



City Council Agenda

Tuesday, April 28, 2015 – 5:30 pm

Dinuba City Hall
405 E. El Monte Way | Dinuba, CA 93618
WWW.DINUBA.ORG

Dinuba City Staff
Interim City Manager
Daniel L Meinert
Assistant City Manager / City Clerk
Jayne Anderson
City Attorney
Dan McCloskey

District 1
Emilio Morales
Mayor

District 2
Maribel Reynosa
Council Member

District 3
Scott Harness
Vice Mayor

District 4
Kuldip Thusu
Council Member

District 5
Mike Smith
Council Member

DEFINITION OF TERMS:

Consent Calendar: Items listed under the Consent Calendar are those items staff believes will not require Council discussion and are routine in content.

Action Item: No action or discussion shall be taken on any item not appearing on the posted Agenda, except that Council members may briefly respond to statements made or questions posed by persons exercising their public testimony rights under the Public Forum.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Public Comment:

The public wishing to address the City Council should approach the podium and state their name and the nature of their request. The Council values your input. Please be advised that the Mayor may limit comments to 3 minutes per speaker. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or items within the subject matter jurisdiction of the City Council not otherwise scheduled on this agenda. Direction to staff may be given; however, State law does not allow action to be taken by the Council on matters not on the printed agenda at this meeting. The law requires that notice be given to the public at large to allow for full disclosure and discussion and decisions on important public issues. To have City Council discussions and decisions on unnoticed items would prevent the type of public input necessary to make governmental decisions.

1. WORK SESSION

1.1. Impact Fee Study

2. CALL TO ORDER (6:30 pm)

3. INVOCATION

4. FLAG SALUTE

5. PRESENTATIONS

- 5.1. Peace Officers' Memorial Day and National Police Week, Proclamation 2015-05
- 5.2. Sister City Malsch Germany 950th Anniversary, Proclamation 2015-06
- 5.3. David Gonzalez, Community Gardens – Request for Waiver of Facility Use Fees

6. NEW EMPLOYEES & PROMOTIONS

6.1. Jordan Webster, Fire Captain

7. PUBLIC COMMENT

- 7.1. Unscheduled Items

8. CONSENT CALENDAR

- 8.1. City Council Meeting Minutes – April 14, 2015
A request that the City Council adopt the draft meeting minutes.
- 8.2. Notice of Completion - Sierra Way Shoulder Stabilization Construction Project – Congestion Management and Air Quality (CMAQ) Project No. CML-5143(28)
A request that the City Council accept the subject Project as complete and authorize the City Engineer to file the Notice of Completion.
- 8.3. Notice of Completion– Road 72 Shoulder Stabilization Construction Project – Congestion Management and Air Quality (CMAQ) Project No. CML-5143(27)
A request that the City Council accept the subject Project as complete and authorize the City Engineer to file the Notice of Completion.
- 8.4. Set Hearing - Impact Fees Adjustment, May 12, 2015
A request that the City Council set a hearing date to take testimony regarding proposed adjustments to the City's Impact Fees (i.e. System Development Charges) as a result of an Impact Fee Study performed by Pacific Municipal Consultants (PMC).
- 8.5. Claim for Consideration – Thuong C. Dang
A request that the City Council reject the claim.
- 8.6. Claim for Consideration – Elizenda Chavarria
A request that the City Council reject the claim.
- 8.7. Claim for Consideration – Juan Villarreal
A request that the City Council reject the claim.
- 8.8. Claim for Consideration – Estate of Elijah Villarreal
A request that the City Council reject the claim.

9. WARRANT REGISTER

- 9.1. Warrant Register – April 17, 24, 2015
A request that the City Council approve the warrant register as presented.

10. MAYOR'S MINUTE

- 10.1. Information Sharing

11. COUNCIL COMMENTS

- 11.1. Medical Marijuana Regulation Legislation
A request to authorize the Mayor to sign a Letter of Support for AB 266 (Cooley); and, a Letter of Opposition for AB 34 (Bonta) regarding Medical Marijuana regulation.
- 11.2. Reminder – Visitors Welcome Dinner, Eumsong County, Chungcheongbuk-do, Republic of Korea; April 29, 2015; 6:30 pm
- 11.3. Reminder – Vietnam Veterans Memorial Wall Ribbon-cutting Ceremony, April 30, 2015; 11:00 am
- 11.4. Reminder - Cinco de Mayo Event, April 30-May 3, 2015

11. COUNCIL COMMENTS (continued)

- 11.5. Reminder – Tulare County Peace Officers Memorial Ceremony, May 6, 2015; 9:00 am
- 11.6. Reminder – Special City Council Meeting, May 7, 2015
- 11.7. Reminder – Budget and CIP Hearings May 11 and 12, 2015
- 11.8. Reminder – City Employee BBQ, May 22, 2015
- 11.9. Information Sharing

12. CITY ATTORNEY

- 12.1. Closed Session Conference with Legal Counsel: Existing Litigation, City of Dinuba v. Thusu
- 12.2. Information Sharing

13. CITY MANAGER

- 13.1. City Manager’s Budget Message
- 13.2. Information Sharing

14. ENGINEERING & PLANNING SERVICES

- 14.1. El Monte Way Widening Project Update
- 14.2. Information Sharing

15. FINANCE SERVICES

- 15.1. Purchasing Policy Review
A request that the City Council review the current purchasing policy and reaffirm its local preference policy as well as its policy regarding the award of bids for professional and specialized services; and, it is also recommended that the purchasing policy be updated to reflect current job titles.
- 15.2. Successor Agency Update
- 15.3. Information Sharing

16. FIRE SERVICES

- 16.1. Information Sharing

17. PARKS AND COMMUNITY SERVICES

- 17.1. Annual Fireworks Show and Agreement
A request that the City Council authorize staff to sign a contract with Pyro-Spectaculars for pyrotechnics services relating to the Dinuba Independence Celebration and authorize the use of Centennial Park for the Dinuba Independence Celebration on July 3, 2015.
- 17.2. Information Sharing

18. POLICE SERVICES

18.1. Information Sharing

19. PUBLIC WORKS

19.1. Water Conservation Update – Utility System Information; A request for Authorization to Request Proposals for Professional Services
A request that the City Council review information regarding the City's water supply and mandatory water conservation efforts as a result of California's drought and its impacts on the City's utility enterprise funds and take action to authorize staff to request proposals for professional services to conduct a Utility Rate and Cost Allocation Study.

19.2. Information Sharing

20. CLOSED SESSION

20.1. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Number of Cases: (ONE (1) CASE)

Name of Case: City of Dinuba v. Thusu

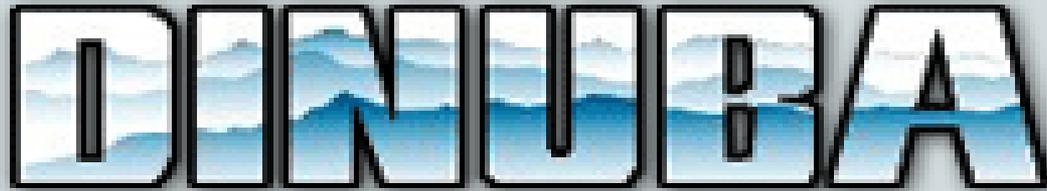
21. ADJOURNMENT


Linda Barkley, Deputy City Clerk

This is to certify that this agenda was posted at City Hall and the Police Department by 5:30 pm on April 24, 2015. A citizens' packet regarding this agenda is available at City Hall, 405 East El Monte Way, Dinuba.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at 559-591-5900 or lbarkley@dinuba.ca.gov. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements. [28 CFR 35.102-35.104 ADA Title II]

En cumplimiento de la Ley de Estadounidenses con Discapacidades, si usted necesita asistencia especial para participar en esta reunión, por favor póngase en contacto con el diputado Secretaria de la ciudad al 559-591-5900 o lbarkley@dinuba.ca.gov. Notificación 48 horas antes de la reunion, permitirá que personal de la ciudad haga arreglos razonables. [28 CFR 35,102 -35.104 ADA Title II]



Development Impact Fee Study

City Council
Workshop
Tuesday
April 28, 2015

What are Impact Fees?

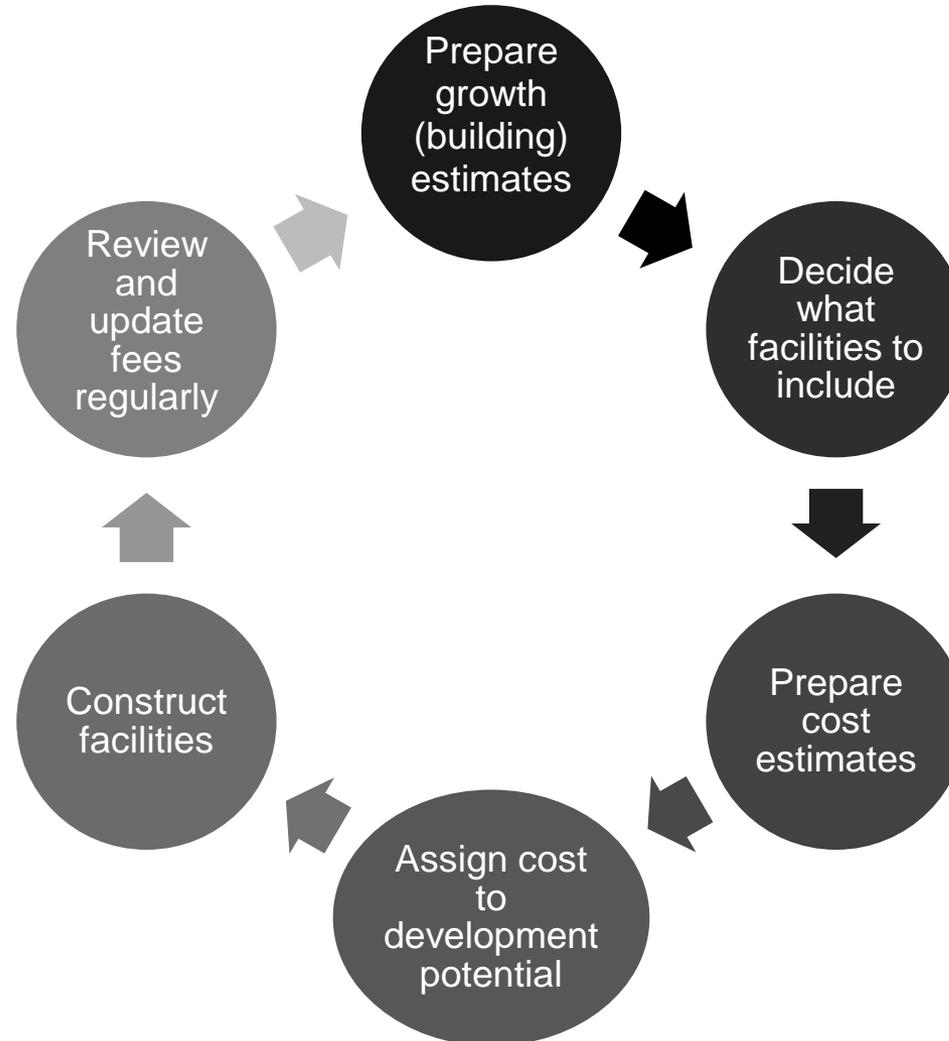
- Impact Fees provide a method for new development to pay its fair share of the cost of public improvements needed to mitigate impacts on public facilities.
- To help insure the protection of public health and safety, the City may impose impact fees as provided by the California Constitution.
- Impact fees shall not fund services or maintenance activities
- Impact fees are only paid once and are calculated before a building permit is issued.

What are Impact Fees?

Government Code Section 66000 et seq. requires that Fees follow these basic principles:

- The purpose of the fee and the use of the fee revenues must be clearly identified in the study
- The fee must be reasonably related to the impact created by the new development.
- New development is required to pay for only its share of costs created by the development.
- The fees collected must be used to build the needed facilities or to purchase equipment.

Impact Fee Process



Who pays the fee?

- All new development, residential and commercial, to the planning horizon;
- The definition of “new development” is part of the fee process. Generally, new = increased demand on services; and
- Paid by permit applicant, generally before issuance of a building permit.

Facilities in the Dinuba DIF Program

- Fire
- Parks and Recreation
- Transportation
- **Drainage** (pending completion of Storm Drain Master Plan)
- Water
- Wastewater
- **Police** (proposed new fee)

Facilities in the Dinuba DIF Program

- Based on the information contained in the report, the impact fees as proposed, are the maximum fees the City Council may adopt;
- The City Council may adopt a reduced fee amount in any category
- The Council may phase-in the fee increases over several years to mitigate the impact.

Facility Costs for New Development

Facility Category	Projected Revenues from Proposed Impact Fees (2015-2030)	Current Revenue/Other Sources (2015-2030)	Capital Improvement Program Total (2015-2030)
Police	\$3,436,350	\$0	\$3,436,350
Fire Protection	\$4,509,208	\$0	\$4,509,208
Parks and Recreation	\$14,154,096	\$0	\$14,154,096
Transportation	\$43,965,378	\$37,388,769	\$81,354,147
Water	\$33,992,629	\$0	\$33,992,629
Wastewater	\$30,568,967	\$16,125,000	\$46,693,967
Storm Drainage	<u>\$6,900,000</u>	<u>\$0</u>	<u>\$6,900,000</u>
Total (to nearest \$1,000)	\$137,527,000	\$53,514,000	\$191,041,000

Current and Proposed Development Impact Fees

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	<i>Fee per Dwelling Unit</i>			<i>Fee per 1,000 Square Feet of Floor Area</i>		
Current Impact Fees						
Fire Protection	\$852.00	\$725.00	\$725.00	\$173.83	\$124.16	\$86.91
Police	(proposed new impact fee category)					
Park Reserve Fee	\$1,673.00	\$1,332.00	\$986.00	N/A	N/A	N/A
Transportation	\$11,464.80	\$4,368.90	\$5,580.90	\$6,201.00	\$5,090.00	\$4,181.00
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$6,504.90	\$2,532.90	\$3,172.50	\$3,525.00	\$2,938.70	\$2,459.00
Water	\$6,681.90	\$2,497.20	\$3,247.20	\$3,608.00	\$2,920.50	\$2,358.00
Total Impact Fee (Current)	\$29,488	\$12,098	\$14,675	\$14,569	\$11,843	\$9,616
Proposed Impact Fees						
Fire Protection	\$1,552.42	\$1,245.72	\$757.28	\$363.49	\$201.74	\$90.87
Police	\$1,183.06	\$949.33	\$577.10	\$277.00	\$153.74	\$69.25
Parks and Recreation	\$5,184.66	\$4,160.37	\$2,529.10	N/A	N/A	N/A
Transportation	\$10,571.23	\$7,377.84	\$5,505.85	\$8,479.01	\$14,205.09	\$5,505.85
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$2,852.55	\$2,282.04	\$1,397.75	\$513.46	\$342.31	\$741.66
Water	\$3,304.43	\$1,718.30	\$1,024.37	\$958.28	\$793.06	\$958.28
Total Impact Fee (Proposed)	\$26,960	\$18,812	\$13,020	\$11,780	\$16,536	\$7,928

Comparison of Impact Fees Single-Family Dwelling

City	Population	Police	Fire Protection	Parks	Transportation	Storm Drainage	Waste-water	Water	Totals
Lemoore	25,281	\$277	\$394	\$3,388	\$1,940	\$939	\$726	\$2,570	\$10,234
Reedley	25,122	\$333	\$885	\$3,721	\$1,697	\$1,403	\$3,767	\$2,337	\$14,143
Sanger	24,908	\$1,538	\$1,586	\$2,490	\$1,993	\$5,475	\$5,824	\$1,622	\$20,528
Selma	23,977	\$728	\$710	\$5,011	\$3,356	\$4,350	\$3,991	\$0*	\$18,146
Visalia	129,582	\$1,497	\$1,637	\$3,159	\$4,593	\$3,016	\$5,347	\$0*	\$19,248
Average Fee:		\$875	\$1,042	\$3,554	\$2,716	\$3,037	\$3,931	\$2,176	\$16,460
Dinuba Fees									
Current	23,666	None	\$852	\$1,673	\$11,465	\$2,312	\$6,505	\$6,682	\$29,488
Proposed	34,859	\$1,183	\$1,552	\$5,185	\$10,571	\$2,312	\$2,853	\$3,304	\$26,960

*Not charge impact fees - Water improvements are installed through agreements made directly with the land developer

Benefits of an Impact Fee Program

- Predictable costs for the developer;
- Solves ‘cumulative impact’ concerns in the environmental analysis;
- Helps large developers by offsetting costs of major public infrastructure; and
- Helps small developers by allowing them to pay a small portion of a major infrastructure cost.

Fee Credit and Reimbursements

- A developer who constructs any of the facilities listed in the study may receive a credit, would reduce the total fees payable or may receive a reimbursement from fee revenues for the construction provided

General Cautions

- The City would rather have the improvements than the fee;
- Impose fees for facilities that can be constructed in reasonable period to avoid potential of having to refund a portion of the fee;
- Discounting or waiving fees on a particular class adds to the Community's share of cost; and
- Documenting all costs, assuring that the fees only pay for the facilities needed for new development and not to correct deficiencies.

Next Steps

- Notice the Public Hearing in the Dinuba Sentinel to be published April 30, 2015
- Tonight - Set a Public Hearing to be held on May 12, 2015.
- May 12, 2015 – Conduct a Public Hearing, introduce the ordinance
- May 26, 2015 - Second reading of ordinances
- July 27, 2015 - New Fees become effective

Questions?



DEVELOPMENT IMPACT FEE STUDY

FINAL DRAFT REPORT

Prepared for the City of



Prepared by



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San Diego, CA 92121
(858) 453-3602
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April 2015

POLICE PROTECTION ♦ FIRE PROTECTION
♦ PARKS ♦ TRANSPORTATION ♦ DRAINAGE ♦ WATER ♦ WASTEWATER

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EXECUTIVE SUMMARY

This report presents an analysis of the cost of public facilities to accommodate new development in Dinuba. This report documents the full and justifiable impact fees that could be imposed on new development in accordance with state law in the following facility categories:

- Police Protection
- Fire Protection
- Parks
- Transportation
- Storm Drainage
- Wastewater
- Water

PURPOSE OF STUDY

As is the case with most cities and counties in California, the City of Dinuba faces a difficult challenge in funding public facilities to accommodate growth. The City's major sources of revenue—property tax, sales tax, motor vehicle in-lieu fees, and enterprise funds—are devoted almost exclusively to operations and maintenance. Funding for capital improvements, especially for improvements needed to expand facilities to meet future growth, are simply not available. As growth occurs, capital funding shortfalls have caused declining facility standards (i.e., the ratio of facility capacity to service population), which has accelerated the rate of physical deterioration, increased operating costs, and reduced the efficiency of many departments. Given these funding difficulties and in the face of continued growth, the City of Dinuba, along with most other cities in California, requires new development to pay impact fees to fund the facilities necessary to provide services to the new population.

The City adopted its first impact fee programs in 1990. Since then, the impact fees have been adjusted annually by an inflation factor. A comprehensive update, wherein the growth assumptions and the needed facility improvements are reviewed and updated, has not taken place since 2005. California law recommends a review of impact mitigation fee programs every five years.

The City relies on its authority to levy public facilities fees under the police powers granted by the California Constitution pursuant to the procedures of the Mitigation Fee Act, contained in Government Code Section 66000 et seq. This report provides the necessary documentation for the adoption of updated public facilities fees.

This study documents the relationship between new development in Dinuba and the cost of public facilities to serve growth through the year 2030. The study also provides estimates of the cost of facilities necessary for growth and calculates the updated public facilities fees by land use type that would generate revenues equal to these costs. The estimates of public facilities required to serve growth assume that new development will provide facilities which, at a minimum, will ensure that the City will maintain its current level of service standards for these facilities.

POPULATION, HOUSING, AND EMPLOYMENT PROJECTIONS

The purpose of the population, housing, and employment projections, particularly the land use quantities (future housing units, commercial and industrial floor area), is that these values constitute one of the two factors in the fee rates, the other being the total cost of the public improvements.

In order to arrive at consistent and credible projections, a review was conducted of the City of Dinuba General Plan Background Report (2006), the Water, Sanitary Sewer, and Storm Drainage master plans, and the Traffic Impact Study completed in 2007 for the General Plan Update Draft Environmental Impact Report (DEIR). **Table 1.1** summarizes the results of the growth analysis. These numbers are based on certain assumptions and methodologies, discussed in greater detail in Section 2, Growth Projections, of this report.

The horizon year of 2030 is used for the growth analysis to maintain consistency with the Traffic Impact Study for the General Plan DEIR.

Table 1.1: Population, Housing, and Employment Estimates and Projections

	2014	2030	Net Growth
Population	23,666	34,859	11,193
Employment			
Retail	1,308	1,956	648
Service	3,636	5,182	1,546
Industrial and Warehouse	<u>3,364</u>	<u>4,153</u>	<u>789</u>
Total Employment	8,308	11,291	2,983
Housing			
Single-Family Units	4,571	6,768	2,197
Multi-Family Units	1,224	1,809	585
Mobile Homes	<u>283</u>	<u>423</u>	<u>140</u>
Total Occupied Units	6,078	9,000	2,922
Overall Occupancy	3.89	3.87	3.83

FEE SCHEDULES AND REVENUES

The rates for the current impact fee program are shown in **Table 1.2** while the proposed fees are shown in **Table 1.3**. The proposed schedule of impact fees is recommended for each facility category and within each land use category based on the analysis contained in this report.

FEE COMPARISONS

The proposed impact fees for similar facilities are compared to Dinuba's current fee schedule and selected cities in the Central Valley in **Table 1.4**. The fees listed are applicable to detached single-family homes in a typical suburban subdivision.

The fee comparison table is provided to give a general idea of fees charged for similar facilities in nearby cities. Even though each local agency in California, in order to adopt impact fees, must follow the same general principles established by state law, as described in Section 1, Introduction, to this report, fee comparisons, even among neighboring jurisdictions, tend to vary widely due to several factors:

- The methods used to calculate the impact fees and allocate the fees to types of development differ from jurisdiction to jurisdiction.
- The types of facilities covered by impact fees vary.
- Cities adopt different standards, or levels of service, for facilities, and may use different ways to calculate those standards.
- Cities may not have kept up with public improvements over the years and, as a consequence, have created deficiencies between adopted or desired levels of service and the levels currently provided. This factor may actually work to reduce the impact fee, since the costs to remedy the existing deficiencies cannot be passed on to new development. In Dinuba, for example, the current police facilities are not adequate to meet the department's needs to serve the existing population; the planned facility expansion must be funded both by new development and by the City.

Furthermore, cities may allow alternatives to impact fees to finance public facilities. Assessment and Mello-Roos districts may be used for improvements that serve specific land development projects. District assessments and special taxes levied to provide public improvements sometimes replace impact fees that would otherwise be used for those improvements.

Table 1.2: Summary of Current Development Impact Fees

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	Fee per Dwelling Unit			Fee per 1,000 Square Feet of Building Floor Area		
Fire Protection	\$852.00	\$725.00	\$725.00	\$173.83	\$124.16	\$86.91
Police				Proposed new Facility Impact Fee		
Park Reserve Fee	\$1,673.00	\$1,332.00	\$986.00	N/A	N/A	N/A
Transportation	\$11,464.80	\$4,368.90	\$5,580.90	\$6,201.00	\$5,090.00	\$4,181.00
Storm Drainage	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$6,504.90	\$2,532.90	\$3,172.50	\$3,525.00	\$2,938.70	\$2,459.00
Water	\$6,681.90	\$2,497.20	\$3,247.20	\$3,608.00	\$2,920.50	\$2,358.00
Total Impact Fee	\$29,488	\$12,098	\$14,675	\$14,569	\$11,843	\$9,616

Table 1.3: Summary of Proposed Development Impact Fees

Facility Category	Single-Family	Multi-Family	Mobile Home	Office	Commercial/Retail	Industrial/Warehouse
	Fee per Dwelling Unit			Fee per 1,000 Square Feet of Building Floor Area		
Fire Protection	\$1,552.42	\$1,245.72	\$757.28	\$363.49	\$201.74	\$90.87
Police	\$1,183.06	\$949.33	\$577.10	\$277.00	\$153.74	\$69.25
Parks and Recreation	\$5,184.66	\$4,160.37	\$2,529.10	N/A	N/A	N/A
Transportation	\$10,571.23	\$7,377.84	\$5,505.85	\$8,479.01	\$14,205.09	\$5,505.85
Storm Drainage ¹	\$2,311.80	\$642.17	\$963.25	\$1,061.43	\$769.54	\$530.72
Wastewater	\$2,852.55	\$2,282.04	\$1,397.75	\$513.46	\$342.31	\$741.66
Water	\$3,304.43	\$1,718.30	\$1,024.37	\$958.28	\$793.06	\$958.28
Total Impact Fee	\$26,960	\$18,376	\$12,755	\$11,653	\$16,465	\$7,897

¹ These fees for drainage reflect the current fees in Northwest, Southwest and Southeast Dinuba (\$11,559 per acre converted to fee per dwelling unit and per 1,000 sq. ft. of floor area)

Table 1.4: Comparison of Impact Fees in Selected Central Valley Communities¹

City	Population ³	Police	Fire Protection	Parks	Transportation	Storm Drainage	Wastewater	Water	Total
Lemoore ⁴	25,281	\$277	\$394	\$3,388	\$1,940	\$939	\$726	\$2,570	\$10,234
Reedley ⁵	25,122	\$333	\$885	\$3,721	\$1,697	\$1,403	\$3,767	\$2,337	\$14,143
Sanger ⁶	24,908	\$1,538	\$1,586	\$2,490	\$1,993	\$5,475	\$5,824	\$1,622	\$20,528
Selma ⁷	23,977	\$728	\$710	\$5,011	\$3,356	\$4,350	\$3,991	N/A ⁸	\$18,146
Visalia	129,582	\$1,497	\$1,637	\$3,159	\$4,593	\$3,016	\$5,347	N/A ⁸	\$19,248
Average Fee		\$875	\$1,042	\$3,554	\$2,716	\$3,037	\$3,931	\$2,176	\$16,460
Dinuba Fees									
Current	23,666	N/A	\$852	\$1,673	\$11,465	\$2,312	\$6,505	\$6,682	\$29,488
Proposed	34,859	1,552	\$1,183	\$5,185	\$10,571	\$2,312	\$2,853	\$3,304	\$26,960

¹ Survey of AB1600 fees as adopted by each agency for a single-family detached unit.

² Fees reported for comparable cities are for facilities that are similar to the Dinuba facility categories.

³ Per Department of Finance Estimate, Table E-5, Total Population as of 1/1/2014.

⁴ City of Lemoore's updated Impact Fees were adopted June 2014.

⁵ City of Reedley Impact Fees adopted in January 2005. Request for Proposals out for an update to Development Impact Fees as of 6/2014.

⁶ City of Sanger Impact Fees were last approved in July 2007.

⁷ City of Selma updated Impact Fees last adjusted (per CPI) in 2010.

⁸ Water service in Selma and Visalia is provided by Cal Water Company, which does not charge impact fees. Water improvements are typically funded by arrangements made directly with land developers.

FEE REVENUES

Under the assumed growth projections, the total fee revenues from the proposed rates through the year 2030 (in constant 2014 dollars) for all facility categories are summarized in **Table 1.5**.

Table 1.5: Summary of Proposed Impact Fee Revenues

Facility Category	Projected Revenues from Proposed Impact Fees	General Fund/Other Sources¹	Program Total
Police	\$3,436,350	\$0	\$3,436,350
Fire Protection	\$4,509,208	\$0	\$4,509,208
Parks and Recreation	\$14,154,096	\$0	\$14,154,096
Transportation	\$43,965,378	\$37,388,769	\$81,354,147
Water	\$33,992,629	\$0	\$33,992,629
Wastewater	\$30,568,967	\$16,125,000	\$46,693,967
Storm Drainage ²	<u>\$6,900,000</u>	<u>\$0</u>	<u>\$6,900,000</u>
Total (to nearest \$1,000)	\$137,527,000	\$53,514,000	\$191,041,000

¹ Funds identified under *General Fund/Other Sources* is a City obligation to the program.

² Storm drainage fee revenue is based on the assumption that all of the approximately 600 acres of new development will take place in northwest, southwest, and southeast Dinuba where the current fee per acre is \$11,559.

FUNDS NEEDED TO COMPLEMENT FEE PROGRAM

Government Code Section 66000 prohibits using impact fees to remedy an existing facility deficiency. Impact fees imposed on new development may pay for two forms of capital improvements: (1) additional facilities needed to accommodate growth and maintain the current standard of service, or (2) facilities that provide an increase in the level of service or standard, if existing development also pays for its fair share of facilities needed to raise the standard. The analysis contained in this report finds that only in the Transportation category would existing development derive a more than incidental benefit from the recommended transportation improvements. Therefore, existing development is obligated to pay for its fair share of roadway and intersection improvements. The impact fee rates presented in this report for these facilities may be imposed on new development only if existing development provides the funding necessary to augment existing facilities from sources other than the impact fee revenues. These funds may come from grants, user fees and rates, taxes, and assessments imposed on current residents.

ADDITIONAL CONSIDERATIONS

The City, at its sole discretion, may reduce the recommended impact fees for one or more categories. However, since the recommended fees are established based on the infrastructure required by new development, by reducing fees it is inevitable that, over time, there will be a continued reduction in the levels of service provided by the public facilities funded by the impact fees, unless other funds are used to replace the fee revenues. Alternatively, the City may

consider the following ways to reduce the effect the fees may have on land development in the city, while leaving the fee rates and standards of service intact:

- Phase in the fee increases over two or more years to provide time for the real estate market to adjust. However, the net loss of revenue during the phase-in period may not be passed on to future development.
- Defer the impact fees to a later date. The City may elect to grant a deferral of payment until units are sold or leased. For residential units, impact fees are not payable until the date of the final inspection or issuance of a certificate of occupancy, whichever comes first, according to Government Code Section 66007. Notwithstanding state law, it is not uncommon for cities to collect the fees at issuance of a building permit, which they may do if certain facility financing requirements are met. These requirements are explained in Section 10, Implementation, under Compliance Requirements "Collection of fees." If the City chooses to defer impact fees to a point in time after issuance of a building or occupancy permit, suitable security should be obtained to ensure future payment of the fee, through a surety bond, letter of credit, provisions in the escrow agreements, or a lien-hold as appropriate.

Fee Updates

This impact fee study and the recommended fees assume a given level of development activity over the study period. The development that actually occurs will result in both different impacts and fee revenues than those that are projected in this study. For that reason, regular updates are recommended to adjust the growth impact fee to match the needs created by the actual development.

1. INTRODUCTION

This report presents an analysis of the need and related cost of public facilities to accommodate new development in Dinuba. This section explains the study approach and summarizes results under the following sections:

- Background and Study Objectives
- Public Facilities Financing in California
- Mitigation Fee Act and Required Findings
- Organization of the Report
- Facility Standards, Level of Service, and Deficiencies

BACKGROUND AND STUDY OBJECTIVES

The City of Dinuba has adopted the collection of impact fees beginning in 1990 with the System Development Charges (SDC) for water, transportation, and sewer. Drainage Area fees and the Parks Reserve fee were also adopted in 1990. Impact fees are codified in various sections of the Municipal Code: Chapter 11.20 for transportation; "Extra Capacity" fees for water and sewer in Chapters 13.07 and 13.74, respectively; and Drainage Area fees in Chapter 13.100. The Parks Reserve fee is authorized in Chapter 16.25 (Park Land Dedication).

These fees and charges have been updated over the years, most recently in 2005 when an in-house study was completed for the SDC (water, sewer, and transportation), storm drainage, and parks and adopted by the City Council (Resolution 2005-103).

In 2004, based on recommendations contained in a Fire Department Master Plan by Matrix Consulting Group, a public safety impact fee was adopted for fire protection.

In 2007, a Traffic Impact Study (TIS) was conducted for the 2006–2026 General Plan Update (GPU) Draft Environmental Impact Report (DEIR) by Peters Engineering Group. The TIS made recommendations for improvements to the city's major arterial roadways needed to mitigate the growth projected in the GPU. The TIS recommendations form the basis for the updated traffic impact fees in this impact fee study.

This study also introduces a proposed new impact fee program. The Police Facilities Impact Fee is proposed to fund a portion of a new police and fire training facility in Dinuba.

PUBLIC FACILITIES FINANCING IN CALIFORNIA

The changing fiscal landscape in California during the past three decades has steadily undercut the financial capacity of local governments to fund infrastructure needed for growth. Three dominant trends stand out:

1. The passage of a string of tax limitation measures, starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996.
2. Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses.
3. Steep reductions in federal and state assistance.

Faced with these trends, many cities and counties have had to shift the burden of funding infrastructure expansion from existing ratepayers and taxpayers to new development. This funding shift has been partly accomplished by the imposition of development impact fees, also known as public facility, capital facility, and impact mitigation fees. A key advantage of this approach in an era of voter approval requirements is that impact fees are not taxes and are thus exempt from the requirements of Proposition 218, needing only a majority vote of the legislative body for adoption.

In many local agencies, impact fee programs address only a few specific facilities, such as traffic, fire, or storm drainage. Other programs are comprehensive, funding a variety of facility categories from improving parks and recreation facilities to expanding or refurbishing city office space to meet the needs of future growth.

In most local agencies that have implemented impact fee programs, new development pays close to the full cost required to maintain existing level of service standards as growth occurs. If local agencies do not collect the full amount, the effect is often a decline in facility standards, though some communities are able to increase other revenue sources to compensate. In another rather typical situation, a city's general plan may state that, as a policy, a certain level of service should be attained for a particular facility. However, the current level of service for that facility is less than the stated general plan policy. In that event the city will have, in effect, a deficiency which it must remedy in order to collect fees from new development commensurate with the policy standard. The deficiency must be remedied using funds other than impact fee revenues, and new development may not be required to pay for an increase in the level of service for the benefit of existing development, unless existing development is committed to paying its share of the cost.

MITIGATION FEE ACT AND REQUIRED FINDINGS

As a result of the growing use of impact fees after passage of Proposition 13 and concern over inconsistencies in their application, the State Legislature passed the Mitigation Fee Act, starting with Assembly Bill 1600 in 1988. The act, contained in California Government Code Section 66000 et seq., establishes ground rules for the imposition and ongoing administration of impact fee programs. The act became law in April 1989 and requires local governments to document the following when adopting an impact fee:

1. Identify the purpose of the fee.
2. Identify the use of fee revenues.

3. Determine a reasonable relationship between the fee's use and the type of development paying the fee.
4. Determine a reasonable relationship between the need for the fee and the type of development paying the fee.
5. Determine a reasonable relationship between the amount of the fee and the cost of the facility attributable to development paying the fee.

This Development Impact Fee Study complies with California Government Code Section 66000 et seq. by providing the required documentation for the above findings and determinations that establish the basis for imposition of the recommended fees contained herein.

The fundamental premise of the act is that the burden of the impact fees cannot total more than the actual cost of the public facility needed to serve the development paying the fee. Also, fee revenues can only be used for their intended purposes. In addition, the act requires specific accounting and reporting both annually and after every five-year period for the use of fee revenues. These requirements are covered in more detail in Section 10 of this report.

In addition, the impact fee revenues may not be used for staffing, operations, and maintenance of either existing or new facilities.

ORGANIZATION OF THE REPORT

This Introduction identifies the purpose of the fee and the findings required by Government Code Section 66000 in order to adopt updated or new impact fees.

Section 2, Growth Projections, includes a discussion of the population, housing, and employment assumptions used in the fee analyses. These assumptions are used to calculate the growth in different land use categories and the impact fees imposed on different land uses.

Sections 3 through 9 are devoted to documenting the fair-share impact fee for each of the following facility categories:

- Police Protection
- Fire Protection
- Parks
- Transportation
- Storm Drainage
- Wastewater
- Water

Each of these sections contains the following information:

1. Identification of the service population and quantification of the impact on the facility from the projected growth of the service population.
2. A description of the new or expanded facilities needed to serve growth.

3. A cost per service unit that establishes a reasonable relationship between the use of fee revenues and the type of development paying the fee.
4. A fee schedule that establishes a reasonable relationship between the amount of the fee and the cost of the public improvements attributable to development paying the fee. The fee schedule calculates the impact fee per land use by multiplying the cost per service unit by the number of service units, such as the potential number of individuals or trips on the city's streets, associated with each land use.

Finally, Section 10 provides a summary of fee implementation procedures and recommendations for the ongoing administration of the fee. The recommendations are provided to ensure compliance with the act and to ensure fees are updated in the future for construction cost inflation, a change in the standards, or changes in development assumptions.

FACILITY STANDARDS, LEVEL OF SERVICE, AND DEFICIENCIES

Throughout this report the words "standard" and "level of service" are used (at times interchangeably) to describe the level of investment in capital facilities that are needed to serve the community. A standard is defined as the adopted policy or benchmark that the City would like to achieve for any particular facility. For example, the number of acres of parks per 1,000 residents required for new development would be a standard. On the other hand, level of service refers to the actual level of benefit that the current population experiences. Level of service may be different from the standard for a given facility. When the existing level of service is less than the standard, in other words when the facility is overcapacity relative to the stated or policy standard, a deficiency exists for that facility. If the opposite is the case—if there is a surplus of capacity—the City may recoup a portion of its investment in that facility that is available to serve new development. Frequently there is no stated policy standard for a given facility, in which case the existing level of service becomes the de facto "current standard" and the terms may be interchanged.

New development alone cannot be asked to improve the level of service provided by those facilities that serve both new and existing development. Additionally, new development alone cannot correct an existing facility deficiency. Either way, facility standards cannot be increased compared to the existing level of service solely by imposing impact fees on new development.

By policy, the City of Dinuba can adopt its own reasonable facility standards to reduce, maintain, or increase the existing facility standard. However, basing an impact fee on a standard that is higher than the existing level of service is fair to new development only if Dinuba were to use alternative funds to increase the capacity in facilities that benefit existing development. This extra funding is needed to correct the "existing deficiency."

This study uses three approaches for establishing facility standards:

- The existing level of service method uses a standard based on the ratio of existing facilities to the current service population. Under this approach, new development funds the expansion of facilities at the same level of service, or current standard, currently enjoyed by the service population (residents and workers) in existing development. By

definition, this approach results in no facility deficiencies attributable to existing development. This is the basic method used throughout this report for all facility categories, with a few exceptions.

- The master plan method is typically used for infrastructure (such as water, sewer, and drainage). The master plan establishes the need for a given set of improvements based on growth assumptions and the anticipated increase in demand for services. This method frequently results in existing deficiencies when the local agency anticipates increasing its standard of service above the current level.
- The engineering standard approach is based on standards adopted by the City and/or standard engineering or planning criteria. This method is commonly used for traffic impact fees and may also be used in master plans for other types of infrastructure. The basic approach is to maintain the appropriate level of service as defined by accepted planning and engineering practice for the type of infrastructure such as roadway segments/intersections, treatment plants, sewer trunk lines, and drainage channels. Any costs related to existing deficiencies are not passed on to new development. The transportation section uses this approach.

Use of these standards is not meant to label them as City policy. Indeed, many jurisdictions consider their existing levels of service to be deficient compared to the policies stated in their general plans. The City of Dinuba may, as a policy decision, raise any facility standard and in doing so, possibly create a deficiency relative to the existing level of service.

2. GROWTH PROJECTIONS

INTRODUCTION

Estimates of existing development (number and type of housing) and projections of growth are used throughout the public facility fee sections that follow in this report. Current residential population estimates are based on the latest California Department of Finance County/City estimate dated January 1, 2014. Estimates for current and future employment in the city were derived from the Tulare County Association of Governments Traffic Demand Model. Commercial floor area projections were then calculated from the employment numbers using employment-density factors.

OCCUPANCY RATES

The use of occupancy rates ensures a reasonable relationship between the increase in service population and amount of the fee. To do this, the fee must vary by the estimated service population generated by a particular development project. Developers pay the fee based on the number of additional housing units or building square feet, so the fee analysis must convert service population estimates to these measures of project size to derive a fee per unit of development. This conversion is done with average occupancy factors by land use categories, which are shown in **Table 2.1**.

Table 2.1: Occupancy Assumptions

Land Use	Current Occupancy Rate, estimated		Employees per 1,000 Square Feet
Residential ¹			
Single-Family	4.10	persons per dwelling unit	—
Multi-Family	3.29	persons per dwelling unit	—
Mobile Home	2.00	persons per dwelling unit	—
Nonresidential ²			
Office	250	building square feet per worker	4.00
Retail/Commercial	450	building square feet per worker	2.22
Industrial/Warehouse	1,000	building square feet per worker	1.00

¹ Based on American Community Survey 5-Year Estimates, 2007–2011, Tenure and Units in Structure Tables B25033 & B25032, US Census Bureau, adjusted for current occupied units and population.

² Building area per worker factors are based on the Employment Density Study for the Southern California Association of Governments by the Natelson Company, 2001.

Employment occupancies—workers per nonresidential floor area—were based on values suggested in the Employment Density Study prepared for the Southern California Association of Governments by the Natelson Company in 2001. These values compare favorably with employment density values found in Dinuba using employment and floor area estimates for the city's eight largest private employers.

POPULATION, HOUSING, AND EMPLOYMENT ESTIMATES

A projected population of 34,859 for 2030 was derived using an annual growth rate of 2.45%, projected from a 2014 base population of 23,666 per the California Department of Finance (DOF). The 2.45% growth rate was calculated using population numbers from the 2000 and 2010 US Census data, as well as population estimates from the 2010 through 2013 DOF data, and represents the average annual growth rate for this time period (2000–2013).

This projected population is less than the 38,813 projected for 2030 identified in the General Plan Background Report, which used an average annual growth rate of 3%, with a 2005 base population of 19,297. The 3% annual growth rate assumed in the General Plan is higher than the historic 2.8% annual growth rate between 1990 and 2000. The 2.45% annual growth rate prevailed between 2000 and 2010, as supported by the US Census data.

On the other hand, a residential population of 34,859 is more than the projected 2030 population of 30,121 identified in the Tulare County Association of Governments' Traffic Demand Model, which equates to a 1.8% average annual growth rate, with a 2005 base population of 19,297.

Therefore, based on the best available data from the US Census Bureau and the California Department of Finance, including the use of updated 2014 figures for the base population, it is recommended that the projected 2030 population of 34,859 be used for the growth analysis.

Housing Unit Projections

A projected number of housing units of 9,000 for 2030 was derived by applying a persons per household (pph) factor of 3.87 to the projected 2030 population of 34,859. The pph factor is from the US Census Bureau, specifically the 2010 Census and the 2008–2012 American Community Survey. This pph factor is comparable to the 3.86 pph factor identified in the DOF's 2014 population estimates.

Therefore, the 9,000 projected housing units for 2030 represent a median estimate based on the best available data from the US Census Bureau, including the use of the 2010 Census and related American Community Surveys. By comparison, the Tulare County Association of Governments' Travel Demand Model projects 8,804 housing units for 2030.

The population and housing estimates are summarized in **Table 2.2**. Note that the net growth in units is based on a constant percentage growth rate and not on total buildout of the city or future annexation areas within the Urban Development Boundaries.

Table 2.2: Population, Housing, and Employment Estimates

	2014		2030 ¹	Net Growth
Population ²	23,666		34,859	11,193
Employment ³				
Retail	1,308		1,956	648
Service	3,636		5,182	1,546
Industrial and Warehouse	<u>3,364</u>		<u>4,153</u>	<u>789</u>
Total Employment	8,308		11,291	2,983
Housing ⁴		Percentage of total units		
Single-Family Units ⁵	4,571	75.2%	6,768	2,197
Multi-Family Units ⁶	1,224	20.1%	1,809	585
Mobile Homes	<u>283</u>	4.7%	<u>423</u>	<u>140</u>
Total Occupied	6,078		9,000	2,922
Overall Occupancy	3.89		3.87	3.83

¹ Projected population based on an assumed 2.45% growth rate based on US Census data. Projected 2030 housing = 2030 projected population divided by 3.87 person per household (2010 US Census).

² Current population for Dinuba is from the California Department of Finance Estimate, Table E-5, as of 1/1/2014.

³ Current and projected employment from the Tulare County Travel Demand Model and includes development of land within the Urban Development Boundary. Current employment verified with 2010 Census data.

⁴ Source of current housing estimates is DOF Table E-5 1/1/2014, occupied units.

⁵ Estimate of occupied units, detached and attached single-family dwelling units.

⁶ Estimates of occupied units, including duplex, townhomes, and apartments.

Source: DOF Demographics Unit; US Census

These population estimates are used as follows:

- Estimates of future growth are used to provide a rough estimate of the total amount of public facilities required to accommodate growth over the planning horizon.
- Estimates of existing population and land development are used to determine current facility standards; for example, square feet of fire station space per capita or average daily trips per household to correlate with traffic level of service.
- Future employment estimates are used to establish the level of service and facilities that are applicable to future nonresidential development.

LAND USE CATEGORIES

Measuring the impact of growth requires land use types to summarize different categories of new development. The land use types used in this analysis are defined below.

- **Single-Family:** Detached and attached (townhomes and condominiums) one-family dwelling units.
- **Multi-Family:** Dwelling units such as duplexes and condominiums (unless considered attached townhomes), apartments, and dormitories.
- **Mobile Homes:** Includes manufactured housing units located in mobile home parks.

- **Commercial/Office:** All commercial, retail, educational, and hotel/motel development. All general, professional, and medical office development.
- **Industrial:** All manufacturing, fabrication, food processing, motor vehicle repair, warehousing, truck yards, and warehousing terminals and distribution centers. This category may also encompass business parks, research and development space, including “back-office” uses, and ancillary employee-serving retail and services.

Applying the Impact Fees to Development Projects Involving More Than One Land Use

Some developments may include more than one land use category, such as a mixed-use development with both residential and commercial uses. In these cases, the impact fee would be calculated separately for each land use category contained within the project.

The amount of impact fees payable should be evaluated prior to the issuance of a building permit and be based on the information provided in the permit application, including number and type of units, intended occupancy, and floor areas per occupancy. In a single-use structure, the total of the fees would be the sum of each of the products of the fee rate for each facility category times the number of units or the floor area (1,000-square-foot increments) in the structure. For a mixed-use project, wherein more than one use will occupy a single permitted structure, an impact fee calculation should apply the appropriate fee rate to each portion of the structure containing an identified use. For a commercial-residential structure, the applicable residential fee rates will be applied to each residential unit (the unit may be defined as either a single-family or multi-family unit depending on the type of construction) and the applicable nonresidential rates will be applied to each unit of nonresidential floor area.

SERVICE POPULATION

Different types of development use public facilities at different rates in relation to each other, depending on the services provided. In each succeeding section, a specific service population is identified for each facility type to reflect this difference. The service population is calculated by weighting one land use category against another based on each category's demand for services.

Different service populations are used to estimate impacts for different types of fees. To measure existing development and future growth, we use:

- Citywide residents and workers for public facilities such as those used by police and fire facilities (Sections 3 and 4)
- Citywide residents for parks (Section 5)
- Dwelling units and building square feet to estimate vehicle trips for transportation facilities, water use, and wastewater generation, as well as impervious acreage for drainage impacts (Sections 6 through 9)

The specific service population for each facility category is shown separately in each section of this report. When residents and workers are part of the same service population, it is reasonable to assume that one resident places greater demand on public services and associated facilities than one worker. Therefore, workers are considered at a rate of 24% of a resident for purposes of determining their relative demand and the demand nonresidential development has on public

facilities included in this study. The 24% factor is derived by dividing 40 hours (the workweek) by 168 (the total hours in a week).

3. POLICE PROTECTION

This section summarizes the analysis of the need for police facilities, vehicles, and equipment to accommodate new development. The section documents a reasonable relationship between new development and the maximum justified impact fee for the funding of such facilities and vehicles. The City does not currently have an impact fee for police facilities.

POLICE FACILITIES SERVICE POPULATION

The City's police facilities serve both residents and workers in Dinuba. **Table 3.1** shows the estimated service population for 2014 and 2030. In calculating the service population, residents are given a weight of 1.0 and workers are weighted at 0.24 to reflect lower per capita service demand. Nonresidential buildings are typically occupied less intensively than dwelling units are, so it is reasonable to assume that average per-worker demand of services is less than average per-resident demand.

Table 3.1: Police Service Population

	Residents	Workers ¹	Factored Workers	Service Population (residents + factored workers)	Relative Percentage
Existing (2014)	23,666	8,308	1,994	25,660	68%
New Development (2014–2030)	<u>11,193</u>	<u>2,983</u>	<u>716</u>	<u>11,909</u>	<u>32%</u>
Total 2030	34,859	11,291	2,710	37,569	100%
<i>Weighting factor²</i>	<i>1.00</i>	<i>0.24</i>			

¹Current and projected employment from the Travel Demand Model and includes development of land within the Urban Limit Line. Current employment verified with 2010 Census data.

²The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week

Source: Table 2.2

CURRENT AND PLANNED POLICE FACILITIES

The City of Dinuba Police Department headquarters are in the City-owned building located at 680 Alta Avenue. The department also works out of the Downtown substation. The City-owned Courthouse is available for future Police Department space needs as growth occurs. The City Kennel is used by the Animal Control Division, which is under the Police Department. Finally, the planned new Training Center, which will be operated jointly by the Police and Fire departments, is included in the current and planned facilities. This increases the planned standard for the Police Department facilities. A portion of the cost of the new Training Center must be funded by existing development.

Table 3.2: Current and Planned Police Facilities and Service Standards

Current Police Department Offices, 680 Alta Avenue (including jail and recent expansion)	11,500 sq. ft.
Downtown substation, 169 So. L Street	3,750 sq. ft.
Courthouse, 640 Alta Avenue	12,000 sq. ft.
Kennel	800 sq. ft.
Total Current and Planned Facilities	28,050 sq. ft.
Future Service Population ¹	37,569
Planned Standard per Capita (28,050 sq. ft./37,569)	0.75 sq. ft.
Current Officers	36
Current Patrol Vehicles	25
Current Motorcycles	4
Current Service Population ¹	25,660
Current Standard of Officers per 1,000 Service Population	1.40
Current Standard for Patrol Vehicles per Officer	0.69
Current Standard for Motorcycles per Officer	0.11

¹ Includes residential population and factored workers

Source: City of Dinuba

POLICE FACILITIES STANDARDS AND UNIT COSTS

To ensure equity between the level of existing facilities and the facilities that new development should be responsible for, a planned standard per capita facility is used. The planned standard of total police facilities floor area (including the planned Training Center) is shown in **Table 3.2**. It is found by dividing the total of the current and planned floor area by the future service population. The table also calculates the current standard of patrol vehicles and motorcycles, based on the current numbers of these vehicles and the current service population.

POLICE FACILITIES FOR NEW DEVELOPMENT

Table 3.3 provides an evaluation of the funds needed to provide the facilities to new development at the same standard in terms of floor area per capita, number of officers per 1,000 residents, and vehicles per officer (to calculate equipment and vehicles needed by new officers). This approach ensures new development pays only for the facilities that are equivalent in number to those provided to existing development.

Table 3.3: Fair-Share Cost of Police Facilities for New Development

	Service Populations and Standards	Cost per Sq. Ft or Item	Total Cost for New Development
Current Service Population ¹	25,660		
<u>Space Needs</u>			
Planned facility standard per capita	0.75sq. ft.		
Service population growth	11,909		
Additional space needed for growth (0.75 sq. ft. per capita X 11,909)	8,932 sq. ft.	\$300 ²	\$2,679,600
<u>Vehicle and Equipment Needs</u>			
Additional personal law enforcement equipment needed for growth (1.4 officers per 1,000 service population)	17	\$6,000	\$102,000
Patrol vehicles per officer	0.69		
Additional patrol vehicles needed for growth ³	12	\$45,000	\$540,000
Motorcycles per officer	0.11		
Additional motorcycles needed for growth	2	\$25,000	<u>\$50,000</u>
Total Law Enforcement Costs for Growth			\$3,371,600

¹ Includes residential population and factored workers.

² Weighted average of existing valuations and planned construction cost of Police buildings facilities, includes land value and site improvements.

³ Cost of new vehicles based on current purchase prices of vehicles plus installed equipment.

Source: City of Dinuba 2014

Other Law Enforcement Costs

In addition to the police facility and equipment costs indicated in **Table 3.3**, the City will incur costs to provide additional vehicles and/or equipment and uniforms to the non-sworn personnel in the department; the positions and associated costs are shown in **Table 3.4**.

A summary of the costs for new development is provided in **Table 3.5**. This table indicates that all new development may pay up to a total of approximately \$3.4 million in police facilities fees. The per capita cost of new development's share of the additional facilities, vehicles, and other equipment is also calculated here.

Table 3.4: Costs for Other Law Enforcement

Vehicle and Equipment Needs for Non-Sworn Positions	Current Positions	Costs for New Development		
		Required Additional Positions ²	Cost of Additional Vehicles	Cost of Equipment/Uniforms
Service Population Growth ¹		<u>11,909</u>		
Dispatchers	6	3	N/A	\$6,000
				(\$2,000 equipment/uniform cost per position)
Community Service Officers	2	1	\$15,000	\$1,500
				(one \$30,000 vehicle per 2 positions; \$1,500 equipment/uniform cost per position)
Evidence Technician	1	0.5	\$15,000	\$750
				(one \$30,000 vehicle per each position; \$1,500 equipment/uniform cost per position)
Animal Control Officers	2	1	\$25,000	\$1,500
				(one \$50,000 vehicle per 2 positions; \$1,500 equipment/uniform cost per position)
Current service population ¹	25,660			
Total additional vehicles, outfitting, and/or uniforms			\$55,000	\$9,750
Total Other Law Enforcement Costs for Growth				\$64,750

¹ Includes residential population and factored workers.

² Required additional positions is the same as the existing number of positions per capita; required additional positions = current positions x 11,909/25,660.

Sources: City of Dinuba

Table 3.5: Police Facilities Cost per Capita

Police Facilities Expansion Cost for Growth	\$3,371,600
Other Law Enforcement Costs	<u>\$64,750</u>
Total Cost	\$3,436,350
Service Population Growth (2014-2030)	<u>11,909</u>
Cost per Resident or Worker	\$288.55

FEE SCHEDULE

Table 3.6 shows the police facilities impact fee for new development based on the facilities cost per capita shown in **Table 3.5**. The facility cost per capita is converted to a fee rate per unit of development using the population occupancy factors found in **Table 2.1**. Use of occupancy factors ensures that the fee rate is based on the relative impact generated by each development type in terms of demand for police services from the new service populations generated by residential and nonresidential development. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the planned standard.

Table 3.6: Proposed Police Facilities Impact Fees

Land Use¹	Costs per Resident or Worker	Occupancy Factor²	Proposed Fee³	Current Fee
<i>Residential</i>				
Single-Family	\$288.55	4.10	\$1,183.06	N/A
Multi-Family	\$288.55	3.29	\$949.33	N/A
Mobile Home	\$288.55	2.00	\$577.10	N/A
<i>Nonresidential</i>				
Office	\$69.25	4.00	\$277.00	N/A
Retail/Commercial	\$69.25	2.22	\$153.74	N/A
Industrial/Warehouse	\$69.25	1.00	\$69.25	N/A

¹ See Section 2 for land use type descriptions.

² Persons per dwelling unit are estimated future rates set to equate to projected population with housing units. Employees per 1,000 square feet for nonresidential land uses.

³ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 2.2 and 3.4

USE OF FEE REVENUES

The proposed police facilities impact fee revenues may be used for a variety of law enforcement purposes, including the expansion of the current police station or substation, a firing range, to partially fund construction of a proposed Police and Fire Training Center, or to purchase vehicles and new equipment with a minimum five-year service life. The fee revenues may also be used to upgrade existing facilities, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

4. FIRE PROTECTION

This section summarizes the analysis of the need for fire facilities to accommodate new development. This section documents a reasonable relationship between new development and the maximum justified impact fee for funding of such facilities. A Public Safety Fee study was conducted in 2005 that recommended the original impact fees for fire protection. This study updates that fee with the latest growth projections and updated facility and equipment costs.

EXISTING FIRE FACILITIES

The City of Dinuba owns and operates the fire stations, vehicles, and equipment listed in **Tables 4.1, 4.2, and 4.3**. Firefighting vehicles, equipment, and protective gear are included in the facility costs because they represent integral capital investments needed to provide fire protection services and they have at least a five-year service life. Firefighting vehicles are given a value per capita (the total current value divided by the current service population); this value is included in the proposed fire protection fee. Note that this value per capita is not based on the replacement cost of the vehicles, which is significantly higher. The difference between the cost to replace the vehicles and their current value is the responsibility of existing development—the city's current residents and businesses.

Table 4.1: Current and Planned Fire Protection Facilities and Equipment and Standards

Item	Per Capita Standards and Costs	Current Value of Fire Apparatus and Vehicles (2014)
<i>Fire Department Structures</i>		
Fire Administration Building, 420 East Tulare St.	3,500 sq. ft.	
Fire Station, 496 East Tulare St.	<u>10,500 sq. ft.</u>	
Total Fire Facilities	14,000 sq. ft.	
Current Service Population and current standard	25,660	0.546 sq. ft.
Planned new Fire Station No. 2	<u>6,900 sq. ft.</u>	
Total Current and Planned Facilities	20,900 sq. ft.	
Future Service Population and planned standard	37,569	0.556 sq. ft.
<i>Fire Department Vehicles</i>		
Vehicles (see Table 4.2)		\$1,476,268
Fire Department Trailer		<u>\$174,000</u>
Total Current Value of Vehicles and Equipment		\$1,650,268
Current Service Population		25,660
Current Value per Capita (\$1,650,268/25,660)		\$64.31

Source: City of Dinuba 2014

FIRE FACILITIES SERVICE POPULATION

The department provides fire protection services, emergency medical services, rescue services, fire prevention services, and public education services to residential and nonresidential populations within the Dinuba city limits. The fire service population is calculated in the same manner as for police facilities. This recognizes the fact that most of the Fire Department's response is to calls for emergency medical assistance, which are directly related to residential or employment population. The service population is shown in **Table 4.4**.

Table 4.2: Inventory of Fire Protection Vehicles

Vehicle Description	Year Acquired	Front Line plus Reserve Use (years)	Original Cost ¹	Replacement Cost at 1% Price Increase per Year	Current Value ¹	Existing Development's Share of Replacement ²
2000 Ferrara Fire Engine	2000	15	\$203,361	\$236,096	\$13,550	\$222,546
2015 Smeal Engine	2015	15	\$515,000	\$515,000	\$515,000	\$0
2004 Smeal Fire Ladder Truck	2004	20	\$601,153	\$670,687	\$279,000	\$391,687
2007 Smeal Fire Ladder Truck	2007	20	\$344,593	\$373,145	\$258,000	\$115,145
2006 Ford Type II Ambulance	2006	8	\$98,500	\$107,728	\$35,000	\$72,728
2007 Ford Type II Ambulance	2007	8	\$99,345	\$107,576	\$41,000	\$66,576
2010 Ford Type II Ambulance	2010	8	\$101,613	\$106,796	\$67,700	\$39,096
2010 Ford Type II Ambulance	2010	8	\$101,349	\$106,519	\$67,700	\$38,819
2014 Chevy Type II Ambulance	2014	8	\$137,253	\$138,626	\$137,000	\$1,626
1997 Ford Rescue F450	1997	20	\$70,000	\$83,730	\$2,000	\$81,730
1996 GMC Yukon	1996	10	\$21,011	\$25,384	\$6,000	\$19,384
2005 Chevrolet Cobalt	2005	5	\$14,996	\$16,565	\$1,000	\$15,565
2012 Ford F250 CNG Pickup	2012	10	\$36,630	\$37,740	\$29,300	\$8,440
2006 Chevrolet 1500 Pickup	2006	10	\$33,094	\$36,194	\$6,618	\$29,576
2008 GMC Sierra 2500 Pickup	2008	10	<u>\$43,504</u>	<u>\$46,642</u>	<u>\$17,400</u>	<u>\$29,242</u>
			\$1,983,522	\$2,608,428	\$1,476,268	\$1,132,160

¹ Original costs and current values of vehicles from City of Dinuba 2014.

² Existing development's share of the replacement cost (the amount the City's current residents and businesses would need to pay to replace the equipment) is the difference between replacement cost and current value.

Table 4.3 lists the protective clothing and communications equipment that will be needed by the additional firefighters for the projected service population growth to the year 2030. An additional 12 firefighters will be needed based on the current ratio of firefighters (including budgeted positions) to the current service population. This required equipment is listed at full cost because each firefighter must have a set of his or her own.

Table 4.3: Other Fire Equipment and Protective Gear

Description	No. of Items ¹	Cost per Item	Total Cost of Equipment for Growth
Protective Clothing & Equipment including Communications ²	12	\$6,000	\$72,000
Breathing Apparatus ³	12	\$7,700	<u>\$96,000</u>
		Total	\$168,000
Projected Growth in Service Population			11,909
		Cost per Capita	\$14.11
Current Firefighters (including Chief and Battalion Chief and planned additions)	26		
Current Service Population (Residents + Factored Workers)	25,660		
Firefighters per 1,000 Service Population	1.01		
Projected Growth in Service Population	11,909		
Additional Positions for Growth	12		

¹ Projected additional items based on firefighters needed for growth.

² Cost per item protective clothing & equipment = total cost (\$150,000) divided by current firefighters.

³ Total cost of personal breathing apparatus and refill station (\$200,000) divided by current firefighters.

Source: City of Dinuba

Table 4.4: Fire Service Population

	Residents	Workers ¹	Factored Workers	Service Population	Relative Percentage
Existing (2014)	23,666	8,308	1,994	25,660	68%
New Development (2014–2030)	<u>11,193</u>	<u>2,983</u>	<u>716</u>	<u>11,909</u>	<u>32%</u>
Total 2030	34,859	11,291	2,710	37,569	100%
Weighting factor	1.00	0.24			

¹ Current and projected employment from Travel Demand Model and includes development of land within Urban Limit Line. Current employment verified with 2010 Census data.

² The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week.

Source: Table 2.2

FIRE FACILITIES STANDARDS AND UNIT COSTS

To ensure equity between the level of existing facilities and the facilities for which new development should be responsible, a per capita facility standard is used. The standard, as shown in **Table 4.1**, is based on the planned level of service method. The method allows planned facilities, such as the new Fire Station No. 2, to be included in the standard. The planned standard is higher than the current standard and therefore requires some funding by existing development. Use of the planned level of service to calculate the impact fee ensures new development pays only for the facilities that are equivalent to those current and planned facilities that will serve existing development in the near future when planned facilities are built.

Table 4.5: Fire Protection Costs per Capita for New Development

	Fire Service Standards	Costs
Fire Facilities		
Existing Fire Facilities (Station and Office Building)	20,900 sq. ft.	
2030 Service Population ¹	37,569	
Planned Standard per Capita	0.556 sq. ft.	
Growth in Service Population	11,909	
Projected need for additional facilities to serve growth	6,621 sq. ft	
Estimated construction cost per square foot (including land acquisition and site development) ²	\$540.00	
Total Cost of New Fire Facilities at the Proposed Standard		\$3,575,340
Cost of New Fire Vehicles at the Proposed Standard (\$64.31 x 11,909)		\$765,868
Cost of Other Fire Equipment for New Development		<u>\$168,000</u>
Total Fair-Share Cost for New Development		\$4,509,208
Cost per Capita for New Development		\$378.64

¹ Includes residents and factored workers.

² Cost of proposed new fire station located on the city's west side, recommended in the draft Fire Department Master Plan update.

Source: Tables 2.3, 4.1, and 4.4

FIRE FACILITIES FOR NEW DEVELOPMENT

The fee calculations above includes the plan for construction of a new fire station on the west side of the city. The station will require new fire apparatus and equipment for additional staff. An estimate of \$3.5 million for the new station was given in the draft Fire Department Master Plan update. This amount does not include apparatus or equipment. Existing development will need to contribute to any costs for the new station that are above future development's fair share amount indicated in **Table 4.5**. Future development's share in terms of floor area of the new station is calculated to be 6,621 sq. ft, based on the planned standards, as indicated in **Table 4.5**. If the new station is constructed at 6,900 sq. ft., as planned, existing development's share is 279 sq. ft., or about \$150,660 at \$540 per square foot construction cost.

USE OF FEE REVENUES

The fire protection impact fee revenues may be used to purchase land for the planned improvements discussed above, upgrade existing facilities, purchase vehicles and equipment with a minimum five-year life span, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 4.6 shows the fire protection facilities impact fee for new development based on the facilities cost per capita shown in **Table 4.5**. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the planned standard. Citywide

residential and nonresidential development would pay the fee based on the service population for the facilities.

The current fire protection fees were based on a fee recommendation in the 2004 Fire Department Master Plan. The use of the fee revenue was to fund new development's fair share of the cost to remodel the existing fire station. The fair-share cost was approximately \$560,000 and was allocated 71% to residential and 29% to nonresidential land uses, based on average service annual service calls. The residential allocation was divided by the projected number of new dwelling units (2,551), while the nonresidential allocation was based on development of 590 acres. The original fee recommendation in 2004 was \$158 per dwelling unit (all types), \$648 per acre for commercial, and \$35 per acre for industrial.

Table 4.6: Proposed Fire Protection Fee

Land Use¹	Costs per Capita²	Occupancy³	Proposed Fee⁴	Current Fee⁵
<i>Residential</i>				
Single-Family	\$378.64	4.10	\$1552.42	\$852.00
Multi-Family	\$378.64	3.29	\$1,245.72	\$725.00
Mobile Home	\$378.64	2.00	\$757.28	N/A
<i>Nonresidential</i>				
Office	\$90.87	4.00	\$363.49	\$173.83
Commercial/Retail	\$90.87	2.22	\$201.74	\$124.16
Industrial/Warehouse	\$90.87	1.00	\$90.87	\$86.91

¹ See Section 2 for land use type descriptions.

² Cost per capita for nonresidential is factored at 24% of the residential cost per capita.

³ Persons per dwelling unit are estimated future rates set to equate projected population with housing units. Employees per 1,000 square feet for nonresidential land uses.

⁴ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

⁵ Current fees for nonresidential are converted from the current fee per acre (\$1,893 for all types) to a fee per 1,000 square feet using the following floor area factors: Office, 0.25; Commercial/Retail, 0.35; and Industrial/Warehouse, 0.50.

Source: Table 4.4

5. PARK FACILITIES

This section summarizes an analysis of the need for parks to accommodate new development and documents a reasonable relationship between new development and the maximum justified impact fee for funding of park and recreation facilities.

The Dinuba park system comprises over 70 acres of developed park land, including two community parks, two neighborhood parks, eight mini parks, and two special interest parks. These parks along with their usable acres and amenities are listed in **Table 5.1**.

Table 5.1: Inventory of Current Parks

Location	Developed Park (acres)	Amenities
Alice	0.75	Playground, picnic pavilion with electricity, basketball courts, picnic tables, and porta-potties
Felix Delgado	6.30	Softball diamond, picnic shelter, and restrooms.
Gregory	0.80	Picnic area, playground equipment, and restrooms
K/C Vista	18.18	Soccer fields, baseball fields, parking, picnic pavilion, restrooms, and playground equipment
Rose Ann Vuich Community Park	8.04	Parks Division Office, covered bandstand, group picnic shelter and picnic areas, restrooms, and playground apparatus
Roosevelt Community Park	5.50	Two lighted baseball fields, tee-ball field, two lighted racquetball courts, playground, batting cage, lighted basketball court, concession and announcer building, restrooms, and parking
Peachwood Park and Ponding Basin	1.80	Developed park area
Pamela Lane Ponding Basin	0.75	Picnic pavilion and picnic table
Luis Ruiz	5.00	Lawn area, shelter, and picnic tables
Entertainment Plaza	1.60	Gazebo, lawn area, interactive ground-level fountain, and restrooms
Centennial	10.00	Lawn area, soccer fields, picnic pavilion, porta – potties, and playground equipment
Nebraska	10.00	Lawn area, dog park, porta-potties, and picnic pavilion
Muirfield	1.40	Turf lawn area and trees
Total Developed Park Acres	70.12	

Source: City of Dinuba 2014

In addition to the open park areas, the City recently opened the Dinuba Sportsplex Recreation Activity Center, a state-of-the-art, 44,000-square-foot recreational venue. The Sportsplex offers the following amenities and recreation opportunities:

- Six indoor batting cages for both softball and baseball
- Baseball and softball training areas
- Indoor soccer training
- Basketball and volleyball courts
- Fitness area
- Training meeting room
- Party, arcade, and concession areas
- Skate park
- Youth and teen center activities
- Youth group outings

The Sportsplex was constructed at a cost of \$1.5 million for renovation of the existing building. The building and property were acquired for \$400,000.

PARKS SERVICE POPULATION

In this impact fee study, the City's park facilities are considered to serve only Dinuba residents. The current population and the acreage per 1,000 population standard are shown in **Table 5.2**.

Table 5.2: Population and Current Park Standard

City Parks Area	70.12 ac.
Sportsplex Skate Park Area	<u>0.22</u>
Total Park Area	70.32
Current Population (2014)	<u>23,666</u>
Current Park Acres per 1,000 Residents	2.97

Source: Tables 5.1, 2.1

PARK STANDARDS AND UNIT COSTS

Park standards are typically stated in terms of park land per 1,000 residents. The park standard stated in Dinuba's General Plan is 3.5 acres per 1,000 residents. However, for ministerial permits, to which AB 1600 impact fees apply, it is recommended that the amount of the fee be set at a level no higher than necessary to provide park facilities at the same level of service that the city's current residents enjoy, which is 2.97 acres per 1,000 as indicated in **Table 5.2**. This results in a lower fee and also avoids a deficiency that must be funded by current development. In other words, if the City were to impose an impact fee designed to generate revenues sufficient to acquire and develop parks at the higher General Plan rate, the City would need to fund its share of the cost to increase the inventory of parks. At the current difference between the existing park level of service and the General Plan standard, the City would need to purchase and develop an additional 9 acres of parks using funds other than the park impact fee revenue.

Park Cost Estimate

The City of Dinuba's parks offer a variety of amenities as indicated in the inventory on **Table 5.1**. A new park financed with impact fee revenues should provide about the same level of amenities. Based on the growth projection of nearly 11,200 new residents by the year 2030, over 33 acres of parks would be needed at the current level of service (2.97 acres per 1,000 residents). The estimated cost per acre is approximately \$198,420 (not including land acquisition) for a fully developed park with irrigated turf, picnic areas, basketball court, trees, ornamental planting, restrooms, etc. An itemized cost estimate listing all the park improvements consistent with the City's existing parks is presented in **Table 5.3**. This cost estimate is based on a typical 5-acre neighborhood park.

Table 5.3: Cost Estimate for Typical 5-Acre Neighborhood Park

Item Description	Quantity	Unit	Unit Cost	Total Cost
Street frontage Improvements 12' pavement, curb, gutter, sidewalk, etc.	400	LF	\$ 150.00	\$ 60,000.00
Clearing and Grading	5	Acre	\$ 10,000.00	\$ 50,000.00
Trash Receptacles, 55 gal, aggregate stone	6	Each	\$ 785.00	\$ 4,710.00
Concrete Benches, 6 ft. flat	6	Each	\$ 640.00	\$ 3,840.00
Concrete Picnic Tables, 66 in. dia. round	4	Each	\$ 825.00	\$ 3,300.00
ADA Compliant Picnic Tables, 8 ft., concrete	2	Each	\$ 735.00	\$ 1,470.00
Drinking Fountains	2	Each	\$ 2,000.00	\$ 4,000.00
Bike Racks, 7 bike wave rack	2	Each	\$ 1,133.33	\$ 2,266.66
BBQ Grill, 300 sq. in enameled cooking surface	4	Each	\$ 500.00	\$ 2,000.00
Concrete Interior Path (6 ft. wide)	900	LF	\$ 22.20	\$ 19,980.00
12' Mow Strip, surrounding planting beds	400	LF	\$ 4.00	\$ 1,600.00
Irrigated Multi-Purpose Turf, 200' x 300'	60,000	Sq. Ft.	\$ 2.50	\$ 150,000.00
Other Ground / Slope Cover	45,000	Sq. Ft.	\$ 1.25	\$ 56,250.00
Monument Entry Sign / Kiosk	1	LS	\$ 3,000.00	\$ 3,000.00
Amended Soil Base, turf, planting beds and miscellaneous ground cover	115,000	Sq. Ft.	\$ 1.00	\$ 115,000.00
Shade Trees, 10 gallons	25	Each	\$ 100.00	\$ 2,500.00
Permanent Rest Rooms	1	Set (M/F)	\$ 250,000.00	\$ 250,000.00
Water Supply	1	LS	\$ 5,000.00	\$ 5,000.00
Sewer Line	1	LS	\$ 7,500.00	\$ 7,500.00
Drainage	1	LS	\$ 10,000.00	\$ 10,000.00
Electrical	1	LS	\$ 2,000.00	\$ 2,000.00
Parking Lot (3" AC / 4" AB) approximately 2.5% of site, 20 spaces	5,000	SF	\$ 6.50	\$ 32,500.00
Signage (Park Rules, Playground Rules, etc.)	6	Each	\$ 500.00	\$ 3,000.00
			Subtotal Construction	\$ 789,916.66
			Subtotal Construction (By Acre)	\$ 157,983.33
<u>Non-Construction Costs</u>				
			Utilities Fees @ 2%	\$ 15,798.33
			Contingency @ 5%	\$ 39,495.83
			Engineering / Design @ 5%	\$ 39,495.83
			CM & Inspection @ 5%	\$ 39,495.83
			Environmental @ 1%	\$ 7,899.17
			365-day maintenance	\$ 60,000.00
			Total Non-Construction	202,185.00
			TOTAL COSTS	\$ 992,101.66
			TOTAL COST (By Acre)	\$ 198,420.33
			Land Cost	\$ 180,000.00
			TOTAL COST with land acquisition (by acre)	\$ 378,420.33

The park cost estimate above is intended to be representative of a new park that would be constructed in Dinuba. This representative park contains many of the features and in similar proportion to those in the City's current parks.

Other Recreation Facilities

The City's two other major recreation facilities, the Sportsplex Activity Center and the Roosevelt Park Recreation Center, are listed with their cost in **Table 5.4**. Another planned and fully funded facility placed in this category is the new College Park Recreation Center. These facilities are added to the total amount of park facilities costs in calculating the cost per capita of all park facilities.

Table 5.4: Other Recreation Facilities

Dinuba Sportsplex Recreation Activity Center at 201 Uruapan, total floor area	44,000 sq. ft.	\$1,900,000	\$43.18
Roosevelt Park Recreation Center, 1390 East Elizabeth	9,000 sq. ft.	\$1,100,000	\$122.22
New College Park Recreation Center (fully funded)	<u>4,200 sq. ft.</u>	<u>\$326,800</u>	<u>\$77.81</u>
Total and Weighted Average Construction Cost	57,200 sq. ft.	\$3,326,800	\$58.16
Current Population, Residents Only (2014)	23,666		
Current Recreation Facility Floor Area per Capita (57,200/23,666)	2.42 sq. ft.		
Facility Construction Cost per Square Foot (weighted average)		<u>\$58.16</u>	
Total Facility Cost per Capita (cost per sq. ft. x floor area per capita)		\$140.75	
Population Growth	11,193		
Total Cost of Other Recreation Facilities for Growth		\$1,575,414.75	

Source: City of Dinuba 2014

PARKS FOR NEW DEVELOPMENT

New development can be required to provide its proportionate share of facilities related to new development at the existing level of service in terms of number of developed park acres per 1,000 residents. **Table 5.5** shows the allocation of parks and recreation facilities costs for new development. This table includes a park land acquisition cost of \$180,000 per acre, which was the figure used on the 2005 Park Reserve Fee update.

USE OF FEE REVENUES

The park impact fee revenues may be used to contribute to the acquisition and development of new park land. Fee revenues may also be used to expand or construct new recreation facilities and to purchase park amenities to increase park user capacity such as playground equipment, hard courts, restrooms, and ball field and area lighting to extend hours of use and/or to perform refurbishment within the parameters allowed by Government Code Section 66000.

Table 5.5: Total Per Capita Costs for Park Facilities

Park Standards and Costs	
Park and Recreation Acquisition and Development Costs for Growth	
Existing Level of Service per 1,000 Population	2.97 ac.
Service Population Growth to 2030	<u>11,193</u>
Park Acres Required for Growth	33.24
Estimated Park Development Cost per Acre	\$198,420
Estimated Park Acquisition Cost per Acre	<u>\$180,000</u>
Total Cost per Acre	\$378,420
Developed Park Cost for Growth (new park acres required: x park cost per acre, 33.24 x \$378,420)	\$12,578,680.80
Other Recreation Facilities Cost	<u>\$1,575,414.75</u>
Total Park and Recreation Cost for Growth	\$14,154,095.80
Cost per Capita at existing level of service (total cost for growth/population growth): \$14,154,096/11,193):	\$1,264.55
<i>Source: Tables 5.1, 5.2, 5.3, and 5.4</i>	

FEE SCHEDULE

Table 5.6 shows the parks impact fee for new development based on the facilities cost per capita shown in **Table 5.5** and the housing unit occupancy rates assumed in **Table 2.1**. The fee represents the amount required to fully fund all new park facilities needed to accommodate the estimated residents of each new dwelling unit.

Table 5.6: Proposed Park Fees

Dwelling Unit Type¹	Cost per Capita	Occupancy²	Fee	Current Fee
Single-Family	\$1,264.55	4.10	\$5,184.66	\$1,673.00
Multi-Family	\$1,264.55	3.29	\$4,160.37	\$1,332.00
Mobile Home	\$1,264.55	2.00	\$2,529.10	\$986.00

¹ See Section 2 for unit type descriptions.

² Persons per dwelling unit are future estimated rates set to equate projected population with housing units.

Source: Tables 2.1 and 5.5

QUIMBY ACT DEDICATION OF PARK LAND AND PARK RESERVE FEES

In 1990, the City enacted Quimby Act park dedication provisions (Municipal Code Chapter 16.025) in accordance with Government Code Section 66477, which states that the dedication of land for parks may be required as a condition of subdivision approval at a rate of dedication not to exceed 3 acres per 1,000 residents unless the City can show that its existing park acreage exceeds this limit. The higher rate may not exceed 5 acres per 1,000 residents. The City's existing

park rate is calculated in this study to be 2.97 acres per 1,000 residents. Paragraph 16.25.040 of the Municipal Code requires dedication at a rate of 5 acres per 1,000, which is the maximum allowable under Government Code Section 66477, but which doesn't appear to be supportable by the existing park acreage and the city's current population. However, the household occupancy rates used in paragraph 16.25.040 appear to be out of date and too low. The occupancy rates used in this study are compared with those found in paragraph 16.25.040. With the two adjustments—to the dedication rate and the occupancy rate—the resultant acreage rates per dwelling unit type are less than what the current code requires:

Current Municipal Code paragraph 16.25.040:

Dwelling Unit	Park Acreage Standard per 1,000 Residents (acres)	Average Occupancy per Dwelling Unit	Park Acres per Dwelling Unit
Single-Family	5.00	3.26	0.01630
Duplex	5.00	2.43	0.01215
Apartments	5.00	2.60	0.01300
Manufactured Homes	5.00	1.91	0.00955

Proposed adjusted Municipal Code paragraph 16.25.040:

Dwelling Unit	Park Acreage Standard per 1,000 Residents (acres)	Average Occupancy per Dwelling Unit	Park Acres per Dwelling Unit
Single-Family	2.97	4.10	0.01218
Duplex	2.97	3.29	0.00977
Apartments	2.97	3.29	0.00977
Manufactured Homes	2.97	2.00	0.00594

The City may impose the full land dedication requirement at the subdivision stage (prior to final map approval), but then may not collect the full AB 1600 park impact fees for park acquisition and development, indicated in **Table 5.6**, at the issuance of building permits. The City may collect on either the land dedication requirement or the impact fee, but not both fees in their entirety.

The City has options to work with when applying both the land dedication requirement and AB 1600 impact fees to subdivisions. Probably the simplest option from the City's perspective is for the subdivider to construct and dedicate a park, then to receive park fee credit. The credit would be equal to the accepted cost of the park construction or to the equivalent unit credits based on the acreage of the park. If the subdivider is only dedicating land (and not constructing park improvements), the subdivider would be eligible for a credit against the fee up to the appraised fair market value of the land, as determined in Municipal Code paragraph 16.25.060.B.

6. TRANSPORTATION

This section summarizes the analysis of impact fees to fund transportation improvements that include arterial street segments, intersection improvements, and traffic signals to accommodate new development in Dinuba through 2030. This section will show a reasonable relationship between impact fees on new development and the demand for road improvements generated by the new development paying the fee. This relationship is shown by comparing the current level of service (LOS) of specific streets with the LOS that would result by adding the trips associated with the projected new land development.

BACKGROUND

As stated in the introduction, a Traffic Impact Study (TIS) was conducted for the General Plan Update DEIR. The TIS recommended widening the following street segments and improving intersections to maintain an LOS C on the city's arterial streets. More detailed descriptions and cost estimates for the recommended improvements are provided in **Tables 6.2** and **6.3**. Note that since completion of the TIS in 2007, several of the recommended improvements listed below have been completed or their construction is under way.

Street Segments

- Nebraska Avenue
 - West of Alta Avenue
 - East of Alta Avenue
- El Monte Way
 - Road 56 to Monte Vista Drive
 - Alta Avenue to Crawford Avenue
- Kamm Avenue
 - West of Alta Avenue
 - East of Alta Avenue
- Alta Avenue
 - North of Nebraska Avenue
 - Nebraska Avenue to State Route 201
- Crawford Avenue
 - North of El Monte Way
 - South of El Monte Way

Intersections

Nebraska/Alta	El Monte Way/Monte Vista
Nebraska/Crawford	El Monte Way/Alta
Saginaw/Crawford	El Monte Way/Crawford
El Monte Way/Road 56	Sierra/Alta
El Monte Way/Road 62	Kamm/Road 56
El Monte Way/Road 64	Kamm/Englehart
El Monte Way/Road 70	Kamm/Alta
El Monte Way/Englehart	

TRAFFIC LEVEL OF SERVICE

The TIS indicated where improvements are needed to mitigate the impacts of projected development. In the traffic modeling process, the trips from new development are routed through the street network and the segments that degraded below the LOS threshold are identified. Mitigation measures in the form of street widening and intersection improvements are then added to the network to achieve LOS C, which is the minimum desirable service level at which arterial and collector streets should operate as stated in General Plan Policy 2.23. This procedure ensures that the measures result in the minimum LOS. By identifying these specific mitigation measures and basing the impact fee on the cost of these measures, this procedure maintains the relationship between the impact fee and the purpose of the fee revenues.

TRAFFIC DEMAND FROM NEW DEVELOPMENT

The first step in the traffic fee nexus study is to estimate the traffic generated by new development and the "demand" for traffic facilities by that new development. Traffic demand is based on the following factors:

- Total trips generated by given land uses based on the annual average daily trips (AADT) for the land uses as found in the Institute of Transportation Engineers (ITE) Trip Generation Manual (7th edition).
- Net "new" trips are calculated for each of the general land use categories used in the analysis.

Table 6.1 shows traffic demand that would be generated by new development from 2014 to 2030. Demand for street improvements is stated in terms of the number of new trips generated by growth in land development. Different types of land development generate traffic at different rates. A single-family residence typically generates 10 vehicle trips per day and a typical commercial or retail building about 43 trips per day on average. The total number of trips generated by all land uses is stated as AADT. **Table 6.1** shows that new growth by 2030 will add about 40,000 annual average daily trips to the network, a 30% increase over the current number of AADT.

TRAFFIC IMPROVEMENTS FOR NEW DEVELOPMENT

Planned Improvement Projects

Table 6.2 presents the descriptions of individual street segment improvement projects needed to accommodate the growth in traffic. A cost estimate for the street segments is presented in **Table 6.3**. **Table 6.4** presents the fair-share cost allocation for street segments between existing and future development in Dinuba. **Table 6.5** presents the needed intersection improvements, the estimated costs of these improvements, and the cost allocations to existing and future development.

Table 6.1: Traffic Demand from New Development

Land Use¹	Existing Dwelling Units or 1,000 Square Feet (2014)	Total 2030 (units or 1,000 sq. ft.)	Growth 2014-2030 (Units or 1,000 sq. ft.)	AADT Rate	Pass-by Factor³	Adjusted AADT (AADT x Pass-by Factor)	Total AADT 2030	Total AADT from Growth
<i>Residential (in units)</i>								
Single-family	4,571	6,768	2,197	9.6	1	9.60	64,973	21,090
Multi-family	1,224	1,809	585	6.7	1	6.70	12,120	3,920
Mobile Home	283	423	140	5.0	1	5.00	2,115	700
	<u>6,078</u>	<u>9,000</u>	<u>2,922</u>				<u>79,208</u>	<u>25,709</u>
<i>Non-residential (in thousand sq. ft. units)</i>								
Office	327	489	162	11.0	0.7	7.70	3,765	1,247
Commercial/Retail	1,638	2,334	696	43.0	0.3	12.90	30,103	2,440
Industrial/Warehouse	3,364	4,153	789	5.0	1	5.00	20,765	10,529
	<u>5,329</u>	<u>6,976</u>	<u>1,647</u>				<u>54,633</u>	<u>14,217</u>
							133,841	39,926
								Percentage of new trips to total 30%

¹ See Section 2 for land use type descriptions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² Average daily trip rates from ITE Trip Generation Manual, 7th Edition.

³ The pass-by factor is the percentage of original trips generated by the land use, the factor accounts for trips that only stop on the way to or from another destination.

Table 6.2: Street Segment Improvements

Project No.	Street Name and Limits		Required Configuration for Mitigation ¹	Existing Improvements			Widening (lanes)
	From	To		Lanes	ROW	Paved Width	
Nebraska Avenue (Rd 424)							
1A	Englehart	Eaton Avenue	4-Lane Arterial, with center turn lane	2	52	32	2
1B			Add 1 WB lane with C,G & SW, 370' west of Viscaya and 390' east of Euclid				1
2	Eaton Avenue	Crawford Avenue	4-Lane Arterial (add C, G & SW on north side only)	3		68	1
El Monte Way (Ave 416)							
4	K Street	East Tulare Street	4-Lane Arterial	2	52	32	2
Kamm Avenue (Ave 408)							
5	Road 56	Alta Avenue	2-Lane Major Collector, w/center turn lane	2	48	28	1
6	Alta Avenue	College	2-Lane Major Collector, w/center turn lane	3	88	68	0
7	College	Crawford Avenue	2-Lane Major Collector, w/center turn lane	2	58	38	1
Alta Avenue (Rd 80)							
	Rd 80 from Ave 380 to Ave 416 (El Monte Wy.) 24,000 LF completed as Regional Project: \$21.6 M						
8	County Line (SOI)	Nebraska Avenue	4-Lane Arterial	2	48	38	2
9 (Measure R Tier II)	Nebraska Avenue	340' South of Davis Drive	4-Lane Arterial	2	48	38	2
Crawford Avenue (Rd 88)							
10	Nebraska Avenue	East North Way	4-Lane Arterial, with center turn lane	3	84	64	1
11	East North Way	El Monte Way	4-Lane Arterial, with center turn lane	3	74	54	1
12	El Monte Way	Sierra	4-Lane Arterial, with center turn lane	3	66	46	1
15	Kamm	Ave 406	4-Lane Arterial, with center turn lane	2	46	26	2

¹ Arterial configuration and right-of-way width per General Plan policies and Figure 2-3 of the Street Standards.

Table 6.3: Street Segment Improvement Costs

Street Name and Limits		ROW	Length	ROW Cost per Square Foot	ROW Cost	Rough Grade Cost per Square Foot	Rough Grade Cost	New Street (additional) Width, including center lane, parking/bike lane	Street Pavement Cost per Square Foot	Total Street Pavement Cost
<u>Nebraska Avenue (Rd 424)</u>										
Englehart	Eaton Avenue	118	5,790	\$5.00	\$1,910,700	\$0.50	\$191,070	56	\$20.05	\$6,499,699
370' west of Viscaya and 390' east of Euclid		20	760	\$5.00	\$76,000	\$0.50	\$7,600	30	\$20.05	\$457,048
Eaton Avenue	Crawford Avenue	20	4,000	\$5.00	\$400,000	\$0.50	\$40,000	20	\$20.05	\$304,698
Subtotal					\$2,386,700		\$238,670			\$7,261,445
<u>El Monte Way (Ave 416)</u>										
K Street	East Tulare Street	118	3,000	\$5.00	\$990,000	\$0.50	\$99,000	42	\$20.05	\$2,525,790
Subtotal					\$990,000		\$99,000			\$2,525,790
<u>Kamm Avenue (Ave 408)</u>										
Road 56	Alta Avenue	94	15,800	\$5.00	\$3,634,000	\$0.50	\$363,400	22	\$20.05	\$6,967,972
Alta Avenue	College	88	2,650	\$5.00	\$0	\$0.50	center-turn lane striping only		\$20.05	
College	Crawford Avenue	94	2,650	\$5.00	\$477,000	\$0.50	\$47,700	12	\$20.05	\$637,461
Subtotal					\$4,111,000		\$411,100			\$7,605,433
<u>Alta Avenue (Rd 80)</u>										
County Line (SOI)	Nebraska Avenue	118	5,300	\$5.00	\$1,855,000	\$0.50	\$185,500	36	\$20.05	\$3,824,767
Nebraska Avenue	340' South of Davis Drive	118	1,680	\$5.00	\$588,000	\$0.50	\$58,800	36	\$20.05	\$1,212,379
Subtotal					\$2,443,000		\$244,300			\$5,037,146
<u>Crawford Avenue (Rd 88)</u>										
Nebraska Avenue	East North Way	118	3,940	\$5.00	\$669,800	\$0.50	\$66,980	24	\$20.05	\$1,895,545
East North Way	El Monte Way	118	1,300	\$5.00	\$286,000	\$0.50	\$28,600	34	\$20.05	\$886,031
El Monte Way	Sierra	118	2,640	\$5.00	\$686,400	\$0.50	\$68,640	42	\$20.05	\$2,222,695
Kamm	Ave 406	118	1,320	\$5.00	\$475,200	\$0.50	\$47,520	62	\$20.05	\$1,640,560
Subtotal					\$2,117,400		\$211,740			\$6,644,831
Total					\$12,048,100		\$1,204,810			\$29,074,645

Table 6.3: Street Segment Improvement Costs (continued)

Street Name and Limits		Curb & Gutter in feet (including medians if applicable)	Curb & Gutter Cost per lineal foot	Curb & Gutter Cost	Lighting	Striping only	Sidewalk (total width)	Cost per Square Foot	Sidewalk Cost	Soft Costs ²	Total Segment Cost
Nebraska Avenue (Rd 424)											
Englehart	Eaton Avenue	11,580	\$25.00	\$289,500	\$231,600		10	\$8.00	\$463,200	\$3,530,532	\$13,116,300.05
	370' west of Viscaya and 390' east of Euclid	760	\$25.00	\$19,000	\$30,400		5	\$8.00	\$30,400	\$250,446	\$870,893.55
Eaton Avenue	Crawford Avenue	4,000	\$25.00	\$100,000	\$160,000		10	\$8.00	\$320,000	\$425,361	\$1,750,059.70
				Subtotal	\$408,500	\$422,000			\$813,600	\$4,206,339	\$15,737,253
El Monte Way (Ave 416)											
K Street	East Tulare Street	6,000	\$25.00	\$150,000	\$120,000		10	\$8.00	\$240,000	\$1,442,003	\$5,566,793
				Subtotal	\$150,000	\$120,000			\$240,000	\$1,442,003	\$5,566,793
Kamm Avenue (Ave 408)											
Road 56	Alta Avenue	15,800	\$25.00	\$395,000	\$632,000		5	\$8.00	\$632,000	\$4,135,571	\$16,759,943
Alta Avenue	College			\$0	\$0	\$5,300	0	\$8.00	\$0	\$2,438	\$7,738
College	Crawford Avenue	2,650	\$25.00	\$66,250	\$106,000		5	\$8.00	\$106,000	\$443,169	\$1,883,580
				Subtotal	\$461,250	\$738,000			\$738,000	\$4,581,178	\$18,651,261
Alta Avenue (Rd 80)											
County Line (SOI)	Nebraska Avenue	21,200	\$25.00	\$530,000	\$212,000		10	\$8.00	\$424,000	\$2,381,083	\$9,412,350
Nebraska Avenue	340' So. of Davis Dr.	3,360	\$25.00	\$84,000	\$67,200		10	\$8.00	\$134,400	\$716,118	\$2,860,897
				Subtotal	\$614,000	\$279,200			\$558,400	\$3,097,201	\$12,273,247
Crawford Avenue (Rd 88)											
Nebraska Avenue	East North Way	3,940	\$25.00	\$98,500	\$157,600		5	\$8.00	\$157,600	\$1,093,063	\$4,139,088
East North Way	El Monte Way	1,300	\$25.00	\$32,500	\$52,000		5	\$8.00	\$52,000	\$483,520	\$1,820,651
El Monte Way	Sierra	2,640	\$25.00	\$66,000	\$105,600		5	\$8.00	\$105,600	\$1,181,526	\$4,436,461
Kamm	Ave 406	2,640	\$25.00	\$66,000	\$52,800		10	\$8.00	\$105,600	\$879,741	\$3,267,421
				Subtotal	\$263,000	\$368,000			\$420,800	\$3,637,851	\$13,663,622
					\$1,896,750	\$1,927,200	\$5,300		\$2,770,800	\$16,964,572	\$65,892,177

¹ Arterial configuration and right-of-way width per General Plan policies and Figure 2-3 of the Street Standards.

² Soft Costs	Percentage of Construction (not including ROW acquisition)
Traffic Control	4%
Design Engineering	10%
Environmental Compliance	12%
Construction Management	15%
Mobilization	5%

Table 6.4: Allocation of Street Segment Costs to New Development

Street Segment (Project No.)	Total Segment Cost	DIF Fair Share Percentage ¹	DIF Fair-Share Cost	City Share
<u>Nebraska Avenue</u>				
Englehart to Eaton Ave. (1A)	\$13,116,300	90%	\$11,804,670	
370' west of Viscaya to 390' east of Euclid (1B)	\$870,894	90%	\$783,804	
Eaton Ave. to Crawford (2)	<u>\$1,750,060</u>	82%	<u>\$1,435,049</u>	
Subtotal	\$15,737,253		\$14,023,523	\$1,713,730
<u>El Monte Way</u>				
K St. to East Tulare (4)				
Subtotal	\$5,566,793	50%	\$2,783,396	\$2,783,396
<u>Kamm Avenue</u>				
Road 56 to Alta Ave. (5)	\$16,759,943	38%	\$6,368,771	
Alta Ave. to College (6)	\$7,738	72%	\$5,571	
College to Crawford Ave. (7)	<u>\$1,883,580</u>	73%	<u>\$1,375,014</u>	
Subtotal	\$18,651,261		\$7,749,363	\$10,901,898
<u>Alta Avenue</u>				
County Line to Nebraska Ave. (8)	\$9,412,350	43%	\$4,047,310	
Nebraska Ave. to 340' south of Davis Dr. (9)	<u>\$2,860,897</u>	26%	<u>\$743,833</u>	
Subtotal	\$12,273,247		\$4,791,144	\$7,482,103
<u>Crawford Avenue</u>				
Nebraska Ave. to East North Way (10)	\$4,139,088	94%	\$3,890,743	
East North Way to El Monte Way (11)	\$1,820,651	73%	\$1,329,075	
El Monte Way to Ave. 422 (12)	\$4,436,461	36%	\$1,597,126	
Kamm Ave. to Ave. 406 (15)	<u>\$3,267,421</u>	59%	<u>\$1,927,779</u>	
Subtotal	\$13,663,622		\$8,744,723	\$4,918,899
Total	\$65,892,177		\$38,092,150	\$27,800,027

¹ The percentage of the cost allocated to the development impact fee is the percentage of the growth in projected future daily trip volume on the street segment that is from local traffic. It represents a measure of the impact of the traffic from new development in Dinuba (see the appendix for calculation of fair-share percentages)

Table 6.5: Intersection Improvements, Costs and Allocation

No.	Location	Mitigation for Cumulative 2030 Impacts	Signal Cost New/Modification	Turn Lanes	Total	Fair-Share Percentage	Fair-Share Cost
1	Nebraska/Alta	LTO & RTO on all four legs, signal modification	\$120,000	\$241,000	\$361,000	54%	\$194,940
2	Nebraska/Crawford	Add LTO lanes two legs, existing 4-way stop to remain		\$53,000	\$53,000	70%	\$37,100
3	Saginaw/Crawford	Signalize, add LTO lanes EB, SB, WB	\$375,000	\$52,500	\$427,500	50%	\$213,750
4	El Monte Way/Road 70	Signalize, add LTO & RTO lanes all four legs ¹	\$375,000	\$293,500	\$668,500	75%	\$501,375
5	El Monte Way/Crawford	Add RTO NB, WB & EB, signal modification	\$200,000	\$87,000	\$287,000	57%	\$163,590
6	Sierra/Alta	Add LTO WB, RTO NB, signal modification	\$200,000	\$55,250	\$255,250	69%	\$176,123
7	Kamm/Road 56	Signalize, add RTO on EB leg; LTO on SB, EB & WB legs	\$375,000	\$107,750	\$482,750	67%	\$323,443
8	Kamm/Englehart	4-way Stop, LTO all legs ²	N/A	\$52,500	\$52,500	84%	\$44,100
9	Kamm/Alta	Modify signal, add RTO to north and south legs	\$50,000	\$58,000	\$108,000	70%	\$75,600
Subtotal Construction			\$1,695,000	\$1,000,500	\$2,695,500		\$1,730,021
Soft Costs			34%	\$576,300	\$340,170		\$588,207
Total			\$2,271,300	\$1,340,670	\$3,611,970		\$2,318,228

LTO = left turn only lane, RTO = right turn only. Assuming 10-foot lanes, each lane is 75 feet long (arterial LTO = 250 feet), ROW at \$5 per square foot and \$30 per sq. ft. for grading, excavation, pavement section, striping, and loops. Add another \$2,750 for pedestrian ramps at right turn lanes. LTO lane cost: \$26,250 (except on arterial legs where center lane or median is provided as on Alta and El Monte), RTO lane cost: \$29,000

¹ Northerly leg to be constructed with development project.

² Southerly leg to be constructed with development project.

TRAFFIC FACILITY IMPACT COSTS PER TRIP

The transportation improvements costs are summarized in **Table 6.6**. Included in the total are costs for transit improvements, railroad crossings, and public parking lots. These facilities were included in the 2005 Impact Fee Study and are carried forward to this study without any adjustment. The total cost per trip for all improvements is also shown in **Table 6.6**.

Table 6.6: Summary of Transportation Costs and Cost per Trip

	Total Estimated Cost	Other Funding Sources	Development Fair-Share
Street Improvements – Segments	\$65,892,177	\$27,800,027	\$38,092,150
Intersections, signals and turn pockets	\$3,611,970	\$1,293,742	\$2,318,228
Railroad Crossings ¹	\$3,500,000	\$2,450,000	\$1,050,000
Transit Improvements ¹	\$2,350,000	\$1,645,000	\$705,000
Parking Lots ¹	\$6,000,000	\$4,200,000	\$1,800,000
Total, all improvement costs	\$81,354,147	\$37,388,769	\$43,965,378
Growth in Trips by New Development			39,926
Cost per Trip			\$1,101.17

¹ Railroad crossings (at Englehart, Saginaw, Merced, Ventura, Ave. 406, and Crawford), transit improvements (buses, trolleys, shelters), and parking lots (north, central, and south downtown) are assigned a fair share for development based on ratio of growth in ADT to future ADT: 30%

FEE SCHEDULE

Table 6.7 shows the proposed transportation facilities impact fee for new development based on the street improvements cost per trip calculated in **Table 6.6** above. The fee represents the amount required to fully fund all street improvements needed to accommodate growth based on the level of service approach. Residential and nonresidential developments within the city would pay the fee based on the trip generated by the land use type indicated.

USE OF FEE REVENUES

The transportation impact fee revenues may be used to fund the developer's fair-share portion of any of the street, intersection, and transit improvements listed above in **Tables 6.2, 6.5, and 6.6**. In addition, fee revenues may contribute to street and other transportation improvement projects that are determined by the City to be needed to mitigate the identified traffic impacts of future development; these projects may be added to the fee program. Also, as improvement projects identified in this section are completed, or found through subsequent traffic impact studies to be no longer needed, they may be deleted from the total funding requirements. As these changes to the improvements are made, the fee program should be updated to reflect the changes, if any, in cost basis and the fee.

Table 6.7: Proposed Transportation Impact Fee

Land Use¹	Cost per Trip	Trips per Unit²	Proposed Fee per Unit	Current Fee³
<i>Residential (in units)</i>				
Single-Family	\$1,101.17	9.60	\$10,571.23	\$11,464.80
Multi-Family	\$1,101.17	6.70	\$7,377.84	\$4,368.90
Mobile Home	\$1,101.17	5.00	\$5,505.85	\$5,580.90
<i>Nonresidential (in 1,000 sq. ft. units)</i>				
Office	\$1,101.17	7.70	\$8,479.01	\$6,201.00
Commercial/Retail	\$1,101.17	12.90	\$14,205.09	\$5,090.00
Industrial/Warehouse	\$1,101.17	5.00	\$5,505.85	\$4,181.00

¹ See Section 2 for land use type descriptions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² Trips per unit are from ITE Trip Generation Manual, 7th edition. Nonresidential rates are adjusted for pass-by trips.

³ Current fees per unit are estimated from current rates: \$2.161 for building area plus \$1.01 for land area and the following assumptions:

<u>Use</u>	<u>Building Area (sq. ft.)</u>	<u>Land Area (sq. ft.)</u>	<u>Density and Floor Area Assumptions</u>
Single-Family Units	1,800	7,500	5 units per acre
Multi-Family Units	900	2,400	18 units per acre
Mobile Homes	900	3,600	12 units per acre
Office	1,000	4,000	0.25 floor area ratio
Retail/Commercial	1,000	2,900	0.35 floor area ratio
Industrial/Warehouse	1,000	2,000	0.50 floor area ratio

IMPROVEMENTS SERVING SPECIFIC DEVELOPMENT PROJECTS

The fees indicated in **Table 6.7** cover only the transportation improvements described in **Tables 6.2** and **6.6** above. Street improvements necessary for development of individual properties, to provide access to individual property, and to mitigate on- or off-site project-specific traffic impacts may not be included in the improvements covered by the transportation impact fee proposed in this section. Project-specific improvements not covered by the fee include but are not limited to the following:

- Local, in-tract, and backbone street improvements serving individual parcels
- Traffic signals and other modifications not included in **Table 6.6** but required as a condition of project approval
- Arterial street or any other transportation-related improvement required by a development agreement
- Project-specific mitigations identified in a Final EIR

Notwithstanding the above, a developer of property may be required as a condition of approval to construct one or more, or a portion of, any of the transportation improvements covered by the fee. In such case, the value of constructed improvements that correspond to those listed in the above project descriptions, or any that may be added in subsequent fee

program updates, may be credited against the transportation impact fee at the City's discretion.

7. DRAINAGE

This section summarizes the current storm drainage area fee program. The City's Storm Drainage Master Plan was completed in 1989 and is need of an update before a viable storm drain fee study can be completed.

DRAINAGE SYSTEM DEVELOPMENT FEE AREAS

The current drainage fee areas together with the current fee are listed below.

Table 7.1: Current Storm Drainage Basins and Fees

	Basin Name	Fee per Acre
1	Midtown	\$6,790
2	Euclid-Saginaw	\$3,477
3	Sequoia-Alta	\$4,834
4	Kamm-Crawford	\$10,399
5	El Monte-Euclid	\$3,069
6	Nebraska-Euclid	\$7,764
7	Nebraska-Alta	\$11,733
8	Nebraska	\$7,751
9	East Nebraska	\$11,249
10	East Saginaw	\$5,961
11	Crawford-Olive	\$13,571
12	Kamm-College	\$8,894
13	Kamm-First	\$5,799
14	North Nebraska	\$12,460
15	Near Northwest	\$12,437
16	West Nebraska	\$11,546
17	NW Dinuba	\$11,559
18	West Dinuba	\$11,546
19	SW Dinuba	\$11,559
20	SE Dinuba	<u>\$11,559</u>
	Average Fee per Acre	\$9,071

The 1989 Master Plan described 12 drainage basins and the associated improvements required in each. Basins 14 through 20 were added with the 2005 Impact Fee Study. Basin 1 was added sometime after the 1989 Master Plan. The 2005 Impact Fee Study indicated that basins 1, 2, 3, 5, 6, 8, 10, and 12 were built-out and no change in the fee in effect at that time was warranted; however, a cost inflation increase in the fees for these basins was put into effect in 2013.

The Master Plan covered an area of 3,290 acres (the city limits at the time) of which 1,480 acres were undeveloped. The 2005 Impact Fee Study indicated 4,560 undeveloped acres. Most of this

increased area is within the added basins, although the acreages of the original basins (the ones that hadn't built out) increased in size substantially (more than doubled).

The Master Plan and the 2005 Impact Fee Study describe the type of improvements that the drainage area fees would finance. The typical facilities proposed for each basin are as follows:

- Reinforced concrete drain pipe and manholes
- On-site (ponding site) piping and structures
- Discharge pumps
- Retention pond excavation
- Land acquisition

The 1989 Master Plan indicated a total cost for drainage improvements of \$9.1 million (\$4.5 million was the developers' share of the cost). In the 2005 Impact Fee Study, approximately \$45 million in total improvements were reported. This increase was due to the seven added basins and undeveloped area, a 92% increase in construction costs, and an eight-fold increase in land costs.

The proposed improvements indicate that the primary means of flood control is piping runoff to a retention or detention pond for either groundwater recharge or settling before pumping to an irrigation channel. With proper design of the ponds, this method provides an effective means of storm water quality management as well as removing excess runoff from roadways and structures. The Master Plan stated that ponds could serve a dual purpose as park space. The dedication of land for ponds may then offset a portion of a subdivision's park dedication obligation, subject to an equivalency ratio that accounts for the time the pond area is not available for recreation due to inundation.

DRAINAGE FACILITIES STANDARDS

The level of service applicable to drainage facilities and the general policies for new development relative to drainage, flood protection, and storm water quality mitigation are contained in the following City of Dinuba General Plan policies:

- 7.7 Urban development in floodway areas shall be in accordance with regulations of the Federal Emergency Management Agency.
- 7.11 Temporary drainage facilities may be constructed by the developer if the major facilities are not available, subject to City determination and approval. The developer will also be required to pay all applicable drainage fees in addition to constructing temporary facilities at his/her own cost.
- 7.12 Temporary drainage facilities (ponding basins) shall be dedicated to the City, with a reversionary clause which specifies that if the basin is abandoned within ten years, the property would revert to the original owner, subject to redevelopment of the site satisfactory to the City.
- 7.13 Upon the collection of adequate funds, the City will install major facilities in accordance with the master plan at the locations deemed most essential by the City, with due regard for community needs and areas from which fees were collected. To make the best use of funds, growth shall be encouraged in areas where it is possible to develop facilities incrementally.

- 7.14 To encourage groundwater recharge, ponding basins shall be designed as retention basins. However, pumping facilities shall be included in such facilities to handle peak flows and to provide for disposal of storm water into irrigation ditches when necessary. Storm water inflow into Alta Irrigation District's canals and pipelines shall be subject to existing or future agreements by and between the City of Dinuba and Alta Irrigation District specifying maximum inflow, maximum service area boundary and any other limitations thereto.
- 8.41 Consistent with Federal standards, the City shall implement FEMA regulations and design guidelines to address 80-year flood events, and require adequate storm drainage facilities (either retention or detention basins) to prevent flooding within the community.
- 8.42 All flood-proofing shall be done in a manner that will not cause floodwaters to be diverted onto adjacent property, increase flood hazards to property located elsewhere, or otherwise adversely affect other property.

DRAINAGE IMPACT FEE PROGRAM

All areas of the city, including currently developed property, are required to have the facilities necessary to be in conformance with the City's policies pertaining to drainage, flood control, and storm water management in general. New development may be required to contribute to drainage improvements only to the extent of its impact on the City's storm water management system, including the water quality impacts of runoff from developed property. Current storm water management regulations require that most storm water be managed and treated on-site. This requirement tends to make off-site facilities less critical, but they are still useful as a back-up.

Large residential, nonresidential, and mixed-use development projects may be able to construct treatment and/or retention facilities on-site and therefore mitigate their own drainage impacts. Smaller projects may not have the same ability to treat their runoff on-site and may need to pay an impact mitigation fee based on factors that establish the relationship between the impact fee and the development paying the fee. Factors such as the impervious acreage, runoff coefficients, density, and floor area ratios are typically used to establish the relationship required in Government Code Section 66000 between storm water management costs and the type of development.

Project-specific improvements, which are those improvements necessary for development of individual properties, to mitigate on- or off-site flood hazards, or for storm water quality management, are typically not included in the citywide improvements covered by a master plan or in an impact fee program. These improvements may include the following:

- Local and backbone storm drains and appurtenances serving individual parcels
- Storm drain trunk lines and their appurtenances required for larger master-planned developments
- On-site detention basins designed to attenuate peak runoff
- On-site retention and debris basins, for storm water quality and other purposes
- Downstream flooding mitigation measures not listed in a citywide master plan

- Project-specific storm water quality measures such as permeable paving, bioswales, water-quality inlets, and filtration systems

UPDATED STORM DRAINAGE MASTER PLAN

The City has hired a consultant to update its master plan for drainage. It is highly recommended as a prerequisite to adopting new drainage impact fees that the draft master plan be completed and the proposed storm drainage impact fees be consistent with the master plan. In terms of the findings needed to support increased impact fees, the updated master plan should re-evaluate the drainage area fee boundaries and determine whether drainage improvements in the “built-out” areas would benefit new development. The undeveloped acreages in all drainage areas also need to be re-examined and verified given the large discrepancy between the 1989 Master Plan and the 2005 Impact Fee Study.

The required improvements need to be reassessed both to determine what has been constructed and whether they are appropriate in light of the current water quality regulations and storm water management best practices.

The master plan should also estimate the undeveloped acreage by General Plan land use in each drainage area and make projections of the development potential in each drainage area in terms of number of residential units and floor area in the nonresidential land use categories.

During the master plan process, the following drainage implementation policies should be discussed:

- Where are area-wide or regional improvements still necessary and for what purpose? If primarily to correct current problems, the costs for the improvements should be identified as the obligation of existing development.
- Should impact fees take on more of the characteristics of an “in-lieu” fee as a means to mitigate cumulative drainage impacts that cannot be mitigated on-site by a given development project? Under what circumstances and in what locations would in-lieu drainage fees be allowed?
- Is a credit system more appropriate? Under what circumstances would a credit be granted against a drainage area fee? For example, if approved storm water management measures are provided on-site?

The cost of the updated master plan for storm drainage may be incorporated into an updated drainage impact fee.

8. WASTEWATER

This section pertains to the collection, treatment, and wastewater disposal facilities required to provide sanitary sewer service to new development in Dinuba. This section identifies and allocates the cost of new or expanded facilities to the various land use types in accordance with their impact on the sanitary sewer system.

CURRENT WASTEWATER SYSTEM

The City owns and maintains all wastewater collection pipelines, lift stations, and a wastewater reclamation facility (WWRF) serving Dinuba. The City completed a Sanitary Sewer Master Plan (SSMP)¹ in 2010 and a Preliminary Design Report for the planned expansion of the WWRF. The SSMP focused on the conditions of the current collection system and also recommended extensions of sewer trunk lines to future developing areas within the sanitary sewer service boundary (see **Exhibit 8.1**). The SSMP included planning-level cost estimates for nine proposed trunk-line sewer system extensions. The total area served by the extensions is approximately 7,150 acres with up to 16,500 total dwelling units, based on development potential for the area in terms of General Plan land uses. The area and potential development served by the proposed systems are much greater than the growth assumed by the year 2030 in the other sections of this report. Because the proposed sewer systems are designed to serve more development than is indicated for the other facilities (transportation, for example), it is necessary to spread the cost of improvements over the entire development potential even though that development may not occur within the 2030 time frame. The sewer service extensions proposed in the SSMP are summarized below. The SSMP described two sets of proposed systems: interim and future sewers. Interim sewers are generally within the current city limits and were considered likely to be constructed in the next 15 years, while future sewers would be needed beyond 15 years. **Table 8.1** lists the acreage, residential units, and equivalent single-family dwelling units (EDU) in each system's service area.

Proposed Collection System Extensions

System 1: The sewers in this system will serve the northeastern, eastern, and southern portions of the city. The proposed trunk sewers in Road 94/92 and Avenue 404 will be the backbones for this system. The destination for the flows in this system will be the future headworks facility located at Kamm Avenue/Road 68. A lift station is proposed to be located at Avenue 406 and Road 68 in this system. All sewers in this system are proposed to belong to the future system.

System 2: The sewers in this system will serve the eastern portion of the city. The proposed trunk sewers in Road 94 and Randle Avenue will provide continuity to the existing sewers in Randle Avenue. This system will have one lift station and will tie in to the City's existing sewer system in the downtown portion of Dinuba. All sewers in this system are proposed to belong to the interim system.

¹ *City of Dinuba Sanitary Sewer Master Plan*, September 2010, Quad Knopf, Inc.

System 3: The sewers in this system will serve the southern part of the city. The proposed trunk sewer in Kamm Avenue will be the backbone for this system. The destination for the flows in this system will be the future headworks facility. All sewers in this system are proposed to belong to the interim system.

System 4: The sewers in this system will serve the northeastern portion of the city. The proposed sewers in Alta and Nebraska avenues will be the backbones of the system. The sewer in Nebraska Avenue is proposed to tie in to the existing system at the intersection of Euclid and Nebraska avenues and to System 5 at Road 72. The sewers in this system are proposed to belong to the future system.

System 5: The sewers in this system will serve the northwestern portion of the city. The proposed extension of the trunk sewer in Road 72 will be the backbone of this system. It will tie into a proposed trunk sewer in Sierra Way (see description for System 9). There is an existing 21-inch/24-inch sewer in Road 72 up to Saginaw. The proposed interim system will extend the sewer up to Nebraska Avenue, and the proposed future system will extend the sewer up to Avenue 428.

System 6: The sewers in this system will serve the western and northwestern portions of the city. The trunk sewer in Road 68 will be the backbone of this system. It will tie into a proposed main in Sierra Way. The sewers in Road 68 from Sierra Way up to Saginaw Avenue and El Monte Way are proposed to belong to the interim system; the sewer in Road 68 extended from Saginaw Avenue to Nebraska Avenue is proposed to belong to the future system.

System 7: The sewers in this system will serve the northwestern portion of the city and future development. The existing trunk sewer in Clubhouse Road will be the backbone of this system. This system will have two lift stations, of which the lift station at Sierra Way and Road 64 has already been constructed. The sewer in El Monte Way is considered to belong to the interim system.

System 8: This system serves the western and northwestern portions of the city. There will be trunk sewers in El Monte Way, Road 56, and Kamm Avenue. The destination for the flows in this system will be the future headworks facility. In the interim, the sewer in El Monte Way from Road 56 can tie into the existing sewer in Clubhouse Road at El Monte Way. The sewers in Road 60 and Kamm Avenue are considered to belong to the future system. This system will have one lift station (in Kamm Avenue), as the sewer will be constructed against the natural slope of the land.

System 9: This system will collect flows from Systems 1, 3, 5, 6, and 8 into a 7.34 million gallon per day (mgd) future headworks facility at Kamm Avenue and Road 68. Approximately 2,000 feet of 24-inch force main is planned to convey the combined flow to the WWRF.

Table 8.1: Development Summary for Proposed Wastewater Collection System Extensions

System Description	Acres in System Service Area	Dwelling Units in System Service Area	Total Equivalent Dwelling Units (EDUs)
Collection System Extensions			
1 Road 94 - Avenue 404 - Road 72 (future system)	2,437	4,773	7,320
2 Road 92 - Randle Avenue (interim system)	496	2,021	1,997
3 Kamm Avenue - Road 68 (interim system)	910	1,217	3,360
4 Alta Avenue - Nebraska Avenue (future system)	510	1,606	1,809
5 Road 72 - Sierra Way (both interim and future)	722	2,037	2,183
6 Road 68 - Sierra Way (future)	736	2,198	2,815
7 Road 62 - RCR Project (interim system)	436	1,165	1,294
8 El Monte Way - Road 60 - Kamm Avenue (both interim and future)	900	1,508	2,318
9 Kamm Avenue / Road 68 to Wastewater Reclamation Facility (both interim and future)	N/A		N/A
	7,147	16,525	23,096

Source: SSMP

WASTEWATER GENERATION

In 2010, the average annual (daily) flow to the WWRF was reported in the SSMP as approximately 2.37 mgd. The permitted capacity of the WWRF was also stated in the SSMP as 3.0 mgd per the requirements of the Regional Water Quality Control Board. Based on an estimated per capita flow of 82 gallons per day (per the findings of the 2010 SSMP) and the current (2014) population of 23,666, plus an estimated 0.5 mgd generated from nonresidential land uses, the current average day maximum flow is estimated to be approximately 2.70 mgd (with an 1.1 average annual flow peaking factor), or about 90% of WWRF permitted capacity. The Preliminary Design Report (PDR) for the planned WWRF describes an expansion of the facility to an average day maximum flow of 4.0 mgd.² **Table 8.2** shows the estimated existing and projected future wastewater generation by land use using the projections in **Table 2.2** (used for police, fire, and transportation). The projected growth in wastewater generation in terms of equivalent dwelling units (a single-family unit is equal to one EDU) is 3,064 at projected generation rates (both the SSMP and the PDR assume 90 gallons per person per day versus the current 82 gallons per person per day). With the projected growth, the average day maximum flow in 2030 is 4.2 mgd, about 5% above the design capacity of the planned expansion. (Note: The 90 gallons per person per day for the growth increment is probably a conservative estimate for planning purposes, and the actual rate is likely to be less.)

WASTEWATER IMPROVEMENT COSTS FOR NEW DEVELOPMENT

The wastewater collection system costs reported in the SSMP (updated to 2014 dollars) and the updated estimate of the WWRF expansion costs are shown in **Table 8.3**. This table also calculates

² City of Dinuba Wastewater Reclamation Facility Preliminary Design Report, August 2007, Eco:Logic.

a cost per EDU for the collection system extension costs and a separate cost per EDU for the WWRF, since they serve different growth scenarios: The SSMP indicates a 2030 population of 39,000 while the PDR assumes a design population of 28,700 for the wastewater reclamation facility.³ The cost of the WWRF expansion attributed to new development is estimated at only 25%, with 75% of the cost allocated to current and future ratepayers.

WWRF Design Report Update

The construction cost estimate for the WWRF shown in **Table 8.3** is based on a preliminary design study completed in 2007. That study is now being updated and will cover the remaining phases of the WWRF expansion. The cost basis of the facility will likely change as will the allocation between new development and ratepayers. The wastewater facilities fee should be amended when the new WWRF report is available.

WASTEWATER FACILITIES FEE SCHEDULES

The proposed and current wastewater facilities impact fees are presented in **Table 8.4**.

Use of Wastewater Fee Revenues

Wastewater fee revenues may be used for any of the collection system improvements discussed in the SSMP and the expansion of the wastewater reclamation facility and ancillary improvements discussed in the PDR. The collection system improvements include the backbone sewer trunk lines, lift stations, and headworks generally shown on **Exhibit 8.1**. Sewer mains and local pump stations that are tributary to the trunk lines shown and that are needed to serve individual development projects are the responsibility of the project developer. If, in order to serve a project, a developer must construct a portion of the trunk lines or any other of the improvements shown on **Exhibit 8.1**, the developer may be eligible for a credit or reimbursement from fee revenues.

³ Note that both of these projected populations in 2030—39,000 and 28,700—are much less than the population of the equivalent dwelling units given in Table 8.1 from the SSMP based on buildout of the service area boundary.

Exhibit 8.1: Proposed Wastewater Collection System Extensions

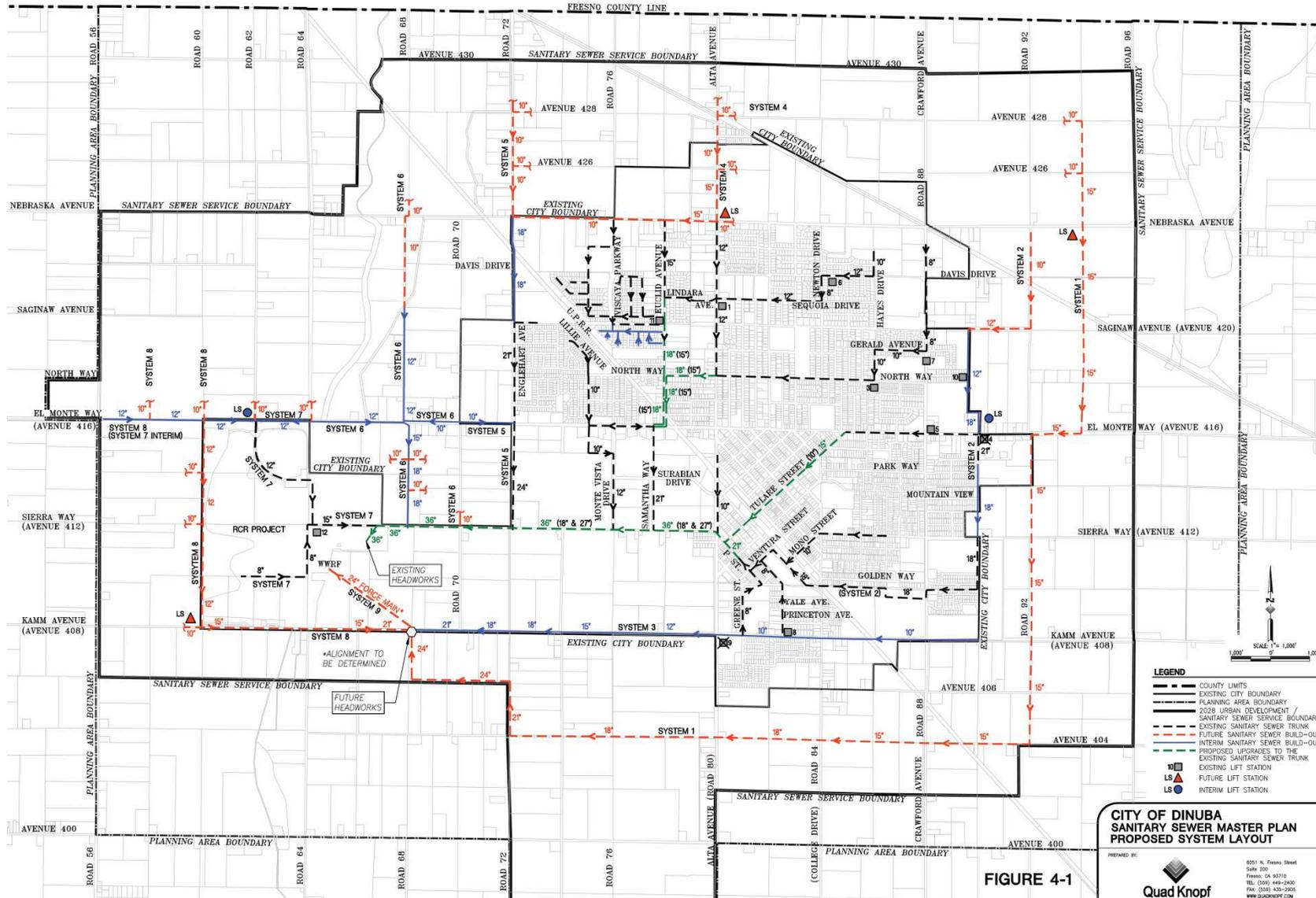


FIGURE 4-1

Table 8.2: Wastewater Generation Projection

Land Use	Existing Residential, Units/Non-residential, 1,000 square feet	Growth 2014-2030 Residential, Units/Non-residential	Total	EDU Factor Residential, per unit/ Non-residential, per 1,000 sq. ft.	EDU 2014	EDU Growth	EDU 2030	Estimated Current Gallons per Day (average day maximum flow)	Gallons per Day Growth	Gallons per Day 2030
<i>Residential (in units)</i>										
Single-family	4,571	2,197	6,768	1.00	4,571	2,197	6,768	1,704,983	900,770	2,774,880
Multi-family	1,224	585	1,809	0.81	991	474	1,465	369,643	194,340	600,650
Mobile homes	283	140	423	0.54	153	76	229	57,069	31,160	93,890
<i>Nonresidential (in thousand square feet)</i>										
Office	327	162	489	0.18	59	29	88	22,007	11,890	36,080
Commercial	1,638	696	2,334	0.12	197	83	280	73,481	34,030	114,800
Industrial/Warehouse	3,364	789	4,153	0.26	875	205	1,080	326,375	84,050	442,800
Public/Institutional					122	-	122	50,000	-	50,000
Other					122	-	122	50,000	-	50,000
Total					7,090	3,064	10,154	2,653,558	1,256,240	4,163,100
Residential:										
	<u>Current</u>	<u>Growth increment</u>	<u>Growth increment (including 1.1 peaking factor)</u>	<u>PPH</u>	<u>2014 population</u>	<u>Estimated current average flow @ 82 gpdpc with 1.1 peaking factor (gallons)</u>				
Single-family (1 EDU) ¹	373 gpd/du	410 gpd/du	99 gpd/capita	4.14	23,666	2,134,673				
Multi-family	302 gpd/du	332 gpd/du	99 gpd/capita	3.35						
Mobile Home	203 gpd/du	223 gpd/du	99 gpd/capita	2.25						
Non-residential:						<u>522,000</u>				
Office	75 gpd/1,000 sf					2,656,673				
Commercial/Retail	50 gpd/1,000 sf									
Industrial/Warehouse	105 gpd/1,000 sf									
Public/Instit.	50000 gpd	total all uses								
Other	50000 gpd	total all uses								

¹ 82 average gallons per person per day (times 1.1 peaking factor and PPH) from the Sanitary Sewer System Master Plan, 2010, Quad Knopf

Table 8.3: Wastewater Improvement Costs

System Description	Estimated Cost Master Plan (2010 dollars) ¹	Current Project Costs (2014 dollars) ²
Collection System Extension Improvements		
1 Road 94 - Avenue 404 - Englehart	\$6,618,000	\$7,276,155
2 Road 92 - Randle Avenue	\$1,439,400	\$1,582,547
3 Kamm Avenue - Road 68	\$2,453,300	\$2,697,279
4 Alta Avenue - Nebraska Avenue	\$1,572,000	\$1,728,334
5 Englehart - Sierra Way	\$771,200	\$847,895
6 Road 68 - Sierra Way	\$1,592,800	\$1,751,203
7 Road 62 - RCR Project	\$552,400	\$607,336
8 El Monte Way - Road 60 - Kamm Avenue	\$3,056,000	\$3,359,917
9 Kamm Avenue/Road 68 to Wastewater Reclamation Facility	<u>\$1,040,800</u>	<u>\$1,144,307</u>
Subtotal Wastewater Collection System Improvements	\$19,095,900	\$20,994,972
20% engineering, environmental, administration, construction management, inspection		<u>\$4,198,994</u>
Total Collection System Improvements		\$25,193,967
EDU for Wastewater Collection System (see Table 8.1)		<u>23,096</u>
Subtotal Cost per EDU for Collection System Extensions		<u>\$1,090.84</u>
Wastewater Reclamation Facility Expansion ³		<u>\$21,500,000</u>
Estimated portion of WWRF charged to ratepayers 75%		\$16,125,000
Estimated portion of WWRF charged to new development 25%		<u>\$5,375,000</u>
EDU for WWRF (see Table 8.2)		<u>3,051</u>
Subtotal Cost to New Development per EDU for WWRF Expansion		<u>\$1,761.72</u>
Total Wastewater Cost per EDU		\$2,582.55

¹ City of Dinuba Sanitary Sewer Master Plan, September 2010, Quad Knopf

² Cost inflation factor (for collection system): ENR Construction Cost Index Los Angeles:
August 2009 July 2014
9,766.19 10,737.43
 18%

³ Cost of remaining improvements for the complete expansion per the Preliminary Design Report for WWRF, 2007, Eco:Logic. Cost updated to 2015 dollars (ENR 20-cities CCI index) and includes engineering, permitting, construction financing, and contingencies.

Table 8.4: Proposed Wastewater Impact Fee

Land Use¹	Wastewater Demand Factor	Proposed Wastewater System Fee, per Unit or 1,000 Sq. Ft.	Current Wastewater Fee
<i>Residential, per unit</i>			
Single-Family	1.00	\$2,852.55	\$6,504.90
Multi-Family	0.81	\$2,282.04	\$2,532.90
Mobile Home	0.54	\$1,397.75	\$3,172.50
<i>Nonresidential, per 1,000 sq. ft. of floor area</i>			
Office	0.180	\$513.46	\$3,525.00
Commercial/Retail	0.120	\$342.31	\$2,938.70
Industrial/Warehouse	0.260	\$741.66	\$2,459.00

¹ See Section 2 for land use type descriptions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 8.1, 8.2, and 8.3

9. WATER FACILITIES

This section pertains to the water supply, treatment, and distribution facilities needed to provide potable domestic water and to meet fire flow requirements for new development in Dinuba. The City Public Works Division currently maintains domestic water wells, storage tanks, pump stations, and water mains serving the entire incorporated area.

WATER SUPPLY AND DEMAND

Dinuba presently obtains all of its domestic water from groundwater aquifers. The City currently relies on eight active wells to supply its potable and fire service water needs. The City's water system also includes three storage tanks with a combined 3.25 million gallons of capacity and nine pumping stations for distribution of water in one pressure zone.

Water consumption was tracked for the years 2000–2006 and reported in the City's 2008 Water Master Plan. During the maximum month usage in 2006 (August), the City of Dinuba used approximately 6.16 million gallons per day (mgd); the average for 2006 was 4.03 mgd.¹ In 2006, the Water Master Plan estimated 4,280 residential units and 543 nonresidential service connections. The estimated population in 2006 was 19,180.² More recent data is found in the City's 2010 Urban Water Management Plan (UWMP), which estimates 4.32 mgd of "gross daily use," essentially the same as average day demand. The city's population in 2010 was approximately 21,500. The lower per capita demand in 2010 (201 gallons per day per person versus 208 in 2006) reflects the City's efforts at promoting water conservation. Note that the per capita daily water use statistic does not account for water demands of nonresidential land uses; actual household use is somewhat less. The UWMP shows 2010 household use versus nonresidential use based on meter data.

Table 9.1: Actual Water Use in 2010 – Dinuba UWMP

	Accounts	Average Day Use (mgd)
Single-family	4,492	2.36
Multi-family	151	0.32
Commercial	375	0.54
Industrial	5	0.46
Institutional/governmental	110	0.36
Other		<u>0.28</u>
Total	5,133	4.32

Residential water use totaled 2.68 mgd in 2010, or about 125 gallons per capita per day of household water use based on the estimated 2010 population of 21,500. Nonresidential water use, based on **Table 9.1**, totals 1.64 mgd.

¹ *City of Dinuba Water Master Plan*, January 2008, Boyle Engineering Corporation.

² California Department of Finance, *Final City/County Population Report, 2000–2010*.

The Water Master Plan projected a population of 33,516 in 2030, based on a 2.0% annual rate of growth. The Water Master Plan also developed water demand projections based on 2005–2010 and 2010–2020 land use buildout assumptions and water consumption per acre coefficients. The 2020 water demand, based on the 1997 General Plan land uses, was estimated to be 7,228 gallons per minute, or the equivalent of a total average day flow of 10.40 mgd. **Table 9.2** shows the projected 2020 developed acres, consumption coefficients, and average day water use for the General Plan land uses.

WATER SYSTEM IMPROVEMENTS

The Water Master Plan identifies a number of water supply, storage, and distribution system improvements that would be needed to accommodate anticipated growth in water demand as a result of the increase in land development shown in **Table 9.2**. These improvements and their estimated 2007 costs, inflated to 2014 dollars, are shown in **Table 9.3** and **Exhibit 9.1**.

Table 9.2: Projected Land Use Acreage and Water Demand in 2020 – Water Master Plan

Land Use Category	Water Demand Coefficients (gpm/acre)	Estimated Acreage 2003	2003 Average Day Flow (gpm)	Projected Acreage 2020	Percent of total	Increased Acreage over 2003	Average Day Flow (gpm) 2020
Community Commercial	1.3	33	43	133	2.63%	100	173
Commercial-Central	1.3	81	105	34	0.67%	-47	44
Green Belt	0	0	0	8	0.15%	8	0
General Commercial	1.3	93	121	182	3.61%	89	237
High Density Residential	3	26	79	42	0.83%	16	126
Light Industrial	1.5	274	411	731	14.47%	458	1,097
Low Density Residential	1	8	8	86	1.70%	78	86
Medium High Density Residential	2.5	85	214	149	2.95%	64	373
Medium Low Density Residential	1.5	362	543	1,462	28.92%	1100	2,193
Medium Density Residential	2	468	936	1,047	20.71%	579	2,094
Neighborhood Commercial	1.3	3	4	33	0.65%	30	43
Public/Semi Public	1	299	299	370	7.31%	71	370
Park/Ponding Basin	1	53	53	157	3.11%	104	157
Professional Office	1	40	40	60	1.19%	20	60
Urban Reserve	0	0	0	458	9.07%	458	0
Subtotal		1,826	2,855	4,953		3,127	7,053
RCR Project at Southwest Golf Course	1.7			103	2%		175
Total				5,055			7,228

Source: City of Dinuba Water Master Plan, Table 3-8 (page 3-17) and Table 3-12 (page 3-26)

Table 9.3: Water System Improvements Recommended by Water Master Plan

Project/Description	Quantity	Unit Cost	Improvement Costs (2007 dollars)¹	Current Improvement Costs (2014 dollars)²
<u>Water Master Plan Recommended Improvements, 2006–2010 Alternative A</u>				
New production well for 1,000-gpm supply including test well, auxiliary power supply, and chlorination system	4	\$1,370,000	\$5,480,000	\$6,640,258
8-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	1,800	\$78	\$140,400	\$170,126
10-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	41,100	\$93	\$3,822,300	\$4,631,580
12-inch grid mains to connect new wells or distribution system improvements including fire hydrants and valves	<u>46,733</u>	<u>\$108</u>	<u>\$5,047,164</u>	<u>\$6,115,779</u>
		Sub-total	\$14,489,864	\$17,557,743
<u>Water Master Plan Recommended Improvements, 2010-2020 Alternative A</u>				
New production well for 1,000-gpm supply including test well, auxiliary power supply, and chlorination system	3	\$1,650,538	\$4,951,614	\$6,000,000
8-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	18,117	\$78	\$1,413,126	\$1,712,321
10-inch grid mains to connect new wells and distribution system improvements including fire hydrants and valves	29,956	\$93	\$2,785,908	\$3,375,757
12-inch grid mains to connect new wells or distribution system improvements including fire hydrants and valves	40,857	\$108	<u>\$4,412,556</u>	<u>\$5,346,808</u>
		Sub-total	\$13,563,204	\$16,434,886
		Total Water Improvements:	\$28,053,068	\$33,992,629

¹ City of Dinuba Water Master Plan, January 2008, Boyle Engineering Corp.

² Cost inflation factor:

ENR Construction Cost Index, Los Angeles

Sept. 2007	July 2014
8,861.27	10,737.43
	21%

Table 9.4: Water Demand Equivalent Dwelling Unit Projections

Land Use	Existing Dwelling Units, Thousand Square Feet (TSF) or Acres	Growth 2014-2030 Units, TSF or Acres	Total 2030	Equivalent Dwelling Unit (EDU) Water Use Demand Factor ¹	Existing Water Use in EDU	Growth in EDU	Total EDU 2030	MGD Current Estimated Demand	MGD Increase due to Growth	Total 2030, MGD	
<i>Residential (in units)</i>											
Single-Family	4,571	2,197	6,768	1.00	4,571.13	2,196.87	6,768.00	2.549	1.225	3.774	
Multi-Family	1,224	585	1,809	0.52	636.37	304.31	940.68	0.355	0.170	0.525	
Mobile Homes	283	140	423	0.31	87.75	43.38	131.13	0.049	0.024	0.073	
<i>Nonresidential (in thousand square feet)</i>											
Office	327	489	816	0.290	94.83	141.81	236.64	0.053	0.079	0.132	
Commercial/retail	1,638	2,334	3,971	0.240	393.08	560.05	953.13	0.219	0.312	0.531	
Industrial/Warehouse	3,364	4,153	7,517	0.290	975.56	1,204.37	2,179.93	0.544	0.672	1.216	
<i>Public/Institutional (acres)</i>											
Government/Schools	0	0	0	2.90	645.62	322.81	968.44	0.36	-	0.540	
Golf Course	0	0	0	3.55	448.35	0.00	448.35	0.25	-	0.250	
Other	0	0	0	0.81	502.15	100.00	602.15	0.28	0.06	0.336	
Totals								1.71	4.66	2.718	7.376

¹ The water use factor converts each unit of land use to an equivalent dwelling unit (EDU) which represents the water use of the land use in terms of the amount of water used by a single-family household: about 513 gallons per day.

Water Use Assumptions:

				Growth increment	PPH	2010 population	Estimated current average flow @124.6
<u>Residential</u>							
SFD	557.60 gpd/du	136 gpd/capita	0.6 acre-feet/yr.	124.70 gpd/capita	4.10	23,666	2,950,000
MF	289.52 gpd/du	88 gpd/capita			3.29		
MH	172.00 gpd/du	86 gpd/capita			2.00		
<u>Non-residential</u>							
			FAR				
Office	159 gpd/1,000 sf	1.2 gpm/ac					1,700,000
Commercial/Retail:	132 gpd/1,000 sf	1.4 gpm/ac					4,650,000
Industrial/Warehouse:	159 gpd/1,000 sf	2.4 gpm/ac					
<u>Public/Institutional</u>							
Schools			1.8 acre-feet/yr.				
Parks			2.2 acre-feet/yr.				
OS/Golf Courses			0.5 acre-feet/yr.				

The 10.4 mgd water demand projected by the Water Master Plan for 2020 is much higher than the projection for 2020 found in the UWMP (which is about 4.5 mgd) or the water demand that would be calculated using typical water use per capita factors and the land use projections assumed in the other sections of this report. **Table 9.4** shows an alternative water demand analysis based on a water use per capita factor of 125 gallons per day (residential use) and typical gallons per acre per minute for nonresidential water use. The same growth assumptions found in **Table 2.2** are used to estimate growth in water use in **Table 9.4**. This alternative analysis is used to compare the more conservative growth projections in this report with the greater acreage development assumed in **Table 9.2**. Since the water supply and distribution improvements shown in **Table 9.3** and **Exhibit 9.1** are intended to meet the water demands of a much larger development footprint, it would be inappropriate to spread the cost of these improvements over the lower growth projected in this report.

WATER FACILITIES COST PER EQUIVALENT DWELLING UNIT

Table 9.4 calculates the assumed growth from Section 2, Growth Projections, in terms of equivalent dwelling units (EDUs). An EDU is a single-family home and is assumed to use about 558 gallons of water per day (based on 136 gallons per day per person¹ and 4.10 persons per single-family household). All other land uses are stated in terms of EDUs using the EDU demand factor. An estimate of the current average day water use of 4.66 mgd in **Table 9.4** is determined by the sum of the current EDUs in all land uses (8,355) multiplied by 558 gallons per day water use for single-family homes. The number of EDUs is projected to grow by 4,874 to a total of 13,229 in 2030. Water demand will grow by 2.72 mgd from 4.66 mgd to 7.38 mgd by 2030. In order for water demand to increase to 10.4 mgd (the water demand given in the Water Master Plan), EDUs would have to increase by 10,287 (5,740,000 mgd/558 gallons per day). This higher number of EDUs is used in **Table 9.5** to determine the cost per EDU for new development.

Table 9.5: Water Facilities Cost per EDU

Master Plan Improvements needed for new development		\$33,992,629
Current Estimated Water Use (gallons)	4,660,000	
2020 water use projected in Water Master Plan	<u>10,400,000</u>	
Difference	5,740,000	
Growth in EDUs needed to generate projected 2020 water use (5,740,000 gals/558 gals per day per EDU)		10,287 EDUs
Improvement Cost per EDU		\$3,304.43

The large discrepancy in water demand between the Water Master Plan and the Urban Water Management Plan is, in part, due to the Water Master Plan's land use-based methodology for estimating future water demand. **Table 9.2** uses water demand per acre coefficients coupled with the gross acreages shown in the 1997 General Plan. The coefficients themselves are

¹ Based on the single-family water use estimate for 2015 in the *Urban Water Master Plan, 2010*, by 4Creeks Consulting and the estimated population in single-family homes.

reasonable; for example, the 3 gallons per minute for an acre of high-density residential requires a density of 15 units to the acre (assuming 88 gallons per day per person in multi-family units and 3.29 occupancy), which is a reasonable number. However, the total number of residential units represented in **Table 9.2** is calculated to be over 13,700 (based on the densities needed to generate the demand given by the coefficients and the average of 125 gallons per person per day for all types of residential units). At current growth rates, it would take over 30 years to reach 13,700 units. In other words, it is very unlikely that the City will add this many units in the next 5 years. However, it is appropriate to use the improvement costs and the cost per EDU based on buildout of the water service area analyzed in the Water Master Plan, as long as it is acknowledged that the time horizon for buildout will be many years in the future. The longer time frame requires that the fee will need to be updated several times over the buildout period as neighborhoods are developed and water improvements are constructed.

WATER FACILITIES FEE SCHEDULE

In **Table 9.6**, the water facilities impact fees are calculated for residential and nonresidential development based on the cost per EDU in **Table 9.5** and the EDU demand factors for the land use types.

Table 9.6: Proposed Water Facilities Impact Fees

Land Use ¹	Water Demand Factor	Water Facilities Fee, per Unit or 1,000 Sq. Ft.	Current Water Fees
<i>Residential</i>			
Single-Family	1.00	\$3,304.43	\$6,681.90
Multi-Family	0.81	\$1,718.30	\$2,497.20
Mobile Home	0.54	\$1,024.37	\$3,247.20
<i>Nonresidential, per 1,000 sq. ft. of floor area</i>			
Office	0.31	\$958.28	\$3,608.00
Commercial/Retail	0.25	\$793.06	\$2,921.00
Industrial/Warehouse	0.31	\$958.28	\$2,358.00

¹ See Section 2 for land use type descriptions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

Source: Tables 9.3 and 9.5

The difference between the current and proposed fees is primarily the result of two factors: the difference in cost assumptions and the projected development growth used in this report versus the 2005 Impact Fee Study, which is the basis of the current fee. The 2005 Impact Fee Study included the following oversize improvement costs (the extra capacity needed to accommodate new development):

Oversized Water Facilities Costs (in \$1,000s)

Mains (30 miles):	\$6,569
Wells (17):	\$21,250
Treatment (10):	\$2,400
Chlorination Units (17):	\$850

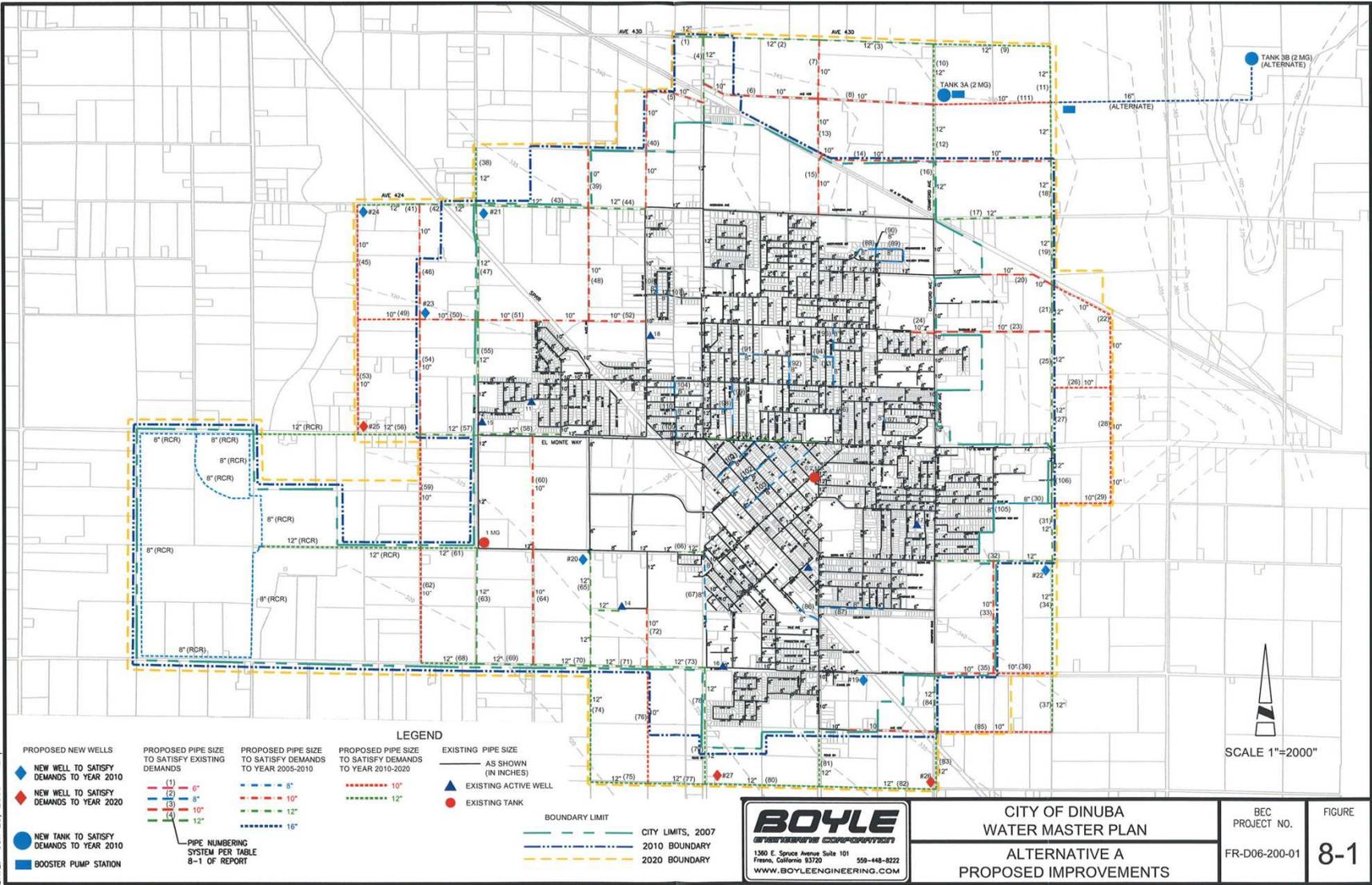
Elevated Tanks (3): \$6,000
Tank Connectors (3): _____ \$300
Total Cost (2005 dollars): \$37,369

The 2005 Impact Fee Study projected 7,790 dwelling units of growth. The cost per unit was then calculated as $\$37,369,000/7,790 = \$4,797$. The current SDC for a single-family home is \$6,682 (assuming a 1,800-square-foot home on a 7,500-square-foot lot). This represents an annual inflation rate of 5.7% compared to the 5.3% increase in the Engineering News Record-Construction Cost Index (ENR-CCI) (20-City San Francisco) over the period 2005–2014. The cost of the oversize improvements in 2014 dollars is \$48.2 million (ENR-CCI) or about 21% more than the recommended Water Master Plan improvements (in 2014 dollars). Furthermore, the higher cost of the 2005 Impact Fee Study water improvements was distributed over a much smaller assumed growth: 7,790 versus 10,287 units. One interesting difference between the water SDC analysis in the 2005 Impact Fee Study and the Water Master Plan is the difference in the number of water supply wells: the 2005 Study indicated 17 were needed, while the Water Master Plan states only 9 were needed to serve a much higher demand.

USE OF WATER FACILITIES FEE REVENUES

Water facilities fee revenues may be used for any of the improvements listed in **Table 9.3** or shown on **Exhibit 9.1** or for similar water supply, capacity expansion, or water service extension projects. As is the case for the wastewater improvements, all local water facilities such as water mains that branch off of the major distribution pipes, which are needed to serve individual development projects, are the responsibility of the project developer. If, in order to serve a project, a developer must construct a portion of the distribution system or any other of the improvements shown on **Exhibit 9.1**, the developer may be eligible for a credit or reimbursement from fee revenues.

Exhibit 9.1: Proposed Alternative A Water Master Plan Improvements



10. IMPLEMENTATION

This section identifies tasks that the City must complete to implement and maintain the impact fee program.

IMPACT FEE PROGRAM ADOPTION PROCESS

Impact fee program adoption procedures are found in California Government Code Section 66000 et seq. Adoption of an impact fee program requires the City Council to follow certain procedures including holding a public hearing. A mailed notice 14 days prior to the public hearing is required only for those individuals who request such notification. Supporting information and data, such as this impact fee report, and referenced materials must be made available at least 10 days prior to the public hearing. The City's legal counsel should inform the City of any other procedural requirements as well as advice regarding adoption of an enabling ordinance and/or a resolution. After adoption, there is a mandatory 60-day waiting period before the fees go into effect, unless an Urgency Ordinance, valid for 30 days, is adopted making certain findings regarding the urgency being claimed. The ordinance must be re-adopted at the end of the first period (and possibly at the end of the second period, depending on City Council meeting dates) to cover the next 30 days and therefore the entire 60-day waiting period. Fees adopted by urgency go into effect immediately. This procedure must also be followed for fee increases.

PROGRAMMING REVENUES AND PROJECTS WITH A CAPITAL IMPROVEMENT PROGRAM

Section 66002 of the Government Code provides that if a local agency adopts a Capital Improvement Program (CIP) to identify the use of impact fees, that program must be adopted and annually updated by a resolution of the governing body at a noticed public hearing. The alternative is to identify improvements in other public documents.

The City should consider adopting a CIP to identify specific projects and program fee revenues applicable to those projects. Use of the CIP in this manner documents a reasonable relationship between new development and the use of fee revenues.

For the planning period of the CIP, the City should allocate all existing fund balances and projected fee revenue to facilities projects. The City should plan its CIP expenditures at least five years in advance and show where all collected development impact fee revenues will be spent. The City can hold funds in a project account for longer than five years if necessary to collect sufficient funds to complete a given project.

FUNDS NEEDED TO COMPLEMENT IMPACT FEE PROGRAM

In adopting the fees as presented in this report, additional funds will need to be identified to fund the share of costs not related to new development. **Table 1.5** identifies the total costs for the facilities studied in this report and the projected fee revenues for each facility. The "General Fund/Other Sources" column identifies the additional funding that the City needs to obtain for the facilities shown to cover the City's share related to existing development.

INFLATION ADJUSTMENT

For the majority of the projects, the costs in this report are shown in 2014 dollars based on the consultant's experience and actual construction costs where available. To ensure the fee program stays current with the prevailing cost of construction, the City should identify appropriate inflation indexes in the fee ordinance and include an automatic annual inflation adjustment in the fee ordinance for those facilities or systems that have not been completed. In addition, for those facilities for which the City is recouping funds for building excess capacity into the facilities, no annual adjustment factor is recommended. For these projects, the annual adjustment factor is not necessary because the facilities have been constructed and the costs determined.

A construction cost index can be based on the City's recent capital project experience or taken from any reputable source, such as the Engineering News Record 20-City Construction Cost Index.

COMBINING FEES

Each facility category has been presented separately for the purpose of analysis and reporting. However, fees may be combined into two or more fee categories at the City's discretion to facilitate administration.

COMPLIANCE REQUIREMENTS

The California Mitigation Fee Act (Government Code Section 66000 et seq.) mandates procedures for administration of impact fee programs, including collection, accounting, refunds, updates, and reporting. The City should comply with the annual and five-year reporting requirements. For facilities to be funded with a combination of impact fees and other revenues, the City must identify the source and amount of the other revenues. The City must also identify when the other revenues are anticipated to be available to fund the project. The City's compliance obligations with regard to the act include but are not limited to the following specific requirements:

Collection of fees. Section 66007 provides that a local agency shall not require payment of fees by developers of residential projects prior to the date of final inspection or issuance of a certificate of occupancy, whichever comes first. In a residential development of more than one dwelling unit, the local agency may choose to collect fees either for individual units or for phases upon final inspection, or for the entire project upon final inspection of the first dwelling unit when it is completed. The local agency may require the payment of those fees or charges at an earlier time if: (A) the local agency determines that the fees or charges will be collected for public improvements or facilities for which an account has been established and funds appropriated and for which the local agency has adopted a proposed construction schedule or plan prior to final inspection or issuance of the certificate of occupancy; or (B) the fees or charges are to reimburse the local agency for expenditures previously made. "Appropriated," as used in this subdivision, means authorization by the governing body of the local agency for which the fee is collected to make expenditures and incur obligations for specific purposes.

Fee exemptions, reductions, and waivers. In the event that a development project is found to have no impact on facilities for which fees are charged, such project must be exempted from the fees. If a project has characteristics that indicate its impacts on a particular public facility or infrastructure system will be significantly and permanently smaller than the average impact used to calculate impact fees in this study, the fees should be reduced accordingly.

In some cases, the City may desire to voluntarily waive or reduce impact fees that would otherwise apply to a project to promote goals such as affordable housing or economic development. Such a waiver or reduction may not result in increased costs to other development projects, and are allowable only if the City offsets the lost revenue from other fund sources.

Credit for improvements by developers. If the City requires a developer, as a condition of approval, to construct facilities or improvements for which impact fees have been or will be charged, the impact fee imposed on that development project for that type of facility must be adjusted to reflect a credit for the cost of facilities or improvements constructed or otherwise provided by the developer. If the reimbursement would exceed the amount of the fee to be paid by the development for that type of facility, the City may seek to negotiate a reimbursement agreement with the developer.

Earmarking of fee revenues. Section 66006 mandates that the City shall “deposit ... fees for the improvement in a separate capital facilities account or fund in a manner to avoid any commingling of the fees with other revenues and funds of the city, except for temporary investments.” Fees must be expended solely for the purpose for which they were collected. Interest earned on the fee revenues must also be placed in the capital account and used for the same purpose. The Mitigation Impact Fee Act is not clear as to whether depositing fees “for the improvements” refers to a specific capital improvement or a class of improvements (e.g., park facilities). The recommended practice is for the City is to maintain separate funds or accounts for impact fee revenues by facility category, but not necessarily for individual projects.

Reporting. Section 66006 requires that once each year, within 180 days of the close of the fiscal year, the local agency must make available to the public the following information for each account established to receive impact fee revenues:

1. The amount of the fee.
2. The beginning and ending balance of the account or fund.
3. The amount of the fees collected and interest earned.
4. Identification of each public improvement on which fee revenues were expended and the amount of the expenditures on each improvement, including the percentage of the cost of the public improvement that was funded with fee revenues.
5. Identification of the approximate date by which the construction of a public improvement will commence, if the City determines sufficient funds have been collected for financing of an incomplete public improvement.

6. A description of each inter-fund transfer or loan made from the account or fund, including interest rates, repayment dates, and a description of the improvements on which the transfer or loan will be expended.
7. The amount of any refunds or allocations made pursuant to Section 66001, paragraphs (e) and (f).

The above information must be reviewed by the City Council at its next regularly scheduled public meeting, but not less than 15 days after the statements are made public.

Findings and refunds. Section 66001 requires that, for the fifth fiscal year following the first deposit of any impact fee revenue into an account or fund as required by Section 66006, and every five years thereafter, the local agency shall make all of the following findings for any fee revenues that remain unexpended, whether committed or uncommitted:

1. Identify the purpose to which the fee will be put.
2. Demonstrate the reasonable relationship between the fee and the purpose for which it is charged.
3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements for which the impact fees are to be used.
4. Designate the approximate dates on which the funding necessary to complete financing of those improvements will be deposited in to the appropriate account of fund.

COST TO IMPLEMENT

As with most programs, there is a cost to administer, oversee, and update the impact fee program. Such administrative costs are not covered in the impact fee section of the Government Code (Sections 66000–66008). While it has been standard practice to recover these costs through the impact fee—by adding a percentage surcharge to each fee—that practice has recently been called into question and may be the subject of litigation in California. Therefore, it is not recommended to apply these administrative costs to the impact fees but rather to include them as part of user fees charged to development proposals pursuant to a cost of services study in accordance with Government Code Sections 66014–66018.

The cost of all master plans and facility assessments that determine the need and extent of public improvements for new development may be included in the impact fee calculation as a reasonable means necessary to make the findings required in Government Code Sections 66000–66008.

APPENDIX: FAIR-SHARE PERCENTAGES

<u>Roadway Segments</u>	Existing ADT (2006 TCAG Travel	Background Cumulative at 2% Growth	Total Cumulative ADT from (2030 TCAG Model)	ADT from Dinuba Growth	Fair-Share Percentage
<u>Nebraska Avenue (Rd 424)</u>					
Road 72 to Eaton Ave.	1380	2176	9000	6824	90%
Viscaya and Euclid	1380	2176	9000	6824	90%
Eaton Ave. to Crawford Ave.	1940	3059	8300	5241	82%
<u>El Monte Way (Ave 416)</u>					
Road 64 to Road 72	7800	12300	27000	14700	77%
K Street to East Tulare St.	11940	18828	25800	6972	50%
<u>Kamm Avenue (Ave 408)</u>					
Road 56 to Alta Ave.	2898	4570	5600	1030	38%
Alta Ave. to Road 84	2634	4154	8150	3996	72%
Road 84 to Crawford Ave.	3000	4731	9500	4769	73%
<u>Alta Avenue (Rd 80)</u>					
County Line (SOI) to Nebraska Ave.	5600	8831	11300	2469	43%
Nebraska Ave. to So. of Davis Dr.	8930	14082	15900	1818	26%
<u>Crawford Avenue (Rd 88)</u>					
Nebraska Ave. to East North Way	2100	3311	21316	18005	94%
East North Way to El Monte Way	6800	10723	21316	10593	73%
El Monte Way to Ave. 412	6900	10881	13093	2212	36%
Ave 412 to Golden Way	7100	11196	13093	1897	32%
Golden Way to San Antonio	7100	11196	13093	1897	32%
San Antonio to SR 201	5460	8610	13093	4483	59%

Intersections

No.			Total Existing Intersection Volumes (2007)		Background Cumulative AM peak at 2% growth per year	Total Cumulative AM peak from TIS	Trips from Dinuba Growth	Fair-Share Percentage AM	Background Cumulative PM peak at 2% growth per year	Total Cumulative PM peak from TIS	Trips from Dinuba Growth	Fair-Share Percentage PM	Maximun
			AM	PM									
1	Nebraska/Alta		1015	1107	1601	2288	687	54%	1746	2461	715	53%	54%
2	Nebraska/Crawford		342	557	539	1003	464	70%	878	1464	586	65%	70%
4	Saginaw/Crawford		1005	721	1585	1763	178	24%	1137	1556	419	50%	50%
5	El Monte Way/Road 56		1418	1446	2236	3191	955	54%	2280	3399	1119	57%	57%
6	El Monte Way/Road 62		900	1016	1419	2283	864	62%	1602	2709	1107	65%	65%
7	El Monte Way/Road 64		956	1325	1508	2745	1237	69%	2089	3412	1323	63%	69%
8	El Monte Way/Road 70		850	1147	1340	2843	1503	75%	1809	3364	1555	70%	75%
9	El Monte Way/Englehart (Rd 72)		912	1266	1438	2882	1444	73%	1996	3566	1570	68%	73%
10	El Monte Way/Monte Vista		1057	1277	1667	3038	1371	69%	2014	3473	1459	66%	69%
11	El Monte Way/Alta		1789	2716	2821	4083	1262	55%	4283	5504	1221	44%	55%
12	El Monte Way/Crawford		1492	1696	2353	3485	1132	57%	2674	3797	1123	53%	57%
14	Sierra/Alta		814	1283	1284	2312	1028	69%	2023	3077	1054	59%	69%
15	Kamm/Road 56		545	567	859	1418	559	64%	894	1563	669	67%	67%
17	Kamm/Road 70		285	255	449	1304	855	84%	402	1093	691	82%	84%
18	Kamm/Alta		843	1406	1329	2448	1119	70%	2217	3189	972	55%	70%

PROCLAMATION 2015-05

CITY OF DINUBA

"Together, A Better Community"

"PEACE OFFICERS' MEMORIAL DAY" & "NATIONAL POLICE WEEK"

WHEREAS, The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week of May 10 – 16, 2015 as National Police Week; and

WHEREAS, the members of Dinuba's law enforcement play an essential role in safeguarding the rights, freedoms, health and safety of Dinuba's citizens; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting against violence, disorder, and eminent danger; and

WHEREAS, the men and women of Dinuba's law enforcement agency bravely provide a vital public service.

NOW, THEREFORE, I, Emilio Morales, Mayor of City of Dinuba, call upon the citizens of Dinuba and upon all patriotic, civic and educational organizations to observe the week of May 10 – 16, 2015 as National Police Week with appropriate observances in which our residents may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

FURTHERMORE, I call upon the citizens of Dinuba to observe May 15, 2015, Peace Officers' Memorial Day, in honor of those individuals who through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

IN WITNESS THEREOF, I have hereunto set my hand and caused the great seal of the City of Dinuba to be affixed, on this 28th day of April two-thousand-fifteen.

Emilio Morales, Mayor

Attest:

Linda Barkley, Deputy City Clerk



COUNCIL MEMBERS PRESENT: Reynosa, Smith, Morales, Harness, Thusu

STAFF MEMBERS PRESENT: Anderson, Beltran, Carrillo, Cook, James, McCloskey, Meinert, Popovich, Thompson, Uota

WORK SESSION

1.1. El Monte Way Widening Project, Phase II - Roundabouts

The work session was called to order at 5:32 pm.

City Engineer Uota gave a brief history and description of the project and highlighted the benefits of roundabouts. Uota explained that there are available TCAG monies available to help fund roundabout projects.

Juann Ramos with Dokken Engineering presented the PowerPoint Presentation on roundabouts. Mr. Ramos explained the terminology, functionality, and benefits of roundabouts. He explained that roundabouts are more efficient, safer, more cost effective, and better for the environment than traditional intersections.

Mayor Morales asked if there were any questions.

Meinert explained that there would likely be additional savings locally because we would be using federal money rather than local.

Mr. Ramos confirmed this.

Council Member Thusu asked how roundabouts would affect traffic congestion.

Mr. Ramos explained that congestion issues would be improved through the addition of roundabouts. He also explained that pacing and using splitter islands are key to maintaining a steady flow of traffic. He reiterated that the design of the roundabout was critical to its performance.

Vice Mayor Harness asked if there have been any complaints or feedback from other communities as it pertains to the response times of emergency vehicles.

Mr. Ramos explained that the response from other communities has been positive. He recommended that any designs include an apron to accommodate emergency vehicles.

Vice Mayor Harness asked how the addition of roundabouts would keep the areas discussed to three lanes as opposed to five.

Mr. Ramos explained that roundabouts limit stacking and the need for the additional lanes.

Council Member Smith shared concerns with current traffic patterns.

Mr. Ramos explained that the presented plan would also accommodate future growth.

Mayor Morales asked if there were any further questions.

There were no comments.

The work session adjourned at 6:28 pm.

CALL TO ORDER

The regular meeting was called to order at 6:38 pm.

INVOCATION

The invocation was led by Pastor Jim Sussee.

FLAG SALUTE

The flag salute was led by Dr. Hernandez

PRESENTATIONS

5.1. 2015-2016 Cinco de Mayo Queen and Princess Candidates

Debbie Rojas introduced the 2015 Cinco De Mayor contestants and invited Council and staff to the pageant on April 25. She also thanked the City and John Carrillo for their support.

The Queen and Princess Cinco de Mayo pageant contestants introduced themselves.

Mayor Morales thanks the contestants and volunteers for coming and presented each of them with City of Dinuba pins.

5.2 Sunrise Rotary Spring Walk - Additional Request for Sportsplex Passes and Surplus Sporting Equipment

Fernando Munoz presented information on the Sunrise Rotary Spring Walk and requested sponsorship of the event.

Interim City Manager Meinert offered clarification on the request.

A motion was made by Vice Mayor Harness to approve the Sunrise Rotary Spring Walk sponsorship, and seconded by Council Member Smith. The motion was approved unanimously.

- AYES: Morales, Harness, Thusu, Reynosa, Smith
- NOES: None
- ABSTAIN: None
- ABSENT: None

PUBLIC COMMENT

6.1. Unscheduled Items

None

CONSENT CALENDAR

- 7.1. Approval - City Council Meeting, March 24, 2015
- 7.2. Approval – City Council and Dinuba Unified School District Work Session Meeting, March 26, 2015
- 7.3. Acceptance – Other Agency Minutes
- 7.4. Citizens Oversight Committee Draft Agenda, April 17, 2015
- 7.5. General Plan Amendment, Title 17, Ordinance 2015-01, Second Reading, Waive Reading in Full
- 7.6. Approval - 2015/2016 Senior Meal Program Agreement between the City of Dinuba and the Dinuba Unified School District
- 7.7. Non-Custody Intake Program
- 7.8. Master Development Schedule

A motion was made by Vice Mayor Harness to approve the Consent Calendar, and seconded by Council Member Smith. The motion was approved unanimously.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

WARRANT REGISTER

8.1. Warrant Register – March 27; April 3, 10, 2015

It was motioned by Vice Mayor Harness, second by Council Member Smith to approve the warrant register as presented.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

MAYOR’S MINUTE

9.1. April 2015 Safe Digging Month, Proclamation 2015-03

A motion was made by Council Member Smith to approve the Proclamation, and seconded by Council Member Reynosa. The motion was approved unanimously.

9.2. Eumsong County, Chungcheongbuk-do, Republic of Korea

Assistant City Manager Anderson shared information on the item.

A motion was made by Council Member Thusu to approve the proclamation 2015-04, and seconded by Council Member Smith. The motion was approved unanimously.

9.3. Information Sharing

Mayor Morales shared information on his attendance at the Spring Fling and Tulare County Big Brothers Big Sisters event.

COUNCIL COMMENTS

10.1. Request for Excused Absence

- a. Council Member Maribel Reynosa, March 24; March 26, 2015
- b. Council Member Mike Smith, March 24, 2015

A motion was made by Vice Mayor Harness to approve the request for excused absence for Reynosa and Smith as presented, and seconded by Council Member Thusu. The motion was approved unanimously.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

10.2. Adoption of 2015-2018 City Council Goals

Interim City Manager Meinert asked the City Council to review the goals as presented in the Council Agenda Packet. He explained that Council had the option to recategorize or amend the goals at this time. He offered suggestions for reordering. He asked the Council for their thoughts on the list as presented.

Vice Mayor Harness suggested the capital project planning be moved to the bottom and the second fire station and street improvements be moved toward the top.

Meinert explained that the items could be reordered and suggested options for reordering the capital projects. He recommended that the fiscal health of the community be made a priority with the rest of the items following.

Vice Mayor Harness asked for clarification on the prioritization.

Mayor Morales shared that he preferred Meinert's goal ordering suggestion.

Council Member Smith shared that although goals are important, changes throughout the year make them difficult to achieve.

Meinert explained that it is important to list them to take advantage of opportunities as they arise.

Council Member Reynosa suggested that numbering be removed completely and assume all goals have equal priority.

Council Member Thusu agreed that all of the goals are important but also liked the idea of ranking in each category.

Meinert asked if they should be reordered for the sake of the agenda item.

It was agreed that they be reordered for the agenda prior to adoption.

Meinert review the changes to be made to the item prior to adoption.

The items were ordered: 1, 5, 2, 4, 3 but no numbering to be included on the goals board in the Council Chambers.

The motion was made by Smith to adopt the Reordered 2015-2018 City Council Goals, seconded by Council Member Thusu and approved unanimously.

AYES:	Morales, Harness, Thusu, Reynosa, Smith
NOES:	None
ABSTAIN:	None
ABSENT:	None

10.3. Letter of Support – SB 5 (Vidak) Repeal of Hidden Gas Tax

Interim City Manager Meinert explained that Senator Vidak has requested a letter of support for his SB 5.

The motion was made by Council Member Smith to issue a letter of support for SB 5 (Vidak) Repeal of Hidden Gas Tax, seconded by Vice Mayor Harness and approved unanimously.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

10.4. Reminder – Pulling for a Cure, April 18, 2015; Entertainment Plaza, 10:00-2:00 pm

Meinert shared information on the event and requested Council attend the event.

10.5. Reminder – Veterans Memorial Wall Arrival, April 19, 2015

Meinert shared information on the Veterans Memorial Wall arrival and requested Council attend the event.

10.6. Reminder – Baseball / Softball Opening Day Ceremony, Roosevelt Park; April 25, 2015, 10:00 am

10.7. Reminder – ACS Relay for Life Event, Dinuba High School, April 25, 2015

10.8. Reminder – Spring Cleanup Event, Avenue 406; April 25, 2015, 7:00 am-3:00 pm

Meinert shared information on items 10.6. through 10.8.

Director Beltran elaborated on the Spring Clean-up event and the requirements and guidelines of participation.

10.9. Reminder - League of California Cities Meetings

- a. General Membership and Legislative Reception, Visalia Convention Center; April 16, Reception 5:30 pm / Meeting 6:30 pm;
- b. 2015 Legislative Action Day, April 29, 2015, Sacramento CA
- c. Mayors and Council Members Executive Forum, June 24-26, 2015; Monterey CA

Interim City Manager Meinert shared information about the upcoming League meetings.

10.10. Reminder – Budget and CIP Hearings May 11-12, 2015

Meinert shared information on the item.

10.11. Information Sharing

Council Member Thusu shared information about a blood drive that he attended. He also shared information on the April 11 Alta Family Health event, as well as a visit by five visitors from India who visited Dinuba City Hall and other sites around the City. He made a request to attend the May 11-12 Council meetings via Skype as he will be out of town.

Council Member Smith shared information regarding his participation in the Spring Fling event.

PUBLIC HEARING

11.1. Fiscal Year 2015-2016 Fees, Charge and Fines, Resolution 2015-19

Fiscal Analyst Solis presented information on the item and recommended that Council conduct a public hearing for the resolution.

Council Member Thusu asked for clarification on an item pertaining to noise pollution.

Finance Director Cook explained that the information has a typo that will be corrected.

Vice Mayor Harness asked if the number of fines per year is public information.

Attorney McCloskey indicated the information was available via a Public Records Request.

Mayor Morales opened the hearing.

Robert Cervantes asked for a copy of the impact fees. Clarification was given by staff. Cervantes asked for a copy of the information.

Cook explained that the information is available in the Council packet and the information was given to Mr. Cervantes.

Meinert explained that the relative impact of the increases were very minor.

Cook explained that there were no increases to anything dealing with utilities.

Cervantes suggested that the increases be tabled until public notice could be posted.

Council Member Smith explained that the information had already been posted.

No other comments were brought forward.

The hearing was closed.

It was motioned by Council Member Smith, second by Vice Mayor Harness, to adopt Resolution 2015-19.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

CITY ATTORNEY

12.1. Closed Session Conference with Legal Counsel: Public Employment, City Manager

No action.

12.2. Closed Session Conference with Legal Counsel: Existing Litigation, City of Dinuba v. Thusu

No action.

12.3. Information Sharing

None

CITY MANAGER

13.1. Dinuba High School Alternative Sites – Feedback to Dinuba Unified School Board

Interim City Manager Meinert spoke to the item and reviewed information from the joint work session in March. He explained that staff has looked at the options that were presented at the joint meeting and will prepare an opinion

letter to be sent to the School District. He further explained some of the challenges and concerns with the various proposed DUSD school site plans.

Dr. Joe Hernandez stated a point of clarification indicating that the Dinuba Vocational Center was not an option for leasing due to DSA standards.

13.2. Information Sharing

None

ENGINEERING & PLANNING SERVICES

14.1. Authorization to Initiate Formation Proceedings for Proposed Landscape and Lighting Assessment District – Parkside Village Units 2 & 3, Resolution Number 2015-18

Engineer Uota shared information on the item. He explained the necessity to form a lighting and landscaping district. He also explained how Prop 218 has affected the process of creating such districts. He explained that the cost for the election proceedings would be covered by the district once formed.

Council Member Thusu asked if the assessment is only for the district or the entire City.

Engineer Uota explained that they would be only for the presented district.

The motion was made by Council Member Smith to initiate formation Proceedings for Proposed Landscape and Lighting Assessment District – Parkside Village Units 2 & 3 and approve Resolution 2015-18, the motion was seconded by Vice Mayor Harness and approved unanimously.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

14.2. El Monte Way Widening Project Update

Engineer Uota presented information on the El Monte Way Widening Project. He explained that work on the western end of the project has begun.

14.3. Information Sharing

Engineer Uota reported that the police department facility expansion project is nearing completion.

Mayor Morales asked if there would be more public information available on the road widening project.

Engineer Uota explained that there were several resources for information on the project.

Vice Mayor Harness asked if there was any update on the project schedule.

Uota explained that the contractor has promised to produce a revised schedule update in the very near future.

Council Member Thusu complimented staff and contractors on the quick resurfacing of Road 72.

Planning Commissioner Conklin requested that the Planning Commission also receive the Avenue 416 widening project update that the City Council receives biweekly.

Discussion followed in regard to providing the Planning Commission with the update information provided to the City Council.

Interim City Manager Meinert indicated the information could be provided to the Planning Commission.

FINANCE SERVICES

15.1. Fiscal Year 2015-2016 Budget Schedule Update

Finance Director Cook presented updated information on the item. He explained that the City Manager would present the Budget Message at the April 28 Council meeting. He also shared information on budget meetings which would be taking place on May 11th and 26th (if necessary). He also shed information on budget meetings in June.

15.2. Information Sharing

Finance Director Cook shared information on the new citywide software management system.

FIRE SERVICES

16.1. Information Sharing

None

PARKS AND COMMUNITY SERVICES

17.1. Information Sharing

Director Carrillo shared information on the April 25 opening day event. He also shared information on the upcoming Cinco de Mayo festival.

POLICE SERVICES

18.1. Police Department Facility Expansion - Request for Allocation of Funds for Furnishings

Chief Popovich presented information on the item.

The motion was made by Vice Mayor Harness to approve the Police Department Facility Expansion - Request for Allocation of Funds for Furnishings, the motion was seconded by Council Member Thusu and approved unanimously.

AYES: Morales, Harness, Thusu, Reynosa, Smith

NOES: None

ABSTAIN: None

ABSENT: None

18.2. Information Sharing

Chief Popovich shared information on the safety preparations for Cinco de Mayo.

PUBLIC WORKS

19.1. Planning Commission Action, April 7, 2015

Director Beltran reported on the Planning Commission action.

19.2. LCTOP Grant Funds Exchange for City of Visalia LTF Funds

Director Beltran shared information on the item and requested authorization.

Council Member Thusu asked if there as an agreement in place with the City of Visalia.

Director Beltran indicated there was.

Council Member Thusu asked how the route was selected.

Director Beltran explained that it is developed by the City of Visalia.

The motion was made by Council Member Reynosa to authorize staff to submit a letter of intent to CalTrans for Low Carbon Transit Operations Program (LCTOP) Grant Funds Exchange for City of Visalia LTF Funds, the motion was seconded by Vice Mayor Harness and approved unanimously.

AYES: Morales, Harness, Thusu, Reynosa, Smith
NOES: None
ABSTAIN: None
ABSENT: None

19.3. Governor’s Executive Order – Drought Emergency Update

Director Beltran shared information on the item.

Council Member Smith asked for the average consumption numbers.

Director Beltran reported that the average for 2012-2013 in January, the average residential usage was 14 cf/day. In July the same customers in the same year is 30cf/day. In 2014, these numbers increased slightly. In 2014-2015, they went down to 11 in January, and 26 in July.

19.4. Information Sharing

Director Beltran shared information on the Tualre County landfill mattress disposal charges.

Meinert shared that the City anticipated a future request to assist Monson/Sultana with their water services. He will present more information as it becomes available.

CLOSED SESSION

20.1. Closed Session Conference with Legal Counsel: Public Employment, City Manager

The Council went into closed session at 8:32 pm and reconvened in open session at 10:08 pm.

20.2. Closed Session Conference with Legal Counsel: Existing Litigation, City of Dinuba v. Thusu

Council Member Thusu was not present at the discussion.

The Council went into closed session at 10:10 pm and reconvened in open session at 10:47 pm.

ADJOURNMENT

The meeting adjourned at 10:48 pm.

Emilio Morales, Mayor

ATTEST:

Daniel James, IT & Records Manager for
Linda Barkley, Deputy City Clerk



City Council Report

City Council Meeting: April 28, 2015

Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Dean K. Uota P.E., City Engineer
By: Elva Patino, Fiscal Analyst II
Ph: 559.591.5924
Email: duota@dinuba.ca.gov

Subject: Notice of Completion– Sierra Way Shoulder Stabilization Construction Project – Congestion Management and Air Quality (CMAQ) Project No. CML-5143(28)

RECOMMENDED ACTION

It is recommended that the City Council accept the subject Project as complete and authorize the City Engineer to file the Notice of Completion.

BACKGROUND

The Sierra Way Shoulder Shoulder Stabilization project was identified as a priority in the 2014-2018 City Council Goal session. In August 2012, the City received confirmation from the Department of Transportation's Local Assistance Division that this project was eligible to receive Congestion Management Air Quality (CMAQ) Federal grant funding. In July 2014, Caltrans Local Assistance approved the authorization package for Design and Construction.

In September 2014, Staff advertised the Request For Proposal (RFP) and the bid opening was scheduled for October 23, 2014. The City received nine (9) bids and the lowest responsive bidder was AJ Excavation Inc. in the amount of \$101,453.00. On November 25, 2014 Council approved Staff's recommendation to award the subject project to AJ Excavation Inc. as the lowest responsive bidder in the amount of \$101,453.00.

DISCUSSION

Construction consisted of full depth grinding and recycling of existing pavement, a new asphalt concrete overlay consisting of 11' wide travel lanes (in each direction), new 4' wide shoulders on each side of the street, signing, striping and adjusting and raising a sanitary sewer manhole. In order to complete the Project two (2) Contract Change Orders were executed (see Exhibit A), which increased the Contract amount by \$5,181.75. The total construction Contract amount for AJ Excavation Inc. was \$106,634.75. The Project was funded by CMAQ, Proposition 1B and local funds.

The final inspection of the Project was performed by the Building Official and Associate Engineer on April 2, 2015. AJ Excavation Inc. satisfactorily completed all the work per the Plans and Specifications.

AJ Excavation Inc. has received payment in full for their work on the Project with the exception of a 5% retention. Retention payment will be released 35 days after the Notice of Completion is recorded with the County Recorder's Office (see Exhibit B).

FINANCIAL IMPACT

There is no cost associated with filing the Notice of Completion.

EXHIBIT A

Change Order Summary					
Sierra Way CMAQ Shoulder Stabilization Project					
	Contract amount \$101,453.00				
CCO	Regards	Contract Price	Decrease	Increase	Updated Contract
1	Asphalt Concrete Paving & Class II Agg. Base	\$ 101,453.00		\$ 4,181.75	\$ 105,634.75
2	Raised unmarked sewer manhole	\$ 105,634.75		\$ 1,000.00	\$ 106,634.75
			\$ -	\$ 5,181.75	

RECORDING REQUESTED
AND RETURN TO:

CITY OF DINUBA
PUBLIC WORKS DEPARTMENT
405 E. EL MONTE WAY
DINUBA, CA 93618

No Fee per Government Code 6103

NOTICE OF COMPLETION

NOTICE IS HERE BY GIVEN:

1. That the City of Dinuba, a Municipal Corporation, whose address is 405 E. El Monte Way, Dinuba, California, is the owner of the real property, public works or structure hereinafter described.
2. That on the 2nd of April, 2015, a work of improvements on real property hereinafter described was completed pursuant to a Contract to which Chapter 5 of Part I of Division 5, of the Public Contract Code applies.
3. That the name of the Contractor who performed said work of improvements pursuant to said Contract with the City of Dinuba is AJ Excavation, Inc. 9662 West Kearny Blvd. Fresno, CA 93706. Surety Bond by Travelers Casualty and Surety Company of America, One Tower Square, Hartford, CT 06183.
4. That the real property or public works or structure is described as follows:

City of Dinuba
Sierra Way Shoulder Stabilization
Project No. CML 5143(028)

Construction consisted of full depth grinding and recycling of existing pavement. including 4' wide shoulders on each side of the street, new asphalt concrete overlay on existing 11' wide travel lanes (in each direction) signing and striping, adjust and rise man hole.

5. That the Nature of the owner's interest or estate is: In Fee

Dated: _____, 2015

CITY OF DINUBA
A Municipal Corporation

By _____
Dean K. Uota, P.E., City Engineer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) SS
COUNTY OF TULARE)

Subscribed and sworn to (or affirmed) before me this ____ day of _____, 2015, by Dean K. Uota, P.E., City Engineer of the City of Dinuba, a Municipal Corporation, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public in and for the County of Tulare,
State of California



City Council Report

City Council Meeting: April 28, 2015

Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Dean K. Uota P.E., City Engineer
By: Elva Patino, Fiscal Analyst II
Ph: 559.591.5924
Email: duota@dinuba.ca.gov

Subject: Notice of Completion– Road 72 Shoulder Stabilization Construction Project –
Congestion Management and Air Quality (CMAQ) Project No. CML-5143(27)

RECOMMENDED ACTION

It is recommended that the City Council accept the subject Project as complete and authorize the City Engineer to file the Notice of Completion.

BACKGROUND

The Road 72 Shoulder Shoulder Stabilization Project was identified as a priority in the 2014-2018 City Council Goals session. In August 2012, the City received confirmation from the Department of Transportation's (Caltrans) Local Assistance Division that this Project was eligible to receive Congestion Management Air Quality (CMAQ) Federal grant funding. Caltrans Local Assistance approved the authorization packages for Design and Construction respectively on May 20, 2014 and July 31, 2014.

In September 2014, Staff advertised the Notice to Bidders and the bid opening was scheduled for October 23, 2014. The City received and opened eight (8) bids and the lowest responsive bidder was RJ Berry Jr., Inc. in the amount of \$180,262.47. On November 25, 2014 Council approved Staff's recommendation to award the subject Project to RJ Berry Jr., Inc. as the lowest responsive bidder in the amount of \$180,262.47.

DISCUSSION

The Project was funded by CMAQ, Proposition 1B and local funds. Construction consisted of full depth grinding and recycling of existing pavement, adding new 4' wide shoulders on each side of the street, new asphalt concrete overlay with 12' wide travel lanes (in each direction), signing and striping, adjusting and raising a sanitary sewer manhole as well as additional paving width, which was added and executed as a Contract Change Order (see Exhibit A); this increased the Contract amount by \$50,499.48. Total construction Contract amount for RJ Berry Jr., Inc. \$230,761.95.

The final inspection of the Project was performed by the Building Official and Associate Engineer on April 23, 2015. It was determined that RJ Berry Jr., Inc. has satisfactorily completed all of the work per the Plans and Specifications.

RJ Berry Jr., Inc. has received payment in full for their work on the Project with the exception of a 5% retention. Retention payment will be released 35 days after the Notice of Completion is recorded with the County Recorder's Office (see Exhibit B).

FINANCIAL IMPACT

There is no cost associated with filing the Notice of Completion.

EXHIBIT A

Change Order Summary					
Road 72 CMAQ Shoulder Stabilization Project					
Contract amount \$180,262.47					
CCO	Regards	Contract Price	Decrease	Increase	Updated Contract
1	Grinding & Re-compact Asphalt, Street Earthwork & Excavation, asphalt Concrete (type N3/4" Max) Aggregate Base, Class 2 Pavement Markings	\$ 180,262.47		\$ 50,499.48	\$ 230,761.95
			\$ -	\$ 50,499.48	

RECORDING REQUESTED
AND RETURN TO:

CITY OF DINUBA
PUBLIC WORKS DEPARTMENT
405 E. EL MONTE WAY
DINUBA, CA 93618

No Fee per Government Code 6103

NOTICE OF COMPLETION

NOTICE IS HERE BY GIVEN:

1. That the City of Dinuba, a Municipal Corporation, whose address is 405 E. El Monte Way, Dinuba, California, is the owner of the real property, public works or structure hereinafter described.

2. That on the 23rd of April, 2015, a work of improvements on real property hereinafter described was completed pursuant to a Contract to which Chapter 5 of Part I of Division 5, of the Public Contract Code applies.

3. That the name of the Contractor who performed said work of improvements pursuant to said Contract with the City of Dinuba is RJ Berry Jr., Inc. P.O. 468, Selma, CA 93662 Surety Bond by The Ohio Casualty Insurance Company, 9450 Seward Rd, Fairfield, OH 45014

4. That the real property or public works or structure is described as follows:

**City of Dinuba
Road 72 Shoulder Stabilization
Project No. CML 5143(027)**

Construction consisted of full depth grinding and recycling of existing pavement, adding 4' wide shoulders on each side of the street, new asphalt concrete overlay on 12' wide travel lanes, signing and striping, adjust and raise manhole.

5. That the Nature of the owner's interest or estate is: In Fee

Dated: _____, 2015

CITY OF DINUBA
A Municipal Corporation

By _____
Dean K. Uota, P.E., City Engineer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) SS
COUNTY OF TULARE)

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 2015, by Dean K. Uota, P.E., City Engineer of the City of Dinuba, a Municipal Corporation, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public in and for the County of Tulare,
State of California



City Council Report

City Council Meeting: April 28, 2014
Department: Public Works Services

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
By: Elva Patino, Fiscal Analyst II
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Impact Fees Adjustment, Set a Public Hearing for May 12, 2015

RECOMMENDED ACTION

It is recommended that the City Council set a public hearing for May 12, 2015 to take testimony regarding proposed adjustments to the City's Impact Fees (i.e. System Development Charges) as a result of an Impact Fee Study performed by Pacific Municipal Consultants (PMC).

BACKGROUND

On December 13, 2005 the City adjusted the methodology used to calculate its Impact Fees. This adjusted methodology was based on an internal review of various facility/infrastructure master plans. The revised methodology resulted in a revised fee schedule that was adopted by the City Council on the aforementioned date. The fee schedule adopted in 2005 is the fee schedule the City continues to use today.

The City's 2005 Impact Fee Report was completed almost 10 years ago and was based on the growth assumptions presented in the 1997 General Plan Update. Given Dinuba's extensive growth from 2005-2008 and the adoption of a new General Plan Update in September of 2008, it was necessary to reassess the existing fee structure.

DISCUSSION

On January 14, 2014 the City Council awarded a professional services contract to PMC to develop a structured fee schedule that would update the City's Impact Fees. This update would ensure that the City is collecting adequate funding to support the infrastructure needs of new residential, commercial, and industrial growth. Impact Fee revenue cannot be used on repair or maintenance projects. Qualifying projects must increase the capacity of existing infrastructure or be used to construct new facilities.

PMC prepared a comprehensive impact fee study that included a thorough analysis of our most recent adopted infrastructure Master Plans and that accounted for updated growth assumptions. An inadequate fee structure can have detrimental effects on City services and economic development. Among other things, infrastructure deficiencies can create traffic congestion, water pressure and/or

water capacity issues, and sanitary sewer capacity issues. If the City does not have the capacity to expand existing or build new facilities, new development (industrial, commercial, residential) would have to be turned away and as a result, job creation and economic development could be adversely impacted.

Staff requests that the City Council set a public hearing for May 12, 2015 to accept public comments regarding the proposed adjustments to the City's Impact Fees. The public Hearing will be published in the April 30, 2015 edition of the Dinuba Sentinel.

FINANCIAL IMPACT

The cost to advertise the subject public notice is approximately \$350. This expense will be paid for with local operating funds.



City Council Report

City Council Meeting: April 28, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Acting City Manager
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY THUONG C. DANG

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 6, 2015, a claim was filed against the City of Dinuba by Thuong C. Dang. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges that from December 2014 to now his business suffered damage and loss due to the ongoing construction on El Monte Way, Dinuba, California.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



City Council Report

City Council Meeting: April 28, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Acting City Manager
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY ELIZENDA CHAVARRIA

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 7, 2015, a claim was filed against the City of Dinuba by Elizenda Chavarria. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges the wrongful death of her son Elijah Villarreal on October 19, 2014 in and about the City's streets next to or about 775 Dumpling Avenue, Dinuba, CA.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



City Council Report

City Council Meeting: April 28, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Acting City Manager
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY JUAN VILLARREAL

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 7, 2015, a claim was filed against the City of Dinuba by Juan Villarreal. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges the wrongful death of his son Elijah Villarreal on October 19, 2014 in and about the City's streets next to or about 775 Dumpling Avenue, Dinuba, CA.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



City Council Report

City Council Meeting: April 28, 2015
Department: City Manager's Office

To: Honorable Mayor and City Council

From: Jayne Anderson, Acting City Manager
By: Meri Trevino, Human Resources Technician II
Ph: 559.591.5900
Email: mtrevino@dinuba.ca.gov

Subject: CLAIM FOR CONSIDERATION BY ESTATE OF ELIJAH VILLARREAL

RECOMMENDED ACTION

It is recommended that Council reject this claim.

BACKGROUND

On April 7, 2015, a claim was filed against the City of Dinuba by the estate of Elijah Villarreal. The City's claims adjuster, A.I.M.S., has reviewed this claim and recommends rejection of this claim by the Dinuba City Council.

DISCUSSION

The claimant alleges the wrongful death of Elijah Villarreal on October 19, 2014 in and about the City's streets next to or about 775 Dumpling Avenue, Dinuba, CA.

Our claims adjuster has reviewed this case and recommends Council reject this claim in order to start the six month Statute of Limitations and allow the maximum flexibility under state law to further investigate and resolve this issue.

FINANCIAL IMPACT

There is no financial impact associated with this action.



Accounts Payable Invoice Report

Payment Date Range 04/12/15 - 04/17/15
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 385 - 4 Creeks, Inc.									
7225	Kamm & Green Traffic Analysis	Paid by Check #3300		03/13/2015	04/17/2015	04/17/2015		04/17/2015	2,805.55
									\$2,805.55
Vendor 385 - 4 Creeks, Inc. Totals							Invoices	1	
Vendor 890 - A.J. Excavation									
2015-157	AJ Excavation Sierra Way Project	Paid by Check #3302		03/31/2015	04/17/2015	04/17/2015		04/17/2015	101,303.01
2015-160	aj excavation sierra way shoulder project	Paid by Check #3301		04/02/2015	04/17/2015	04/17/2015		04/17/2015	5,331.74
									\$106,634.75
Vendor 890 - A.J. Excavation Totals							Invoices	2	
Vendor 348 - Administrative Solutions, Inc.									
79632	Section 125 April 2015	Paid by Check #3303		04/07/2015	04/17/2015	04/17/2015		04/17/2015	192.00
									\$192.00
Vendor 348 - Administrative Solutions, Inc. Totals							Invoices	1	
Vendor 48 - ADT Security Services									
S333113025	Cust No. 3451478	Paid by Check #3304		05/01/2015	04/17/2015	04/17/2015		04/17/2015	109.59
S333597197	Security Services 5/1-7/31	Paid by Check #3304		05/01/2015	04/17/2015	04/17/2015	04/10/2015	04/17/2015	118.59
S333597200	Cust No. 3447337	Paid by Check #3304		05/01/2015	04/17/2015	04/17/2015		04/17/2015	144.96
									\$373.14
Vendor 48 - ADT Security Services Totals							Invoices	3	
Vendor 263 - Advantek Benefit Administrators									
4/3/15	4/3/15 Funding request	Paid by Check #3305		04/03/2015	04/17/2015	04/17/2015		04/17/2015	26,505.92
									\$26,505.92
Vendor 263 - Advantek Benefit Administrators Totals							Invoices	1	
Vendor 393 - Airgas NCN									
9926242990	Supplies	Paid by Check #3306		03/31/2015	04/17/2015	04/17/2015		04/17/2015	182.28
									\$182.28
Vendor 393 - Airgas NCN Totals							Invoices	1	
Vendor 66 - Alta Pump Company									
13549	Well #15 Job Card# 4404A	Paid by Check #3307		03/24/2015	04/17/2015	04/17/2015		04/17/2015	2,257.73
									\$2,257.73
Vendor 66 - Alta Pump Company Totals							Invoices	1	
Vendor 878 - American Cancer Society									
2015 Pulling Reg	2015 Pulling For A Cure Registration Dinuba Diva's	Paid by Check #3308		04/14/2015	04/17/2015	04/17/2015		04/17/2015	200.00
									\$200.00
Vendor 878 - American Cancer Society Totals							Invoices	1	
Vendor 13 - Ameripride Valley Uniform Service									
1501347578	Bath towels, mats, and blankets	Paid by Check #3309		04/10/2015	04/17/2015	04/17/2015		04/17/2015	63.96
1501347579	mos, mats, and bag stand	Paid by Check #3309		04/10/2015	04/17/2015	04/17/2015		04/17/2015	33.82
1501347590	Professional Services	Paid by Check #3309		04/10/2015	04/17/2015	04/17/2015		04/17/2015	52.09
									\$149.87
Vendor 13 - Ameripride Valley Uniform Service Totals							Invoices	3	



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Vendor 556 - Anderson, Jayne								
Rohnert Park Con	City Clerk Annual Conference	Paid by Check #3310	04/03/2015	04/17/2015	04/17/2015	04/17/2015		106.00
		Vendor 556 - Anderson, Jayne Totals			Invoices	1		\$106.00
Vendor 351 - Anthem Blue Cross								
141A75193 4/1/15	Contractual	Paid by Check #3313	04/01/2015	04/17/2015	04/17/2015	04/17/2015		315.72
212M79876 4/1/15	Contractual	Paid by Check #3312	04/01/2015	04/17/2015	04/17/2015	04/17/2015		262.74
680A72915 4/1/15	Contractual	Paid by Check #3311	04/01/2015	04/17/2015	04/17/2015	04/17/2015		396.08
		Vendor 351 - Anthem Blue Cross Totals			Invoices	3		\$974.54
Vendor 530 - Aqua Natural Solutions								
2299	Microbe Lift & Sludge Away	Paid by Check #3314	04/06/2015	04/17/2015	04/17/2015	04/17/2015		2,269.48
		Vendor 530 - Aqua Natural Solutions Totals			Invoices	1		\$2,269.48
Vendor 17 - AT&T								
55959606493/26	Telephone	Paid by Check #3315	03/26/2015	04/17/2015	04/17/2015	04/17/2015		164.34
25012719614/1	Telephone	Paid by Check #3315	04/01/2015	04/17/2015	04/17/2015	04/17/2015		72.42
2343411934 4/2	Telephone	Paid by Check #3316	04/02/2015	04/17/2015	04/17/2015	04/17/2015		67.97
		Vendor 17 - AT&T Totals			Invoices	3		\$304.73
Vendor 754 - Axces Industrial								
11174	Acct# 2070	Paid by Check #3317	03/20/2015	04/17/2015	04/17/2015	04/17/2015		430.00
		Vendor 754 - Axces Industrial Totals			Invoices	1		\$430.00
Vendor 40 - Richard Leroy Barkley								
May 2015	Uruapan Warehouse Lease Payment	Paid by Check #3318	04/09/2015	04/17/2015	04/17/2015	04/17/2015		2,500.00
		Vendor 40 - Richard Leroy Barkley Totals			Invoices	1		\$2,500.00
Vendor 376 - BCS Consulting								
20157	Professional Services	Paid by Check #3319	02/09/2015	04/17/2015	04/17/2015	04/17/2015		1,946.93
20164	Time sheet conversion	Paid by Check #3319	04/02/2015	04/17/2015	04/17/2015	04/17/2015		3,400.00
		Vendor 376 - BCS Consulting Totals			Invoices	2		\$5,346.93
Vendor 116 - BSK Analytical Laboratories								
A504326	Dinub5921	Paid by Check #3320	03/01/2015	04/17/2015	04/17/2015	04/17/2015		331.00
A506001	Dinub5921	Paid by Check #3320	03/24/2015	04/17/2015	04/17/2015	04/17/2015		318.00
		Vendor 116 - BSK Analytical Laboratories Totals			Invoices	2		\$649.00
Vendor 103 - BSN Sports								
96793781	Youth Sports orange paint	Paid by Check #3321	03/23/2015	04/17/2015	04/17/2015	03/30/2015	04/17/2015	468.70
96819157	Youth Sports white paint	Paid by Check #3321	03/31/2015	04/17/2015	04/17/2015	04/06/2015	04/17/2015	631.57
		Vendor 103 - BSN Sports Totals			Invoices	2		\$1,100.27



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Vendor 74 - Buddy's Trophies & Advertising Spec.									
18945	Trophy-Marina Chaidez-Basketball	Paid by Check #3322	04/02/2015	04/17/2015	04/17/2015	04/13/2015	04/17/2015	12.64	
Vendor 74 - Buddy's Trophies & Advertising Spec. Totals							Invoices	1	<u>\$12.64</u>
Vendor 381 - Cen Cal Distributing Inc.									
103931	Food & Beverages	Paid by Check #3323	03/01/2015	04/17/2015	04/17/2015		04/17/2015	12.00	
103932	Food & Beverages	Paid by Check #3323	03/09/2015	04/17/2015	04/17/2015		04/17/2015	60.00	
105562	Food & Beverages	Paid by Check #3323	03/30/2015	04/17/2015	04/17/2015		04/17/2015	90.00	
Vendor 381 - Cen Cal Distributing Inc. Totals							Invoices	3	<u>\$162.00</u>
Vendor 28 - Central Valley Business Forms									
189089	yard sale permits	Paid by Check #3324	03/16/2015	04/17/2015	04/17/2015		04/17/2015	256.13	
Vendor 28 - Central Valley Business Forms Totals							Invoices	1	<u>\$256.13</u>
Vendor 44 - Central Valley Lock & Safe									
45178	Replaced door closer at substation	Paid by Check #3325	04/07/2015	04/17/2015	04/17/2015		04/17/2015	451.01	
Vendor 44 - Central Valley Lock & Safe Totals							Invoices	1	<u>\$451.01</u>
Vendor 75 - Central Valley Testing Inc									
2015-0575	CVT Road 72	Paid by Check #3326	03/30/2015	04/17/2015	04/17/2015		04/17/2015	385.00	
Vendor 75 - Central Valley Testing Inc Totals							Invoices	1	<u>\$385.00</u>
Vendor 239 - City of Fresno									
RTC0001570	Perishable Skills - J. Ayala	Paid by Check #3327	04/03/2015	04/17/2015	04/17/2015		04/17/2015	244.00	
RTC0001571	Perishable Skills - D. Hernandez	Paid by Check #3328	04/03/2015	04/17/2015	04/17/2015		04/17/2015	244.00	
RTC0001572	Perishable Skills - G. Loreda	Paid by Check #3328	04/03/2015	04/17/2015	04/17/2015		04/17/2015	244.00	
RTC0001575	Driver Training EVOG PIT-M. Nunez and J. Jobe	Paid by Check #3328	04/06/2015	04/17/2015	04/17/2015		04/17/2015	328.00	
Vendor 239 - City of Fresno Totals							Invoices	4	<u>\$1,060.00</u>
Vendor 240 - Clean Cut Landscape									
10728A	March 2015	Paid by Check #3329	03/31/2015	04/17/2015	04/17/2015		04/17/2015	16,483.13	
Vendor 240 - Clean Cut Landscape Totals							Invoices	1	<u>\$16,483.13</u>
Vendor 238 - Clyde Stevenson Electrical									
M14545	April 2015	Paid by Check #3330	04/01/2015	04/17/2015	04/17/2015		04/17/2015	35.00	
Vendor 238 - Clyde Stevenson Electrical Totals							Invoices	1	<u>\$35.00</u>
Vendor 170 - Comcast									
0136611 032615	Cable for Chief and Lt's offices	Paid by Check #3331	03/26/2015	04/17/2015	04/17/2015		04/17/2015	32.07	
0135597 4/2/15	Communications	Paid by Check #3331	04/02/2015	04/17/2015	04/17/2015		04/17/2015	254.99	
0160181 4/7/15	Communications	Paid by Check #3331	04/07/2015	04/17/2015	04/17/2015		04/17/2015	138.43	
Vendor 170 - Comcast Totals							Invoices	3	<u>\$425.49</u>



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Vendor 870 - Cornerstone Communications and Public Relations								
10054	Public Relations Services	Paid by Check #3332	03/02/2015	04/17/2015	04/17/2015	04/17/2015	600.00	
Vendor 870 - Cornerstone Communications and Public Relations Totals						Invoices	1	\$600.00
Vendor 435 - Del Bosque Upholstery								
3807-12	E-32 Seat Repair	Paid by Check #3333	03/20/2015	04/17/2015	04/17/2015	04/17/2015	85.00	
Vendor 435 - Del Bosque Upholstery Totals						Invoices	1	\$85.00
Vendor 85 - Dinuba Lions Club								
April 2015	Dues & Subscriptions	Paid by Check #3334	04/16/2015	04/17/2015	04/17/2015	04/17/2015	141.00	
Vendor 85 - Dinuba Lions Club Totals						Invoices	1	\$141.00
Vendor 4 - Dinuba Lumber Company								
10571302	Building Maintenance & Supplies	Paid by Check #3335	03/02/2015	04/17/2015	04/17/2015	04/17/2015	27.38	
10571308	Building Maintenance & Supplies	Paid by Check #3335	03/02/2015	04/17/2015	04/17/2015	04/17/2015	13.18	
10571309	Building Maintenance & Supplies	Paid by Check #3335	03/02/2015	04/17/2015	04/17/2015	04/17/2015	(4.10)	
10571310	Building Maintenance & Supplies	Paid by Check #3335	03/02/2015	04/17/2015	04/17/2015	04/17/2015	7.81	
10571342	Building Maintenance & Supplies	Paid by Check #3335	03/02/2015	04/17/2015	04/17/2015	04/17/2015	17.68	
10571368	Building Maintenance & Supplies	Paid by Check #3335	03/02/2015	04/17/2015	04/17/2015	04/17/2015	36.88	
10571449	Building Maintenance & Supplies	Paid by Check #3335	03/03/2015	04/17/2015	04/17/2015	04/17/2015	23.71	
10571457	Building Maintenance & Supplies	Paid by Check #3335	03/03/2015	04/17/2015	04/17/2015	04/17/2015	4.00	
10571459	Building Maintenance & Supplies	Paid by Check #3335	03/03/2015	04/17/2015	04/17/2015	04/17/2015	7.60	
10571473	Building Maintenance & Supplies	Paid by Check #3335	03/03/2015	04/17/2015	04/17/2015	04/17/2015	19.50	
10571474	Building Maintenance & Supplies	Paid by Check #3335	03/03/2015	04/17/2015	04/17/2015	04/17/2015	23.32	
10571582	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	13.68	
10571601	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	3.41	
10571602	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	5.67	
10571603	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	201.12	
10571623	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	4.59	
10571632	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	8.61	
10571661	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	6.35	
10571696	Building Maintenance & Supplies	Paid by Check #3335	03/04/2015	04/17/2015	04/17/2015	04/17/2015	23.48	
10571723	Building Maintenance & Supplies	Paid by Check #3335	03/05/2015	04/17/2015	04/17/2015	04/17/2015	35.21	
10571788	Building Maintenance & Supplies	Paid by Check #3335	03/05/2015	04/17/2015	04/17/2015	04/17/2015	28.61	
10571800	Building Maintenance & Supplies	Paid by Check #3335	03/05/2015	04/17/2015	04/17/2015	04/17/2015	7.11	
10571809	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	121.33	
10571812	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	11.33	
10571831	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	44.04	
10571835	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	2.73	
10571842	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	33.34	
10571851	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	2.73	
10571881	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	8.75	



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10571907	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	97.86
10571925	Building Maintenance & Supplies	Paid by Check #3335	03/06/2015	04/17/2015	04/17/2015	04/17/2015	15.34
10571958	Building Maintenance & Supplies	Paid by Check #3335	03/07/2015	04/17/2015	04/17/2015	04/17/2015	11.69
10571960	Building Maintenance & Supplies	Paid by Check #3335	03/07/2015	04/17/2015	04/17/2015	04/17/2015	8.80
10572095	Building Maintenance & Supplies	Paid by Check #3335	03/09/2015	04/17/2015	04/17/2015	04/17/2015	31.56
10572176	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	13.04
10572177	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	8.79
10572190	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	8.31
10572192	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	14.17
10572195	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	41.05
10572210	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	88.08
10572219	Building Maintenance & Supplies	Paid by Check #3335	03/10/2015	04/17/2015	04/17/2015	04/17/2015	3.71
10572275	Building Maintenance & Supplies	Paid by Check #3335	03/11/2015	04/17/2015	04/17/2015	04/17/2015	9.09
10572276	Building Maintenance & Supplies	Paid by Check #3335	03/11/2015	04/17/2015	04/17/2015	04/17/2015	93.53
10572301	Building Maintenance & Supplies	Paid by Check #3335	03/11/2015	04/17/2015	04/17/2015	04/17/2015	4.39
10572308	Building Maintenance & Supplies	Paid by Check #3335	03/11/2015	04/17/2015	04/17/2015	04/17/2015	14.57
10572425	Building Maintenance & Supplies	Paid by Check #3335	03/12/2015	04/17/2015	04/17/2015	04/17/2015	8.08
10572457	Building Maintenance & Supplies	Paid by Check #3335	03/12/2015	04/17/2015	04/17/2015	04/17/2015	(14.57)
10572489	Building Maintenance & Supplies	Paid by Check #3335	03/12/2015	04/17/2015	04/17/2015	04/17/2015	4.57
10572497	Building Maintenance & Supplies	Paid by Check #3335	03/12/2015	04/17/2015	04/17/2015	04/17/2015	22.60
10572546	Building Maintenance & Supplies	Paid by Check #3335	03/13/2015	04/17/2015	04/17/2015	04/17/2015	93.53
10572557	Building Maintenance & Supplies	Paid by Check #3335	03/13/2015	04/17/2015	04/17/2015	04/17/2015	14.66
10572582	Building Maintenance & Supplies	Paid by Check #3335	03/13/2015	04/17/2015	04/17/2015	04/17/2015	23.04
10572640	Building Maintenance & Supplies	Paid by Check #3335	03/13/2015	04/17/2015	04/17/2015	04/17/2015	24.46
10572658	Building Maintenance & Supplies	Paid by Check #3335	03/13/2015	04/17/2015	04/17/2015	04/17/2015	332.76
10572829	Building Maintenance & Supplies	Paid by Check #3335	03/16/2015	04/17/2015	04/17/2015	04/17/2015	63.96
10572869	Building Maintenance & Supplies	Paid by Check #3335	03/16/2015	04/17/2015	04/17/2015	04/17/2015	7.81
10572876	Building Maintenance & Supplies	Paid by Check #3335	03/16/2015	04/17/2015	04/17/2015	04/17/2015	50.37
10572881	Building Maintenance & Supplies	Paid by Check #3335	03/16/2015	04/17/2015	04/17/2015	04/17/2015	27.32
10572970	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	3.41
10572972	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	62.79
10572981	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	11.03
10572996	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	1.57
10572997	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	10.20
10573002	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	3.09
10573015	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	10.26
10573061	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	18.15
10573075	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	9.77
10573080	Building Maintenance & Supplies	Paid by Check #3335	03/17/2015	04/17/2015	04/17/2015	04/17/2015	9.78
10573145	Building Maintenance & Supplies	Paid by Check #3335	03/18/2015	04/17/2015	04/17/2015	04/17/2015	47.71
10573156	Building Maintenance & Supplies	Paid by Check #3335	03/18/2015	04/17/2015	04/17/2015	04/17/2015	61.38
10573183	Building Maintenance & Supplies	Paid by Check #3335	03/18/2015	04/17/2015	04/17/2015	04/17/2015	27.43



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10573190	Building Maintenance & Supplies	Paid by Check #3335	03/18/2015	04/17/2015	04/17/2015	04/17/2015	5.86
10573229	Building Maintenance & Supplies	Paid by Check #3335	03/18/2015	04/17/2015	04/17/2015	04/17/2015	21.50
10573260	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	32.61
10573283	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	17.57
10573290	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	9.77
10573306	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	35.16
10573334	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	23.24
10573345	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	36.88
10573358	Building Maintenance & Supplies	Paid by Check #3335	03/19/2015	04/17/2015	04/17/2015	04/17/2015	73.55
10573388	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	65.25
10573389	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	21.52
10573395	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	7.13
10573402	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	51.83
10573449	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	41.10
10573452	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	2.88
10573477	Building Maintenance & Supplies	Paid by Check #3335	03/20/2015	04/17/2015	04/17/2015	04/17/2015	30.58
10573612	Building Maintenance & Supplies	Paid by Check #3335	03/22/2015	04/17/2015	04/17/2015	04/17/2015	17.40
10573648	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	3.02
10573654	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	22.96
10573684	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	12.15
10573698	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	36.95
10573706	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	42.25
10573712	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	28.58
10573716	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	11.22
10573719	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	43.04
10573771	Building Maintenance & Supplies	Paid by Check #3335	03/23/2015	04/17/2015	04/17/2015	04/17/2015	72.41
10573807	Building Maintenance & Supplies	Paid by Check #3335	03/24/2015	04/17/2015	04/17/2015	04/17/2015	27.77
10573813	Building Maintenance & Supplies	Paid by Check #3335	03/24/2015	04/17/2015	04/17/2015	04/17/2015	15.65
10573871	Building Maintenance & Supplies	Paid by Check #3335	03/24/2015	04/17/2015	04/17/2015	04/17/2015	11.33
10573875	Building Maintenance & Supplies	Paid by Check #3335	03/24/2015	04/17/2015	04/17/2015	04/17/2015	14.64
10573889	Building Maintenance & Supplies	Paid by Check #3335	03/24/2015	04/17/2015	04/17/2015	04/17/2015	9.59
10573891	Building Maintenance & Supplies	Paid by Check #3335	03/24/2015	04/17/2015	04/17/2015	04/17/2015	15.75
10573969	Building Maintenance & Supplies	Paid by Check #3335	03/25/2015	04/17/2015	04/17/2015	04/17/2015	41.52
10573992	Building Maintenance & Supplies	Paid by Check #3335	03/25/2015	04/17/2015	04/17/2015	04/17/2015	.65
10574008	Building Maintenance & Supplies	Paid by Check #3335	03/25/2015	04/17/2015	04/17/2015	04/17/2015	3.68
10574146	Building Maintenance & Supplies	Paid by Check #3335	03/25/2015	04/17/2015	04/17/2015	04/17/2015	37.18
10574121	Building Maintenance & Supplies	Paid by Check #3335	03/26/2015	04/17/2015	04/17/2015	04/17/2015	17.60
10574187	Building Maintenance & Supplies	Paid by Check #3335	03/26/2015	04/17/2015	04/17/2015	04/17/2015	27.71
10574189	Building Maintenance & Supplies	Paid by Check #3335	03/26/2015	04/17/2015	04/17/2015	04/17/2015	12.40
10574282	Building Maintenance & Supplies	Paid by Check #3335	03/27/2015	04/17/2015	04/17/2015	04/17/2015	32.93
10574338	Building Maintenance & Supplies	Paid by Check #3335	03/27/2015	04/17/2015	04/17/2015	04/17/2015	13.94
10574345	Building Maintenance & Supplies	Paid by Check #3335	03/27/2015	04/17/2015	04/17/2015	04/17/2015	97.86



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Vendor 4 - Dinuba Lumber Company

10574358	Building Maintenance & Supplies	Paid by Check #3335	03/27/2015	04/17/2015	04/17/2015	04/17/2015	19.52
10574360	Building Maintenance & Supplies	Paid by Check #3335	03/27/2015	04/17/2015	04/17/2015	04/17/2015	11.71
10574392	Building Maintenance & Supplies	Paid by Check #3335	03/28/2015	04/17/2015	04/17/2015	04/17/2015	13.26
10574550	Building Maintenance & Supplies	Paid by Check #3335	03/30/2015	04/17/2015	04/17/2015	04/17/2015	11.72
10574590	Building Maintenance & Supplies	Paid by Check #3335	03/30/2015	04/17/2015	04/17/2015	04/17/2015	2.52
10574627	Building Maintenance & Supplies	Paid by Check #3335	03/30/2015	04/17/2015	04/17/2015	04/17/2015	11.61
10574632	Building Maintenance & Supplies	Paid by Check #3335	03/30/2015	04/17/2015	04/17/2015	04/17/2015	4.26
10574645	Building Maintenance & Supplies	Paid by Check #3335	03/30/2015	04/17/2015	04/17/2015	04/17/2015	8.18
10574679	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	5.86
10574685	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	30.30
10574700	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	32.28
10574703	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	57.09
10574719	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	23.81
10574727	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	7.82
10574728	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	10.43
10574758	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	36.98
10574771	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	3.86
10574783	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	102.31
10574784	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	(18.12)
10574785	Building Maintenance & Supplies	Paid by Check #3335	03/31/2015	04/17/2015	04/17/2015	04/17/2015	13.44

Vendor **4 - Dinuba Lumber Company** Totals Invoices 133 \$3,673.64

Vendor 41 - Dinuba Senior Citizen Inc.

March 15	Credit Senior lunches	Paid by Check #3336	04/16/2015	04/17/2015	04/17/2015	04/17/2015	(906.00)
May 2015	Stipends	Paid by Check #3336	04/16/2015	04/17/2015	04/17/2015	04/17/2015	3,083.33

Vendor **41 - Dinuba Senior Citizen Inc.** Totals Invoices 2 \$2,177.33

Vendor 308 - Dinuba Sunrise Rotary

1919	dinuba sunrise Rotary dean uota	Paid by Check #3337	03/31/2015	04/17/2015	04/17/2015	04/17/2015	50.00
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Vendor **308 - Dinuba Sunrise Rotary** Totals Invoices 1 \$50.00

Vendor 341 - Dinuba Tires LLC

45855	City of Dinuba	Paid by Check #3338	04/13/2015	04/17/2015	04/17/2015	04/17/2015	95.00
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Vendor **341 - Dinuba Tires LLC** Totals Invoices 1 \$95.00

Vendor 231 - Drumright's Office Supply

1031250-001	office supplies	Paid by Check #3339	03/25/2015	04/17/2015	04/17/2015	04/17/2015	174.70
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Vendor **231 - Drumright's Office Supply** Totals Invoices 1 \$174.70

Vendor 407 - Ed's Custom Collision Center

6074	BUS 11	Paid by Check #3340	04/08/2015	04/17/2015	04/17/2015	04/17/2015	625.00
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Vendor **407 - Ed's Custom Collision Center** Totals Invoices 1 \$625.00



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Vendor 309 - Elbert Distributing								
5906703	21-CTYDIN	Paid by Check #3341	04/07/2015	04/17/2015	04/17/2015	04/17/2015		1,458.06
		Vendor 309 - Elbert Distributing Totals			Invoices	1		<u>\$1,458.06</u>
Vendor 23 - Entenmann-Rovin Co.								
0107460-IN	Badges	Paid by Check #3342	04/08/2015	04/17/2015	04/17/2015	04/17/2015		782.44
		Vendor 23 - Entenmann-Rovin Co. Totals			Invoices	1		<u>\$782.44</u>
Vendor 36 - Ewing Irrigation Products								
9437323	Crawford Strip -Irrigation Repair & Maint	Paid by Check #3343	03/31/2015	04/17/2015	04/17/2015	04/03/2015	04/17/2015	45.92
		Vendor 36 - Ewing Irrigation Products Totals			Invoices	1		<u>\$45.92</u>
Vendor 892 - Fair Housing Council of Central California								
R Ramirez	Annual Fair Housing Conference	Paid by Check #3344	04/13/2015	04/17/2015	04/17/2015	04/17/2015		50.00
		Vendor 892 - Fair Housing Council of Central California Totals			Invoices	1		<u>\$50.00</u>
Vendor 235 - Ferguson Enterprises, Inc.								
1072933	Cust No. 415702	Paid by Check #3345	03/23/2015	04/17/2015	04/17/2015	04/17/2015		1,051.86
1073144	Cust No. 415702	Paid by Check #3345	03/26/2015	04/17/2015	04/17/2015	04/17/2015		824.25
1072079	Cust No. 415702	Paid by Check #3345	03/30/2015	04/17/2015	04/17/2015	04/17/2015		125.61
1074465	Cust No. 415702	Paid by Check #3345	03/30/2015	04/17/2015	04/17/2015	04/17/2015		2,022.22
		Vendor 235 - Ferguson Enterprises, Inc. Totals			Invoices	4		<u>\$4,023.94</u>
Vendor 98 - FGL Environmental								
540634A	Acct# 4014465	Paid by Check #3346	03/18/2015	04/17/2015	04/17/2015	04/17/2015		547.00
540865A	Acct# 4014465	Paid by Check #3346	04/02/2015	04/17/2015	04/17/2015	04/17/2015		373.00
		Vendor 98 - FGL Environmental Totals			Invoices	2		<u>\$920.00</u>
Vendor 406 - Fred's Plumbing								
15.0236	Brandon	Paid by Check #3347	03/26/2015	04/17/2015	04/17/2015	04/17/2015		21.70
15.0237	Toilet parts	Paid by Check #3347	03/27/2015	04/17/2015	04/17/2015	04/13/2015	04/17/2015	71.60
		Vendor 406 - Fred's Plumbing Totals			Invoices	2		<u>\$93.30</u>
Vendor 825 - G & K Services, Co.								
1258101187	Fire Dept Office	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		18.00
1258101188	Fire Dept	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		84.81
1258101189	City Hall	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		34.86
1258101190	Parks	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		65.36
1258101191	PW Facility	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		53.68
1258101192	Fleet maintenance	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		135.95
1258101193	Transit	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		53.40
1258101195	Vocational Center	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		32.36
1258101196	Wastewater	Paid by Check #3348	03/05/2015	04/17/2015	04/17/2015	04/17/2015		72.77



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Vendor 825 - G & K Services, Co.

1258103802	Fire Dept	Paid by Check #3348	03/12/2015	04/17/2015	04/17/2015	04/17/2015	84.81
1258103803	City Hall	Paid by Check #3348	03/12/2015	04/17/2015	04/17/2015	04/17/2015	34.86
1258103804	Parks	Paid by Check #3348	03/12/2015	04/17/2015	04/17/2015	04/17/2015	71.60
1258103805	PW Facility	Paid by Check #3348	03/12/2015	04/17/2015	04/17/2015	04/17/2015	53.68
1258103806	Fleet maintenance	Paid by Check #3348	03/12/2015	04/17/2015	04/17/2015	04/17/2015	136.48
1258103808	Wastewater	Paid by Check #3348	03/12/2015	04/17/2015	04/17/2015	04/17/2015	72.77
1258106365	Fire Dept Office	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	18.00
1258106366	Fire Dept	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	84.81
1258106367	City Hall	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	34.86
1258106368	Parks	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	71.60
1258106369	PW Facility	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	53.68
1258106370	Fleet maintenance	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	136.48
1258106371	Transit	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	53.40
1258106373	Vocational Center	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	32.36
1258106374	Wastewater	Paid by Check #3348	03/19/2015	04/17/2015	04/17/2015	04/17/2015	72.77
1258108970	Fire Dept	Paid by Check #3348	03/26/2015	04/17/2015	04/17/2015	04/17/2015	84.81
1258108971	City Hall	Paid by Check #3348	03/26/2015	04/17/2015	04/17/2015	04/17/2015	34.86
1258108972	Parks	Paid by Check #3348	03/26/2015	04/17/2015	04/17/2015	04/17/2015	71.60
1258108973	PW Facility	Paid by Check #3348	03/26/2015	04/17/2015	04/17/2015	04/17/2015	53.68
1258108974	Fleet maintenance	Paid by Check #3348	03/26/2015	04/17/2015	04/17/2015	04/17/2015	136.48
1258108976	Wastewater	Paid by Check #3348	03/26/2015	04/17/2015	04/17/2015	04/17/2015	72.77

Vendor **825 - G & K Services, Co.** Totals Invoices 30 \$2,017.55

Vendor 18 - The Gas Company

15571580420 4/9	Utilities	Paid by Check #3349	04/09/2015	04/17/2015	04/17/2015	04/17/2015	36.04
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Vendor **18 - The Gas Company** Totals Invoices 1 \$36.04

Vendor 712 - Golden State Overnight

2790974	Communications	Paid by Check #3350	03/31/2015	04/17/2015	04/17/2015	04/17/2015	39.13
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Vendor **712 - Golden State Overnight** Totals Invoices 1 \$39.13

Vendor 242 - Green Box Rentals, Inc.

32939	Rec Center Storage Container-April	Paid by Check #3351	04/07/2015	04/17/2015	04/17/2015	04/13/2015	04/17/2015	70.69
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Vendor **242 - Green Box Rentals, Inc.** Totals Invoices 1 \$70.69

Vendor 379 - Guardian EMS Products

5590540	Supplies	Paid by Check #3352	04/06/2015	04/17/2015	04/17/2015	04/17/2015	130.29
5590781	Supplies	Paid by Check #3352	04/07/2015	04/17/2015	04/17/2015	04/17/2015	124.71
5591084	Supplies	Paid by Check #3352	04/08/2015	04/17/2015	04/17/2015	04/17/2015	144.43

Vendor **379 - Guardian EMS Products** Totals Invoices 3 \$399.43



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Vendor 886 - H & H Auto Sales and Repairs 032575 City of Dinuba	Paid by Check #3353	04/10/2015	04/17/2015	04/17/2015	04/17/2015	40.00
	Vendor 886 - H & H Auto Sales and Repairs Totals			Invoices	1	<u>\$40.00</u>
Vendor 380 - Hawthorne Enterprises May 2015 Comfort Station Downtown	Paid by Check #3354	04/16/2015	04/17/2015	04/17/2015	04/17/2015	915.00
	Vendor 380 - Hawthorne Enterprises Totals			Invoices	1	<u>\$915.00</u>
Vendor 752 - HD Waterworks, Ltd. D683055 Acct# 057775	Paid by Check #3355	03/23/2015	04/17/2015	04/17/2015	04/17/2015	1,099.78
	Vendor 752 - HD Waterworks, Ltd. Totals			Invoices	1	<u>\$1,099.78</u>
Vendor 139 - Henry Schein Inc. 18390584 Supplies 18440595 Supplies	Paid by Check #3356	03/31/2015	04/17/2015	04/17/2015	04/17/2015	12.00
	Paid by Check #3356	04/01/2015	04/17/2015	04/17/2015	04/17/2015	438.54
	Vendor 139 - Henry Schein Inc. Totals			Invoices	2	<u>\$450.54</u>
Vendor 253 - Jam Services Inc. 68431 SO# 40166	Paid by Check #3357	03/24/2015	04/17/2015	04/17/2015	04/17/2015	750.38
	Vendor 253 - Jam Services Inc. Totals			Invoices	1	<u>\$750.38</u>
Vendor 31 - Jeff Belknap Co. 7033 7033	Paid by Check #3358	03/07/2015	04/17/2015	04/17/2015	04/17/2015	2,034.99
	Vendor 31 - Jeff Belknap Co. Totals			Invoices	1	<u>\$2,034.99</u>
Vendor 5 - Jorgensen & Co. 5509509 Cabinet Plexi-Sportsplex	Paid by Check #3359	04/06/2015	04/17/2015	04/17/2015	04/13/2015 04/17/2015	39.15
	Vendor 5 - Jorgensen & Co. Totals			Invoices	1	<u>\$39.15</u>
Vendor 318 - Kingsburg Veterinary Clinic 441229 Professional Services	Paid by Check #3360	03/31/2015	04/17/2015	04/17/2015	04/17/2015	45.00
	Vendor 318 - Kingsburg Veterinary Clinic Totals			Invoices	1	<u>\$45.00</u>
Vendor 796 - L.N. Curtis & Sons 1344069-01 Mendoza Turn-outs 1345338-00 Selchau, Ashley, Thurston Turn-outs	Paid by Check #3361	03/31/2015	04/17/2015	04/17/2015	04/17/2015	1,943.14
	Paid by Check #3361	04/03/2015	04/17/2015	04/17/2015	04/17/2015	5,821.51
	Vendor 796 - L.N. Curtis & Sons Totals			Invoices	2	<u>\$7,764.65</u>
Vendor 449 - Les Schwab Tire Centers of Central California 55100072543 PD33	Paid by Check #3362	04/07/2015	04/17/2015	04/17/2015	04/17/2015	255.40
	Vendor 449 - Les Schwab Tire Centers of Central California Totals			Invoices	1	<u>\$255.40</u>
Vendor 160 - MidValley Publishing Inc. 0290046-IN Help Wanted Ad-ACO	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	52.05



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Vendor 160 - MidValley Publishing Inc.

0290081-IN	Public Hearing/Reg Meeting 3-5-15 - Dinuba Sentinel	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	93.50	
0290083-IN	Community Forum/Lincoln	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	42.50	
0290084-IN	Community Forum/Roosevelt	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	42.50	
0290086-IN	Community Forum/Vocational Cntr.	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	85.00	
0290087-IN	Community Forum/ Comm. Srvs.	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	85.00	
0290266-IN	Spring Growers Tab	Paid by Check #3363	03/26/2015	04/17/2015	04/17/2015	04/17/2015	125.00	
0012466 4/2/15	Newspaper Subscription-yrly	Paid by Check #3363	04/02/2015	04/17/2015	04/17/2015	04/06/2015	25.00	
Vendor 160 - MidValley Publishing Inc. Totals						Invoices	8	\$550.55

Vendor 22 - Moore Twining Associates Inc.

5126317	City of Dinuba WWT In House	Paid by Check #3364	04/01/2015	04/17/2015	04/17/2015	04/17/2015	71.00	
5126318	City of Dinuba WWTP In House	Paid by Check #3364	04/01/2015	04/17/2015	04/17/2015	04/17/2015	45.00	
5126319	City of Dinuba WWTP Industrial	Paid by Check #3364	04/01/2015	04/17/2015	04/17/2015	04/17/2015	147.00	
5126586	City of Dinuba WWTP Industrial	Paid by Check #3364	04/08/2015	04/17/2015	04/17/2015	04/17/2015	147.00	
5126587	City of Dinuba WWTP In House	Paid by Check #3364	04/08/2015	04/17/2015	04/17/2015	04/17/2015	43.00	
5126588	City of Dinuba WWTP In House	Paid by Check #3364	04/08/2015	04/17/2015	04/17/2015	04/17/2015	35.00	
5126695	City of Dinuba WWTP Industrial	Paid by Check #3364	04/09/2015	04/17/2015	04/17/2015	04/17/2015	147.00	
Vendor 22 - Moore Twining Associates Inc. Totals						Invoices	7	\$635.00

Vendor 412 - Fernando Munoz

04072015Munoz	PC Meeting April 7, 2015	Paid by Check #3365	04/07/2015	04/17/2015	04/17/2015	04/17/2015	25.00	
Vendor 412 - Fernando Munoz Totals						Invoices	1	\$25.00

Vendor 284 - MV Transportation, Inc.

59620	March 2015 Billing Charges	Paid by Check #3366	04/01/2015	04/17/2015	04/17/2015	04/17/2015	39,713.79	
Vendor 284 - MV Transportation, Inc. Totals						Invoices	1	\$39,713.79

Vendor 884 - Napa Auto Parts

220469	6850	Paid by Check #3367	04/06/2015	04/17/2015	04/17/2015	04/17/2015	212.61	
220686	6850	Paid by Check #3367	04/07/2015	04/17/2015	04/17/2015	04/17/2015	(212.61)	
220687	6850	Paid by Check #3367	04/07/2015	04/17/2015	04/17/2015	04/17/2015	159.64	
Vendor 884 - Napa Auto Parts Totals						Invoices	3	\$159.64

Vendor 750 - New World Systems Corporation

041863	Contractual	Paid by Check #3368	03/31/2015	04/17/2015	04/17/2015	04/17/2015	2,192.22	
Vendor 750 - New World Systems Corporation Totals						Invoices	1	\$2,192.22

Vendor 142 - Office Depot BSD

763006819001	Office Supplies-CS & Sportsplex	Paid by Check #3369	03/30/2015	04/17/2015	04/17/2015	04/13/2015	65.70	
763715846001	Office Supplies	Paid by Check #3369	04/02/2015	04/17/2015	04/17/2015	04/17/2015	159.16	
763716101001	Supplies	Paid by Check #3369	04/02/2015	04/17/2015	04/17/2015	04/17/2015	19.52	
Vendor 142 - Office Depot BSD Totals						Invoices	3	\$244.38



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Vendor **423 - Richard S. Olesky**
 04072015Olesky PC Meeting April 7, 2015

Paid by Check #3370	04/07/2015	04/17/2015	04/17/2015	04/17/2015	25.00
Vendor 423 - Richard S. Olesky Totals					\$25.00

Vendor **76 - Pacific Gas & Electric**

Invoice #	Description	Check #	Invoice Date	Payment Date	Due Date	Amount
316657841903/20	Utilities	Paid by Check #3373	03/20/2015	04/17/2015	04/17/2015	19.05
594966555033/20	Utilities	Paid by Check #3374	03/20/2015	04/17/2015	04/17/2015	24.88
886695643253/20	Utilities	Paid by Check #3374	03/20/2015	04/17/2015	04/17/2015	24.38
502221469093/24	Utilities	Paid by Check #3371	03/24/2015	04/17/2015	04/17/2015	189.66
519248951323/26	Utilities	Paid by Check #3371	03/26/2015	04/17/2015	04/17/2015	9.99
777130818083/26	Utilities	Paid by Check #3372	03/26/2015	04/17/2015	04/17/2015	9.52
037563698503/27	Utilities	Paid by Check #3373	03/27/2015	04/17/2015	04/17/2015	35.67
245952415713/27	Utilities	Paid by Check #3371	03/27/2015	04/17/2015	04/17/2015	13.49
543881697543/27	Utilities	Paid by Check #3371	03/27/2015	04/17/2015	04/17/2015	30.55
914674420583/27	Utilities	Paid by Check #3372	03/27/2015	04/17/2015	04/17/2015	18.11
041816753173/30	Utilities	Paid by Check #3373	03/30/2015	04/17/2015	04/17/2015	119.92
058483210133/30	Utilities	Paid by Check #3373	03/30/2015	04/17/2015	04/17/2015	123.75
076626534143/30	Utilities	Paid by Check #3371	03/30/2015	04/17/2015	04/17/2015	25.46
134955182533/30	Utilities	Paid by Check #3371	03/30/2015	04/17/2015	04/17/2015	15.18
323048378373/30	Utilities	Paid by Check #3373	03/30/2015	04/17/2015	04/17/2015	12.52
360067439043/30	Utilities	Paid by Check #3371	03/30/2015	04/17/2015	04/17/2015	57.27
459224718963/30	Utilities	Paid by Check #3373	03/30/2015	04/17/2015	04/17/2015	22.81
468994256003/30	Utilities	Paid by Check #3371	03/30/2015	04/17/2015	04/17/2015	10.29
556426429403/30	Utilities	Paid by Check #3371	03/30/2015	04/17/2015	04/17/2015	26.64
622008882873/30	Utilities	Paid by Check #3371	03/30/2015	04/17/2015	04/17/2015	38.47
678266701753/30	Utilities	Paid by Check #3372	03/30/2015	04/17/2015	04/17/2015	60.06
790546574283/30	Utilities	Paid by Check #3372	03/30/2015	04/17/2015	04/17/2015	10.19
811658854353/30	Utilities	Paid by Check #3372	03/30/2015	04/17/2015	04/17/2015	44.14
837649722673/30	Utilities	Paid by Check #3374	03/30/2015	04/17/2015	04/17/2015	68.41
896878734583/30	Utilities	Paid by Check #3373	03/30/2015	04/17/2015	04/17/2015	84.27
949217492253/30	Utilities	Paid by Check #3373	03/30/2015	04/17/2015	04/17/2015	12.37
475197165683/31	Utilities	Paid by Check #3373	03/31/2015	04/17/2015	04/17/2015	20.08
477215765293/31	Utilities	Paid by Check #3373	03/31/2015	04/17/2015	04/17/2015	102.10
489591720233/31	Utilities	Paid by Check #3373	03/31/2015	04/17/2015	04/17/2015	9.53
493969444873/31	Utilities	Paid by Check #3374	03/31/2015	04/17/2015	04/17/2015	10.15
535548886273/31	Utilities	Paid by Check #3374	03/31/2015	04/17/2015	04/17/2015	45.48
565766708993/31	Utilities	Paid by Check #3374	03/31/2015	04/17/2015	04/17/2015	51.84
665766702523/31	Utilities	Paid by Check #3374	03/31/2015	04/17/2015	04/17/2015	44.62
864715010303/31	Utilities	Paid by Check #3374	03/31/2015	04/17/2015	04/17/2015	49.77
506469548394/1	Utilities	Paid by Check #3374	04/01/2015	04/17/2015	04/17/2015	76.50
898192338784/1	Utilities	Paid by Check #3373	04/01/2015	04/17/2015	04/17/2015	51.54



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Vendor 76 - Pacific Gas & Electric								
335464179664/2	Utilities	Paid by Check #3373	04/02/2015	04/17/2015	04/17/2015	04/17/2015	45.14	
642864222134/2	Utilities	Paid by Check #3374	04/02/2015	04/17/2015	04/17/2015	04/17/2015	35.36	
863399039984/2	Utilities	Paid by Check #3374	04/02/2015	04/17/2015	04/17/2015	04/17/2015	19.06	
Vendor 76 - Pacific Gas & Electric Totals						Invoices	39	\$1,668.22
Vendor 254 - Patton Air Conditioning								
M127295	Maint. Contract Srv. 4/1 - 4/30/2015	Paid by Check #3375	04/03/2015	04/17/2015	04/17/2015	04/17/2015	168.00	
Vendor 254 - Patton Air Conditioning Totals						Invoices	1	\$168.00
Vendor 7 - Pena's Disposal Services								
189085	Shopping Cart Program	Paid by Check #3376	04/01/2015	04/17/2015	04/17/2015	04/17/2015	245.50	
May 2015	Disposal Contract	Paid by Check #3376	04/16/2015	04/17/2015	04/17/2015	04/17/2015	60,000.00	
Vendor 7 - Pena's Disposal Services Totals						Invoices	2	\$60,245.50
Vendor 368 - Professional Print & Mail, Inc.								
79316 B	Communications	Paid by Check #3377	04/03/2015	04/17/2015	04/17/2015	04/17/2015	2,009.02	
Vendor 368 - Professional Print & Mail, Inc. Totals						Invoices	1	\$2,009.02
Vendor 275 - Proforce Marketing Inc.								
233763	Supplies	Paid by Check #3378	04/02/2015	04/17/2015	04/17/2015	04/17/2015	38.07	
Vendor 275 - Proforce Marketing Inc. Totals						Invoices	1	\$38.07
Vendor 29 - Quad Knopf Inc.								
79805	quad interim on site planning service	Paid by Check #3379	03/28/2015	04/17/2015	04/17/2015	04/17/2015	6,149.28	
Vendor 29 - Quad Knopf Inc. Totals						Invoices	1	\$6,149.28
Vendor 330 - R.J. Berry Jr., Inc.								
1	RJ Berry Shoulder project	Paid by Check #3380	02/25/2015	04/17/2015	04/17/2015	04/17/2015	7,600.00	
Ref. Const. Wtr	Construction Water Meter Deposit Refund	Paid by Check #3380	03/31/2015	04/17/2015	04/17/2015	04/17/2015	285.00	
2	RJ Berry Shoulder project	Paid by Check #3380	04/06/2015	04/17/2015	04/17/2015	04/17/2015	211,623.85	
Vendor 330 - R.J. Berry Jr., Inc. Totals						Invoices	3	\$219,508.85
Vendor 532 - React Medical Training								
394	HCP/1st Aid Cards	Paid by Check #3381	04/01/2015	04/17/2015	04/17/2015	04/17/2015	325.00	
Vendor 532 - React Medical Training Totals						Invoices	1	\$325.00
Vendor 38 - Reedley Irrigation System								
1055640	WWRF	Paid by Check #3382	04/03/2015	04/17/2015	04/17/2015	04/17/2015	156.05	
Vendor 38 - Reedley Irrigation System Totals						Invoices	1	\$156.05



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Vendor 689 - Denis Richardson							
Reimb. Certific ASE Certification Test Reimbursement	Paid by Check #3383	02/20/2015	04/17/2015	04/17/2015	04/17/2015		106.00
	Vendor 689 - Denis Richardson Totals				Invoices	1	<u>\$106.00</u>
Vendor 432 - Ricoh USA, Inc.							
5035333198 Rent/Equipment	Paid by Check #3385	04/01/2015	04/17/2015	04/17/2015	04/17/2015		357.00
94460129 April 2015	Paid by Check #3384	04/03/2015	04/17/2015	04/17/2015	04/17/2015		788.45
	Vendor 432 - Ricoh USA, Inc. Totals				Invoices	2	<u>\$1,145.45</u>
Vendor 42 - Scout Specialties							
85662 Water Dept.	Paid by Check #3386	03/16/2015	04/17/2015	04/17/2015	04/17/2015		11.42
85848 Water Dept	Paid by Check #3386	03/23/2015	04/17/2015	04/17/2015	04/17/2015		30.58
86278 Survey Paint	Paid by Check #3386	04/07/2015	04/17/2015	04/17/2015	04/17/2015		206.19
	Vendor 42 - Scout Specialties Totals				Invoices	3	<u>\$248.19</u>
Vendor 61 - Silvas Oil Company Inc.							
128455CT March 2015	Paid by Check #3387	03/31/2015	04/17/2015	04/17/2015	04/17/2015		3,619.68
	Vendor 61 - Silvas Oil Company Inc. Totals				Invoices	1	<u>\$3,619.68</u>
Vendor 361 - SJVAPCD							
S120381 Facility ID S3483	Paid by Check #3388	04/02/2015	04/17/2015	04/17/2015	04/17/2015		240.00
	Vendor 361 - SJVAPCD Totals				Invoices	1	<u>\$240.00</u>
Vendor 439 - Slakey Brothers, Inc.							
12073263-00 Cust No. 97675002	Paid by Check #3389	03/24/2015	04/17/2015	04/17/2015	04/17/2015		666.82
	Vendor 439 - Slakey Brothers, Inc. Totals				Invoices	1	<u>\$666.82</u>
Vendor 408 - Edwin D. Smither							
04072015Smither PC Meeting April 7, 2015	Paid by Check #3390	04/07/2015	04/17/2015	04/17/2015	04/17/2015		25.00
	Vendor 408 - Edwin D. Smither Totals				Invoices	1	<u>\$25.00</u>
Vendor 431 - Sparkletts							
9406519040115 Drinking Water Services-Rec Center	Paid by Check #3391	04/01/2015	04/17/2015	04/17/2015	04/07/2015	04/17/2015	38.43
	Vendor 431 - Sparkletts Totals				Invoices	1	<u>\$38.43</u>
Vendor 397 - Stantec Consulting Services, Inc.							
886901 WWRF SCADA Radio Configuration Assistance	Paid by Check #3392	03/12/2015	04/17/2015	04/17/2015	04/17/2015		4,296.50
	Vendor 397 - Stantec Consulting Services, Inc. Totals				Invoices	1	<u>\$4,296.50</u>
Vendor 147 - Swanson-Farney Ford Sales							
109812 PD16	Paid by Check #3393	04/07/2015	04/17/2015	04/17/2015	04/17/2015		94.67



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Vendor 147 - Swanson-Farney Ford Sales 109814 PD33	Paid by Check #3393	04/08/2015	04/17/2015	04/17/2015	04/17/2015	121.43
	Vendor 147 - Swanson-Farney Ford Sales Totals			Invoices	2	<u>\$216.10</u>
Vendor 92 - Target Specialtiy Products PI0253290 Cust ID 355900	Paid by Check #3394	04/02/2015	04/17/2015	04/17/2015	04/17/2015	1,482.04
	Vendor 92 - Target Specialtiy Products Totals			Invoices	1	<u>\$1,482.04</u>
Vendor 329 - Townsend Public Affairs 10709 March 2015	Paid by Check #3395	03/31/2015	04/17/2015	04/17/2015	04/17/2015	5,000.00
	Vendor 329 - Townsend Public Affairs Totals			Invoices	1	<u>\$5,000.00</u>
Vendor 307 - Tulare County Consolidated Ambulance Dispatch, Inc 936 March 2015	Paid by Check #3396	04/01/2015	04/17/2015	04/17/2015	04/17/2015	6,047.35
	Vendor 307 - Tulare County Consolidated Ambulance Dispatch, Inc Totals			Invoices	1	<u>\$6,047.35</u>
Vendor 296 - Tulare Kings Veterinary Emergency 71956 Professional Services	Paid by Check #3397	03/28/2015	04/17/2015	04/17/2015	04/17/2015	134.00
72031 Professional Services	Paid by Check #3397	03/29/2015	04/17/2015	04/17/2015	04/17/2015	133.00
	Vendor 296 - Tulare Kings Veterinary Emergency Totals			Invoices	2	<u>\$267.00</u>
Vendor 192 - UNUM Life Insurance Company of America 5/1 - 5/31/2015 0537123-001 0	Paid by Check #3398	04/09/2015	04/17/2015	04/17/2015	04/17/2015	8,167.76
	Vendor 192 - UNUM Life Insurance Company of America Totals			Invoices	1	<u>\$8,167.76</u>
Vendor 273 - US Bank 275299717 IR C5250 Copier Charges	Paid by Check #3399	03/27/2015	04/17/2015	04/17/2015	04/17/2015	733.80
275300184 Copy machine	Paid by Check #3399	03/27/2015	04/17/2015	04/17/2015	04/17/2015	3,279.64
3/1-3/31/15 Contractual	Paid by Check #3400	03/31/2015	04/17/2015	04/17/2015	04/17/2015	23.25
	Vendor 273 - US Bank Totals			Invoices	3	<u>\$4,036.69</u>
Vendor 359 - Valero Marketing & Supply Company 71076939 4815 March 2015	Paid by Check #3401	04/08/2015	04/17/2015	04/17/2015	04/17/2015	603.63
71077309 4/8/15 Fuel	Paid by Check #3402	04/08/2015	04/17/2015	04/17/2015	04/17/2015	3,099.17
	Vendor 359 - Valero Marketing & Supply Company Totals			Invoices	2	<u>\$3,702.80</u>
Vendor 129 - Valley Industrial & Family Medical Group 276748 City of Dinuba	Paid by Check #3403	04/03/2015	04/17/2015	04/17/2015	04/17/2015	100.00
	Vendor 129 - Valley Industrial & Family Medical Group Totals			Invoices	1	<u>\$100.00</u>
Vendor 101 - Valley Soil & Forest Products 25265 SCOTT	Paid by Check #3404	03/19/2015	04/17/2015	04/17/2015	04/17/2015	315.38
	Vendor 101 - Valley Soil & Forest Products Totals			Invoices	1	<u>\$315.38</u>



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Vendor 297 - Vincent Communications, Inc. 66286	66286	Paid by Check #3405	03/28/2015	04/17/2015	04/17/2015	04/17/2015	280.00
		Vendor 297 - Vincent Communications, Inc. Totals			Invoices	1	<u>\$280.00</u>
Vendor 403 - Visalia Times-Delta 0001467255	Help Wanted Ad-ACO	Paid by Check #3406	03/29/2015	04/17/2015	04/17/2015	04/17/2015	636.44
		Vendor 403 - Visalia Times-Delta Totals			Invoices	1	<u>\$636.44</u>
Vendor 820 - Vulcan Materials Company 70715467	95011-214193	Paid by Check #3407	03/20/2015	04/17/2015	04/17/2015	04/17/2015	1,747.18
70718126	95011-214193	Paid by Check #3407	03/23/2015	04/17/2015	04/17/2015	04/17/2015	528.57
		Vendor 820 - Vulcan Materials Company Totals			Invoices	2	<u>\$2,275.75</u>
Vendor 14 - W & E Electric 1503089	Cust No. 1432	Paid by Check #3408	03/27/2015	04/17/2015	04/17/2015	04/17/2015	120.00
1503090	Cust No. 1432	Paid by Check #3408	03/27/2015	04/17/2015	04/17/2015	04/17/2015	118.76
		Vendor 14 - W & E Electric Totals			Invoices	2	<u>\$238.76</u>
Vendor 549 - Wal-Mart 2500 4/3/15	Credit Card Charges for March 2015	Paid by Check #3409	04/03/2015	04/17/2015	04/17/2015	04/17/2015	42.23
		Vendor 549 - Wal-Mart Totals			Invoices	1	<u>\$42.23</u>
Vendor 457 - Thatcher Wong 04072015Wong	PC Meeting April 7, 2015	Paid by Check #3410	04/07/2015	04/17/2015	04/17/2015	04/17/2015	25.00
		Vendor 457 - Thatcher Wong Totals			Invoices	1	<u>\$25.00</u>
Vendor 209 - Zweigle Septic Service 26480	Portable Toilet Service-Centennial Park	Paid by Check #3411	03/31/2015	04/17/2015	04/17/2015	04/13/2015	890.00
		Vendor 209 - Zweigle Septic Service Totals			Invoices	1	<u>\$890.00</u>
Vendor Arnold & Terrie Landeros 91267-13942	Final Credit Refund 1349 Malsch Strasse	Paid by Check #3412	04/15/2015	04/17/2015	04/17/2015	04/17/2015	12.80
		Vendor Arnold & Terrie Landeros Totals			Invoices	1	<u>\$12.80</u>
Vendor West Star Construction 99587-20484	final utility refund 99587-20484	Paid by Check #3413	04/15/2015	04/17/2015	04/17/2015	04/17/2015	80.20
		Vendor West Star Construction Totals			Invoices	1	<u>\$80.20</u>
Vendor West Star Construction 99587-20470	Final Credit Refund 1555 Odessa St.	Paid by Check #3414	04/15/2015	04/17/2015	04/17/2015	04/17/2015	71.40



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Vendor West Star Construction							
99587-20558	Final Credit Refund 1654 Odessa St.	Paid by Check #3415	04/15/2015	04/17/2015	04/17/2015	04/17/2015	89.00
		Vendor West Star Construction Totals			Invoices	2	<u>\$160.40</u>
		Grand Totals			Invoices	363	<u><u>\$581,381.99</u></u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 79 - AD Group DBA Shelton Turnbull									
317004	April 2015	Paid by Check #3418		04/15/2015	04/20/2015	04/24/2015		04/24/2015	25.00
		Vendor 79 - AD Group DBA Shelton Turnbull Totals					Invoices	1	<u>\$25.00</u>
Vendor 48 - ADT Security Services									
546318401	Acct# 86617518	Paid by Check #3419		04/12/2015	04/24/2015	04/24/2015		04/24/2015	136.83
		Vendor 48 - ADT Security Services Totals					Invoices	1	<u>\$136.83</u>
Vendor 263 - Advantek Benefit Administrators									
4/10/15	Fund request	Paid by Check #3420		04/10/2015	04/24/2015	04/24/2015		04/24/2015	27,349.95
4/17/15	Funding request	Paid by Check #3420		04/17/2015	04/24/2015	04/24/2015		04/24/2015	53,226.66
		Vendor 263 - Advantek Benefit Administrators Totals					Invoices	2	<u>\$80,576.61</u>
Vendor 393 - Airgas NCN									
9038210945	Supplies	Paid by Check #3421		04/08/2015	04/20/2015	04/24/2015		04/24/2015	140.61
		Vendor 393 - Airgas NCN Totals					Invoices	1	<u>\$140.61</u>
Vendor 351 - Anthem Blue Cross									
090591555I	Contractual	Paid by Check #3422		04/07/2015	04/24/2015	04/24/2015		04/24/2015	74.70
090592041I	Contractual	Paid by Check #3423		04/07/2015	04/24/2015	04/24/2015		04/24/2015	74.70
090593199I	Contractual	Paid by Check #3424		04/07/2015	04/24/2015	04/24/2015		04/24/2015	74.70
090594425I	Contractual	Paid by Check #3425		04/07/2015	04/24/2015	04/24/2015		04/24/2015	149.40
090614486I	Contractual	Paid by Check #3426		04/07/2015	04/24/2015	04/24/2015		04/24/2015	119.20
090615070I	Contractual	Paid by Check #3427		04/07/2015	04/24/2015	04/24/2015		04/24/2015	119.20
		Vendor 351 - Anthem Blue Cross Totals					Invoices	6	<u>\$611.90</u>
Vendor 103 - BSN Sports									
96762739	Baseball caps for season 2015	Paid by Check #3428		03/11/2015	04/24/2015	04/24/2015	03/18/2015	04/24/2015	3,351.78
		Vendor 103 - BSN Sports Totals					Invoices	1	<u>\$3,351.78</u>
Vendor 94 - California Public Employees Retirement									
4/5/15-4/18/15	payroll 4/5/15-4/18/15	Paid by Check #3429		04/24/2015	04/24/2015	04/24/2015		04/24/2015	102,991.28
		Vendor 94 - California Public Employees Retirement Totals					Invoices	1	<u>\$102,991.28</u>
Vendor 169 - Candy's Diesel Repair Inc.									
121957	LED Light Combo	Paid by Check #3430		03/30/2015	04/24/2015	04/24/2015		04/24/2015	31.98
		Vendor 169 - Candy's Diesel Repair Inc. Totals					Invoices	1	<u>\$31.98</u>
Vendor 219 - CBIZ MHM, LLC									
37127	Contractual	Paid by Check #3431		08/31/2014	04/24/2015	04/24/2015		04/24/2015	1,200.00
		Vendor 219 - CBIZ MHM, LLC Totals					Invoices	1	<u>\$1,200.00</u>
Vendor 170 - Comcast									
0148160	4/11/15 Communications	Paid by Check #3432		04/11/2015	04/24/2015	04/24/2015		04/24/2015	133.98



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Vendor 170 - Comcast								
0148178	4/12/15	Communications	Paid by Check #3432	04/12/2015	04/24/2015	04/24/2015	04/24/2015	228.98
			Vendor 170 - Comcast Totals			Invoices	2	\$362.96
Vendor 859 - Costco Membership								
000111805847825		Costco Membership	Paid by Check #3433	05/01/2015	04/24/2015	04/24/2015	03/16/2015 04/24/2015	110.00
			Vendor 859 - Costco Membership Totals			Invoices	1	\$110.00
Vendor 3 - Culligan Water								
1339	4/1/15	Food & Beverages	Paid by Check #3434	04/01/2015	04/24/2015	04/24/2015	04/24/2015	68.00
147546	4/1/15	Food & Beverages	Paid by Check #3434	04/01/2015	04/24/2015	04/24/2015	04/24/2015	38.00
232348		Food & Beverages	Paid by Check #3434	04/01/2015	04/24/2015	04/24/2015	04/24/2015	42.00
6411	4/1/15	Food & Beverages	Paid by Check #3434	04/01/2015	04/24/2015	04/24/2015	04/24/2015	67.50
			Vendor 3 - Culligan Water Totals			Invoices	4	\$215.50
Vendor 57 - Pat Dahlgren								
512893		City Council Dinner 4/14/15	Paid by Check #3435	04/14/2015	04/24/2015	04/24/2015	04/24/2015	304.50
			Vendor 57 - Pat Dahlgren Totals			Invoices	1	\$304.50
Vendor 720 - Dell Marketing L.P.								
XJNMWTJM4		Office Supplies	Paid by Check #3436	04/07/2015	04/24/2015	04/24/2015	04/24/2015	1,648.46
			Vendor 720 - Dell Marketing L.P. Totals			Invoices	1	\$1,648.46
Vendor 308 - Dinuba Sunrise Rotary								
1917		D. James - Meeting Meals	Paid by Check #3438	03/31/2015	04/24/2015	04/24/2015	04/24/2015	50.00
Spring Walk 2015		Miscellaneous	Paid by Check #3437	04/08/2015	04/24/2015	04/24/2015	04/24/2015	1,000.00
			Vendor 308 - Dinuba Sunrise Rotary Totals			Invoices	2	\$1,050.00
Vendor 113 - Employment Development Department								
1740765376		932-0280-2 March 2015	Paid by Check #3439	04/02/2015	04/24/2015	04/24/2015	04/24/2015	2,028.20
			Vendor 113 - Employment Development Department Totals			Invoices	1	\$2,028.20
Vendor 18 - The Gas Company								
08657424712	4/6	Utilities	Paid by Check #3440	04/06/2015	04/24/2015	04/24/2015	04/24/2015	6,385.10
02971579459	4/9	Utilities	Paid by Check #3440	04/09/2015	04/24/2015	04/24/2015	04/24/2015	14.30
04861584045	4/9	Gas Bill for Sportsplex	Paid by Check #3440	04/09/2015	04/24/2015	04/24/2015	04/17/2015 04/24/2015	48.21
09901558008	4/9	Utilities	Paid by Check #3440	04/09/2015	04/24/2015	04/24/2015	04/24/2015	33.28
10954965967		DVC Gas 3/9 - 4/7/15	Paid by Check #3440	04/09/2015	04/24/2015	04/24/2015	04/24/2015	197.01
16201567001	4/9	Gas Bill for Rec Center	Paid by Check #3440	04/09/2015	04/24/2015	04/24/2015	04/17/2015 04/24/2015	50.36
16201580004	4/9	8000 4 4/7/15	Paid by Check #3440	04/09/2015	04/20/2015	04/24/2015	04/24/2015	19.04
			Vendor 18 - The Gas Company Totals			Invoices	7	\$6,747.30



Accounts Payable Invoice Report

Payment Date Range 04/19/15 - 04/24/15
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Vendor 174 - Howard's Pest Control								
0239449	Pest Control Service-Rec Center	Paid by Check #3441	04/17/2015	04/24/2015	04/24/2015	04/17/2015	04/24/2015	43.00
Vendor 174 - Howard's Pest Control Totals								\$43.00
Invoices								1
Vendor 565 - Stephanie Hurtado								
Reimburse supp.	After School Supplies for all sites	Paid by Check #3442	04/16/2015	04/24/2015	04/24/2015	04/16/2015	04/24/2015	18.96
Vendor 565 - Stephanie Hurtado Totals								\$18.96
Invoices								1
Vendor 5 - Jorgensen & Co.								
5510552	Cust ID 114297	Paid by Check #3443	04/10/2015	04/24/2015	04/24/2015		04/24/2015	156.00
5511334	Facepiece	Paid by Check #3443	04/14/2015	04/20/2015	04/24/2015		04/24/2015	336.04
Vendor 5 - Jorgensen & Co. Totals								\$492.04
Invoices								2
Vendor 304 - Lowe's Home Centers Inc.								
6705036 4/2/15	Building Maintenance & Supplies	Paid by Check #3416	04/02/2015	04/20/2015	04/20/2015		04/20/2015	379.63
Vendor 304 - Lowe's Home Centers Inc. Totals								\$379.63
Invoices								1
Vendor 160 - MidValley Publishing Inc.								
0290085-IN	Pub Hear/App No2014-10 - Dinuba Sentinel	Paid by Check #3444	03/26/2015	04/24/2015	04/24/2015		04/24/2015	102.00
0290088-IN	Pub Hear/App No2015-01 - Dinuba Sentinel	Paid by Check #3444	03/26/2015	04/24/2015	04/24/2015		04/24/2015	93.50
Vendor 160 - MidValley Publishing Inc. Totals								\$195.50
Invoices								2
Vendor 589 - Rosa Montanez								
4/16/15 Reimb	Safety Reimbursement - swimwear	Paid by Check #3445	04/16/2015	04/24/2015	04/24/2015		04/24/2015	10.00
Vendor 589 - Rosa Montanez Totals								\$10.00
Invoices								1
Vendor 753 - Multi Tech								
5804	Rubber Dressing - Parts Only	Paid by Check #3446	04/09/2015	04/24/2015	04/24/2015		04/24/2015	86.53
Vendor 753 - Multi Tech Totals								\$86.53
Invoices								1
Vendor 88 - Municipal Maintenance Equipment Inc.								
0099965-IN	Bid Submittal	Paid by Check #3447	04/20/2015	04/24/2015	04/24/2015		04/24/2015	15,510.00
Vendor 88 - Municipal Maintenance Equipment Inc. Totals								\$15,510.00
Invoices								1
Vendor 715 - NAEIR								
H584271	Supplies for Sports-markers,erasers, etc	Paid by Check #3448	04/09/2015	04/24/2015	04/24/2015	04/14/2014	04/24/2015	105.00
Vendor 715 - NAEIR Totals								\$105.00
Invoices								1



Accounts Payable Invoice Report

Payment Date Range 04/19/15 - 04/24/15
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Vendor 750 - New World Systems Corporation								
042003	Contractual	Paid by Check #3449	03/31/2015	04/24/2015	04/24/2015	04/24/2015		1,963.23
		Vendor 750 - New World Systems Corporation Totals				Invoices	1	<u>\$1,963.23</u>
Vendor 142 - Office Depot BSD								
763997494001	Acct# 28294831	Paid by Check #3450	04/03/2015	04/24/2015	04/24/2015	04/24/2015		165.06
763715846002	Supplies	Paid by Check #3450	04/06/2015	04/24/2015	04/24/2015	04/24/2015		43.88
763716100001	Office Supplies	Paid by Check #3450	04/06/2015	04/24/2015	04/24/2015	04/24/2015		19.17
763997494002	Office Supplies - Office Depot	Paid by Check #3450	04/06/2015	04/24/2015	04/24/2015	04/24/2015		11.52
763997375001	Acct# 28294831	Paid by Check #3450	04/07/2015	04/24/2015	04/24/2015	04/24/2015		6.51
764839548001	Office supplies	Paid by Check #3450	04/09/2015	04/24/2015	04/24/2015	04/24/2015		109.78
764839971001	Office Supplies	Paid by Check #3450	04/09/2015	04/24/2015	04/24/2015	04/24/2015		418.06
764870101001	Office Supplies 4.9.15	Paid by Check #3450	04/09/2015	04/24/2015	04/24/2015	04/24/2015		129.70
		Vendor 142 - Office Depot BSD Totals				Invoices	8	<u>\$903.68</u>
Vendor 491 - Oldcastle Precast, Inc.								
030201954	Meter Box Lids - Oldcastle	Paid by Check #3451	03/23/2015	04/24/2015	04/24/2015	04/24/2015		3,081.40
		Vendor 491 - Oldcastle Precast, Inc. Totals				Invoices	1	<u>\$3,081.40</u>
Vendor 76 - Pacific Gas & Electric								
702272340394/2	Utilities	Paid by Check #3452	04/02/2015	04/24/2015	04/24/2015	04/24/2015		214.32
434971604324/9	Utilities	Paid by Check #3452	04/09/2015	04/24/2015	04/24/2015	04/24/2015		12.62
		Vendor 76 - Pacific Gas & Electric Totals				Invoices	2	<u>\$226.94</u>
Vendor 7 - Pena's Disposal Services								
April Payment	Monthly Disposal Charges	Paid by Check #3453	04/22/2015	04/24/2015	04/24/2015	04/24/2015		91,048.13
		Vendor 7 - Pena's Disposal Services Totals				Invoices	1	<u>\$91,048.13</u>
Vendor 531 - PMC								
42873	PMC Impact Fee Study	Paid by Check #3454	04/09/2015	04/24/2015	04/24/2015	04/24/2015		4,594.71
		Vendor 531 - PMC Totals				Invoices	1	<u>\$4,594.71</u>
Vendor 441 - Rabobank Visa Card								
1624 4/1/15	Food & Beverages	Paid by EFT #82	04/01/2015	04/24/2015	04/24/2015	04/24/2015		291.52
1640 4/1/15	Supplies	Paid by EFT #83	04/01/2015	04/24/2015	04/24/2015	04/24/2015		179.92
1657 4/1/15	Food & Beverages	Paid by EFT #84	04/01/2015	04/24/2015	04/24/2015	04/24/2015		154.04
1665 4/1/15	Supplies	Paid by EFT #85	04/01/2015	04/24/2015	04/24/2015	04/24/2015		795.79
1699 4/1/15	Travel & Training	Paid by EFT #86	04/01/2015	04/24/2015	04/24/2015	04/24/2015		868.40
1715 4/1/15	Supplies	Paid by EFT #87	04/01/2015	04/24/2015	04/24/2015	04/24/2015		656.41
1723 4/1/15	Supplies	Paid by EFT #88	04/01/2015	04/24/2015	04/24/2015	04/24/2015		1,234.22
1731 4/1/15	Supplies	Paid by EFT #89	04/01/2015	04/24/2015	04/24/2015	04/24/2015		528.87
1749 4/1/15	Food & Beverages	Paid by EFT #90	04/01/2015	04/24/2015	04/24/2015	04/24/2015		212.59
1756 4/1/15	Supplies	Paid by EFT #91	04/01/2015	04/24/2015	04/24/2015	04/24/2015		354.94



Accounts Payable Invoice Report

Payment Date Range 04/19/15 - 04/24/15
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 Summary Listing

Vendor 441 - Rabobank Visa Card							
4545 4/1/15	Travel & Training	Paid by EFT #92	04/01/2015	04/24/2015	04/24/2015	239.23	
4552 4/1/15	Supplies	Paid by EFT #93	04/01/2015	04/24/2015	04/24/2015	601.40	
5088 4/1/15	Supplies	Paid by EFT #94	04/01/2015	04/24/2015	04/24/2015	683.90	
8556 4/1/15	Supplies	Paid by EFT #95	04/01/2015	04/24/2015	04/24/2015	163.97	
Vendor 441 - Rabobank Visa Card Totals					Invoices	14	\$6,965.20
Vendor 817 - Maribel Reynosa							
3/1/15-3/31/15	Payroll	Paid by Check #3417	04/09/2015	04/20/2015	04/20/2015	245.87	
Vendor 817 - Maribel Reynosa Totals					Invoices	1	\$245.87
Vendor 42 - Scout Specialties							
86350	SHOP	Paid by Check #3455	04/09/2015	04/24/2015	04/24/2015	107.66	
86414	SHOP	Paid by Check #3455	04/10/2015	04/24/2015	04/24/2015	258.18	
Vendor 42 - Scout Specialties Totals					Invoices	2	\$365.84
Vendor 10 - Smith Auto Parts							
933842	Vehicles	Paid by Check #3456	03/02/2015	04/24/2015	04/24/2015	24.99	
933857	Vehicles	Paid by Check #3456	03/02/2015	04/24/2015	04/24/2015	32.61	
933872	Vehicles	Paid by Check #3456	03/02/2015	04/24/2015	04/24/2015	41.59	
936516	Vehicles	Paid by Check #3456	03/03/2015	04/24/2015	04/24/2015	1,141.81	
936703	Vehicles	Paid by Check #3456	03/03/2015	04/24/2015	04/24/2015	3.39	
936754	Vehicles	Paid by Check #3456	03/03/2015	04/24/2015	04/24/2015	139.19	
937785	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	154.52	
938288	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	45.57	
938710	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	12.72	
939007	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	(43.50)	
939265	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	(441.21)	
939287	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	45.00	
939430	Vehicles	Paid by Check #3456	03/04/2015	04/24/2015	04/24/2015	71.64	
941027	Vehicles	Paid by Check #3456	03/05/2015	04/24/2015	04/24/2015	28.85	
941359	Vehicles	Paid by Check #3456	03/05/2015	04/24/2015	04/24/2015	240.64	
943046	Vehicles	Paid by Check #3456	03/06/2015	04/24/2015	04/24/2015	70.26	
943129	Vehicles	Paid by Check #3456	03/06/2015	04/24/2015	04/24/2015	120.32	
946320	Vehicles	Paid by Check #3456	03/10/2015	04/24/2015	04/24/2015	41.31	
949039	Vehicles	Paid by Check #3456	03/11/2015	04/24/2015	04/24/2015	22.91	
950068	Vehicles	Paid by Check #3456	03/11/2015	04/24/2015	04/24/2015	(1.19)	
950381	Vehicles	Paid by Check #3456	03/12/2015	04/24/2015	04/24/2015	31.18	
950403	Vehicles	Paid by Check #3456	03/12/2015	04/24/2015	04/24/2015	8.08	
951563	Vehicles	Paid by Check #3456	03/12/2015	04/24/2015	04/24/2015	182.13	
951631	Vehicles	Paid by Check #3456	03/12/2015	04/24/2015	04/24/2015	19.19	
952455	Vehicles	Paid by Check #3456	03/13/2015	04/24/2015	04/24/2015	67.39	
952641	Vehicles	Paid by Check #3456	03/13/2015	04/24/2015	04/24/2015	42.48	
952872	Vehicles	Paid by Check #3456	03/13/2015	04/24/2015	04/24/2015	17.77	



Accounts Payable Invoice Report

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Vendor 10 - Smith Auto Parts

953346	Vehicles	Paid by Check #3456	03/13/2015	04/24/2015	04/24/2015	04/24/2015	21.10
955002	Vehicles	Paid by Check #3456	03/16/2015	04/24/2015	04/24/2015	04/24/2015	13.11
958590	Vehicles	Paid by Check #3456	03/17/2015	04/24/2015	04/24/2015	04/24/2015	51.77
960333	Vehicles	Paid by Check #3456	03/18/2015	04/24/2015	04/24/2015	04/24/2015	113.64
961307	Vehicles	Paid by Check #3456	03/19/2015	04/24/2015	04/24/2015	04/24/2015	297.11
962632	Vehicles	Paid by Check #3456	03/19/2015	04/24/2015	04/24/2015	04/24/2015	16.30
962654	Vehicles	Paid by Check #3456	03/19/2015	04/24/2015	04/24/2015	04/24/2015	9.57
964439	Repairs/Maintenance	Paid by Check #3456	03/20/2015	04/24/2015	04/24/2015	04/24/2015	30.43
965841	Vehicles	Paid by Check #3456	03/23/2015	04/24/2015	04/24/2015	04/24/2015	14.14
966223	Vehicles	Paid by Check #3456	03/23/2015	04/24/2015	04/24/2015	04/24/2015	19.65
967456	Vehicles	Paid by Check #3456	03/23/2015	04/24/2015	04/24/2015	04/24/2015	54.36
968548	Vehicles	Paid by Check #3456	03/24/2015	04/24/2015	04/24/2015	04/24/2015	5.12
969912	Vehicles	Paid by Check #3456	03/25/2015	04/24/2015	04/24/2015	04/24/2015	162.62
970535	Vehicles	Paid by Check #3456	03/25/2015	04/24/2015	04/24/2015	04/24/2015	18.41
971220	Vehicles	Paid by Check #3456	03/25/2015	04/24/2015	04/24/2015	04/24/2015	44.29
971455	Vehicles	Paid by Check #3456	03/25/2015	04/24/2015	04/24/2015	04/24/2015	.72
971931	Vehicles	Paid by Check #3456	03/26/2015	04/24/2015	04/24/2015	04/24/2015	22.71
972435	Vehicles	Paid by Check #3456	03/26/2015	04/24/2015	04/24/2015	04/24/2015	(41.33)
972440	Vehicles	Paid by Check #3456	03/26/2015	04/24/2015	04/24/2015	04/24/2015	5.18
976795	Vehicles	Paid by Check #3456	03/30/2015	04/24/2015	04/24/2015	04/24/2015	36.43
977518	Vehicles	Paid by Check #3456	03/30/2015	04/24/2015	04/24/2015	04/24/2015	5.61
977520	Vehicles	Paid by Check #3456	03/30/2015	04/24/2015	04/24/2015	04/24/2015	4.06
978832	Vehicles	Paid by Check #3456	03/31/2015	04/24/2015	04/24/2015	04/24/2015	41.87
979730	Vehicles	Paid by Check #3456	03/31/2015	04/24/2015	04/24/2015	04/24/2015	216.54
980217	Vehicles	Paid by Check #3456	03/31/2015	04/24/2015	04/24/2015	04/24/2015	(21.75)

Vendor **10 - Smith Auto Parts** Totals Invoices 52 \$3,261.30

Vendor 893 - Smog Guy Automotive Repair

13857	Cust ID 5925	Paid by Check #3457	04/01/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13859	Cust ID 5925	Paid by Check #3457	04/01/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13861	Cust ID 5925	Paid by Check #3457	04/01/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13862	Cust ID 5925	Paid by Check #3457	04/01/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13872	Cust ID 5925	Paid by Check #3457	04/02/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13875	Cust ID 5925	Paid by Check #3457	04/02/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13877	Cust ID 5925	Paid by Check #3457	04/02/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13879	Cust ID 13879	Paid by Check #3457	04/02/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13888	Cust ID 5925	Paid by Check #3457	04/03/2015	04/24/2015	04/24/2015	04/24/2015	40.00
13889	Cust ID 5925	Paid by Check #3457	04/03/2015	04/24/2015	04/24/2015	04/24/2015	40.00

Vendor **893 - Smog Guy Automotive Repair** Totals Invoices 10 \$400.00



Accounts Payable Invoice Report

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Vendor 140 - State Board of Equilization Jan-March 2015	Jan thru March 2015 CNG Fuel Tax	Paid by Check #3458	04/21/2015	04/24/2015	04/24/2015	04/24/2015	2,209.60		
Vendor 140 - State Board of Equilization Totals							Invoices	1	<u>\$2,209.60</u>
Vendor 426 - Tioga Solar SLB-46	Tioga March Solar Production	Paid by Check #3459	03/31/2015	04/24/2015	04/24/2015	04/24/2015	30,423.89		
Vendor 426 - Tioga Solar Totals							Invoices	1	<u>\$30,423.89</u>
Vendor 440 - Tyco Intergrated Securitiy 24098248	Cust # 01300186610365	Paid by Check #3460	04/04/2015	04/24/2015	04/24/2015	04/24/2015	41.32		
Vendor 440 - Tyco Intergrated Securitiy Totals							Invoices	1	<u>\$41.32</u>
Vendor 692 - Dean Uota Ontario	LCC Environmental Quality Committee Meeting	Paid by Check #3461	04/03/2015	04/24/2015	04/24/2015	04/24/2015	91.00		
Vendor 692 - Dean Uota Totals							Invoices	1	<u>\$91.00</u>
Vendor 154 - USA Bluebook 607063	Cust No. 582306	Paid by Check #3462	04/01/2015	04/24/2015	04/24/2015	04/24/2015	231.38		
Vendor 154 - USA Bluebook Totals							Invoices	1	<u>\$231.38</u>
Vendor 359 - Valero Marketing & Supply Company 71077192 4/8/15	Fuel for March 2015	Paid by Check #3463	04/08/2015	04/24/2015	04/24/2015	04/24/2015	7,116.04		
Vendor 359 - Valero Marketing & Supply Company Totals							Invoices	1	<u>\$7,116.04</u>
Vendor 618 - Ryan Wilson Medic Recert	Reimbursement	Paid by Check #3464	03/27/2015	04/20/2015	04/24/2015	04/24/2015	200.00		
Vendor 618 - Ryan Wilson Totals							Invoices	1	<u>\$200.00</u>
Vendor Bertha L. Arrez Property damage	Miscellaneous	Paid by Check #3465	04/16/2015	04/24/2015	04/24/2015	04/24/2015	157.00		
Vendor Bertha L. Arrez Totals							Invoices	1	<u>\$157.00</u>
Vendor Elizabeth Jimenez Sports Reg Reimb	Sports Reg Reimb-Victor Herrera	Paid by Check #3466	04/07/2015	04/24/2015	04/24/2015	04/24/2015	45.00		
Vendor Elizabeth Jimenez Totals							Invoices	1	<u>\$45.00</u>
Vendor Veronica Lopez Sports Reg Reimb	Reimb for Sports Reg-Alexander Davila	Paid by Check #3467	04/07/2015	04/24/2015	04/24/2015	04/24/2015	43.00		
Vendor Veronica Lopez Totals							Invoices	1	<u>\$43.00</u>
Grand Totals							Invoices	148	<u><u>\$371,988.10</u></u>



City Manager's Office
559/591-5904

Development Services
559/591-5906

Parks & Community Services
559/591-5940

City Attorney
559/437-1770

Public Works Services
559/591-5924

Fire/Ambulance Services
559/591-5931

Administrative Services
559/591-5900

Engineering Services
559/591-5924

Police Services
559/591-5914

April 28, 2015

Assembly Member Ken Cooley
State Capitol – Room 3146
Sacramento, CA 95814
FAX: (916) 319-2180

RE: AB 266 (Cooley) – Medical Marijuana, Letter of Support

Dear Assembly Member Cooley:

The City of Dinuba supports your medical marijuana legislation, Assembly Bill 266, which will provide what we have lacked in California since the voters approved Proposition 215 in 1996: a responsible framework for marijuana distribution that upholds local control, squarely addresses public safety concerns, and includes important health and safety requirements.

As a municipal government, we are on the front lines on this issue. Our local police department has to cope with the effects of the current chaotic regulatory structure for medical marijuana on a daily basis. We applaud your effort to put a responsible framework in place that protects patient access while protecting local control and addresses public safety issues. Most of the previous legislation in this area has sought to pre-empt local control, only partially addressed the significant public safety concerns raised by medical marijuana and failed to address important health and safety issues that are inevitably triggered by a regulatory process for any medicine.

We appreciate the work that went into developing this proposal, including input from city attorneys, law enforcement, patient advocates, the private sector, and consultation with both jurisdictions that allow medical marijuana dispensaries to operate under the control of local ordinances, as well as those that have imposed bans.

Once again, thank you for your leadership on this issue.

Sincerely,

Emilio Morales, Mayor

Cc: Devon Mathis, Assembly Member, 26th District
Hilary Baird, League of California Cities, hbaird@cacities.org
Tim Cromartie, League of California Cities, tcromartie@cacities.org

405 East El Monte Way, Dinuba, CA 93618



City Manager's Office
559/591-5904

Development Services
559/591-5906

Parks & Community Services
559/591-5940

City Attorney
559/437-1770

Public Works Services
559/591-5924

Fire/Ambulance Services
559/591-5931

Administrative Services
559/591-5900

Engineering Services
559/591-5924

Police Services
559/591-5914

April 28, 2015

The Honorable Rob Bonta
California State Assembly
State Capitol – Room 6005
Sacramento, CA 95814

Dear Assembly Member Bonta:

The City of Dinuba respectfully opposes AB 34 (Bonta). The primary concerns we have with this bill are that it fails to recognize local licensing and permitting authority and preempts local enforcement authority.

While AB 34 contains some provisions acknowledging cities' constitutional police power, there are other provisions in the bill that are extremely troubling to cities in that they appear to undermine our existing land use authority and police power -- including the ability to license or permit individual businesses and to subsequently engage in enforcement of our local ordinances in relation to those businesses.

AB 34 clearly provides that "*the state shall have the exclusive right and power to regulate and license*" medical marijuana businesses under its regulatory scheme (p.9, lines 20-21). This language is at odds with local control and the legal authority of local ordinances, because it makes no reference to the current extensive regulatory authority that local ordinances have over medical marijuana businesses. This bill only serves to weaken our city's existing enforcement authority. Under current law, the City of Dinuba can, if necessary, unilaterally shut down a non-compliant medical marijuana business without input of any kind from the state. The bill states that the final arbiter of whether the temporary suspension was valid is a state agency not the local government. This means that AB 34's grant of temporary suspension authority is actually a step backwards in that it seeks to limit current municipal police power and land use authority over medical marijuana businesses, rather than affirm it.

The current language of AB 34 provides cities with no comfort whatsoever that their local ordinances will not be pre-empted by this legislation. For this reason, the City of Dinuba respectfully opposes AB 34.

Sincerely,

Emilio Morales, Mayor

cc: Devon Mathis, Assembly Member, District 26
Hilary Baird, League of California Cities, hbaird@cacities.org
Meg Desmond, League of California Cities, mdesmond@cacities.org

405 East El Monte Way, Dinuba, CA 93618

Korean visitors from Eumseong County, Korea

Itinerary

April 29 – May 2, 2015

Wednesday, April 29th

- 2:55 PM: Flight arrival at Fresno Yosemite International Airport
(Welcomed by City staff, Dr. Cha, and Dr. Kim)
- 4:30 PM: Check in to Dinuba Holiday Inn Express
- 6:30 PM: Dinner at Ridge Creek Golf Club (Dr. Cha will take them to the dinner)

Thursday, April 30th

- 7:30 AM: Complimentary breakfast at the hotel. (Dr. Cha and Dr. Kim check out)
- 9:00 AM: Dinuba Mayor and City Manager/Asst. City Manager will meet at the hotel to take our guests on a tour of the Korean historical sites along with Dr. Cha and Dr. Kim
- 9:15 AM: Monument at Alta Ave. and O Street, the Korean church site, the monument at Fresno and L Street. Korean founding president's wedding reception site at Tulare Street and Alta Ave. If time permits visit City Hall and/or other City facilities.
- 10:45 AM: Attend the Dedication of the Vietnam Memorial Wall
- 11:45 AM: Drive to restaurant for lunch
- 12:15 PM: Arrive for Lunch at Old School House restaurant
If time permits, stop at the fruit stand on the corner of Reed and Kings Canyon
(Cha and Kim will return to Fresno after lunch)
- 2:00 PM: Reedley; Independence Gate, Burgess Hotel, church, and cemetery
- 3:30 PM: Return to Hotel
- 5:15 PM: City staff will pick up guests and leave for the Korean Community Leaders dinner in Fresno. (Attending: Mayor and possibly his wife, and Jayne or City Manager)
- 6:00 PM: K-Community Dinner at Sam-O Korean Restaurant at 345 E. Shaw, Fresno
(Corner of Shaw and Fresno, parking available at the CVS)

Friday, May 1st

6:30 - 7:30 AM: Breakfast and check out

7:30 AM: Leave hotel for Yosemite (City will provide a vehicle for all to travel together)

11:30AM: Lunch at Yosemite

3:00 PM: Leave Yosemite

4:30 PM: Dinner in Oakhurst

7:00 PM: Arrive at their hotel in Fresno

Saturday, May 2nd

8:00 AM: Breakfast and check out of hotel (Dr. Cha to see them off and take to airport)

11:05AM: Flight Departure

The background of the entire page is a stylized American flag. The top-left portion features a blue field with white stars, while the rest of the page is filled with horizontal stripes of red and white. The text is centered and written in a black, elegant script font.

*You are Invited
to join us*

*Dedication of the Vietnam Memorial Wall
Dinuba Memorial Hall
249 S. Alta Ave
Dinuba, CA 93618*

*Thursday April 30, 2015
11:00 AM*

*RSVP
By April 28, 2015
for seating count
(559) 528-3161
romeliasr@yahoo.com*



Tulare County Peace Officer Memorial Committee

2404 W. Burrel, Visalia Ca 93291

IN HONOR OF THOSE WHO GAVE THE ULTIMATE SACRIFICE

March 13, 2015

To The Families and Friends of Fallen Officers:

On May 6, 2015, at nine in the morning the Tulare County Peace Officer Memorial Ceremony will take place, honoring those who gave their lives in the line of duty in Tulare County. The ceremony will be held at the Peace Officer Memorial located by the Tulare County Sheriff's Department Headquarters building on Burrel and Woodland.

Each year, we extend an invitation to the family and friends of fallen officers to join us for the memorial ceremony, and we invite you to join us again this year as we remember those officers who made the ultimate sacrifice.

In May, especially during National Police Week, we take time to reflect on the officers we have lost and the impact they have made in our lives and our departments. No matter how much time has passed, we continue to feel the impact they have had on law enforcement history in this county. During National Police Week, the Tulare County Deputy Sheriff's Association, in conjunction with the Sheriff's Department and Police Departments of Tulare County, will be hosting a 24 hour vigil. Included in this envelope is more information about the vigil and how to attend or participate.

Included in this envelope are two parking passes for your use during the ceremony. If you need additional parking passes or information, please contact Public Information Officer Megan Rapozo at the information included below.

You may have family or friends who wish to attend the memorial who have not received information about the memorial. Also included in this envelope are several contact information sheets – if yourself, your friends, or family would like to update the information we have on file to continue receiving information about the memorial, please return those forms on the day of the ceremony, or fax them to 559-737-4408.

For any questions or assistance, please contact: Megan Rapozo, Public Information Officer for the Tulare County Sheriff's Department. Email sheriffpio@co.tulare.ca.us, call 559-636-4695, or fax 559-737-4408.

Thank you for your support.

Sincerely,
Tulare County Peace Officer Memorial Committee



City Council Report

City Council Meeting: April 28, 2015

Department: City Manager

To: Mayor and City Council

From: Daniel L Meinert, Interim City Manager
dmeinert@dinuba.ca.gov
Ph: 559.591.5900

Subject: **Fiscal Year 2015-2016 City Manager's Budget Message**

Pursuant to the City of Dinuba Charter Section 5.05.B, the recommended FY 2015-16 Annual Budget is submitted this evening for your consideration. This budget reflects the Council's goals and targets and continues sufficient funding to maintain core and basic service levels.

The proposed budget for FY2015-2016, including all sources and uses is **\$51,283,933**. This is a \$555,302 (1.1%) decrease from the FY 2014-2015 adopted budget of \$51,839,235.

Before delving into the details of the recommended budget allow me to first set the stage for how our community is positioned as we approach FY 2015-2016.

On the National level

United States economy appears to be on more solid ground. Over the past three years the gross domestic product has averaged 2.3%. Three million jobs were added to the work force in 2014. That is the largest increase since the late 1990s. The growth in jobs pushed the national unemployment rate below 6%. It should be noted, however, that the recent increase in jobs essentially offsets the massive losses in 2009 and 2010.

More jobs have resulted in more people spending money. In the final quarter of 2014 consumer spending grew by more than 4%. Last year consumer spending added 1.7% to the overall GDP growth of 2.4%. That is the highest it's been since 2006. While job growth contributed to consumer spending, the lower cost of oil should also impact spending. Economists are predicting that average households will save between \$700 to \$900 this year due to the drop in fuel prices. Eventually this should result in increased spending in other areas of the economy. (http://media.csmfo.org/wp-content/uploads/2015/04/Beaconomics_Spring15.pdf)

On the State level

The State economy seems to be improving. The number of employed is up, home prices are increasing, new construction is on the rise and consumer spending is spurring economic growth. Yet, there are significant challenges ahead.

A lack of affordable housing continues to be an issue for California and its residents. Since 1995 the state has grown by 6.7 million residents. During the same time period, only 2.2 million housing units have been permitted. Housing has not kept pace with growth and as a result families are being priced out of homes or are forced to double up with other families.

The impact of the ongoing drought has yet to be fully realized. A continuation of the drought into the next year could be devastating for California and the nation.

While manufacturing has rebounded in some areas of the economy such as manufacturing related to agriculture and higher skilled industries, other sectors appear to be hampered by high energy costs, housing costs and the hyper-regulatory climate in California. (http://media.csmfo.org/wp-content/uploads/2015/04/Beaconomics_Spring15.pdf)

On the Local level

The local economy continues to improve. In December of 2014 the unemployment rate in Tulare County was 12.7% compared to the rate of 13.6% in December of 2013. While the rate is still high, it is down 6.5% from its peak of 19.2% during the recession. Historically January's unemployment number is the highest during the year with September being the lowest. It is anticipated that by September 2015 the overall unemployment rate in Tulare County will drop below 11%.

Based upon sales tax revenues, it appears that the local businesses climate continues to improve. Excluding revenues from the Internet Sales Tax, sales tax from the top 5 sources in Dinuba increased by 4.5% from 2013 to 2014.

Of concern is the slowdown in the home building sector. Over the past four fiscal years, the number of new single-family residential permits has decreased significantly.

- 2012 161 permits
- 2013 99 permits
- 2014 41 permits
- 2015 37 permits issued through March

There is some hope that building is on a rebound. In March of 2015, 13 single-family permits were issued. This is the highest monthly total over the past 3 years. Hopefully this trend will be sustained as we move into the future with the expected start of the Parkside, Phase 3 and Tierra Vista Phase 2 subdivisions within Fiscal Year 2015-2016 and if interest rates do not price people out of the housing market.

Challenges facing the Community of Dinuba

The Drought:

The drought is having a significant negative impact on Dinuba's water utility revenues. The conservation measures have been so effective that water utility revenues are expected to decline by over \$200,000 or 7% from the budgeted revenue for FY 2014-2015, essentially nullifying the rate increase enacted in January 2014. This loss of revenue will diminish the City's ability to operate the utility and plan for the future. With a decline in revenue there is also a diminished ability to enforce the Governor's Executive Order for mandatory water conservation measures. A rate increase will be needed to sustain basic operations and make vital system improvements.

Gas tax Revenues:

While the lower price of fuel has been a boon for the consumer it is the bane for public works agencies. Less excise and sales tax from fuel sales means that in the future there will be fewer dollars to maintain and improve the very streets we drive on.

Health Insurance:

Health insurance costs are posing one of the greatest challenges for City finances going forward. In fiscal year 2013 total health insurance costs for the City totaled approximately \$2,100,000. The health insurance costs had been fairly flat over the course of the 2011, 2012 and 2013 fiscal years. In fiscal year 2014, the cost of claims increased by over \$1,000,000 for total health insurance costs of \$3,200,000. It appears that for fiscal year 2015 total costs will again be about \$3,200,000.

The City has formed a task force that has met with the City's health plan administrator as well as the City's health insurance broker to determine the reasons for this increase. While a full report will be presented to Council in May, the bottom line is that there are 55 more people on the City's health insurance plan today than there were on the plan four years ago. The increase comes from retirees who have stayed on the plan, more employees with health insurance and an increase in the total number of dependents on the plan, which has contributed to an increase in the number of claims and, therefore, costs to the plan.

A partial solution to the problem is increasing the contribution the departments make to fund health care for employees. The proposed budget includes a \$2,500 increase per employee in every department. A change in network provider is also contemplated in the coming fiscal year. This is estimated to save the City an annual cost savings of \$300,000 on claims. These changes will not resolve the issue, but are necessary steps to solve a much larger issue. It may also be necessary to increase employee contributions to the plan, which would involve negotiations with each employee association. It is also anticipated that a change in benefits may be required to ensure expenses do not exceed revenues.

Sales Tax

The challenge of tomorrow is ensuring the continued prudent use of taxpayer dollars. This challenge has become even more imperative with the emergence of the Internet Sales tax. To

maintain the City's General Fund fiscal health by protecting its reserve and ensuring adequate funds to sustain basic General Fund services, the Council adopted an Internet Sales Tax Revenue Policy in 2011.

The proposed budget for FY 2015-2016 meets the objectives of the Internet Sales Tax Revenue Policy. First, the reserve requirement for the next three fiscal years has been met. Secondly, the increased costs due to inflation, Cost of Living Adjustments (COLAs), and Public Employee Retirement System (PERS) contributions have been accounted for in the proposed budget. Thirdly, the proposed additions to the budget include expenditures for one-time costs and limited personnel increases needed to provide basic services to the citizens of Dinuba as a result of the growth of the community.

The good news is that sales tax revenues for FY 2015-2016 are considerably better than were originally projected for this year, but the caution is that there are major expenses anticipated in future years that these funds are needed to support. In short this means that there is very little capacity to add much to the portions of the budget supported by sales tax revenue.

Measure F Revenues:

Like sales tax revenues there has been a healthy increase in Measure F receipts over what was projected for FY 2014-2015 revenues. However, caution is recommended in that this increase should not result in adding a great deal of on-going costs to this fund; like sales tax, this fund is vulnerable to the whims of the State. Rather, the increase in this revenue should, to the maximum extent possible, be reserved for capital projects and one-time purchases, not ongoing costs.

The Proposed FY 2015-2016 Budget in Detail

This proposed budget includes the following:

- 1. Capital Investment Plan (C.I.P.)** - The 5-year plan for capital improvements that implements the General Plan. The first year, as proposed, is fully funded.
- 2. Multi-Year Financial Plan** - The 5-year financial plan that identifies assumptions and issues that must be managed to assure sufficient funding for balanced City programs and activities.
- 3. City Council Goals** – This budget considers the City Councils targets identified at their March 5, 2015 work session, which were ratified on April 14, 2015

The Capital Investment Plan:

This proposed budget includes funding for the following major capital expenditures:

1. Completion of the construction of Ave. 416 (between Alta and Road 56);
2. Completion of the Phase II of the CNG Fueling Facility Improvements;
3. Completion of the College Park Recreation Center, Gregory Park Improvements and Roosevelt Park Improvements;
4. Design and Engineering of Fire Station #2;

5. Design and site preparation for the parking lot expansion at the Police Station;
6. Design of Well #21; and
7. A grant application to construct Randle Avenue, with water and sewer mains, and to develop an economic development strategy for the E. El Monte Commercial Area.

Multi-year Financial Plan:

This budget proposes the following one-time expenditures:

- Purchase of a new fire engine (2nd installment payment);
- Conducting an Urban Water Management Plan update (State mandate);
- Building out the unfinished space in the Transit Center;
- Acquiring a laser fiche module for better records management;
- Acquiring an animal control truck module; and
- Replacing one of the four cardiac monitors housed in the ambulances (two more will need to be replaced in future years).

Proposed changes to staffing, which will be ongoing expenses, include:

- Funding a previously unfunded police officer position (Measure F);
- Allocated a part-time clerical position in the Police Department (General Fund);
- Conversion of a part-time evidence technician to a full-time position (General Fund);
- Adding overtime to fully staff a paramedic unit (Ambulance Fund);
- Conversion of a part-time grounds maintenance worker position to working supervisor position for better park maintenance supervision (General Fund);
- Reassigning staff dedicated to maintain landscaping in Downtown Dinuba;
- Reassigning a part-time accounting technician to the Transit Center from Recreation; and
- The addition of a part time maintenance worker to service the Phase 2 solar panels (less costly than the planned contract service by the solar provider).

Other major factors affecting this year's budget are:

- Planned increase of departmental health contributions by \$2,500 per employee;
- The effect of the drought on water revenues will necessitate a rate increase in FY 2015-2016. It is anticipated that this will occur mid Fiscal Year; and
- The effect of lower fuel prices on street maintenance activities will limit the amount street improvement work the City can do in future years.

The following Table is a summary of the proposed FY 2015-2016 budget:

The total Proposed FY 2015-16 Budget is **\$51,283,933** this is a 1.1% decrease compared to the budgeted expenditures in fiscal year 2014-15 of \$51,839,235. It should be noted that the Avenue 416/El Monte Way widening project represents approximately 32% of the City's total budget for fiscal year 2015-2016.

Table I- SOURCES & USES

SOURCE & USES	GENERAL FUND	CAPITAL PROJECTS FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTAL BUDGET
SOURCES							
Revenues	\$ 11,116,385	\$ 17,747,033	\$ 4,265,250	\$ 11,000	\$ 14,431,267	\$ 200	\$ 47,571,135
Available Resources -							
Planned Use/(Return)	(338,632)	3,634,772	453,686	(3,753)	246,863	(325,138)	3,667,798
13/14 SOURCES	10,777,753	21,381,805	4,718,936	7,247	14,678,130	(324,938)	51,238,933
USES							
Operations	11,239,195	2,045,456	3,642,907	0	13,723,882	6,337,226	36,988,666
Reimbursements	(1,978,253)	0	0	0	(613,415)	(6,662,164)	(9,253,832)
Net Operations	9,260,942	2,045,456	3,642,907	0	13,110,467	(324,938)	27,734,834
Debt Service	754,180	0	0	3,043,491	0	0	3,797,671
Capital Projects	58,889	18,538,140	1,026,029	0	79,992	0	19,703,050
Transfers In	(477,220)	(650,000)	(50,000)	(3,036,244)	(379,403)	0	(4,592,867)
Transfers Out	1,180,962	1,448,209	100,000	0	1,867,074	0	4,596,245
13/14 USES	10,777,753	21,381,805	4,718,936	7,247	14,678,130	(324,938)	51,238,933

FINANCIAL OUTLOOK

General Fund

Revenues: While sales tax revenues are projected to grow by over \$280,000 next year, the total proposed General Fund revenues will remain relatively flat (see table below). In Fiscal Year 2014-2015 the City benefitted from a one-time sale of properties. Excluding sales tax and property sales, the General Fund revenue is projected to increase a modest 1.7% in 2015-16.

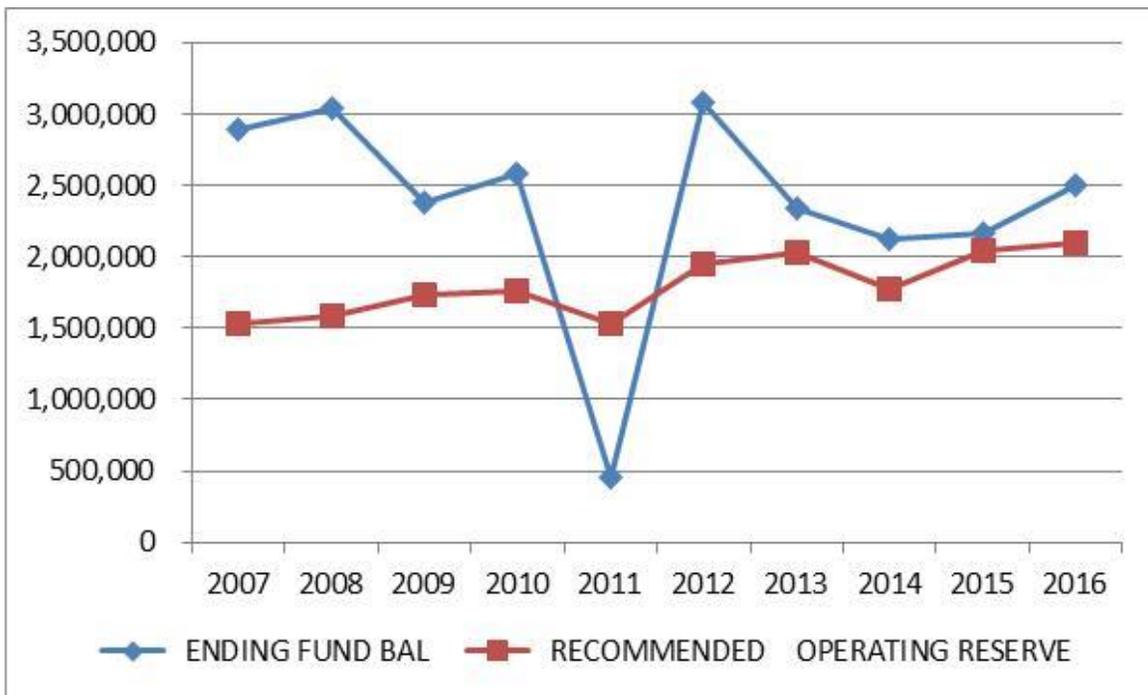
GENERAL FUND REVENUES	ACTUAL	Actual	Projected	PROPOSED
	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Sales Taxes	3,677,283	3,335,475	5,327,225	5,607,032
Motor Veh License	1,553,701	1,571,490	1,640,000	1,690,000
Utility Users Tax	1,622,049	1,612,836	1,651,000	1,645,000
Current Services	411,391	475,096	451,436	508,462
Property Taxes	665,733	742,122	792,300	846,800
Licenses & Permits	220,536	207,423	203,000	206,891
Franchise Fee	226,904	243,956	248,000	255,000
Use of Money & Property	67,502	63,175	67,550	67,000
Transient Occupancy	171,718	184,211	201,000	220,000
Other Revenues	1,412,019	821,405	411,258	70,200
Overhead	1,408,146	1,435,462	2,041,345	1,978,253
TOTAL REVENUES	\$11,436,982	\$10,692,651	\$13,034,114	\$13,094,638

Despite the issuance of residential and commercial building permits, assessed property values have been relatively flat over the past few years. The increase in property tax over the past few years is primarily due to the additional property tax funds coming to the City as a result of the dissolution of the Redevelopment Agency.

To a large measure, the strength of sales tax in Dinuba determines the fiscal health of the City. Including the sales tax from Internet sales, the sales tax in FY 2015-16 will make up over 42.8% of the General Fund budgeted revenues. In FY 2008-09 when the City was not receiving Internet sales, the sales tax comprised 20% of the General Fund budgeted revenues. Fully funding the operating reserve over five years is vital to ensure there is sufficient reserve to make necessary adjustments in case of significant changes in sales tax revenues. (See Attachment A for General Fund Multi-Year Revenue and Expenditure Projections).

Fund Balance: Prior to the recession the City prudently set aside funds in reserve. This action proved its worth when the City was forced to adjust its expenditures as the revenues declined significantly. Due to the nature of municipal finance, adjustments to operating expenditures are difficult to make in a short amount of time. The healthy reserve allowed the City to weather the storm until expenditures could be brought in line with revenues. At the end of the FY 2015-16, the General Fund is expected to exceed the reserve threshold. As witnessed over the past few years, the need for a healthy fund balance is essential. To that end the proposed budget includes measures to preserve the General Fund operating reserve.

Table II- GENERAL FUND BALANCE HISTORY & PROJECTION



Staff will continue to monitor the General Fund and will make adjustments each fiscal year through prudent management to maintain a fund balance consistent with policy and sufficient to cover expenditures.

Measure F – Public Safety Sales Tax

It has been over 10 years since Measure F was approved by voters and the City implemented the original plan. Measure F has been a great success. The Police Department was able to add 10 officers, 2 dispatchers, and 1 detective. The Police Department was also able to purchase 5 police vehicles and a police dog/K-9. The new Emergency Operations Center will soon be complete, which has also been funded from Measure F. A new 10-year Plan needs to be developed and adopted in FY 2015-2016.

The Fire Department added 3.75 paramedics, 4 EMTs and a captain since the adoption of Measure F. Additionally, the Department purchased a fire truck and two ambulances. Last year a Fire Master Plan was completed, which indicated that the second fire station is needed and should be constructed within the next few years to maintain adequate response times. The Station's design will begin in FY 2015-2016.

At the end of the 2014 fiscal year, the Measure F fund balance exceeded \$300,000. Current projections show the fund's revenues exceeding expenditures by almost \$300,000 in the 14-15 fiscal year. Based upon the fiscal health of the fund, staff is proposing to add funding for the following expenditures in the 2015-16 fiscal year:

- 1 Fire Engine (2nd installment payment);
- Design & Engineering Cost of Fire Station #2;
- Design and site preparation for the expanded parking lot at the Police Station; and
- An additional police officer going forward.

In the future, the construction costs of Fire Station #2 will need to be budgeted. It is estimated that the costs of the Station could exceed \$3,000,000. Due to the high cost of the Station it is anticipated that the City will need to pursue a loan and/or grant funding for the Station. Debt payments would come from the Measure F fund. It should also be noted that the addition of a second station will result in a need to increase personnel to staff the station in future years.

Business-Type (Enterprise) Funds:

Enterprise funds are established to account for services financed and operated in a manner similar to a private business. In contrast to the General Fund, each enterprise fund operates as a separate entity. This means that each enterprise program maintains a separate set of books, and funds are not co-mingled or transferred, except in the most extraordinary cases and then only by specific City Council action.

For the City of Dinuba, the City Charter and Council Policies stipulate that the costs of providing goods or services to the general public through enterprise funds must be financed or recovered primarily through user charges. User charges must be established and maintained at proper levels to assure adequate income to pay for current services and to maintain reserves to allow for

adequate cash on hand at all times, to pay bills, meet emergencies, and provide for operating capital needs.

Water: The drought is impacting revenues in the Water Fund. It appears that revenues are down by at least \$200,000 due to the drought and conservation measures. A rate adjustment will be needed during Fiscal Year 2015-2016 to ensure the fund has a sufficient fund balance to operate the utility. While the drought is impacting the revenues, the need for another water well will increase expenses. Staff is now proposing to finance the cost of the \$2,000,000 well over time. The original plan was to finance the well from the cash balance, which has evaporated.

Due to the complex nature of utility rates and due to the impact of the drought, it is proposed that the City take immediate steps to hire a consultant to do a utility rate study and make expert recommendations on rate adjustments going forward.

Sewer: Under current conditions the Sewer Fund Balance will not meet the required two-month operating reserve for FY 2015-16. As with the Water Fund it is anticipated that a rate adjustment will be needed during Fiscal Year 2015-2016. Although revenues in the Sewer Fund are affected by the drought the magnitude of the impact is anticipated to be less than in the Water Fund.

In the 2014-15 fiscal year annual rate increases for four years were enacted to fund the treatment facility expansion. The projected cost of the expansion was approximately \$18 million (2014 dollars). Based on current conditions, the expected cost could be at least \$3 million more. Additionally, with the dissolution of Redevelopment, the Sewer Fund has taken on more debt service, which was being paid from Redevelopment funds. The treatment plant expansion and debt service previously paid from Redevelopment will result in the need for future rate increases.

Disposal: This fund is projected to meet its required two-month operating reserve in fiscal year 2015-16. The Disposal fund is the healthiest of the utility funds and the need for rate increases will be evaluated annually. In the 2014-15 fiscal year a three container system was implemented without raising rates. State mandated commercial recycling requirements are on the horizon. This added mandate will be a burden for the fund. While rate increases are not anticipated in the next year, it is possible that the mandate may result in the need to raise rates in future years.

Ambulance: Although the Ambulance Fund more than meets its required two month operating reserve, the high fund balance is imprecise. Because of the large amount of receivables that remain outstanding from the time a charge is billed until the time the charge is reimbursed or paid - minimally 60 to 90 days - a cash flow issue arises in the Ambulance Fund. The cost to render services are incurred two to three months before the cash is received for these services and in addition, the amount reimbursed for these charges is only a fraction of the amount billed as a result of Medi-Cal, Medicare, and private insurance allowable reimbursements. As a result of the lag in receipt of payment and large insurance adjustments, the fund balance of this fund must be sufficient to cover the delay in payments for cash flow purposes. Staff continues to monitor this fund closely to manage cash flow issues and continues to take steps to recover payments in as short a time as possible.

Health Insurance Fund: The Health Fund is out of balance. At the end of the FY 2013-14 this fund was out of balance by \$730,000. In fiscal year 2014 claims rose by approximately \$1,000,000. Claims are expected to come in near the same level in fiscal year 2014-15. To rectify the imbalance, the departmental contributions from each department have been increased significantly. Additionally contributions from the General Fund and Measure F fund are anticipated to ensure that the deficit does not grow. While staff anticipates the deficit to remain stable, the fund should have a reserve balance of at least \$300,000. Staff will return to Council in May with additional recommendations to improve the fiscal condition of the Health Fund.

Golf: Operating revenues are sufficient to cover operating expenses in the Golf Fund. The Golf Fund is also able to replace some capital equipment. Currently, revenues are not sufficient to cover depreciation costs. To increase revenues and build up a reserve balance for long-term capital and cash flow needs, Kemper Sports is proposing to construct an expanded event center. The event center would be larger than the current structure. It would also be weather resistant and have heating and cooling capabilities. This would allow for the booking of events year-round. Restrooms would also be included within the facility. Up-front costs of construction would need to come from City coffers and would be paid back to the City over the course of a few years. The current event tent would be relocated to another location on the facility.

The following table demonstrates the projected fund balances, the recommended operating reserves, and the variance in each operating fund relative to the Council's policy on reserves. However, it should be noted that this table does not take into account reserves for capital replacement and deferred maintenance.

ENTERPRISE FUND BALANCE VARIANCES

Funds	Projected Fund Balance 6/30/16	Required Operating Reserves 6/30/16	Capital Project Reserve	Variance Over/(Under)
Health Insurance	(730,000)	300,000	0	(1,030,000)
Water	520,000	371,000	149,000	0
Sewer	251,000	344,000	0	(93,000)
Disposal	587,000	545,000	42,000	0
Ambulance	660,000	210,000	450,000	0
Golf	34,000	390,000	0	(356,000)

Capital Funds: The FY 2015-16 capital budget contains projects totaling approximately \$20,550,000 this is compared to projects budgeted a \$22,000,000 last year. The Avenue 416/El Monte Way widening represents 82% of the City's total capital budget. The most significant multi-year projects and costs slated for FY 2015-16 are:

- **\$16,900,000 for the construction and administrative costs of the widening of Avenue 416/El Monte Way;**
- **\$1,100,000 CNG Fueling Facility, Phase II;**
- **\$556,000 Fire Engine (2nd Installment Payment);**
- **\$130,000 Community Pavement Upgrades;**
- **\$433,000 Alta/El Monte Signal Synchronization (Grant);**
- **\$344,000 Bike Lanes (Grant);**
- **\$800,000 Housing Rehabilitation & Homebuyer Loans (Grant);**
- **\$350,000 Water Well Design;**
- **\$300,000 Design and Engineering of Fire Station #2;**
- **\$261,000 College Park Recreation Center (Grant);**
- **\$240,000 Gregory Park Improvements (Grant);**
- **\$544,000 Roosevelt Park Improvements (Grant);**
- **\$50,000 Community Water Well Improvements;**
- **\$50,000 Police Station Parking Lot;**
- **\$50,000 ADA Ramp Improvements;**
- **\$45,000 Outfitting the Emergency Operations Center;**
- **\$30,000 Animal Control Module for Truck;**
- **\$35,000 Cardiac Monitor;**
- **\$90,000 Community Drainage Improvements; and**
- **\$30,000 Police Vehicle.**

Other Items:

Unfunded Liabilities – There has been discussion among City Council members about this issue. In reviewing historical information about this topic this is generally a non-issue for the City except in two cases:

1. Retirements – there are typically payouts required for unused vacation leave and some portion of unused sick leave.
2. Extraordinary separations - these are unusual circumstances such as the death of an employee while serving, which, thankfully, there been only a few such incidents.

In both cases departments hold these positions “vacant” until there is sufficient funding to fill the positions. Since the recruitment process typically takes three to five months to fill a position there are rarely any long-term repercussions caused by this issue.

Kern Street Storm Drain Project – This is a major capital improvement project that has only partial funding. It must be completed before the second phase of the El Monte widening project can be constructed. While limited portions this project can be constructed and financed through the second phase of the El Monte project and while some portion of the project will be financed by monies that were loaned to the Redevelopment Agency, which are due to be paid back to the City sometime in FY 2015-2016, there remains a funding “gap” of about \$1.5 million for which other funding is needed.

Early in FY 2015-2016 staff will explore options to fund this gap and bring a recommendation to the City Council on how the unfunded portion of the project might be funded.

In Closing:

The past eighteen months has presented some challenging circumstances with the retirement of long time City Manager Ed Todd in December 2013 and the unexpected loss of City Manager Beth Nunes in October 2014. The Sustainability Plan adopted by the City Council in 2013 was implemented to counteract the loss of sales tax revenue and as a result, service levels continued without a loss of Community Programs or staff. In addition, new economic development is occurring: Western Dental is nearing completion, Farm Credit West will soon start construction, new small businesses are opening and new homes are being constructed. Planning and infrastructure grants have been applied for to help revitalize the East El Monte Way area. A study to review and adjust the City’s Impact Fees is underway. The Fiscal Year 2015-2016 budget contains recommendations and decisions that will further help the City organization remain fiscally strong and capable of meeting the challenges of the next five years.

Lastly, I would like to thank you for the opportunity to serve you and this community as your Interim City Manager. It is an honor to work with the City Council as well as the community of Dinuba to obtain a better future for the City of Dinuba and to provide a smooth transition as the Council selects a new City Manager to lead the organization into the future.

Sincerely,

Daniel L. Meinert

Interim City Manager

**PROPOSED PERS ADJUSTMENT
GENERAL FUND
MULTI-YEAR BUDGET PROJECTIONS
2012-13 through 2020-21**

DEPARTMENT PROGRAM	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PROJECTED	2015-2016 PROPOSED	2016-2017 PROJECTED	2017-2018 PROJECTED	2018-2019 PROJECTED	2019-2020 PROJECTED	2020-2021 PROJECTED
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
CITY COUNCIL	81,179	80,040	86,805	86,805	129,089	133,298	137,370	141,961	146,720	151,651
CITY ATTORNEY	61,745	56,035	56,035	56,035	60,517	61,727	62,962	64,221	65,506	66,816
CITY MANAGER	782,944	891,191	838,387	760,735	782,168	894,072	918,027	942,828	968,712	989,967
COMMUNITY SERVICES	0	1,138,876	1,390,026	1,407,860	1,526,089	1,593,021	1,634,111	1,676,075	1,719,382	1,753,338
FINANCE	0	445,651	574,051	473,347	521,438	614,334	630,576	647,621	665,406	679,707
FINANCE & COMMUNITY SERVICE	1,649,224	0	0	0	0	0	0	0	0	0
FIRE	2,019,227	1,349,373	2,019,562	2,019,501	2,105,452	2,195,868	2,250,586	2,282,619	2,347,847	2,402,160
POLICE	4,384,558	4,412,566	4,754,949	4,780,145	5,108,453	5,324,359	5,454,903	5,533,080	5,692,465	5,822,818
GENERAL SERVICES	3,080,425	2,343,090	2,240,562	3,260,415	2,374,282	2,152,535	2,210,164	2,272,747	2,345,445	2,390,561
COMM PROMOTION	119,520	198,580	140,939	140,000	142,066	144,907	147,805	150,762	153,777	156,852
Police Admin vehicles						30,000		30,000	30,000	30,000
Defease Publice Works Advance						50,000	50,000	50,000	50,000	
General Plan Update						100,000	100,000			
Capital Projects & Equipment								50,000	100,000	150,000
EXPENDITURE TOTAL	12,178,822	10,915,402	12,101,316	12,984,843	12,749,554	13,294,123	13,596,505	13,841,914	14,285,259	14,593,870
		-10.4%		19.0%	-1.8%	4.3%	2.3%	1.8%	3.2%	2.2%
REVENUE TOTAL	11,436,982	10,692,651	12,176,366	13,034,114	13,094,638	13,095,158	13,523,485	13,930,131	14,346,464	14,733,184
		-6.5%		21.9%	0.5%	0.0%	3.3%	3.0%	3.0%	2.7%
REVENUES OVER EXPENDITURES	(741,840)	(222,751)	75,050	49,271	345,084	(198,965)	(73,020)	88,217	61,205	139,314
BEGINNING FUND BALANCE	3,084,017	2,342,177	2,119,426	2,119,426	2,168,697	2,513,781	2,314,816	2,241,796	2,330,013	2,391,218
ENDING FUND BAL	2,342,177	2,119,426	2,194,476	2,168,697	2,513,781	2,314,816	2,241,796	2,330,013	2,391,218	2,530,532
RECOMMENDED OPERATING RESERVE	2,029,804	1,777,234	1,974,886	2,131,374	2,099,926	2,185,687	2,241,084	2,293,652	2,367,543	2,427,312
UNENCUMBERED RESERVE (INSUFFICIENT OPERATING RESERVE)	312,374	342,193	219,590	37,323	413,856	129,129	711	36,361	23,675	103,220

April 23, 2015

WEST EL MONTE WAY / AVENUE 416 PROJECT BI-WEEKLY UPDATE

LAST TWO-WEEK SUMMARY

- Work Completed:
 - Continued Storm Drain and Sewer work @ the west end of the Project.
 - Continued work at intersections at Alice, Lillie & Dickey.
 - Gasline relocation at Family Tree Farms.
 - Driveways and curb & gutter in town, north side.
 - Started water main in Arkona Alley.
 - Weed abatement per City Ordinance.
 - Gasline relocations west of Rd 68.
- Problems Encountered:
 - Removal of Slurry Backfill over existing AT&T Lines, grade transitions impacting prep of subgrade at Alice.
 - Ongoing delay: Alleyway (Euclid to Alta) being delayed by Water Main replacement/relocation and Gas Main replacement/relocation (approx. 2 ½ months delay).
 - Gasline relocations east of Rd 56 and at Rd 72.
- List citizen concerns, comments and compliments:
 - Hydroponic Shop and Stereo shops indicated they are close to closing.
 - Osornio's Carwash, Paint Shop, Dinuba Tire always appreciative of updates.
 - Fliers delivered to residents for Alley work.

TWO-WEEK LOOK AHEAD

- Upcoming Work (2 weeks):
 - Complete Street Subgrade in-town, North Side.
 - Open Alice Intersection. Phase 2.
 - Continue Storm Drain work west end.
 - Begin construction of sanitary sewer at Ridge Creek Entrance.
 - Continue clear and grubbing west of Rd 62 for storm drain work.
 - AC Paving in town, north side to begin May 4th.
- Community Outreach/Notifications
 - Facebook/Website Updates.
 - Coordination meeting with City
 - Construction Mitigation Hotline:
 - English/Espanol (800) 399-2547
 - Contact Information:
 - City website
address: <http://www.dinuba.org/>
 - Facebook page: Avenue -416-Street-Widening
 - Twitter: //twitter.com/elmonteway

Submitted By: SGI Construction Management



City Council Report

City Council Meeting: April 28, 2015

Department: Finance

To: Dan Meinert, Interim City Manager

From: Cass Cook
Ph: 559.591.590

Subject: **Purchasing Policy**

RECOMMENDED ACTION

It is recommended that the Council review the current purchasing policy and reaffirm its local preference policy as well as its policy regarding the award of bids for professional and specialized services. It is also recommended that the purchasing policy be update to reflect current job titles.

Purchasing Policy

BACKGROUND

Per the purchasing policy no competitive bidding is required for purchases under \$24,999. Informal bidding procedures apply for purchases between the amounts of \$25,000 and \$74,999. The informal bidding procedures call for the request of at least three quotes from at least three qualified vendors. For purchases totaling \$75,000 or greater, formal bidding procedures are required.

DISCUSSION

The current purchasing policy refers to an Administrative Services Director as well as a Community Services Director. Currently those job titles do not exist. It is recommended that the policy be updated by exchanging the titles of Administrative Services Director for Finance Director and Community Development Director for Public Works Director. The changes have been incorporated into the attached policy.

Local Preference

BACKGROUND

In the 1990s the City Council established a local preference purchasing policy. The policy allowed for the awarding of bids to local vendors when the local bid was within 5% of the lowest responsible bid.

At the March 24th Council meeting, Sandy Sills, the Executive Director of the Dinuba Chamber of Commerce presented a "Shop Local Campaign". She asked that the Council should set the tone for the community by buying locally. She stated that when we invest in local business, the money will stay in the community and it builds a better tax base.

DISCUSSION

The current purchasing policy states:

“Preference may be given to local vendors and contractors, even though their bid price for goods or services are higher than the lowest responsible bid, if the local bid is within five percent of the lowest responsible bid received”

The local preference is in line with Dinuba’s comparative cities. While Selma offers no local preference, both Lemoore and Reedley include a 5% local preference in their purchasing policies. Sanger’s policy offers a 5% local preference on bids up to \$500,000. The preference decreases to 3% for bids above \$500,000 and decreases again to 2% for bids above \$1,000,000.

The City has consistently used local vendors for its non-specialized needs. In the month of March alone the City paid over 260 invoices to local vendors. Excluding the purchase of property, the City paid over \$80,000 in invoices in March to local vendors. The scope and amount of payments is not unique and continues throughout the year. The City is indeed buying locally and investing in local businesses.

Professional & Specialized Services

BACKGROUND

At the previous City Council meeting, Council authorized the initiation of forming a new landscape and lighting district. Due to the complex and ever-changing nature of proposition 218 staff sought the assistance of a professional firm with expertise in the formation of landscape and lighting districts. During the discussion of the agenda item Council inquired of staff regarding the purchasing policy as it relates to professional and specialized services.

DISCUSSION

Purchasing Policy

Professional and specialized services do not require formal bid processes as allowed by the City Charter. Additionally, per Section (F) of the purchasing policy, competitive bidding is not required for either contracts of employment or specialized services.

Although a formal bid process is not required for professional or specialized services, it is recommended that the City follow the informal bidding procedures for these services when they exceed \$25,000.

FINANCIAL IMPACT

None

PURCHASING POLICY AND PROCEDURE MANUAL

OF THE

CITY OF DINUBA

A. PURPOSE AND SCOPE

The purpose of this Purchasing Policy for the City of Dinuba, California, is to provide guidelines and procedures for the purchase of supplies and equipment, to secure for the City supplies and equipment at the lowest possible cost commensurate with the quality needed, to exercise positive financial control over purchases, and to clearly define authority in purchasing decisions. The City Manager is empowered to make all purchases and award all contracts not in excess of \$25,000 (as adjusted herein), but may delegate the responsibility. All City Department Directors will be responsible for following the correct applicable purchasing procedures.

B. ETHICS

City employment in a purchasing or material management position is a public trust and requires all such employees to maintain a special awareness of that trust. Each employee must avoid a conflict or appearance of a conflict between their public employment and their private lives. They must avoid any action, whether or not specifically prohibited by this or other instruction or law, which results in or can reasonably be expected to create the appearance of:

- Using public office for private gain;
- Giving preferential treatment to any person or entity;
- Impeding City efficiency or economy;
- Making a City decision outside official channels; or
- Adversely affecting the confidence of the public in the integrity of City government.

C. CONFLICT OF INTEREST

When a city employee or manager is involved in a procurement activity by inviting or evaluating offers from a supplier or contractor with whom he or she has some pecuniary or personal interest or personal bias against, he or she is obliged to declare that interest or bias to the City Manager and distance himself or herself from any further involvement in that negotiation. Pecuniary interests include the form of share holdings, partnerships, or offering some form of financial support to that supplier. Personal interests include the involvement of immediate family in the

supplier's operation either as shareholders or employees.

D. DEFINITIONS

1. Post-Consumer Recovered Material – A finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life-cycle as a consumer item, and does not include manufacturing or converting wastes.
2. Pre-Consumer Recovered Material – Material or by-products generated after the manufacture of a product is completed but before the product reaches the end-use consumer. Pre-consumer material does not include mill and manufacturing trim, scrap, or broke which is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.
3. RFP - Request for Proposals - An RFP may be used to request proposals from qualified bidders to provide a professional service or product to the City. An RFP may contain an understanding of the scope of work to be performed, background and qualifications of the firm submitting the proposal, listing of licenses and qualifications, biographical sketches of the key employees, and the costs proposed.
4. RFQ - Requests for Qualifications - An RFQ may be used to establish an approved list of specialists. An RFQ will request the specialists to submit details of their qualifications, licensure, staffing of their agencies, and possibly references.

E. PURCHASING

The Finance Director shall act as the Purchasing Agent for the City. Under the administrative direction of the City Manager, the Purchasing Agent may:

1. Purchase or contract for supplies and equipment required in accordance with purchasing procedures herein described or any other rules and regulations proscribed by the City Manager or the City Council.
2. Assist City Staff in negotiating and recommending executing contracts for the purchase of supplies and equipment.
3. Act to procure for the City the needed quality in supplies and equipment at the least reasonable expense to the City.
4. Obtain as full and open competition as possible on all purchases.
5. Join with other government units in cooperative purchasing plans when the best interests of the City would be served thereby.
6. Assist City Staff with the inspection of supplies and equipment purchased to insure

conformance with specifications.

F. COMPREHENSIVE POLICY

All purchases made by all departments within the City of Dinuba are covered under this policy, except as listed in Section H of this policy. No competitive bidding is required for contracts for employment or for specialized services, or for any products or services the total purchase of which is under the amount of \$24,999. For purchases totaling between the amounts of \$25,000 and \$74,999, informal bid procedures apply, as listed in Section I of this Policy. For purchases totaling \$75,000 or greater, see Section J. The amounts in this Policy are exclusive of taxes and/or shipping charges. Also refer to Section O for the annual revision of the amounts in this Section.

Preferences may be given to local vendors and contractors, even though their bid price for goods or services are higher than the lowest responsible bid, if the local bid is within five percent of the lowest responsible bid received.

If any one vendor or contractor is awarded contracts or purchases which cumulatively total \$75,000 or more in any three consecutive fiscal year period, then the competitive process set out in this Policy shall be followed prior to the award of any subsequent contracts to this vendor.

G. RECYCLING

- A. All City Departments shall use recycled products and recyclable products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled material.
- B. The City shall require its contractors and consultants to use and specify recycled products and recyclable products in fulfilling contractual obligations whenever practicable.
- C. Contractors shall provide certification of the content of recycled and recyclable materials and report of the amounts used.
- D. It is recommended that, whenever practical and fiscally responsible, to purchase products which contain, in order of preference, the following:
 - a. The highest percentage of recycled content of post-consumer recovered material, available in the marketplace.
 - b. The highest percentage of "pre-consumer recovered material" available in the marketplace.
- E. Caveats:
 - a. Nothing contained in this policy shall preclude user departments from specifying

“recycled” material content as a bid specification.

- b. Nothing in this policy shall be construed as requiring a department or contractor to procure products that do not perform adequately for their intended use or are not available at a reasonable price in a reasonable period of time.
- c. Nothing in this policy shall be construed as requiring a department or contractor to procure products where the warranty for recycled products is not equal to virgin products or where the recycled material voids, shortens, interrupts, or cancels warranty of other supplies or units of components.

H. EMERGENCY PROCUREMENT

In case of a great public disaster or emergency, the Council may declare an emergency, suspend the normal requirements of this Purchasing Policy, and authorize the City Manager to proceed without advertising for bids or quotations. The City Manager shall retain all requisitions and delivery records and shall, within a reasonable time, present them along with a full written explanation of circumstances necessitating the expenditures to City Council to be filed for public record.

I. INFORMAL BIDDING PROCEDURES - FOR PURCHASES \$25,000 TO \$74,999

Purchases within this category require written quotes from at least three qualified vendors or professionals. Written quotations shall indicate what items or services will be provided, the name of the company, the name of the person and his/her authority to quote prices, and the applicable prices. In the event that three qualified providers cannot be located, a memorandum to that effect shall be placed in the file to document this fact.

Contracts or purchases will be to the lowest responsible bidder or vendor meeting specifications. A staff report will be prepared for the City Manager detailing the need, the bid procedures performed, and recommending the contractor or vendor. Council will make the ultimate decision as to the award of the contract/purchase.

Documentation of the quotations will be submitted to the Finance and Public Works Director along with the invoice for payment. All documentation shall be held by the requesting Department Director for a period of one year from the date of purchase.

J. FORMAL BIDDING PROCEDURES - FOR PURCHASES ABOVE \$75,000

All single purchases falling within this category shall go through a formal bidding process. Purchases or services shall be by written contract or agreement with the lowest responsible bidder pursuant to the procedure hereinafter proscribed.

The requesting Department Manager shall receive authorization from the City Manager to go out to bid. Upon receiving the authorization, the Department Manager shall develop the necessary specifications to prepare the bid package. Projects that involve public works or require engineering and/or other permits shall be reviewed by the Public Works Director prior to soliciting bids.

- A. Notice Inviting Bids: Notices inviting bids shall include a general description of the articles to be purchased or the services to be provided, shall state where bid blanks and specifications may be secured, and the time and place for opening of the bids.

Notices inviting bids shall be published at least ten days before the date of the opening of bids; the opening of the bids shall be published at least twice not less than five days apart in the newspaper of general circulation in the area.

The requesting Department Manager shall also solicit sealed bids from all responsible prospective suppliers whose names are on the Bidder's List, who have made written request that their names be added thereto, or who have been determined to meet the appropriate qualifications.

- B. Bidder's Security: When required, bidder's security may be proscribed in the public notices inviting bids. Bidders shall be entitled to return of bid security, provided, however, that a successful bidder shall forfeit his/her bid security upon his/her refusal or failure to execute the contract within ten days after the notice of award of contract has been mailed, unless in the latter event the City is solely responsible for the delay in executing the contract. The City Council may, on refusal or failure of the successful bidder to execute the contract, award it to the next lowest responsible bidder, the amount of the lowest bidder's security shall be applied by the City to the contract price differential between the lowest bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder.
- C. Award of Bids: Contracts or purchases will be awarded to the lowest responsible bidder or vendor meeting specifications. A staff report will be prepared for the City Manager detailing the need, the bid procedures performed, and recommending the contractor or vendor. Council will make the ultimate decision as to the award of the contract/purchase.

K. OPEN PURCHASE ORDERS

An Open Purchase Order (Blanket Purchase Order) is a Purchase Order placed with a vendor for a specified length of time, usually one fiscal year, authorizing the sale of materials to an authorized employee of the City, according to listed conditions. Open Purchase Orders may not be placed for items or services totaling over \$25,000, except as otherwise provided in this policy or specifically authorized by the City Manager or City Council.

An Open Purchase Order will be placed with numerous vendors the City deals with on a regular basis. A list of Open Purchase Orders will be provided by the Finance Director to each Department at the beginning of each fiscal year. Department Managers may request additional Open Purchase Orders at that time, or at any time during the year when new vendors are authorized. This policy is intended to facilitate efficient operation in situations where personnel frequently find it necessary to purchase materials and supplies.

L. COOPERATIVE PURCHASING

The City has authorized the Purchasing Agent, by resolution, to participate in the purchase of products through the State of California Department of General Services and the County of Tulare. The intent is to provide the best possible prices for the City, while complying with applicable laws and regulations and the policies herein presented. He/she is also authorized to participate in the purchase of products through other Governmental Agencies who go through the competitive bidding process for materials.

M. PAYMENT OF ACCOUNTS

City employees or representatives shall receive an invoice or receipt for any supplies or services received. It shall clearly describe the materials purchased, date of purchase, and the total price. The employee or representative shall sign the invoice (with a full signature rather than just initials) and deliver it to the Department Head or his/her designee for approval. The Department Head shall cause the appropriate accounting expenditure code to be assigned, sign it (again using a full signature), and forward it to the Finance Director. If there is no Open Purchase Order for this vendor, a Purchase Order must be prepared and signed and submitted with the invoice, providing that the invoice total is in excess of \$2,500.00.

The Finance Director shall prepare payments to vendors. Monthly statements which are provided by vendors on Open Purchase Orders will be checked against the signed invoices and paid when in conformity.

The Finance Director will determine the payment schedule for invoices due from the City. Payments for all approved invoices will be made not less than twice per month, but may be made on a weekly basis if work schedules permit. A listing containing, at a minimum, the names of payees and the amounts of the warrants, will be submitted to the Council for inclusion in the next calendar.

N. PETTY CASH

Each City Department Director has at least one Petty Cash Fund for the purpose of making purchases from local vendors when the item costs less than \$250.00. The Finance Director will verify expenditures from receipts and will replenish each Department's Petty Cash Fund when requested, but in no case more than twice each month.

O. ADJUSTMENTS FOR INFLATION/DEFLATION

In accordance with the Charter for the City of Dinuba, Section 5.05C, the amounts determining the requirements for the formal and informal bid process shall be revised annually as a part of the City's budgeting process.

P. PENALTIES, SANCTIONS OR DISCIPLINARY ACTIONS FOR VIOLATIONS

Violations by the grantee, grantee's officers and employees will be subject to the disciplinary actions prescribed in "Chapter 13: Disciplinary Procedures" included in the City of Dinuba's Personnel Policies and Practices Manual.



City Council Report

City Council Meeting: April 28, 2015

Department: Finance

To: Dan Meinert, Interim City Manager

From: Cass Cook
Ph: 559.591.590

Subject: **Successor Agency Update**

RECOMMENDED ACTION

It is recommended that the Council accept the report and direct staff to pursue debt financing to pay off the advance between the City and the Successor Agency.

BACKGROUND

On February 1, 2012 all Redevelopment Agencies in the state were dissolved. In their place Successor Agencies were created. The purpose of the Successor Agency was to wind down the affairs of the former Redevelopment Agency. The winding down consists primarily of paying down debt obligated to the Agency, but also disposing of property owned by the Agency.

At the time of dissolution, the Department of Finance directed the successor agencies to hire an independent auditor to review the Agency financials. The purpose of the audit was to ensure the agencies remitted any excess funds to the various taxing entities. The Department of Finance reviewed the audit and determined that \$1 million was due from the City of Dinuba to its Successor Agency.

At the time of the completion of the Recreation, Reclamation and Conservation (RCR) project, the Redevelopment Agency advanced approximately \$1,000,000 towards the completion of the project as well as its startup costs. It was anticipated over time the project would pay back the Redevelopment Agency. The dissolution of agencies across the state has pushed the payback period to the present day.

DISCUSSION

Currently the Successor Agency is hindered in its ability to dispose of property. Per State law the Agency will not be able to dispose of property until January of 2016 unless the Agency has an approved Property Management Plan. In January of 2016 the Agency will be able to dispose of property, but only on a parcel by parcel basis. A Property Management Plan would allow for

the Agency to dispose of property now without having to receive permission from the Department of Finance to sell each and every piece of property. In effect the Agency will have already approved the sale. Based on current law, property management plans need to be approved by January 2016.

Receiving an approved Property Management Plan is contingent on obtaining a Finding of Completion from the Department of Finance. As previously discussed the City owes the Agency approximately \$1,000,000. To obtain a Finding of Completion and ultimately to receive a Property Management Plan, the \$1,000,000 will need to be paid off.

While the City owes the Successor Agency \$1,000,000, prior to the dissolution of redevelopment agencies the City had advanced over \$6 million to the Redevelopment Agency. The City is unable to get paid back on those loans until the Successor Agency receives a Finding of Completion. Once a Finding of Completion is obtained the process to pay back these loans to the City can begin.

To sum up, the Agency needs a plan to efficiently dispose of its property. To obtain the plan, a Finding of Completion is needed from the Department of Finance. To receive the Finding of Completion, the City needs to pay back its advance to the Successor Agency. Once the Agency advance is paid back, the City can begin to collect on its loans to the Agency.

FINANCIAL IMPACT

It is anticipated that the debt service on the \$1,000,000 owed to the Agency will be offset by the pay back the City will receive on its loans.



City Council Report

City Council Meeting: April 28, 2015
Department: Parks & Community Services

To: Daniel Meinert, Interim City Manager

From: John Carrillo, Parks & Community Services Director
Ph: 559.591.5940
Email: jcarrillo@dinuba.ca.gov

Subject: Approval of Agreement between Pyro-Spectaculars and the City of Dinuba for 2015 Dinuba Independence Celebration on July 3, 2015

RECOMMENDED ACTION

It is requested that the City Council consider authorizing Staff to:

1. Contract with Pyro-Spectaculars for pyrotechnics services relating to the Dinuba Independence Celebration on July 3rd, 2015.
2. Utilize Centennial Park for the Dinuba Independence Celebration on July 3, 2015.

BACKGROUND

For the past few years, it has been one of City Council goals to host an annual Independence Day Celebration with aerial fireworks.

The past two years, the City of Dinuba Community Services contracted with the Pyro-Spectaculars company to provide the aerial fireworks display. This event took place as the staging area for the aerial fireworks was at the Ventura and "M" Street Parking lot and utilized the Entertainment Plaza for the Independence Day Celebration event.

Unfortunately at last year's event, a firework equipment malfunction occurred which cause some of fireworks to enter the safety area. With recommendations from the Fire Chief and the Parks and Community Services Director, this event should be moved to Centennial Park which has 8-acres of open park area. The fireworks staging area would be adjacent to the park, in the City owed open lot at least 1500-2000 feet from Sierra Way.

With Council's approval, Centennial Park will be utilized for the Independence Day Celebration event. This event will also have live music entertainment, food and beverage vendors, game booths, information vendors, just as the Entertainment Plaza served in the past years.

DISCUSSION

The Community Services Department sent out informal request for proposals for the aerial fireworks display to the following two companies:

Pyro-Spectaculars P.O. Box 1720 Coarsegold, CA 91903

Fireworks & Stage FX America P.O. Box 488 Lakeside, CA 92040

We received only one proposal from Pyro-Spectaculars (last two year's event pyrotechnics supplier) by April 15th, 2015. Pyro-Spectaculars submitted a proposal of \$20,000 which includes Insurance, Operator, Permits filings and Transportation cost.

The event will consist of the following:

- The event will begin at 7:30pm with live entertainment playing on stage, fun family activities, food booths and local vendors.
- Pyro-Spectaculars show will begin at 9:15 pm and will be approximately 25-30 minutes in duration which will consist of a total of over 785 shots (Grand Finale containing over 300 shots).
- This event will also be connected with our Summer Night Light event series.

FINANCIAL IMPACT

The financial impact for this years event is approximately \$30,000. Funding for this expenditure comes from the General Fund/Community Promotion. There is a increase of \$5,000 in the proposed pyrotechnic contract from (\$15,000 to \$20,000) due to at this years event, the aerial fireworks will not be low-level pyrotechnic devices (no more than 200 feet required the last few years because of the business and homes that surrounded Entertainment Plaza) but Bombardment shells that would burst up to 250 - 500 feet , giving the community a great show.

The additional \$10,000 consist of event programing cost:

- Stage Sound / Lighting
- Entertainment
- Advertising
- Rental Equipment – Portable Lighting
- Rental Equipment – Portable Restrooms & Wash Stations
- Staffing – Police, Fire, P&CS
- Misc. Cost

The Pyrotechnic Proposal from Pyro Spectaculars is attached.

Product Synopsis • Pyrotechnic Proposal
City of Dinuba Community Services

July 3, 2015

\$20,000.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Opening Salutes	60 Shots
Total of Opening	60 Shots

Main Body-Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	180 Shots
◆ 4" Souza Designer Selections	150 Shots
◆ 5" Souza Designer Selections	74 Shots
Total of Main Body-Aerial Shells	404 Shots

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2" Souza Designer Bombardment Shells	100 Shots
◆ 2.5" Souza Designer Bombardment Shells	72 Shots
◆ 3" Souza Designer Bombardment Shells	110 Shots
◆ 4" Souza Designer Bombardment Shells	30 Shots
◆ 5" Souza Designer Bombardment Shells	9 Shots
Total of Grand Finale	321 Shots

Grand Total 785 Shots



City Council Report

City Council Meeting: April 28, 2014
Department: Public Works Department

To: Daniel L. Meinert, Interim City Manager

From: Blanca Beltran, Public Works Director
Ph: 559.591.5924
Email: bbeltran@dinuba.ca.gov

Subject: Water Conservation Update – Utility System Information
Authorization to Request Proposals for Professional Services

RECOMMENDED ACTION

That City Council review information regarding the City's water supply and mandatory water conservation efforts as a result of California's drought and its impacts on the City's utility enterprise funds and take action to authorize staff to request proposals for professional services to conduct a Utility Rate and Cost Allocation Study.

BACKGROUND

On January 17, 2014, Governor Brown proclaimed a State of Emergency and directed state officials to take action to prepare for drought conditions. Recurring years of dry weather conditions have led to extremely low water storage in major reservoirs and the Sierra snowpack is practically non-existent. In the State of Emergency Declaration, Governor Brown called for a statewide water conservation campaign and encouraged personal actions to reduce water usage by 20 percent. Local water suppliers were encouraged to implement their local water shortage contingency plans.

On March 11, 2014, City staff presented information regarding Dinuba's water system and recommended that the City move into Stage 2 of the Water Conservation Ordinance. The City Council requested that the public have an opportunity to provide input regarding the drought response plan and a public hearing was held on March 25, 2014. At that time, the City Council directed staff to increase its marketing efforts and outreach for water conservation with voluntary compliance encouraging Stage 2 watering schedule and restrictions.

Dinuba's Water Conservation Ordinance - Stage 2 Restrictions:

- Irrigation permitted only on designated days, 7pm to 10am, or anytime if:

- Using handheld hose with shut off nozzle
 - Handheld bucket is used
 - Drip irrigation system is used
- Exception: Commercial nurseries, commercial sod farmers, and similar are exempted but requested to curtail non-essential water uses.
- Washing of automobiles and other types of mobile equipment is permitted only between 7pm and 10am. Washing shall be done with handheld bucket or hose with shut off nozzle. Exception: Commercial car washes or service stations, and washing of vehicles used for health and safety (i.e. emergency vehicles, garbage trucks, etc.).
 - Refilling or adding of water to swimming pools, wading pools and/or spas is permitted only between 7pm-10am.
 - Ornamental fountains or other structures making similar use of water are prohibited unless using a recycling system.
 - Washing of sidewalks, driveways, parking areas, courts, patios or other paved areas are absolutely prohibited.
 - Restaurants are requested to serve water to customers only when specifically requested by customers.

Effective August 1, 2014, the State of California Water Resources Control Board (SWRCB) approved emergency regulation to increase conservation practices for all Californians, requiring local agencies to implement mandatory Water Conservation Plans to a level imposing mandatory compliance. The City Council took action to implement Stage 2 Mandatory Compliance – Water Alert in response to the State’s drought emergency regulation. Public notification was made to all residents via the AlertTC system, social media, as well as publication in the newspaper.

DISCUSSION

Effective April 1, 2015, Executive Order B-29-15 was signed by Governor Brown proclaiming California’s water supply continues to be depleted despite the limited rainfall and snowfall this winter and the possibility exists that drought conditions will stretch into a fifth straight year into 2016 and beyond.

The Executive Order directs the State Water Board to consider the relative per capita water usage of each water suppliers’ service area. Reporting on residential per capita (R-GPCD) water use began in October 2014 for the September 2014 reporting period/month. As of April 20, 2015, July, August and September 2014 R-GPCD was used as the basis for assigning a conservation standard for each water supplier. Collectively, the conservation standards assigned to each water supplier are intended to equitably and effectively achieve a 25% aggregate statewide reduction in potable urban water use. Under this methodology, Dinuba’s conservation standard is 32%.

STATUS OF DINUBA’S WATER SUPPLY

A review of well soundings over the last four years indicate that there is a slow and steady decline in the aquifer, which would indicate that the drought is having some impact on the City’s water supply. Public Works utilities staff is making every attempt possible to conduct well soundings on a weekly basis to closely monitor declines in water levels. While present water levels may not be critical today, continuing drought conditions may require the City to enact Stage III of our Water Shortage Contingency Plan at some point. Not meeting the 32% reduction required under the State order may also be cause for additional watering restrictions in the near future.

WATER CONSERVATION EFFORTS

Water Consumption – Shown in cubic feet

Customer Class	2012/13	2013/14	Reduction	2014/15	Reduction
				As of 4/15	As of 4/15
Residential	1,507,788	1,498,068	-1%	1,126,943	-33%
Commercial	337,214	354,640	5%	266,502	-33%
Industrial	259,696	271,950	5%	224,595	-21%
City	71,570	75,084	5%	55,292	-36%
Totals	2,176,268	2,199,742	1%	1,673,332	-31%

It should be noted that reductions shown in fiscal year 2014/15 are for July 2014 through April 2015. Once May and June data is available it will likely bring the conservation percentage down compared to fiscal year 2013/14. Using May and June 2014 as projections for 2015, the estimated conservation is 11%.

Conservation efforts for City accounts are projected at 13% (using May and June projections). This was achieved by the following conservation measures implemented by the City since March 2014:

- Fire Department only using water for trainings when absolutely necessary.
- Fire Department hose drills are “dry” drills
- Fire Department Flow testing of hydrants only as dictated by new business or sprinkler installations.
- Fire Department wiping down vehicles, washing only when absolutely necessary
- Police Department only washing vehicles approximately once per month.
- Parks & Community Services Department watering parks only as designed by the watering schedule in effect. Some smaller landscape areas are watered 2-days per week.
- Pressure washing of downtown sidewalks only once since August 2014, specifically to prepare for Raisin Day.
- Parks has begun installing Hunter water-saving smart controllers.
- Parks has postponed any new turf planting projects at this time.

COMPLIANCE /ENFORCEMENT MEASURES

The Dinuba Municipal Code declares water waste contributes and compounds drought conditions, such conditions cause threat to health, safety, and general welfare of the residents of Dinuba - water waste except as permitted by the Code is a public nuisance. The administrative citation process is used for violations of the Water Conservation Ordinance. This includes issuance of up to 3 warnings by way of written notice, before issuance of a citation. Fines are \$100 for the first violation; \$200 for the second; and \$500 for the third. All City employees are authorized to issue warnings, but not citations. All peace officers and persons authorized by law to issue citations within the City enforce the provisions. Also authorized are the Public Works Director, Animal Control Officer, City Engineer, Building Official, Public Works Superintendent, and Building Inspector.

To date, 61 written warnings and one citation have been issued. Exceptions can be requested with a written application to the Public Works Director who is authorized to grant exceptions if compliance causes undue hardship including adverse economic impacts, such as loss of jobs or production; conditions affecting health, sanitation, fire protection, or safety. For example, exceptions have been granted for mobile car washing businesses that would bear adverse economic impacts as a result of complying.

The State Water Board will begin assessing compliance with the submittal of the June monthly report on July 15, 2015. Based on information received to date, which is not yet formally adopted by the State Board, beginning June 2015, the State Board will track compliance on a cumulative basis. Cumulative tracking means that conservation savings will be added together from one month to the next and compared to the amount of water used during the same months in 2013. The tracking will look similar to the graph below:

	2013 Water Use	2015 Water Use	Monthly Savings	Cumulative or Running Savings
June	1000	800	20%	20%
July	1500	1050	30%	26%
August	1200	1020	15%	22%
September	900	825	8%	20%

Additional watering restrictions may be necessary later in the year when the City's conservation efforts can accurately be measured or officially reported by the State. This could mean implementing some or all of the Stage 3 restrictions.

PUBLIC OUTREACH EFFORTS

- City-wide mailer on water conservation
- City Website/Facebook
- Alert TC call on watering schedule
- Marquee

- Newspaper
- Magnets with watering schedules
- Hot August Nights
- Ruiz Foods Safety Fair
- Letter to all contract landscapers regarding watering schedules
- Cinco de Mayo Advertiser
- Raisin Day Advertiser

ENTERPRISE FUNDS - FINANCIAL IMPACT

The water and sewer enterprise funds support a great deal of Public Works Department activities. Conservation measures implemented as a result of the State mandate inevitably have a negative impact financially. Decreased water usage results in decreased water revenues. Since sewer is in part based on water usage, a decrease in sewer revenues is also experienced. Mandatory restrictions were put into effect in August 2014. At that time, it was reported that the fiscal impact of the revenues could not be determined until the results of water conservation could be measured.

As of the March 2015 financial report, year to date water revenues are approximately \$200,000 or 7.3% below projections; sewer revenues are approximately \$145,000 or 5% below projections. This means the 3.2% water rate increase in January 2014 was entirely negated with projected revenues falling below 2012/13 revenues. Similarly, the anticipated revenues in the sewer fund have also been impacted. This revenue loss jeopardizes planned capital projects in both the water and sewer fund. The consequences of decreased water usage, preceded by three consecutive years of no utility rate increases, are fund balances at critically low levels. It is likely revenues in the upcoming summer months may decline further as a result of additional restrictions.

For years, Dinuba's methodology for rate calculation has been fairly straightforward, planned expenditures for personnel, operations, capital, allocated costs, debt, and reserve requirements are considered against current revenues, with any shortfalls resulting in a recommended rate increase usually on an annual basis. Staff's goal in recommending rates has historically been to minimize the burden on customers. As a result, capital replacement or depreciation of equipment and infrastructure is often sacrificed and is not currently factored into utility rates. Because of the complexities of Proposition 218, the vulnerability of the City's current rate calculation methodology, recent challenges and court decisions, impacts of water conservation and capital replacement needs, it is therefore recommended that the City use the services of an expert in the field to make recommendations on rate adjustments going forward. This was discussed during the City Council's 2015-2019 Goal Setting.

RECOMMENDATION:

It is recommended that immediate steps be taken to secure professional services to conduct a utility rate study for the water, sewer and disposal utilities and interdepartmental allocation fees. The utility rate study cost would be shared by the three utility funds. The interdepartmental allocation fee study would be funded by the general fund.

ACTION: That the City Council authorize staff to immediately request proposals for professional services from qualified consultants to conduct a Utility Rate Study and a Cost Allocation Study.

FISCAL IMPACT

The anticipated cost of conducting a comprehensive Utility Rate Study is estimated at about \$75,000 to be paid from the Enterprise Funds and the estimated cost of the Cost Allocation Study is \$25,000 to be paid from the General Fund for a combined cost of about \$100,000.