipment is listed at full cost because each firefighter must have a set of his or her own.

Table 4.3: Other Fire Equipment and Protective Gear

Description	No. of Items ¹	Cost per Item	Total Cost of Equipment for Growth
Protective Clothing & Equipment including Communications ²	12	\$6,000	\$72,000
Breathing Apparatus ³	12	\$7,700	<u>\$96,000</u>
		Total	\$168,000
Projected Growth in Service Population			11,909
		Cost per Capita	\$14.11
Current Firefighters (including Chief and Battalion Chief and planned additions)	26		
Current Service Population (Residents + Factored Workers)	25,660		
Firefighters per 1,000 Service Population	1.01		
Projected Growth in Service Population	11,909		
Additional Positions for Growth	12		

¹ Projected additional items based on firefighters needed for growth.

² Cost per item protective clothing & equipment = total cost (\$150,000) divided by current firefighters.

³ Total cost of personal breathing apparatus and refill station (\$200,000) divided by current firefighters.

Source: City of Dinuba

Table 4.4: Fire Service Population

	Residents	Workers ¹	Factored Workers	Service Population	Relative Percentage
Existing (2014)	23,666	8,308	1,994	25,660	68%
New Development (2014–2030)	<u>11,193</u>	<u>2,983</u>	<u>716</u>	<u>11,909</u>	<u>32%</u>
Total 2030	34,859	11,291	2,710	37,569	100%
Weighting factor	1.00	0.24			

¹ Current and projected employment from Travel Demand Model and includes development of land within Urban Limit Line. Current employment verified with 2010 Census data.

² The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week.

Source: Table 2.2

FIRE FACILITIES STANDARDS AND UNIT COSTS

To ensure equity between the level of existing facilities and the facilities for which new development should be responsible, a per capita facility standard is used. The standard, as shown in **Table 4.1**, is based on the planned level of service method. The method allows planned facilities, such as the new Fire Station No. 2, to be included in the standard. The planned standard is higher than the current standard and therefore requires some funding by existing development. Use of the planned level of service to calculate the impact fee ensures new development pays only for the facilities that are equivalent to those current and planned facilities that will serve existing development in the near future when planned facilities are built.

Table 4.5: Fire Protection Costs per Capita for New Development

	Fire Service Standards	Costs
Fire Facilities		
Existing Fire Facilities (Station and Office Building)	20,900 sq. ft.	
2030 Service Population ¹	37,569	
Planned Standard per Capita	0.556 sq. ft.	
Growth in Service Population	11,909	
Projected need for additional facilities to serve growth	6,621 sq. ft	
Estimated construction cost per square foot (including land acquisition and site development) ²	\$540.00	
Total Cost of New Fire Facilities at the Proposed Standard		\$3,575,340
Cost of New Fire Vehicles at the Proposed Standard (\$64.31 x 11,909)		\$765,868
Cost of Other Fire Equipment for New Development		<u>\$168,000</u>
Total Fair-Share Cost for New Development		\$4,509,208
Cost per Capita for New Development		\$378.64

¹ Includes residents and factored workers.

² Cost of proposed new fire station located on the city's west side, recommended in the draft Fire Department Master Plan update.

Source: Tables 2.3, 4.1, and 4.4

FIRE FACILITIES FOR NEW DEVELOPMENT

The fee calculations above includes the plan for construction of a new fire station on the west side of the city. The station will require new fire apparatus and equipment for additional staff. An estimate of \$3.5 million for the new station was given in the draft Fire Department Master Plan update. This amount does not include apparatus or equipment. Existing development will need to contribute to any costs for the new station that are above future development's fair share amount indicated in **Table 4.5**. Future development's share in terms of floor area of the new station is calculated to be 6,621 sq. ft, based on the planned standards, as indicated in **Table 4.5**. If the new station is constructed at 6,900 sq. ft., as planned, existing development's share is 279 sq. ft., or about \$150,660 at \$540 per square foot construction cost.

USE OF FEE REVENUES

The fire protection impact fee revenues may be used to purchase land for the planned improvements discussed above, upgrade existing facilities, purchase vehicles and equipment with a minimum five-year life span, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 4.6 shows the fire protection facilities impact fee for new development based on the facilities cost per capita shown in **Table 4.5**. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the planned standard. Citywide

residential and nonresidential development would pay the fee based on the service population for the facilities.

The current fire protection fees were based on a fee recommendation in the 2004 Fire Department Master Plan. The use of the fee revenue was to fund new development's fair share of the cost to remodel the existing fire station. The fair-share cost was approximately \$560,000 and was allocated 71% to residential and 29% to nonresidential land uses, based on average service annual service calls. The residential allocation was divided by the projected number of new dwelling units (2,551), while the nonresidential allocation was based on development of 590 acres. The original fee recommendation in 2004 was \$158 per dwelling unit (all types), \$648 per acre for commercial, and \$35 per acre for industrial.

Table 4.6: Proposed Fire Protection Fee

Land Use¹	Costs per Capita²	Occupancy³	Proposed Fee⁴	Current Fee⁵
<i>Residential</i>				
Single-Family	\$378.64	4.10	\$1552.42	\$852.00
Multi-Family	\$378.64	3.29	\$1,245.72	\$725.00
Mobile Home	\$378.64	2.00	\$757.28	N/A
<i>Nonresidential</i>				
Office	\$90.87	4.00	\$363.49	\$173.83
Commercial/Retail	\$90.87	2.22	\$201.74	\$124.16
Industrial/Warehouse	\$90.87	1.00	\$90.87	\$86.91

¹ See Section 2 for land use type descriptions.

² Cost per capita for nonresidential is factored at 24% of the residential cost per capita.

³ Persons per dwelling unit are estimated future rates set to equate projected population with housing units. Employees per 1,000 square feet for nonresidential land uses.

⁴ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

⁵ Current fees for nonresidential are converted from the current fee per acre (\$1,893 for all types) to a fee per 1,000 square feet using the following floor area factors: Office, 0.25; Commercial/Retail, 0.35; and Industrial/Warehouse, 0.50.

Source: Table 4.4

5. PARK FACILITIES

This section summarizes an analysis of the need for parks to accommodate new development and documents a reasonable relationship between new development and the maximum justified impact fee for funding of park and recreation facilities.

The Dinuba park system comprises over 70 acres of developed park land, including two community parks, two neighborhood parks, eight mini parks, and two special interest parks. These parks along with their usable acres and amenities are listed in **Table 5.1**.

Table 5.1: Inventory of Current Parks

Location	Developed Park (acres)	Amenities
Alice	0.75	Playground, picnic pavilion with electricity, basketball courts, picnic tables, and porta-potties
Felix Delgado	6.30	Softball diamond, picnic shelter, and restrooms.
Gregory	0.80	Picnic area, playground equipment, and restrooms
K/C Vista	18.18	Soccer fields, baseball fields, parking, picnic pavilion, restrooms, and playground equipment
Rose Ann Vuich Community Park	8.04	Parks Division Office, covered bandstand, group picnic shelter and picnic areas, restrooms, and playground apparatus
Roosevelt Community Park	5.50	Two lighted baseball fields, tee-ball field, two lighted racquetball courts, playground, batting cage, lighted basketball court, concession and announcer building, restrooms, and parking
Peachwood Park and Ponding Basin	1.80	Developed park area
Pamela Lane Ponding Basin	0.75	Picnic pavilion and picnic table
Luis Ruiz	5.00	Lawn area, shelter, and picnic tables
Entertainment Plaza	1.60	Gazebo, lawn area, interactive ground-level fountain, and restrooms
Centennial	10.00	Lawn area, soccer fields, picnic pavilion, porta – potties, and playground equipment
Nebraska	10.00	Lawn area, dog park, porta-potties, and picnic pavilion
Muirfield	1.40	Turf lawn area and trees
Total Developed Park Acres	70.12	

Source: City of Dinuba 2014

In addition to the open park areas, the City recently opened the Dinuba Sportsplex Recreation Activity Center, a state-of-the-art, 44,000-square-foot recreational venue. The Sportsplex offers the following amenities and recreation opportunities:

- Six indoor batting cages for both softball and baseball
- Baseball and softball training areas
- Indoor soccer training
- Basketball and volleyball courts
- Fitness area
- Training meeting room
- Party, arcade, and concession areas
- Skate park
- Youth and teen center activities
- Youth group outings

The Sportsplex was constructed at a cost of \$1.5 million for renovation of the existing building. The building and property were acquired for \$400,000.

PARKS SERVICE POPULATION

In this impact fee study, the City's park facilities are considered to serve only Dinuba residents. The current population and the acreage per 1,000 population standard are shown in **Table 5.2**.

Table 5.2: Population and Current Park Standard

City Parks Area	70.12 ac.
Sportsplex Skate Park Area	<u>0.22</u>
Total Park Area	70.32
Current Population (2014)	<u>23,666</u>
Current Park Acres per 1,000 Residents	2.97

Source: Tables 5.1, 2.1

PARK STANDARDS AND UNIT COSTS

Park standards are typically stated in terms of park land per 1,000 residents. The park standard stated in Dinuba's General Plan is 3.5 acres per 1,000 residents. However, for ministerial permits, to which AB 1600 impact fees apply, it is recommended that the amount of the fee be set at a level no higher than necessary to provide park facilities at the same level of service that the city's current residents enjoy, which is 2.97 acres per 1,000 as indicated in **Table 5.2**. This results in a lower fee and also avoids a deficiency that must be funded by current development. In other words, if the City were to impose an impact fee designed to generate revenues sufficient to acquire and develop parks at the higher General Plan rate, the City would need to fund its share of the cost to increase the inventory of parks. At the current difference between the existing park level of service and the General Plan standard, the City would need to purchase and develop an additional 9 acres of parks using funds other than the park impact fee revenue.

Park Cost Estimate

The City of Dinuba's parks offer a variety of amenities as indicated in the inventory on **Table 5.1**. A new park financed with impact fee revenues should provide about the same level of amenities. Based on the growth projection of nearly 11,200 new residents by the year 2030, over 33 acres of parks would be needed at the current level of service (2.97 acres per 1,000 residents). The estimated cost per acre is approximately \$198,420 (not including land acquisition) for a fully developed park with irrigated turf, picnic areas, basketball court, trees, ornamental planting, restrooms, etc. An itemized cost estimate listing all the park improvements consistent with the City's existing parks is presented in **Table 5.3**. This cost estimate is based on a typical 5-acre neighborhood park.

Table 5.3: Cost Estimate for Typical 5-Acre Neighborhood Park

Item Description	Quantity	Unit	Unit Cost	Total Cost
Street frontage Improvements 12' pavement, curb, gutter, sidewalk, etc.	400	LF	\$ 150.00	\$ 60,000.00
Clearing and Grading	5	Acre	\$ 10,000.00	\$ 50,000.00
Trash Receptacles, 55 gal, aggregate stone	6	Each	\$ 785.00	\$ 4,710.00
Concrete Benches, 6 ft. flat	6	Each	\$ 640.00	\$ 3,840.00
Concrete Picnic Tables, 66 in. dia. round	4	Each	\$ 825.00	\$ 3,300.00
ADA Compliant Picnic Tables, 8 ft., concrete	2	Each	\$ 735.00	\$ 1,470.00
Drinking Fountains	2	Each	\$ 2,000.00	\$ 4,000.00
Bike Racks, 7 bike wave rack	2	Each	\$ 1,133.33	\$ 2,266.66
BBQ Grill, 300 sq. in enameled cooking surface	4	Each	\$ 500.00	\$ 2,000.00
Concrete Interior Path (6 ft. wide)	900	LF	\$ 22.20	\$ 19,980.00
12' Mow Strip, surrounding planting beds	400	LF	\$ 4.00	\$ 1,600.00
Irrigated Multi-Purpose Turf, 200' x 300'	60,000	Sq. Ft.	\$ 2.50	\$ 150,000.00
Other Ground / Slope Cover	45,000	Sq. Ft.	\$ 1.25	\$ 56,250.00
Monument Entry Sign / Kiosk	1	LS	\$ 3,000.00	\$ 3,000.00
Amended Soil Base, turf, planting beds and miscellaneous ground cover	115,000	Sq. Ft.	\$ 1.00	\$ 115,000.00
Shade Trees, 10 gallons	25	Each	\$ 100.00	\$ 2,500.00
Permanent Rest Rooms	1	Set (M/F)	\$ 250,000.00	\$ 250,000.00
Water Supply	1	LS	\$ 5,000.00	\$ 5,000.00
Sewer Line	1	LS	\$ 7,500.00	\$ 7,500.00
Drainage	1	LS	\$ 10,000.00	\$ 10,000.00
Electrical	1	LS	\$ 2,000.00	\$ 2,000.00
Parking Lot (3" AC / 4" AB) approximately 2.5% of site, 20 spaces	5,000	SF	\$ 6.50	\$ 32,500.00
Signage (Park Rules, Playground Rules, etc.)	6	Each	\$ 500.00	\$ 3,000.00
			Subtotal Construction	\$ 789,916.66
			Subtotal Construction (By Acre)	\$ 157,983.33
<u>Non-Construction Costs</u>				
			Utilities Fees @ 2%	\$ 15,798.33
			Contingency @ 5%	\$ 39,495.83
			Engineering / Design @ 5%	\$ 39,495.83
			CM & Inspection @ 5%	\$ 39,495.83
			Environmental @ 1%	\$ 7,899.17
			365-day maintenance	\$ 60,000.00
			Total Non-Construction	202,185.00
			TOTAL COSTS	\$ 992,101.66
			TOTAL COST (By Acre)	\$ 198,420.33
			Land Cost	\$ 180,000.00
			TOTAL COST with land acquisition (by acre)	\$ 378,420.33

The park cost estimate above is intended to be representative of a new park that would be constructed in Dinuba. This representative park contains many of the features and in similar proportion to those in the City's current parks.

Other Recreation Facilities

The City's two other major recreation facilities, the Sportsplex Activity Center and the Roosevelt Park Recreation Center, are listed with their cost in **Table 5.4**. Another planned and fully funded facility placed in this category is the new College Park Recreation Center. These facilities are added to the total amount of park facilities costs in calculating the cost per capita of all park facilities.

Table 5.4: Other Recreation Facilities

Dinuba Sportsplex Recreation Activity Center at 201 Uruapan, total floor area	44,000 sq. ft.	\$1,900,000	\$43.18
Roosevelt Park Recreation Center, 1390 East Elizabeth	9,000 sq. ft.	\$1,100,000	\$122.22
New College Park Recreation Center (fully funded)	<u>4,200 sq. ft.</u>	<u>\$326,800</u>	<u>\$77.81</u>
Total and Weighted Average Construction Cost	57,200 sq. ft.	\$3,326,800	\$58.16
Current Population, Residents Only (2014)	23,666		
Current Recreation Facility Floor Area per Capita (57,200/23,666)	2.42 sq. ft.		
Facility Construction Cost per Square Foot (weighted average)		<u>\$58.16</u>	
Total Facility Cost per Capita (cost per sq. ft. x floor area per capita)		\$140.75	
Population Growth	11,193		
Total Cost of Other Recreation Facilities for Growth		\$1,575,414.75	

Source: City of Dinuba 2014

PARKS FOR NEW DEVELOPMENT

New development can be required to provide its proportionate share of facilities related to new development at the existing level of service in terms of number of developed park acres per 1,000 residents. **Table 5.5** shows the allocation of parks and recreation facilities costs for new development. This table includes a park land acquisition cost of \$180,000 per acre, which was the figure used on the 2005 Park Reserve Fee update.

USE OF FEE REVENUES

The park impact fee revenues may be used to contribute to the acquisition and development of new park land. Fee revenues may also be used to expand or construct new recreation facilities and to purchase park amenities to increase park user capacity such as playground equipment, hard courts, restrooms, and ball field and area lighting to extend hours of use and/or to perform refurbishment within the parameters allowed by Government Code Section 66000.

Table 5.5: Total Per Capita Costs for Park Facilities

Park Standards and Costs	
Park and Recreation Acquisition and Development Costs for Growth	
Existing Level of Service per 1,000 Population	2.97 ac.
Service Population Growth to 2030	<u>11,193</u>
Park Acres Required for Growth	33.24
Estimated Park Development Cost per Acre	\$198,420
Estimated Park Acquisition Cost per Acre	<u>\$180,000</u>
Total Cost per Acre	\$378,420
Developed Park Cost for Growth (new park acres required: x park cost per acre, 33.24 x \$378,420)	\$12,578,680.80
Other Recreation Facilities Cost	<u>\$1,575,414.75</u>
Total Park and Recreation Cost for Growth	\$14,154,095.80
Cost per Capita at existing level of service (total cost for growth/population growth): \$14,154,096/11,193):	\$1,264.55
<i>Source: Tables 5.1, 5.2, 5.3, and 5.4</i>	

FEE SCHEDULE

Table 5.6 shows the parks impact fee for new development based on the facilities cost per capita shown in **Table 5.5** and the housing unit occupancy rates assumed in **Table 2.1**. The fee represents the amount required to fully fund all new park facilities needed to accommodate the estimated residents of each new dwelling unit.

Table 5.6: Proposed Park Fees

Dwelling Unit Type¹	Cost per Capita	Occupancy²	Fee	Current Fee
Single-Family	\$1,264.55	4.10	\$5,184.66	\$1,673.00
Multi-Family	\$1,264.55	3.29	\$4,160.37	\$1,332.00
Mobile Home	\$1,264.55	2.00	\$2,529.10	\$986.00

¹ See Section 2 for unit type descriptions.

² Persons per dwelling unit are future estimated rates set to equate projected population with housing units.

Source: Tables 2.1 and 5.5

QUIMBY ACT DEDICATION OF PARK LAND AND PARK RESERVE FEES

In 1990, the City enacted Quimby Act park dedication provisions (Municipal Code Chapter 16.025) in accordance with Government Code Section 66477, which states that the dedication of land for parks may be required as a condition of subdivision approval at a rate of dedication not to exceed 3 acres per 1,000 residents unless the City can show that its existing park acreage exceeds this limit. The higher rate may not exceed 5 acres per 1,000 residents. The City's existing

park rate is calculated in this study to be 2.97 acres per 1,000 residents. Paragraph 16.25.040 of the Municipal Code requires dedication at a rate of 5 acres per 1,000, which is the maximum allowable under Government Code Section 66477, but which doesn't appear to be supportable by the existing park acreage and the city's current population. However, the household occupancy rates used in paragraph 16.25.040 appear to be out of date and too low. The occupancy rates used in this study are compared with those found in paragraph 16.25.040. With the two adjustments—to the dedication rate and the occupancy rate—the resultant acreage rates per dwelling unit type are less than what the current code requires:

Current Municipal Code paragraph 16.25.040:

Dwelling Unit	Park Acreage Standard per 1,000 Residents (acres)	Average Occupancy per Dwelling Unit	Park Acres per Dwelling Unit
Single-Family	5.00	3.26	0.01630
Duplex	5.00	2.43	0.01215
Apartments	5.00	2.60	0.01300
Manufactured Homes	5.00	1.91	0.00955

Proposed adjusted Municipal Code paragraph 16.25.040:

Dwelling Unit	Park Acreage Standard per 1,000 Residents (acres)	Average Occupancy per Dwelling Unit	Park Acres per Dwelling Unit
Single-Family	2.97	4.10	0.01218
Duplex	2.97	3.29	0.00977
Apartments	2.97	3.29	0.00977
Manufactured Homes	2.97	2.00	0.00594

The City may impose the full land dedication requirement at the subdivision stage (prior to final map approval), but then may not collect the full AB 1600 park impact fees for park acquisition and development, indicated in **Table 5.6**, at the issuance of building permits. The City may collect on either the land dedication requirement or the impact fee, but not both fees in their entirety.

The City has options to work with when applying both the land dedication requirement and AB 1600 impact fees to subdivisions. Probably the simplest option from the City's perspective is for the subdivider to construct and dedicate a park, then to receive park fee credit. The credit would be equal to the accepted cost of the park construction or to the equivalent unit credits based on the acreage of the park. If the subdivider is only dedicating land (and not constructing park improvements), the subdivider would be eligible for a credit against the fee up to the appraised fair market value of the land, as determined in Municipal Code paragraph 16.25.060.B.

6. TRANSPORTATION

This section summarizes the analysis of impact fees to fund transportation improvements that include arterial street segments, intersection improvements, and traffic signals to accommodate new development in Dinuba through 2030. This section will show a reasonable relationship between impact fees on new development and the demand for road improvements generated by the new development paying the fee. This relationship is shown by comparing the current level of service (LOS) of specific streets with the LOS that would result by adding the trips associated with the projected new land development.

BACKGROUND

As stated in the introduction, a Traffic Impact Study (TIS) was conducted for the General Plan Update DEIR. The TIS recommended widening the following street segments and improving intersections to maintain an LOS C on the city's arterial streets. More detailed descriptions and cost estimates for the recommended improvements are provided in **Tables 6.2** and **6.3**. Note that since completion of the TIS in 2007, several of the recommended improvements listed below have been completed or their construction is under way.

Street Segments

- Nebraska Avenue
 - West of Alta Avenue
 - East of Alta Avenue
- El Monte Way
 - Road 56 to Monte Vista Drive
 - Alta Avenue to Crawford Avenue
- Kamm Avenue
 - West of Alta Avenue
 - East of Alta Avenue
- Alta Avenue
 - North of Nebraska Avenue
 - Nebraska Avenue to State Route 201
- Crawford Avenue
 - North of El Monte Way
 - South of El Monte Way

Intersections

Nebraska/Alta	El Monte Way/Monte Vista
Nebraska/Crawford	El Monte Way/Alta
Saginaw/Crawford	El Monte Way/Crawford
El Monte Way/Road 56	Sierra/Alta
El Monte Way/Road 62	Kamm/Road 56
El Monte Way/Road 64	Kamm/Englehart
El Monte Way/Road 70	Kamm/Alta
El Monte Way/Englehart	

TRAFFIC LEVEL OF SERVICE

The TIS indicated where improvements are needed to mitigate the impacts of projected development. In the traffic modeling process, the trips from new development are routed through the street network and the segments that degraded below the LOS threshold are identified. Mitigation measures in the form of street widening and intersection improvements are then added to the network to achieve LOS C, which is the minimum desirable service level at which arterial and collector streets should operate as stated in General Plan Policy 2.23. This procedure ensures that the measures result in the minimum LOS. By identifying these specific mitigation measures and basing the impact fee on the cost of these measures, this procedure maintains the relationship between the impact fee and the purpose of the fee revenues.

TRAFFIC DEMAND FROM NEW DEVELOPMENT

The first step in the traffic fee nexus study is to estimate the traffic generated by new development and the "demand" for traffic facilities by that new development. Traffic demand is based on the following factors:

- Total trips generated by given land uses based on the annual average daily trips (AADT) for the land uses as found in the Institute of Transportation Engineers (ITE) Trip Generation Manual (7th edition).
- Net "new" trips are calculated for each of the general land use categories used in the analysis.

Table 6.1 shows traffic demand that would be generated by new development from 2014 to 2030. Demand for street improvements is stated in terms of the number of new trips generated by growth in land development. Different types of land development generate traffic at different rates. A single-family residence typically generates 10 vehicle trips per day and a typical commercial or retail building about 43 trips per day on average. The total number of trips generated by all land uses is stated as AADT. **Table 6.1** shows that new growth by 2030 will add about 40,000 annual average daily trips to the network, a 30% increase over the current number of AADT.

TRAFFIC IMPROVEMENTS FOR NEW DEVELOPMENT

Planned Improvement Projects

Table 6.2 presents the descriptions of individual street segment improvement projects needed to accommodate the growth in traffic. A cost estimate for the street segments is presented in **Table 6.3**. **Table 6.4** presents the fair-share cost allocation for street segments between existing and future development in Dinuba. **Table 6.5** presents the needed intersection improvements, the estimated costs of these improvements, and the cost allocations to existing and future development.

Table 6.1: Traffic Demand from New Development

Land Use¹	Existing Dwelling Units or 1,000 Square Feet (2014)	Total 2030 (units or 1,000 sq. ft.)	Growth 2014-2030 (Units or 1,000 sq. ft.)	AADT Rate	Pass-by Factor³	Adjusted AADT (AADT x Pass-by Factor)	Total AADT 2030	Total AADT from Growth
<i>Residential (in units)</i>								
Single-family	4,571	6,768	2,197	9.6	1	9.60	64,973	21,090
Multi-family	1,224	1,809	585	6.7	1	6.70	12,120	3,920
Mobile Home	283	423	140	5.0	1	5.00	2,115	700
	<u>6,078</u>	<u>9,000</u>	<u>2,922</u>				<u>79,208</u>	<u>25,709</u>
<i>Non-residential (in thousand sq. ft. units)</i>								
Office	327	489	162	11.0	0.7	7.70	3,765	1,247
Commercial/Retail	1,638	2,334	696	43.0	0.3	12.90	30,103	2,440
Industrial/Warehouse	3,364	4,153	789	5.0	1	5.00	20,765	10,529
	<u>5,329</u>	<u>6,976</u>	<u>1,647</u>				<u>54,633</u>	<u>14,217</u>
							133,841	39,926
								Percentage of new trips to total 30%

¹ See Section 2 for land use type descriptions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² Average daily trip rates from ITE Trip Generation Manual, 7th Edition.

³ The pass-by factor is the percentage of original trips generated by the land use, the factor accounts for trips that only stop on the way to or from another destination.

Table 6.2: Street Segment Improvements

Project No.	Street Name and Limits		Required Configuration for Mitigation ¹	Existing Improvements			Widening (lanes)
	From	To		Lanes	ROW	Paved Width	
Nebraska Avenue (Rd 424)							
1A	Englehart	Eaton Avenue	4-Lane Arterial, with center turn lane	2	52	32	2
1B			Add 1 WB lane with C,G & SW, 370' west of Viscaya and 390' east of Euclid				1
2	Eaton Avenue	Crawford Avenue	4-Lane Arterial (add C, G & SW on north side only)	3		68	1
El Monte Way (Ave 416)							
4	K Street	East Tulare Street	4-Lane Arterial	2	52	32	2
Kamm Avenue (Ave 408)							
5	Road 56	Alta Avenue	2-Lane Major Collector, w/center turn lane	2	48	28	1
6	Alta Avenue	College	2-Lane Major Collector, w/center turn lane	3	88	68	0
7	College	Crawford Avenue	2-Lane Major Collector, w/center turn lane	2	58	38	1
Alta Avenue (Rd 80)							
	Rd 80 from Ave 380 to Ave 416 (El Monte Wy.) 24,000 LF completed as Regional Project: \$21.6 M						
8	County Line (SOI)	Nebraska Avenue	4-Lane Arterial	2	48	38	2
9 (Measure R Tier II)	Nebraska Avenue	340' South of Davis Drive	4-Lane Arterial	2	48	38	2
Crawford Avenue (Rd 88)							
10	Nebraska Avenue	East North Way	4-Lane Arterial, with center turn lane	3	84	64	1
11	East North Way	El Monte Way	4-Lane Arterial, with center turn lane	3	74	54	1
12	El Monte Way	Sierra	4-Lane Arterial, with center turn lane	3	66	46	1
15	Kamm	Ave 406	4-Lane Arterial, with center turn lane	2	46	26	2

¹ Arterial configuration and right-of-way width per General Plan policies and Figure 2-3 of the Street Standards.

Table 6.3: Street Segment Improvement Costs

Street Name and Limits		ROW	Length	ROW Cost per Square Foot	ROW Cost	Rough Grade Cost per Square Foot	Rough Grade Cost	New Street (additional) Width, including center lane, parking/bike lane	Street Pavement Cost per Square Foot	Total Street Pavement Cost
<u>Nebraska Avenue (Rd 424)</u>										
Englehart	Eaton Avenue	118	5,790	\$5.00	\$1,910,700	\$0.50	\$191,070	56	\$20.05	\$6,499,699
370' west of Viscaya and 390' east of Euclid		20	760	\$5.00	\$76,000	\$0.50	\$7,600	30	\$20.05	\$457,048
Eaton Avenue	Crawford Avenue	20	4,000	\$5.00	\$400,000	\$0.50	\$40,000	20	\$20.05	\$304,698
Subtotal					\$2,386,700		\$238,670			\$7,261,445
<u>El Monte Way (Ave 416)</u>										
K Street	East Tulare Street	118	3,000	\$5.00	\$990,000	\$0.50	\$99,000	42	\$20.05	\$2,525,790
Subtotal					\$990,000		\$99,000			\$2,525,790
<u>Kamm Avenue (Ave 408)</u>										
Road 56	Alta Avenue	94	15,800	\$5.00	\$3,634,000	\$0.50	\$363,400	22	\$20.05	\$6,967,972
Alta Avenue	College	88	2,650	\$5.00	\$0	\$0.50	center-turn lane striping only		\$20.05	
College	Crawford Avenue	94	2,650	\$5.00	\$477,000	\$0.50	\$47,700	12	\$20.05	\$637,461
Subtotal					\$4,111,000		\$411,100			\$7,605,433
<u>Alta Avenue (Rd 80)</u>										
County Line (SOI)	Nebraska Avenue	118	5,300	\$5.00	\$1,855,000	\$0.50	\$185,500	36	\$20.05	\$3,824,767
Nebraska Avenue	340' South of Davis Drive	118	1,680	\$5.00	\$588,000	\$0.50	\$58,800	36	\$20.05	\$1,212,379
Subtotal					\$2,443,000		\$244,300			\$5,037,146
<u>Crawford Avenue (Rd 88)</u>										
Nebraska Avenue	East North Way	118	3,940	\$5.00	\$669,800	\$0.50	\$66,980	24	\$20.05	\$1,895,545
East North Way	El Monte Way	118	1,300	\$5.00	\$286,000	\$0.50	\$28,600	34	\$20.05	\$886,031
El Monte Way	Sierra	118	2,640	\$5.00	\$686,400	\$0.50	\$68,640	42	\$20.05	\$2,222,695
Kamm	Ave 406	118	1,320	\$5.00	\$475,200	\$0.50	\$47,520	62	\$20.05	\$1,640,560
Subtotal					\$2,117,400		\$211,740			\$6,644,831
Total					\$12,048,100		\$1,204,810			\$29,074,645

Table 6.3: Street Segment Improvement Costs (continued)

Street Name and Limits		Curb & Gutter in feet (including medians if applicable)	Curb & Gutter Cost per lineal foot	Curb & Gutter Cost	Lighting	Striping only	Sidewalk (total width)	Cost per Square Foot	Sidewalk Cost	Soft Costs ²	Total Segment Cost
Nebraska Avenue (Rd 424)											
Englehart	Eaton Avenue	11,580	\$25.00	\$289,500	\$231,600		10	\$8.00	\$463,200	\$3,530,532	\$13,116,300.05
370' west of Viscaya and 390' east of Euclid		760	\$25.00	\$19,000	\$30,400		5	\$8.00	\$30,400	\$250,446	\$870,893.55
Eaton Avenue	Crawford Avenue	4,000	\$25.00	\$100,000	\$160,000		10	\$8.00	\$320,000	\$425,361	\$1,750,059.70
				Subtotal	\$408,500	\$422,000			\$813,600	\$4,206,339	\$15,737,253
El Monte Way (Ave 416)											
K Street	East Tulare Street	6,000	\$25.00	\$150,000	\$120,000		10	\$8.00	\$240,000	\$1,442,003	\$5,566,793
				Subtotal	\$150,000	\$120,000			\$240,000	\$1,442,003	\$5,566,793
Kamm Avenue (Ave 408)											
Road 56	Alta Avenue	15,800	\$25.00	\$395,000	\$632,000		5	\$8.00	\$632,000	\$4,135,571	\$16,759,943
Alta Avenue	College			\$0	\$0	\$5,300	0	\$8.00	\$0	\$2,438	\$7,738
College	Crawford Avenue	2,650	\$25.00	\$66,250	\$106,000		5	\$8.00	\$106,000	\$443,169	\$1,883,580
				Subtotal	\$461,250	\$738,000			\$738,000	\$4,581,178	\$18,651,261
Alta Avenue (Rd 80)											
County Line (SOI)	Nebraska Avenue	21,200	\$25.00	\$530,000	\$212,000		10	\$8.00	\$424,000	\$2,381,083	\$9,412,350
Nebraska Avenue	340' So. of Davis Dr.	3,360	\$25.00	\$84,000	\$67,200		10	\$8.00	\$134,400	\$716,118	\$2,860,897
				Subtotal	\$614,000	\$279,200			\$558,400	\$3,097,201	\$12,273,247
Crawford Avenue (Rd 88)											
Nebraska Avenue	East North Way	3,940	\$25.00	\$98,500	\$157,600		5	\$8.00	\$157,600	\$1,093,063	\$4,139,088
East North Way	El Monte Way	1,300	\$25.00	\$32,500	\$52,000		5	\$8.00	\$52,000	\$483,520	\$1,820,651
El Monte Way	Sierra	2,640	\$25.00	\$66,000	\$105,600		5	\$8.00	\$105,600	\$1,181,526	\$4,436,461
Kamm	Ave 406	2,640	\$25.00	\$66,000	\$52,800		10	\$8.00	\$105,600	\$879,741	\$3,267,421
				Subtotal	\$263,000	\$368,000			\$420,800	\$3,637,851	\$13,663,622
					\$1,896,750	\$1,927,200	\$5,300		\$2,770,800	\$16,964,572	\$65,892,177

¹ Arterial configuration and right-of-way width per General Plan policies and Figure 2-3 of the Street Standards.

² Soft Costs	Percentage of Construction (not including ROW acquisition)
Traffic Control	4%
Design Engineering	10%
Environmental Compliance	12%
Construction Management	15%
Mobilization	5%

Table 6.4: Allocation of Street Segment Costs to New Development

Street Segment (Project No.)	Total Segment Cost	DIF Fair Share Percentage ¹	DIF Fair-Share Cost	City Share
<u>Nebraska Avenue</u>				
Englehart to Eaton Ave. (1A)	\$13,116,300	90%	\$11,804,670	
370' west of Viscaya to 390' east of Euclid (1B)	\$870,894	90%	\$783,804	
Eaton Ave. to Crawford (2)	<u>\$1,750,060</u>	82%	<u>\$1,435,049</u>	
Subtotal	\$15,737,253		\$14,023,523	\$1,713,730
<u>El Monte Way</u>				
K St. to East Tulare (4)				
Subtotal	\$5,566,793	50%	\$2,783,396	\$2,783,396
<u>Kamm Avenue</u>				
Road 56 to Alta Ave. (5)	\$16,759,943	38%	\$6,368,771	
Alta Ave. to College (6)	\$7,738	72%	\$5,571	
College to Crawford Ave. (7)	<u>\$1,883,580</u>	73%	<u>\$1,375,014</u>	
Subtotal	\$18,651,261		\$7,749,363	\$10,901,898
<u>Alta Avenue</u>				
County Line to Nebraska Ave. (8)	\$9,412,350	43%	\$4,047,310	
Nebraska Ave. to 340' south of Davis Dr. (9)	<u>\$2,860,897</u>	26%	<u>\$743,833</u>	
Subtotal	\$12,273,247		\$4,791,144	\$7,482,103
<u>Crawford Avenue</u>				
Nebraska Ave. to East North Way (10)	\$4,139,088	94%	\$3,890,743	
East North Way to El Monte Way (11)	\$1,820,651	73%	\$1,329,075	
El Monte Way to Ave. 422 (12)	\$4,436,461	36%	\$1,597,126	
Kamm Ave. to Ave. 406 (15)	<u>\$3,267,421</u>	59%	<u>\$1,927,779</u>	
Subtotal	\$13,663,622		\$8,744,723	\$4,918,899
Total	\$65,892,177		\$38,092,150	\$27,800,027

¹ The percentage of the cost allocated to the development impact fee is the percentage of the growth in projected future daily trip volume on the street segment that is from local traffic. It represents a measure of the impact of the traffic from new development in Dinuba (see the appendix for calculation of fair-share percentages)

Table 6.5: Intersection Improvements, Costs and Allocation

No.	Location	Mitigation for Cumulative 2030 Impacts	Signal Cost New/Modification	Turn Lanes	Total	Fair-Share Percentage	Fair-Share Cost
1	Nebraska/Alta	LTO & RTO on all four legs, signal modification	\$120,000	\$241,000	\$361,000	54%	\$194,940
2	Nebraska/Crawford	Add LTO lanes two legs, existing 4-way stop to remain		\$53,000	\$53,000	70%	\$37,100
3	Saginaw/Crawford	Signalize, add LTO lanes EB, SB, WB	\$375,000	\$52,500	\$427,500	50%	\$213,750
4	El Monte Way/Road 70	Signalize, add LTO & RTO lanes all four legs ¹	\$375,000	\$293,500	\$668,500	75%	\$501,375
5	El Monte Way/Crawford	Add RTO NB, WB & EB, signal modification	\$200,000	\$87,000	\$287,000	57%	\$163,590
6	Sierra/Alta	Add LTO WB, RTO NB, signal modification	\$200,000	\$55,250	\$255,250	69%	\$176,123
7	Kamm/Road 56	Signalize, add RTO on EB leg; LTO on SB, EB & WB legs	\$375,000	\$107,750	\$482,750	67%	\$323,443
8	Kamm/Englehart	4-way Stop, LTO all legs ²	N/A	\$52,500	\$52,500	84%	\$44,100
9	Kamm/Alta	Modify signal, add RTO to north and south legs	\$50,000	\$58,000	\$108,000	70%	\$75,600
Subtotal Construction			\$1,695,000	\$1,000,500	\$2,695,500		\$1,730,021
Soft Costs			34%	\$576,300	\$340,170		\$588,207
Total			\$2,271,300	\$1,340,670	\$3,611,970		\$2,318,228

LTO = left turn only lane, RTO = right turn only. Assuming 10-foot lanes, each lane is 75 feet long (arterial LTO = 250 feet), ROW at \$5 per square foot and \$30 per sq. ft. for grading, excavation, pavement section, striping, and loops. Add another \$2,750 for pedestrian ramps at right turn lanes. LTO lane cost: \$26,250 (except on arterial legs where center lane or median is provided as on Alta and El Monte), RTO lane cost: \$29,000

¹ Northerly leg to be constructed with development project.

² Southerly leg to be constructed with development project.

TRAFFIC FACILITY IMPACT COSTS PER TRIP

The transportation improvements costs are summarized in **Table 6.6**. Included in the total are costs for transit improvements, railroad crossings, and public parking lots. These facilities were included in the 2005 Impact Fee Study and are carried forward to this study without any adjustment. The total cost per trip for all improvements is also shown in **Table 6.6**.

Table 6.6: Summary of Transportation Costs and Cost per Trip

	Total Estimated Cost	Other Funding Sources	Development Fair-Share
Street Improvements – Segments Intersections, signals and turn pockets	\$65,892,177	\$27,800,027	\$38,092,150
Railroad Crossings ¹	\$3,611,970	\$1,293,742	\$2,318,228
Transit Improvements ¹	\$3,500,000	\$2,450,000	\$1,050,000
Parking Lots ¹	\$2,350,000	\$1,645,000	\$705,000
	\$6,000,000	\$4,200,000	\$1,800,000
Total, all improvement costs	\$81,354,147	\$37,388,769	\$43,965,378
Growth in Trips by New Development			39,926
Cost per Trip			\$1,101.17

¹ Railroad crossings (at Englehart, Saginaw, Merced, Ventura, Ave. 406, and Crawford), transit improvements (buses, trolleys, shelters), and parking lots (north, central, and south downtown) are assigned a fair share for development based on ratio of growth in ADT to future ADT: 30%

FEE SCHEDULE

Table 6.7 shows the proposed transportation facilities impact fee for new development based on the street improvements cost per trip calculated in **Table 6.6** above. The fee represents the amount required to fully fund all street improvements needed to accommodate growth based on the level of service approach. Residential and nonresidential developments within the city would pay the fee based on the trip generated by the land use type indicated.

USE OF FEE REVENUES

The transportation impact fee revenues may be used to fund the developer's fair-share portion of any of the street, intersection, and transit improvements listed above in **Tables 6.2, 6.5, and 6.6**. In addition, fee revenues may contribute to street and other transportation improvement projects that are determined by the City to be needed to mitigate the identified traffic impacts of future development; these projects may be added to the fee program. Also, as improvement projects identified in this section are completed, or found through subsequent traffic impact studies to be no longer needed, they may be deleted from the total funding requirements. As these changes to the improvements are made, the fee program should be updated to reflect the changes, if any, in cost basis and the fee.

Table 6.7: Proposed Transportation Impact Fee

Land Use¹	Cost per Trip	Trips per Unit²	Proposed Fee per Unit	Current Fee³
<i>Residential (in units)</i>				
Single-Family	\$1,101.17	9.60	\$10,571.23	\$11,464.80
Multi-Family	\$1,101.17	6.70	\$7,377.84	\$4,368.90
Mobile Home	\$1,101.17	5.00	\$5,505.85	\$5,580.90
<i>Nonresidential (in 1,000 sq. ft. units)</i>				
Office	\$1,101.17	7.70	\$8,479.01	\$6,201.00
Commercial/Retail	\$1,101.17	12.90	\$14,205.09	\$5,090.00
Industrial/Warehouse	\$1,101.17	5.00	\$5,505.85	\$4,181.00

¹ See Section 2 for land use type descriptions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² Trips per unit are from ITE Trip Generation Manual, 7th edition. Nonresidential rates are adjusted for pass-by trips.

³ Current fees per unit are estimated from current rates: \$2.161 for building area plus \$1.01 for land area and the following assumptions:

<u>Use</u>	<u>Building Area (sq. ft.)</u>	<u>Land Area (sq. ft.)</u>	<u>Density and Floor Area Assumptions</u>
Single-Family Units	1,800	7,500	5 units per acre
Multi-Family Units	900	2,400	18 units per acre
Mobile Homes	900	3,600	12 units per acre
Office	1,000	4,000	0.25 floor area ratio
Retail/Commercial	1,000	2,900	0.35 floor area ratio
Industrial/Warehouse	1,000	2,000	0.50 floor area ratio

IMPROVEMENTS SERVING SPECIFIC DEVELOPMENT PROJECTS

The fees indicated in **Table 6.7** cover only the transportation improvements described in **Tables 6.2** and **6.6** above. Street improvements necessary for development of individual properties, to provide access to individual property, and to mitigate on- or off-site project-specific traffic impacts may not be included in the improvements covered by the transportation impact fee proposed in this section. Project-specific improvements not covered by the fee include but are not limited to the following:

- Local, in-tract, and backbone street improvements serving individual parcels
- Traffic signals and other modifications not included in **Table 6.6** but required as a condition of project approval
- Arterial street or any other transportation-related improvement required by a development agreement
- Project-specific mitigations identified in a Final EIR

Notwithstanding the above, a developer of property may be required as a condition of approval to construct one or more, or a portion of, any of the transportation improvements covered by the fee. In such case, the value of constructed improvements that correspond to those listed in the above project descriptions, or any that may be added in subsequent fee

program updates, may be credited against the transportation impact fee at the City's discretion.

7. DRAINAGE

This section summarizes the current storm drainage area fee program. The City's Storm Drainage Master Plan was completed in 1989 and is need of an update before a viable storm drain fee study can be completed.

DRAINAGE SYSTEM DEVELOPMENT FEE AREAS

The current drainage fee areas together with the current fee are listed below.

Table 7.1: Current Storm Drainage Basins and Fees

	Basin Name	Fee per Acre
1	Midtown	\$6,790
2	Euclid-Saginaw	\$3,477
3	Sequoia-Alta	\$4,834
4	Kamm-Crawford	\$10,399
5	El Monte-Euclid	\$3,069
6	Nebraska-Euclid	\$7,764
7	Nebraska-Alta	\$11,733
8	Nebraska	\$7,751
9	East Nebraska	\$11,249
10	East Saginaw	\$5,961
11	Crawford-Olive	\$13,571
12	Kamm-College	\$8,894
13	Kamm-First	\$5,799
14	North Nebraska	\$12,460
15	Near Northwest	\$12,437
16	West Nebraska	\$11,546
17	NW Dinuba	\$11,559
18	West Dinuba	\$11,546
19	SW Dinuba	\$11,559
20	SE Dinuba	<u>\$11,559</u>
	Average Fee per Acre	\$9,071

The 1989 Master Plan described 12 drainage basins and the associated improvements required in each. Basins 14 through 20 were added with the 2005 Impact Fee Study. Basin 1 was added sometime after the 1989 Master Plan. The 2005 Impact Fee Study indicated that basins 1, 2, 3, 5, 6, 8, 10, and 12 were built-out and no change in the fee in effect at that time was warranted; however, a cost inflation increase in the fees for these basins was put into effect in 2013.

The Master Plan covered an area of 3,290 acres (the city limits at the time) of which 1,480 acres were undeveloped. The 2005 Impact Fee Study indicated 4,560 undeveloped acres. Most of this

increased area is within the added basins, although the acreages of the original basins (the ones that hadn't built out) increased in size substantially (more than doubled).

The Master Plan and the 2005 Impact Fee Study describe the type of improvements that the drainage area fees would finance. The typical facilities proposed for each basin are as follows:

- Reinforced concrete drain pipe and manholes
- On-site (ponding site) piping and structures
- Discharge pumps
- Retention pond excavation
- Land acquisition

The 1989 Master Plan indicated a total cost for drainage improvements of \$9.1 million (\$4.5 million was the developers' share of the cost). In the 2005 Impact Fee Study, approximately \$45 million in total improvements were reported. This increase was due to the seven added basins and undeveloped area, a 92% increase in construction costs, and an eight-fold increase in land costs.

The proposed improvements indicate that the primary means of flood control is piping runoff to a retention or detention pond for either groundwater recharge or settling before pumping to an irrigation channel. With proper design of the ponds, this method provides an effective means of storm water quality management as well as removing excess runoff from roadways and structures. The Master Plan stated that ponds could serve a dual purpose as park space. The dedication of land for ponds may then offset a portion of a subdivision's park dedication obligation, subject to an equivalency ratio that accounts for the time the pond area is not available for recreation due to inundation.

DRAINAGE FACILITIES STANDARDS

The level of service applicable to drainage facilities and the general policies for new development relative to drainage, flood protection, and storm water quality mitigation are contained in the following City of Dinuba General Plan policies:

- 7.7 Urban development in floodway areas shall be in accordance with regulations of the Federal Emergency Management Agency.
- 7.11 Temporary drainage facilities may be constructed by the developer if the major facilities are not available, subject to City determination and approval. The developer will also be required to pay all applicable drainage fees in addition to constructing temporary facilities at his/her own cost.
- 7.12 Temporary drainage facilities (ponding basins) shall be dedicated to the City, with a reversionary clause which specifies that if the basin is abandoned within ten years, the property would revert to the original owner, subject to redevelopment of the site satisfactory to the City.
- 7.13 Upon the collection of adequate funds, the City will install major facilities in accordance with the master plan at the locations deemed most essential by the City, with due regard for community needs and areas from which fees were collected. To make the best use of funds, growth shall be encouraged in areas where it is possible to develop facilities incrementally.

- 7.14 To encourage groundwater recharge, ponding basins shall be designed as retention basins. However, pumping facilities shall be included in such facilities to handle peak flows and to provide for disposal of storm water into irrigation ditches when necessary. Storm water inflow into Alta Irrigation District's canals and pipelines shall be subject to existing or future agreements by and between the City of Dinuba and Alta Irrigation District specifying maximum inflow, maximum service area boundary and any other limitations thereto.
- 8.41 Consistent with Federal standards, the City shall implement FEMA regulations and design guidelines to address 80-year flood events, and require adequate storm drainage facilities (either retention or detention basins) to prevent flooding within the community.
- 8.42 All flood-proofing shall be done in a manner that will not cause floodwaters to be diverted onto adjacent property, increase flood hazards to property located elsewhere, or otherwise adversely affect other property.

DRAINAGE IMPACT FEE PROGRAM

All areas of the city, including currently developed property, are required to have the facilities necessary to be in conformance with the City's policies pertaining to drainage, flood control, and storm water management in general. New development may be required to contribute to drainage improvements only to the extent of its impact on the City's storm water management system, including the water quality impacts of runoff from developed property. Current storm water management regulations require that most storm water be managed and treated on-site. This requirement tends to make off-site facilities less critical, but they are still useful as a back-up.

Large residential, nonresidential, and mixed-use development projects may be able to construct treatment and/or retention facilities on-site and therefore mitigate their own drainage impacts. Smaller projects may not have the same ability to treat their runoff on-site and may need to pay an impact mitigation fee based on factors that establish the relationship between the impact fee and the development paying the fee. Factors such as the impervious acreage, runoff coefficients, density, and floor area ratios are typically used to establish the relationship required in Government Code Section 66000 between storm water management costs and the type of development.

Project-specific improvements, which are those improvements necessary for development of individual properties, to mitigate on- or off-site flood hazards, or for storm water quality management, are typically not included in the citywide improvements covered by a master plan or in an impact fee program. These improvements may include the following:

- Local and backbone storm drains and appurtenances serving individual parcels
- Storm drain trunk lines and their appurtenances required for larger master-planned developments
- On-site detention basins designed to attenuate peak runoff
- On-site retention and debris basins, for storm water quality and other purposes
- Downstream flooding mitigation measures not listed in a citywide master plan

- Project-specific storm water quality measures such as permeable paving, bioswales, water-quality inlets, and filtration systems

UPDATED STORM DRAINAGE MASTER PLAN

The City has hired a consultant to update its master plan for drainage. It is highly recommended as a prerequisite to adopting new drainage impact fees that the draft master plan be completed and the proposed storm drainage impact fees be consistent with the master plan. In terms of the findings needed to support increased impact fees, the updated master plan should re-evaluate the drainage area fee boundaries and determine whether drainage improvements in the “built-out” areas would benefit new development. The undeveloped acreages in all drainage areas also need to be re-examined and verified given the large discrepancy between the 1989 Master Plan and the 2005 Impact Fee Study.

The required improvements need to be reassessed both to determine what has been constructed and whether they are appropriate in light of the current water quality regulations and storm water management best practices.

The master plan should also estimate the undeveloped acreage by General Plan land use in each drainage area and make projections of the development potential in each drainage area in terms of number of residential units and floor area in the nonresidential land use categories.

During the master plan process, the following drainage implementation policies should be discussed:

- Where are area-wide or regional improvements still necessary and for what purpose? If primarily to correct current problems, the costs for the improvements should be identified as the obligation of existing development.
- Should impact fees take on more of the characteristics of an “in-lieu” fee as a means to mitigate cumulative drainage impacts that cannot be mitigated on-site by a given development project? Under what circumstances and in what locations would in-lieu drainage fees be allowed?
- Is a credit system more appropriate? Under what circumstances would a credit be granted against a drainage area fee? For example, if approved storm water management measures are provided on-site?

The cost of the updated master plan for storm drainage may be incorporated into an updated drainage impact fee.

8. WASTEWATER

This section pertains to the collection, treatment, and wastewater disposal facilities required to provide sanitary sewer service to new development in Dinuba. This section identifies and allocates the cost of new or expanded facilities to the various land use types in accordance with their impact on the sanitary sewer system.

CURRENT WASTEWATER SYSTEM

The City owns and maintains all wastewater collection pipelines, lift stations, and a wastewater reclamation facility (WWRF) serving Dinuba. The City completed a Sanitary Sewer Master Plan (SSMP)¹ in 2010 and a Preliminary Design Report for the planned expansion of the WWRF. The SSMP focused on the conditions of the current collection system and also recommended extensions of sewer trunk lines to future developing areas within the sanitary sewer service boundary (see **Exhibit 8.1**). The SSMP included planning-level cost estimates for nine proposed trunk-line sewer system extensions. The total area served by the extensions is approximately 7,150 acres with up to 16,500 total dwelling units, based on development potential for the area in terms of General Plan land uses. The area and potential development served by the proposed systems are much greater than the growth assumed by the year 2030 in the other sections of this report. Because the proposed sewer systems are designed to serve more development than is indicated for the other facilities (transportation, for example), it is necessary to spread the cost of improvements over the entire development potential even though that development may not occur within the 2030 time frame. The sewer service extensions proposed in the SSMP are summarized below. The SSMP described two sets of proposed systems: interim and future sewers. Interim sewers are generally within the current city limits and were considered likely to be constructed in the next 15 years, while future sewers would be needed beyond 15 years. **Table 8.1** lists the acreage, residential units, and equivalent single-family dwelling units (EDU) in each system's service area.

Proposed Collection System Extensions

System 1: The sewers in this system will serve the northeastern, eastern, and southern portions of the city. The proposed trunk sewers in Road 94/92 and Avenue 404 will be the backbones for this system. The destination for the flows in this system will be the future headworks facility located at Kamm Avenue/Road 68. A lift station is proposed to be located at Avenue 406 and Road 68 in this system. All sewers in this system are proposed to belong to the future system.

System 2: The sewers in this system will serve the eastern portion of the city. The proposed trunk sewers in Road 94 and Randle Avenue will provide continuity to the existing sewers in Randle Avenue. This system will have one lift station and will tie in to the City's existing sewer system in the downtown portion of Dinuba. All sewers in this system are proposed to belong to the interim system.

¹ *City of Dinuba Sanitary Sewer Master Plan*, September 2010, Quad Knopf, Inc.

System 3: The sewers in this system will serve the southern part of the city. The proposed trunk sewer in Kamm Avenue will be the backbone for this system. The destination for the flows in this system will be the future headworks facility. All sewers in this system are proposed to belong to the interim system.

System 4: The sewers in this system will serve the northeastern portion of the city. The proposed sewers in Alta and Nebraska avenues will be the backbones of the system. The sewer in Nebraska Avenue is proposed to tie in to the existing system at the intersection of Euclid and Nebraska avenues and to System 5 at Road 72. The sewers in this system are proposed to belong to the future system.

System 5: The sewers in this system will serve the northwestern portion of the city. The proposed extension of the trunk sewer in Road 72 will be the backbone of this system. It will tie into a proposed trunk sewer in Sierra Way (see description for System 9). There is an existing 21-inch/24-inch sewer in Road 72 up to Saginaw. The proposed interim system will extend the sewer up to Nebraska Avenue, and the proposed future system will extend the sewer up to Avenue 428.

System 6: The sewers in this system will serve the western and northwestern portions of the city. The trunk sewer in Road 68 will be the backbone of this system. It will tie into a proposed main in Sierra Way. The sewers in Road 68 from Sierra Way up to Saginaw Avenue and El Monte Way are proposed to belong to the interim system; the sewer in Road 68 extended from Saginaw Avenue to Nebraska Avenue is proposed to belong to the future system.

System 7: The sewers in this system will serve the northwestern portion of the city and future development. The existing trunk sewer in Clubhouse Road will be the backbone of this system. This system will have two lift stations, of which the lift station at Sierra Way and Road 64 has already been constructed. The sewer in El Monte Way is considered to belong to the interim system.

System 8: This system serves the western and northwestern portions of the city. There will be trunk sewers in El Monte Way, Road 56, and Kamm Avenue. The destination for the flows in this system will be the future headworks facility. In the interim, the sewer in El Monte Way from Road 56 can tie into the existing sewer in Clubhouse Road at El Monte Way. The sewers in Road 60 and Kamm Avenue are considered to belong to the future system. This system will have one lift station (in Kamm Avenue), as the sewer will be constructed against the natural slope of the land.

System 9: This system will collect flows from Systems 1, 3, 5, 6, and 8 into a 7.34 million gallon per day (mgd) future headworks facility at Kamm Avenue and Road 68. Approximately 2,000 feet of 24-inch force main is planned to convey the combined flow to the WWRF.

Table 8.1: Development Summary for Proposed Wastewater Collection System Extensions

System Description	Acres in System Service Area	Dwelling Units in System Service Area	Total Equivalent Dwelling Units (EDUs)
Collection System Extensions			
1 Road 94 - Avenue 404 - Road 72 (future system)	2,437	4,773	7,320
2 Road 92 - Randle Avenue (interim system)	496	2,021	1,997
3 Kamm Avenue - Road 68 (interim system)	910	1,217	3,360
4 Alta Avenue - Nebraska Avenue (future system)	510	1,606	1,809
5 Road 72 - Sierra Way (both interim and future)	722	2,037	2,183
6 Road 68 - Sierra Way (future)	736	2,198	2,815
7 Road 62 - RCR Project (interim system)	436	1,165	1,294
8 El Monte Way - Road 60 - Kamm Avenue (both interim and future)	900	1,508	2,318
9 Kamm Avenue / Road 68 to Wastewater Reclamation Facility (both interim and future)	N/A		N/A
	7,147	16,525	23,096

Source: SSMP

WASTEWATER GENERATION

In 2010, the average annual (daily) flow to the WWRF was reported in the SSMP as approximately 2.37 mgd. The permitted capacity of the WWRF was also stated in the SSMP as 3.0 mgd per the requirements of the Regional Water Quality Control Board. Based on an estimated per capita flow of 82 gallons per day (per the findings of the 2010 SSMP) and the current (2014) population of 23,666, plus an estimated 0.5 mgd generated from nonresidential land uses, the current average day maximum flow is estimated to be approximately 2.70 mgd (with an 1.1 average annual flow peaking factor), or about 90% of WWRF permitted capacity. The Preliminary Design Report (PDR) for the planned WWRF describes an expansion of the facility to an average day maximum flow of 4.0 mgd.² **Table 8.2** shows the estimated existing and projected future wastewater generation by land use using the projections in **Table 2.2** (used for police, fire, and transportation). The projected growth in wastewater generation in terms of equivalent dwelling units (a single-family unit is equal to one EDU) is 3,064 at projected generation rates (both the SSMP and the PDR assume 90 gallons per person per day versus the current 82 gallons per person per day). With the projected growth, the average day maximum flow in 2030 is 4.2 mgd, about 5% above the design capacity of the planned expansion. (Note: The 90 gallons per person per day for the growth increment is probably a conservative estimate for planning purposes, and the actual rate is likely to be less.)

WASTEWATER IMPROVEMENT COSTS FOR NEW DEVELOPMENT

The wastewater collection system costs reported in the SSMP (updated to 2014 dollars) and the updated estimate of the WWRF expansion costs are shown in **Table 8.3**. This table also calculates

² City of Dinuba Wastewater Reclamation Facility Preliminary Design Report, August 2007, Eco:Logic.

a cost per EDU for the collection system extension costs and a separate cost per EDU for the WWRF, since they serve different growth scenarios: The SSMP indicates a 2030 population of 39,000 while the PDR assumes a design population of 28,700 for the wastewater reclamation facility.³ The cost of the WWRF expansion attributed to new development is estimated at only 25%, with 75% of the cost allocated to current and future ratepayers.

WWRF Design Report Update

The construction cost estimate for the WWRF shown in **Table 8.3** is based on a preliminary design study completed in 2007. That study is now being updated and will cover the remaining phases of the WWRF expansion. The cost basis of the facility will likely change as will the allocation between new development and ratepayers. The wastewater facilities fee should be amended when the new WWRF report is available.

WASTEWATER FACILITIES FEE SCHEDULES

The proposed and current wastewater facilities impact fees are presented in **Table 8.4**.

Use of Wastewater Fee Revenues

Wastewater fee revenues may be used for any of the collection system improvements discussed in the SSMP and the expansion of the wastewater reclamation facility and ancillary improvements discussed in the PDR. The collection system improvements include the backbone sewer trunk lines, lift stations, and headworks generally shown on **Exhibit 8.1**. Sewer mains and local pump stations that are tributary to the trunk lines shown and that are needed to serve individual development projects are the responsibility of the project developer. If, in order to serve a project, a developer must construct a portion of the trunk lines or any other of the improvements shown on **Exhibit 8.1**, the developer may be eligible for a credit or reimbursement from fee revenues.

³ Note that both of these projected populations in 2030—39,000 and 28,700—are much less than the population of the equivalent dwelling units given in Table 8.1 from the SSMP based on buildout of the service area boundary.

Exhibit 8.1: Proposed Wastewater Collection System Extensions

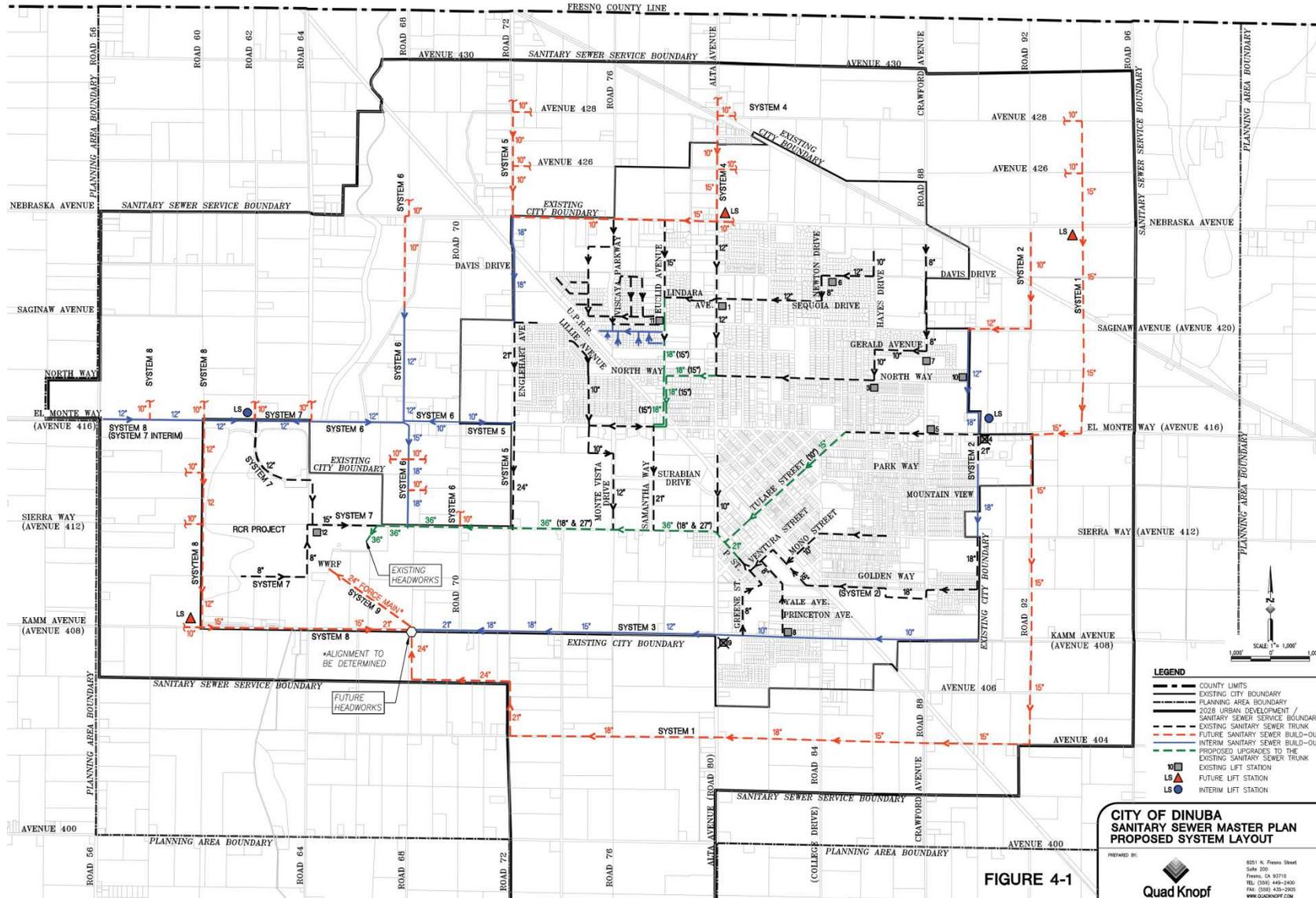


FIGURE 4-1

Table 8.2: Wastewater Generation Projection

Land Use	Existing Residential, Units/Non-residential, 1,000 square feet	Growth 2014-2030 Residential, Units/Non-residential	Total	EDU Factor Residential, per unit/ Non-residential, per 1,000 sq. ft.	EDU 2014	EDU Growth	EDU 2030	Estimated Current Gallons per Day (average day maximum flow)	Gallons per Day Growth	Gallons per Day 2030
<i>Residential (in units)</i>										
Single-family	4,571	2,197	6,768	1.00	4,571	2,197	6,768	1,704,983	900,770	2,774,880
Multi-family	1,224	585	1,809	0.81	991	474	1,465	369,643	194,340	600,650
Mobile homes	283	140	423	0.54	153	76	229	57,069	31,160	93,890
<i>Nonresidential (in thousand square feet)</i>										
Office	327	162	489	0.18	59	29	88	22,007	11,890	36,080
Commercial	1,638	696	2,334	0.12	197	83	280	73,481	34,030	114,800
Industrial/Warehouse	3,364	789	4,153	0.26	875	205	1,080	326,375	84,050	442,800
Public/Institutional					122	-	122	50,000	-	50,000
Other					122	-	122	50,000	-	50,000
Total					7,090	3,064	10,154	2,653,558	1,256,240	4,163,100
Residential:										
	<u>Current</u>	<u>Growth increment</u>	<u>Growth increment (including 1.1 peaking factor)</u>	<u>PPH</u>	<u>2014 population</u>	<u>Estimated current average flow @ 82 gpdpc with 1.1 peaking factor (gallons)</u>				
Single-family (1 EDU) ¹	373 gpd/du	410 gpd/du	99 gpd/capita	4.14	23,666	2,134,673				
Multi-family	302 gpd/du	332 gpd/du	99 gpd/capita	3.35						
Mobile Home	203 gpd/du	223 gpd/du	99 gpd/capita	2.25						
Non-residential:						<u>522,000</u>				
Office	75 gpd/1,000 sf					2,656,673				
Commercial/Retail	50 gpd/1,000 sf									
Industrial/Warehouse	105 gpd/1,000 sf									
Public/Instit.	50000 gpd	total all uses								
Other	50000 gpd	total all uses								

¹ 82 average gallons per person per day (times 1.1 peaking factor and PPH) from the Sanitary Sewer System Master Plan, 2010, Quad Knopf

Table 8.3: Wastewater Improvement Costs

System Description	Estimated Cost Master Plan (2010 dollars) ¹	Current Project Costs (2014 dollars) ²
Collection System Extension Improvements		
1 Road 94 - Avenue 404 - Englehart	\$6,618,000	\$7,276,155
2 Road 92 - Randle Avenue	\$1,439,400	\$1,582,547
3 Kamm Avenue - Road 68	\$2,453,300	\$2,697,279
4 Alta Avenue - Nebraska Avenue	\$1,572,000	\$1,728,334
5 Englehart - Sierra Way	\$771,200	\$847,895
6 Road 68 - Sierra Way	\$1,592,800	\$1,751,203
7 Road 62 - RCR Project	\$552,400	\$607,336
8 El Monte Way - Road 60 - Kamm Avenue	\$3,056,000	\$3,359,917
9 Kamm Avenue/Road 68 to Wastewater Reclamation Facility	<u>\$1,040,800</u>	<u>\$1,144,307</u>
Subtotal Wastewater Collection System Improvements	\$19,095,900	\$20,994,972
20% engineering, environmental, administration, construction management, inspection		<u>\$4,198,994</u>
Total Collection System Improvements		\$25,193,967
EDU for Wastewater Collection System (see Table 8.1)		<u>23,096</u>
Subtotal Cost per EDU for Collection System Extensions		<u>\$1,090.84</u>
Wastewater Reclamation Facility Expansion ³		<u>\$21,500,000</u>
Estimated portion of WWRF charged to ratepayers 75%		\$16,125,000
Estimated portion of WWRF charged to new development 25%		<u>\$5,375,000</u>
EDU for WWRF (see Table 8.2)		<u>3,051</u>
Subtotal Cost to New Development per EDU for WWRF Expansion		<u>\$1,761.72</u>
Total Wastewater Cost per EDU		\$2,582.55

¹ City of Dinuba Sanitary Sewer Master Plan, September 2010, Quad Knopf

² Cost inflation factor (for collection system): ENR Construction Cost Index Los Angeles:
 August 2009 July 2014
 9,766.19 10,737.43
 18%

³ Cost of remaining improvements for the complete expansion per the Preliminary Design Report for WWRF, 2007, Eco:Logic. Cost updated to 2015 dollars (ENR 20-cities CCI index) and includes engineering, permitting, construction financing, and contingencies.

Table 8.4: Proposed Wastewater Impact Fee

Land Use¹	Wastewater Demand Factor	Proposed Wastewater System Fee, per Unit or 1,000 Sq. Ft.	Current Wastewater Fee
<i>Residential, per unit</i>			
Single-Family	1.00	\$2,852.55	\$6,504.90
Multi-Family	0.81	\$2,282.04	\$2,532.90
Mobile Home	0.54	\$1,397.75	\$3,172.50
<i>Nonresidential, per 1,000 sq. ft. of floor area</i>			
Office	0.180	\$513.46	\$3,525.00
Commercial/Retail	0.120	\$342.31	\$2,938.70
Industrial/Warehouse	0.260	\$741.66	\$2,459.00

¹ See Section 2 for land use type descriptions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 8.1, 8.2, and 8.3

9. WATER FACILITIES

This section pertains to the water supply, treatment, and distribution facilities needed to provide potable domestic water and to meet fire flow requirements for new development in Dinuba. The City Public Works Division currently maintains domestic water wells, storage tanks, pump stations, and water mains serving the entire incorporated area.

WATER SUPPLY AND DEMAND

Dinuba presently obtains all of its domestic water from groundwater aquifers. The City currently relies on eight active wells to supply its potable and fire service water needs. The City's water system also includes three storage tanks with a combined 3.25 million gallons of capacity and nine pumping stations for distribution of water in one pressure zone.

Water consumption was tracked for the years 2000–2006 and reported in the City's 2008 Water Master Plan. During the maximum month usage in 2006 (August), the City of Dinuba used approximately 6.16 million gallons per day (mgd); the average for 2006 was 4.03 mgd.¹ In 2006, the Water Master Plan estimated 4,280 residential units and 543 nonresidential service connections. The estimated population in 2006 was 19,180.² More recent data is found in the City's 2010 Urban Water Management Plan (UWMP), which estimates 4.32 mgd of "gross daily use," essentially the same as average day demand. The city's population in 2010 was approximately 21,500. The lower per capita demand in 2010 (201 gallons per day per person versus 208 in 2006) reflects the City's efforts at promoting water conservation. Note that the per capita daily water use statistic does not account for water demands of nonresidential land uses; actual household use is somewhat less. The UWMP shows 2010 household use versus nonresidential use based on meter data.

Table 9.1: Actual Water Use in 2010 – Dinuba UWMP

	Accounts	Average Day Use (mgd)
Single-family	4,492	2.36
Multi-family	151	0.32
Commercial	375	0.54
Industrial	5	0.46
Institutional/governmental	110	0.36
Other		<u>0.28</u>
Total	5,133	4.32

Residential water use totaled 2.68 mgd in 2010, or about 125 gallons per capita per day of household water use based on the estimated 2010 population of 21,500. Nonresidential water use, based on **Table 9.1**, totals 1.64 mgd.

¹ *City of Dinuba Water Master Plan*, January 2008, Boyle Engineering Corporation.

² California Department of Finance, *Final City/County Population Report, 2000–2010*.

The Water Master Plan projected a population of 33,516 in 2030, based on a 2.0% annual rate of growth. The Water Master Plan also developed water demand projections based on 2005–2010 and 2010–2020 land use buildout assumptions and water consumption per acre coefficients. The 2020 water demand, based on the 1997 General Plan land uses, was estimated to be 7,228 gallons per minute, or the equivalent of a total average day flow of 10.40 mgd. **Table 9.2** shows the projected 2020 developed acres, consumption coefficients, and average day water use for the General Plan land uses.

WATER SYSTEM IMPROVEMENTS

The Water Master Plan identifies a number of water supply, storage, and distribution system improvements that would be needed to accommodate anticipated growth in water demand as a result of the increase in land development shown in **Table 9.2**. These improvements and their estimated 2007 costs, inflated to 2014 dollars, are shown in **Table 9.3** and **Exhibit 9.1**.

Table 9.2: Projected Land Use Acreage and Water Demand in 2020 – Water Master Plan

Land Use Category	Water Demand Coefficients (gpm/acre)	Estimated Acreage 2003	2003 Average Day Flow (gpm)	Projected Acreage 2020	Percent of total	Increased Acreage over 2003	Average Day Flow (gpm) 2020
Community Commercial	1.3	33	43	133	2.63%	100	173
Commercial-Central	1.3	81	105	34	0.67%	-47	44
Green Belt	0	0	0	8	0.15%	8	0
General Commercial	1.3	93	121	182	3.61%	89	237
High Density Residential	3	26	79	42	0.83%	16	126
Light Industrial	1.5	274	411	731	14.47%	458	1,097
Low Density Residential	1	8	8	86	1.70%	78	86
Medium High Density Residential	2.5	85	214	149	2.95%	64	373
Medium Low Density Residential	1.5	362	543	1,462	28.92%	1100	2,193
Medium Density Residential	2	468	936	1,047	20.71%	579	2,094
Neighborhood Commercial	1.3	3	4	33	0.65%	30	43
Public/Semi Public	1	299	299	370	7.31%	71	370
Park/Ponding Basin	1	53	53	157	3.11%	104	157
Professional Office	1	40	40	60	1.19%	20	60
Urban Reserve	0	0	0	458	9.07%	458	0
Subtotal		1,826	2,855	4,953		3,127	7,053
RCR Project at Southwest Golf Course	1.7			103	2%		175
Total				5,055			7,228

Source: City of Dinuba Water Master Plan, Table 3-8 (page 3-17) and Table 3-12 (page 3-26)

Table 9.3: Water System Improvements Recommended by Water Master Plan

Project/Description	Quantity	Unit Cost	Improvement Costs (2007 dollars)¹	Current Improvement Costs (2014 dollars)²
<u>Water Master Plan Recommended Improvements, 2006–2010 Alternative A</u>				
New production well for 1,000-gpm supply including test well, auxiliary power supply, and chlorination system	4	\$1,370,000	\$5,480,000	\$6,640,258
8-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	1,800	\$78	\$140,400	\$170,126
10-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	41,100	\$93	\$3,822,300	\$4,631,580
12-inch grid mains to connect new wells or distribution system improvements including fire hydrants and valves	<u>46,733</u>	<u>\$108</u>	<u>\$5,047,164</u>	<u>\$6,115,779</u>
		Sub-total	\$14,489,864	\$17,557,743
<u>Water Master Plan Recommended Improvements, 2010-2020 Alternative A</u>				
New production well for 1,000-gpm supply including test well, auxiliary power supply, and chlorination system	3	\$1,650,538	\$4,951,614	\$6,000,000
8-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	18,117	\$78	\$1,413,126	\$1,712,321
10-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	29,956	\$93	\$2,785,908	\$3,375,757
12-inch grid mains to connect new wells or distribution system improvements including fire hydrants and valves	40,857	\$108	<u>\$4,412,556</u>	<u>\$5,346,808</u>
		Sub-total	\$13,563,204	\$16,434,886
		Total Water Improvements:	\$28,053,068	\$33,992,629

¹ City of Dinuba Water Master Plan, January 2008, Boyle Engineering Corp.

² Cost inflation factor:

ENR Construction Cost Index, Los Angeles

Sept. 2007	July 2014
8,861.27	10,737.43
	21%

Table 9.4: Water Demand Equivalent Dwelling Unit Projections

Land Use	Existing Dwelling Units, Thousand Square Feet (TSF) or Acres	Growth 2014-2030 Units, TSF or Acres	Total 2030	Equivalent Dwelling Unit (EDU) Water Use Demand Factor ¹	Existing Water Use in EDU	Growth in EDU	Total EDU 2030	MGD Current Estimated Demand	MGD Increase due to Growth	Total 2030, MGD	
<i>Residential (in units)</i>											
Single-Family	4,571	2,197	6,768	1.00	4,571.13	2,196.87	6,768.00	2.549	1.225	3.774	
Multi-Family	1,224	585	1,809	0.52	636.37	304.31	940.68	0.355	0.170	0.525	
Mobile Homes	283	140	423	0.31	87.75	43.38	131.13	0.049	0.024	0.073	
<i>Nonresidential (in thousand square feet)</i>											
Office	327	489	816	0.290	94.83	141.81	236.64	0.053	0.079	0.132	
Commercial/retail	1,638	2,334	3,971	0.240	393.08	560.05	953.13	0.219	0.312	0.531	
Industrial/Warehouse	3,364	4,153	7,517	0.290	975.56	1,204.37	2,179.93	0.544	0.672	1.216	
<i>Public/Institutional (acres)</i>											
Government/Schools	0	0	0	2.90	645.62	322.81	968.44	0.36	-	0.540	
Golf Course	0	0	0	3.55	448.35	0.00	448.35	0.25	-	0.250	
Other	0	0	0	0.81	502.15	100.00	602.15	0.28	0.06	0.336	
Totals								1.71	4.66	2.718	7.376

¹ The water use factor converts each unit of land use to an equivalent dwelling unit (EDU) which represents the water use of the land use in terms of the amount of water used by a single-family household: about 513 gallons per day.

Water Use Assumptions:

				Growth increment		PPH	2010 population	Estimated current average flow @124.6
<u>Residential</u>								
SFD	557.60 gpd/du	136 gpd/capita	0.6 acre-feet/yr.	124.70 gpd/capita	4.10	23,666	2,950,000	
MF	289.52 gpd/du	88 gpd/capita			3.29			
MH	172.00 gpd/du	86 gpd/capita			2.00			
<u>Non-residential</u>								
Office	159 gpd/1,000 sf	1.2 gpm/ac	FAR	0.25			1,700,000	
Commercial/Retail:	132 gpd/1,000 sf	1.4 gpm/ac		0.35			4,650,000	
Industrial/Warehouse:	159 gpd/1,000 sf	2.4 gpm/ac		0.50				
<u>Public/Institutional</u>								
Schools			1.8 acre-feet/yr.					
Parks			2.2 acre-feet/yr.					
OS/Golf Courses			0.5 acre-feet/yr.					

The 10.4 mgd water demand projected by the Water Master Plan for 2020 is much higher than the projection for 2020 found in the UWMP (which is about 4.5 mgd) or the water demand that would be calculated using typical water use per capita factors and the land use projections assumed in the other sections of this report. **Table 9.4** shows an alternative water demand analysis based on a water use per capita factor of 125 gallons per day (residential use) and typical gallons per acre per minute for nonresidential water use. The same growth assumptions found in **Table 2.2** are used to estimate growth in water use in **Table 9.4**. This alternative analysis is used to compare the more conservative growth projections in this report with the greater acreage development assumed in **Table 9.2**. Since the water supply and distribution improvements shown in **Table 9.3** and **Exhibit 9.1** are intended to meet the water demands of a much larger development footprint, it would be inappropriate to spread the cost of these improvements over the lower growth projected in this report.

WATER FACILITIES COST PER EQUIVALENT DWELLING UNIT

Table 9.4 calculates the assumed growth from Section 2, Growth Projections, in terms of equivalent dwelling units (EDUs). An EDU is a single-family home and is assumed to use about 558 gallons of water per day (based on 136 gallons per day per person¹ and 4.10 persons per single-family household). All other land uses are stated in terms of EDUs using the EDU demand factor. An estimate of the current average day water use of 4.66 mgd in **Table 9.4** is determined by the sum of the current EDUs in all land uses (8,355) multiplied by 558 gallons per day water use for single-family homes. The number of EDUs is projected to grow by 4,874 to a total of 13,229 in 2030. Water demand will grow by 2.72 mgd from 4.66 mgd to 7.38 mgd by 2030. In order for water demand to increase to 10.4 mgd (the water demand given in the Water Master Plan), EDUs would have to increase by 10,287 (5,740,000 mgd/558 gallons per day). This higher number of EDUs is used in **Table 9.5** to determine the cost per EDU for new development.

Table 9.5: Water Facilities Cost per EDU

Master Plan Improvements needed for new development		\$33,992,629
Current Estimated Water Use (gallons)	4,660,000	
2020 water use projected in Water Master Plan	<u>10,400,000</u>	
Difference	5,740,000	
Growth in EDUs needed to generate projected 2020 water use (5,740,000 gals/558 gals per day per EDU)		10,287 EDUs
Improvement Cost per EDU		\$3,304.43

The large discrepancy in water demand between the Water Master Plan and the Urban Water Management Plan is, in part, due to the Water Master Plan's land use-based methodology for estimating future water demand. **Table 9.2** uses water demand per acre coefficients coupled with the gross acreages shown in the 1997 General Plan. The coefficients themselves are

¹ Based on the single-family water use estimate for 2015 in the *Urban Water Master Plan, 2010*, by 4Creeks Consulting and the estimated population in single-family homes.

reasonable; for example, the 3 gallons per minute for an acre of high-density residential requires a density of 15 units to the acre (assuming 88 gallons per day per person in multi-family units and 3.29 occupancy), which is a reasonable number. However, the total number of residential units represented in **Table 9.2** is calculated to be over 13,700 (based on the densities needed to generate the demand given by the coefficients and the average of 125 gallons per person per day for all types of residential units). At current growth rates, it would take over 30 years to reach 13,700 units. In other words, it is very unlikely that the City will add this many units in the next 5 years. However, it is appropriate to use the improvement costs and the cost per EDU based on buildout of the water service area analyzed in the Water Master Plan, as long as it is acknowledged that the time horizon for buildout will be many years in the future. The longer time frame requires that the fee will need to be updated several times over the buildout period as neighborhoods are developed and water improvements are constructed.

WATER FACILITIES FEE SCHEDULE

In **Table 9.6**, the water facilities impact fees are calculated for residential and nonresidential development based on the cost per EDU in **Table 9.5** and the EDU demand factors for the land use types.

Table 9.6: Proposed Water Facilities Impact Fees

Land Use ¹	Water Demand Factor	Water Facilities Fee, per Unit or 1,000 Sq. Ft.	Current Water Fees
<i>Residential</i>			
Single-Family	1.00	\$3,304.43	\$6,681.90
Multi-Family	0.81	\$1,718.30	\$2,497.20
Mobile Home	0.54	\$1,024.37	\$3,247.20
<i>Nonresidential, per 1,000 sq. ft. of floor area</i>			
Office	0.31	\$958.28	\$3,608.00
Commercial/Retail	0.25	\$793.06	\$2,921.00
Industrial/Warehouse	0.31	\$958.28	\$2,358.00

¹ See Section 2 for land use type descriptions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 9.3 and 9.5

The difference between the current and proposed fees is primarily the result of two factors: the difference in cost assumptions and the projected development growth used in this report versus the 2005 Impact Fee Study, which is the basis of the current fee. The 2005 Impact Fee Study included the following oversize improvement costs (the extra capacity needed to accommodate new development):

Oversized Water Facilities Costs (in \$1,000s)

Mains (30 miles):	\$6,569
Wells (17):	\$21,250
Treatment (10):	\$2,400
Chlorination Units (17):	\$850

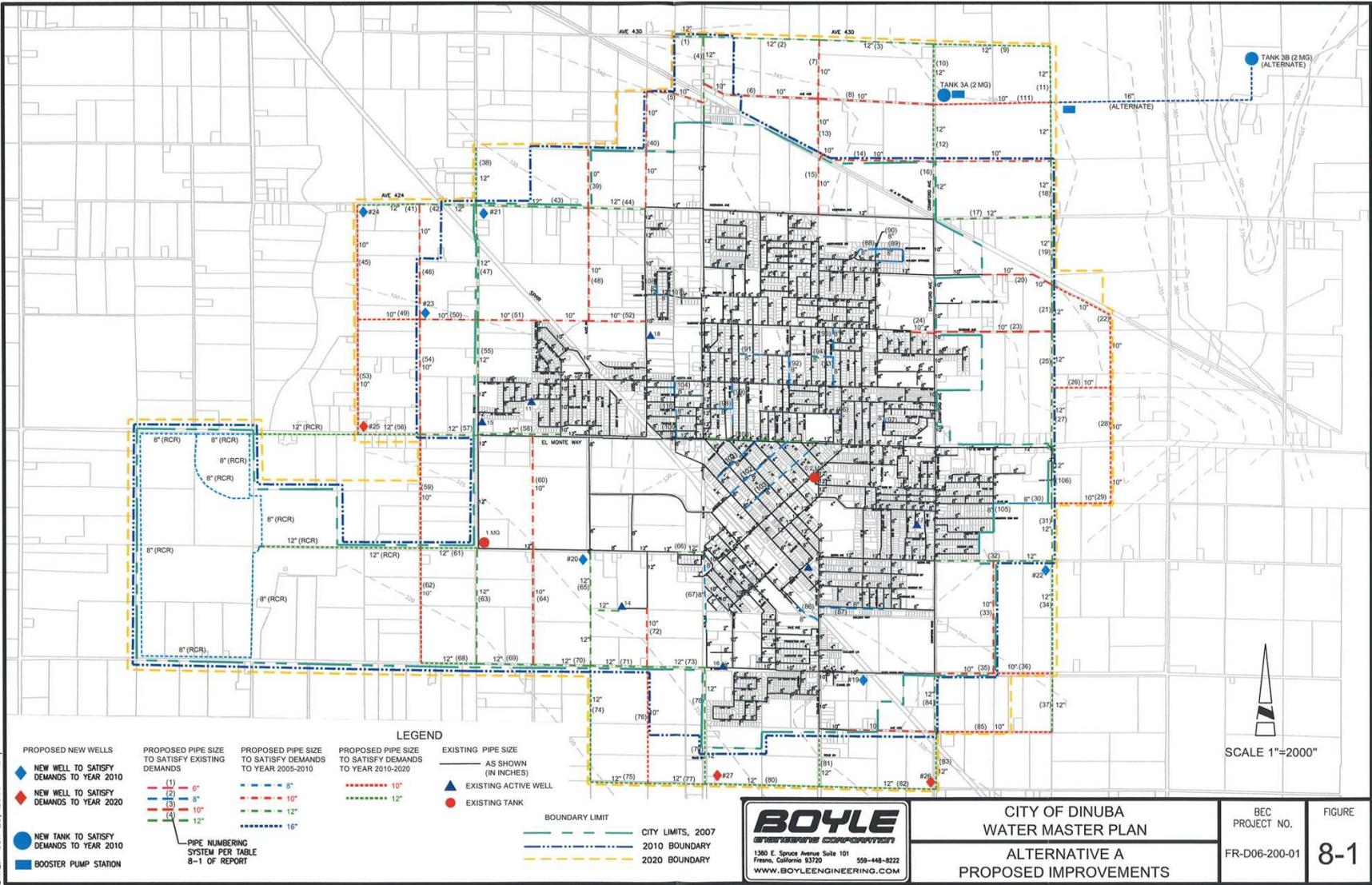
Elevated Tanks (3): \$6,000
Tank Connectors (3): \$300
Total Cost (2005 dollars): \$37,369

The 2005 Impact Fee Study projected 7,790 dwelling units of growth. The cost per unit was then calculated as $\$37,369,000/7,790 = \$4,797$. The current SDC for a single-family home is \$6,682 (assuming a 1,800-square-foot home on a 7,500-square-foot lot). This represents an annual inflation rate of 5.7% compared to the 5.3% increase in the Engineering News Record-Construction Cost Index (ENR-CCI) (20-City San Francisco) over the period 2005–2014. The cost of the oversize improvements in 2014 dollars is \$48.2 million (ENR-CCI) or about 21% more than the recommended Water Master Plan improvements (in 2014 dollars). Furthermore, the higher cost of the 2005 Impact Fee Study water improvements was distributed over a much smaller assumed growth: 7,790 versus 10,287 units. One interesting difference between the water SDC analysis in the 2005 Impact Fee Study and the Water Master Plan is the difference in the number of water supply wells: the 2005 Study indicated 17 were needed, while the Water Master Plan states only 9 were needed to serve a much higher demand.

USE OF WATER FACILITIES FEE REVENUES

Water facilities fee revenues may be used for any of the improvements listed in **Table 9.3** or shown on **Exhibit 9.1** or for similar water supply, capacity expansion, or water service extension projects. As is the case for the wastewater improvements, all local water facilities such as water mains that branch off of the major distribution pipes, which are needed to serve individual development projects, are the responsibility of the project developer. If, in order to serve a project, a developer must construct a portion of the distribution system or any other of the improvements shown on **Exhibit 9.1**, the developer may be eligible for a credit or reimbursement from fee revenues.

Exhibit 9.1: Proposed Alternative A Water Master Plan Improvements



10. IMPLEMENTATION

This section identifies tasks that the City must complete to implement and maintain the impact fee program.

IMPACT FEE PROGRAM ADOPTION PROCESS

Impact fee program adoption procedures are found in California Government Code Section 66000 et seq. Adoption of an impact fee program requires the City Council to follow certain procedures including holding a public hearing. A mailed notice 14 days prior to the public hearing is required only for those individuals who request such notification. Supporting information and data, such as this impact fee report, and referenced materials must be made available at least 10 days prior to the public hearing. The City's legal counsel should inform the City of any other procedural requirements as well as advice regarding adoption of an enabling ordinance and/or a resolution. After adoption, there is a mandatory 60-day waiting period before the fees go into effect, unless an Urgency Ordinance, valid for 30 days, is adopted making certain findings regarding the urgency being claimed. The ordinance must be re-adopted at the end of the first period (and possibly at the end of the second period, depending on City Council meeting dates) to cover the next 30 days and therefore the entire 60-day waiting period. Fees adopted by urgency go into effect immediately. This procedure must also be followed for fee increases.

PROGRAMMING REVENUES AND PROJECTS WITH A CAPITAL IMPROVEMENT PROGRAM

Section 66002 of the Government Code provides that if a local agency adopts a Capital Improvement Program (CIP) to identify the use of impact fees, that program must be adopted and annually updated by a resolution of the governing body at a noticed public hearing. The alternative is to identify improvements in other public documents.

The City should consider adopting a CIP to identify specific projects and program fee revenues applicable to those projects. Use of the CIP in this manner documents a reasonable relationship between new development and the use of fee revenues.

For the planning period of the CIP, the City should allocate all existing fund balances and projected fee revenue to facilities projects. The City should plan its CIP expenditures at least five years in advance and show where all collected development impact fee revenues will be spent. The City can hold funds in a project account for longer than five years if necessary to collect sufficient funds to complete a given project.

FUNDS NEEDED TO COMPLEMENT IMPACT FEE PROGRAM

In adopting the fees as presented in this report, additional funds will need to be identified to fund the share of costs not related to new development. **Table 1.5** identifies the total costs for the facilities studied in this report and the projected fee revenues for each facility. The "General Fund/Other Sources" column identifies the additional funding that the City needs to obtain for the facilities shown to cover the City's share related to existing development.

INFLATION ADJUSTMENT

For the majority of the projects, the costs in this report are shown in 2014 dollars based on the consultant's experience and actual construction costs where available. To ensure the fee program stays current with the prevailing cost of construction, the City should identify appropriate inflation indexes in the fee ordinance and include an automatic annual inflation adjustment in the fee ordinance for those facilities or systems that have not been completed. In addition, for those facilities for which the City is recouping funds for building excess capacity into the facilities, no annual adjustment factor is recommended. For these projects, the annual adjustment factor is not necessary because the facilities have been constructed and the costs determined.

A construction cost index can be based on the City's recent capital project experience or taken from any reputable source, such as the Engineering News Record 20-City Construction Cost Index.

COMBINING FEES

Each facility category has been presented separately for the purpose of analysis and reporting. However, fees may be combined into two or more fee categories at the City's discretion to facilitate administration.

COMPLIANCE REQUIREMENTS

The California Mitigation Fee Act (Government Code Section 66000 et seq.) mandates procedures for administration of impact fee programs, including collection, accounting, refunds, updates, and reporting. The City should comply with the annual and five-year reporting requirements. For facilities to be funded with a combination of impact fees and other revenues, the City must identify the source and amount of the other revenues. The City must also identify when the other revenues are anticipated to be available to fund the project. The City's compliance obligations with regard to the act include but are not limited to the following specific requirements:

Collection of fees. Section 66007 provides that a local agency shall not require payment of fees by developers of residential projects prior to the date of final inspection or issuance of a certificate of occupancy, whichever comes first. In a residential development of more than one dwelling unit, the local agency may choose to collect fees either for individual units or for phases upon final inspection, or for the entire project upon final inspection of the first dwelling unit when it is completed. The local agency may require the payment of those fees or charges at an earlier time if: (A) the local agency determines that the fees or charges will be collected for public improvements or facilities for which an account has been established and funds appropriated and for which the local agency has adopted a proposed construction schedule or plan prior to final inspection or issuance of the certificate of occupancy; or (B) the fees or charges are to reimburse the local agency for expenditures previously made. "Appropriated," as used in this subdivision, means authorization by the governing body of the local agency for which the fee is collected to make expenditures and incur obligations for specific purposes.

Fee exemptions, reductions, and waivers. In the event that a development project is found to have no impact on facilities for which fees are charged, such project must be exempted from the fees. If a project has characteristics that indicate its impacts on a particular public facility or infrastructure system will be significantly and permanently smaller than the average impact used to calculate impact fees in this study, the fees should be reduced accordingly.

In some cases, the City may desire to voluntarily waive or reduce impact fees that would otherwise apply to a project to promote goals such as affordable housing or economic development. Such a waiver or reduction may not result in increased costs to other development projects, and are allowable only if the City offsets the lost revenue from other fund sources.

Credit for improvements by developers. If the City requires a developer, as a condition of approval, to construct facilities or improvements for which impact fees have been or will be charged, the impact fee imposed on that development project for that type of facility must be adjusted to reflect a credit for the cost of facilities or improvements constructed or otherwise provided by the developer. If the reimbursement would exceed the amount of the fee to be paid by the development for that type of facility, the City may seek to negotiate a reimbursement agreement with the developer.

Earmarking of fee revenues. Section 66006 mandates that the City shall “deposit ... fees for the improvement in a separate capital facilities account or fund in a manner to avoid any commingling of the fees with other revenues and funds of the city, except for temporary investments.” Fees must be expended solely for the purpose for which they were collected. Interest earned on the fee revenues must also be placed in the capital account and used for the same purpose. The Mitigation Impact Fee Act is not clear as to whether depositing fees “for the improvements” refers to a specific capital improvement or a class of improvements (e.g., park facilities). The recommended practice is for the City is to maintain separate funds or accounts for impact fee revenues by facility category, but not necessarily for individual projects.

Reporting. Section 66006 requires that once each year, within 180 days of the close of the fiscal year, the local agency must make available to the public the following information for each account established to receive impact fee revenues:

1. The amount of the fee.
2. The beginning and ending balance of the account or fund.
3. The amount of the fees collected and interest earned.
4. Identification of each public improvement on which fee revenues were expended and the amount of the expenditures on each improvement, including the percentage of the cost of the public improvement that was funded with fee revenues.
5. Identification of the approximate date by which the construction of a public improvement will commence, if the City determines sufficient funds have been collected for financing of an incomplete public improvement.

6. A description of each inter-fund transfer or loan made from the account or fund, including interest rates, repayment dates, and a description of the improvements on which the transfer or loan will be expended.
7. The amount of any refunds or allocations made pursuant to Section 66001, paragraphs (e) and (f).

The above information must be reviewed by the City Council at its next regularly scheduled public meeting, but not less than 15 days after the statements are made public.

Findings and refunds. Section 66001 requires that, for the fifth fiscal year following the first deposit of any impact fee revenue into an account or fund as required by Section 66006, and every five years thereafter, the local agency shall make all of the following findings for any fee revenues that remain unexpended, whether committed or uncommitted:

1. Identify the purpose to which the fee will be put.
2. Demonstrate the reasonable relationship between the fee and the purpose for which it is charged.
3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements for which the impact fees are to be used.
4. Designate the approximate dates on which the funding necessary to complete financing of those improvements will be deposited in to the appropriate account of fund.

COST TO IMPLEMENT

As with most programs, there is a cost to administer, oversee, and update the impact fee program. Such administrative costs are not covered in the impact fee section of the Government Code (Sections 66000–66008). While it has been standard practice to recover these costs through the impact fee—by adding a percentage surcharge to each fee—that practice has recently been called into question and may be the subject of litigation in California. Therefore, it is not recommended to apply these administrative costs to the impact fees but rather to include them as part of user fees charged to development proposals pursuant to a cost of services study in accordance with Government Code Sections 66014–66018.

The cost of all master plans and facility assessments that determine the need and extent of public improvements for new development may be included in the impact fee calculation as a reasonable means necessary to make the findings required in Government Code Sections 66000–66008.

APPENDIX: FAIR-SHARE PERCENTAGES

Roadway Segments	Existing ADT (2006 TCAG Travel	Background Cumulative at 2% Growth	Total Cumulative ADT from (2030 TCAG Model)	ADT from Dinuba Growth	Fair-Share Percentage
Nebraska Avenue (Rd 424)					
Road 72 to Eaton Ave.	1380	2176	9000	6824	90%
Viscaya and Euclid	1380	2176	9000	6824	90%
Eaton Ave. to Crawford Ave.	1940	3059	8300	5241	82%
El Monte Way (Ave 416)					
Road 64 to Road 72	7800	12300	27000	14700	77%
K Street to East Tulare St.	11940	18828	25800	6972	50%
Kamm Avenue (Ave 408)					
Road 56 to Alta Ave.	2898	4570	5600	1030	38%
Alta Ave. to Road 84	2634	4154	8150	3996	72%
Road 84 to Crawford Ave.	3000	4731	9500	4769	73%
Alta Avenue (Rd 80)					
County Line (SOI) to Nebraska Ave.	5600	8831	11300	2469	43%
Nebraska Ave. to So. of Davis Dr.	8930	14082	15900	1818	26%
Crawford Avenue (Rd 88)					
Nebraska Ave. to East North Way	2100	3311	21316	18005	94%
East North Way to El Monte Way	6800	10723	21316	10593	73%
El Monte Way to Ave. 412	6900	10881	13093	2212	36%
Ave 412 to Golden Way	7100	11196	13093	1897	32%
Golden Way to San Antonio	7100	11196	13093	1897	32%
San Antonio to SR 201	5460	8610	13093	4483	59%

Intersections

No.			Total Existing Intersection Volumes (2007)		Background Cumulative AM peak at 2% growth per year	Total Cumulative AM peak from TIS	Trips from Dinuba Growth	Fair-Share Percentage AM	Background Cumulative PM peak at 2% growth per year	Total Cumulative PM peak from TIS	Trips from Dinuba Growth	Fair-Share Percentage PM	Maximun
			AM	PM									
1	Nebraska/Alta		1015	1107	1601	2288	687	54%	1746	2461	715	53%	54%
2	Nebraska/Crawford		342	557	539	1003	464	70%	878	1464	586	65%	70%
4	Saginaw/Crawford		1005	721	1585	1763	178	24%	1137	1556	419	50%	50%
5	El Monte Way/Road 56		1418	1446	2236	3191	955	54%	2280	3399	1119	57%	57%
6	El Monte Way/Road 62		900	1016	1419	2283	864	62%	1602	2709	1107	65%	65%
7	El Monte Way/Road 64		956	1325	1508	2745	1237	69%	2089	3412	1323	63%	69%
8	El Monte Way/Road 70		850	1147	1340	2843	1503	75%	1809	3364	1555	70%	75%
9	El Monte Way/Englehart (Rd 72)		912	1266	1438	2882	1444	73%	1996	3566	1570	68%	73%
10	El Monte Way/Monte Vista		1057	1277	1667	3038	1371	69%	2014	3473	1459	66%	69%
11	El Monte Way/Alta		1789	2716	2821	4083	1262	55%	4283	5504	1221	44%	55%
12	El Monte Way/Crawford		1492	1696	2353	3485	1132	57%	2674	3797	1123	53%	57%
14	Sierra/Alta		814	1283	1284	2312	1028	69%	2023	3077	1054	59%	69%
15	Kamm/Road 56		545	567	859	1418	559	64%	894	1563	669	67%	67%
17	Kamm/Road 70		285	255	449	1304	855	84%	402	1093	691	82%	84%
18	Kamm/Alta		843	1406	1329	2448	1119	70%	2217	3189	972	55%	70%



City Council Report

City Council Meeting: May 12, 2015

Department: City Manager's Office

To: Mayor Morales and City Council Members

From: Daniel L Meinert, Interim City Manager
Ph: 559.591.5900
Email: dmeinert@dinuba.ca.gov

Subject: Mutual Aid Request, County-wide Emergency Household Water Tank Program

RECOMMENDED ACTION

Direct City staff to work with Tulare County Emergency Services, Self-Help Enterprises and Tulare County United Way to determine the feasibility of supplying water that would be used for the Tulare County Emergency Household Water Tank Program, which would include terms, conditions, limitations and service charges for the sale of the City water for this purpose. A decision by the City Council to provide water under this program would occur at a future City Council meeting.

BACKGROUND

Several residents in the neighboring unincorporated area of Tulare County have experienced a complete loss of their domestic water supply due to failed private wells. The City has received a request from Tulare County Emergency Services to supply water to fill water tanks (1500 to 2500 gallons) placed at these residences under the auspices of the existing Mutual Aid Agreement Tulare County has with its cities and special districts. The Mayor and City staff also met with staff of Self-Help Enterprises, United Way and the Sultana Public Utilities District in this regard on May 5, 2015.

DISCUSSION

In order for this program to work, five agencies would have to be involved. The agencies and their roles would be as follows:

- Self-Help Enterprises – Perform site assessment, purchase required materials (tanks, pumps and electrical components), obtain all required permits and periodically sample water;
- C-SET – Install tanks, install plumbing and perform minor electrical work (hook up pumps and associated controls);
- United Way – Contract with water haulers for water deliveries;
- Tulare County Emergency Services – Using the mutual aid agreement as leverage, compel municipal and special district water suppliers to provide water; and

- The Water Purveyor – Provide water system access for water haulers and to set a price.

As established, only owner occupants are eligible for the program. At this time Self-Help Enterprises estimates that there are several hundred locations in the County where the household water tanks would be placed. The majority of these locations are in East Porterville. There are several in the Visalia area. There are currently only 15 locations in northern Tulare County, mostly in the Monson area.

Cal Water has agreed to provide water for all customers in the Kaweah basin (in the Visalia area). Tulare County Emergency Services will likely use the Mutual Aid agreement to compel purveyors in southern Tulare County to deal with issues south of the Kaweah basin. In the portion of the Alta basin in northern Tulare County there is one municipal water source (Dinuba) and five public utility districts that could provide water (Orosi, Cutler, Sultana, London and Traver) but only two purveyors have sufficient back up capacity to provide water for this purpose (Dinuba and Orosi).

Self-Help Enterprises is working with Tulare County to develop a community well and water system that would ultimately serve the community of Munson. Such an undertaking would likely be funded by the USDA under their community facilities program. If all goes as planned, this process will likely take a minimum of two years before the project can be implemented.

Self-Help Enterprises has calculated that the domestic demand for users of the emergency household tanks would be about 50 gallons of water per day, which would be limited to domestic use only (no irrigation). For a family of four, that would be about 6,000 gallons per month or just over 8 CCF or units per month. Dinuba's minimum monthly water bill provides 12 CCF /units in the base bill for \$20.85 per month. 15 tank locations at 8 CCF per month is 120 CCF. This is the equivalent to the base usage of 10 single family houses in Dinuba.

Providing water under a program of this nature would not affect the water conservation quotas that the City will be subjected to under the Governor's Drought Relief Executive Order.

Under the assumption that the request to provide water under this program might be approved at a future meeting, staff will work with Tulare County Emergency Services, Self-Help Enterprises and Tulare County United Way to develop the appropriate agreements and liability waivers, research the methods and conditions under which water would be delivered and determine the appropriate sale price of the water provided under this program.

FINANCIAL IMPACT

Other than staff time, there is no financial impact of working with the affected agencies to devise a water delivery plan for the emergency household tank program.

The sale of water under this program would likely result in a minor favorable financial impact on Water Utility revenues.

Based on the number of affected households in the Monson area as indicated by Self Help Enterprises, the delivery of water under this program is likely to have a negligible impact on the City's water supply.



City Council Report

City Council Meeting: May 12, 2015

Department: City Manager's Office

To: Mayor Morales and City Council Members

From: Daniel L Meinert, Interim City Manager
Ph: 559.591.5900
Email: dmeinert@dinuba.ca.gov

Subject: Department of Finance Official Population Estimates

RECOMMENDED ACTION

No action is requested. This is an informational report.

BACKGROUND

Each May, the State of California Department of Finance issues their calculation of the official population for the State, all counties and all cities in California. This is important for local agencies because cities' share of the State's sales tax distribution is based on this estimate as well as the distribution locally of some funds the County receives.

DISCUSSION

Dinuba again ranks as the fastest growing city in Tulare County, though the 2014 growth was a modest 1.55% or 365 persons, which now puts the official City population at 23,966. State growth was 0.98%. Unincorporated Tulare County growth was 0.47%. Tulare County's overall growth, including all cities, was 0.75%. Attached is a summary for all of Tulare County and selected neighboring cities in Fresno and Kings Counties.

FINANCIAL IMPACT

There is no financial impact associated with this report. There will be a very slight favorable impact of the increase in population in revenue the City receives over time.

TULARE COUNTY – Annual Percent Change in Population 1/1/14 to 1/1/15

<u>City</u>	<u>Percent Change</u>	<u>1/1/15 Population</u>
Dinuba	1.55%	23,966
Exeter	0.63%	10,572
Farmersville	0.06%	10,908
Lindsay	0.50%	12,678
Porterville	0.55%	55,852
Tulare	1.03%	62,363
Visalia	0.98%	130,753
Woodlake	0.20%	7,702
Unincorporated County	0.47%	147,395
County Total	0.75%	462,189

OTHER AREA CITIES – Annual Percent Change in Population 1/1/14 to 1/1/15

<u>City</u>	<u>Percent Change</u>	<u>1/1/15 Population</u>
Orange Cove	-0.17%	9,358
Reedley	1.81%	25,488
Sanger	1.24%	25,128
Parlier	0.88%	15,095
Fowler	1.24%	5,957
Selma	0.08%	23,912
Kingsburg	0.58%	11,711
Hanford	1.03%	55,804
Lemoore	0.40%	25,325
Corcoran	-0.17%	22,084

Source: Attachment B, DOF Annual Price and Population Data for 2015



City Council Report

City Council Meeting: May 12, 2015

Department: Public Works

To: Daniel L. Meinert, Interim City Manager

From: Dean K. Uota P.E., City Engineer
By: Joe Aguirre P.E., Associate Engineer
Ph: 559.591.5924
Email: jaguirre@dinuba.ca.gov

Subject: Authorization to Bid Construction Work – College Park Recreation Center, Roosevelt Park and Gregory Park.

RECOMMENDED ACTION

Staff recommends that the City Council grant the authorization to bid the work associated with remodeling the College Park Recreation Center, Roosevelt Park and Gregory Park.

BACKGROUND

- The Scope of Work for the College Park Recreation Center includes:
 - Heating, Ventilation, Air Conditioning (HVAC) System rehabilitation
 - New Fire Sprinkler Construction
 - New drywall ceilings Construction
 - New American with Disabilities Act (ADA) compliant Restrooms Construction
 - Paint and Carpet (interior)
 - Paint (Exterior)
 - New drought tolerant landscaping

- The Scope of Work for Roosevelt Park includes:
 - Demolition of existing restrooms
 - New ADA compliant Restrooms Construction
 - New lighting for the Tee Ball Field
 - Replacement of lighting at Baseball Field #1
 - Replacement of lighting for Softball Field #2

- The Scope of Work for Gregory Park includes:
 - Demolition of existing restrooms
 - New ADA compliant Restrooms Construction
 - New playground equipment installation

DISCUSSION

- In February of 2014 a Low Income Housing Grant Application was submitted to the State Housing and Community Development Dept. (HCD) to cover all expenses associated with remodeling the College Park Recreation Center, Roosevelt Park and Gregory Park.
- In May of 2015 The City of Dinuba received the signed Standard Agreement from HCD for the Grant amount of \$1,046,600.00.

FINANCIAL IMPACT

All three projects will be funded by the HCD Grant.

May 8, 2015

WEST EL MONTE WAY / AVENUE 416 PROJECT BI-WEEKLY UPDATE

LAST TWO-WEEK SUMMARY

- Work Completed:
 - Work at intersections at Alice & Dickey.
 - Gasline removal (asbestos wrapped) at Family Tree Farms.
 - Clear and Grubbing west of Rd 62 for Storm Drain work.
 - Concrete improvements, ADA ramps.
 - Base Rock placement and fine grading of north side EMW, in town.
 - AC Paving in town, north side.
- Problems Encountered:
 - Ongoing delay: Alleyway (Euclid to Alta) being delayed by Water Main replacement/relocation and Gas Main replacement/relocation (approx. 2 ½ months delay).
 - Gas Main relocations east of Rd 56 and at Rd 72.
 - Gas Main removal (asbestos wrapped) at Basin #2.
- List citizen concerns, comments and compliments:
 - Residents posting "Glad paving is happening!"
 - Community meeting on May 7

TWO-WEEK LOOK AHEAD

- Upcoming Work (2 weeks):
 - Continuing Storm Drain and Sewer work at the west end of the Project.
 - Begin construction of Sanitary Sewer at Ridge Creek Golf Course Entrance.
 - Re-engineer Gas Main relocations east of Rd 56.
 - Storm Drain west of Rd 68.
 - Temporary striping and move traffic to north side EMW in town.
 - Grind AC, roadway excavation in town south side EMW.
 - Continuing Water Main replacement in Arkona Alley.
- Community Outreach/Notifications
 - Facebook/Website Updates.
 - Upcoming Coordination meeting with City and Businesses
 - Construction Mitigation Hotline:
 - English/Espanol (800) 399-2547
 - Contact Information:
 - City website address: <http://www.dinuba.org/>
 - Facebook page: Avenue -416-Street-Widening
 - Twitter: //twitter.com/elmonteway

Submitted By: SGI Construction Management



City Council Report

City Council Meeting: May 12, 2015
Department: Parks and Community Services

TO: Dan Meinert, Interim City Manager
FROM: John Carrillo, Parks & Community Services Director
RE: Authorization to Purchase of new Playground Equipment for Gregory Park.

RECOMMENDED ACTION

It is the recommendation of staff that Council approve the purchase of new Playground Equipment for Gregory Park from Miracle Recreation Equipment Company.

BACKGROUND/ DISCUSSION

The City of Dinuba received a grant from the California Department of Housing and Community Development Program in the amount of \$1, 046,550 for revitalization, upgrades, and ADA Compliance restrooms for Gregory Park, Roosevelt Park and the College Park Recreation Facility.

The Gregory Park project will consist of:

- Replacement and updating ADA restrooms
- Removal of the old playground equipment and install new playground equipment.

\$240,718 is allocated for this project from the Housing-Related Parks Program grant.

Miracle Recreation Equipment Company has supplied us with 5 other units in our existing parks, the more recent units installed are located at Vuich Park, Delgado Park & KC Park. Miracle Recreation Equipment Company playground equipment and design is unique. The existing units which we have purchased from Miracle have been great in longevity, easy to replace and obtain parts when needed. It also keeps the playground equipment standardized for ease of maintenance and interchangeable with parts and repair.

Miracle Recreation Equipment Company is a single source vendor because of the unique clamping and anchoring system that is used for the playground equipment. As stated earlier, this system is interchangeable with our existing units in the City parks now. Staff recommends the purchase of "Kids' Choice" structure #714-S431J from the Miracle Recreation Equipment Company. This unit is for ages 2-12, play area capacity 20-30,

accessible to all (ADA compliant). This unit offers 2-slides, a hoop climber, bell ringer, pod seats, command post with wheel, scope binocular and 4' deck transfers.

Special pricing program will ends on May 30th and includes a 35% savings and free delivery. The price quote of this unit including tax is \$10,516.12. Staff did contact two other play equipment companies regarding comparable structure units, PlayCore and Play & Park Structures, but their quotes were 25-50% higher in cost.

FINANCIAL IMPACT

The fiscal impact of this playground equipment is \$10,516.12 and will be funded from the Home/Parks Related Grant.



City Manager's Office
559/591-5904

Development Services
559/591-5906

Parks & Community Services
559/591-5940

City Attorney
559/437-1770

Public Works Services
559/591-5924

Fire/Ambulance Services
559/591-5931

Administrative Services
559/591-5900

Engineering Services
559/591-5906

Police Services
559/591-5914

MEMORANDUM

TO: Daniel L. Meinert, Interim City Manager

FROM: Blanca Beltran, Public Works Director
Dean K. Uota, P.E., City Engineer

DATE: May 12, 2015

SUBJECT: Action of Planning Commission – Meeting of May 5, 2015

The Planning Commission took the following actions at the meeting:

- The Planning Commission held a public hearing for Application No. 2015-03, a Conditional Use Permit application to allow the establishment of a tobacco store/smoke shop business at 649 W. Kern Street, in Dinuba. The request was submitted by Chris Sanam and Adnan Fareed Saphieh (Applicants), represented at the hearing by Adnan Fareed Saphieh (Applicant) and Fareed Saphieh (Property Owner). Public comment was received from both Adnan and Fareed Saphieh in favor of the proposal. Staff then recommended that the Commission approve the Application as proposed. Pursuant to Staff's recommendation, the Planning Commission approved the application for a tobacco store/smoke shop business.
- The Planning Commission held a public hearing for the 2016-2020 Proposed Capital Investment Program, to determine its consistency with the Dinuba General Plan. The request was submitted by the City of Dinuba (Applicant), represented at the hearing by Elva Patino, Fiscal Analyst II. No public comment was received. Staff then recommended that the Commission find the program consistent with the Dinuba General Plan. Pursuant to Staff's recommendation, the Planning Commission found the proposed Capital Investment Program to be consistent with the Dinuba General Plan.



City Council Report

City Council Meeting: May 12, 2015

Department: Public Works

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
Ph: 559.591.5906
Email: bbeltran@dinuba.ca.gov

Subject: Authorization to Apply - Active Transportation Program (ATP)

RECOMMENDED ACTION

It is recommended that the City Council authorize staff to submit an application for the Active Transportation Program (ATP) for Downtown Pedestrian Improvements and Safe Routes to Schools Improvements.

BACKGROUND

On September 26, 2013, Governor Brown signed legislation creating the Active Transportation Program (ATP) in the Department of Transportation. The ATP consolidates existing federal and state transportation programs, including the Transportation Alternative Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to Schools (SRTS), into a single program with focus to make California a national leader in active transportation.

The goals of the ATP are to increase biking and walking as a means of transportation, increase safety and travel options for people who aren't traveling by vehicle and to enhance public health, with a special focus on reducing childhood obesity through Safe Routes to School projects and programs. The program achieves these goals by constructing facilities that enhance safety for pedestrians and bicyclists, primary students K-8 who walk or bicycle to and from school.

In 2014, the City received \$261,000 in ATP funds for a Class II and Class III Bicycle Lanes project.

On March 26, 2015, Caltrans announced a call for projects for the Active Transportation Program. A total of \$360 million of grant funds will be awarded competitively for Safe Routes to School, walking, and bicycling projects and programs in 2015. The deadline for applying is June 1, 2015.

DISCUSSION

City staff has identified the following two projects that are suitable and qualify under the ATP program.

Safe Routes to Schools

- Rapid Flashing Lighted Crosswalk Systems

- Alta/Lindara/Sequoia Drive
- El Monte Way/Nichols Avenue
- El Monte Way/Eaton Avenue
- El Monte Way/Fresno Street
- Crawford/Gerald Avenue
- Euclid Avenue (2)
- Sidewalk Installation
 - Crawford Avenue – El Monte Way to Sierra Way (east side)
- Education
 - Preparation of educational materials

Pedestrian Improvements

- Sidewalk Reconstruction
 - K Street between Tulare/Kern Streets (both sides)
- Sidewalk Installation
 - Uruapan between Tulare and Merced Street
 - M Street between Tulare and Fresno Street

An application for the selected projects will be submitted to the State’s call for projects first. Projects not selected for award will automatically be submitted into the local program, administered by TCAG, for consideration against other Tulare County projects. It should be noted that projects not submitted for State consideration are not eligible for local program consideration.

Cost estimates for the projects are not available as of preparation of this staff report. There are no match requirements for the ATP program.

FINANCIAL IMPACT

The fiscal impact is the cost of preparing the grant application and will be funded by the transportation fund.

EXHIBIT A

Low Carbon Transit Operations Program (LCTOP)

Certifications and Assurances

Project Sponsor: Tulare County Association of Governments

Agency Name: City of Dinuba

Effective Date of this Document: May 12, 2015

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project sponsors (both Project Lead and Contributing Sponsors) must comply with these terms and conditions.

A. General

- (1) The project sponsor agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
- (2) The project sponsor must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

- (1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
- (3) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
- (4) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (5) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (6) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.

- (7) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (8) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.
- (9) Funds must be encumbered and liquidated within the time allowed.

C. Reporting

- (1) The project lead must submit the following LCTOP reports:
 - a. Semi-Annual Progress Reports by February 15th and August 15th each year.
 - b. A Final Report within six months of project completion.
 - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
- (2) Other Reporting Requirements: ARAB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARAB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

- (1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and
 - b. those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49

CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.
- (3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other



agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

The Department may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at the Department's discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

AUTHORIZING OFFICER, Title
Unit/Department/Agency

Daniel Meinert, Interim City Manager, City Manager's Office, City of Dinuba

ATTACHMENT I

(INSERT Agency Board Resolution approving this document)

See Sample attached



Authorized Agent

AS THE Interim City Manager
(Chief Executive Officer / Director / President / Secretary)

OF THE City of Dinuba
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid for Fiscal Year 2014-2015 funds. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Daniel Meinert, Interim City Manager OR
(Name and Title of Authorized Agent)

Blanca Beltran, Public Works Director OR
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent)

Daniel Meinert Interim City Manager
(Print Name) (Title)

(Signature)

Approved this _____ day of _____, 20____

Attachment: Board Resolution approving Authorized Agent



City Council Report

City Council Meeting: May 12, 2015

Department: Public Works

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: Elva Patino, Fiscal Analyst II
Ph: 559.591.5906
Email: bbeltran@dinuba.ca.gov

Subject: Authorization to Execute a Measure R Program Supplement for the Active Transportation Program (ATP) Class II & Class III Bike Lane Project

RECOMMENDED ACTION

It is requested that the City Council consider authorizing the Interim City Manager to execute a Program Supplement (see Exhibit A) for the ATP Class II & Class III Bike Lane Project. This Program Supplement will serve to appropriate Measure R funds for the preliminary engineering in the amount of \$26,000 and to fund a portion of the construction cost in the amount of \$57,000 for the subject project.

BACKGROUND

On November 7, 2006 the Tulare County electorate approved the 2006 ½ cent Transportation Sales Tax Measure (also known as the Measure R) to fund various transportation improvements in the County of Tulare. On May 22, 2007 a Cooperative Agreement was executed between the City and the Tulare County Association of Governments (TCAG) acting as the Local Transportation Authority. This agreement set the necessary groundwork for the receipt of Measure R funding for transportation projects identified in the adopted Measure R Expenditure Plan. The referenced Cooperative Agreement becomes effective (thereby allowing the City to access project funds) only after a project-specific “Program Supplement” is executed.

DISCUSSION

On March 21, 2014 Caltrans announced a call for projects for Active Transportation Programs. A total of \$360 million of grant funds will be awarded competitively for Safe Routes to School, walking, and bicycling projects and programs in 2014. The deadline for applying was May 21, 2014.

On April 8, 2014 City Council Authorized Staff to apply for the Active Transportation Program (ATP) to fund the construction of four new lighted crosswalks and for a bicycle lanes project.

The bicycle lanes project included the following elements:

- Public Education Materials
- Class III Bikeway signage and striping – 11.21 miles
- Class II Bikeway signage and striping – 3.21 miles

- Class I Bike Lockers/Racks at Transit Center
- Beautification & Landscaping at Wayfinding Locations
- Relocation of existing “Welcome” signage
- Transit Center Wayfinding Monument Sign

The scope of this project is consistent with the City of Dinuba’s adopted General Plan which establishes policies to develop city-wide bicycle/pedestrian path systems. The Engineer’s estimated cost for this project was \$344,000.

On September 15, 2014 the City was notified that it was not awarded funding for the lighted cross-walk projects, but was successful in the award of the bicycle lanes project in the amount of \$303,000. The funds awarded are from two different funding sources: ATP funds in the amount of \$261,000 and \$42,000 from Measure R. The balance of \$41,000 will be funded by additional Measure R Bike and Pedestrian funds as identified in the Measure R Expenditure Plan Amendment No. 3.

FINANCIAL IMPACT

The recommended action will allow the City to request \$83,000 Measure R funds from TCAG to complete the full scope of the proposed project.

EXHIBIT A

**MEASURE R PROGRAM SUPPLEMENT NO. 1-2015
TO COOPERATIVE AGREEMENT**

This Program Supplement is made and entered into on _____, by and between the City of Dinuba ("Sponsor") and the TULARE COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Local Transportation Authority ("Authority").

This Program Supplement hereby incorporates the "Measure R Cooperative Agreement" for Measure R Expenditures which was entered into between the Sponsor and the Authority on May 22, 2007 and is subject to all terms and conditions thereof. This Program Supplement is executed under authority designated to the City Manager or Deputy City Manager via Resolution No. 2007-22, approved by the Sponsor on May 22, 2007. (See copy attached)

This Program Supplement is requested for Class II and Class III Bike Lanes in the estimated amount of \$83,000. This Project has been identified as a "Transit/Bikes/Environmental (Air Quality) Program" in the Final 2006 ½ cent Transportation Sales Tax Measure Expenditure Plan Amendment No.3.

Project Scope, Costs, and Schedule are incorporated herein as Attachment "A" and agreed upon by Sponsor and Authority.

Covenants of Sponsor

- 1.1. SPONSOR agrees that it will only proceed with work authorized for specific phases(s) with a written "Authorization to Proceed" or Authority action and will not proceed with future phase(s) of this project(s) prior to receiving a written "Authorization to Proceed" or Authority action.
- 1.2. The SPONSOR will advertise, award, and administer the project(s) in accordance with SPONSOR standards.
- 1.3. Award information shall be submitted by the SPONSOR to the AUTHORITY within 60 days after the project contract award.
- 1.4. Failure to submit award information in accordance with section 1.3 will cause a delay (without interest or penalties) in AUTHORITY processing invoices for the construction phase.
- 1.5. If no costs have been invoiced for a six-month period, SPONSOR agrees to submit for each phase a written explanation of the absence of project(s) activity along with target billing date and target billing amount.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

COUNTY OF TULARE TRANSPORTATION AUTHORITY

By: _____
 Authority Director

ATTEST: _____

CITY OF DINUBA

By: _____
 Daniel L. Meinert, Interim City Manager

ATTEST: _____

APPROVED AS TO FORM:

By: _____
 Daniel T. McCloskey
 City Attorney

**PROJECT SCOPE AND COST
Class II & Class III Bike Lanes**

CONSTRUCTION **\$57,000**
(partial)

- Class III Bikeway signage and striping – 11.21 miles
- Class II Bikeway Signage and Striping – 3.21 miles
- Class I Bike Lockers/Racks at Transit Center
- Beautification & Landscaping at Wayfinding Locations
- Relocation of existing “Welcome” signage
- Transit Center Wayfinding Monument Sign

PREIMINARY ENGINEERING **\$26,000**

TOTAL PROGRAM SUPPLEMENT REQUEST **\$83,000**

- \$26,000 Measure R Bike and Pedestrian (Preliminary Engineering)**
- \$57,000 Measure R Bike and Pedestrian (Construction)**
- \$261,000 Active Transportation Program (ATP)**



City Council Report

City Council Meeting: May 12, 2015

Department: Public Works Services

To: Daniel Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: Roy Ramirez, Management Analyst
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Authorization to execute the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP) and granting Signature Authority to the Public Works Director or designated representative to execute all required LCTOP documents, Resolution Number 2015-20.

RECOMMENDED ACTION

It is requested that the City Council adopt Resolution Number 2015-20 granting authorization to execute the Certifications and Assurances for the implementation of the Low Carbon Transit Operations Program (LCTOP) and granting Signature Authority to the Public Works Director or designated representative to execute all required LCTOP documents and any amendments thereto with the California Department of Transportation.

BACKGROUND

On January 7, 2015 the Tulare County Association of Governments (TCAG) informed Tulare County transit operators that FY 2014/15 LCTOP funds were available. These funds were a part of the "Transit, Affordable Housing and Sustainable Communities Program", established in 2014 by SB 862. This year's program would allocate \$167,017 to Tulare County agencies and, in accordance with the distribution formula; Dinuba's allocation would be \$7,711. As explained by TCAG, these funds are intended to be used to provide operating and capital assistance to transit agencies to reduce greenhouse gas emissions and improve mobility with a priority on serving disadvantaged communities. The bill requires Caltrans to compel local transit providers to ensure that all of the statutory requirements of the program are met in terms of project eligibility, greenhouse gas reduction and disadvantaged community benefits, which will result in a great deal of local agency administrative oversight and reporting responsibility.

Therefore, on April 14, 2015, the City Council authorized staff to submit a letter of intent to Caltrans to release the LCTOP grant funds allocated to the City of Dinuba in the amount of \$7,711 to the City of Visalia. These funds would be used to support an effort to develop a bus route from Visalia to Fresno. In exchange for the LCTOP funds, the City of Dinuba would receive additional Local Transportation Funds (LTF) that will be used toward transit operations

DISCUSSION

Although the LCTOP funds have been released to the City of Visalia, the City of Dinuba must submit a "Certifications and Assurances" document (See Exhibit A). With this document, the City certifies that it will adhere to all requirements and regulations of the LCTOP. This certification is typical for Federal and State programs and is considered routine. However, it is required that each jurisdiction take formal action to make this commitment of compliance. This is accomplished with the adoption of the subject resolution.

In addition to authorizing the execution of the Certifications and Assurances document, Resolution Number 2015-20 also designates the Public Works Director as authorized to execute all required documents for the LCTOP. The authority granted by this proposed resolution will apply to current and future LCTOP funds allocations. Only allocation requests from agencies with a signed Certifications and Assurances document on file will be accepted.

Approving the recommended action will allow the City to submit necessary documentation that will facilitate the access of LCTOP funds. The annual allocation for these grant funds is expected to increase over the next several years and can ultimately play a useful role in our transit system operations.

FINANCIAL IMPACT

There is no fiscal impact created by the recommended action.

RESOLUTION 2015-20

A RESOLUTION OF THE CITY OF DINUBA AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE LOW CARBON TRANSIT OPEATIONS PROGRAM (LCTOP)

WHEREAS, the City of Dinuba is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Dinuba wishes to delegate authorization to execute these documents and any amendments thereto to the Public Works Director or designated representative.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Dinuba that the fund recipient agrees to comply with all conditions and requirements set forth in the Certifications and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Public Works Director or designated representative be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED by the City Council of the City of Dinuba. The foregoing resolution was adopted upon motion of Council Member _____. Council Member _____ seconded the motion at a regular meeting of the City Council held on the 12th day of May, 2015, by the following roll call vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Mayor

WITNESS my hand and seal this ____ day of _____, 2015.

City Clerk